



URALLA SHIRE COUNCIL

BUSINESS AGENDA

Notice is hereby given, in accordance with the provision of the Local Government Act 1993 that a Meeting of Uralla Shire Council will be held in the Council Chambers, 32 Salisbury Street, Uralla.

ORDINARY COUNCIL MEETING

26 July 2022

Commencing at 4:00pm



Kate Jessep
GENERAL MANAGER

UINT/22/9677

CONTENTS

1	OPENING & WELCOME.....	3
2	PRAYER.....	3
3	ACKNOWLEDGEMENT OF COUNTRY.....	3
4	WEBCAST INFORMATION	3
5	APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS.....	3
6	DISCLOSURES & DECLARATIONS OF INTEREST.....	3
7	CONFIRMATION OF MINUTES.....	3
	7.1 Extraordinary Meeting of Council held 07 June 2022.....	4
	7.2 Ordinary Meeting of Council held 28 June 2022	9
8	TABLING OF PETITIONS.....	46
9	URGENT, SUPPLEMENTARY AND LATE ITEMS OF BUSINESS.....	46
	9.1 Late Reports to Council	46
	9.2 Urgent items	46
	9.3 Supplementary Items	46
10	WRITTEN REPORTS FROM DELEGATES	46
	10.1 Councillor Activity Reports	46
11	ITEMS PASSED IN BULK.....	46
12	MAYORAL MINUTE	47
	12.1 Mayoral Minute – Accounting Treatment of Rural Fire Service ('Red Fleet') Assets.....	47
	12.2 Mayoral Minute – USC response to Bundarra Residents Association request for boundary adjustment	52
13	PUBLIC FORUM/PRESENTATION.....	57
14	REPORT OF COMMITTEES.....	58
	14.1 Finance Advisory Committee Meeting Minutes held 14 June 2022.....	58
15	REPORTS TO COUNCIL.....	62
	15.1 Draft Backyard Burning Policy	62
	15.2 Report on works at the Uralla Courthouse Refurbishment.....	73
	15.3 Public Spaces Legacy Program – Detailed Designs for Pioneer Park and The Glen	105
	15.4 Works Progress Report as at 30 June 2022	109
	15.5 Draft Long Term Financial Plan (LTFP) 2023-2032	114
	15.6 Code of Meeting Practice July 2022	167
	15.7 Capital Works Working Group - meeting notes.....	209
	15.8 Development Working Group – Meeting Notes.....	233
	15.9 Cash at Bank and Investments as at 30 June 2022	322
	15.10 Resolution Register Action Status Report.....	326
16	MOTIONS ON NOTICE/QUESTIONS WITH NOTICE.....	337
17	CONFIDENTIAL MATTERS.....	337
	17.1 Confidential Report - Kerbside Waste Collection	337
18	COMMUNICATION OF COUNCIL DECISIONS.....	337
19	CONCLUSION OF THE MEETING.....	337

1 OPENING & WELCOME

2 PRAYER

3 ACKNOWLEDGEMENT OF COUNTRY

4 WEBCAST INFORMATION

5 APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

6 DISCLOSURES & DECLARATIONS OF INTEREST

To be table at the Meeting.

7 CONFIRMATION OF MINUTES

Minutes to be confirmed:

7.1 Extraordinary Meeting of Council held 07 June 2022

7.2 Ordinary Meeting of Council held 28 June 2022



EXTRAODINARY MEETING OF COUNCIL

Held at 4:00pm
7 June 2022

Councillors:

Mayor Robert Bell (Chair)
Cr R Crouch (Deputy Mayor)
Cr T Bower
Cr L Doran
Cr O'Connor

Apologies:

Cr S Burrows
Cr T Toomey
Cr B McMullen
Cr L Petrov

Staff:

Ms K Jessep, General Manager
Mr S Paul, Chief Financial Officer/ Director Corporate Services
Ms C Valencius, Director Community Services
Ms N Heaton, Manager Governance (Minutes Clerk)

UINT/22/ 7164

MINUTES

TABLE OF CONTENTS

1	OPENING & WELCOME	3
2	PRAYER.....	3
3	ACKNOWLEDGEMENT TO COUNTRY	3
4	WEBCAST INFORMATION	3
5	APOLOGIES	3
6.	DISCLOSURES & DECLARATION OF INTERESTS	3
7.	PURPOSE	3
8.	REPORTS TO COUNCIL	3
8.1.	Quarterly Budget Review Statement – Third Quarter 2021-22 (March 2022)	3
8.2	Draft Long Term Financial Plan (LTFP) 2023-2032.....	4
9.	CONFIDENTIAL REPORTS	4
10.	COMMUNICATION OF COUNCIL DECISIONS.....	4
11.	CLOSURE OF MEETING	4

1 OPENING & WELCOME

The Chair declared the meeting opened at 4:02pm.

2 PRAYER

The Chair recited the Uralla Shire Council prayer.

3 ACKNOWLEDGEMENT TO COUNTRY

The Chair read the acknowledgement to Country.

4 WEBCAST INFORMATION

The Chair advised the meeting was audio recorded with the recording made available on Council's website following the meeting and reminded attendees to from making defamatory statements.

5 APOLOGIES

MOTION Moved: Cr Bower / Seconded: Cr O'Connor

That Crs Burrows, Toomey, McMullen and Petrov's apologies be noted.

For: Mayor Bell, Crs Bower, Crouch, Doran, O'Connor

Against: Nil

Absent: Nil

X01.06/22 CARRIED

6. DISCLOSURES & DECLARATION OF INTERESTS

Nil.

7. PURPOSE

8. REPORTS TO COUNCIL

8.1. QUARTERLY BUDGET REVIEW STATEMENT – THIRD QUARTER 2021-22 (MARCH 2022)

MOTION Moved: Cr Crouch / Seconded: Cr O'Connor

- I. That Council note the third quarter budget review summary for the 2021/22 financial year and adopt the remaining adjustments to budget allocations; and**
- II. That a report be provided on the Uralla Landfill leachate costs of the excess (overflow) transport and monitoring.**

For: Mayor Bell, Crs Bower, Crouch, O'Connor

Against: Cr Doran

Absent: Nil

X02.06/22 CARRIED

8.2 DRAFT LONG TERM FINANCIAL PLAN (LTFP) 2023-2032

MOTION Moved: Cr Crouch / Cr O'Connor

- I. That the draft Long Term Financial Plan (LTFP) be amended as follows:
 - a. Page 15 – delete 'attempting to' and change 'keep' to 'keeping'
 - b. Page 17 –first dot point delete 'on average are in the second quartile'
 - c. Page 18 – first dot point – delete 'transport'
 - d. Page 22 – delete references to 'living beyond means'
- II. That Council place the Long Term Financial Plan (LTFP) as amended on public display as required by the integrated planning and reporting framework, noting the following points in the public notice and as a foreword to the LTFP:-
 1. The draft LTFP is a tool for making long-term decisions, however, it is not a budget approval document.
 2. The draft LTFP has been prepared using the draft 2022/23 budget (currently on public exhibition, not yet endorsed). Council will continue to work on a LTFP that will be reflective of the community's desired service levels and mindful of the community's capacity to pay.
 3. That Council is committed to continuing to work on forward budget improvements by:
 - a) a review of the draft budget to identify further savings and revenue options for 2022/23 and forward years;
 - b) organisation-wide service review (desktop benchmarking);
 - c) further development of the asset management plans
 4. That Council will need to endorse asset management plans in order to adopt a refined LTFP framework in the next 12 months which is reflective of the community's desire for asset performance and which will replace the current LTFP 2023-2032; and
- III. That the Budget documents forwarded to Councillors as "Confidential" be made publicly available on Council's website.

For: Mayor Bell, Crouch, O'Connor

Against: Crs Bower, Doran

Absent: Nil

X03.06/22 CARRIED

9. CONFIDENTIAL REPORTS

Nil

10. COMMUNICATION OF COUNCIL DECISIONS

Nil

11. CLOSURE OF MEETING

The meeting was closed at 4.52pm.

COUNCIL MINUTES CONFIRMED BY:	
RESOLUTION NUMBER:	
DATE:	
MAYOR:	Robert Bell

UNCONFIRMED



MINUTES of

ORDINARY MEETING OF COUNCIL

Held on 28 June 2022 at 4:00pm

Attendance at Meeting:

Councillors:

Mayor Robert Bell (Chair)
Cr R Crouch (Deputy Mayor)
Cr T Bower
Cr S Burrows
Cr L Doran
Cr B McMullen (via Zoom)
Cr O'Connor
Cr L Petrov
Cr T Toomey

Staff:

Ms K Jessep, General Manager
Mr S Paul, Chief Financial Officer/ Director Corporate Services
Mr T Seymour, Director Infrastructure & Development
Ms C Valencius, Director Community Services
Ms N Heaton, Manager Governance
Ms F Stace, Manager Human Resources (for Item 15.3)
Ms W Westbrook, Minute Clerk

UNIT/22/8450

MINUTES

1	Contents	
1	OPENING & WELCOME	4
2	PRAYER.....	4
3	ACKNOWLEDGEMENT OF COUNTRY.....	4
4	WEBCAST INFORMATION.....	4
5	APOLOGIES & APPLICATION FOR LEAVE OF ABSENCES BY COUNCILLORS	4
6	DISCLOSURES & DECLARATIONS OF INTERESTS	4
7	CONFIRMATION OF MINUTES.....	5
7.1	Minutes Ordinary Meeting of Council held 24 May 2022.....	5
7.2	Minutes Extraordinary meeting of Council held 31 May 2022	5
7.1	Minutes Extraordinary meeting of Council held 7 June 2022.....	5
8	TABLING OF REPORTS & PETITIONS.....	5
9	LATE, URGENT & SUPPLEMENTARY ITEMS	6
9.1	Unknown Late Report- Written Delegate Report – Community Consultative Committee – Thunderbolt Energy Hub Wind Farm	6
9.2	URGENT ITEMS - Nil	6
9.3	SUPPLEMENTARY ITEMS - Nil.....	6
10	WRITTEN REPORT FROM DELEGATES	6
10.1	Winterbourne Wind Farm Community Consultative Committee Delegate Report.....	6
10.2	Country Mayors Rural Health Forum Report.....	7
10.3	Country Mayors Association May 2022 Report	7
10.4	Bundarra School of Arts Hall Committee Actions Report	7
10.5	New England Weeks Authority Delegate Report.....	7
10.5A	Unknown Late Report- Written Delegate Report – Community Consultative Committee – Thunderbolt Energy Hub Wind Farm	8
10.6	ACTIVITIES SUMMARIES.....	8
11	ITEMS PASSED IN BULK	8
12	MAYORAL MINUTE.....	8
12.1	Mayoral Minute – Delegate to the New England Renewable Energy Zone Reference Group	8
13	PUBLIC FORUM/PRESENTATIONS	9
13.1	Speaker 1: Bradley Widders.....	9
15.12	Development Application 23-2022 Shed – 2 Somerset Close Uralla	9
14	REPORT OF COMMITTEES	15
14.1	Financial Advisory Committee Held 14 June 2022.....	15
15	REPORTS TO COUNCIL.....	15
15.1	CASH AT BANK AND INVESTMENTS	15
15.2	Local Government Remuneration Tribunal’s Determination for Mayor and Councillors’ Remuneration	15

15.3	Workplace Management strategy 2022	16
15.4	Adoption of Delivery Program and Operational Plan 2022-2023	16
15.5	Councillors Expenses and Facilities Policy	22
15.6	Councillor ad Staff Interaction (2022) Policy	22
15.7	Audit Risk and Improvement Committee Review.....	22
15.8	Bundarra School of Arts Hall Committee Terms of Reference	23
15.9	Uralla Township and Environs Committee Terms of Reference	23
15.10	Australia Day Committee Draft Terms of Reference	23
15.11	Development Application 3-3022 Subdivision of Four Lots into Six Lots Fitzroy Street Uralla 24	
15.12	Development Application 23-2022 Shed – 2 Somerset Close Uralla	34
15.13	Works Progress Report as at 30 May 2022	34
15.14	Uralla Shire Business Chamber Awards Sponsorship.....	34
15.15	Council Appointment of Delegate to Bulgaranda (Mt Yarrowyck) Management Board..	34
15.16	Register Resolutions Actions Status.....	35
16	MOTIONS ON NOTICE QUESTIONS WITH NOTICE	35
17	CONFIDENTIAL MATTERS.....	36
17.1	Award of Tender for Rotary Park Refurbishment	36
18	COMMUNICATION OF COUNCIL DECISIONS.....	37
19	CLOSURE OF MEETING	37
20	COUNCIL MINUTES CONFIRMED.....	37

1 OPENING & WELCOME

The chair declared the meeting opened at 4:55pm.

2 PRAYER

The Chair recited the Uralla Shire Council prayer.

3 ACKNOWLEDGEMENT OF COUNTRY

The Chair read the acknowledgement of country and advised Councillors of events happening in NAIDOC Week.

4 WEBCAST INFORMATION

The Chair advised the meeting was recorded, with the recording to be made available on Council's website following the meeting and reminded attendees from making defamatory statements.

5 APOLOGIES & APPLICATION FOR LEAVE OF ABSENCES BY COUNCILLORS

The Chair advised there were no apologies received.

The Chair advised receipt of a leave of absence from Cr Bower.

Moved: Cr Crouch /Seconded: Cr Burrows

That Cr Bower leave of absence be approved.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

01.06/22 CARRIED

6 DISCLOSURES & DECLARATIONS OF INTERESTS

The Chair received the following declarations of pecuniary and non-pecuniary Conflict of Interest Declarations in relation to the 28 June 2022 Meeting

COUNCILLOR	ITEM OR REPORT NUMBER	PECUNIARY OR NON-PECUNIARY INTEREST	NATURE OF INTEREST
Cr Crouch	15.11	Non-pecuniary, significant interest	Neighbour to property
Cr Bower	15.12	Non-pecuniary, significant interest	Former owner and supplied covenant
Cr Toomey	15.12 & 15.14	Non Pecuniary Less than significant interest	Non pecuniary
Cr Doran	15.14	Non Pecuniary Less than significant interest	Member of Uralla Shire Business Chamber committee

7 CONFIRMATION OF MINUTES

7.1 MINUTES ORDINARY MEETING OF COUNCIL HELD 24 MAY 2022

MOTION Moved: Cr Burrows /Seconded: Cr Petrov

That Council adopt the minutes of the Ordinary Meeting held 24 May 2022, noting that Cr Toomey's activity report was corrected in the Business Agenda 24 May 2022, as a true and correct record.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

02.06/22 CARRIED

7.2 MINUTES EXTRAORDINARY MEETING OF COUNCIL HELD 31 MAY 2022

MOTION Moved: Cr Crouch /Seconded: Cr Bower

That Council adopt the minutes of the Extraordinary Meeting held 31 May 2022 as a true and correct record.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

03.06/22 CARRIED

7.1 MINUTES EXTRAORDINARY MEETING OF COUNCIL HELD 7 JUNE 2022

MOTION Moved: Cr O'Connor /Seconded: Cr Crouch

That Council adopt the minutes of the Extraordinary Meeting held 7 June 2022 as a true and correct record.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

04.06/22 CARRIED

8 TABLING OF REPORTS & PETITIONS

There were no reports or petitions tabled.

9 LATE, URGENT & SUPPLEMENTARY ITEMS

9.1 UNKNOWN LATE REPORT- WRITTEN DELEGATE REPORT – COMMUNITY CONSULTATIVE COMMITTEE – THUNDERBOLT ENERGY HUB WIND FARM

Council has received a late delegate report from Cr Burrows.

PROCEDURAL MOTION Moved: Cr Toomey /Seconded: Cr Bower

That the late item of business be heard following Report 10.5.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

05.06/22 CARRIED

9.2 URGENT ITEMS - NIL

9.3 SUPPLEMENTARY ITEMS - NIL

10 WRITTEN REPORT FROM DELEGATES

10.1 WINTERBOURNE WIND FARM COMMUNITY CONSULTATIVE COMMITTEE DELEGATE REPORT

MOTION Moved: Cr Crouch /Seconded: Cr O'Connor

That Winterbourne Wind Farm Community Consultative Committee delegate report be noted.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

06.06/22 CARRIED

10.2 COUNTRY MAYORS RURAL HEALTH FORUM REPORT

MOTION Moved: Cr Crouch /Seconded: Cr Burrows

That Country Mayors Rural Health Forum delegate report be noted.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

07.06/22 CARRIED

10.3 COUNTRY MAYORS ASSOCIATION MAY 2022 REPORT

MOTION Moved: Cr Crouch /Seconded: Cr Burrows

That Country Mayors Association May 2022 delegate report be noted.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

08.06/22 CARRIED

10.4 BUNDARRA SCHOOL OF ARTS HALL COMMITTEE ACTIONS REPORT

MOTION Moved: Cr Doran /Seconded: Cr O'Connor

**That Bundarra School of Arts Hall Committee Actions delegate report be noted; and
That Council receive information on the actions presented in the report to the July Council meeting.**

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

09.06/22 CARRIED

10.5 NEW ENGLAND WEEKS AUTHORITY DELEGATE REPORT

MOTION Moved: Cr Bower /Seconded: Cr Petrov

That New England Weeks Authority delegate verbal report be noted.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

10.06/22 CARRIED

10.5A UNKNOWN LATE REPORT- WRITTEN DELEGATE REPORT – COMMUNITY
CONSULTATIVE COMMITTEE – THUNDERBOLT ENERGY HUB WIND FARM

Council has received a late delegate report.

MOTION Moved: Cr Burrows /Seconded: Cr Crouch

That Community Consultative Committee Thunderbolt Energy Hub Wind Farm delegate report be noted.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov,
Toomey

Against: Nil

Absent: Nil

11.06/22 CARRIED

10.6 ACTIVITIES SUMMARIES

Councillors provided a verbal account of activities/meetings they have attended for the month.
The Chair advised the Delegates report have been tabled.

MOTION Moved: Cr O'Connor /Seconded: Cr Burrows

That delegate activity reports received be noted.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov,
Toomey

Against: Nil

Absent: Nil

12.06/22 CARRIED

11 ITEMS PASSED IN BULK

Nil

12 MAYORAL MINUTE

12.1 MAYORAL MINUTE – DELEGATE TO THE NEW ENGLAND RENEWABLE ENERGY ZONE
REFERENCE GROUP

MOTION Moved: Cr Crouch /Seconded: Cr Doran

That the delegate for the Renewable Energy reference Group be changed from the Deputy Mayor to the Mayor in accordance with the terms of reference.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov,
Toomey

Against: Nil

Absent: Nil

13.06/22 CARRIED

13 PUBLIC FORUM/PRESENTATIONS

13.1 SPEAKER 1: BRADLEY WIDDERS

Note: Bradley Widders was an apology due to illness.

PROCEDURAL MOTION Moved: Cr Toomey /Seconded: Cr Burrows
That Item 15.12 be heard before Item 14.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov,
Toomey

Against: Nil

Absent: Nil

14.06/22 **CARRIED**

Crs Toomey & Bower having declared an interest left the meeting 5:05pm

15.12 DEVELOPMENT APPLICATION 23-2022 SHED – 2 SOMERSET CLOSE URALLA

MOTION Moved: Cr O'Connor /Seconded: Cr Crouch

- I. That Council approves Development Application 23/2022 for 360 square metre shed ancillary to a dwelling at 2 Somerset Close Uralla, being Lot 7 DP 1253533 subject to the following conditions of consent:

PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)

(a) **Compliance with National Construction Code & insurance requirements under the Home Building Act 1989**

(b) **Please Note:** A reference to the National Construction Code is a reference to that Code as in force on the date the application is made for the relevant:

- (a) development consent, in the case of a temporary structure that is an entertainment venue, or
- (b) construction certificate, in every other case.

1. The work must be carried out in accordance with the requirements of the *National Construction Code*.
2. In the case of residential building work for which the *Home Building Act 1989* requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.
3. For a temporary structure that is used as an entertainment venue, the temporary structure must comply with Part B1 and NSW H102 of Volume One of the *National Construction Code*.

(c) **Erection of signs**

(d) **Please Note:** This does not apply in relation to:

- (a) building work, subdivision work or demolition work that is carried out inside an existing building, which does not affect the external walls of the building development consent, in the case of a temporary structure that is an entertainment venue, or
- (b) Crown building work that is certified, in accordance with section 116G of the Act, to comply with the technical provisions of the State's building laws.
- (c) a complying development certificate issued before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

4. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - (a) showing the name, address and telephone number of the principal certifier for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the site is prohibited.
5. Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

(e) **Notification of *Home Building Act 1989* requirements**

(f) **Please Note:** *This does not apply in relation to Crown building work that is certified, in accordance with section 116G of the Act, to comply with the technical provisions of the State's building laws.*

6. Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifier for the development to which the work relates (not being the council) has given the council written notice of the following information:
 - (a) in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
 - (b) in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the relevant owner-builder permit.
7. If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under the above becomes out of date, further work must not be carried out unless the principal certifier for the development to which the work relates (not being the council) has given the council written notice of the updated information.

GENERAL CONDITIONS

8. The development shall be implemented in accordance with:
 - (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
 - (b) The details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.

9. The owner of the property is to ensure that any structure is installed:
 - (a) to meet the setback requirements of the approved plans,
 - (b) to be located within the confines of the lot, and;
 - (c) so that it does not interfere with any easements or covenants upon the land.

Reason: To avoid any structures being erected in a location where it would be inappropriate.

10. The proposed development is subject to the Uralla Shire Council Sections 7.11 and 7.12 Developer Contributions Plans. Section 7.12 contributions are required to be paid prior to the issue of a construction certificate, complying development certificate or a Section 68 approval for a manufactured home. Section 7.11 contributions are required to be paid quarterly unless otherwise specified.

Reason: To ensure appropriate contributions towards infrastructure within the Shire.

11. The structure is to be inspected at the following stages of construction:

- before the pouring of footings**
- before covering drainage (under hydrostatic test)
- before pouring any reinforced concrete structure **
- before covering the framework for any wall, roof or other building element **
- before covering waterproofing in any wet area**
- before covering any stormwater drainage connections
- when the building work is completed and all conditions of consent have been addressed**

** denotes a critical stage inspection (a mandatory inspection under Section 6.18 of the EP&A Act 1979). Please note that an Occupation Certificate cannot be issued for a *development where a critical stage or other nominated inspection has not been carried out.

Council has limited capacity for inspections, which may only be on specific days. Please contact Council well in advance to arrange an inspection.

*All sewer and drainage works associated with the approval are to comply with the requirements of AS 3500 and completed only by a licensed plumber and drainer

Reason: To ensure compliance with appropriate standards.

12. A Construction Certificate must be obtained from a Certifier before work commences.

Reason: To ensure compliance with Cl.146 of the Environmental Planning and Assessment Regulation 2000.

13. Occupancy of the building is not to take place until the Principal Certifier (PC) has carried out a final inspection and an Occupation Certificate issued.

Reason: To ensure compliance with the Environmental Planning and Assessment Act 1979 and to restrict the use of the premises until the terms of the Development Consent have been complied with so as to ensure the health and safety of occupants of the building.

14. Roof water is to be disposed in a manner that does not cause a nuisance for neighbouring properties, by one of the following methods:

- (a) By piping onto a hardened surface and directed away from the building.
- (b) By piping 3.0 metres clear of any building to a rubble pit.

Reason: To alleviate any potential stormwater problems with respect to the buildings on the allotment or adjoining allotments.

15. Prior to the issue of a final certificate of completion, the applicant shall obtain approval from Council under the Local Government Act 1993 to operate the approved on-site sewage management system.

Note: Applications to operate an on-site sewage management system must be renewed every 1, 3 and 5 years (as applicable).

Reason: To ensure compliance with appropriate standards.

16. Any rainwater tank must be installed so that the overflow is on the downhill side of the dwelling/building at a minimum distance of 3 metres from any boundary of the property or any structure so as to prevent damage to any structure.

Reason: To prevent structural damage to buildings and protect public health.

17. The responsible person for plumbing and drainage work must ensure that the responsible person has given Council a notice of work in an approved form that specifies the work to be carried out and the responsible person for the work.

The notice of work must be provided no later than 20 business days before the work concerned is carried out in the case of work that involves a proposed alternative solution, or no later than 2 business days before the work concerned is carried out in any other case.

Reason: Statutory requirement.

18. The responsible person for plumbing and drainage work must provide Council, and the person for whom the work is carried out, with a certificate of compliance within 2 business days after the work is completed.

Reason: Statutory requirement.

Note: A certificate of compliance is a written document, in an approved form, that certifies that the plumbing and drainage work to which it relates is code compliant.

19. On completion of plumbing and drainage work that consists of or includes carrying out work on a sanitary drainage system, the responsible person for the work must supply a plan of the work, in the approved form, to the following persons:

- a) The owner of the land or the owner's agent,
- b) The Council.

Reason: Statutory requirement.

20. Prior to the issue of the Construction Certificate, the developer is to provide evidence satisfactory to the Certifier that arrangements have been made for the installation of fibre-ready pit and pipe infrastructure to the premises so as to enable fibre to be readily connected. The developer must demonstrate that the carrier has confirmed in writing that they are satisfied that the fibre ready facilities are fit for purpose.

Reason: To ensure the availability of adequate communications infrastructure.

21. For all construction work required on Council land (e.g. storm water, footpaths, kerb and gutter etc.) the applicant is to submit an Application to Conduct Work on Land to Which Council is the Regulatory Authority. The application must be approved prior to the issue of a Construction Certificate.

Reason: To ensure pedestrian and vehicular safety during construction.

22. The shed is not to be used as a domicile or for an industrial purpose without prior written approval from Council.

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.

CONDITIONS TO BE COMPLETED PRIOR TO CONSTRUCTION COMMENCING

23. The owner/s of the property are to give Council written notice of the intention to commence works and the appointment of a Principal Certifier (if the PC is not Council) at least two days before the proposed date of commencement.

Reason: To ensure compliance with the Environmental Planning and Assessment Regulation 2000

CONDITIONS TO BE COMPLIED WITH DURING CONSTRUCTION

24. The owner of the property is to ensure that any building is constructed:
- (a) to meet the setback requirements of the approved plans,
 - (b) to be located within the confines of the lot, and;
 - (c) so that it does not interfere with any easements or covenants upon the land.
- Reason: To avoid any buildings being erected in a location where it would be inappropriate.*
25. The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:-
- | | |
|--------------------------|---|
| Monday to Saturday | 7.00 AM to 5.00 PM |
| Sunday & public Holidays | No construction activities are to take place. |
- Reason: To ensure that public amenity is not unduly affected by noise.*
26. All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.
- Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.*
27. The builder shall provide a temporary sanitary service to the building site before building operations are commenced.
- Reason: To provide effective sanitation of the site during building construction.*
28. All construction materials, sheds, skip bins, spoil, temporary water closets etc. shall be kept wholly within the property and not placed on public land or in a position that may result in materials/debris being washed onto the roadway or into the stormwater drainage system.
- Reason: To preserve the amenity of the locality and protect stormwater systems.*
29. Temporary kerb and gutter crossings shall be installed to protect existing kerbs, channels and/or laybacks. Such protection shall consist of timber, concrete, steel or the like and shall not cause any diversion or build-up of drainage flow. Materials that could cause interference with council's drainage system shall not be used.
- Reason: To ensure that Council's stormwater system is protected.*
30. A copy of the approved and certified plans, specifications and documents incorporating conditions of approval and certification shall be kept on the Subject Site at all times and shall be readily available for perusal by any officer of Council or the PCA.
- Reason: To ensure compliance with approved plans.*
31. Run-off and erosion controls must be implemented before construction, and maintained to prevent soil erosion, water pollution or the discharge of loose sediment on surrounding land, as follows:
- (d) divert uncontaminated run-off around cleared or disturbed areas,
 - (e) erect a silt fence to prevent debris escaping into drainage systems or waterways,
 - (f) prevent tracking of sediment by vehicles onto roads,
 - (g) stock pile topsoil, excavated material, construction and landscaping supplies and debris within the site.
- Reason: To prevent pollution from detrimentally affecting the public or environment.*

CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF OCCUPATION CERTIFICATE

32. Any damage caused to kerb, guttering crossovers and/or footpaths during building operations shall be rectified by the developer to the satisfaction of Uralla Shire Council's Director Infrastructure & Regulation.

Reason: To ensure that public infrastructure is maintained.

ADVISORY NOTES – GENERAL

33. The applicant is solely responsible for ensuring that all additional consents and agreements are obtained from other authorities, as relevant.
34. It is possible that a covenant may affect the land which is the subject of this consent. The grant of this consent does not necessarily override that covenant. You should seek legal advice regarding the effect of any covenants which affect the land.
35. Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial before you dig service in advance of any construction or planning activities.
36. Any alteration to the drawings and/or documentation shall be submitted for the approval of Council. Such alterations may require the lodgement of an application to amend the consent under s4.55 of the Act or a fresh development application. No works other than those approved under this consent shall be carried out without the prior approval of Council.
37. Telecommunications Act 1997 (Commonwealth): Telstra (and its authorized contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team on phone number 1800 810 443.
38. Prior to any works being undertaken within the road reserve, (including the footpath), a Section 138 of *Roads Act 1993* approval must be obtained from Council. Please contact Council to obtain an application form.
39. Pursuant to Section 94(1)(a) of the *Local Government Act 1993 (General) Regulation 2005*, prior to any water main extension work or sewer main extension work the developer is to apply for a Section 68 Certificate approval and submit proposed plans.

Following debate a DIVISION was called with the result recorded as follows:

For: Mayor Bell, Crs, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov,

Against: Nil

Absent: Crs Bower, Toomey

15.06/22 CARRIED

Crs Toomey & Bower returned to the meeting 5:18pm

14 REPORT OF COMMITTEES

14.1 FINANCIAL ADVISORY COMMITTEE HELD 14 JUNE 2022

To be presented at the 26 July 2022 Ordinary Meeting.

15 REPORTS TO COUNCIL

15.1 CASH AT BANK AND INVESTMENTS

MOTION Moved: Cr Toomey /Seconded: Cr Bower

That Council Note:

- i. The cash position as at 31 May 2022 consisting of cash and overnight funds of \$7,203,550, term deposits of \$12,812,458 totalling \$20,016,007 of readily convertible funds; and
- ii. The loan position as at 31 May 2022 totalling \$1,756,211; and
- iii. The projected unrestricted cash position as at 30 June 2022 totalling \$ 599,000.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

16.06/22 CARRIED

15.2 LOCAL GOVERNMENT REMUNERATION TRIBUNAL'S DETERMINATION FOR MAYOR AND COUNCILLORS' REMUNERATION

MOTION Moved: Cr O'Connor /Seconded: Cr Doran

That Councillor remuneration for 2022/23 be fixed (at the same rate as 2021/22) at \$11,628; and the Mayor's remuneration for 2022/2023 be fixed (at the same rate as 2021/22) at \$20,952 (additional to the fee paid to the Mayor as Councillor).

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

17.06/22 CARRIED

15.3 WORKPLACE MANAGEMENT STRATEGY 2022

MOTION Moved: Cr O'Connor /Seconded: Cr Crouch

That Council endorse the Workforce Management Strategy 2022 with the following amendment:

- a. **Part 8 – 2.4 Change from 'Investigate opportunities for job sharing with surrounding Councils' to 'Investigate opportunities for job and resources sharing with surrounding Councils'.**

AMENDMENT MOTION Moved: Cr Toomey / Seconded: Cr Burrows

- a. **Part 8 – 2.4 Change from 'Investigate opportunities for job sharing with surrounding Councils' to 'Investigate opportunities for job and resources sharing with surrounding Councils'.**
- b. **The Workforce management Strategy will continue to be developed during the term of council.**

For: Crs Bower, Burrows, Crouch, Doran, O'Connor, Petrov, Toomey

Against: Mayor Bell, McMullen

Absent: Nil

18.06/22 CARRIED

MOTION Moved: Cr O'Connor /Seconded: Cr Crouch

That Council endorse the Workforce Management Strategy 2022 with the following amendment:

- a. **Part 8 – 2.4 Change from 'Investigate opportunities for job sharing with surrounding Councils' to 'Investigate opportunities for job and resources sharing with surrounding Councils'.**
- b. **The Workforce management Strategy will continue to be developed during the term of council.**

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

19.06/22 CARRIED

15.4 ADOPTION OF DELIVERY PROGRAM AND OPERATIONAL PLAN 2022-2023

PROCEDURAL MOTION Moved: Cr Doran /Seconded: Cr Toomey

To move to Committee of the Whole

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

20.06/22 CARRIED

Cr Doran left the meeting 6:10pm

Cr Doran returned to the meeting 6:11pm

Councillors held a detailed discussion in committee regarding the report.

PROCEDURAL MOTION Moved: Cr Burrows /Seconded: Cr Doran
To resume Standing Orders.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov,
Toomey

Against: Nil

Absent: Nil

21.06/22 CARRIED

The Chair outlined details of the discussion held in committee.

Cr Bower left the meeting 6:53pm

Cr Bower returned to the meeting 6:55pm

MOTION Moved: Cr Burrows /Seconded: Cr O'Connor

- I. That in accordance with Sections 533, 534, 535 and 536 of the NSW Local Government Act 1993, Council make and levy the rates and annual charges for 2022-23 as set out below:
- a) That in relation to Ordinary Rates, Council apply the 2.5% rate increase as determined by the Independent Pricing and Regulatory Tribunal (which includes the 1.8% permanent special variation under Section 508(2) of the Local Government Act 1993 (NSW));
- b) That pursuant to Section 494 of the NSW Local Government Act 1993, Council make and levy the following Ordinary Rates for the year 1 July 2022 to 30 June 2023:

Category & Sub-Category	Base Amount \$	Base Amount %	Ad-Valorem Rate in the \$
Farmland	\$310.00	7.56%	0.3286
Residential – Ordinary	\$310.00	49.67%	0.3286
Residential – Rural	\$310.00	33.85%	0.3286
Business	\$310.00	45.44%	0.3286
Mining	\$310.00	0.00%	0.3286

- c) That in relation to water supply charges and pursuant to Sections 501 and 502 of the NSW Local Government Act 1993, Council make and levy the following charges on all consumers connected to, or capable of being connected to, the Uralla or Bundarra water supply systems for water supply services for the year 1 July 2022 to 30 June 2023:

Location	Water Supply Access Charges
Uralla Water	\$415.00
Bundarra Water	\$415.00
	Water Supply Consumption Charges per KL

Uralla Water	\$3.00
Bundarra Water	\$3.00

- d) That in relation to sewerage service charges pursuant to Sections 501 and 502 of the *NSW Local Government Act 1993*, Council make and levy the following rates and charges on all residential consumers connected to, or capable of being connected to, the Uralla or Bundarra sewer system for sewerage services for the year 1 July 2022 to 30 June 2023:

Location	Residential Sewer Access Charges
Uralla Sewerage	\$678.00
Bundarra Sewerage	\$678.00

- e) That in relation to sewerage service charges pursuant to Sections 501 and 502 of the *NSW Local Government Act 1993*, Council make and levy the following rates and charges on all non-residential consumers connected to, or capable of being connected to, the Uralla or Bundarra sewer systems for sewerage services for the year 1 July 2022 to 30 June 2023:

Location and charge	Non-Residential Sewer Access Charges
Uralla Sewerage – Access	\$473.00
Bundarra Sewerage – Access	\$473.00
	Sewer Usage Charges per KL
Uralla Sewerage – Usage	\$1.57
Bundarra Sewerage – Usage	\$1.57

- f) That in relation to trade waste charges pursuant to Sections 501 and 502 of the *NSW Local Government Act 1993*, Council make and levy the following rates and charges on all non-residential consumers connected to, or capable of being connected to, the Uralla or Bundarra sewer systems for trade waste services for the year 1 July 2022 to 30 June 2023:

Location and charge	Trade Waste Annual Charges
Uralla Sewerage – Access	\$85.50
Bundarra Sewerage – Access	\$85.50
	Trade Waste Usage Charge per KL
Uralla Sewerage – Usage	\$1.50
Bundarra Sewerage – Usage	\$1.50

- g) That in relation to stormwater management services (drainage charges) pursuant to Section 496A of the *NSW Local Government Act 1993*, Council make and levy the following annual charge on all urban residential, business and industrial lots with impervious surfaces for stormwater management services for the year 1 July 2022 to 30 June 2023:

Charge per Lot	Stormwater Service Management Charge
Urban residential levy	\$25.00
Urban strata residential levy	\$12.50
Charge per 350m²	

Urban Business and industrial	\$25.00
-------------------------------	---------

- h) That in relation to environmental levy pursuant to Section 501 of the NSW Local Government Act 1993, Council make and levy the following annual charge on all rateable properties as an environmental levy for the year 1 July 2022 to 30 June 2023:

Description	Charge
Environmental Levy	\$328.00

- i) That in relation to waste management charges pursuant to Sections 496 of the NSW Local Government Act 1993, Council make and levy the following annual charges for the provision of waste management collection services on each parcel of rateable land for which services are available for the year 1 July 2022 to 30 June 2023:

Waste Charge Description	Residential Charge
Uralla Residential	\$368.00
Bundarra Residential	\$368.00
Invergowrie Residential	\$368.00
Kentucky Residential	\$275.00
Additional General Waste 140L	\$240.00
Additional Recycling Bin 240L	\$128.00

- j) That in relation to waste management charges pursuant to Sections 503(2) of the NSW Local Government Act 1993, Council make and levy the following annual charges for the removal of material from non-rateable properties for the year 1 July 2022 to 30 June 2023:

Waste Charge Description	Non-Rateable Charge
Uralla & Bundarra Non-Rateable – 240L General	\$275.00
Uralla & Bundarra Non-Rateable – 140L General	\$213.00
Uralla & Bundarra Non-Rateable – 240L Recycling	\$128.00

- k) That in relation to waste management charges pursuant to Sections 501 of the NSW Local Government Act 1993, Council make and levy the following annual charges for the removal of material from non-residential properties for the year 1 July 2022 to 30 June 2023:

Waste Charge Description	Non Residential Charge
Uralla Commercial – 240L General	\$275.00
Uralla Commercial – 140L General	\$213.00
Bundarra Commercial – 240L General	\$275.00
Uralla & Bundarra Commercial – 240L Recycling	\$128.00

- l) That the interest rate on overdue rates and charges, pursuant to Section 566(3) of the NSW Local Government Act 1993, be the maximum rate of interest payable on overdue rates and charges for the 2021-2022 rating year of 6.00% from 1 July 2022 to 30 June 2023 as determined by the Office of Local Government.

II. That Council:

- a) Amend the publicly exhibited Delivery Program as follows:
- (1) Activity 2.2.2 – add ‘housing’
 - (2) Activity 2.3.12 – Maintain and renew building infrastructure - also for year 1 and 2
 - (3) Add a new activity: advocate for legislative change for RFS assets to be removed from Council
 - (4) 1.3.1 ‘support a culture inclusive of the Arts’
 - (5) Add 2.2.2 ‘encourage business to provide a Taxi service
 - (6) 2.1.5 add ‘optimising the benefits to the community’
 - (7) 2.2.5 add the word ‘responsive’
 - (8) Delete 2.3.7
 - (9) 3.1.9 add ‘in consultation with community’
 - (10) 3.2.1 add ‘provide education and information to assist in providing’ and delete ‘enforcement’
 - (11) 4.3.3 add the word ‘effectively’ own and operate
- b) Notes that the an independent review of the draft 2022-23 budget is underway per resolution OM25.02/22 and will continue into the first quarter of the financial year and that Council may make further amendments to the Operational Plan (and budget) through the quarterly budget review process; and
- c) Amend the publicly exhibited Operational Plan (and budget) as follows:
- (1) Add an action: Update the Business Case and Prepare Plans for the staged extension of McMaugh Gardens (funding source to be voted by Council at QBRs1 following)
 - (2) Update with 28 June 2022 census data
 - (3) Transforming the Organisation – intervention 5 Source new revenue opportunities - ADD: 6. Encourage development and growth
 - (4) Clarify FTE per service area, not split between operating and capital budget
 - (5) 3.3.8.1 add the word ‘Uralla’
 - (6) Amend 1.2.3.2 and .3 ‘transport asset management plan’ in full
 - (7) Community Care Service area add an action to promote the services to our community for TCSO and TCT to increase awareness and use of services
 - (8) Delete 1.3.7.1 (grant funding not achieved)
 - (9) Economic Development Service Area add an action to pursue funding for a project to develop a printable Shire map
 - (10) Action 1.2.9 to match activity
 - (11) Action 2.1.4 to match activity
 - (12) 4.3.15.4 add ‘cross functional’

- d) Approve expenditure and vote funds as detailed in the 2022 - 2026 Delivery Program and 2022-23 Operational Plan as amended in accordance with Part 9, Division 5, clause 211(2) of the *Local Government (General) Regulation 2005*.

- iii. Adopt the 2022 - 2026 Delivery Program as amended and 2022-23 Operational Plan as amended, including the 2022-23 Statement of Revenue Policy incorporating the annual budget.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

22.06/22 CARRIED

PROCEDURAL MOTION Moved: Cr Doran / Seconded: Cr Burrows

To move in to Committee of the Whole

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

23.06/22 CARRIED

PROCEDURAL MOTION Moved: Cr Burrows / Seconded Cr Crouch

To resume standing orders

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

24.06/22 CARRIED

The Chair outlined details of the discussion held in committee

MOTION Moved: Cr Crouch / Seconded: Cr Burrows

That Council adopt the 2022/23 fees and charges.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

25.06/22 CARRIED

PROCEDURAL MOTION Moved: Cr Doran / Seconded: Cr Burrows

The Chair called for a short adjournment at 7:00pm

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

26.06/22 CARRIED

The meeting resumed at 7.27pm

15.5 COUNCILLORS EXPENSES AND FACILITIES POLICY

MOTION Moved: Cr O'Connor /Seconded: Cr Crouch

That the revised Councillor Expenses and Facilities Policy be adopted.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

27.06/22 CARRIED

15.6 COUNCILLOR AD STAFF INTERACTION (2022) POLICY

MOTION Moved: Cr Crouch /Seconded: Cr Toomey

The Councillor's Access to Records and Staff Interaction (2015) Policy be repealed.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

28.06/22 CARRIED

15.7 AUDIT RISK AND IMPROVEMENT COMMITTEE REVIEW

MOTION Moved: Cr Burrows /Seconded: Cr Toomey

- i. Council terminate the appointment of the current ARIC independent members; and
- ii. Council review ARIC performance and define Council's expectations of ARIC in terms of s428A of the Local Government Act, 1993; and
- iii. That the sitting fees for the Audit Risk and Improvement Committee independent members be reviewed in line with neighbouring Councils; and
- iv. Council call for expressions of interest for new membership of the Audit Risk and Improvement Committee once the fees have been determined.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

29.06/22 CARRIED

15.8 BUNDARRA SCHOOL OF ARTS HALL COMMITTEE TERMS OF REFERENCE

MOTION Moved: Cr Doran /Seconded: Cr Crouch

That:

- i. the amended Terms of Reference for the S355 Bundarra School of Arts Hall and Community Consultative Committee be adopted;
- ii. the current members be re-appointed; and
- iii. expressions of interest for members be called for the vacant positions.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

30.06/22 CARRIED

15.9 URALLA TOWNSHIP AND ENVIRONS COMMITTEE TERMS OF REFERENCE

MOTION Moved: Cr Toomey /Seconded: Cr Doran

- i. That the version submitted on 21 February 2022 by Crs Toomey & Doran Terms of Reference for the S355 Uralla Township and Environs Committee with amendments to retain the Media delegation requirements and the public notification requirements consistent with the Section s355 Bundarra School of Arts Hall and Community Consultative Committee be adopted; and
- ii. the current members be re-appointed; and
- iii. expressions of interest for members be called for the vacant positions.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

31.06/22 CARRIED

15.10 AUSTRALIA DAY COMMITTEE DRAFT TERMS OF REFERENCE

MOTION Moved: Cr Burrows /Seconded: Cr Doran

That Council lay the matter on the table subject to Crs Burrows and Doran providing feedback to management.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

32.06/22 CARRIED

Cr Crouch having declared an interest left the meeting 8:00pm

15.11 DEVELOPMENT APPLICATION 3-3022 SUBDIVISION OF FOUR LOTS INTO SIX LOTS
FITZROY STREET URALLA

PROCEDURAL MOTION Moved: Cr Doran /Seconded: Cr Toomey
To move to Committee of the Whole.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov,
Toomey

Against: Nil

Absent: Nil

33.06/22 CARRIED

Councillors held a detailed discussion in committee regarding the report.

PROCEDURAL MOTION Moved: Cr O'Connor /Seconded: Cr McMullen
To resume Standing Orders.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov,
Toomey

Against: Nil

Absent: Nil

34.06/22 CARRIED

The Chair outlined details of the discussion held in committee

PROCEDURAL MOTION Moved: Cr Doran/ Seconded: McMullen

That Council lay the matter on the table until issues presented can

Following debate a DIVISION was called with the result recorded as follows:

For: Crs Doran, McMullen

Against: Mayor Bell, Crs Bower, Burrows, O'Connor, Petrov, Toomey

Absent: Cr Crouch

LOST

FORSHADOWED MOTION Moved: Cr O'Connor /Seconded: Cr Petrov

- I. That Council resolve to approve Development Application 3/2022 for a four into six lot subdivision at Fitzroy Street Uralla, being Lots 1-3 and 17 Section 4 DP 759022 subject to the following conditions of consent:**

PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)

- a) Compliance with National Construction Code & insurance requirements under the Home Building Act 1989***

Please Note: A reference to the National Construction Code is a reference to that Code as in force on the date the application is made for the relevant:

- (a) development consent, in the case of a temporary structure that is an entertainment venue, or*
- (b) construction certificate, in every other case.*

1. The work must be carried out in accordance with the requirements of the *National Construction Code*.

Erection of signs

Please Note: *This does not apply in relation to:*

- (c) *building work, subdivision work or demolition work that is carried out inside an existing building, which does not affect the external walls of the building development consent, in the case of a temporary structure that is an entertainment venue, or*
- (d) *Crown building work that is certified, in accordance with section 116G of the Act, to comply with the technical provisions of the State's building laws.*
- (e) *a complying development certificate issued before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.*

2. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - (a) *showing the name, address and telephone number of the principal certifier for the work, and*
 - (b) *showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and*
 - (c) *stating that unauthorised entry to the site is prohibited.*
3. Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Notification of Home Building Act 1989 requirements

Please Note: *This does not apply in relation to Crown building work that is certified, in accordance with section 116G of the Act, to comply with the technical provisions of the State's building laws.*

4. Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifier for the development to which the work relates (not being the council) has given the council written notice of the following information:
 - (a) *in the case of work for which a principal contractor is required to be appointed:*
 - (i) *the name and licence number of the principal contractor, and*
 - (ii) *the name of the insurer by which the work is insured under Part 6 of that Act,*
 - (b) *in the case of work to be done by an owner-builder:*
 - (i) *the name of the owner-builder, and*
 - (ii) *if the owner-builder is required to hold an owner-builder permit under that Act, the number of the relevant owner-builder permit.*
5. If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under the above becomes out of date, further work must not be carried out unless the principal certifier for the development to which the work relates (not being the council) has given the council written notice of the updated information.

Shoring and adequacy of adjoining property

Please Note: *This does not apply if the person having the benefit of the complying development certificate owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.*

6. If the development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:
 - (a) *protect and support the adjoining premises from possible damage from the excavation, and*
 - (b) *where necessary, underpin the adjoining premises to prevent any such damage.*

GENERAL CONDITIONS

7. The development shall be implemented in accordance with:
- (a) All documentation and correspondence submitted by the *applicant*, or their agents, in support of the Development Application,
 - (b) The details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.
- Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*
8. The owner of the property is to ensure that any structure is installed:
- (a) to meet the setback requirements of the approved plans,
 - (b) to be located within the confines of the lot, and;
 - (c) so that it does not interfere with any easements or covenants upon the land.
- Reason: To avoid any structures being erected in a location where it would be inappropriate.*
9. This approval is for two stages being:
- Stage One being Lots 1 and residual lot.
 - Stage Two being Lots 2 to 6.
- Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*
10. A Construction Certificate must be obtained from a Certifier before work commences.
- Reason: To ensure compliance with Cl.146 of the Environmental Planning and Assessment Regulation 2000.*
11. All engineering works to be designed by an appropriately qualified person and carried out in accordance with Armidale Regional Council Engineering Design Codes in force at the time, unless otherwise indicated in this consent, to ensure that these works are of a sustainable and safe standard.
- Reason: To ensure works are completed in line with appropriate standards.*
12. Before construction commences on the site and throughout the construction phase of the development, erosion control measures are to be installed to prevent soil erosion, water pollution or the discharge of loose sediment on surrounding land, as follows:
- divert contaminated run-off away from disturbed areas,
 - erect silt fencing along the downhill side of the property boundary,
 - prevent tracking of sediment by vehicles onto roads by limiting access to the site and, where necessary, installing a temporary driveway and
 - stockpile all topsoil, excavated material and construction debris on the site, erecting silt fencing around the pile where appropriate.
- Reason: To ensure works are completed in line with appropriate standards.*
13. Under-road conduits are to be provided to cater for electricity, telecommunications, gas supply or other underground utility services. Utility crossings of public roads are to be under-road bored and Council's Director of Infrastructure & Regulation advised of the intention to commence work at least 48 hours in advance. The developer and its agents are responsible for ascertaining the location of existing underground services before commencing work. Any damage to existing services or to the road construction is to be made good at the expense of the developer.
- Reason: To ensure that costs associated with establishing the subdivision are borne by the developer.*

14. Any fill which is placed on the site shall be free of any contaminants and placed in accordance with the requirements of AS 3798-1990 Guidelines on Earthworks for Commercial and Residential Developments. The developer's structural engineering consultant shall:
- identify the source of the fill and certify that it is free from contamination; and
 - classify the area within any building envelope on any such filled lot in accordance with the requirements of "Residential Slabs and Footings" AS 2870.1.
- Reason: To ensure any fill used in construction is of an appropriate standard.*
15. All sewer and drainage works associated with the approval are to comply with the requirements of AS 3500 and completed only by a licensed plumber and drainer.
- Reason: To ensure works are completed in line with appropriate standards.*
16. All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.
- Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.*
17. The internal water mains within the estate must comply with fire fighting minimum pressures and standards which are to be supplied in addition to peak instantaneous demands for a typical residential water demand.
- Reason: To ensure works are completed in line with appropriate standards.*
18. No increase or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any other pollution discharge.
- Reason: To prevent pollution from detrimentally affecting the public or environment.*
19. The proposed development is subject to the Uralla Shire Council Sections 7.11 and 7.12 Developer Contributions Plans. Section 7.12 contributions are required to be paid prior to the issue of a construction certificate, complying development certificate or a Section 68 approval for a manufactured home. Section 7.11 contributions are required to be paid quarterly unless otherwise specified.
- Reason: To ensure appropriate contributions towards infrastructure within the Shire.*
20. The responsible person for plumbing and drainage work must ensure that the responsible person has given Council a notice of work in an approved form that specifies the work to be carried out and the responsible person for the work.
- The notice of work must be provided no later than 20 business days before the work concerned is carried out in the case of work that involves a proposed alternative solution, or no later than 2 business days before the work concerned is carried out in any other case.
- Reason: Statutory requirement.*
21. The responsible person for plumbing and drainage work must provide Council, and the person for whom the work is carried out, with a certificate of compliance within 2 business days after the work is completed.
- Reason: Statutory requirement.*
- Note: A certificate of compliance is a written document, in an approved form, that certifies that the plumbing and drainage work to which it relates is code compliant.

22. On completion of plumbing and drainage work that consists of or includes carrying out work on a sanitary drainage system, the responsible person for the work must supply a plan of the work, in the approved form, to the following persons:
- a) The owner of the land or the owner's agent,
 - b) The Council.

Reason: Statutory requirement.

23. Prior to the issue of any Subdivision Certificate, the developer is to provide evidence satisfactory to Council that arrangements have been made for the installation of fibre-ready pit and pipe infrastructure to the premises so as to enable fibre to be readily connected.. The developer must demonstrate that the carrier has confirmed in writing that they are satisfied that the fibre ready facilities are fit for purpose.

Reason: To ensure the availability of adequate communications infrastructure.

24. For all construction work required on Council land (e.g. storm water, footpaths, kerb and gutter etc.) the applicant is to submit an Application to Conduct Work on Land to Which Council is the Regulatory Authority. The application must be approved prior to the issue of a Construction Certificate.

Reason: To ensure pedestrian and vehicular safety during construction.

CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE

25. The applicant must pay for the extension of Uralla Shire Council's water main and sewerage / effluent main to service the new lots created by the subdivision.

In order to expedite the delivery, this work may be carried out by a licenced contractor with the work being designed, witnessed, tested, and certified by a suitably qualified and practicing consulting engineer.

Uralla Shire Council applies the Armidale Regional Council Engineering Code for roads, drainage, water and sewer infrastructure design and specifications. Please refer to link below.

<https://www.armidaleregional.nsw.gov.au/development/planning-controls-guidelines/engineering-code>

In particular Specifications D11 & D12 of the above code applies to the Design and Construction of Water Supply and Sewerage Works respectively. Uralla shire Council requires that all road crossings be constructed by way of under boring with an outer conduit provided.

Reason: To ensure that costs associated with establishing the subdivision are borne by the developer

26. A surveyor's plan must be submitted to Uralla Shire Council prior to the expiry date of this development consent so that the subdivision certificate on the plan can be signed by an authorised officer.

Reason: The subdivision cannot be registered with the Land Titles Office, and be finalised, until the subdivision certificate on the surveyors plan is signed by an authorised officer of Uralla Shire Council.

27. The development must be provided with reticulated electricity. The applicant shall provide a letter from the relevant electricity energy provider stating that satisfactory arrangements have been made for the supply of electricity.

Reason: To ensure that development is adequately serviced by utilities

28. Prior to the issue of a subdivision certificate, the applicants shall provide evidence to the effect that all utility services not covered under Section 88B provisions, i.e. water, electricity, telecommunications, connected to or used in each of the lots within the development site are wholly contained within each of the proposed allotments. That is, no internal servicing of the sites is permitted to be wholly or partially on the adjoining allotment.

Reason: To ensure that subdivision is adequately serviced by utilities.

29. Prior to the issue of a subdivision certificate, an application for a subdivision certificate is to be submitted to Council with three (3) copies of the Title Plan and appropriate fees. The applicant/developer is to ensure that a summary of compliance with all conditions of consent is completed and lodged with the application.

Reason: To ensure provision of appropriate documentation.

30. Prior to the issue of the Subdivision or Construction Certificate in connection with a development, the developer (whether or not a constitutional corporation) is to provide evidence satisfactory to the Certifier that arrangements have been made for:

- (h) the installation of fibre-ready facilities to all individual lots and/or premises in a development project so as to enable fibre to be readily connected to any premises that is being or may be constructed on those lots. The developer must demonstrate that the carrier has confirmed in writing that they are satisfied that the fibre ready facilities are fit for purpose.

and

- (i) the provision of fixed-line telecommunications infrastructure in the fibre-ready facilities to all individual lots and/or premises in a development project demonstrated through an agreement with a carrier.

Reason: To ensure that development is adequately serviced by utilities.

31. **Stage One**

That two lots are created by the subdivision of Lots 1, 2, 3 and 17 Section 4 DP 759022, one of about 815m², and the residual lot of about 6930m².

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council

32. The developer must create an easement to proposed Lot 1 burdening the residual lot under Section 88B of the Conveyancing Act in the following context:

- (a) The purpose is "easements for sewerage drainage" in favour proposed Lot 1.
(b) It must be located centrally over the sewer line.
(c) It must have a minimum width of 3 metres.

Reason: To protect infrastructure from inappropriate future development that may have an adverse impact on its repair, maintenance or replacement.

33. The developer must create an easement under Section 88B of the Conveyancing Act in the following context:

- (a) The purpose is an "easement for stormwater drainage" in favour of proposed Lot 1.
(b) It must be located centrally over the stormwater line.
(c) It must have a minimum width of 3 metres.

Reason: To protect infrastructure from inappropriate future development that may have an adverse impact on its repair, maintenance or replacement.

34. **Stage Two**

That five lots are created by the subdivision of the residual lot, one of about 2450m², one of about 1020m², one of about 1014m², one of about 819m² and one of about 1002m².

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.

35. The developer is to construct a 6 metre wide bitumen access road with a 23 metre diameter cul-de-sac and roll-over kerbs. These works are to be at the developer's expense.

Reason: To ensure that costs associated with establishing the subdivision is borne by the developer.

36. The Crown road providing access to proposed Lots 3 to 6 is to be transferred to Council at the developer's expense.

Reason: To ensure that costs associated with establishing the subdivision is borne by the developer.

37. The developer must create easements to proposed Lot 2 under Section 88B of the Conveyancing Act in the following context:

- (a) The purpose is "easements for sewerage drainage" in favour proposed Lot 2.
- (b) It must be located centrally over the sewer lines.
- (c) It must have a minimum width of 3 metres.

Reason: To protect infrastructure from inappropriate future development that may have an adverse impact on its repair, maintenance or replacement.

38. The developer must create an easement under Section 88B of the Conveyancing Act in the following context:

- (a) The purpose is an "easement for stormwater drainage" in favour of proposed Lots 1 and 2.
- (b) It must be located centrally over the stormwater line.
- (c) It must have a minimum width of 3 metres.

Reason: To protect infrastructure from inappropriate future development that may have an adverse impact on its repair, maintenance or replacement.

39. A fire hydrant must be installed at the water main in the cul-de-sac.

Reason: For mains flushing and fire-fighting.

40. A stop valve must be installed at the connection to the water main on the West side of Hill Street.

Reason: So the new water main can be isolated.

CONDITIONS TO BE COMPLETED PRIOR TO CONSTRUCTION COMMENCING

41. The owner/s of the property are to give Council written notice of the intention to commence works and the appointment of a Principal Certifier (if the PC is not Council) at least two days before the proposed date of commencement.

Reason: To ensure compliance with the Environmental Planning and Assessment Regulation 2000

CONDITIONS TO BE COMPLIED WITH DURING CONSTRUCTION

42. The owner of the property is to ensure that any structure is constructed:

- (a) to meet the setback requirements of the approved plans,
- (b) to be located within the confines of the lot, and
- (c) so that it does not interfere with any easements or covenants upon the land.

Reason: To avoid any buildings being erected in a location where it would be inappropriate.

43. The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:-
- | | |
|--------------------------|---|
| Monday to Saturday | 7.00 AM to 5.00 PM |
| Sunday & public Holidays | No construction activities are to take place. |
- Reason: To ensure that public amenity is not unduly affected by noise.*
44. All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.
- Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.*
45. The builder shall provide a temporary sanitary service to the building site before building operations are commenced.
- Reason: To provide effective sanitation of the site during building construction.*
46. All construction materials, sheds, skip bins, spoil, temporary water closets etc. shall be kept wholly within the property and not placed on public land or in a position that may result in materials/debris being washed onto the roadway or into the stormwater drainage system.
- Reason: To preserve the amenity of the locality and protect stormwater systems.*
47. Temporary kerb and gutter crossings shall be installed to protect existing kerbs, channels and/or laybacks. Such protection shall consist of timber, concrete, steel or the like and shall not cause any diversion or build-up of drainage flow. Materials that could cause interference with council's drainage system shall not be used.
- Reason: To ensure that Council's stormwater system is protected.*
48. A copy of the approved and certified plans, specifications and documents incorporating conditions of approval and certification shall be kept on the Subject Site at all times and shall be readily available for perusal by any officer of Council or the PCA.
- Reason: To ensure compliance with approved plans.*
49. Where the proposed building works necessitate the cutting-in of new stormwater outlets into the existing street kerb, the Applicant and plumbing/drainage contractor shall ensure that the following procedures are adopted.
- A kerb adaptor suitable for the particular kerb profile and capable of withstanding vehicular loadings is to be utilised,
 - Create the opening in the kerb by use of either a saw cut or bored hole only – breaking out the kerb by impact methods is not permitted,
 - The kerb adaptor is to be kept flush with the top and outside face of the kerb, and
 - The fixing of the kerb adaptor and filling in of side gaps is to be undertaken by the use of an epoxy resin – mortar or concrete is not to be used.
- Reason: Requirement of Council as the Road Authority.*
50. All demolition work to be undertaken in accordance with Australian Standard 2601 – The Demolition of Structures.
- Reason: To ensure that demolition work is undertaken in a manner that is safe and minimises environmental disturbance.*

CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF OCCUPATION CERTIFICATE

51. Any damage caused to kerb, guttering crossovers and/or footpaths during building operations shall be rectified by the developer to the satisfaction of Uralla Shire Council's Director Infrastructure & Regulation.

Reason: To ensure that public infrastructure is maintained.

INTEGRATED GENERAL TERMS OF APPROVAL AS PART OF THIS CONSENT

52. At the issue of a subdivision certificate and in perpetuity, the entire site must be managed as an inner protection area in accordance with the requirements of Appendix 4 of Planning for Bush Fire Protection 2019.

When establishing and maintaining an inner protection area, the following requirements apply:

- (a) tree canopy cover should be less than 15% at maturity,
 - (b) trees at maturity should not touch or overhang the building,
 - (c) lower limbs should be removed up to a height of 2m above the ground,
 - (d) d. tree canopies should be separated by 2 to 5m,
 - (e) preference should be given to smooth-barked and evergreen trees,
 - (f) large discontinuities or gaps in vegetation should be provided to slow down or break the progress of fire towards buildings,
 - (g) shrubs should not be located under trees,
 - (h) shrubs should not form more than 10% ground cover,
 - (i) clumps of shrubs should be separated from exposed windows and doors by a distance of at least twice the height of the vegetation,
 - (j) grass should be kept mowed (as a guide, grass should be kept to no more than 100mm in height), and
 - (k) leaves and vegetation debris should be removed.
53. The provision of water, electricity and gas must comply with the following in accordance with Table 5.3c of Planning for Bush Fire Protection 2019:
- (a) reticulated water is to be provided to the development where available;
 - (b) fire hydrant, spacing, design and sizing complies with the relevant clauses of Australian Standard AS 2419.1:2005;
 - (c) hydrants are not located within any road carriageway;
 - (d) reticulated water supply to urban subdivisions uses a ring main system for areas with perimeter roads;
 - (e) fire hydrant flows and pressures comply with the relevant clauses of AS 2419.1:2005;
 - (f) all above-ground water service pipes are metal, including and up to any taps;
 - (g) where practicable, electrical transmission lines are underground;
 - (h) where overhead, electrical transmission lines are proposed as follows:
 - i. lines are installed with short pole spacing (30m), unless crossing gullies, gorges or riparian areas; and
 - ii. no part of a tree is closer to a power line than the distance set out in accordance with the specifications in ISSC3 Guideline for Managing Vegetation Near Power Lines.
 - (i) reticulated or bottled gas is installed and maintained in accordance with AS/NZS 1596:2014 - The storage and handling of LP Gas, the requirements of relevant authorities, and metal piping is used;
 - (j) all fixed gas cylinders are kept clear of all flammable materials to a distance of 10m and shielded on the hazard side;
 - (k) connections to and from gas cylinders are metal; polymer-sheathed flexible gas supply lines are not used; and
 - (l) above-ground gas service pipes are metal, including and up to any outlets.

ADVISORY NOTES – GENERAL

54. The applicant is solely responsible for ensuring that all additional consents and agreements are obtained from other authorities, as relevant.

55. It is possible that a covenant may affect the land which is the subject of this consent. The grant of this consent does not necessarily override that covenant. You should seek legal advice regarding the effect of any covenants which affect the land.
56. Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial before you dig service in advance of any construction or planning activities.
57. Any alteration to the drawings and/or documentation shall be submitted for the approval of Council. Such alterations may require the lodgement of an application to amend the consent under s4.55 of the Act or a fresh development application. No works other than those approved under this consent shall be carried out without the prior approval of Council.
58. Telecommunications Act 1997 (Commonwealth): Telstra (and its authorized contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team on phone number 1800 810 443.
59. Prior to any works being undertaken within the road reserve, (including the footpath), a Section 138 of *Roads Act 1993* approval must be obtained from Council. Please contact Council to obtain an application form.
60. Pursuant to Section 94(1)(a) of the *Local Government Act 1993 (General) Regulation 2005*, prior to any water main extension work or sewer main extension work the developer is to apply for a Section 68 Certificate approval and submit proposed plans.

II. Confirm the water flow into and under Hill St to require adequate drainage; and

III. Council investigate the best mechanism to correct the boundary alignment and house set back on Lot No.152 DP 847705.

Following debate a DIVISION was called with the result recorded as follows:

For: Mayor Bell, Crs Bower, Burrows, O'Connor, Petrov, Toomey

Against: Crs Doran, McMullen

Absent: Cr Crouch

35.06/22 CARRIED

Cr Crouch Returned to meeting 8.37pm.

15.12 DEVELOPMENT APPLICATION 23-2022 SHED – 2 SOMERSET CLOSE URALLA

Report was heard after Item 13, See resolution 15.06/22 page 9.

15.13 WORKS PROGRESS REPORT AS AT 30 MAY 2022

MOTION Moved: Cr Crouch /Seconded: Cr O'Connor

That Council note the report for the works completed or progressed during May 2022, and works programmed for June 2022.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

36.06/22 CARRIED

Crs Toomey and Doran having declared an interest left the meeting at 8:39pm

15.14 URALLA SHIRE BUSINESS CHAMBER AWARDS SPONSORSHIP

MOTION Moved: Cr O'Connor /Seconded: Cr Bower

That Council resolve to offer to sponsor the Uralla Shire Business Chamber Awards 2022 as a Silver Partner at a cost of \$100.

For: Mayor Bell, Crs Bower, Burrows, Crouch, McMullen, O'Connor, Petrov,

Against: Nil

Absent: Crs Doran, Toomey

37.06/22 CARRIED

Crs Toomey and Doran returned to the meeting at 8:42pm

15.15 COUNCIL APPOINTMENT OF DELEGATE TO BULGARANDA (MT YARROWYCK)

MANAGEMENT BOARD

MOTION Moved: Cr Crouch /Seconded: Cr Burrows

Council delegate the General Manager as their appointee to Bulagaranda (Mt Yarrowyck) Management Board.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

38.06/22 CARRIED

15.16 REGISTER RESOLUTIONS ACTIONS STATUS

PROCEDURAL MOTION Moved: Cr O'Connor /Seconded: Cr Doran

To move to Committee of the Whole.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

39.06/22 CARRIED

Councillors held a detailed discussion in committee regarding the report.

PROCEDURAL MOTION Moved: Cr Doran /Seconded: Cr Bower

To resume Standing Orders.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

40.06/22 CARRIED

The Chair outlined details of the discussion held in committee.

MOTION Moved: Cr O'Connor /Seconded: Cr Toomey

That Council note the Resolution Action Status as at 22 June 2022.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

41.06/22 CARRIED

PROCEDURAL MOTION Moved: Cr Bower /Seconded: Cr Burrows

To extend the meeting past 9.00pm.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

42.06/22 CARRIED

16 MOTIONS ON NOTICE QUESTIONS WITH NOTICE

Nil

17 CONFIDENTIAL MATTERS

17.1 AWARD OF TENDER FOR ROTARY PARK REFURBISHMENT

PROCEDURAL MOTION Moved: Cr O'Connor / Seconded: Cr Doran

To move into Closed Session of Council

That Council move into closed session and close the meeting to members of the public and press for the following reasons:-

This report is presented to the CLOSED section of the 28 June 2022 Extraordinary Council meeting under section 10A (2)(d)(i) of the Local Government Act (NSW) 1993.

(1) A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:

- (a) the discussion of any of the matters listed in subclause (2), or
- (b) the receipt or discussion of any of the information so listed.

(2) The matters and information are the following:

(d) commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it.

Reason for closing the agenda item: competitive procurement process.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

43.06/22 CARRIED

MOVE TO OPEN SESSION

PROCEDURAL MOTION Moved: Cr Crouch /Seconded: Cr Burrows

To return to Open Session of Council.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Nil

45.06/22 CARRIED

PROCEDURAL MOTION Moved: Cr Crouch /Seconded: Cr Doran

The resolutions of Closed Session of Council become the resolutions of Open Session of Council.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, Petrov, Toomey

Against: Cr O'Connor

Absent: Nil

46.06/22 CARRIED

18 COMMUNICATION OF COUNCIL DECISIONS

The Chair communicated the Council decisions from closed session:

PROCEDURAL MOTION Moved: Cr Crouch /Seconded: Cr Doran

- I. That Council accept the tender from Wallace Constructions for the refurbishment of Rotary Park in Uralla for \$589,792.30 exc GST.
- II. That Council progress an investigation a variation for the inclusion of a dump-ezy point at Rotary Park or an alternate for location for Council's consideration within the budget.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, Petrov, Toomey

Against: Cr O'Connor

Absent: Nil

44.06/22 CARRIED

The Chair thanked Mr Simon Paul, Director Corporate Services/Chief Financial Officer for his service to Uralla Shire Council and wished him the best from Council.

19 CLOSURE OF MEETING

The meeting was closed at 9:27pm.

20 COUNCIL MINUTES CONFIRMED

COUNCIL MINUTES CONFIRMED BY:	
RESOLUTION NUMBER:	
DATE:	
MAYOR:	Robert Bell

8 TABLING OF PETITIONS

9 URGENT, SUPPLEMENTARY AND LATE ITEMS OF BUSINESS

9.1 LATE REPORTS TO COUNCIL

9.2 URGENT ITEMS

9.3 SUPPLEMENTARY ITEMS

10 WRITTEN REPORTS FROM DELEGATES

10.1 COUNCILLOR ACTIVITY REPORTS

Mayor/Councillors account of activities/meetings for the month of June 2022.

Mayor: Robert Bell		
Date of Council Meeting: 26 July, 2022		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
1 June 2022	USC Developer Forum	Uralla
3 June 2022	REZ Mayors Group Meeting	Glen Innes
7 June 2022	GM Workshop & Briefing Sessions	Uralla
8 June 2022	2AD Interview	Uralla
8 June 2022	EngeryCo meeting	Zoom
14 June 2022	Finance Advisory Committee Meeting	Uralla
14 June 2022	Steering Group Meeting – Development Advisory Committee	Uralla
14 June 2022	Steering Group Meeting – Capital Works Advisory Committee	Uralla
16 June 2022	Steering Group Meeting – NSW Social Cohesion Program – Shire Signage	Uralla
21 June 2022	DA Site Visit	Uralla
21 June 2022	Finance Training Meeting	Uralla
22 June 2022	2AD Interview	Uralla
22 June 2022	Barnaby Joyce Meeting	Uralla
27 June 2022	Pre-brief Council meeting	Uralla
30 June 2022	NOVA CleanTech EOI	Uralla
Expenses Claim for Month of June 2022		\$0

COUNCILLOR : Leanne Doran		
Date of Council Meeting: July 2022		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
6 June 2022	UTEC	Council Chambers
8 June 2022	Meeting with developer & Councillors	Mayor's Office
9 June 2022	Uralla Neighbourhood Centre, Biggest Morning Tea	RSL Hall
14 June 2022	General Manager's Briefing	Council Chambers
28 June 2022	General Council meeting	Council Chambers
Expenses Claim for Month of June		\$0

11 ITEMS PASSED IN BULK

To be received at the Meeting.

12 MAYORAL MINUTE

12.1 MAYORAL MINUTE – ACCOUNTING TREATMENT OF RURAL FIRE SERVICE ('RED FLEET') ASSETS



UINT/22/9595

Mayor's Recommendation:

That Council:

- I. **Writes to the local State Member(s) Hon Adam Marshall MP, the Treasurer the Hon Matt Kean MP, Minister for Emergency Services and Resilience the Hon Stephanie Cook MP and the Minister for Local Government Wendy Tuckerman MP:**
 - a. **Expressing Council's objection to the NSW Government's determination on ownership of Rural Fire Service assets;**
 - b. **Advising of the impact of the Government's position on Council finances of this accounting treatment;**
 - c. **Informing that Council will not carry out RFS assets stocktakes on behalf of the NSW Government and will not record RFS assets in Uralla Shire Council's financial statements;**
 - d. **Call on the NSW Government to take immediate action to permanently clear up inequities and inconsistencies around the accounting treatment of Rural Fire Service (RFS) assets by acknowledging that rural firefighting equipment is vested in, under the control of and the property of the RFS; and**
 - e. **Amend s119 of the *Rural Fires Act 1997* so that the effect is to make it clear that RFS assets are not the property of councils.**
- II. **Writes to the Shadow Treasurer Daniel Mookhey MLC, the Shadow Minister for Emergency Services Jihad Dib MP, the Shadow Minister for Local Government Greg Warren MP, the Greens Spokesperson for Local Government Jamie Parker MP and the leaders of the Shooters, Fishers and Farmers, Animal Justice and One Nation parties Robert Borsak MLC, Emma Hurst MLC and Mark Latham MLC:**
 - a. **Advising Members of Uralla Shire Council's position, including providing copies of correspondence to NSW Government Ministers; and**
 - b. **Seeking Members' commitments to support NSW Councils' call to amend the *Rural Fires Act 1997* as set out in correspondence.**
- III. **Writes to the Auditor General advising that notwithstanding any overtures of future qualified audits, it will not carry out RFS stocktakes on behalf of the NSW Government and may not record RFS assets in Uralla Shire Council's financial statements, noting that the State Government's own Local Government Accounting *Code of Practice and Financial Reporting* provides for councils to determine whether or not they record the RFS assets as council assets.**

- IV. **Promotes these messages via its digital and social media channels and via its networks.**
- V. **Re-affirms its complete support of and commitment to local RFS brigades noting that Uralla Shire Council's action is entirely directed towards the NSW Government's nonsensical position that rather than being owned and controlled by local brigades, RFS assets are somehow controlled by councils, which councils consider to be a cynical financial sleight of hand abdicating the NSW Government's responsibilities at the cost of local communities.**
- VI. **Affirms its support to Local Government NSW (LGNSW) and requests LGNSW continue advocating on Council's behalf to get clarification finally from the State Government about the accounting treatment of RFS assets.**

REPORT:

1. The CEO of LGNSW is calling on Councillors to support the local government campaign on the financial accounting treatment of Rural Fire Service (RFS) mobile assets known as the 'Red Fleet'.
2. A long-standing dispute over the accounting treatment of the Red Fleet has come to a head with the Auditor-General's 2021 Report on Local Government on 22 June 2022. The Audit Report reemphasises the State Government determination that RFS assets are the "property" of councils and must be recorded in Council's financial statements with Council required to therefore absorb all depreciation costs.
3. The *Audit Office Local Government Report* has reinforced the notion that RFS mobile and other fire-fighting assets can somehow be deemed to be council assets and applies more pressure on councils and the Office of Local Government (OLG) to conform with this determination, even though councils do not have effective management or control of these assets. The *Audit Office Local Government Report* is available here: <https://www.audit.nsw.gov.au/our-work/reports/local-government-2021>
4. Councils across the State and Local Government NSW (LGNSW) refute this determination. Councils do not have any say in the acquisition, deployment, or disposal of these assets. Comparable assets held by Fire & Rescue NSW (FRNSW) and the State Emergency Service (SES) are not vested anywhere other than with the organisations that purchase, use, maintain and dispose of them.
5. Councils and LGNSW have also raised concerns that the requirement breaches Australian Accounting Standards. The State Government's own Local Government Accounting Code of Accounting Practice and Financial Reporting provides for councils to determine whether to record RFS assets on their books as council assets. <https://www.olg.nsw.gov.au/councils/council-finances/financial-reporting/local-government-code-of-accounting-practice-and-financialreporting/> Extract from page 54:

Rural Fire Services (RFS) assets

Under Section 119 of the Rural Fire Services Act 1997 (NSW), 'all firefighting equipment purchased or constructed wholly or from money to the credit of the Fund is to be vested in the council of the area for or on behalf of which the firefighting equipment has been purchased or constructed'.

The NSW Government has confirmed its view that these assets are not controlled by the NSW Rural Fire Services or the State.

Councils need to assess whether they control any rural firefighting equipment in accordance with Australian Accounting Standards and recognise in their financial statements any material assets under their control and state the relevant accounting policy in relation to the treatment.

6. This position has been confirmed by the Secretary of the Department of Planning and Environment in his letter to the Auditor-General dated 7 June 2022, presented in Appendix1 on page 47 of the 2021 Local Government Audit Report (copy attached).
7. Council notes advice from LGNSW that many councils are refusing to comply with the Auditor General's instructions. Councils remained firm in 2021, resisting pressure to record RFS assets with the majority (68), choosing not to record the RFS mobile assets in accordance with the *Local Government Accounting Code*. This was the same number of councils as in 2020. LGNSW is encouraging councils to continue resisting pressure from the Audit Office and make their own determinations notwithstanding overtures that ongoing non-compliance with the Auditor General's instructions may result in future qualified financial reports.
8. The latest Audit Report has made further impositions on (Council) by:
 - a. recommending Council undertakes a stocktake of RFS assets and records the value in Council's financial statements;
 - b. warning that if Council does not recognise the assets, it will be found non-compliant and will have a high risk finding reported; and
 - c. calling on the NSW Department of Planning and Environment (OLG) to intervene where councils do not recognise rural firefighting equipment.
9. The Government's blanket determination is not only nonsensical, but also inconsistent with the treatment of the comparable assets of other emergency service agencies such as Fire & Rescue NSW (FRNSW) and the State Emergency Service (SES). There is no rational reason for maintaining this anomaly.
10. LGNSW has been advocating this position on councils' behalf and has written to the NSW Treasurer the Hon. Matt Kean MP, Minister for Emergency Services, the Hon. Steph Cooke MP, Minister for Local Government the Hon. Wendy Tuckerman MP and the Auditor-General, Ms Margaret Crawford to express the local government sector's strong objection to the NSW Government's determination, applied by the Auditor-General, that RFS assets are the property of councils for accounting purposes and amend the *Rural Fires Act 1997*.
11. LGNSW has advised it will continue its advocacy efforts on councils' behalf and is asking all affected councils in NSW to consider adopting a resolution advising the Audit Office that Council will not carry out the RFS stocktakes on behalf of the NSW Government and will not record RFS assets on Council's financial statements.

Attachment: UI/22/4704 - 1. copy of letter from DPIE Secretary to Auditor General 7 June 2022

EXECUTIVE ADVICE:

12. Uralla Shire Council is currently carrying a depreciation value on RFS assets of \$38,721 of which is expected to rise to approximately \$76,721 in the coming year, following a detailed audit of the RFS assets on record.
13. Uralla Shire Council contributes approximately \$130,000 per financial year to the RFS via its Emergency Services levy and is forecasting to contribute \$131,409 in the 2022/23 financial year. Council has an arrangement whereby Armidale Regional Council collects the contributions from Uralla Shire and Walcha Council and make the combined payment from the three Councils to the RFS. The RFS then use these funds for the services they provide to the community.

It is important to note that these values do not include staff time and/or the opportunity cost associated with the management of these assets.

It should also be noted that the significant increase of approximately 25% over the past two years has been offset by State Government contributions. Should these contributions cease or Council not be able to source additional revenue on top of its total permissible income Council could be exposed to a significant additional cost in the order of 25% of existing costs (approximately \$30-35,000 per annum).

14. Uralla Shire Council should not and does not have any control over the RFS assets within the Shire. That is, no say over their procurement, use within or outside the shire, maintenance and operation, nor disposal.
 15. Should Council determine to not include the RFS assets in the 2021/22 financial year statements, this is likely to result in the Audit Office 'qualifying' Council's financial statements as not considered free of material misstatement. This goes against best practice from a financial management perspective. the consequences of such a qualification, other than the impact on Councils reputation, are unknown; however, could have an adverse impact on future financial revenue opportunities eg grants and capacity to borrow.
 16. At this point in time, the depreciation value of the RFS assets for Uralla Shire Council is not a material value, however, this may change in the future. The issue also reduces clarity around Council's financial position and needs a long term solution that is based around who controls the assets (that is, the RFS).
-

Appendix one – Response from the Office of Local Government within the Department of Planning and Environment



Office of
Local Government

5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541

Our Reference: A822114
Your Reference: D2206464
Contact: Ally Dench
Phone: 02 4428 4100

Ms Margaret Crawford
Auditor-General for New South Wales
GPO Box 12
SYDNEY NSW 2001

Email:

7 June 2022

Dear Ms Crawford

Thank you for the opportunity to review an updated draft of the report on Local Government 2021.

I have reviewed the changes in the draft report and would like to clarify my feedback in relation to the recognition of rural firefighting equipment (RFS Assets) for your consideration in finalising the report.

I acknowledge the State's position is that it does not control RFS assets. Councils need to assess whether they control any rural firefighting equipment in accordance with Australian Accounting Standards. Councils need to recognise, in their financial statements, any material assets under their control and state the relevant accounting policy in relation to the treatment to the Audit Office.

The Minister for Local Government and the Department do not have legal authority to direct councils in this matter. However, we are working closely with Treasury to educate, guide and assist councils to understand the State's view regarding the ownership and recognition of the RFS assets in their financial reporting.

Should you require further assistance in relation to these matters, please do not hesitate to contact Ally Dench, OLG's Executive Director on or by email at olg@olg.nsw.gov.au

Yours sincerely

Michael Cassel
Secretary
Department of Planning and Environment

T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

A822114

12.2 MAYORAL MINUTE – USC RESPONSE TO BUNDARRA RESIDENTS
ASSOCIATION REQUEST FOR BOUNDARY ADJUSTMENT
UINT/22/9603



Mayor's Recommendation:

That Council advise the President, Bundarra Residents Association that Uralla Shire Council does not support the relocation of Bundarra and surrounds to Inverell Shire Council.

Council received a letter dated 23rd June 2021 from Mr Richard Goodall, President Bundarra Residents Association, advising that they wish to initiate formal proceedings to relocate Bundarra and surrounding boundaries to Inverell Shire Council.

This is very disappointing given that Uralla Shire Council has completed an \$8 million sewerage scheme, \$4 million Emu Crossing Bridge, \$2 million sealing of Bingara Road, new playground/ sports area and worked with the Bundarra Hall Committee to upgrade the Bundarra Hall. The Barraba Road (MR132) remains at the top of our regional roads priority list for upgrading including a bridge over Bakers Creek.

The service levels in Bundarra have been maintained with a grading and town maintenance gang, a part time library, community services and the Grace Munro Centre. There is no guarantee from Inverell Shire Council that they would maintain these local services. Council has not received any formal advice from Inverell Shire Council on their resolution 05/22 made at their 23rd February, 2022 meeting.

The Hon. Adam Marshall MP has advised the Bundarra Residents Association of the following:-

- i. Happy to support the majority view of residents in Bundarra as per the process of NSW Government Policy regarding boundary adjustments
- ii. Aware Paul Henry wrote back to Richard Goodall on 30th March 2022 acknowledging request and referred to their Ordinary meeting February 2022 resolution 05/22
- iii. Tingha boundary adjustment took 4 years where both Councils had to agree to move
- iv. Bundarra is unlikely to be successful if one council is not in agreement (ie. Uralla)
- v. Bundarra residents are required to front the Boundary's Commission.

Attachments:

Letter sent from Richard Goodall to Inverell Shire Council dated 21st October, 2021

Inverell Shire Council resolution 8.1.4 made at their meeting 23rd February 2022.

Letter from Richard Goodall, President Bundarra Residents Association dated 5th April, 2002

Letter from Richard Goodall, President Bundarra Residents Association dated 23rd June 2022

BUNDARRA RESIDENTS ASSOCIATION

RESIDENTS STANDING TOGETHER

14 Burnett Street
Bundarra NSW 2359
21st October 2021

Mr Paul Henry
General Manager
Inverell Shire Council
PO Box 138
INVERELL NSW 2360

Dear Mr Henry

We respectfully ask that you, the Mayor Mr Paul Harmon & Councillors consider the views of Bundarra community to relocate from Uralla Shire Council to Inverell Shire Council LGA.

We understand the process involved in initiating a proposal to merge with another shire LGA as per the Local Government Act and will be consulting with all residents around Bundarra and forming a petition of signatures, we will well exceed the minimum number required.

If you could indicate your willingness to consider our proposal of Bundarra moving to Inverell LGA then we will forward all relevant documentation to you as soon as we collate it, together with an indication of the area, we anticipate it will be Bundarra village extending to shire boundaries and possibly 12km on the southern boundary Bundarra/Uralla Road.

Bundarra residents all agree that Inverell is regarded as our 'natural home town' where all our services are based including but not limited to the following:-

Health/ hospitals, doctors, dentists, physiotherapists, radiologists, ambulance, podiatrists, pharmacies

Education/ Schools, Tafe, Community college, early childhood etc

Banking/ 4 major banks, numerous ATM's

Centrelink

Food/ major supermarkets, grocers/bakers

Restaurants/ cafes/takeaway food venues

Employment opportunities

Veterinarians

Heavy Industry and after sale support for those industries

Shopping, speciality clothing, footwear,

Public Transport

Sporting Venues

Bundarra has no connection with Uralla, we have no reason to travel there, and very few of the above services are available in Uralla.

Bundarra residents have indicated significant interest in moving to Inverell Shire Council LGA where these services are all available **now** – none of these services are available to us at present in Uralla and unlikely to be available any time in the future!

We are also much closer to Inverell 48.3km where Uralla is 72.9km.

3.3 The Vardon Report (P 9) 2010

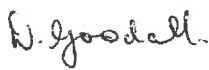
'Proposed that Bundarra together with Tinga & surrounds should be incorporated into Inverell Shire Council.'

That is our wish!

Thank you for your consideration

Regards

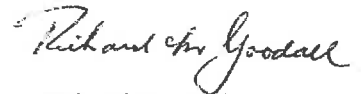
On behalf of Bundarra Residents Association



Denise Goodall



Roz Mason Gaudern



Richard Goodall

8.1.1 Election of Chairperson

In the absence of Cr Paul King, the Mayor elected to defer the Election of Chairperson to the March 2022 meeting.

8.1.2 Expiring Licence Agreements - Mr David Walker

RECOMMENDATION:

That:

- i) Council renew the agreement with Mr David Walker for Part Council Road Reserve adjacent to Lot 2 DP 216606, Elsmore Road, Elsmore and Part Lot 7301 DP 1139606, Nash's Lane, Long Plain for a five (5) year period with the option of a further five (5) year period;*
- ii) the licence fee be \$75.00 per annum (GST Inclusive) for each site; and*
- iii) the Licence Agreements be subject to any other terms and conditions as negotiated by Council's General Manager.*

8.1.3 Inverell Women's Shed

RECOMMENDATION:

That:

- a) Council has no suitable land available within the CBD for the erection of the Women's Shed;*
- b) the Inverell Women's Shed Committee be requested to provide information on the outcome of their meeting with the Inverell Showground Trust; and*
- c) the Inverell Women's Shed Committee be requested to provide additional information to Council on their current membership base and long-term sustainability.*

8.1.4 Approach from Bundarra Residents

RECOMMENDATION:

That:

- a) Council does not dispute the rationale of the Bundarra Community's approach to the proposed boundary adjustment;*
- b) the Bundarra Community be requested to define in more detail the area proposed to be transferred to Inverell Shire Council upon completion of the boundary adjustment and the level of support from the residents in the proposed transfer area; and*
- c) the Bundarra Community ascertain the view of the Local Member, Mr Adam Marshall MP, and Uralla Shire Council on the proposed boundary adjustment.*

8.1.5 Entrance Signs - Ashford Local Aboriginal Land Council (ALALC)

BUNDARRA RESIDENTS ASSOCIATION INC.
2101222

RESIDENTS STANDING TOGETHER

President-Richard Goodall

Vice-President-Roz Mason-Gaudern

Treasurer-Peter Hayman

Secretary-Denise Goodall

14 Burnett Street
Bundarra NSW 2359
5th April 2022

To the General Manager, Kate Jessep
All Councillors

This is to formally notify you that we formed the above association on 9th November 2021, *however the General Manager and those previously elected councillors are well aware of this association as we included USC in notification of our intention to relocate to Inverell LGA on 27th November 2021.*

We would like to ask that if you plan to hold meetings etc that concern residents in Bundarra then please send notifications to bundarra.residents.assn.inc@gmail.com we are as association able to notify residents as we have 248 members at present.

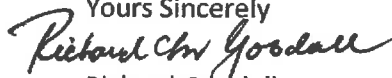
As has happened recently with several meetings organised by councillors, lack of communication results in no one or very few residents attending.

This was also the case with the letterbox drop organised by council to inform residents of the 'sewerage system event', many of our residents did not receive them.

We will publish anything that is relevant to Bundarra.

We would also like to see more honesty and transparency especially in light of the recent 'Twilight Fun Fest' where an event intended for Bundarra was granted to an entity from Inverell with no explanation on why or how this happened.

Yours Sincerely



Richard Goodall
President

BUNDARRA RESIDENTS ASSOCIATION INC.
2101222

RESIDENTS STANDING TOGETHER

14 Burnett Street
Bundarra NSW 2359
23rd June, 2022

The General Manager & Councillors
Kate Jessep
Uralla shire Council
32 Salisbury Street
Uralla NSW 2358

Dear Ms Jessep & Councillors

On behalf of the Bundarra Residents Association Inc.

Further to our previous notifications of 27th November 2021 & 5th April 2022

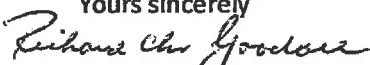
We respectfully confirm our intention to initiate formal proceedings to relocate Bundarra village and surrounding boundaries, as will be determined in future discussions, to Inverell Shire Council LGA.

We have received approval to proceed from both Inverell Shire Council and also Adam Marshall MP.

We agree with the State Government commissioned Vardon report 2010 Section 3.3 (page 14) that states the following:-

"However, Mr Vardon also concluded that sections of Guyra Shire and Uralla Shire shared distinct communities of interest outside of the proposed New England Regional Council area. Accordingly, Mr Vardon proposed that the towns of Bundarra and Tingha and surrounds be incorporated into Inverell Shire Council."

Yours sincerely



Richard Goodall

President

13 PUBLIC FORUM/PRESENTATION

14 REPORT OF COMMITTEES

14.1 FINANCE ADVISORY COMMITTEE MEETING MINUTES HELD 14 JUNE 2022



MINUTES

Finance Advisory Committee Meeting

14 June 2022, at 10:30am Council Chambers

Attendees:

Mayor R Bell (Chair)
Cr R Crouch (Deputy Mayor)
Cr T Bower
Cr S Burrows
Cr B McMullen
Cr T O'Connor
Cr T Toomey

Apologies:

Cr L Petrov
Cr L Doran

In Attendance:

General Manager – Ms K Jessep
Consultant LG Outcomes – Mr C Weber
Chief Financial Officer/Director Corporate Services – Mr S Paul
Director Infrastructure of Development – Mr T Seymour
Interim Executive Manager Corporate Services – Ms C Valencius
Manager Governance - Ms N Heaton
Minute Clerk – Wendy Westbrook

1	Contents	
1.	MEETING OPENING & WELCOME	3
2	PRAYER	3
3	ACKNOWLEDGEMENT OF COUNTRY	3
4	WEBCAST INFORMATION	3
5	APOLOGIES, REQUESTS FOR LEAVE OF ABSENCE AND OBSERVERS	3
6	DISCLOSURE AND DECLARATIONS OF INTEREST - Nil	3
7	CONFIRMATION OF MINUTES	3
7.1	Minutes from the 10 May 2022 Finance Advisory Committee Meeting.	3
8	LATE ITEM – Nil	3
9	REPORTS	4
9.1	DRAFT BUDGET 2022-2023 – REVISION TO VERSION ON PUBLIC EXHIBITION	4
10	CONFIDENTIAL BUSINESS – Nil	4
11	NEXT MEETING	4
12	MEETING CLOSED	4
13	CONFIRMATION OF MINUTES	4

UNCONFIRMED

1. MEETING OPENING & WELCOME

The Chair declared the meeting open at 10:34am.

2 PRAYER

The Chair read the prayer.

3 ACKNOWLEDGEMENT OF COUNTRY

The Chair acknowledged Country and Elders past and present.

4 WEBCAST INFORMATION

The Chair advised that the meeting is audio recorded and the recording is made available on Council's website after the meeting.

5 APOLOGIES, REQUESTS FOR LEAVE OF ABSENCE AND OBSERVERS

Moved: Cr Burrows / Seconded: Cr Bower

That Committee note apologies from Crs Petrov & Doran.

For: Mayor Bell Crs Crouch, Burrows, Toomey, Bower, O'Connor, McMullen

Against: Nil

Absent: Nil

FAC01.06/22 CARRIED

6 DISCLOSURE AND DECLARATIONS OF INTEREST - Nil

7 CONFIRMATION OF MINUTES

7.1 Minutes from the 10 May 2022 Finance Advisory Committee Meeting.

That Financial Advisory Committee noted that at the 24 May 2022 Ordinary Council Meeting the minutes of the Finance Advisory Committee Meeting of 10 May 2022 were adopted.

For: Mayor Bell Crs Crouch, Burrows, Toomey, Bower, O'Connor, McMullen

Against: Nil

Absent: Nil

FAC02.06/22 CARRIED

8 LATE ITEM – Nil

9 REPORTS

9.1 DRAFT BUDGET 2022-2023 – REVISION TO VERSION ON PUBLIC EXHIBITION

Cr Burrows left the meeting 10:56am.

The Chair called for an adjournment 11:36am.

The Chair resumed the meeting at 11:58am.

Cr Burrows returned to the meeting at 11:58am.

MOTION Moved: Cr O'Connor / Seconded: Burrows

That the Finance Advisory Committee note the conversation held on the draft 2022-2023 budget currently on public exhibition, at the Finance Advisory Committee Meeting at 14 June 2022 and that the review will continue into the first quarter of the financial year.

For: Mayor Bell, Crs Crouch, Burrows, Toomey, Bower, O'Connor, McMullen

Against: Nil

Absent: Nil

FAC03.06/22 CARRIED

10 CONFIDENTIAL BUSINESS – Nil

11 NEXT MEETING

Date of next Finance Advisory Meeting is scheduled for 9 August 2022 (TBC)

12 MEETING CLOSED

Meeting closed at 12:38pm

13 CONFIRMATION OF MINUTES

COUNCIL MINUTES CONFIRMED BY:	
RESOLUTION NUMBER:	
DATE:	
CHAIR:	Mayor Robert Bell
Presented to Council	Ordinary Meeting 28 June 2022

15 REPORTS TO COUNCIL

15.1 DRAFT BACKYARD BURNING POLICY



Department: Infrastructure & Development
Prepared by: Manager Development & Planning
TRIM Reference: UINT/22/9095
Attachment: UINT/22/9426 Attachment 1 – Draft Policy: Backyard Burning 2022

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Strategy: 3.2 Maintain a healthy balance between development and the environment
Activity: 3.2.1 Provide education and information to assist in providing effective, regulatory, and compliance services for the community

SUMMARY:

1. The draft Policy: Backyard Burning 2022 was presented to Council at its Ordinary Meeting held 22 February 2022.
2. Council resolved to lay the item on the table pending further input to the draft policy by councillors.
3. This report provides an amended draft Policy: Backyard Burning 2022 to Council for consideration.

RECOMMENDATION:

OPTION 1

That Council:

- I. Place the draft Backyard Burning Policy 2022 on public exhibition for at least 28 days, and subject to no submissions received, adopt the draft Backyard Burning Policy 2022; and
- II. Following adoption of the Backyard Burning Policy 2022, revoke the Backyard Burning Policy 2013.

OR

OPTION 2

That Council not pursue a policy on open burning and revoke the Backyard Burning Policy 2013.

REPORT:

4. The draft *Policy: Backyard Burning 2022* was presented to Council at its Ordinary meeting held 22 February 2022.
5. At this meeting, Council resolved to lay the item on the table pending further input to the draft policy by councillors (28.02/22).

6. The draft *Policy: Backyard Burning 2022* has been amended in accordance with councillor feedback and is now provided for Council's consideration (Attachment 1).
7. Open burning, or 'backyard burning', is regulated in NSW by the *Protection of the Environment Operations (Clean Air) Regulation 2021* ("the Regulation").
8. The objective of the Regulation is to prevent or minimise air pollution associated with open burning, with a view to protect local and regional air quality, local amenity and human health.
9. The draft *Policy: Backyard Burning 2022* relates to burning of vegetation resulting from property maintenance in the Local Government Area ("LGA") and provides a framework to allow the consideration of applications for backyard burning.
10. The Uralla Shire LGA is listed in Schedule 1 of the Regulation, Part 2 Areas in which burning of vegetation is prohibited except with approval; and Part 3 Areas in which all burning, other than burning of vegetation, is prohibited except with approval or in relation to certain domestic waste.
11. As such, backyard burning in the Uralla Shire is prohibited except in accordance with an approval or exemption under the Regulation or the *Rural Fires Act 1997* and *Rural Fires Regulation 2013*.
12. The Regulation provides that certain open air burning is permitted without approval, including, but not limited to:
 - a. To cook or barbeque, or other recreational uses such as camping, picnicking, scouting, etc., provided that an approved fuel is utilised;
 - b. Burning of vegetation during the course of agricultural operations;
 - c. Bush fire hazard reduction works under the authority of a bush fire hazard reduction certificate issued under the *Rural Fires Act 1997*; and
 - d. Burning of domestic waste on the premises which it was generated when domestic waste services are not available to the premises.
13. Council may provide written approval for the open burning of dead and dry vegetative material to individuals on parcels of land that meet the prescribed criteria.
14. The General Conditions of Consent (clause 5.4) and Other Provisions (clause 5.5) in the draft policy set out the provisions of approval for the burning of dead and dry vegetative material which may be issued to land owners or managers under Section 13(2)(b) of the Regulation.
15. The scope of the draft policy relates to burning of vegetation resulting from property maintenance in the Uralla Shire LGA. The draft *Policy: Backyard Burning 2022* does not apply to:
 - a. Agencies which have approval to undertake burning under the *Rural Fires Act 1997*;
 - b. Approval to burn vegetation for bush fire hazard reduction;
 - c. Approval to clear vegetation;
 - d. Burning of vegetation resulting from the clearing of land related to a development consent under the *Environmental Planning and Assessment Act 1979*; or

- e. Approval to burn prohibited materials.

CONCLUSION:

- 16. This report provides Council with an updated policy document regarding open burning in the Uralla Shire LGA. Should Council determine to have a current policy, it is recommended that Council place the draft Policy: Backyard Burning 2022 on public exhibition and invite submissions from the public.
- 17. Council is not required to establish a policy on open burning. Open burning is regulated under the *Protection of the Environment Operations (Clean Air) Regulation 2021 (NSW)*. Council may alternately determine to revoke the Backyard Burning Policy 2013 and not pursue an updated policy.

COUNCIL IMPLICATIONS

18. Community Engagement/Communication

Should Council determine to have a policy on open or 'backyard' burning, it is recommended that the draft policy will be placed on public exhibition for at least 28 days and invite submissions from the public.

19. Policy and Regulation

Open burning is regulated under the *Protection of the Environment Operations (Clean Air) Regulation 2021 (NSW)*.

Division 3 Control of burning in local government areas

12 Offences

- (1) A person must not, in a local government area specified in Part 1 of Schedule 1, burn anything in the open or in an incinerator, except in accordance with an approval.
- (2) A person must not, in a local government area specified in Part 2 of Schedule 1, burn any vegetation in the open or in an incinerator, except in accordance with an approval.
- (3) A person must not, in a local government area specified in Part 3 of Schedule 1, burn anything, other than vegetation, in the open or in an incinerator, except in accordance with an approval.
- (4) It is not an offence under this clause—
 - (a) to cook or barbecue in the open, or to light, maintain or use a fire for recreational purposes such as camping, picnicking, scouting or other similar outdoor activities, so long as only dry seasoned wood, liquid petroleum gas (LPG), natural gas or proprietary barbecue fuel, including a small quantity of fire starter, is used, or
 - (b) to burn vegetation, in the course of carrying on agricultural operations, on premises on which the vegetation grew, including—
 - (i) the burning of vegetation for the purposes of clearing, other than for construction, or
 - (ii) the burning of stubble, orchard prunings, diseased crops, weeds or pest animal habitats on farms, or
 - (iii) the burning of pasture for regenerative purposes, or
 - (c) to burn anything for the purposes of the giving of instruction in methods of fire fighting by any of the following persons when acting in the person's official capacity—
 - (i) an officer or member of a fire fighting authority, within the meaning of the *Rural Fires Act 1997*,
 - (ii) a fire control officer, within the meaning of the *Rural Fires Act 1997*,
 - (iii) an industrial fire control officer, or
 - (d) to burn anything under the authority of, and in accordance with, a bush fire hazard reduction certificate issued under the *Rural Fires Act 1997*, or
 - (e) to burn anything in an incinerator that is authorised or controlled by a licence under the Act, or

- (f) to burn anything in an incinerator that—
 - (i) is equipped with a primary and secondary furnace, and
 - (ii) is designed, maintained and operated in a manner that ensures the maintenance of appropriate temperatures for the complete combustion of anything that the incinerator is designed to burn and prevents the escape of sparks or other burning material, and
 - (iii) is equipped with suitable equipment that is designed, maintained and operated for the purposes of controlling air impurities in the exhaust gas once the incineration process has been completed, and
 - (iv) is not installed in a residential building comprising home units, flats or apartments, or
- (g) to burn air impurities by the process known as flaring if the flare is designed, maintained and operated so as to prevent or minimise air pollution.
- (5) It is not an offence under subclause (3) to burn domestic waste on residential premises in a local government area specified in Part 3 of Schedule 1, being premises on which the waste was generated, if domestic waste management services are not available to those premises.

13 Approval for certain fires or incinerators

- (2) The council of a local government area specified in Part 2 of Schedule 1 may grant an approval for the purposes of this Part in respect of the burning of dead and dry vegetation on the premises on which the vegetation grew in the local government area—
 - (a) to any class of persons—by notice published in the Gazette and in such other manner as the council is satisfied is likely to bring the notice to the attention of persons of that class, or
 - (b) to any particular person—by written notice given to the person.
- (3) Before granting an approval for the purposes of this Part, the EPA or local council concerned must take the following matters into consideration—
 - (a) the impact on regional air quality and amenity,
 - (b) the impact on local air quality and amenity,
 - (c) the feasibility of re-use, recycling or other alternative ways of disposal,
 - (d) any opinions of the sector of the public likely to be affected by the proposed approval,
 - (e) in the case of an approval under subclause (2)(a)—any opinions of the EPA in relation to the proposed approval.
- (4) An approval—
 - (a) is subject to such conditions, if any, as are specified in the notice by which the approval is granted, and
 - (b) may be amended or revoked by notice given or published in the same way as the original notice granting the approval was given or published, and
 - (c) remains in force for a period of 12 months, or such other period as is specified in, or implied by, the approval, from the date it is granted unless sooner revoked by the authority that granted it.

20. **Financial/Long Term Financial Plan**

N/A

21. **Asset management/Asset Management Strategy**

N/A

22. **Workforce/Workforce Management Strategy**

N/A

23. **Legal and Risk Management**

Council must comply with the statutory requirements of the *Protection of the Environment Operations (Clean Air) Regulation 2021* and other relevant legislation.

The draft policy establishes when an Approval to Burn may be granted to individuals to undertake backyard burning to assist residents and land owners conduct on-going maintenance of their property and take responsibility to mitigate bush fire risks.

24. **Performance Measures**

Compliance with the *Protection of the Environment Operations (Clean Air) Regulation 2021*.

25. **Project Management**

Manager Development & Planning



DRAFT

Policy:

Backyard Burning

2022

INFORMATION ABOUT THIS DOCUMENT

Date Adopted by Council		Resolution No.	
Document Owner	Director Infrastructure and Development		
Document Development Officer	Manager Development and Planning		
Review Timeframe	4 years		
Last Review Date:	July 2022	Next Scheduled Review Date	July 2026

Document History

Doc No.	Date Amended	Details/Comments eg Resolution No.
1	2001	Resolved by Council Minute No 475/01
2	March 2005	Resolved by Council Minute No 94/05
3	August 2013	Resolved by Council Minute No 249/13
4	February 2022	Update prepared for presentation to Council
5	July 2022	Update prepared for presentation to Council

Further Document Information and Relationships

List here the related strategies, procedures, references, policy or other documents that have a bearing on this Policy and that may be useful reference material for users of this Policy.

Related Legislation*	<i>Local Government Act 1993 (NSW)</i> <i>Protection of the Environment Operations Act 1997 (NSW)</i> <i>Protection of the Environment Operations (Clean Air) Regulation 2021 (NSW)</i> <i>Protection of the Environment Operations (General) Regulation 2021 (NSW)</i> <i>Rural Fires Act 1997 (NSW)</i>
Related Policies	
Related Procedures/ Protocols, Statements, documents	Uralla Shire Council Open/Backyard Burn Application Form

Note: Any reference to Legislation will be updated in the Policy as required. See website <http://www.legislation.nsw.gov.au/> for current Acts, Regulations and Environmental Planning Instruments.

TABLE OF CONTENTS

1. OBJECTIVES	2
2. SCOPE	2
3. STATEMENT.....	2
4. PERMITTED OPEN BURNING.....	3
5. PROVISIONS OF APPROVAL.....	3
6. DELEGATED AUTHORITY.....	5
7. LEGISLATIVE AND STRATEGIC CONTEXT	5
8. REFERENCES	5

DRAFT

1. OBJECTIVES

1.1 The objectives of this policy are to:

- 1.1.1 Manage air pollution issues associated with open burning, with a view to protect local and regional air quality, local amenity, and human health;
- 1.1.2 Establish when an Approval to Burn may be granted to individuals to undertake backyard burning to assist residents and land owners conduct on-going maintenance of their property and take responsibility to mitigate bush fire risks; and
- 1.1.3 Promote public awareness of the requirements of the *Protection of the Environment Operations (Clean Air) Regulation 2021*.

2. SCOPE

2.1 This policy relates to burning of vegetation resulting from property maintenance in the Uralla Shire Local Government Area.

2.2 This policy does not apply to:

- 2.2.1 Agencies which have approval to undertake burning under the *Rural Fires Act 1997*;
- 2.2.2 Burning of vegetation for bush fire hazard reduction;
- 2.2.3 Approval to clear vegetation;
- 2.2.4 Burning of vegetation resulting from the clearing of land related to a development consent under the *Environmental Planning and Assessment Act 1979* (NSW); or
- 2.2.5 Approval to burn any prohibited materials, including tyres, coated wire, paint containers and residues, solvent containers and residues and timber treated with copper chrome arsenate (CCA) or pentachlorophenol (PCP).

3. STATEMENT

- 3.1 Open burning, or 'backyard burning', is regulated across the State of New South Wales by the *Protection of the Environment Operations (Clean Air) Regulation 2021* ("the Regulation"). The objective of the Regulation is to prevent or minimise air pollution associated with open burning, with a view to protect local and regional air quality, local amenity and human health.
- 3.2 Backyard burning in the Uralla Shire is prohibited except in accordance with an approval or exemption under the Regulation or the *Rural Fires Act 1997* and *Rural Fires Regulation 2013*.
- 3.3 Council may provide written approval for the open burning of dead and dry vegetative material to individuals on parcels of land that meet the prescribed criteria.
- 3.4 Under the Regulation, when providing an approval to burn Council is required to consider:
 - a) The impact on regional and local air quality and amenity;
 - b) The feasibility of re-use, recycling or other alternative disposal methods;
 - c) Any opinions of the Environment Protection Authority; and
 - d) Any opinions of public that may be affected by the approval to burn.

3.5 Council will not provide approval for the burning of non-vegetative waste or home incinerators in urban areas.

3.6 Backyard burning must prevent or minimise pollution and smoke impacts as much as possible.

4. PERMITTED OPEN BURNING

4.1 In accordance with the Regulation, the following prescribed activities are permitted:

4.1.1 Cooking, barbequing, or lighting, maintaining, and using a fire for recreational purposes such as camping, picnicking, scouting or other similar outdoor activities, so long as only dry seasoned wood, liquid petroleum gas (LPG), natural gas or proprietary barbecue fuel, including a small quantity of fire starter.

4.1.2 As part of an agricultural operation on premises on which the vegetation grew, to burn vegetation for the purpose of clearing, prunings, diseased crops, weeds or pest animal habitats on farms, or burning of pasture for regenerative purposes as set out in the Regulation.

4.1.3 Training and instruction in methods of fire fighting by an appropriate person acting in their official capacity as set out in the Regulation.

4.1.4 The conduct of a hazard reduction burn under the authority of and in accordance with, a bush fire hazard reduction certificate issued under the *Rural Fires Act 1997*.

4.1.5 In an incinerator which is licenced and meets the requirements of the *Protection of the Environment Operations Act 1997* and the Regulation.

4.1.6 The burning of domestic waste on the residential premises on which the waste was generated, if domestic waste management services are not available to those premises.

4.2 Other restrictions may be in force and advice should be sought from the Relevant Fire Authority prior to lighting a fire permitted by the Regulation. No fires are permitted to be lit in the open air during a declared Total Fire Ban Day.

5. PROVISIONS OF APPROVAL

5.1 An approval for the burning of dead and dry vegetative material may be issued to land owners or managers under Section 13(2)(b) of the Regulation.

5.2 When the prescribed criteria for the land are fulfilled and the land manager agrees to comply with the General Conditions of Consent, the application will be deemed to be approved and Council will provide written notice to the land manager.

5.3 Land owners and managers must obtain written permission to burn from Uralla Shire Council prior to contacting the Relevant Fire Authority.

5.4 Prescribed Criteria – General Conditions of Consent

5.4.1 Parcels of land must be:

a) greater than 4000m² in area; and

b) Land use zones Rural (RU1, RU2, RU5) under the *Uralla Local Environmental Plan 2012*.

- 5.4.2 An open fire must be at least 20 metres from any dwelling.
- 5.4.3 Adequate water supplies must be immediately on hand to extinguish the fire if required.
- 5.4.4 Adjacent property owners must be given 24 hours' notice (verbal or written) of an intention to burn.
- 5.4.5 An open fire must be supervised by a responsible adult at all times.
- 5.4.6 All combustible material within 4.5 metres of the fire must be removed.
- 5.4.7 Burning should only take place when weather conditions are suitable with winds under 15km/h and predicted to remain so and daily maximum temperatures forecast less than 36C.
- 5.4.8 Burning should not cause nuisance to neighbours or a smoke hazard to traffic.
- 5.4.9 The lighting of open fires is not permitted before sunrise or after sunset.
- 5.4.10 Activities must be undertaken in accordance with the NSW Rural Fire Service / Fire and Rescue NSW document "Standards for Pile Burning".
- 5.4.11 Land owners and managers must notify their local RFS or the nearest NSW Fire Brigade station at least 24 hours before the fire is lit, and one (1) hour prior to lighting.

5.5 Prescribed Criteria – Other Provisions

- 5.5.1 Approval to burn granted in accordance with this policy is only for the purpose of disposal of dead and dry vegetative material through pile burning. Vegetative material must consist only of that which accumulates on the prescribed parcel of land during the normal use of the land.
- 5.5.2 An "approval to burn" does not mean approval to burn for any other purpose, such as:
 - a) Hazard reduction burning of the land;
 - b) Land clearing; and/ or
 - c) Disposal of vegetation cleared in accordance with a development consent.
- 5.5.3 Council cannot approve the burning of non-vegetative waste.
- 5.5.4 Council cannot approve the burning of prohibited articles.
- 5.5.5 During the Bushfire Danger Period¹, a Fire Permit must be obtained from the Rural Fire Service for open burning anywhere in a Rural Fire District.
- 5.5.6 A Fire Permit must be obtained from the NSW Rural Fire Service for any open burning that might threaten a building, at any time of year, for their respective fire districts.
- 5.5.7 This approval does not remove the necessity, or exempt the person from the requirement, to obtain relevant permits or licences under other legislation including the *Rural Fires Act*

¹ Pursuant to the *Rural Fires Act 1997* s81 the General bush fire danger period as the period commencing on 1 October and ending on 31 March. Section 82 of the Act provides for the Commissioner to modify the bush fire danger period in respect of all or part of a local government area. In the New England Area, including the Uralla Shire Local Government Area, the Bushfire Danger Period often commences on 1 August, depending on prevailing conditions.

1997, Protection of the Environment Operations Act 1997, Local Land Services Act 2013, or the Biodiversity Conservation Act 2016.

- 5.5.8 No open burning can be undertaken on declared “No Burn Days” (related to air pollution) or “Total Fire Bans” (related to bush fire safety) that may be declared. Council approval is suspended on such days.
- 5.5.9 It is the responsibility of the approval holder to identify whether one of these days is occurring prior to lighting their fire.
- 5.6 An approval issued by Council:
 - 5.6.1 Is subject to such conditions, if any, as are specified in the notice by which the approval is granted;
 - 5.6.2 May be amended or revoked by notice given or published in the same way as the original notice granting the approval was given or published; and
 - 5.6.3 Remains in force for a period of 12 months, or such other period as is specified in, or implied by, the approval, from the date it is granted unless sooner revoked by Council.

6. DELEGATED AUTHORITY

- 6.1 Notice to extinguish fire
 - 6.1.1 As prescribed by the *Protection of the Environment Operations Act 1997*, Authorised Council Officers may direct a person to extinguish any fire, provided that the fire is prohibited by an order of the EPA under the Act or by the Regulation, or air pollution from the fire is injurious to the health of any person or is likely to cause serious discomfort or inconvenience to any person.
- 6.2 Penalty infringement notices
 - 6.2.1 Authorised Council officers may serve penalty infringement notices where it can be established there has been a breach of the Regulation.

7. LEGISLATIVE AND STRATEGIC CONTEXT

- 7.1 This policy is developed to advance Council’s objectives and strategies of the Community Strategic Plan and Delivery Program 2022-2026:
 - *Strategy: Maintain a healthy balance between development and the environment*
 - *Activity: Provide education and information to assist in providing effective, regulatory, and compliance services for the community*

8. REFERENCES

- 8.1 Standards for Pile Burning, NSW Rural Fire Service / Fire and Rescue NSW
https://www.rfs.nsw.gov.au/_data/assets/pdf_file/0012/13323/Standards-for-Pile-Burning.pdf

15.2 REPORT ON WORKS AT THE URALLA COURTHOUSE REFURBISHMENT



Department: Infrastructure & Development
Prepared by: Interim Director Infrastructure and Development
TRIM Reference: UINT/22/9375
Attachments: UINT/22/9658 Attachment 1 – Survey results and submissions
UINT/22/9660 Attachment 2 – Concept plans
UINT/22/9415 Attachment 3 -ADG architects Heritage Impact Statement

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Strategy: 1.3 A diverse and creative culture that celebrates our history
Activity: 1.3.4 PROJECT: Develop the Uralla Old Court House as a community entertainment venue (subject to grant funding)

SUMMARY:

1. The purpose of this report is to provide an update on the progress of the Uralla Courthouse refurbishment project.

RECOMMENDATION:

That Council note the Uralla Courthouse refurbishment project progress report.

REPORT:

2. Council was awarded \$925,000 in funding for the refurbishment of the Uralla Courthouse from the Bushfire Local Economic Recovery Fund. Approved works under the deed of approval were roof repairs, painting, furnishings, asbestos removal, installation of flooring, solar power system, fencing, doors, and electrical infrastructure.
3. There are two key phases for the project:
 - a. Phase 1 – refurbishment
 - b. Phase 2 – fit-out and adaptive re-use within remaining budget subject to Council and funding partner approval.
4. The status of the sub-elements in each phase is as follows:

Phase	Item	Scheduled	Status
1A	Roof repairs, removal of built-in, access works, external painting and solar power system	April – June 2022	COMPLETED
1B	Electrical infrastructure	July–August 2022	IN PROGRESS

1C	Internal painting and doors	September – October 2022	PENDING
1D	Installation of flooring	November 2022	PENDING
1E	Furnishings	December 2022	TBC WITH COUNCIL PENDING USE
1F	Fencing	May - June 2023	PENDING POST WORKS
2A	Amenities / outdoor area /roofing	January – May 2023	TBC WITH COUNCIL PENDING USE

5. The next steps for this project will require further workshopping by Council and subsequent decisions on:
 - The use of the Old Courthouse spaces once refurbished.
 - The fit-out and adaptive re-use within remaining budget subject to Council and funding partner approval.
6. Council has already undertaken a community engagement process on this potential uses of the Old Courthouse building. The results of the survey and associated submissions is at attachment 1. The outcomes of this engagement are summarised as follows:
 - a. It should be used for community group reuse.
 - b. It should deliver a new service to the community.
 - c. It should have a mixed reuse as an event space.
 - d. It should be used for cultural and entertainment purposes.
7. Concept designs were provided to the Council and community in May 2022 - see attachment 2.
8. At the 12 July 2022 General Manager's briefing, Councillors raised a number of questions regarding the nature of the works being undertaken at the Courthouse. The questions are addressed individually below.
9. *Why were solar panels installed on the Courthouse?* The solar power system was installed to minimise any ongoing operational costs and Council's carbon footprint. This is consistent with:
 - Council's primary consultation principle for the project was that the Courthouse be self-supporting.
 - Council's commitment for Uralla to strive to be a net zero emissions town.
 - Recent solar installations at Council facilities to minimise the cost to ratepayers of rising energy prices.

- The broader movement to renewable energy and lower emissions.

The previous Council was advised of the incorporation of the solar system into the project at a workshop on 10 August 2021, prior to the execution of the funding deed on 5 November 2021. Estimated annual energy savings from the installation of the solar panels and battery are estimated to \$2,300 - \$3,500 (approximate current electricity pricing) and the reduction in CO₂ emissions over the lifecycle of the system will be circa 330 tonnes. The system is also incorporated into the Community Centre broader electrical framework to maximise efficiency gains.

10. *Why was Colourbond used for the roof sheeting instead of short-sheet galvanised iron?* Solar panels on galvanised roofs cause dissimilar metal corrosion. This is an electrochemical process that destroys metal, reducing its strength and thickness. Solar panel extrusions (the metal case the panels sit in) are usually made from aluminium. Sitting the aluminium panels on top of the galvanised metal creates a corrosive setting that is activated when it rains, facilitating the flow of electrons from one dissimilar metal to the other. Quite quickly corrosion commences and the galvanised roof will show signs of rust along the path of the waterflow. See image below:



A roof with no end-laps also eliminates the possibility of water being forced to sit between the sheets due to capillary action. Water trapped between end laps will reduce the life of the alloy coating, bringing forward the onset of corrosion and reducing the life of the roof. Modern corrugated roofing is roll formed with anti-capillary side laps which reduce the chance of water being trapped between sheets at side laps.

11. *Why was a disabled access ramp installed at the building entrance?* Under the National Construction Code disabled access is required from the principle pedestrian entrance. Although this requirement was not triggered as no construction certificate was required for the project, it is considered appropriate that Council provides compliant access to community facilities that is equivalent to what is required of our local developers.

12. *Are the colours used heritage appropriate?* For a Victorian era building an appropriate dominant colour is Lime Whjite (Traditional colour 37131) and appropriate secondary

colour is Biscuit (X42 standard), as per Council's heritage colour palette. The dominant surfaces painting was recently completed while the project manager was on leave, and is not the required hue. This is being rectified by the contractor.

CONCLUSION:

13. Further workshop(s) and subsequently decision reports will be scheduled to enable Council decisions to finalise the project within the available grant funding.

COUNCIL IMPLICATIONS

14. Community Engagement/Communication

Council has undertaken consultation regarding the future use of the Courthouse (see attachment 1).

A project webpage is maintained to keep the community informed on the project:

<https://www.uralla.nsw.gov.au/Council-Services/Major-Projects/Uralla-Court-House-Adaptive-Reuse>

15. Policy and Regulation

The works are permitted without consent under the provisions Clause 2.89 of State Environmental Planning Policy (Transport and Infrastructure) 2021.

16. Financial/Long Term Financial Plan

Undertaking renewal projects using grant funding impacts positively on the long term financial plan.

Item	Budget
Roof and exterior	\$500,000
Electrical infrastructure	\$100,000
Interior refurbishment (paint, floor coverings, amenities, kitchenette)	\$195,000
Project Management	\$50,000
Contingency	\$80,000
TOTAL:	\$925,000

Executive advice to a Notice of Motion at the March 2021 Council meeting noted that if the proposed work associated with the grant application is carried out (approximately \$697,000), it would likely impact the financial result of Council in the first year by \$595,000 (maintenance) plus additional annual depreciation of \$3,083. Given that the grant would be considered operational as to \$595,000, the overall impact upon the financial result before capital grants, in the first year, would be \$Nil.

17. Asset management/Asset Management Strategy

The Courthouse management plan will be amended to reflect the works undertaken.

18. Workforce/Workforce Management Strategy

Nil

19. Legal and Risk Management

Provision of access for people with disability assists in minimising litigation risk to Council.

Delivery in the required timeframe – *Medium risk unless scope of works is not finalised by 31 August.*

Not delivered within budget – *Low Risk.*

20. Performance Measures

The refurbishment is required to be complete by 30 June 2023.

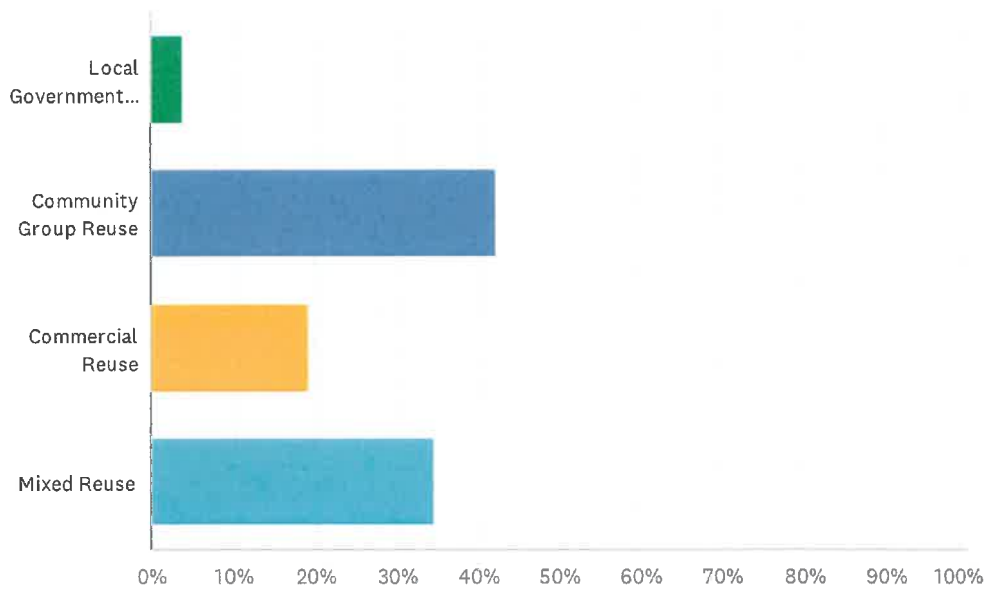
A decision on the likely use and therefore fit out is needed to progress works.

21. Project Management

Undertaken by Council staff.

Q1 Which is your first choice for the potential reuse of the Uralla Old Court House?

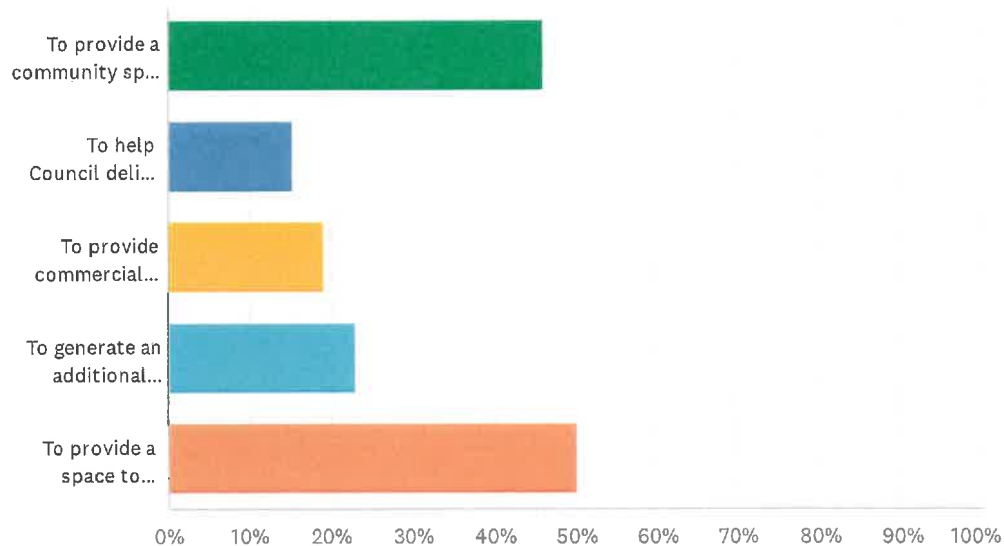
Answered: 52 Skipped: 0



ANSWER CHOICES	RESPONSES	
Local Government Reuse	3.85%	2
Community Group Reuse	42.31%	22
Commercial Reuse	19.23%	10
Mixed Reuse	34.62%	18
TOTAL		52

Q2 What are the most important considerations for the adaptive reuse of the Uralla Old Court House? Please select up to two.

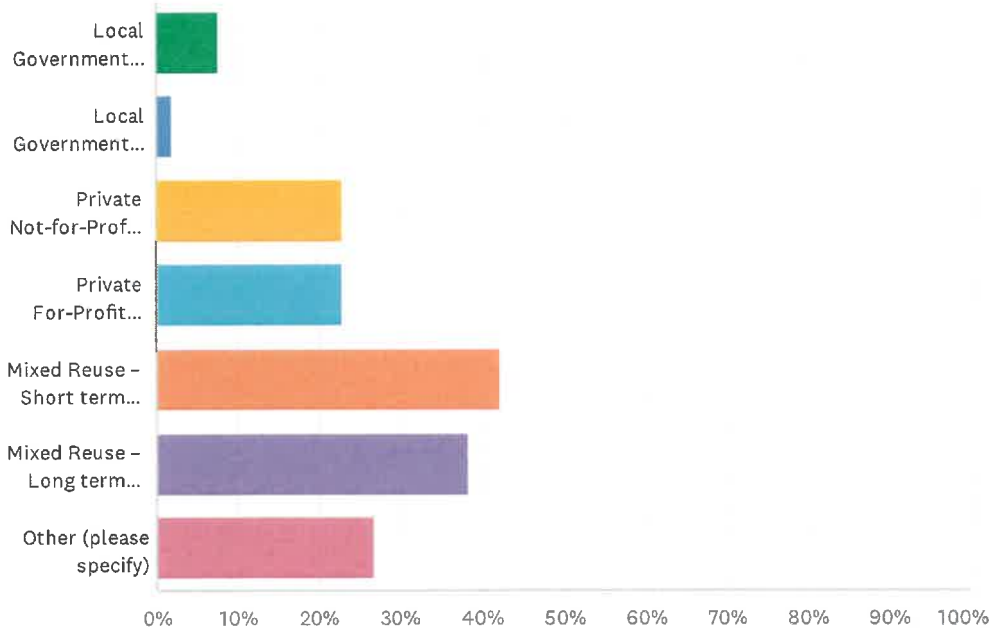
Answered: 52 Skipped: 0



ANSWER CHOICES	RESPONSES	
To provide a community space for community/non-profit groups	46.15%	24
To help Council deliver a better and more efficient service to the community	15.38%	8
To provide commercial space for lease to for-profit ventures	19.23%	10
To generate an additional income stream to pass savings on to the ratepayer	23.08%	12
To provide a space to deliver a new service to the community	50.00%	26
Total Respondents: 52		

Q3 What do you think the Uralla Old Court House should be re-purposed as? Please select all that apply.

Answered: 52 Skipped: 0



ANSWER CHOICES	RESPONSES	
Local Government Reuse – Council offices	7.69%	4
Local Government Reuse – Council Chambers	1.92%	1
Private Not-for-Profit Reuse – Long term hire/lease space	23.08%	12
Private For-Profit Reuse – Long term hire/lease space	23.08%	12
Mixed Reuse – Short term hire/event space	42.31%	22
Mixed Reuse – Long term hire/lease space	38.46%	20
Other (please specify)	26.92%	14
Total Respondents: 52		

#	OTHER (PLEASE SPECIFY)	DATE
1	I thoroughly support Uralla Arts Council proposal for a community theatre.	10/24/2021 10:48 AM
2	Arts council application	10/23/2021 3:43 PM
3	Community arts reuse	10/20/2021 6:40 PM
4	Community Use	10/19/2021 12:33 PM
5	Theatre / Performance/ Entertainment venue	10/14/2021 7:46 PM
6	Community Performing Arts venue	10/12/2021 10:36 AM
7	theatre/performances for the community	10/10/2021 8:41 PM
8	Theatre	10/10/2021 6:46 PM
9	Use for theatre, the arts and community events, classes, workshops	10/6/2021 7:36 PM

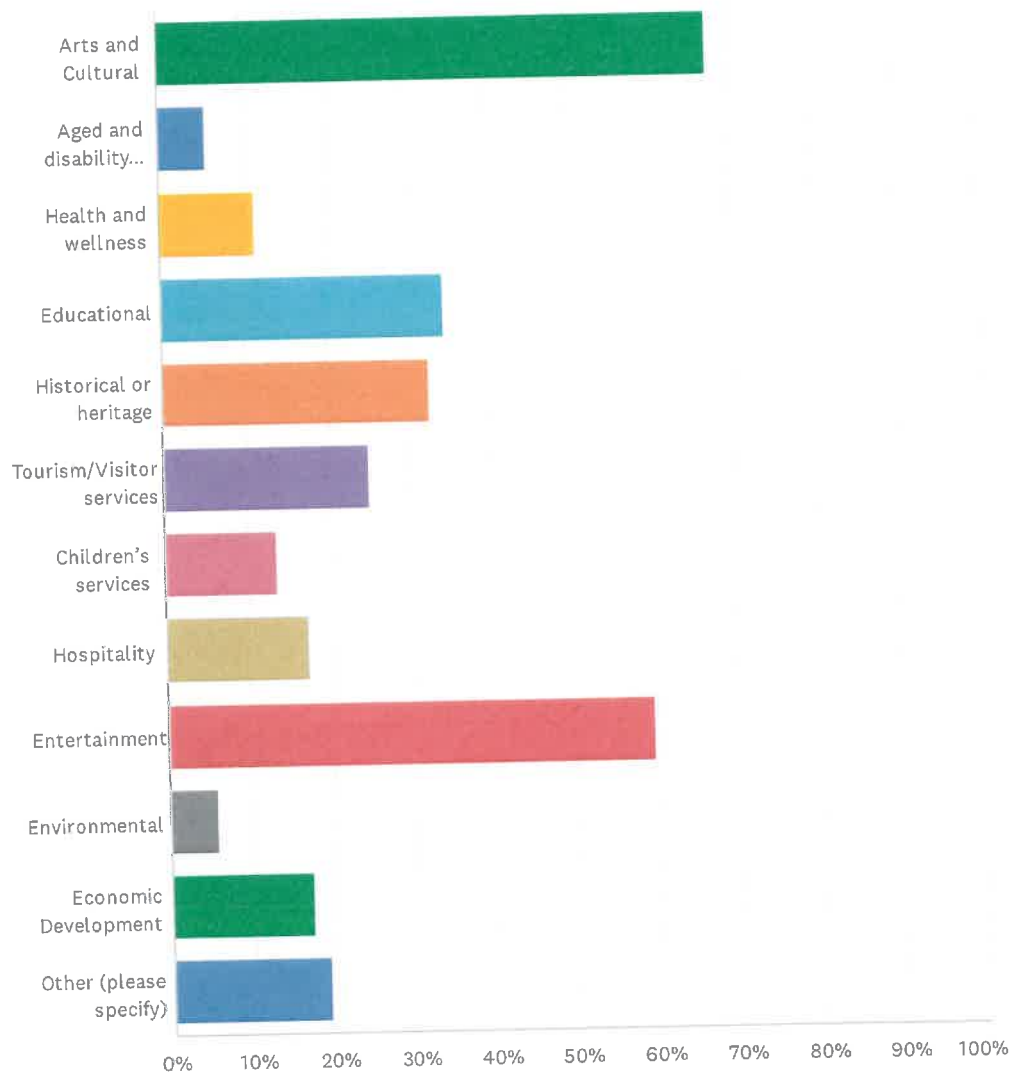
Uralla Old Court House Adaptive Reuse Survey

SurveyMonkey

10	Live theatre/performance space - managed by the Uralla Arts Council.	10/6/2021 11:32 AM
11	Definitely not for Council use!	10/3/2021 4:17 PM
12	Ambulance station, or a cinema,	9/28/2021 11:18 AM
13	Mixed use/not for profit use/Minimal rental charges	9/27/2021 1:53 PM
14	a	9/27/2021 9:19 AM

Q4 Do you have a preference for the type of service(s) provided at the Uralla Old Court House in the future? Please select all that apply.

Answered: 52 Skipped: 0



ANSWER CHOICES	RESPONSES	
Arts and Cultural	67.31%	35
Aged and disability services	5.77%	3
Health and wellness	11.54%	6
Educational	34.62%	18
Historical or heritage	32.69%	17
Tourism/Visitor services	25.00%	13
Children's services	13.46%	7
Hospitality	17.31%	9
Entertainment	59.62%	31
Environmental	5.77%	3
Economic Development	17.31%	9
Other (please specify)	19.23%	10
Total Respondents: 52		

#	OTHER (PLEASE SPECIFY)	DATE
1	Services/activities running from the Court House could be multi-purposeful. Retaining and protecting the historic features/elements inherent in the building can be made to dovetail with the cultural/entertainment purpose and can contribute to the local council's revenue.	10/25/2021 6:54 PM
2	All of the above	10/20/2021 1:45 PM
3	none	10/11/2021 12:30 PM
4	Leased for commercial offices	10/11/2021 9:48 AM
5	theatre/performance space	10/10/2021 3:57 PM
6	Uralla has a long history of being home to many artists. The Uralla Arts Council has, for many years, been wanting to find a space for performance. I fully support the proposal by the Uralla Arts Council for the old courthouse to be repurposed as a live theatre venue, able to also be used for other arts events such as movies (e.g. the community run Star Cinema in Bendigo), curated arts exhibitions, and live music.	10/6/2021 11:32 AM
7	Used for community not musical or music as Armidale has plenty let's give something that all can use as cinema can be enjoyed by young and elderly ambulance station would benefit all Uralla also	9/28/2021 11:18 AM
8	Youth	9/27/2021 1:28 PM
9	a	9/27/2021 9:19 AM
10	Training facility for council staff	9/27/2021 12:36 AM

Q5 Please provide any other comments or suggestions on the future use of the Uralla Old Court House.

Answered: 29 Skipped: 23

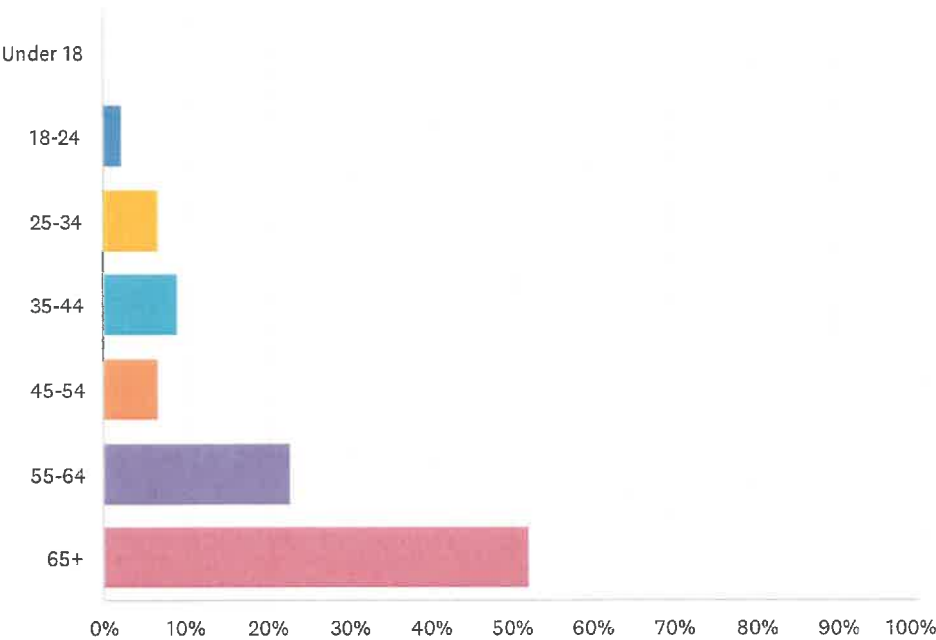
#	RESPONSES	DATE
1	This building is of significant historic significance which requires consideration in establishing future types of activities. As the building is an integral part of a string of historic government properties, serving the people of Uralla and surrounding areas (police station and lock ups, station master, post office services), it's presence and environment are poignantly focussed on the community. Retaining it's character, heritage and social servitude is best shown by the delivery of community services, such as events facilitated by Uralla Arts, other events involving Uralla's vibrant artist community, performing arts, theatre, music events etc.	10/25/2021 6:54 PM
2	Uralla needs a dedicated performance space. I recall when there was a lot of theatre performed in Uralla by The Uralla Players with Mrs O'Malley's Music Hall. There are currently many people living in Uralla with theatre & performance skills & expertise.	10/24/2021 10:48 AM
3	The Old Court House would make a fantastic venue for a Community Theatre including plays,music events etc	10/19/2021 12:33 PM
4	This building would make an ideal venue for performance/ entertainment and social setting for the Uralla community and beyond. Plans to this end have been viewed and appear to be an ideal purpose for this historic building.	10/14/2021 7:46 PM
5	A contribution based lease/hire alternative for the use of community not-for-profits - either in the 'care' of one to manage or a consortium of local nfps	10/14/2021 12:03 PM
6	Create a high quality COOKING SCHOOL with a noted person such as DONNA HAY that would attract pupils from International and Australian cities. It would train Chefs and restaurant staff, promote local produce, and create Uralla as a 'food centre' and train high quality staff and create employment opportunities.	10/13/2021 2:34 PM
7	As there are currently no dedicated performance spaces that can be hired out in the community, I strongly endorse the push for this beautiful building to be reused for this essential purpose.	10/12/2021 10:36 AM
8	No preference - just renovate in way which provides commercial diversity eg create a commercial kitchen; function/ event rooms; limited office space; toilets; lease which passes savings to ratepayer and leased to an entity which provides a service and does not just become private offices ; eg depending on space, functions such as reception hire; gallery use; exercise class for seniors, cafe/gallery etc. Perhaps 3-5 year leases?	10/11/2021 11:28 AM
9	A purposed venue for live theatre, music, entertainment etc. for locally produced and visiting events would enhance opportunities for locals and tourists alike	10/11/2021 9:49 AM
10	I do not agree that expenditure of almost \$ 1 million should be spent on a not for profit venture in such a small community as Uralla.	10/11/2021 9:48 AM
11	I have been involved in the Uralla Arts Council proposal for the provision of the Uralla Court House Theatre. Uralla has NO adequate Performing Arts space, which is why touring companies generally don't include Uralla on their itinerary. A Court House is in essence a theatre, with excellent acoustics in a big space, so a conversion to a modern theatrette is comparatively easy. There is NO need for a kitchen, as catering for events can be delivered by any of the local cafes/pubs/clubs....a fairly typical system, even in professional theatres. A bar is, of course, essential, as is adequate and attractive foyer space, but this can be operated by community not-for-profit organisations. The Court House Theatre will be a stunning multi-purpose facility for the community, as well as generating income for Council by way of user-pays hire fees. We could well build on the Thunderbolt legend by Uralla Arts' screenings of the two Thunderbolt movies, 1908 and 1953 on a regular basis. It may even be possible to stage a locally produced theatre production of "Thunderbolt... Life and Legend". It will also provide a classy modern interior, set in an imposing historic building, for Council VIP events, public meetings, conventions, and so forth. I will send Council a more detailed letter of support for our own Uralla Court House Theatre.	10/10/2021 10:33 AM
12	A theatre space for live music and theatre would be fabulous.	10/7/2021 2:53 PM

13	I DO NOT want the Old Court House to be divided up into government/council offices that would restrict the community from gaining entry. I feel that it needs to be opened up so that anyone in or outside the Uralla community can have ease off access and be able to appreciate the wonderful old building. Performances, Antique Fair, Art Shows and other cultural and educational would all suit.	10/6/2021 2:50 PM
14	I love the idea of the courthouse being used as an entertainment space	10/6/2021 12:20 PM
15	A home for the Arts in Uralla would be a wonderful addition to our creative town. It would be an another tourist attraction to draw art-loving tourists to our town. People, myself included, do travel and stay at places to experience theatre. With a dedicated performance space Uralla will be able to both host touring theatre and support the development of local theatre.	10/6/2021 11:32 AM
16	Hopefully the closed in front side verandah will be removed and court house facade restored to original appearance	10/3/2021 4:17 PM
17	Please refer to separate letter sent by Uralla Arts Council	10/3/2021 7:31 AM
18	If not for Council offices. I think it would be good to use as a theatre, movie theatre, performance space	10/1/2021 11:38 AM
19	An opportunity to drive revenue for council. Use the funding wisely.	9/28/2021 4:02 PM
20	It doesn't really matter which type of organisation uses the space as long as it is utilised and not sitting vacant.	9/28/2021 11:41 AM
21	Without knowing the layout and size of the building it is difficult to make recommendations	9/28/2021 7:47 AM
22	A theatre would be ideal either for performance or movies	9/27/2021 9:22 PM
23	Art theatre	9/27/2021 7:40 PM
24	Art gallery/space for dramatic productions	9/27/2021 1:53 PM
25	First nations people should be surveyed separately, as this project may need to "say sorry"	9/27/2021 1:28 PM
26	I like the idea of a performance venue and would prefer it was multi faceted and used for different purposes at different times. But I also think that we need something for youth. We have plenty for primary school kids (playgrounds), and for adults (cafes, pubs, craft & exercise groups), aged care groups (in the community centre). We need something for the 12 years and above to do. Perhaps a youth centre where they could participate in hanging out, playing video and computer games (don't cringe on this one, they can socialise and play games), a bit of youth theatre, maybe some indoor sport, or just a youth social club. It could be incorporated as part of a multi purpose performance venue	9/27/2021 11:48 AM
27	a	9/27/2021 9:19 AM
28	How good for Uralla to have their own cinema?	9/25/2021 10:20 PM
29	This is a unique opportunity but I worry about oversimplifying issues and building community expectations by running consultation by survey monkey without detailed papers to reference. I am also concerned that non compulsory contact details may enable people to put in multiple responses and thereby skew numbers. I am very conscious that the answers I have provided may not be commercially viable. However, I would like to say that I strongly oppose use of this building for council meeting and office space. With the population of Uralla in decline, at some point council staff number should be capped.	9/24/2021 2:08 PM

Pages 9-10 include personal data that are marked as confidential as per submission requests
not provided in this document

Q7 What is your age group? (optional)

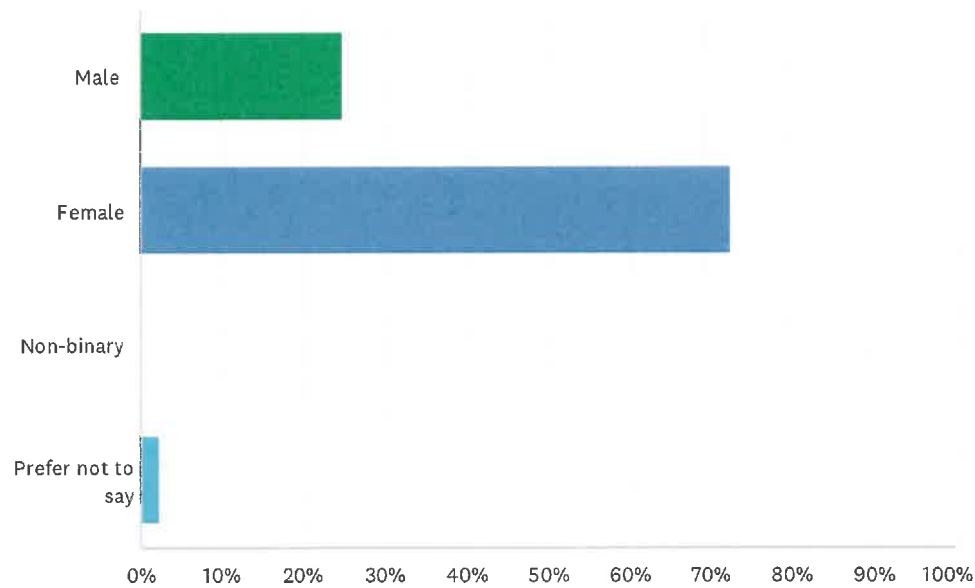
Answered: 44 Skipped: 8



ANSWER CHOICES	RESPONSES	
Under 18	0.00%	0
18-24	2.27%	1
25-34	6.82%	3
35-44	9.09%	4
45-54	6.82%	3
55-64	22.73%	10
65+	52.27%	23
TOTAL		44

Q8 What gender do you identify as? (optional)

Answered: 44 Skipped: 8

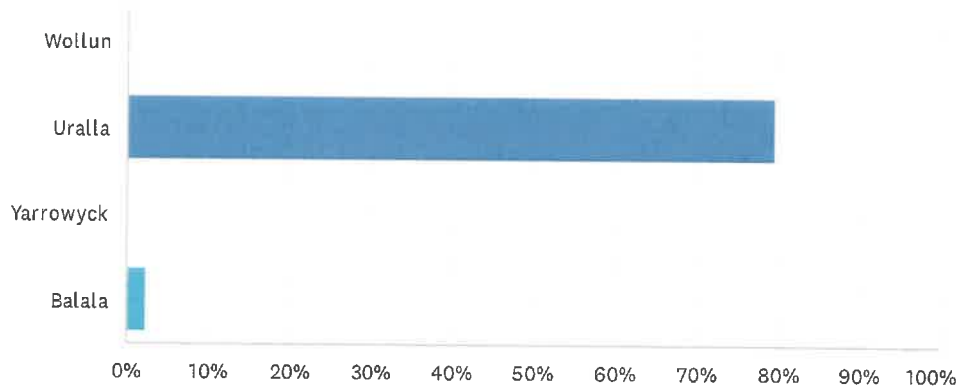


ANSWER CHOICES	RESPONSES	
Male	25.00%	11
Female	72.73%	32
Non-binary	0.00%	0
Prefer not to say	2.27%	1
TOTAL		44

Q9 In which Locality do you reside? (optional)

Answered: 44 Skipped: 8

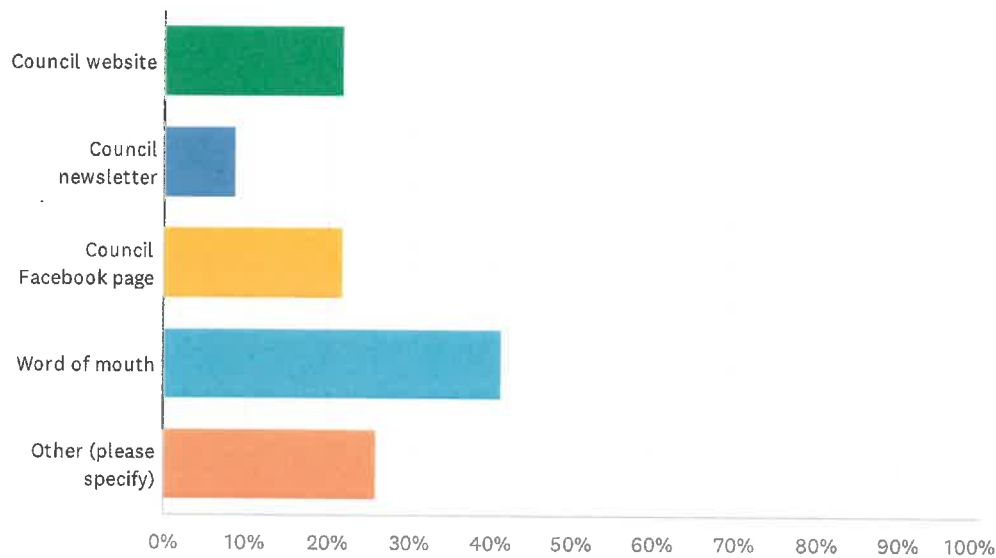




ANSWER CHOICES	RESPONSES	
Abington	0.00%	0
Arding	0.00%	0
Bakers Creek	0.00%	0
Boorolong	0.00%	0
Briarbrook	0.00%	0
Bundarra	0.00%	0
Camerons Creek	0.00%	0
Dangarsleigh	0.00%	0
Dumaresq	0.00%	0
Gostwyck	2.27%	1
Invergowrie	4.55%	2
Kentucky	0.00%	0
Kentucky South	2.27%	1
Kingstown	0.00%	0
Mihi	0.00%	0
Rocky River	4.55%	2
Salisbury Plains	2.27%	1
Saumarez	0.00%	0
Saumarez Ponds	2.27%	1
Torryburn	0.00%	0
Wollun	0.00%	0
Uralla	79.55%	35
Yarrowyck	0.00%	0
Balala	2.27%	1
TOTAL		44

Q10 How did you hear about this survey? (optional)

Answered: 46 Skipped: 6



ANSWER CHOICES	RESPONSES	
Council website	21.74%	10
Council newsletter	8.70%	4
Council Facebook page	21.74%	10
Word of mouth	41.30%	19
Other (please specify)	26.09%	12
Total Respondents: 46		

#	OTHER (PLEASE SPECIFY)	DATE
1	Local Wordsworth edition.	10/25/2021 6:56 PM
2	Wordsworth	10/20/2021 6:40 PM
3	Uralla Arts & Uralla Historical Society	10/14/2021 12:04 PM
4	McCrossin's Mill President	10/13/2021 2:36 PM
5	email	10/11/2021 9:49 AM
6	Uralla Wordsworth	10/10/2021 3:58 PM
7	Adam Marshall's Newsletter	10/10/2021 10:35 AM
8	Community group	10/7/2021 2:54 PM
9	Uralla Arts group email	10/6/2021 7:37 PM
10	Uralla community facebook	9/27/2021 1:29 PM
11	Community Facebook page	9/27/2021 11:49 AM
12	Facebook	9/24/2021 5:23 PM

Matt Clarkson

From: Matt Clarkson
Sent: Tuesday, 19 July 2022 1:09 PM
To: Matt Clarkson
Subject: FW: Uralla Court House

Subject: Uralla Court House

Ms Kate Jessep,
General Manager,
Uralla Shire Council.

Dear Kate

Re: Re-use of Uralla Court House

Thank you for inviting suggestions from the public about the future use of a restored Uralla Court House. I have completed the online survey, but I'm so passionate about this that I need to elaborate.

I wholeheartedly support the concept proposed by Uralla Arts Council that the building be converted to Uralla Court House Theatre.

Wow, what an asset for the whole community!

Uralla has no designated Live Performance/Cinema Space.

Here is our golden opportunity!

The funding is earmarked for "restoration" of the building, but that doesn't necessarily exclude "refurbishment" as well.

It would be wise to approach Adam Marshall to secure whatever further funding might be needed to bring this unique and exciting proposal to fruition.

The court house in western societies is, in essence, a Theatre, the judge and barristers (as leading players) in their costumes of wigs and collars and robes, strict protocols for procedure (the script), and an attentive audience (public gallery) not allowed to interrupt, to boo, or to applaud while the drama is playing out.

The acoustics in these buildings is always excellent, to lend authority to the voices of the players, just as it does in cathedrals and concert halls and parliaments.

The sketches provided by Uralla Arts show imaginative new uses for the other rooms, i e, providing foyers, a bar, and courtyards, all now considered a significant part of the theatre/cinema experience.

I imagine there could be issues with the Burra Charter when it comes to removing the cedar Judge's bench, jury box, etc, and putting openings in interior walls. But the Charter does allow modifications to heritage bulidings/places if it remains possible for the original fabric to be re-instated. Therefore it shouldn't really be an issue with this project. Simply store the redundant fixtures, forever most likely.....or at least until the heritage authorities change their minds.

So the installation of comfortable, modern, audience raked seating should be possible (and is definitely most desirable), once all the extraneous stuff is removed to storage. The small stage is probably adequate for Uralla's needs.

The provision of a lighting grid and bio box is essential, as is equipment to project movies onto the wall; therefore no retractable screen is required.

It's great to see a space has been provided as a performers' dressing room, with access to the stage directly across the corridor.

This room might also serve as the headquarters of Uralla Arts, providing them with a "home" for committee meetings, and a sense of permanency and being valued.

The use of the outside areas fronting Maitland and Hill Sts as courtyards is imaginative, and a modern pitched roof above the toilet courtyards will creatively provide more spaces for audiences to relax with a drink....in the milder months. The inside foyer spaces will be abuzz in the winter!

Personally I was pleased to see that a kitchen was not deemed necessary, a considerable saving in the costs of refurbishment. We have excellent caterers in Uralla who can be contracted to deliver appetisers/canapes/ finger food to the Theatre. A kitchen in a confined space such as this will "stink the place out", and is neither appropriate nor necessary.

The design of the Bar will allow for this system of food catering.

The Uralla Court House Theatre will be at the centre of town, an easy walk for most, and away from the highway noise.

The new facility will appeal to touring theatre companies. Currently most don't consider Uralla when composing their itineraries because Uralla simply doesn't have an appropriate performance space.

A theatre in town will bring fresh vibrancy to our community, novel experiences, new excitement...and a whole new world for children.

The same may be said of the space being used as a Cinema.

What's more, and very significant, is that it will provide Council with an income stream from venue hire.

Often the suggestion is made that Uralla should be "milking" our good fortune in owning Thunderbolt. Imagine the drawcard of the screening of the two Thunderbolt movies..the 1908 silent version (Australia's oldest surviving movie!), and the 1953 interpretation!

The script of the melodrama "Thunderbolt" is still in Uralla. Presented at Uralla's own "Mrs O'Malley's Magnificent Music Hall" in the 1980s, it attracted thousands of audience members to Uralla. I know the script for that play still exists, because I wrote and directed it.

It's tucked away in my bookshelf,... but quite restless!

That playscript could be customised for a local company of players to perform in a stylised way at The Court House Theatre. Some of the cast and crew from those early memorable productions are still in town, so we may well be able to enlist their expertise.

Visitors would come from far and wide to Uralla for a weekend to see a live performance of "Thunderbolt The Bushranger" at The Uralla Court House Theatre.

I can see it now. If you close your eyes for a moment, and imagine, then maybe you'll see it too. Go on....

I urge you to adopt Uralla Arts' excellent proposal.

With best wishes,

Sincerely,

Kent Mayo

URALLA COURT HOUSE REFURBISHMENT

Dear Anthony

Just so you know why I have the temerity to be offering suggestions about your project . . .

Since deciding to settle in Uralla in 1973, attracted by its unappreciated heritage buildings, “preserved by neglect”, I have been the unofficial “Guardian” of Uralla’s built and artefactual heritage. There have been some memorable, and a few forgettable, dramas along the way, I can tell you!

I’ve been actively involved in the restoration of all three buildings in the McCrossin’s Precinct; the 1872 Flour Mill, the 1878 Stables/Store, and the 1881 Chaff Shed. All three, derelict in 1979, have been superbly restored and now have new lives.

In 2021, the entire McCrossin’s Precinct was listed on the NSW Heritage Register.

Since 1980, I have been responsible for the installation of quality permanent museum exhibitions at McCrossin’s Mill Museum.

In 2000, I mapped out Uralla’s Heritage Walk, and produced the design and text for the very popular accompanying booklet, “Find Charm in Uralla”, published by Uralla Council.

So, Anthony, I’ve been around a bit, endured “the slings and arrows of outrageous fortune”, and acquired a storehouse of, for what it’s worth, **local knowledge**. In the words of Macron: “I don’t think, I know!” or as he would say it: “Je ne pense pas, je sais!”

To add to my previous suggestions:

1. Good to see you intend to remove **the now redundant pews and benches**. The Burra Charter recommends “no”, but you’ve seen the way around that obviously. Those elegant pieces can be stored in the stables at the rear.
2. **Kitchen** is not necessary, nor desirable. A bain-marie or the square-prism variety can be part of the . . .
3. **Bar**. Forget re-using the old cedar counter. Store that away. Rather, design a modern functional bar that, as per the Uralla Arts Council sketch plan, can serve into the foyer and, via the existing French doors, out into the courtyard. Easy. Practical.
4. **Toilets**. I see a strange irony in demolishing the existing brick structures, then displaying a photograph of “what used to be there before we demolished” in the Court House. Why not convert the “northern” toilet to a uni-sex one, accessed from “The Green Room”, then the other two in the patrons’ “new” courtyard, to one female, the other male, then add a new “accessible” facility between them? .

You have to accept that one does not attend an event specifically to use the toilet. In fact, having to go to the loo is merely an inconvenience (pardon the pun), but not when the toilets are only metres away, and undercover of . . .

5. **The Courtyard Roof.** A pitched roof, although offering a feeling of spaciousness poses too many problems. So, what's wrong with a **dramatic contrast** to the lofty ceilings inside the building? The Burra Charter certainly approves of something that's obviously not part of, or even replicating, the original fabric. Therefore, **your other idea of a skillion roof is the better option.** You can still include sections of transparent roofing material for a view of the stars or the sunshine, and patrons will enjoy the intimacy of the lower roof, extending over the whole area. With brightly coloured steel rafters, especially if they have that curved section over the existing toilet roofs, you'll create a really stunning space and, what's more, a talking point for patrons enjoying a wine or on their way to the loos! Those steel rafters can be fabricated in Uralla by "Uralla Metal", another plus.
6. The alfresco areas facing Hill Street and Maitland Street are quite extensive. Those scrubby-looking shrubs were planted after the big elm tree was removed. They can go, as can that "olde worlde" 1970s lamp post, installed with the best of intentions, no doubt! A modern lamp post might replace it, or perhaps one like the "new" lights in the main street, installed during the Creative Village Project 1995-2005. I know where there's a spare one of those. . . someone thought it'd be a good idea to plonk one near the Memorial Gates at Alma Park, where it isn't a good idea at all. Originally, there were pine trees outside the Court House, but that's not appropriate. Maybe just one shade tree right on the corner might do the trick, to balance the Golden Elm already there, a Golden or Claret Ash, perhaps?.
7. The little verandah originally had decorative cast iron brackets atop the posts. The original patterns for these are probably still at The Old Foundry, so they can be recast.
8. **Fencing.** I hope the budget allows for a picket fence, as listed in the proposed works at the very beginning. And a reminder that I have the original 1885 gate posts, to provide the builder with the correct profile.
9. **Performing Arts Space.** Many of us in the community realise that this would be the most desirable use of the Court House. However, the current funding probably could not cover the costs of a theatre fit-out. But what you've presented doesn't preclude that as a next step. Yet, your preliminary plans will allow the place to be used for some sort of community activity . . . film nights, yoga classes, touring musicians, lectures, drama classes, choir practice, pilates, you name it . . .

With very best wishes,
and high hopes for a great new Court House.

Kent Mayo

URALLA COURT HOUSE RESTORATION

It is crucial that Council **engage the services of its Heritage Advisor**, Mitch Mackay, before any work begins. Mr Mackay has provided Council with a report on the Court House some years ago, and **his knowledge is invaluable**.

The **Burra Charter** sets strict guidelines for treatment of heritage sites and buildings, such as our 1885 Court House, which Council is obliged to heed.

The relevant Articles of the Burra Charter are provided here:

BURRA CHARTER

Article 4: Conservation should make sure of **all the knowledge, skills and disciplines** which can contribute to the study and care of the place.

Article 10: Contents and fixtures which contribute to **the cultural significance of that place** should be retained at that place. Their removal is unacceptable except ... etc. **for cultural reasons**.

Article 21: Adaptation is only acceptable when there is minimal impact on the **cultural significance**.

Article 22:

1) New work may be acceptable when it respects and **does not distort or obscure the actual significance, or detract ...**

2) New work should be **readily identifiable**.

Article 30: **Competent direction and supervision** should be maintained at all stages, and any changes should be implemented **by people with appropriate knowledge and skills**.

Of course there is leeway to interpret these “rules” to a minor degree, but the Articles must **not** be ignored by Council Officers.

Uralla Arts Council presented a quite detailed concept for the conversion of the Court House to a one hundred seat theatre/cinema ... “a performance space” in current jargon.

I’ve heard Council is keen to use the place as “public space” which is a step in the right direction.

However Uralla has a plethora of public meeting spaces ... the Community Centre close by, the RSL Memorial Hall, the Bowling Club, Golf Club, McCrossin’s Mill, and Council Chambers.

In the recent past, all of these venues have been adequate for public meetings of one sort or another.

What Uralla lacks is a defined **Performing Arts Space**, which is really disadvantageous to a community which now has a worthy reputation as “**a cultural tourism magnet**”.

Similarly small towns such as Bingara and Barraba have excellent theatre facilities attracting high quality touring performers and theatre productions, enhancing **the quality of life** for their communities.

And Uralla? The Central School Hall, McCrossin's Mill, and the Bowling Club. Surely we can do better than that?!

Interestingly, the preliminary "plans" on Council's website suggest that Council has, so far, modelled its projections on the submission by Uralla Arts Council, with provision for a "hall", "green room", "foyer" and "bar", etc.

This is most encouraging, but it can do with some more imaginative consideration and development.

FEASIBILITY OF AN INTIMATE THEATRE

Given that the idea of a 100 seater might be overly-optimistic, let's aim for a 60 seater, which is about the maximum audience figure for any show in Uralla, at any venue. Performers can offer a matinee and an evening performance, an arrangement that'll suit the old folks and families.

Given that the standard space required per seated patron is .55 of a square metre, an architect's CAD should easily configure that in the Courthouse room, allowing for a flat-floor or 400mm high stage, and raked audience seating.

The stage would have to be where it is indicated in the sketch plan, but with the chimney removed, to allow for performers' entry from and exit to the hallway. The air-con can be installed elsewhere.

With that configuration it would be rather like a "thrust stage", or if you like, "theatre in the round", only with three sides, rather appealing in that intimate space.

PERHAPS ...

With the judge's Bench removed, the stage could be set against the "northern" wall, with access and egress for performers by one door only. Rather awkward.

It would however allow a more traditional block of seating.

New theatre seats can be funded by "**sponsorship**", as at the TAS Theatre and the newly refurbished "Armidale Play House", the name of the sponsoring family/individual attached to each seat.

Even at a per each cost of, say, \$500, the provision of classy new seating shouldn't be a problem.

With either space configuration the **Bio-Box** could be set up on the "roof" over the main entrance doors. There's a bench seat up there now, purpose unknown!

SMALL STAGE FOR "THEATRE IN THE ROUND".

Will not attract touring performers. Musician/bands will say "no thank you", only less politely.

JUDGE'S BENCH, JURY BOX, PUBLIC GALLERY BALUSTRADE.

These lovely cedar pieces can be removed and stored in the "stables" at rear? Technically, by Burra Charter rules, no.
But we can justify it by citing "**for cultural reasons**" i.e. we can't encourage Performing Arts culture with those now redundant pieces in the way.

FOYERS

Uralla Arts Council's sketch plan shows an opening in an interior wall to allow patrons one bigger foyer space.

The Burra Charter allows for this sort of modification, **because it can be reversed** ... i.e. bricked back up should the need arise, which obviously isn't likely. But they're the rules!

I have the stunning collections of cast portrait/caricatures done by local artist Fay Porter for Uralla's "Mrs O'Malley's Magnificent Music Hall" (1976-1988).

A selection of these would provide a really evocative touch to the décor of the foyer/s.

BAR

The sketch shows the Bar inside a pair of existing French doors opening out onto the courtyards, the bigger space make possible by putting an opening in the dividing wall. This would not be an issue as it is outside the Court House building proper.

This bar could be the original cedar counter already in the "office" room, simply repositioned. That'd be a talking point!

The small bar outside the doors can be of modern design, allowing bar staff to serve indoors and out into the courtyards from the one serving point. Easy.

KITCHEN

Not necessary for events at the Court House Theatre, when all that would be served are canapes, etc. Maybe a bain-marie would be needed, maybe not. The food could be available at the bar, ideally, as there'll be no kegs clogging up the space, but there will be a fridge.

Some patrons at the New England Art Museum and indeed the Art Gallery of NSW have complained about the nauseating smells of exotic hot food in those places.

At least Sydney's MCA had the sense to put all that stuff up on the roof!

COURT HOUSE TOILETS

Ideally the existing brick toilets should be retained, adapted for uni-sex use.
A new wheelchair accessible facility will have to be installed, a modern design quite appropriate in that courtyard space.

COURT YARD DOORWAYS

Ideally filled in with a glass panel, but probably one will be needed for an emergency exit.

COURT YARD ROOF

The 3-D image on Council's website offer a pitched roof, aligned with the original roofs.

This is probably not the best solution, the new imitating the old.

Far better in practical terms would be a corrugated iron skillion roof over the whole court yard/s, the problem then being that there is not much fall from the height of the Court House Offices' roof guttering to the top of the existing toilets and brick wall.

However the architect can be daringly creative here, with the skillion covering to half way, say, then a flat-steel "dish drain" style gutter draining to a rainwater tank outside at the rear, then a dramatic curved roof over the toilet roofs to fasten onto the brick boundary wall.

How spectacular, especially lit from inside, and what a talking point for patrons ... the contrast between "the new" and 1885 structure!!

It's a shame I can't sketch it for you in this documents!

VERANDAHS

The Court House "portico" and the newly exposed original verandah outside the original office will simply need a bench seat or two and some classy, modern bar furniture to provide a delightful space for a pre-show, interval, and after show drink and chat.

AL FRESCO

The site is blessed by the extensive grassed areas at the Hill Street frontage and the Maitland Street side.

The elm tree, although splendid, may have to be removed. There was another one of those until about thirty years ago. The roots of that one had invaded the huge granite footings of that "western" wall, creating a crack all the way up the brick wall.

Maybe more appropriate shade trees closer to the boundary will compensate for the loss of the elm.

FENCE

It's good that the original picket fence is to be replicated. That will be an expensive exercise, because Bunnings pickets may look really shonky at this prime heritage site. Anyway, the pickets should replicate the originals, visible on the photograph on Council's website, thanks to Mitch Mackay.

I have the **original gate-posts** from the carriage way, so whoever builds the replica fence can at least inspect these to get the proper profiles.

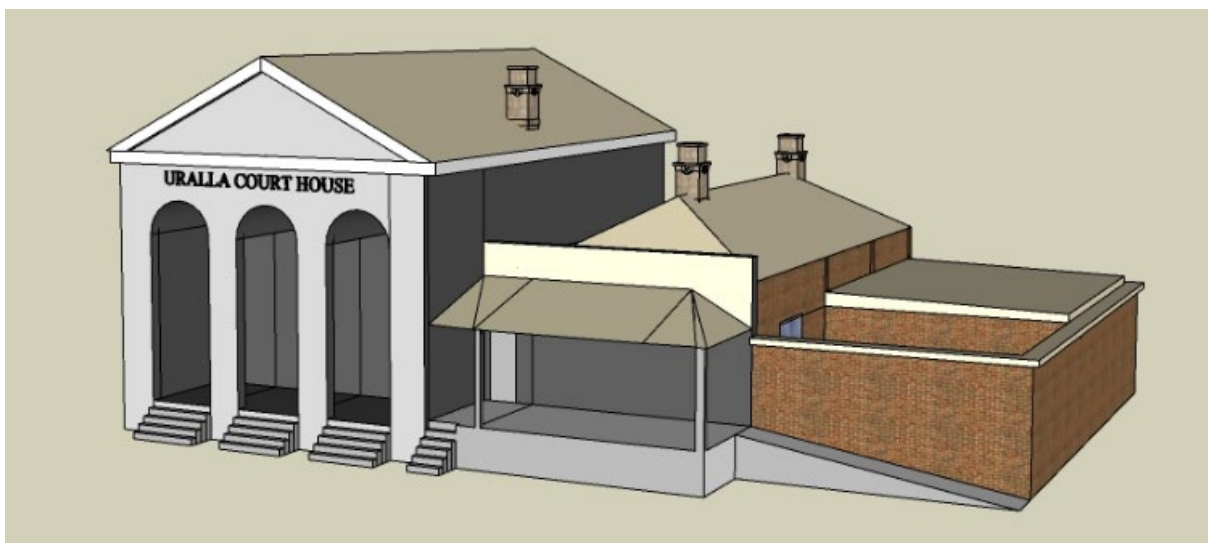
COLOUR SCHEMES

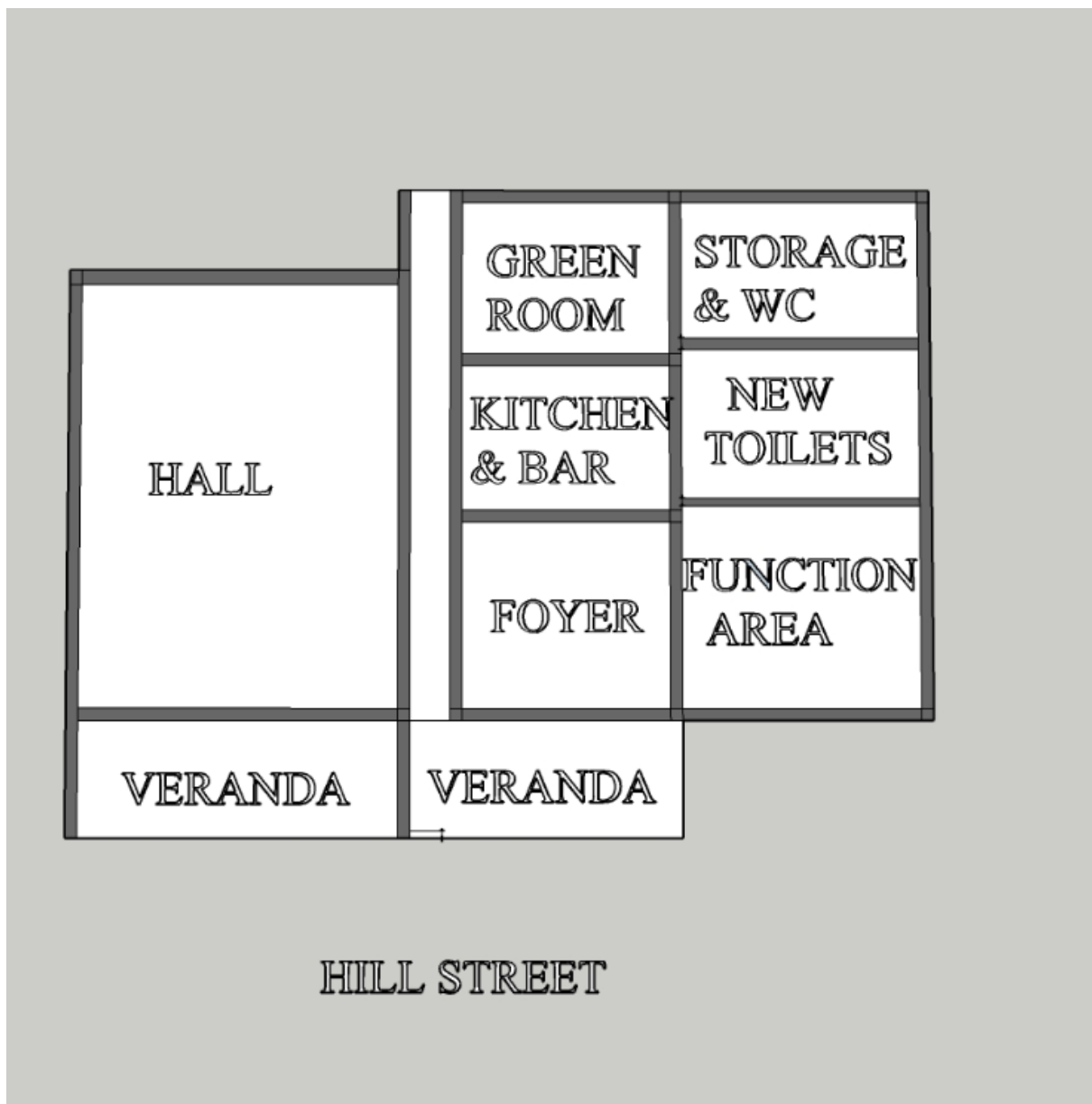
It's most important to get these right, interior and exterior and this is where the advice of the Heritage Advisor is essential.

Kent Mayo. UTEC, Uralla Historical Society, with the support of

Bob Anderson. Uralla Arts Council, UTEC.

April 14, 2022





URALLA COURTHOUSE REFURBISHMENT

ARCHITECTURAL ADVICE FOR URALLA COUNCIL

ADG ARCHITECTS

3RD MAY 2022

Introduction

Uralla Council have requested ADG Architects to provide advice on the proposed works to the courtyard and Main Courtroom.

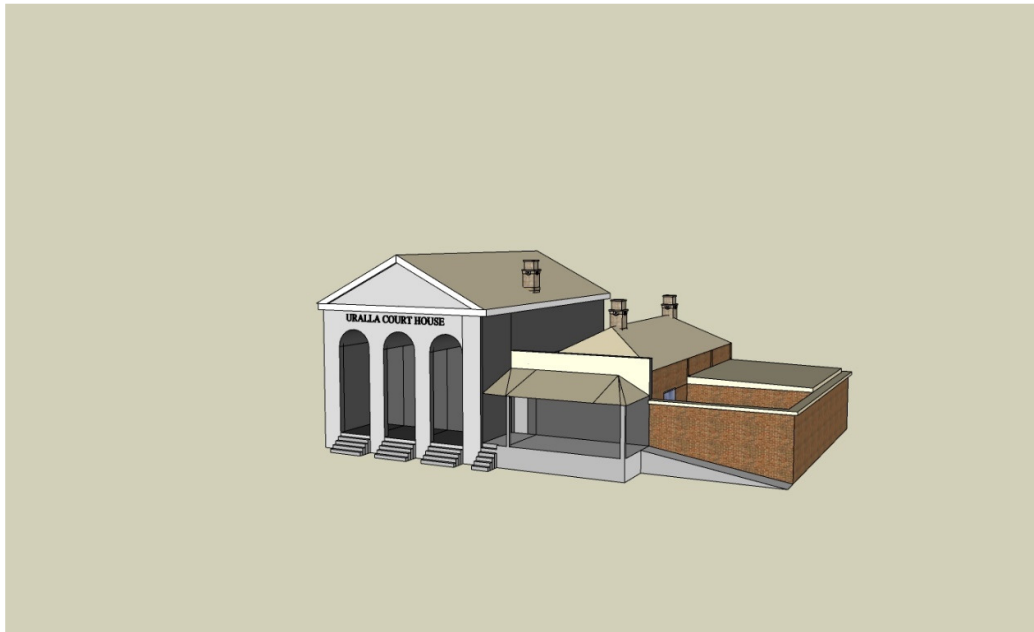
1. Which of the provided mock-ups is most sympathetic to the building and it's adaptive reuse,



Option 1

A Pitched roof indicated in the image would be sympathetic to the existing roof form.

There is an opportunity to construct half of the roof with a transparent material that is over the gathering space to not only keep the form of the new roof etc but allow natural light into that space.

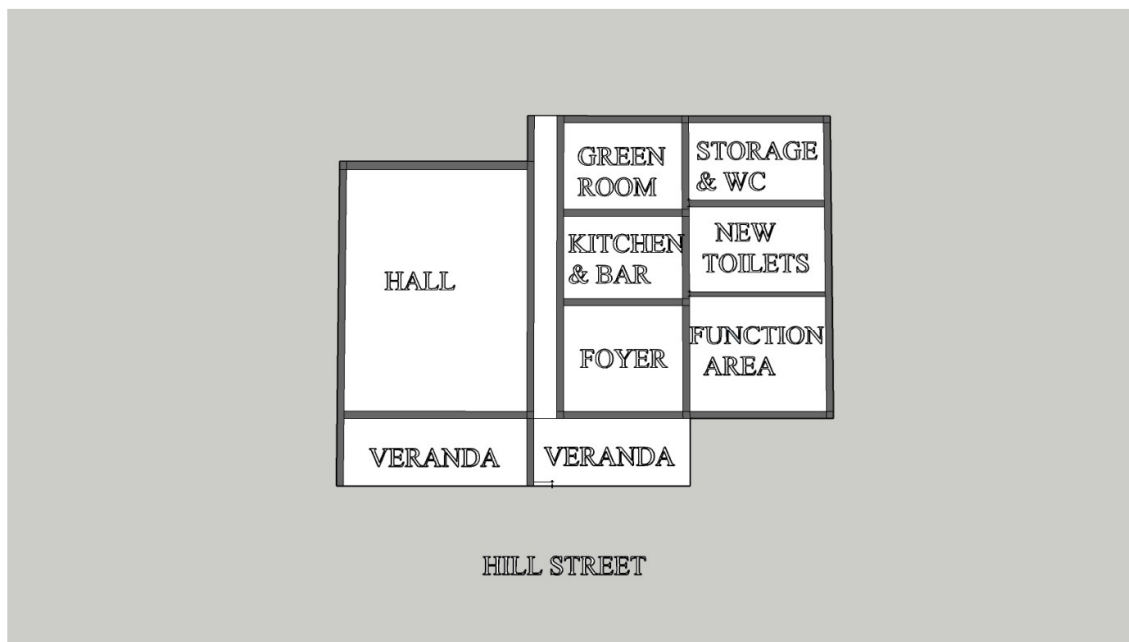


Option 2

The above skillion low roof would be the cheapest option and will cause the least issues in regards to rain water removal/drainage and guttering etc.

A prominent building needs a prominent response. The walled outdoor space would have a better internal feel with a higher roof as per the image provided attached. With this option there is an opportunity for natural light/ high ceilings/ period correct detailing and would be spatially sympathetic to the high ceilings and public nature of the existing courthouse

2. *Whether or not removing the two southern toilets and replacing the middle one with new universal access toilets would have a substantial impact on the significance of the building.*



Removing the two southern toilets and replacing the middle one with new universal access toilets would have minimal impact on the significance of the building and current accessible WC requirements would require the existing WC to be removed and replaced.

Is there a possibility of keeping some structure of the existing toilet so as to be sympathetic to its significance and its original use, repurposed to storage/seating/BBQ etc or function that is useful and forming part of the courtyard space.

A good photographic record of the courtyard area and its outbuildings before removal would be then displayed in the courthouse

3. *Whether or not roofing the outdoor area for adaptive reuse would have a substantial impact on the significance of the building.*

This would not have a substantial impact on the significance of the building. See comments above

4. *the removal of the non-period correct courtroom fixings*

Removing the non-period correct courtroom fixings to enable the room to be used for community use, will have minimal impact on the heritage value of the courthouse/court room.

The room size is approximately 80sqm therefore retention of the pews and benches etc. would dramatically restrict any future use.

It will enhance the space by allowing visitors to use the court room and view historic photographic records on the walls. It will importantly represent the requirements of the grant given to refurbish for community use.

Anthony Kelly B.Arch RAIA

Principal Architect Reg:6999

anthony@adgarchitects.com.au



ph | Gosford, NSW - 02 43 125 110 fax | 02 43 123 113

Riverside Park Office Tower

Suite 1.4 69 Central Coast Highway West Gosford, 2250, PO Box 457, Gosford NSW

www.adgarchitects.com.au

15.3 PUBLIC SPACES LEGACY PROGRAM – DETAILED DESIGNS FOR PIONEER PARK AND THE GLEN



Department:	Infrastructure & Development		
Prepared by:	Manager Development & Planning		
TRIM Reference:	UINT/22/9296		
Attachments:	Provided under separate cover:		
	UINT/22/9297	Attachment 1.	Pioneer Park detailed design
	UINT/22/9414	Attachment 2.	Pioneer Park renders
	UINT/22/9298	Attachment 3.	The Glen detailed design

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Strategy:	2.3	Communities that are well serviced with essential infrastructure
Activity:	2.3.7	Maintain parks, gardens, recreation facilities and open spaces

SUMMARY:

1. The purpose of this report is to enable Council to progress the Public Spaces Legacy Program.
2. The Pioneer Park and The Glen detailed designs have been prepared with a comprehensive multi-step consultation process led by qualified landscape architects, as required by the conditions of funding.
3. Council will need to adopt the detailed designs for Pioneer Park and The Glen before procurement and construction occurs.

RECOMMENDATION:

That Council adopt the Public Spaces Legacy Program Pioneer Park and The Glen detailed designs and approve the projects proceeding to procurement and construction.

REPORT:

4. Council has been granted \$2,000,000 in funding under the NSW Public Spaces Legacy Program.
5. At the 8 March 2022 Extraordinary Council Meeting, it was recommended that Council note the Public Spaces Legacy Program Concept Plans report and:-
 - a. Adopt the concept plans for The Glen, Rotary Park, and Pioneer Park – option 1 Fibonacci Park;
 - b. Adopt the project scope and staging; and
 - c. Approve the project proceeding to detailed design, procurement and construction, subject to statutory approvals.
6. Motion 03.03/22 was carried as follows:

That Council note the Public Spaces Legacy Program Concept Plans report and:

- a. *Endorse the concept plans for:*
 - a. *The Glen subject to:*
 - i. *The model boating lake be established with a long reach excavator, no herbicide to be used*
 - ii. *establish a panel of community members and councillors to select the Constellation of the South artists within the project budget.*
 - b. *Receive confidential copy of the cost estimates and project budget,*
 - c. *A regular project report to Council,*
 - d. *Approve the project proceeding to preliminary detailed design,*
 - e. *Further discussions be held with the designer, Uralla Arts and UTEC representatives on the concept plan for Pioneer Park -Fibonacci Park.*
- 7. The engaged landscape architects have prepared a detailed design for Pioneer Park (Fibonacci Park) for Council's consideration which is provided as Attachment 1.
- 8. The Pioneer Park detailed design has based on the Fibonacci Park sketch by Guy Crosley and prepared through consultation between the designers, the Uralla Township and Environs Committee (UTEC), Uralla Arts, Councillors and key Council staff.
- 9. The revised concept design for Pioneer Park based on community feedback is provided at Attachment 2.
- 10. The engaged landscape architects have prepared a detailed design for The Glen for Council's consideration which is provided as Attachment 3.
- 11. Due to the large attachment file size, the attachments are provided under separate cover to this report.
- 12. As the projects are required to be completed by the end of March 2023, it is important that the detailed designs are approved by Council so that procurement and construction can occur. Cost estimates were provided as a confidential attachment for the May 2022 extraordinary meeting.
- 13. Procurement will be in accordance with Council's Procurement Policy and procedures with any construction portion over \$150,000 requiring a decision of Council. To meet timeframes, extraordinary meetings of Council may be required.

CONCLUSION:

- 14. The detailed designs for Pioneer Park and The Glen have been prepared in consultation with key stakeholders and the community therefore it is appropriate to adopt the plans so that construction can commence.

COUNCIL IMPLICATIONS

15. Community Engagement/Communication

Consultation with the community has been undertaken.

Uralla Arts have been involved in preparation of the concept plans and their assistance has been requested in assessing the expressions of interest for the Constellations of the South installation.

The [Public Spaces Legacy Program projects webpage](#) has been established and will be updated regularly throughout the project.

16. Policy and Regulation

Grant funding agreement
Procurement Policy
State Environmental Planning Policy (Infrastructure) 2007 (NSW)

17. Financial/Long Term Financial Plan

Council has resolved to determine how additional operating costs are to be funded as part of future budgets.

18. Asset management/Asset Management Strategy

Council's asset registers are updated periodically to capture upgraded and new assets and the associated impact upon depreciation.

19. Workforce/Workforce Management Strategy

Consultants, contractors and Council staff.

20. Legal and Risk Management

Time. The program has a very tight delivery timeframe and it is important that the detailed designs are progressed without delay to maintain compliance with the funding deed obligations. When the project reaches construction and estimated completion dates are known, it is likely that a project completion date extension request will need to be sought from the Funding Partner. *Medium-High risk.*

People. The potential safety risk for park users will be assessed and risk managed through the safety-in-design process which occurs during the detailed design process. *Low risk.*

Financial. The potential for cost overruns is managed by staging the project so that priority elements of the design are constructed with known cost to keep the project within budget. The preliminary project budget (based on cost estimates) includes a 10% construction contingency to address latent conditions. *Low risk.*

21. Performance Measures

Funding deed (including timing and scope) compliance.

22. Project Management

Overall project management by Council staff. Plans, procurement documentation, consultation and compliance by design consultants.

15.3 Attachments provided under separate cover

Department: Infrastructure & Development
Prepared by: Manager Civil Infrastructure
TRIM Reference: UINT/22/8678
Attachment: UINT/22/9243 – Attachment 1. 2022/23 Capital Works Program

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Strategy: 2.3 Communities that are well serviced with essential infrastructure

Activity: 2.3.2 Maintain and renew Council's road network

Action: 2.3.2.1 Provide works reports to Council at least quarterly including recommendations for adjustments to the TAMP road maintenance and renewal programming in response to onsite validation

SUMMARY:

1. The purpose of this report is to inform Council of the works that have been completed during the month, and the works being undertaken in the current month and, when required make additional recommendations for a Council decision.

RECOMMENDATION:

That Council:

- I. approve the submission of a grant funding application in the revised amount of \$3,942,782 through the Fixing Country Roads Program for the upgrading of three sections of Thunderbolts Way between Uralla and Bundarra; and
- II. note the report for the works completed or progressed during June 2022, and the works programmed for July 2022.

REPORT:

2. Fixing Country Roads Grant Application
At the Ordinary meeting held on 26 April 2022, Council resolved to approve the submission of a grant funding application of \$3,740,022 through the Fixing Country Roads Program for the upgrade of three sections of Thunderbolts Way between Uralla and Bundarra.

Applications for the next round of funding under this program are pending but have not yet been invited by Transport for NSW. In order to make provision for escalating costs, the estimate for this work has been revised to \$3,942,782.

3. Works Undertaken in June 2022
 - **Main Road Maintenance**
MR73 Thunderbolts Way (Walcha), Thunderbolts Way Bitumen patching and Bundarra Road, Kingstown Road, Kentucky area

- **Sealed Roads Maintenance**
Uralla streets and rural roads
Bundarra Urban Streets
Bitumen patching, mowing,
Pothole patching, signs maintenance
 - **Unsealed Roads Maintenance Grading**
Hillview Road, Barraba Road, Old Kingstown Road, Mt
Drummond Road, Mt Butler/Kalinda intersection
graveling. Dig out at Baldersleigh Road. Northeys Road,
Blue Mountain Road, Gills Road, Ross Road
Graded
 - **Construction**
Hawthorne Drive Stage 2
Road widening and shoulder construction.
 - **Bridge / Sign**
St Josephs School, Uralla - Crossing upgrade
Uralla Central School – Crossing Upgrade
Median and Footpath Construction
Footpath Construction

Guardrails on main roads
Whipper snapping
 - **Town and Parks**
Uralla
Water meter reading Uralla and Bundarra,
kerb blister maintenance. Fuller Park
upgrade. Alma Park maintenance
4. Works to be continued/undertaken in July 2022
- **Regional Sealed Road Maintenance**
Bitumen patching, mowing, guide post
replacements
 - **Rural Sealed Roads Maintenance**
Bitumen patching, mowing, drainage
maintenance
 - **Unsealed Roads Maintenance**
5.
6. Grading – Hillview Road,
Ingledale Road, Mihi Road, Spring Gully
Road
 - **Bridge/Sign**
St Josephs School, Uralla - Crossing upgrade
Uralla Central School – Crossing Upgrade
Roman Street
Construct medians and linking footpath
Construct medians
Prepare base for kerb and gutter
 - **Construction**
Hawthorne Drive Stage 2
Sub-base construction
 - **Town Area**
General maintenance and up-keeping,
mowing, slashing. Median and signs
maintenance, cleaning kerb and gutter
7. The following road projects are funded and are scheduled to be undertaken/completed in coming months:
- Project: Hawthorne Drive stage 2 construction
Funded: Fixing Local Road and LRCI
Road widening has occurred throughout this project to the new 2 lane formation width.
The pavement levels are being brought to design; top of sub-base level. Following this,
pavement stabilisation of the sub-base will occur prior to constructing and sealing the
base.
 - Project: Heavy Patching rural roads

Fixing Local Roads (FLR) program and Local Roads and Community Infrastructure (LRCI) program have contributed to funding heavy patching on the sealed rural road network. Northeys Road works will be completed by Council subject to availability, and workload with Tolleys Bridge project and Hawthorne Drive project progress. Similarly heavy patching on Gostwyck Road will be able to be completed by Uralla Shire Council day labour or an external contractor subject to Council availability.

- The tender has been awarded to Stabilcorp for further heavy patching on Arding, Kliendienst and Kingstown Road. This is largely funded from the Roads to Recovery program. Arding and Kliendienst Roads programmed heavy patching for the 2021/22 financial year has been completed. The programmed works on Kingstown Road are anticipated being finished in July 2022. Wet weather delayed this program.
- Project: Road Safety Program - School Zone Infrastructure sub Program.
Uralla Shire Council has commenced a program of upgrades of the school crossings at Bundarra Central School – Bowline Street, St Josephs, Uralla – Wood Street and Uralla Central School – Park Street. The works to finish all the medians, blisters, signage and hoops, and linking footpaths at the 3 schools, has been completed by Uralla Shire Council. Uralla Shire Councils Asphalt contractor will undertake the resurfacing of the pavement in early 2022/23 prior to the line marking being installed.
- Funding under the Federal Assistance Grant for Urban Rehabilitation Program is the asphaltting of:
 1. Uralla Street, Park Street to Salisbury Street, and
 2. King Street, McMahon to Maitland Street

The funding is committed, to be completed concurrently with the asphaltting at the school zones.

8. Attached is a draft program for the 2022/23 financial year which outlines the road project to be undertaken, also the funding partner, and whom is principally undertaking this work
9. With regard to the overall program, information will be provided next month as to how the projects performed financially, as expenditure to the end of financial year will be all submitted and acquitted.

CONCLUSION:

10. The works progress report provides Council with information on the works completed or progressed during June 2022 and works programmed for July 2022.

COUNCIL IMPLICATIONS

11. **Community Engagement/ Communication (per engagement strategy)**
Weekly posts to Council's Facebook and internal weekly Councillor Bulletin keeps the community and councillors informed of progress.

- 12. Policy and Regulation**
Procurement Policy; Infrastructure Asset Management Policy; and other applicable Civil Infrastructure and Works policies of Council; *Local Government Act (1993)*, *Roads Act (1993)*, *Work Health & Safety Act (2011)*, *Environmental Planning & Assessment Act (1979)* and Australian Standards.
- 13. Financial (LTFP)**
In accordance with budget.
- 14. Asset Management (AMS)**
In accordance with Asset Management Plan and condition assessment report.
- 15. Workforce (WMS)**
Council staff and contractors.
- 16. Legal and Risk Management**
Maintaining Council assets and improving safety to minimise legal and risk exposure.
- 17. Performance Measures**
Works completed to appropriate standards.
- 18. Project Management**
Manager of Civil Infrastructure, Overseer & Interim Director Infrastructure & Development.

Works progress 2022-23 Program - June 2022 - Expenditure to June 2022

ID	Task Name	Comments	Estimates	Actual Costs to date	Duration	Start	Finish	% Comp	Text3	February 7/02	21/02	1 March 7/03	21/03	1 April 4/04	18/04	1 May 2/05	16/05	1 June 30/05	13/06	27/06
1	Renewals 1		\$3,039,810.00			Fri 1/07/22		0%	Resourcing											
2	Reseals		\$476,882.00	0		Fri 1/07/22		0%												
3	Reseals - Urban	Duke St 0 - 1160, McKenzie St 0 - 316, Prince Ave 0 - 200. Uralla. Brown St, 0-194, Court St; Bendemeer to caravan park end. Bundarra (RTR)	\$53,268.00	0	4 days	Thu 1/12/22	Tue 6/12/22	0%	USC Mgmt+ Staff + Plant,contracted sprayer truck and bitumen supply and aggregate											
4	Reseals - Rural - Program	Barleyfields Rd 0 - 1780 , Bilga Rd 0 - 1650, Gwydir River Road (0 at Thunderbolts Way) 4,000 -10,100(TBC), Gowings Road 0 - 500, Kingstown Rd 7,000 - 7,500, Pinegrove Rd 4,300 - 5,300. (RTR)	\$318,614.00	0	5 days	Wed 30/11/22	Tue 6/12/22	0%	USC Mgmt+ Staff + Plant,contracted sprayer truck and bitumen supply and aggregate											
5	Reseals - Regional	\$105,000 Thunderbolts Way Uralla North Chainages 13,500 - 17,000 (TBC) (BLOCK)	\$105,000.00	\$0	4 days	Mon 21/11/22	Thu 24/11/22	0%	USC Mgmt+ Staff + Plant,contracted sprayer truck and bitumen supply and aggregate											
6	Rehabilitation - Sealed Rural Roads		\$1,958,128.00	0		Mon 14/03/22		0%												
7	Heavy Patching Kingstown Road	Contractor (RTR 21/22)	\$378,162.00	\$0	28 days	Wed 13/07/22	Fri 19/08/22	0%	Specialised contractor full service											
8	Heavy Patching Arding Road	Contractor (RTR 21/22)	\$171,645.00	\$0	11 days	Tue 14/06/22	Tue 28/06/22	0%	Specialised contractor full service											
9	Heavy Patching Kliendienst Road	Contractor (RTR 21/22)	\$95,175.00	\$0	11 days	Wed 29/06/22	Wed 13/07/22	0%	Specialised contractor full service											
10	Northeys rehab and seal to 7m wide FLR2 22/23 ((FLR \$260,238 and LRCI \$364,331) Ch 1,000 - 1,500, 1,500 -2,500, 2,500 - 3,250.	\$624,569.00	\$0	30 days	Tue 24/01/23	Mon 6/03/23	0%	USC Mgmt+ Staff + Plant, contracted specialist subcontractors for stabilisation part service and materials supply.											
11	Gostwyck rehab and seal to 7m wide FLR2 22/23	(FLR \$308,244 and LRCI \$380,333)	\$688,577.00	\$0	30 days	Wed 8/03/23	Tue 18/04/23	0%	Project split in 1/2. USC Mgmt+ Staff + Plant,contracted specialist stabilisation and supply of materials. Other 1/2 Specialist stabilisation full service contractors.											
12	Rehabilitation - Sealed Urban Roads		\$295,980.00	\$0				0%												
13	Uralla Street chainage Park Street to Salisbury St 10 to 239	FAGS (Carried over from 2021/22)	\$90,400.00	\$0	2 days	Wed 20/07/22	Thu 21/07/22	0%	Specialised contractor full service											
14	King Street chainage - McMahon to Maitland 330 to 600	FAGS (Carried over from 2021/22)	\$91,700.00	\$0	2 days	Fri 22/07/22	Mon 25/07/22	0%	Specialised contractor full service											
15	Salisbury Street; Gostwyck Rd to Duke St.	Ch 110 - 250	\$40,880.00	0	3 days	Thu 25/05/23	Mon 29/05/23	0%	Specialised contractor full service											
16	Salisbury Street; Bridge St to Queen St	Ch 500 -750	\$73,000.00	0	3 days	Tue 30/05/23	Thu 1/06/23	0%	Specialised contractor full service											
17	Rehabilitation - Regional Roads		\$604,800.00					0%												
19	Thunderbolts Way (Walcha end)	Ch 17,750 - 23,750 (Selected Heavy patch full width segment) (Block/Repair)	\$604,800.00	0	143 days	Tue 4/10/22	Thu 20/04/23	0%	Specialised contractor full service											
20	Upgrading		\$1,724,120.00	\$939,636	134 days?	Mon 28/02/22	Thu 1/09/22	26%												
21	Hawthorne Drive (2.2-5.3km) Stage 2, 3.15km in total (WO 1950)	FLR and LRCI 2	\$1,080,620.00	\$350,856	134 days	Mon 28/02/22	Thu 1/09/22	45%	USC Mgmt+ Staff + Plant, contracted specialist subcontractors for stabilisation part service and materials supply.											
22	Tolleys Gully Bridge -New bridge access road & approaches (WO 1934)	(GLE Restart)	\$506,000.00	\$580,740		Mon 28/02/22		80%	USC Mgmt+ Staff + Plant, contracted specialist subcontractors for stabilisation part service. Sealing by USC.											
23	Kerb & Gutter (Roman Street) - Cul-de-sac (WO 1936)	Carried over from 20/21. Council / Contractor to complete. (Carried over from 2021/22) Design completed, survey setout next week.	\$137,500.00	\$8,040	128 days	Mon 7/03/22	Wed 31/08/22	5%	USC Mgmt+ Staff + Plant, contracted specialist subcontractors for kerb pour and materials supply.											
24	Resheeting		\$656,769.00	0	252 days	Tue 5/07/22	Wed 21/06/23	0%												
25	Unsealed Rural Roads (WO - various)	(FAGS, RTR)	\$634,769.00	0				0%	USC Mgmt+ Staff + Plant,and locally won materials.											
26	Unsealed Regional Roads	(Block)	\$22,000.00	0				0%	USC Mgmt+ Staff + Plant,and locally won materials.											
27	Others		\$180,000.00	\$115,800	129 days	Mon 4/04/22	Thu 29/09/22	65%												
28	School Zone Infrastructure (WO 1975, 1976, 1977)	(FRS School Zone Program) (Carried over from 2021/22)	\$180,000.00	\$115,800	129 days	Mon 4/04/22	Thu 29/09/22	65%	USC Mgmt+ Staff + Plant, contracted specialist subcontractors for kerb pour and materials supply.											

Project: Draft - Capital Works Program

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline

Progress

Manual Progress

Slippage

Department: General Manager's Office
Prepared by: General Manager
TRIM Reference: UINT/22/9598
Attachment: UINT/22/9673 - Attachment 1 - Draft Long Term Financial Plan 2023-2032

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Strategy: 4.3 An efficient and effective independent local government
Activity: 4.3.1 Operate in a financially compliant manner

SUMMARY:

1. The purpose of this report is enable Council to adopt the draft 10-year Long Term Financial Plan (LTFP) 2023-2032 that has been on public exhibition.
2. The Long-Term Financial Plan (LTFP) is a 10-year rolling plan that informs decision-making and demonstrates how the objectives of the Community Strategic Plan (CSP) and commitments of the Delivery Program and Operational Plan will be resourced and funded.
3. Council was required to adopt a 10-year LTFP by 30 June 2022 as part of its Resourcing Strategy within the Integrated Planning and Reporting (IP&R) documents required by s 406 of the *Local Government Act 1993 (NSW)* and section 196A of the regulations consisting of:
 - a. Long-term financial planning
 - b. Workforce management planning
 - c. Asset Management Planning
4. At its Extraordinary Meeting held 31 May 2022, Council resolved to place the draft Long Term Financial Plan 2023-2032 (LTFP) on public display. The LTFP was on public exhibition from 8 June 2022 until 5:00pm on Thursday, 7 July 2022.
5. There were no submissions made to Council in relation to the draft LTFP during the public exhibition from 8 June 2022 until 5:00pm on Thursday, 7 July 2022.

RECOMMENDATION:

That Council:

- I. note the draft Long Term Financial Plan (LTFP) was placed on public exhibition from 8 June 2022 to 7 July 2022;
- II. note that no submissions were received during the public exhibition period;
- III. adopt the draft Long Term Financial Plan (LTFP) 2023-2032; and
- IV. note that Council will continue to undertake the following work during the first half of the 2022/2023 financial year to enable a third 'refined' scenario to be developed for the LTFP:
 - a. review of the draft budget to identify any further saving and revenue options for the 2022-23 budget;
 - b. organisation-wide service review (desktop benchmarking); and
 - c. further development of the draft asset management plans.

REPORT:

6. Council has already adopted:
 - a. ten-year Community Strategic Plan 2022-2031
 - b. Asset Management Strategy
 - c. Asset Management Policy
 - d. Workforce Management Strategy 2022
 - e. 2022-2026 Delivery Program
 - f. 2022-23 Operational Plan
7. Council was required to adopt a 10-year LTFP by 30 June 2022 as part of its Resourcing Strategy within the Integrated Planning and Reporting (IP&R) documents required by s 406 of the *Local Government Act 1993 (NSW)* and section 196A of the regulations consisting of:
 - a. Long-term financial planning
 - b. Workforce management planning
 - c. Asset Management Planning
8. The Office of Local Government (OLG) were informed that Council would not meet this requirement and advised of Council's intended actions to have an adopted LTFP by 31 July 2022.
9. The OLG advised Council of its obligations and that they will continue to monitor Council in relation to its progress in meeting its requirements under Chapter 3 of the Act and may contact Council to seek clarification of information contained in these and related financial documents being approved and adopted by Council.
10. The legislation requires Council's long term financial planning to follow the IP&R guidelines which specify:

General requirements for long-term financial planning

3.3 Each council must prepare and adopt a Long-Term Financial Plan.

3.4 The Long-Term Financial Plan must be used to inform decision making during the preparation and finalisation of the Community Strategic Plan and the development of the Delivery Program.

3.5 In developing the Long-Term Financial Plan, due regard must be given to promoting the financial sustainability of the council through:

- the progressive elimination of operating deficits
- the establishment of a clear revenue path for all rates linked to specific expenditure proposals
- ensuring that any proposed increase in services and/or assets is within the financial means of the council including a proposed special rate variation
- ensuring the adequate funding of infrastructure maintenance and renewal
- the use of borrowing, where appropriate and financially responsible, and
- the fair and equitable distribution of the rate burden across all rate payers.

The minimum timeframe for the Long-Term Financial Plan

3.6 The Long-Term Financial Plan must be for a minimum of 10 years.

How often the Long-Term Financial Plan must be reviewed

3.7 The key underlying assumptions on which the Long-Term Financial Plan is based, and the projected income and expenditure, balance sheet and cash flow statement contained in the Long-Term Financial Plan, must be reviewed and updated at least annually as part of the development of the Operational Plan.

3.8 The Long-Term Financial Plan must be reviewed in detail as part of the 4-yearly review of the Community Strategic Plan.

The basic structure of the Long-Term Financial Plan

3.9 The Long-Term Financial Plan must include:

- projected income and expenditure, balance sheet and cash flow statement
- the planning assumptions used to develop the Plan (the “Planning Assumptions Statement”)
- sensitivity analysis highlighting factors/assumptions most likely to affect the Plan
- financial modelling for different scenarios e.g. planned/ optimistic/conservative
- methods of monitoring financial performance

Public exhibition requirements for the Long-Term Financial Plan

3.10 The Long-Term Financial Plan must be publicly exhibited for at least 28 days and submissions received by the council in that period must be accepted and considered before the final Long-Term Financial Plan is adopted by the council.



11. The draft LTFP 2023-2032 is built on the draft 2022-23 budget and presents two scenarios with a third one proposed to be developed (in 2023-24) following the scheduled service reviews and benchmarking as well as development of the asset management plans in 2022-23:

a. **SCENARIO 1 - planned**

current service levels maintained, revenue increases within anticipated rate cap, no growth and limited new revenue.

b. **SCENARIO 2 – conservative**

current service levels maintained, reliant on revenue increases from rate increase (on land component) and increased user charges, no growth and limited new revenue.

c. **SCENARIO 3 – refined - PROPOSED (not yet developed)**

current service levels maintained, service efficiencies and resourcing reviewed, limited new capital upgrade, revenue increases from potential growth, optimised asset renewal timing (based on more developed asset management plans), other revenue increases (smaller rate increase on land component and user charges).

12. The LTFP projects the financial implications for the organisation including asset management and workforce planning. For example, by identifying how additional assets will be funded, or existing assets renewed or upgraded and what provisions are made for changes to service levels.
13. **Adoption of the LTFP does not commit Council resources or provide any budget authority.**
Approval to expend resources is set out only in the annual Operational Plan and budget and in specific resolutions of Council from time-to-time.

CONCLUSION:

14. The draft LTFP is presented to Council for adoption following the public exhibition period.
15. Following this process Council can further update, re-exhibit and re-adopt the LTFP during the term of office when appropriate, for example, following the benchmarking processes, update of the draft Asset Management Plans and/or following efficiency reviews.

COUNCIL IMPLICATIONS

16. **Community Engagement/Communication**
Council undertook previous community engagement which has guided the development of the draft Long Term Financial Plan presented to Council.
The draft LTFP was placed on public exhibition prior to this report to Council.
No submissions were received during the public exhibition period.
17. **Policy and Regulation**
Local Government Act 1993 and the Local Government (General) Regulation 2021
Integrated Planning and Reporting Guidelines
18. **Financial/Long Term Financial Plan**
Completion of the 2022-23 organisation wide service reviews (benchmarking) and the schedule to further develop the suite of asset management plans in 2022-23 will enable Council to prepare the refined LTFP scenario in 2023-24.
Council is also pursuing revenue opportunities arising from growth and the development of the New England Regional Energy Zone. New revenue to be realised from the recently adopted s7.11 and s712 policies will be more accurately known next year.
19. **Asset management/Asset Management Strategy**
Asset Management Plan projections have been included in the LTFP.
Changes to the LTFP may impact life of assets and ability to continue to use infrastructure. See note in the paragraph above.
20. **Workforce/Workforce Management Strategy**
Work force management plan projections have been included in the LTFP.
21. **Legal and Risk Management**
Continued review of costs and revenue raising opportunities is necessary to confidently assess the risk of financial sustainability.
22. **Performance Measures**
Adoption of Long Term Financial Plan
23. **Project Management**
General Manager; Interim Director Corporate Services; Manager Finance and Information Technology.

LONG TERM FINANCIAL PLAN - 2032



Disclaimer Information

Copyright

Prepared By:

Version:

Version no.	Updated by:	Date:	Nature of changes
1	CFO	26 May 2022	First Draft – UINT/22/6297
2	CFO	8 June 2022	Revisions to first draft wording

Contents

Framework	2	Financial Planning Strategies	8
Forward	3	Key Financial Assumptions	9
Introduction	4	Financial Performance Measures	10
Aim of this Plan	4	Financial Plan Scenarios	11
Background	5	Sensitivity Analysis/Risk Assessment	15
Current Financial Position	6	Scenarios by Fund	16
Major Revenue Source	6	End	47
Revenue Strategy	7		

Integrated Planning and Reporting Framework

In October 2009, the NSW Government's new framework for strategic planning and reporting for local councils came into effect through the introduction of the Local Government Amendment (Planning & Reporting) Act 2009. This act amended the NSW Local Government Act 1993 with regard to Councils strategic planning and reporting requirements.

The Integrated Planning & Reporting framework requires councils to better integrate their various plans and to plan holistically for the future. It requires councils and their communities to have informed discussions about funding priorities, acceptable service levels and to plan in partnership for a more sustainable future.

The framework is an improved way of doing business and ensures that all of council's plans and policies work together to achieve the community's goals. Each council must prepare a number of plans, which provide details on how the Council intends to deliver services and infrastructure across both the short and long term, based on the community priorities that have been identified through community engagement programs.

The Integrated Planning and Reporting Framework is captured in the diagram opposite:



Forward

This draft Long Term Financial Plan (LTFP) should be seen as a tool for making long-term decisions, however, it is not a budget approval document.

The draft LTFP has been prepared using the draft 2022/23 budget (currently on public exhibition and not yet endorsed). Council will continue to work on a LTFP that will be reflective of the community's desired service levels and mindful of the community's capacity to pay.

Council is committed to continuing to work on forward budget improvements by undertaking:

- a) a review of the draft 2022/23 budget to identify further savings and revenue options for 2022/23 and forward years;
- b) an organisation-wide service review (desktop benchmarking); and
- c) further development of the asset management plans.

Council will need to endorse asset management plans in order to adopt a refined LTFP framework in the next 12 months which is reflective of the community's desire for asset performance and which will replace the current LTFP 2023-2032.

Introduction

This Long Term Financial Plan has been prepared to:

- confirm and communicate Council's financial objectives and forecasts for the planning period to the community and all of Council's stakeholders; and
- guide the preparation of Council's Annual Budget and Delivery Program within the context of long term financial sustainability.

The Plan provides a framework for sustainable financial management balancing our environmental, social, economic and governance objectives whilst delivering services and facilities to the people of the Uralla Shire Council area.

The Plan provides direction for future service planning and is a critical tool in identifying, leveraging and managing Council's key strengths, risks and opportunities with regard to Council's ongoing capacity and long term financial stability. It also provides a prudent and sustainable financial framework for the longer term from which Council will develop its Operating and Delivery Programs.

The plan is not a static document and will be reviewed annually as part of Council's strategic planning and budget process to ensure it remains reflective of the prevailing internal and external environment.

Aim of this plan

- Establish a long term financial direction encompassing appropriate performance measures against which Council's strategies, policies, plans and financial performance can be measured.
- Establish a robust and prudent financial framework, to which strategies can be integrated to achieve planned outcomes.
- Assist in eliminating strategic financial risks and identify Council's financial strengths and opportunities to be leveraged.
- Ensure that Council complies with sound financial management principles, as required by legislation and adopted plans for the long-term financial sustainability of Council.

Background

Like the majority of Councils in NSW, Uralla Council faces a major challenge in funding its ongoing services whilst simultaneously maintaining and replacing its community assets in a manner which maintains their capacity into the future and at the same time, keeping rates at an equitable and affordable level throughout the community.

The combination of increased costs for labour and materials, increasing demand for services, the shifting of costs from other levels of government, together with a legislative cap on revenue generated from rates (rate pegging), all contribute to a challenging financial environment within which to operate. Therefore, at the core of Uralla Shires future financial sustainability will be the ability to adapt and respond to the challenges we face in delivering services more efficiently, providing increased operational productivity and developing opportunities to generate additional revenue sources.

Long Term Financial Planning (LTFP) is vital for informing Council, our community and other stakeholders about the long term financial position and sustainability of our organisation. The aim of our plan is not only to ensure the financial sustainability of Council over the longer term, but also to provide for the appropriate maintenance and replacement of Council's assets into the future.

The long term financial plan will provide (but not be limited to) the following key benefits:

- An indication of the future financial position and performance of Council;
- A projection of the holistic long term costs of decisions to fully inform debate and ultimately strategic decision making;
- A tool to assist Council to determine the financial sustainability of both current and projected future service levels;
- A method to determine the risks in adopting future strategic directions;
- The capability for Council and the community to test the outcomes of scenarios resulting from different policy settings and service levels;
- A mechanism to test the robustness and sensitivity of key assumptions underpinning a range of strategic planning alternatives; and
- A vital contribution to the development of Council's Asset Management Strategy and all of Council's plans.

Current Financial Position

Council's current financial position continues to be moderate with a General fund operating deficit/break-even that needs to be rectified in the near term and an unrestricted cash balance that needs to increase.

The audited Financial Statements at the 30th June 2021 showed cash and investments of \$17.540 million, being made up of Externally Restricted cash reserves (such as Water, Sewer, Domestic Waste, Developer Contributions and unexpended grants) totalling \$12.690 million, Internally Restricted cash reserves totalling \$4.510 million and Unrestricted cash reserves of \$0.340 million.

The key performance measures for June 2021 upon which council was measured were as follows:

- Operating Performance ratio – (8.92)% (should be greater than 0)
- Unrestricted Current Ratio – 2.22x (above 1.5:1 is considered healthy)
- Debt Service Cover Ratio – 11.26x (above 2.0 is considered healthy)
- Own Source Operating Revenue Ratio – 55.42% (above 60% is the considered acceptable)
- Rates & Annual Charges Outstanding Ratio – 9.00% (below 10% is considered acceptable)
- Cash Expense Cover Ratio – 11.88 months (above 3 months is considered healthy)
- Building and infrastructure renewals ratio – 79.31% (above 100% is considered appropriate)

Major Revenue Source

Rating

Income from rates and annual charges forms a considerable part of Council's total overall revenue, equating to 32.72% of total income for the 2020/21 financial year (excluding capital grants and profits on the disposal of assets). Rating income is generated from three rating categories, being residential, business and farmland.

Uralla Council's rate base consists of approximately 3,054 rateable properties which in 2022/23 are estimated to generate general rates of approximately \$4. million across the three categories. This income constitutes a significant funding source for the delivery of services to the Uralla Shire community.

Council's rates and annual charges revenue as a proportion of total revenue over the past 5 years were as follows:

Year	%
2021	24.31
2020	28.01
2019	29.91
2018	28.84
2017	28.63

Other Income

Council has full control over fee for service revenue in commercial activities. This provides an opportunity to assist in providing financial sustainability and reducing their impact upon the general budget.

Revenue Strategy

The following items are to be pursued as a strategic means of growing our revenue base ultimately increasing income and reducing the reliance on any one revenue source:

- Review all fees and charges and levels of cost recovery with particular attention to discretionary user fees in non-core service areas and against benchmarked fees and charges;
- Identify and seek additional grant funding;
- Review Council's Borrowing Policy and utilisation of debt;
- Review the level of revenue from the Council's Section 7.11 and s 7.12 policies adopted in 2021/22;
- Investigate opportunities for entrepreneurial activities;
- Pursue the staged expansion of McMaugh Gardens Aged Care Facility;
- Identify opportunities to rationalise Council's asset base;
- Review service levels and service delivery methods;
- Investigate options for collaboration and/or resource sharing; and
- Consult the community about a special rate variation.

Financial Planning Strategies

The key objective of the long term financial plan remains the achievement of financial sustainability across the short, medium and longer term while still achieving Council's broader vision and community goals.

The financial plan is based on the following key strategies:

Sustainability

- Provide spending on infrastructure renewal so that Council's physical assets are maintained to standards that provide functionality and serviceability as noted in the asset management plans.
- Rate increases are equitable and not excessive and that the increase can be justified in a positive and transparent manner.
- Provide a pricing strategy for services based on Council's preferred options for service delivery and subsidisation vs user-pays principles.
- New or expansionary community assets to be funded via property development and s64 and s7.11 developer contributions.

Liquidity

- Council has sufficient available cash to meet its debts as and when they fall due.
- Avoid budgets where the liquidity ratios fall below target.
- Utilise loan funds for renewal and replacement for capital purposes and to achieve inter-generational equity in the absence of pre-established reserves to fund this expenditure.
- Utilise a range of reserves to smooth cash flow, particularly in relation to large asset classes and unpredictable outlays such as Employee Leave Entitlement, Waste Management, Plant Replacement and Community Care functions.

Key Financial Assumptions

As part of undertaking financial modelling, key assumptions that underpin the estimates must be made. The following assumptions have been used in the modelling contained within this plan:

Category	Background	Assumption
Rates	Indexed by estimated rises aligned to future CPI estimates & IPART guidance	2.0 to 2.5%
User Charges & Fees	Based on average increase to Council's major operating inputs	1.9 to 2.5%
Interest & Investment Revenue	Average estimated return from prevailing market	1.6 to 3.0%
Grants and Contributions - Operating	Based on estimated rises aligned to future CPI estimates	1.75 to 2.25%
Grants and Contributions - Capital	Based on estimated rises aligned to future CPI estimates	1.75 to 2.25%
Employee Costs	Already established award conditions or estimated wage price index	2.0 to 2.25%
Superannuation	Already established award conditions or estimated wage price index	2.0 to 2.25%
Materials & Contracts	Indexed by estimated rises aligned to future CPI estimates	1.8 to 2.50%
Borrowing Costs	Based on average long term rates and current market quotes	1.85% to 8.75%

- Uralla Shires population has been forecast to continue to remain steady over the period of this plan with no implied dwelling increase over the next ten years. This assumption is based on annual growth estimated by the NSW Department of Planning and Environment.
- Salary increases have been determined based on already adopted award increases for the first year of the plan and an estimated increase of between 2.0 and 2.25% for the remainder.

Financial Performance Measures

Council measures its financial performance reporting in accordance with the Statement of Performance Measures contained within Note G5-1 of the Local Government Code of Accounting Practice and Financial Reporting (Dec 2020).

Council will review the long term financial Plan each year as part of the development of the next annual Operating Plan. The review will include an assessment of the previous year's performance in terms of the accuracy of the projections made compared with the actual results. The outcome will be used to improve the accuracy of the LTFP over the longer term. The major indicators include:

Measure	What it measures	Target	Calculation
Operating Performance Ratio	Council's ability to keep operating expenditure at a level below operating revenue.	>0	Operating revenue- Operating expense/Total Operating Revenue
Debt Service Ratio	The impact that loan principal and interest repayments have on the annual discretionary revenue of Council.	>2x	Debt Service costs/Income from continuing operations less capital income
Unrestricted Current Ratio	To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of council.	1.5:1	Current assets less all external restrictions/Current liabilities less specific purpose liabilities
Rates & Charges Outstanding percentage	The impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery policy and efforts.	<10%	Outstanding rates and annual charges/Revenue from rates and annual charges collectible
Asset Renewals Ratio	Assess Council's ability to renew its Infrastructure assets compared with the consumption (depreciation) of those assets.	>100%	Value of asset renewals/Depreciation expense for the assets

Financial Plan Scenarios

In developing the long term financial plan, two scenarios have been established to model Council's financial performance and position over the next 10 years. The scenarios either continue maintaining the same approach to improvement or decide to address the underlying challenges through rises to revenue. The scenarios are as follows:

1. Planned case scenario
2. Conservative scenario
3. Refined scenario – not yet developed – to be drafted over the next six months

The scenarios have been informed by prior year costs with existing service levels, known future projects and estimates based on these numbers. This model includes the integration of the Transport Asset Management Plan, Plant and Equipment Asset Management Plan, Stormwater Drainage Asset Management Plan, Water Asset Management Plan, Sewer Asset Management Plan, Open Spaces and Recreation Asset Management Plan and the Building Asset Management Plan. Consideration has been given to Council's current Workforce Plan.

The options attached can be summarised as follows:

Fund	Option	Description
General	Planned Plan	2.5% rate increase for the 1 st year (2022/23), with a cumulative and ongoing 2.5% increase over all other years from 2023/24 to 2033/32.
	Conservative Scenario	An increase of 25.0% for the 2 nd year (2023/24), and 10% for the next two years.
Water	Planned Plan	For Annual Charges - An increase of 5.0% for the 1 st year (2022/23), and 2.50% for the remaining years, and For User Charges & Fees - An increase of 5.0% for the 1 st year (2022/23), and 2.50% for the remaining years.
	Conservative Scenario	For Annual Charges - An increase of 5.0% for the first year (2022/23) and 10% for the years from 2023/24 to 2027/28, then 2.5% for the remaining years. For User Charges & Fees - An increase of 5.0% for the first year (2022/23) and 10% for the years from 2023/24 to 2027/28, then 2.5% for the remaining years.
Sewer	Planned Plan	For Annual Charges - An increase of 5.0% for the 1 st year (2022/23), and 2.50% for the remaining years, and For User Charges & Fees - An increase of 2.5% for the 1 st year (2022/23), and 2.50% for the remaining years.
	Conservative Scenario	For Annual Charges - An increase of 10% for the 2 nd (2023/24) and 3 rd (2024/25) years, then 2.5% for the remaining years. For User Charges & Fees - An increase of 2.5% for all years from 2022/23 to 2031/32.

1. Planned Case Scenario

This Planned Case Scenario is based on the growth of rating income being limited to the rate pegging percentage as determined by IPART without any variation, whilst continuing with current asset maintenance spending levels set to meet expected performance and service levels and their planned lifecycle. **The Planned Case Scenario highlights the revenue deficiency that Council faces with current service levels. Without reductions in service levels and/or increases in revenue, the planned case scenarios forecasts that Council will have insufficient unrestricted cash to operate by the end of 2023/24.**

The projected Consolidated General Fund net operating result before grants and contributions provided before capital purposes over the 10 year period would be a deficit of over \$15.85 million. The net decrease in cash, cash equivalents and investments for the Consolidated General Fund over the 10 year period is over \$5.47 million. These reductions represent funds used for operational needs.

Under this Scenario, Internal & unrestricted funds will be used up by the end of the 2023/2024 financial year. This outlines the difficult position Council faces in aligning current service levels, asset maintenance and improvement with current income levels, especially rates income.

The Planned Case Scenario includes a first year increase in annual charges for water of 5% and sewer of 5% as a first step in delivering Council resolution to “Set a strategic objective for both the Water and Sewer Funds to operate during the next ten years at a balanced operating position including the full funding of depreciation, amortisation and impairment of intangible assets and infrastructure, property, plant, equipment”. No further changes to the revenue side of the Water and Sewer Funds have been made in the Planned Case Scenario. As a consequence, it is expected that operational borrowings will be required in the Water Fund from June 2033.

The Planned Case Scenario is assessed as high risk as it does not deliver a sustainable position and would in fact require either a significant reduction in levels of service/ discontinuation of services, an increase in the asset backlog ratio and/or significant borrowings in order to establish a balanced operational budget.

An additional risk is that in any of the forward years the Federal Government could decide to cease the prepayment of the Financial Assistance Grant. This would create a further \$1.336M shortfall above what has already been detailed above.

Note: The net operating result before grants and contributions provided for capital purposes is the better measure for income statement purposes because it is assumed that any capital grants will be spent on capital expenditure and should not be used to support operating expenditure.

2. Conservative Scenario

This scenario includes a range of revenue increases aimed at balancing the General, Water and Sewer Funds over the full term of the plan. Each Fund option stands on its own applying user-pay cost recovery to achieve long term sustainability. Alternatively, reductions in expenditure equivalent to the proposed revenue increases could be built into the scenario provided. There is also an opportunity to reconsider a series of expenditure reductions that have previously been reviewed over the past two years. **This scenario requires community engagement to enable council to decide on the preferred option to achieve financial sustainability.**

Alternative Scenarios

One alternative to revenue increases would be to reduce service levels and hence a corresponding reduction in costs.

The Alternative Scenarios are yet to be developed and could emerge through the community engagement process of the Planned Scenarios above, together with changes to service levels. Examples of such service/cost reductions could be to:

- reduce community grants scheme;
- review the plant replacement program;
- reduce operating hours for customer service such as Library opening hours or Visitor Information Centre accreditation;
- reduced/delayed replacement of vacated staff positions with no backfill (temporary reduction/cessation of service),;
- establish shared services with other Councils;
- outsource services such as waste collection; and
- reduce the number of times each class of unsealed road may be graded each period.

The Consolidated Planned Case Scenario identifies that the required reductions from 2022/23 to 2031/32 vary from \$1.8 million up to \$2.2 million. To achieve a financially sustainable future, possible options to deliver a balanced long term financial plan might include Council workshops to further consider the following:

- a) A review of current service standards
- b) Shire continuity and council sustainability including a review of financial performance measures;
- c) Community engagement on the above to address:
 - I. How Council increases revenue by approximately \$2.2million per year,
 - II. How Council decreases service levels by approximately \$2.2 million per year, or
 - III. A combination of I) and II)

3. Refined Scenario to be developed

It is proposed that a third refined scenario will be developed (in 2023-24) following the scheduled service reviews and benchmarking as well as development of the asset management plans in 2022-23.

This scenario will maintain current service levels, review service efficiencies and resourcing, limit any new capital upgrades, revise revenue to align with any potential growth, optimise asset renewal timing (based on more developed asset management plans) and consider any other revenue increases (smaller rate increase on land component and user charges).

Sensitivity Analysis/Risk Assessment

The LTFP 2032 is a continuation of Councils previous long term financial plan under the new Integrated Planning and Reporting Framework requirements. However, it should be noted that some of Councils reconstructed Resourcing Strategy plans still require refinement. The LTFP now incorporates the Transport Asset Management Plan, Plant and Equipment Asset Management Plan, Stormwater Drainage Asset Management Plan, Water Asset Management Plan, Sewer Asset Management Plan, Open Spaces and Recreation Asset Management Plan and the Building Asset Management Plan. Other capital expenditure and maintenance projections in this plan have been based on historical information and some more accurate estimates for the first year of the plan.

The following risk factors have been considered in the development of this long term financial plan and whilst some factors would only have a minor impact on the projections, others could have a more significant impact.

Areas which would have a particular impact on the projections, should they occur, include:

- Estimates to fund infrastructure renewal, replacement and significant on-going asset maintenance being inaccurate;
- Rates increase being lower than anticipated;
- Construction costs being higher than anticipated;
- Utility expenses being higher than estimated;
- Significant fluctuations in the rate of return for investments;
- Workers compensation insurance costs;
- Further spikes in the payments required to the Defined Benefit Superannuation scheme;
- Award determined staff related expenses increasing more than anticipated.

There are also external factors beyond the influence of Council which could also impact on the model, including:

- Further cost shifting from other levels of Government;
- Freezes to the indexation of recurrent operating grants;
- Changes to the taxation regime;
- Changes to the superannuation guarantee legislation;
- Forced amalgamation of Councils;
- Natural Disasters.

Scenarios by Fund

As attached and marked 'First Draft LTFP'

Planned Case Scenario – All Funds and consolidated

Conservative Scenario – All Funds and consolidated

Uralla Shire Council
Year Ended 30 June 2023
INCOME STATEMENT - CONSOLIDATED
Scenario: Planned Case

	Actuals 2020/21 \$	Current Year 2021/22 \$	2022/23 \$	2023/24 \$	2024/25 \$	2025/26 \$	Projected Years					
							2026/27 \$	2027/28 \$	2028/29 \$	2029/30 \$	2030/31 \$	2031/32 \$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	6,867,000	7,122,291	7,395,141	7,579,194	7,767,848	7,961,218	8,159,422	8,362,582	8,570,821	8,784,265	9,003,046	9,227,296
User Charges & Fees	5,083,000	5,498,890	4,895,658	5,005,076	5,121,364	5,244,877	5,375,999	5,510,399	5,648,159	5,789,363	5,934,097	6,082,449
Other Revenues	651,000	495,995	529,760	541,944	554,409	567,161	580,205	593,550	607,202	621,167	635,454	650,070
Grants & Contributions provided for Operating Purposes	8,222,000	7,501,440	8,281,140	8,196,565	8,389,231	8,567,934	8,750,658	8,937,494	9,128,533	9,339,871	9,539,604	9,743,831
Grants & Contributions provided for Capital Purposes	7,268,000	5,937,588	2,750,110	1,122,291	1,147,543	1,173,363	1,199,763	1,226,758	1,254,360	1,282,583	1,311,441	1,340,949
Interest & Investment Revenue	162,000	94,240	262,161	321,935	352,586	338,155	366,761	405,725	448,105	461,982	463,369	454,776
Other Income:												
Reversal of impairment losses on receivables	1,000	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	28,254,000	26,650,444	24,113,970	22,767,006	23,332,980	23,852,706	24,432,809	25,036,508	25,657,179	26,279,231	26,887,011	27,499,370
Expenses from Continuing Operations												
Employee Benefits & On-Costs	10,498,000	10,834,211	11,221,791	11,474,281	11,752,453	11,996,433	12,266,353	12,542,346	12,844,549	13,113,101	13,408,146	13,709,829
Borrowing Costs	77,000	75,770	60,533	75,393	68,844	64,301	61,371	58,847	55,025	52,488	13,012	10,813
Materials & Contracts	6,618,000	6,266,711	6,129,328	6,188,298	6,557,365	6,497,587	6,679,621	6,811,532	6,881,030	7,017,653	6,969,253	7,136,900
Depreciation & Amortisation	5,273,000	4,875,761	5,298,823	5,454,844	5,591,215	5,730,995	5,874,270	6,021,127	6,171,655	6,325,946	6,484,095	6,646,198
Other Expenses	390,000	464,872	427,595	436,193	446,008	456,043	466,304	476,796	487,524	498,493	509,709	521,177
Net Losses from the Disposal of Assets	502,000	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	23,358,000	22,517,324	23,138,070	23,629,010	24,415,884	24,745,359	25,347,919	25,910,648	26,439,782	27,007,681	27,384,214	28,024,918
Operating Result from Continuing Operations	4,896,000	4,133,120	975,900	(862,004)	(1,082,904)	(892,652)	(915,110)	(874,140)	(782,602)	(728,450)	(497,203)	(525,547)
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	4,896,000	4,133,120	975,900	(862,004)	(1,082,904)	(892,652)	(915,110)	(874,140)	(782,602)	(728,450)	(497,203)	(525,547)
Net Operating Result before Grants and Contributions provided for Capital Purposes	(2,372,000)	(1,804,468)	(1,774,210)	(1,984,296)	(2,230,447)	(2,066,015)	(2,114,873)	(2,100,898)	(2,036,962)	(2,011,033)	(1,808,644)	(1,866,496)

Uralla Shire Council Year Ended 30 June 2023 INCOME STATEMENT - GENERAL FUND Scenario: Planned Case												
	Actuals 2020/21 \$	Current Year 2021/22 \$	2022/23 \$	2023/24 \$	2024/25 \$	2025/26 \$	Projected Years					
							2026/27 \$	2027/28 \$	2028/29 \$	2029/30 \$	2030/31 \$	2031/32 \$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	5,708,000	5,739,282	5,937,417	6,085,027	6,236,326	6,391,408	6,550,368	6,713,301	6,880,308	7,051,489	7,226,951	7,406,799
User Charges & Fees	3,500,000	3,775,904	3,266,512	3,338,375	3,415,158	3,497,122	3,584,550	3,674,163	3,766,018	3,860,168	3,956,672	4,055,589
Other Revenues	571,000	526,153	559,394	572,260	585,422	598,887	612,661	626,752	641,168	655,914	671,001	686,434
Grants & Contributions provided for Operating Purposes	5,901,000	5,072,144	5,569,963	5,594,633	5,728,755	5,847,598	5,969,114	6,093,365	6,220,412	6,366,317	6,499,145	6,634,962
Grants & Contributions provided for Capital Purposes	3,900,000	2,678,088	2,750,110	1,122,291	1,147,543	1,173,363	1,199,763	1,226,758	1,254,360	1,282,583	1,311,441	1,340,949
Interest & Investment Revenue	83,000	54,116	154,024	202,564	204,345	176,576	168,724	169,714	170,906	172,121	161,361	162,311
Other Income:												
Reversal of impairment losses on receivables	1,000	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	19,664,000	17,845,687	18,237,420	16,915,150	17,317,549	17,684,953	18,085,180	18,504,054	18,933,170	19,388,593	19,826,570	20,287,042
Expenses from Continuing Operations												
Employee Benefits & On-Costs	7,564,000	7,964,622	8,134,227	8,317,247	8,524,385	8,695,734	8,891,388	9,091,444	9,316,002	9,505,162	9,719,028	9,937,706
Borrowing Costs	73,000	70,888	56,273	71,616	65,618	61,655	59,164	56,612	52,739	50,151	10,622	8,370
Materials & Contracts	5,018,000	4,493,147	4,166,185	4,323,884	4,687,371	4,538,005	4,692,660	4,811,140	4,845,374	4,904,638	4,866,748	4,988,673
Depreciation & Amortisation	4,398,000	4,017,481	4,245,763	4,375,457	4,484,844	4,596,965	4,711,889	4,829,686	4,950,428	5,074,189	5,201,044	5,331,070
Other Expenses	383,000	464,872	427,595	436,193	446,008	456,043	466,304	476,796	487,524	498,493	509,709	521,177
Net Losses from the Disposal of Assets	495,000	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	17,931,000	17,011,010	17,030,043	17,524,397	18,208,226	18,348,402	18,821,404	19,265,678	19,652,066	20,032,633	20,307,150	20,786,996
Operating Result from Continuing Operations	1,733,000	834,677	1,207,377	(609,247)	(890,677)	(663,449)	(736,224)	(761,624)	(718,896)	(644,040)	(480,580)	(499,954)
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	1,733,000	834,677	1,207,377	(609,247)	(890,677)	(663,449)	(736,224)	(761,624)	(718,896)	(644,040)	(480,580)	(499,954)
Net Operating Result before Grants and Contributions provided for Capital Purposes	(2,167,000)	(1,843,411)	(1,542,733)	(1,731,539)	(2,038,220)	(1,836,811)	(1,935,988)	(1,988,382)	(1,973,256)	(1,926,623)	(1,792,021)	(1,840,902)

Uralla Shire Council Year Ended 30 June 2023 INCOME STATEMENT - WATER FUND Scenario: Planned Case												
	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	473,000	553,622	584,864	599,486	614,473	629,835	645,580	661,720	678,263	695,219	712,600	730,415
User Charges & Fees	531,000	612,018	578,218	592,652	607,454	622,633	638,199	654,154	670,508	687,271	704,453	722,064
Other Revenues	21,000	4,000	5,000	5,115	5,233	5,353	5,476	5,602	5,731	5,863	5,998	6,136
Grants & Contributions provided for Operating Purposes	16,000	196,603	137,862	16,730	17,107	17,491	17,885	18,287	18,699	19,120	19,550	19,990
Grants & Contributions provided for Capital Purposes	58,000	1,150,000	-	-	-	-	-	-	-	-	-	-
Interest & Investment Revenue	27,000	19,492	51,674	53,229	58,362	58,797	62,162	65,194	69,375	69,268	68,490	68,793
Other Income:												
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	1,126,000	2,535,735	1,357,618	1,267,212	1,302,628	1,334,109	1,369,303	1,404,957	1,442,576	1,476,741	1,511,090	1,547,397
Expenses from Continuing Operations												
Employee Benefits & On-Costs	393,000	413,070	400,070	409,072	418,276	427,687	437,310	447,149	457,210	467,497	478,016	488,772
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Contracts	628,000	815,012	800,287	733,848	711,533	736,664	777,011	766,819	771,857	824,374	785,390	801,994
Depreciation & Amortisation	440,000	435,975	450,660	461,927	473,475	485,312	497,444	509,880	522,627	535,693	549,085	562,813
Other Expenses	4,000	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	1,465,000	1,664,057	1,651,017	1,604,846	1,603,284	1,649,663	1,711,765	1,723,849	1,751,695	1,827,564	1,812,491	1,853,578
Operating Result from Continuing Operations	(339,000)	871,678	(293,399)	(337,634)	(300,656)	(315,554)	(342,462)	(318,892)	(309,119)	(350,823)	(301,402)	(306,181)
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	(339,000)	871,678	(293,399)	(337,634)	(300,656)	(315,554)	(342,462)	(318,892)	(309,119)	(350,823)	(301,402)	(306,181)
Net Operating Result before Grants and Contributions provided for Capital Purposes	(397,000)	(278,322)	(293,399)	(337,634)	(300,656)	(315,554)	(342,462)	(318,892)	(309,119)	(350,823)	(301,402)	(306,181)

Uralla Shire Council Year Ended 30 June 2023 INCOME STATEMENT - SEWER FUND Scenario: Planned Case												
	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	686,000	829,387	872,860	894,681	917,049	939,975	963,474	987,561	1,012,250	1,037,556	1,063,495	1,090,083
User Charges & Fees	13,000	7,530	14,295	14,609	14,946	15,304	15,687	16,079	16,481	16,893	17,315	17,748
Other Revenues	36,000	-	2,000	2,046	2,093	2,141	2,190	2,241	2,292	2,345	2,399	2,454
Grants & Contributions provided for Operating Purposes	13,000	15,737	60,256	15,599	15,950	16,309	16,676	17,051	17,435	17,827	18,228	18,638
Grants & Contributions provided for Capital Purposes	3,125,000	2,109,500	-	-	-	-	-	-	-	-	-	-
Interest & Investment Revenue	24,000	12,960	14,543	15,692	18,600	19,380	24,532	26,563	25,913	25,440	25,367	15,520
Other Income:												
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	3,897,000	2,975,114	963,954	942,628	968,637	993,109	1,022,560	1,049,495	1,074,371	1,100,061	1,126,805	1,144,443
Expenses from Continuing Operations												
Employee Benefits & On-Costs	236,000	210,522	292,034	298,605	305,323	312,193	319,218	326,400	333,744	341,253	348,931	356,782
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Contracts	327,000	317,574	390,018	346,042	356,221	360,559	371,059	375,726	386,562	391,572	399,760	408,129
Depreciation & Amortisation	216,000	213,564	386,891	396,563	406,477	416,639	427,055	437,732	448,675	459,892	471,389	483,174
Other Expenses	3,000	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	782,000	741,660	1,068,943	1,041,210	1,068,022	1,089,391	1,117,332	1,139,857	1,168,981	1,192,717	1,220,080	1,248,085
Operating Result from Continuing Operations	3,115,000	2,233,454	(104,989)	(98,582)	(99,384)	(96,282)	(94,772)	(90,363)	(94,610)	(92,656)	(93,276)	(103,642)
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	3,115,000	2,233,454	(104,989)	(98,582)	(99,384)	(96,282)	(94,772)	(90,363)	(94,610)	(92,656)	(93,276)	(103,642)
Net Operating Result before Grants and Contributions provided for Capital Purposes	(10,000)	123,954	(104,989)	(98,582)	(99,384)	(96,282)	(94,772)	(90,363)	(94,610)	(92,656)	(93,276)	(103,642)

Uralla Shire Council												
Year Ended 30 June 2023												
INCOME STATEMENT - MCMAUGH GARDENS AGED CARE FUND												
Scenario: Planned Case												
	Actuals	Current Year	Projected Years									
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	-	-	-	-	-	-	-	-	-	-	-	-
User Charges & Fees	1,039,000	1,103,438	1,036,633	1,059,439	1,083,806	1,109,817	1,137,563	1,166,002	1,195,152	1,225,031	1,255,657	1,287,048
Other Revenues	23,000	11,800	9,800	10,025	10,256	10,492	10,733	10,980	11,233	11,491	11,755	12,026
Grants & Contributions provided for Operating Purposes	2,292,000	2,216,956	2,513,059	2,569,603	2,627,419	2,686,536	2,746,983	2,808,790	2,871,988	2,936,607	3,002,681	3,070,241
Grants & Contributions provided for Capital Purposes	185,000	-	-	-	-	-	-	-	-	-	-	-
Interest & Investment Revenue	28,000	7,672	41,920	50,450	71,279	83,403	111,342	144,255	181,912	195,153	208,152	208,152
Other Income:												
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	3,567,000	3,339,866	3,601,412	3,689,517	3,792,760	3,890,248	4,006,621	4,130,027	4,260,284	4,368,282	4,478,245	4,577,467
Expenses from Continuing Operations												
Employee Benefits & On-Costs	2,305,000	2,245,997	2,395,460	2,449,358	2,504,468	2,560,819	2,618,437	2,677,352	2,737,593	2,799,189	2,862,170	2,926,569
Borrowing Costs	4,000	4,882	4,260	3,777	3,226	2,646	2,207	2,235	2,286	2,337	2,390	2,443
Materials & Contracts	645,000	686,936	819,272	832,027	850,834	912,071	889,747	909,873	930,459	951,515	973,054	995,084
Depreciation & Amortisation	219,000	208,741	215,509	220,897	226,419	232,080	237,882	243,829	249,924	256,172	262,577	269,141
Other Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	7,000	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	3,180,000	3,146,555	3,434,501	3,506,059	3,584,948	3,707,615	3,748,273	3,833,289	3,920,261	4,009,213	4,100,190	4,193,238
Operating Result from Continuing Operations	387,000	193,311	166,911	183,459	207,812	182,633	258,348	296,738	340,023	359,069	378,055	384,229
Discontinued Operations - Profit/(Loss)												
	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	387,000	193,311	166,911	183,459	207,812	182,633	258,348	296,738	340,023	359,069	378,055	384,229
Net Operating Result before Grants and Contributions provided for Capital Purposes												
	202,000	193,311	166,911	183,459	207,812	182,633	258,348	296,738	340,023	359,069	378,055	384,229

Uralla Shire Council

Year Ended 30 June 2023

BALANCE SHEET - CONSOLIDATED

Scenario: Planned Case

	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
ASSETS												
Current Assets												
Cash & Cash Equivalents	-	948,323	782,107	1,128,141	1,585,118	1,872,070	1,843,064	1,287,100	1,409,533	1,417,375	1,820,845	1,648,173
Investments	14,107,000	12,392,045	10,538,854	9,166,157	7,588,033	6,258,588	5,798,075	5,333,376	5,270,969	5,164,691	5,095,988	4,994,489
Receivables	3,293,000	2,397,404	2,451,014	2,214,990	2,253,379	2,289,206	2,337,621	2,391,634	2,446,938	2,506,009	2,563,988	2,623,352
Inventories	261,000	284,458	272,137	281,725	302,801	295,305	304,773	312,241	315,031	319,233	318,038	325,769
Contract assets	1,094,000	878,000	878,000	878,000	878,000	878,000	878,000	878,000	878,000	878,000	878,000	878,000
Other	81,000	68,859	65,665	67,899	72,696	71,157	73,384	75,171	75,923	76,991	76,864	78,721
Total Current Assets	18,836,000	16,969,090	14,987,777	13,736,912	12,680,027	11,664,326	11,234,917	10,277,522	10,396,394	10,362,298	10,753,723	10,548,504
Non-Current Assets												
Contract assets	-	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000
Infrastructure, Property, Plant & Equipment	238,317,000	245,627,487	248,339,369	248,352,850	248,272,829	248,310,374	247,783,189	247,822,610	246,868,679	246,157,200	245,241,796	244,912,780
Right of use assets	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000
Total Non-Current Assets	238,379,000	245,905,487	248,617,369	248,630,850	248,550,829	248,588,374	248,061,189	248,100,610	247,146,679	246,435,200	245,519,796	245,190,780
TOTAL ASSETS	257,215,000	262,874,577	263,605,146	262,367,762	261,230,856	260,252,700	259,296,106	258,378,132	257,543,072	256,797,499	256,273,519	255,739,284
LIABILITIES												
Current Liabilities												
Payables	6,303,000	5,684,875	5,591,734	5,652,033	5,737,820	5,771,056	5,837,186	5,900,796	5,957,799	6,017,148	6,068,644	6,137,690
Contract liabilities	2,215,000	1,153,575	1,238,392	999,774	1,023,495	1,045,027	1,067,044	1,089,556	1,112,575	1,138,492	1,162,558	1,187,166
Lease liabilities	16,000	-	-	-	-	-	-	-	-	-	-	-
Borrowings	266,000	237,007	197,060	163,510	140,272	129,631	129,955	132,479	102,390	102,340	102,340	102,340
Provisions	2,419,000	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133
Total Current Liabilities	11,219,000	9,471,589	9,423,319	9,211,449	9,297,720	9,341,846	9,430,318	9,518,963	9,568,896	9,654,112	9,729,675	9,823,328
Non-Current Liabilities												
Lease liabilities	48,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000
Borrowings	1,705,000	1,507,000	1,309,940	1,146,430	1,006,158	876,527	746,572	614,093	511,703	409,363	307,023	204,683
Provisions	2,814,000	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867
Total Non-Current Liabilities	4,567,000	4,407,867	4,210,807	4,047,297	3,907,025	3,777,394	3,647,439	3,514,960	3,412,570	3,310,230	3,207,890	3,105,550
TOTAL LIABILITIES	15,786,000	13,879,457	13,634,126	13,258,746	13,204,745	13,119,241	13,077,757	13,033,923	12,981,466	12,964,343	12,937,565	12,928,879
Net Assets	241,429,000	248,995,120	249,971,020	249,109,016	248,026,111	247,133,459	246,218,349	245,344,208	244,561,606	243,833,156	243,335,953	242,810,406
EQUITY												
Retained Earnings	79,217,000	83,350,120	84,326,020	83,464,016	82,381,111	81,488,459	80,573,349	79,699,208	78,916,606	78,188,156	77,690,953	77,165,406
Revaluation Reserves	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000
Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Council Equity Interest	244,862,000	248,995,120	249,971,020	249,109,016	248,026,111	247,133,459	246,218,349	245,344,208	244,561,606	243,833,156	243,335,953	242,810,406
Non-controlling equity interests	-	-	-	-	-	-	-	-	-	-	-	-
Total Equity	244,862,000	248,995,120	249,971,020	249,109,016	248,026,111	247,133,459	246,218,349	245,344,208	244,561,606	243,833,156	243,335,953	242,810,406

Uralla Shire Council
Year Ended 30 June 2023
BALANCE SHEET - GENERAL FUND
Scenario: Planned Case

	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
ASSETS												
Current Assets												
Cash & Cash Equivalents	3,353,000	498,880	-	-	-	-	-	-	-	-	-	-
Investments	5,607,000	5,607,000	3,935,969	2,840,396	1,478,986	305,029	-	-	-	-	-	-
Receivables	2,865,000	1,919,313	1,984,310	1,736,708	1,763,226	1,786,878	1,822,808	1,864,027	1,906,217	1,951,848	1,996,054	2,041,302
Inventories	261,000	284,458	272,137	281,725	302,801	295,305	304,773	312,241	315,031	319,233	318,038	325,769
Contract assets	806,000	806,000	806,000	806,000	806,000	806,000	806,000	806,000	806,000	806,000	806,000	806,000
Other	81,000	68,859	65,665	67,899	72,696	71,157	73,384	75,171	75,923	76,991	76,864	78,721
Total Current Assets	12,973,000	9,184,510	7,064,080	5,732,729	4,423,708	3,264,370	3,006,966	3,057,439	3,103,170	3,154,072	3,196,955	3,251,792
Non-Current Assets												
Contract assets	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, Property, Plant & Equipment	207,659,000	210,523,933	213,613,165	213,966,422	214,339,397	214,758,290	214,721,965	214,971,050	214,630,162	214,492,335	214,299,279	214,469,672
Right of use assets	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000
Total Non-Current Assets	207,721,000	210,585,933	213,675,165	214,028,422	214,401,397	214,820,290	214,783,965	215,033,050	214,692,162	214,554,335	214,361,279	214,531,672
TOTAL ASSETS	220,694,000	219,770,443	220,739,245	219,761,150	218,825,105	218,084,660	217,790,930	218,090,489	217,795,333	217,708,406	217,558,234	217,783,465
LIABILITIES												
Bank Overdraft	-	-	-	-	-	-	482,716	1,587,733	2,063,929	2,638,167	2,995,352	3,729,223
Payables	3,235,000	2,616,875	2,523,734	2,584,033	2,669,820	2,703,056	2,769,186	2,832,796	2,889,799	2,949,148	3,000,644	3,069,690
Contract liabilities	2,073,000	1,153,575	1,238,392	999,774	1,023,495	1,045,027	1,067,044	1,089,556	1,112,575	1,138,492	1,162,558	1,187,166
Lease liabilities	16,000	-	-	-	-	-	-	-	-	-	-	-
Borrowings	257,000	230,251	190,528	154,877	131,764	128,369	129,955	132,479	102,390	102,340	102,340	102,340
Provisions	2,419,000	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133
Total Current Liabilities	8,000,000	6,396,833	6,348,787	6,134,816	6,221,212	6,272,585	6,845,034	8,038,696	8,564,826	9,224,279	9,657,027	10,484,551
Non-Current Liabilities												
Lease liabilities	48,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000
Borrowings	1,676,000	1,482,065	1,291,537	1,136,660	1,004,896	876,527	746,572	614,093	511,703	409,363	307,023	204,683
Provisions	2,814,000	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867
Total Non-Current Liabilities	4,538,000	4,382,932	4,192,404	4,037,527	3,905,763	3,777,394	3,647,439	3,514,960	3,412,570	3,310,230	3,207,890	3,105,550
TOTAL LIABILITIES	12,538,000	10,779,766	10,541,191	10,172,343	10,126,975	10,049,979	10,492,474	11,553,656	11,977,396	12,534,510	12,864,917	13,590,102
Net Assets	208,156,000	208,990,677	210,198,054	209,588,807	208,698,130	208,034,681	207,298,457	206,536,833	205,817,937	205,173,897	204,693,317	204,193,363
EQUITY												
Retained Earnings	58,590,000	59,424,677	60,632,054	60,022,807	59,132,130	58,468,681	57,732,457	56,970,833	56,251,937	55,607,897	55,127,317	54,627,363
Revaluation Reserves	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000
Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Council Equity Interest	208,156,000	208,990,677	210,198,054	209,588,807	208,698,130	208,034,681	207,298,457	206,536,833	205,817,937	205,173,897	204,693,317	204,193,363
Non-controlling equity interests	-	-	-	-	-	-	-	-	-	-	-	-
Total Equity	208,156,000	208,990,677	210,198,054	209,588,807	208,698,130	208,034,681	207,298,457	206,536,833	205,817,937	205,173,897	204,693,317	204,193,363

Uralla Shire Council
Year Ended 30 June 2023
BALANCE SHEET - WATER FUND
Scenario: Planned Case

	Actuals 2020/21 \$	Current Year 2021/22 \$	2022/23 \$	2023/24 \$	2024/25 \$	2025/26 \$	Projected Years					
							2026/27 \$	2027/28 \$	2028/29 \$	2029/30 \$	2030/31 \$	2031/32 \$
ASSETS												
Current Assets												
Cash & Cash Equivalents	10,000	-	-	-	-	-	-	-	-	-	-	-
Investments	2,600,000	1,716,023	1,571,364	1,333,621	1,116,908	961,419	805,935	341,236	278,829	172,551	103,848	2,349
Receivables	270,000	340,630	329,340	337,565	345,997	354,644	363,510	372,598	381,913	391,461	401,247	411,278
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Contract assets	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	2,880,000	2,056,653	1,900,704	1,671,186	1,462,905	1,316,062	1,169,445	713,834	660,742	564,012	505,096	413,628
Non-Current Assets												
Contract assets	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, Property, Plant & Equipment	14,017,000	15,570,025	15,432,575	15,324,459	15,232,085	15,063,373	14,867,529	15,004,248	14,748,221	14,494,128	14,251,642	14,036,930
Right of use assets	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Assets	14,017,000	15,570,025	15,432,575	15,324,459	15,232,085	15,063,373	14,867,529	15,004,248	14,748,221	14,494,128	14,251,642	14,036,930
TOTAL ASSETS	16,897,000	17,626,678	17,333,279	16,995,645	16,694,990	16,379,436	16,036,974	15,718,082	15,408,963	15,058,140	14,756,738	14,450,557
LIABILITIES												
Current Liabilities												
Payables	-	-	-	-	-	-	-	-	-	-	-	-
Contract liabilities	142,000	-	-	-	-	-	-	-	-	-	-	-
Lease liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Liabilities	142,000	-	-	-	-	-	-	-	-	-	-	-
Non-Current Liabilities												
Lease liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Liabilities	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	142,000	-	-	-	-	-	-	-	-	-	-	-
Net Assets	16,755,000	17,626,678	17,333,279	16,995,645	16,694,990	16,379,436	16,036,974	15,718,082	15,408,963	15,058,140	14,756,738	14,450,557
EQUITY												
Retained Earnings	7,678,000	8,549,678	8,256,279	7,918,645	7,617,990	7,302,436	6,959,974	6,641,082	6,331,963	5,981,140	5,679,738	5,373,557
Revaluation Reserves	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000
Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Council Equity Interest	16,755,000	17,626,678	17,333,279	16,995,645	16,694,990	16,379,436	16,036,974	15,718,082	15,408,963	15,058,140	14,756,738	14,450,557
Non-controlling equity interests	-	-	-	-	-	-	-	-	-	-	-	-
Total Equity	16,755,000	17,626,678	17,333,279	16,995,645	16,694,990	16,379,436	16,036,974	15,718,082	15,408,963	15,058,140	14,756,738	14,450,557

Uralla Shire Council
Year Ended 30 June 2023
BALANCE SHEET - SEWER FUND
Scenario: Planned Case

	Actuals 2020/21	Current Year 2021/22	Projected Years									
	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32		
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS												
Current Assets												
Cash & Cash Equivalents	9,000	-	-	-	84,461	19,616	34,125	99,769	167,037	193,924	375,495	566,409
Investments	2,300,000	1,469,023	1,431,522	1,392,140	1,392,140	1,392,140	1,392,140	1,392,140	1,392,140	1,392,140	1,392,140	1,392,140
Receivables	74,000	96,161	103,064	105,628	108,260	110,962	113,736	116,580	119,494	122,482	125,544	128,682
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Contract assets	288,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000
Other	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	2,671,000	1,637,184	1,606,586	1,569,768	1,656,861	1,594,718	1,612,001	1,680,488	1,750,671	1,780,545	1,965,179	2,159,231
Non-Current Assets												
Contract assets	-	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000
Infrastructure, Property, Plant & Equipment	12,282,000	15,333,270	15,258,879	15,197,116	15,010,638	14,976,499	14,864,444	14,705,594	14,540,801	14,418,271	14,140,362	13,842,668
Right of use assets	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Assets	12,282,000	15,549,270	15,474,879	15,413,116	15,226,638	15,192,499	15,080,444	14,921,594	14,756,801	14,634,271	14,356,362	14,058,668
TOTAL ASSETS	14,953,000	17,186,454	17,081,465	16,982,883	16,883,499	16,787,217	16,692,445	16,602,082	16,507,472	16,414,816	16,321,541	16,217,899
LIABILITIES												
Current Liabilities												
Payables	-	-	-	-	-	-	-	-	-	-	-	-
Contract liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Lease liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Non-Current Liabilities												
Lease liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Liabilities	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-	-	-	-	-	-	-	-
Net Assets	14,953,000	17,186,454	17,081,465	16,982,883	16,883,499	16,787,217	16,692,445	16,602,082	16,507,472	16,414,816	16,321,541	16,217,899
EQUITY												
Retained Earnings	9,164,000	11,397,454	11,292,465	11,193,883	11,094,499	10,998,217	10,903,445	10,813,082	10,718,472	10,625,816	10,532,541	10,428,899
Revaluation Reserves	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000
Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Council Equity Interest	14,953,000	17,186,454	17,081,465	16,982,883	16,883,499	16,787,217	16,692,445	16,602,082	16,507,472	16,414,816	16,321,541	16,217,899
Non-controlling equity interests	-	-	-	-	-	-	-	-	-	-	-	-
Total Equity	14,953,000	17,186,454	17,081,465	16,982,883	16,883,499	16,787,217	16,692,445	16,602,082	16,507,472	16,414,816	16,321,541	16,217,899

Uralla Shire Council

Year Ended 30 June 2023

BALANCE SHEET - MCMAUGH GARDENS AG

Scenario: Planned Case

	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
ASSETS												
Current Assets												
Cash & Cash Equivalents	61,000	449,443	782,107	1,128,141	1,500,657	1,852,454	2,291,656	2,775,064	3,306,426	3,861,618	4,440,702	4,810,987
Investments	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000
Receivables	84,000	41,300	34,300	35,089	35,896	36,722	37,566	38,430	39,314	40,218	41,143	42,090
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Contract assets	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	3,745,000	4,090,743	4,416,407	4,763,230	5,136,553	5,489,176	5,929,222	6,413,494	6,945,740	7,501,837	8,081,845	8,453,077
Non-Current Assets												
Contract assets	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, Property, Plant & Equipment	4,359,000	4,200,259	4,034,750	3,864,853	3,690,709	3,512,211	3,329,251	3,141,717	2,949,494	2,752,466	2,550,513	2,563,510
Right of use assets	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Assets	4,359,000	4,200,259	4,034,750	3,864,853	3,690,709	3,512,211	3,329,251	3,141,717	2,949,494	2,752,466	2,550,513	2,563,510
TOTAL ASSETS	8,104,000	8,291,002	8,451,157	8,628,083	8,827,263	9,001,387	9,258,473	9,555,211	9,895,234	10,254,303	10,632,358	11,016,586
LIABILITIES												
Current Liabilities												
Payables	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000
Contract liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Lease liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	9,000	6,756	6,532	8,633	8,508	1,262	(0)	(0)	(0)	(0)	(0)	(0)
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Liabilities	3,077,000	3,074,756	3,074,532	3,076,633	3,076,508	3,069,262	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000
Non-Current Liabilities												
Lease liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	29,000	24,935	18,403	9,770	1,262	-	-	-	-	-	-	-
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Liabilities	29,000	24,935	18,403	9,770	1,262	-	-	-	-	-	-	-
TOTAL LIABILITIES	3,106,000	3,099,691	3,092,935	3,086,403	3,077,770	3,069,262	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000
Net Assets	4,998,000	5,191,311	5,358,222	5,541,680	5,749,493	5,932,125	6,190,473	6,487,211	6,827,234	7,186,303	7,564,358	7,948,587
EQUITY												
Retained Earnings	3,785,000	3,978,311	4,145,222	4,328,680	4,536,493	4,719,125	4,977,473	5,274,211	5,614,234	5,973,303	6,351,358	6,735,587
Revaluation Reserves	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000
Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Council Equity Interest	4,998,000	5,191,311	5,358,222	5,541,680	5,749,493	5,932,125	6,190,473	6,487,211	6,827,234	7,186,303	7,564,358	7,948,587
Non-controlling equity interests	-	-	-	-	-	-	-	-	-	-	-	-
Total Equity	4,998,000	5,191,311	5,358,222	5,541,680	5,749,493	5,932,125	6,190,473	6,487,211	6,827,234	7,186,303	7,564,358	7,948,587

Uralla Shire Council

Year Ended 30 June 2023

CASH FLOW STATEMENT - CONSOLIDATED

Scenario: Planned Case

	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	7,007,000	7,385,050	7,384,151	7,573,051	7,761,551	7,954,764	8,152,807	8,355,801	8,563,870	8,777,141	8,995,744	9,219,811
User Charges & Fees	5,391,000	5,421,618	4,912,793	4,997,972	5,114,050	5,237,347	5,368,247	5,502,453	5,640,014	5,781,014	5,925,540	6,073,678
Investment & Interest Revenue Received	221,000	62,879	275,229	339,063	365,443	352,156	369,530	404,118	446,458	460,293	461,638	453,002
Grants & Contributions	15,436,000	13,197,879	11,043,812	9,283,516	9,540,287	9,744,486	9,953,682	10,167,586	10,386,303	10,626,293	10,854,610	11,088,424
Other	645,000	628,492	541,527	579,999	546,400	559,313	572,040	585,192	598,647	611,994	626,491	640,894
Payments:												
Employee Benefits & On-Costs	(10,371,000)	(10,854,978)	(11,217,695)	(11,468,312)	(11,746,349)	(11,990,191)	(12,259,971)	(12,535,820)	(12,837,876)	(13,106,278)	(13,401,170)	(13,702,696)
Materials & Contracts	(6,653,000)	(6,213,343)	(6,129,942)	(6,188,842)	(6,559,015)	(6,496,322)	(6,680,069)	(6,811,766)	(6,880,776)	(7,017,531)	(6,968,569)	(7,137,112)
Borrowing Costs	(79,000)	(74,351)	(61,665)	(76,330)	(69,606)	(64,949)	(62,002)	(59,486)	(55,676)	(52,992)	(13,515)	(11,317)
Other	(386,000)	(386,638)	(519,906)	(401,395)	(399,205)	(430,286)	(427,067)	(438,238)	(450,733)	(461,513)	(474,970)	(479,335)
Net Cash provided (or used in) Operating Activities	11,211,000	9,166,609	6,228,305	4,638,722	4,553,558	4,866,318	4,987,197	5,169,840	5,410,230	5,618,422	6,005,798	6,145,350
Cash Flows from Investing Activities												
Receipts:												
Sale of Investment Securities	7,805,000	1,714,955	1,853,191	1,372,697	1,578,124	1,329,446	460,513	464,699	62,407	106,278	68,703	101,499
Sale of Infrastructure, Property, Plant & Equipment	183,000	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of Investment Securities	(7,955,000)	-	-	-	-	-	-	-	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	(9,611,000)	(13,139,248)	(8,010,705)	(5,468,325)	(5,511,194)	(5,768,540)	(5,347,085)	(6,060,548)	(5,217,724)	(5,614,468)	(5,568,691)	(6,317,182)
Net Cash provided (or used in) Investing Activities	(9,578,000)	(11,424,293)	(6,157,514)	(4,095,628)	(3,933,070)	(4,439,094)	(4,886,572)	(5,595,849)	(5,155,317)	(5,508,190)	(5,499,988)	(6,215,683)
Cash Flows from Financing Activities												
Receipts:												
Other Financing Activity Receipts	1,270,000	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	(218,000)	(226,993)	(237,007)	(197,060)	(163,510)	(140,272)	(129,631)	(129,955)	(132,479)	(102,390)	(102,340)	(102,340)
Repayment of lease liabilities (principal repayments)	(14,000)	-	-	-	-	-	-	-	-	-	-	-
Other Financing Activity Payments	(639,000)	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	399,000	(226,993)	(237,007)	(197,060)	(163,510)	(140,272)	(129,631)	(129,955)	(132,479)	(102,390)	(102,340)	(102,340)
Net Increase/(Decrease) in Cash & Cash Equivalents	2,032,000	(2,484,677)	(166,216)	346,034	456,978	286,952	(29,006)	(555,964)	122,433	7,842	403,470	(172,673)
plus: Cash & Cash Equivalents - beginning of year	1,401,000	3,433,000	948,323	782,107	1,128,141	1,585,118	1,872,070	1,843,064	1,287,100	1,409,533	1,417,375	1,820,845
Cash & Cash Equivalents - end of the year	3,433,000	948,323	782,107	1,128,141	1,585,118	1,872,070	1,843,064	1,287,100	1,409,533	1,417,375	1,820,845	1,648,173
Cash & Cash Equivalents - end of the year	3,433,000	948,323	782,107	1,128,141	1,585,118	1,872,070	1,843,064	1,287,100	1,409,533	1,417,375	1,820,845	1,648,173
Investments - end of the year	14,107,000	12,392,045	10,538,854	9,166,157	7,588,033	6,258,588	5,798,075	5,333,376	5,270,969	5,164,691	5,095,988	4,994,489
Cash, Cash Equivalents & Investments - end of the year	17,540,000	13,340,368	11,320,961	10,294,298	9,173,152	8,130,658	7,641,139	6,620,476	6,680,502	6,582,066	6,916,834	6,642,662
Representing:												
- External Restrictions	12,690,000	10,149,045	9,966,885	10,370,861	10,946,508	11,413,694	12,051,613	12,476,094	13,352,945	14,169,883	15,181,835	15,961,535
- Internal Restrictions	4,510,000	2,985,000	1,336,000	1,362,363	1,390,808	1,421,396	1,454,193	1,489,003	1,524,808	1,561,910	1,561,910	1,561,910
- Unrestricted	340,000	206,323	18,076	(1,438,926)	(3,164,164)	(4,704,433)	(5,864,667)	(7,344,622)	(8,197,250)	(9,149,727)	(9,826,912)	(10,880,783)
	17,540,000	13,340,368	11,320,961	10,294,298	9,173,152	8,130,658	7,641,139	6,620,476	6,680,502	6,582,066	6,916,834	6,642,662

Uralla Shire Council

Year Ended 30 June 2023

CASH FLOW STATEMENT - GENERAL FUND

Scenario: Planned Case

	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	-	6,037,467	5,934,351	6,082,742	6,233,985	6,389,009	6,547,908	6,710,780	6,877,723	7,048,840	7,224,235	7,404,015
User Charges & Fees	-	3,755,096	3,270,533	3,337,808	3,414,552	3,496,475	3,583,860	3,673,456	3,765,292	3,859,425	3,955,910	4,054,808
Investment & Interest Revenue Received	-	23,657	167,896	220,085	217,605	190,990	171,916	168,540	169,702	170,888	160,096	161,015
Grants & Contributions	-	7,651,083	8,332,635	6,681,584	6,879,811	7,024,149	7,172,138	7,323,457	7,478,181	7,652,739	7,814,150	7,979,555
Other	-	615,950	564,161	611,103	578,220	591,865	605,341	619,258	633,496	647,645	662,962	678,205
Payments:												
Employee Benefits & On-Costs	-	(7,985,389)	(8,130,131)	(8,311,277)	(8,518,281)	(8,689,492)	(8,885,006)	(9,084,919)	(9,309,329)	(9,498,339)	(9,712,052)	(9,930,573)
Materials & Contracts	-	(4,439,779)	(4,166,799)	(4,324,428)	(4,689,022)	(4,536,741)	(4,693,108)	(4,811,374)	(4,845,120)	(4,904,516)	(4,866,065)	(4,988,884)
Borrowing Costs	-	(69,469)	(57,405)	(72,553)	(66,380)	(62,303)	(59,795)	(57,251)	(53,390)	(50,654)	(11,125)	(8,873)
Other	-	(386,638)	(519,906)	(401,395)	(399,205)	(430,286)	(427,067)	(438,238)	(450,733)	(461,513)	(474,970)	(479,335)
Net Cash provided (or used in) Operating Activities	-	5,201,978	5,395,335	3,823,669	3,651,286	3,973,665	4,016,187	4,103,710	4,265,823	4,464,514	4,753,143	4,869,932
Cash Flows from Investing Activities												
Receipts:												
Sale of Investment Securities	-	-	1,671,031	1,095,572	1,361,410	1,173,957	305,029	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of Investment Securities	-	-	-	-	-	-	-	-	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	-	(7,835,414)	(7,334,995)	(4,728,714)	(4,857,819)	(5,015,858)	(4,675,564)	(5,078,771)	(4,609,540)	(4,936,361)	(5,007,988)	(5,501,464)
Net Cash provided (or used in) Investing Activities	-	(7,835,414)	(5,663,964)	(3,633,141)	(3,496,409)	(3,841,901)	(4,370,534)	(5,078,771)	(4,609,540)	(4,936,361)	(5,007,988)	(5,501,464)
Cash Flows from Financing Activities												
Receipts:												
Other Financing Activity Receipts	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	-	(220,684)	(230,251)	(190,528)	(154,877)	(131,764)	(128,369)	(129,955)	(132,479)	(102,390)	(102,340)	(102,340)
Repayment of lease liabilities (principal repayments)	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing Activity Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	-	(220,684)	(230,251)	(190,528)	(154,877)	(131,764)	(128,369)	(129,955)	(132,479)	(102,390)	(102,340)	(102,340)
Net Increase/(Decrease) in Cash & Cash Equivalents	-	(2,854,120)	(498,880)	(0)	-	0	(482,716)	(1,105,016)	(476,197)	(574,237)	(357,185)	(733,871)
plus: Cash & Cash Equivalents - beginning of year	-	3,353,000	498,880	(0)	(0)	(0)	(0)	(482,716)	(1,587,733)	(2,063,929)	(2,638,167)	(2,995,352)
Cash & Cash Equivalents - end of the year	-	498,880	(0)	(0)	(0)	(0)	(482,716)	(1,587,733)	(2,063,929)	(2,638,167)	(2,995,352)	(3,729,223)
Cash & Cash Equivalents - end of the year	3,353,000	498,880	(0)	(0)	(0)	(0)	(482,716)	(1,587,733)	(2,063,929)	(2,638,167)	(2,995,352)	(3,729,223)
Investments - end of the year	5,607,000	5,607,000	3,935,969	2,840,396	1,478,986	305,029	-	-	-	-	-	-
Cash, Cash Equivalents & Investments - end of the year	8,960,000	6,105,880	3,935,969	2,840,396	1,478,986	305,029	(482,716)	(1,587,733)	(2,063,929)	(2,638,167)	(2,995,352)	(3,729,223)
Representing:												
- External Restrictions	4,703,000	3,896,000	3,896,000	4,231,066	4,566,449	4,902,173	5,241,865	5,581,993	5,922,620	6,263,757	6,583,757	6,903,757
- Internal Restrictions	4,510,000	2,985,000	1,336,000	1,362,363	1,390,808	1,421,396	1,454,193	1,489,003	1,524,808	1,561,910	1,561,910	1,561,910
- Unrestricted	(253,000)	(775,120)	(1,296,031)	(2,753,033)	(4,478,271)	(6,018,540)	(7,178,774)	(8,658,729)	(9,511,357)	(10,463,834)	(11,141,019)	(12,194,890)
	8,960,000	6,105,880	3,935,969	2,840,396	1,478,986	305,029	(482,716)	(1,587,733)	(2,063,929)	(2,638,167)	(2,995,352)	(3,729,223)

Uralla Shire Council

Year Ended 30 June 2023

CASH FLOW STATEMENT - WATER FUND

Scenario: Planned Case

	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	-	544,743	581,372	597,851	612,798	628,118	643,820	659,916	676,414	693,324	710,657	728,424
User Charges & Fees	-	549,755	593,310	586,208	600,845	615,856	631,249	647,030	663,206	679,786	696,781	714,201
Investment & Interest Revenue Received	-	20,004	51,364	53,084	58,213	58,644	62,006	65,034	69,211	69,100	68,317	68,617
Grants & Contributions	-	1,204,603	137,862	16,730	17,107	17,491	17,885	18,287	18,699	19,120	19,550	19,990
Other	-	4,000	5,000	5,115	5,233	5,353	5,476	5,602	5,731	5,863	5,998	6,136
Payments:												
Employee Benefits & On-Costs	-	(413,070)	(400,070)	(409,072)	(418,276)	(427,687)	(437,310)	(447,149)	(457,210)	(467,497)	(478,016)	(488,772)
Materials & Contracts	-	(815,012)	(800,287)	(733,848)	(711,533)	(736,664)	(777,011)	(766,819)	(771,857)	(824,374)	(785,390)	(801,994)
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Operating Activities	-	1,095,023	168,551	116,068	164,386	161,111	146,117	181,901	204,193	175,322	237,897	246,601
Cash Flows from Investing Activities												
Receipts:												
Sale of Investment Securities	-	883,977	144,659	237,743	216,714	155,489	155,483	464,699	62,407	106,278	68,703	101,499
Sale of Infrastructure, Property, Plant & Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of Investment Securities	-	-	-	-	-	-	-	-	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	-	(1,989,000)	(313,210)	(353,811)	(381,100)	(316,600)	(301,600)	(646,600)	(266,600)	(281,600)	(306,600)	(348,100)
Net Cash provided (or used in) Investing Activities	-	(1,105,023)	(168,551)	(116,068)	(164,386)	(161,111)	(146,117)	(181,901)	(204,193)	(175,322)	(237,897)	(246,601)
Cash Flows from Financing Activities												
Receipts:												
Other Financing Activity Receipts	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	-	-	-	-	-	-	-	-	-	-	-	-
Repayment of lease liabilities (principal repayments)	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing Activity Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	-	-	-	-	-	-	-	-	-	-	-	-
Net Increase/(Decrease) in Cash & Cash Equivalents	-	(10,000)	(0)	0	(0)	0	0	(0)	(0)	(0)	(0)	0
plus: Cash & Cash Equivalents - beginning of year	-	10,000	0	0	0	0	0	0	0	(0)	(0)	(0)
Cash & Cash Equivalents - end of the year	-	0	0	0	0	0	0	0	(0)	(0)	(0)	0
Cash & Cash Equivalents - end of the year	10,000	0	0	0	0	0	0	0	(0)	(0)	(0)	0
Investments - end of the year	2,600,000	1,716,023	1,571,364	1,333,621	1,116,908	961,419	805,935	341,236	278,829	172,551	103,848	2,349
Cash, Cash Equivalents & Investments - end of the year	2,610,000	1,716,023	1,571,364	1,333,621	1,116,908	961,419	805,935	341,236	278,829	172,551	103,848	2,349
Representing:												
- External Restrictions	-	-	-	-	-	-	-	-	-	-	-	-
- Internal Restrictions	-	-	-	-	-	-	-	-	-	-	-	-
- Unrestricted	2,610,000	1,716,023	1,571,364	1,333,621	1,116,908	961,419	805,935	341,236	278,829	172,551	103,848	2,349
	2,610,000	1,716,023	1,571,364	1,333,621	1,116,908	961,419	805,935	341,236	278,829	172,551	103,848	2,349

Uralla Shire Council

Year Ended 30 June 2023

CASH FLOW STATEMENT - SEWER FUND

Scenario: Planned Case

	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	-	802,840	868,428	892,457	914,768	937,638	961,079	985,106	1,009,733	1,034,977	1,060,851	1,087,372
User Charges & Fees	-	13,329	12,317	14,518	14,847	15,199	15,575	15,964	16,363	16,773	17,192	17,622
Investment & Interest Revenue Received	-	11,546	14,050	15,444	18,346	19,119	24,266	26,289	25,632	25,153	25,073	15,218
Grants & Contributions	-	2,125,237	60,256	15,599	15,950	16,309	16,676	17,051	17,435	17,827	18,228	18,638
Other	-	-	2,000	2,046	2,093	2,141	2,190	2,241	2,292	2,345	2,399	2,454
Payments:												
Employee Benefits & On-Costs	-	(210,522)	(292,034)	(298,605)	(305,323)	(312,193)	(319,218)	(326,400)	(333,744)	(341,253)	(348,931)	(356,782)
Materials & Contracts	-	(317,574)	(390,018)	(346,042)	(356,221)	(360,559)	(371,059)	(375,726)	(386,562)	(391,572)	(399,760)	(408,129)
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Operating Activities	-	2,424,857	274,999	295,418	304,461	317,655	329,509	344,526	351,150	364,249	375,052	376,393
Cash Flows from Investing Activities												
Receipts:												
Sale of Investment Securities	-	830,977	37,501	39,382	-	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of Investment Securities	-	-	-	-	-	-	-	-	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	-	(3,264,834)	(312,500)	(334,800)	(220,000)	(382,500)	(315,000)	(278,882)	(283,882)	(337,362)	(193,480)	(185,480)
Net Cash provided (or used in) Investing Activities	-	(2,433,857)	(274,999)	(295,418)	(220,000)	(382,500)	(315,000)	(278,882)	(283,882)	(337,362)	(193,480)	(185,480)
Cash Flows from Financing Activities												
Receipts:												
Other Financing Activity Receipts	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	-	-	-	-	-	-	-	-	-	-	-	-
Repayment of lease liabilities (principal repayments)	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing Activity Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	-	-	-	-	-	-	-	-	-	-	-	-
Net Increase/(Decrease) in Cash & Cash Equivalents	-	(9,000)	-	-	84,461	(64,845)	14,509	65,644	67,268	26,887	181,572	190,913
plus: Cash & Cash Equivalents - beginning of year	-	9,000	-	-	-	84,461	19,616	34,125	99,769	167,037	193,924	375,495
Cash & Cash Equivalents - end of the year	-	-	-	-	84,461	19,616	34,125	99,769	167,037	193,924	375,495	566,409
Cash & Cash Equivalents - end of the year	9,000	-	-	-	84,461	19,616	34,125	99,769	167,037	193,924	375,495	566,409
Investments - end of the year	2,300,000	1,469,023	1,431,522	1,392,140	1,392,140	1,392,140	1,392,140	1,392,140	1,392,140	1,392,140	1,392,140	1,392,140
Cash, Cash Equivalents & Investments - end of the year	2,309,000	1,469,023	1,431,522	1,392,140	1,476,601	1,411,756	1,426,265	1,491,908	1,559,177	1,586,063	1,767,635	1,958,548
Representing:												
- External Restrictions	-	-	-	-	-	-	-	-	-	-	-	-
- Internal Restrictions	-	-	-	-	-	-	-	-	-	-	-	-
- Unrestricted	2,309,000	1,469,023	1,431,522	1,392,140	1,476,601	1,411,756	1,426,265	1,491,908	1,559,177	1,586,063	1,767,635	1,958,548
	2,309,000	1,469,023	1,431,522	1,392,140	1,476,601	1,411,756	1,426,265	1,491,908	1,559,177	1,586,063	1,767,635	1,958,548

Uralla Shire Council

Year Ended 30 June 2023

CASH FLOW STATEMENT - MCMAUGH GARDENS AGED

Scenario: Planned Case

	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	-	-	-	-	-	-	-	-	-	-	-	-
User Charges & Fees	-	1,103,438	1,036,633	1,059,439	1,083,806	1,109,817	1,137,563	1,166,002	1,195,152	1,225,031	1,255,657	1,287,048
Investment & Interest Revenue Received	-	7,672	41,920	50,450	71,279	83,403	111,342	144,255	181,912	195,153	208,152	208,152
Grants & Contributions	-	2,216,956	2,513,059	2,569,603	2,627,419	2,686,536	2,746,983	2,808,790	2,871,988	2,936,607	3,002,681	3,070,241
Other	-	54,500	16,800	9,237	9,449	9,666	9,889	10,116	10,349	10,587	10,830	11,079
Payments:												
Employee Benefits & On-Costs	-	(2,245,997)	(2,395,460)	(2,449,358)	(2,504,468)	(2,560,819)	(2,618,437)	(2,677,352)	(2,737,593)	(2,799,189)	(2,862,170)	(2,926,569)
Materials & Contracts	-	(686,936)	(819,272)	(832,027)	(850,834)	(912,071)	(889,747)	(909,873)	(930,459)	(951,515)	(973,054)	(995,084)
Borrowing Costs	-	(4,882)	(4,260)	(3,777)	(3,226)	(2,646)	(2,207)	(2,235)	(2,286)	(2,337)	(2,390)	(2,443)
Other	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Operating Activities	-	444,752	389,420	403,566	433,424	413,887	495,385	539,703	589,063	614,337	639,706	652,424
Cash Flows from Investing Activities												
Receipts:												
Sale of Investment Securities	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of Investment Securities	-	-	-	-	-	-	-	-	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	-	(50,000)	(50,000)	(51,000)	(52,275)	(53,582)	(54,921)	(56,294)	(57,702)	(59,144)	(60,623)	(282,139)
Net Cash provided (or used in) Investing Activities	-	(50,000)	(50,000)	(51,000)	(52,275)	(53,582)	(54,921)	(56,294)	(57,702)	(59,144)	(60,623)	(282,139)
Cash Flows from Financing Activities												
Receipts:												
Other Financing Activity Receipts	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	-	(6,309)	(6,756)	(6,532)	(8,633)	(8,508)	(1,262)	-	-	-	-	-
Repayment of lease liabilities (principal repayments)	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing Activity Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	-	(6,309)	(6,756)	(6,532)	(8,633)	(8,508)	(1,262)	-	-	-	-	-
Net Increase/(Decrease) in Cash & Cash Equivalents	-	388,443	332,664	346,034	372,516	351,797	439,202	483,408	531,362	555,193	579,083	370,285
plus: Cash & Cash Equivalents - beginning of year	-	61,000	449,443	782,107	1,128,141	1,500,657	1,852,454	2,291,656	2,775,064	3,306,426	3,861,618	4,440,702
Cash & Cash Equivalents - end of the year	-	449,443	782,107	1,128,141	1,500,657	1,852,454	2,291,656	2,775,064	3,306,426	3,861,618	4,440,702	4,810,987
Cash & Cash Equivalents - end of the year	61,000	449,443	782,107	1,128,141	1,500,657	1,852,454	2,291,656	2,775,064	3,306,426	3,861,618	4,440,702	4,810,987
Investments - end of the year	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000
Cash, Cash Equivalents & Investments - end of the year	3,661,000	4,049,443	4,382,107	4,728,141	5,100,657	5,452,454	5,891,656	6,375,064	6,906,426	7,461,618	8,040,702	8,410,987
Representing:												
- External Restrictions	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000
- Internal Restrictions	-	-	-	-	-	-	-	-	-	-	-	-
- Unrestricted	593,000	981,443	1,314,107	1,660,141	2,032,657	2,384,454	2,823,656	3,307,064	3,838,426	4,393,618	4,972,702	5,342,987
	3,661,000	4,049,443	4,382,107	4,728,141	5,100,657	5,452,454	5,891,656	6,375,064	6,906,426	7,461,618	8,040,702	8,410,987

Uralla Shire Council
Year Ended 30 June 2023
INCOME STATEMENT - CONSOLIDATED
Scenario: Conservative Case

	Actuals 2020/21 \$	Current Year 2021/22 \$	2022/23 \$	2023/24 \$	2024/25 \$	2025/26 \$	Projected Years					
							2026/27 \$	2027/28 \$	2028/29 \$	2029/30 \$	2030/31 \$	2031/32 \$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	6,867,000	7,122,291	7,395,141	8,636,596	9,366,978	10,087,936	10,397,693	10,721,031	10,988,231	11,262,111	11,542,838	11,830,583
User Charges & Fees	5,083,000	5,498,890	4,895,658	5,047,916	5,212,399	5,390,024	5,581,795	5,784,062	5,928,663	6,076,880	6,228,802	6,384,522
Other Revenues	651,000	495,995	529,760	541,944	554,409	567,161	580,205	593,550	607,202	621,167	635,454	650,070
Grants & Contributions provided for Operating Purposes	8,222,000	7,501,440	8,281,140	8,196,565	8,389,231	8,567,934	8,750,658	8,937,494	9,128,533	9,339,871	9,539,604	9,743,831
Grants & Contributions provided for Capital Purposes	7,268,000	5,937,588	2,750,110	1,122,291	1,147,543	1,173,363	1,199,763	1,226,758	1,254,360	1,282,583	1,311,441	1,340,949
Interest & Investment Revenue	162,000	94,240	262,161	321,935	352,586	338,155	366,761	405,725	448,105	461,982	463,369	454,776
Other Income:												
Reversal of impairment losses on receivables	1,000	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	28,254,000	26,650,444	24,113,970	23,867,248	25,023,145	26,124,572	26,876,875	27,668,620	28,355,095	29,044,595	29,721,509	30,404,730
Expenses from Continuing Operations												
Employee Benefits & On-Costs	10,498,000	10,834,211	11,221,791	11,474,281	11,752,453	11,996,433	12,266,353	12,542,346	12,844,549	13,113,101	13,408,146	13,709,829
Borrowing Costs	77,000	75,770	60,533	75,393	68,844	64,301	61,371	58,847	55,025	52,488	13,012	10,813
Materials & Contracts	6,618,000	6,266,711	6,129,328	6,188,298	6,557,365	6,497,587	6,679,621	6,811,532	6,881,030	7,017,653	6,969,253	7,136,900
Depreciation & Amortisation	5,273,000	4,875,761	5,298,823	5,454,844	5,591,215	5,730,995	5,874,270	6,021,127	6,171,655	6,325,946	6,484,095	6,646,198
Other Expenses	390,000	464,872	427,595	436,193	446,008	456,043	466,304	476,796	487,524	498,493	509,709	521,177
Net Losses from the Disposal of Assets	502,000	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	23,358,000	22,517,324	23,138,070	23,629,010	24,415,884	24,745,359	25,347,919	25,910,648	26,439,782	27,007,681	27,384,214	28,024,918
Operating Result from Continuing Operations	4,896,000	4,133,120	975,900	238,238	607,261	1,379,213	1,528,956	1,757,972	1,915,313	2,036,913	2,337,294	2,379,812
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	4,896,000	4,133,120	975,900	238,238	607,261	1,379,213	1,528,956	1,757,972	1,915,313	2,036,913	2,337,294	2,379,812
Net Operating Result before Grants and Contributions provided for Capital Purposes	(2,372,000)	(1,804,468)	(1,774,210)	(884,053)	(540,282)	205,851	329,193	531,214	660,953	754,330	1,025,853	1,038,864

Uralla Shire Council Year Ended 30 June 2023 INCOME STATEMENT - GENERAL FUND Scenario: Conservative Case												
	Actuals 2020/21 \$	Current Year 2021/22 \$	2022/23 \$	2023/24 \$	2024/25 \$	2025/26 \$	Projected Years					
							2026/27 \$	2027/28 \$	2028/29 \$	2029/30 \$	2030/31 \$	2031/32 \$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	5,708,000	5,739,282	5,937,417	7,033,100	7,603,132	8,226,917	8,431,764	8,641,733	8,856,950	9,077,548	9,303,661	9,535,426
User Charges & Fees	3,500,000	3,775,904	3,266,512	3,338,375	3,415,158	3,497,122	3,584,550	3,674,163	3,766,018	3,860,168	3,956,672	4,055,589
Other Revenues	571,000	526,153	559,394	572,260	585,422	598,887	612,661	626,752	641,168	655,914	671,001	686,434
Grants & Contributions provided for Operating Purposes	5,901,000	5,072,144	5,569,963	5,594,633	5,728,755	5,847,598	5,969,114	6,093,365	6,220,412	6,366,317	6,499,145	6,634,962
Grants & Contributions provided for Capital Purposes	3,900,000	2,678,088	2,750,110	1,122,291	1,147,543	1,173,363	1,199,763	1,226,758	1,254,360	1,282,583	1,311,441	1,340,949
Interest & Investment Revenue	83,000	54,116	154,024	202,564	204,345	176,576	168,724	169,714	170,906	172,121	161,361	162,311
Other Income:												
Reversal of impairment losses on receivables	1,000	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	19,664,000	17,845,687	18,237,420	17,863,223	18,684,354	19,520,462	19,966,577	20,432,486	20,909,813	21,414,651	21,903,280	22,415,670
Expenses from Continuing Operations												
Employee Benefits & On-Costs	7,564,000	7,964,622	8,134,227	8,317,247	8,524,385	8,695,734	8,891,388	9,091,444	9,316,002	9,505,162	9,719,028	9,937,706
Borrowing Costs	73,000	70,888	56,273	71,616	65,618	61,655	59,164	56,612	52,739	50,151	10,622	8,370
Materials & Contracts	5,018,000	4,493,147	4,166,185	4,323,884	4,687,371	4,538,005	4,692,660	4,811,140	4,845,374	4,904,638	4,866,748	4,988,673
Depreciation & Amortisation	4,398,000	4,017,481	4,245,763	4,375,457	4,484,844	4,596,965	4,711,889	4,829,686	4,950,428	5,074,189	5,201,044	5,331,070
Other Expenses	383,000	464,872	427,595	436,193	446,008	456,043	466,304	476,796	487,524	498,493	509,709	521,177
Net Losses from the Disposal of Assets	495,000	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	17,931,000	17,011,010	17,030,043	17,524,397	18,208,226	18,348,402	18,821,404	19,265,678	19,652,066	20,032,633	20,307,150	20,786,996
Operating Result from Continuing Operations	1,733,000	834,677	1,207,377	338,826	476,128	1,172,060	1,145,172	1,166,807	1,257,746	1,382,019	1,596,130	1,628,674
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	1,733,000	834,677	1,207,377	338,826	476,128	1,172,060	1,145,172	1,166,807	1,257,746	1,382,019	1,596,130	1,628,674
Net Operating Result before Grants and Contributions provided for Capital Purposes	(2,167,000)	(1,843,411)	(1,542,733)	(783,466)	(671,415)	(1,303)	(54,591)	(59,951)	3,386	99,436	284,689	287,725

Uralla Shire Council Year Ended 30 June 2023 INCOME STATEMENT - WATER FUND Scenario: Conservative Case												
	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	473,000	553,622	584,864	643,350	707,685	778,454	856,299	941,929	965,478	989,615	1,014,355	1,039,714
User Charges & Fees	531,000	612,018	578,218	635,492	698,489	767,781	843,995	927,817	951,013	974,788	999,158	1,024,137
Other Revenues	21,000	4,000	5,000	5,115	5,233	5,353	5,476	5,602	5,731	5,863	5,998	6,136
Grants & Contributions provided for Operating Purposes	16,000	196,603	137,862	16,730	17,107	17,491	17,885	18,287	18,699	19,120	19,550	19,990
Grants & Contributions provided for Capital Purposes	58,000	1,150,000	-	-	-	-	-	-	-	-	-	-
Interest & Investment Revenue	27,000	19,492	51,674	53,229	58,362	58,797	62,162	65,194	69,375	69,268	68,490	68,793
Other Income:												
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	1,126,000	2,535,735	1,357,618	1,353,917	1,486,876	1,627,876	1,785,818	1,958,830	2,010,295	2,058,653	2,107,550	2,158,769
Expenses from Continuing Operations												
Employee Benefits & On-Costs	393,000	413,070	400,070	409,072	418,276	427,687	437,310	447,149	457,210	467,497	478,016	488,772
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Contracts	628,000	815,012	800,287	733,848	711,533	736,664	777,011	766,819	771,857	824,374	785,390	801,994
Depreciation & Amortisation	440,000	435,975	450,660	461,927	473,475	485,312	497,444	509,880	522,627	535,693	549,085	562,813
Other Expenses	4,000	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	1,465,000	1,664,057	1,651,017	1,604,846	1,603,284	1,649,663	1,711,765	1,723,849	1,751,695	1,827,564	1,812,491	1,853,578
Operating Result from Continuing Operations	(339,000)	871,678	(293,399)	(250,929)	(116,408)	(21,787)	74,053	234,981	258,600	231,089	295,058	305,191
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	(339,000)	871,678	(293,399)	(250,929)	(116,408)	(21,787)	74,053	234,981	258,600	231,089	295,058	305,191
Net Operating Result before Grants and Contributions provided for Capital Purposes	(397,000)	(278,322)	(293,399)	(250,929)	(116,408)	(21,787)	74,053	234,981	258,600	231,089	295,058	305,191

Uralla Shire Council Year Ended 30 June 2023 INCOME STATEMENT - SEWER FUND Scenario: Conservative Case												
	Actuals 2020/21 \$	Current Year 2021/22 \$	2022/23 \$	2023/24 \$	2024/25 \$	2025/26 \$	Projected Years					
							2026/27 \$	2027/28 \$	2028/29 \$	2029/30 \$	2030/31 \$	2031/32 \$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	686,000	829,387	872,860	960,146	1,056,161	1,082,565	1,109,629	1,137,369	1,165,804	1,194,949	1,224,823	1,255,443
User Charges & Fees	13,000	7,530	14,295	14,609	14,946	15,304	15,687	16,079	16,481	16,893	17,315	17,748
Other Revenues	36,000	-	2,000	2,046	2,093	2,141	2,190	2,241	2,292	2,345	2,399	2,454
Grants & Contributions provided for Operating Purposes	13,000	15,737	60,256	15,599	15,950	16,309	16,676	17,051	17,435	17,827	18,228	18,638
Grants & Contributions provided for Capital Purposes	3,125,000	2,109,500	-	-	-	-	-	-	-	-	-	-
Interest & Investment Revenue	24,000	12,960	14,543	15,692	18,600	19,380	24,532	26,563	25,913	25,440	25,367	15,520
Other Income:												
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	3,897,000	2,975,114	963,954	1,008,093	1,107,749	1,135,699	1,168,715	1,199,303	1,227,925	1,257,454	1,288,132	1,309,803
Expenses from Continuing Operations												
Employee Benefits & On-Costs	236,000	210,522	292,034	298,605	305,323	312,193	319,218	326,400	333,744	341,253	348,931	356,782
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Contracts	327,000	317,574	390,018	346,042	356,221	360,559	371,059	375,726	386,562	391,572	399,760	408,129
Depreciation & Amortisation	216,000	213,564	386,891	396,563	406,477	416,639	427,055	437,732	448,675	459,892	471,389	483,174
Other Expenses	3,000	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	782,000	741,660	1,068,943	1,041,210	1,068,022	1,089,391	1,117,332	1,139,857	1,168,981	1,192,717	1,220,080	1,248,085
Operating Result from Continuing Operations	3,115,000	2,233,454	(104,989)	(33,117)	39,728	46,307	51,383	59,446	58,943	64,737	68,052	61,719
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	3,115,000	2,233,454	(104,989)	(33,117)	39,728	46,307	51,383	59,446	58,943	64,737	68,052	61,719
Net Operating Result before Grants and Contributions provided for Capital Purposes	(10,000)	123,954	(104,989)	(33,117)	39,728	46,307	51,383	59,446	58,943	64,737	68,052	61,719

Uralla Shire Council												
Year Ended 30 June 2023												
INCOME STATEMENT - MCMAUGH GARDENS AGED CARE FUND												
Scenario: Conservative Case												
	Actuals	Current Year	Projected Years									
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	-	-	-	-	-	-	-	-	-	-	-	-
User Charges & Fees	1,039,000	1,103,438	1,036,633	1,059,439	1,083,806	1,109,817	1,137,563	1,166,002	1,195,152	1,225,031	1,255,657	1,287,048
Other Revenues	23,000	11,800	9,800	10,025	10,256	10,492	10,733	10,980	11,233	11,491	11,755	12,026
Grants & Contributions provided for Operating Purposes	2,292,000	2,216,956	2,513,059	2,569,603	2,627,419	2,686,536	2,746,983	2,808,790	2,871,988	2,936,607	3,002,681	3,070,241
Grants & Contributions provided for Capital Purposes	185,000	-	-	-	-	-	-	-	-	-	-	-
Interest & Investment Revenue	28,000	7,672	41,920	50,450	71,279	83,403	111,342	144,255	181,912	195,153	208,152	208,152
Other Income:												
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	3,567,000	3,339,866	3,601,412	3,689,517	3,792,760	3,890,248	4,006,621	4,130,027	4,260,284	4,368,282	4,478,245	4,577,467
Expenses from Continuing Operations												
Employee Benefits & On-Costs	2,305,000	2,245,997	2,395,460	2,449,358	2,504,468	2,560,819	2,618,437	2,677,352	2,737,593	2,799,189	2,862,170	2,926,569
Borrowing Costs	4,000	4,882	4,260	3,777	3,226	2,646	2,207	2,235	2,286	2,337	2,390	2,443
Materials & Contracts	645,000	686,936	819,272	832,027	850,834	912,071	889,747	909,873	930,459	951,515	973,054	995,084
Depreciation & Amortisation	219,000	208,741	215,509	220,897	226,419	232,080	237,882	243,829	249,924	256,172	262,577	269,141
Other Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	7,000	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	3,180,000	3,146,555	3,434,501	3,506,059	3,584,948	3,707,615	3,748,273	3,833,289	3,920,261	4,009,213	4,100,190	4,193,238
Operating Result from Continuing Operations	387,000	193,311	166,911	183,459	207,812	182,633	258,348	296,738	340,023	359,069	378,055	384,229
Discontinued Operations - Profit/(Loss)												
	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Result for the Year	387,000	193,311	166,911	183,459	207,812	182,633	258,348	296,738	340,023	359,069	378,055	384,229
Net Operating Result before Grants and Contributions provided for Capital Purposes												
	202,000	193,311	166,911	183,459	207,812	182,633	258,348	296,738	340,023	359,069	378,055	384,229

Uralla Shire Council

Year Ended 30 June 2023

BALANCE SHEET - CONSOLIDATED

Scenario: Conservative Case

	Actuals 2020/21	Current Year 2021/22	Projected Years									
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS												
Current Assets												
Cash & Cash Equivalents	-	948,323	782,107	1,146,807	1,734,553	2,898,083	4,798,419	6,358,944	9,091,800	11,734,233	14,875,387	17,482,620
Investments	14,107,000	12,392,045	10,538,854	10,181,057	10,099,821	10,099,821	10,099,821	10,099,821	10,099,821	10,099,821	10,099,821	10,099,821
Receivables	3,293,000	2,397,404	2,451,014	2,340,689	2,467,656	2,598,504	2,703,987	2,811,852	2,895,244	2,981,885	3,071,128	3,157,678
Inventories	261,000	284,458	272,137	281,725	302,801	295,305	304,773	312,241	315,031	319,233	318,038	325,769
Contract assets	1,094,000	878,000	878,000	878,000	878,000	878,000	878,000	878,000	878,000	878,000	878,000	878,000
Other	81,000	68,859	65,665	67,899	72,696	71,157	73,384	75,171	75,923	76,991	76,864	78,721
Total Current Assets	18,836,000	16,969,090	14,987,777	14,896,177	15,555,526	16,840,870	18,858,384	20,536,030	23,355,818	26,090,162	29,319,237	32,022,610
Non-Current Assets												
Contract assets	-	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000
Infrastructure, Property, Plant & Equipment	238,317,000	245,627,487	248,339,369	248,352,850	248,272,829	248,310,374	247,783,189	247,822,610	246,868,679	246,157,200	245,241,796	244,912,780
Right of use assets	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000
Total Non-Current Assets	238,379,000	245,905,487	248,617,369	248,630,850	248,550,829	248,588,374	248,061,189	248,100,610	247,146,679	246,435,200	245,519,796	245,190,780
TOTAL ASSETS	257,215,000	262,874,577	263,605,146	263,527,027	264,106,355	265,429,244	266,919,573	268,636,639	270,502,497	272,525,362	274,839,033	277,213,391
LIABILITIES												
Current Liabilities												
Payables	6,303,000	5,684,875	5,591,734	5,711,056	5,822,911	5,885,327	5,954,314	6,020,852	6,080,857	6,143,281	6,197,932	6,270,209
Contract liabilities	2,215,000	1,153,575	1,238,392	999,774	1,023,495	1,045,027	1,067,044	1,089,556	1,112,575	1,138,492	1,162,558	1,187,166
Lease liabilities	16,000	-	-	-	-	-	-	-	-	-	-	-
Borrowings	266,000	237,007	197,060	163,510	140,272	129,631	129,955	132,479	102,390	102,340	102,340	102,340
Provisions	2,419,000	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133
Total Current Liabilities	11,219,000	9,471,589	9,423,319	9,270,472	9,382,811	9,456,117	9,547,446	9,639,019	9,691,954	9,780,246	9,858,962	9,955,848
Non-Current Liabilities												
Lease liabilities	48,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000
Borrowings	1,705,000	1,507,000	1,309,940	1,146,430	1,006,158	876,527	746,572	614,093	511,703	409,363	307,023	204,683
Provisions	2,814,000	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867
Total Non-Current Liabilities	4,567,000	4,407,867	4,210,807	4,047,297	3,907,025	3,777,394	3,647,439	3,514,960	3,412,570	3,310,230	3,207,890	3,105,550
TOTAL LIABILITIES	15,786,000	13,879,457	13,634,126	13,317,769	13,289,837	13,233,512	13,194,885	13,153,980	13,104,524	13,090,477	13,066,853	13,061,398
Net Assets	241,429,000	248,995,120	249,971,020	250,209,258	250,816,519	252,195,732	253,724,688	255,482,660	257,397,973	259,434,886	261,772,180	264,151,993
EQUITY												
Retained Earnings	79,217,000	83,350,120	84,326,020	84,564,258	85,171,519	86,550,732	88,079,688	89,837,660	91,752,973	93,789,886	96,127,180	98,506,993
Revaluation Reserves	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000	165,645,000
Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Council Equity Interest	244,862,000	248,995,120	249,971,020	250,209,258	250,816,519	252,195,732	253,724,688	255,482,660	257,397,973	259,434,886	261,772,180	264,151,993
Non-controlling equity interests	-	-	-	-	-	-	-	-	-	-	-	-
Total Equity	244,862,000	248,995,120	249,971,020	250,209,258	250,816,519	252,195,732	253,724,688	255,482,660	257,397,973	259,434,886	261,772,180	264,151,993

Uralla Shire Council

Year Ended 30 June 2023

BALANCE SHEET - GENERAL FUND

Scenario: Conservative Case

	Actuals 2020/21	Current Year 2021/22	Projected Years									
	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32		
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS												
Current Assets												
Cash & Cash Equivalents	3,353,000	498,880	-	-	-	627,007	1,701,487	2,513,151	3,992,841	5,424,608	7,120,573	8,496,040
Investments	5,607,000	5,607,000	3,935,969	3,753,675	3,732,428	3,732,428	3,732,428	3,732,428	3,732,428	3,732,428	3,732,428	3,732,428
Receivables	2,865,000	1,919,313	1,984,310	1,830,526	1,909,753	1,997,130	2,055,089	2,110,987	2,176,933	2,245,695	2,316,614	2,384,384
Inventories	261,000	284,458	272,137	281,725	302,801	295,305	304,773	312,241	315,031	319,233	318,038	325,769
Contract assets	806,000	806,000	806,000	806,000	806,000	806,000	806,000	806,000	806,000	806,000	806,000	806,000
Other	81,000	68,859	65,665	67,899	72,696	71,157	73,384	75,171	75,923	76,991	76,864	78,721
Total Current Assets	12,973,000	9,184,510	7,064,080	6,739,825	6,823,678	7,529,028	8,673,161	9,549,977	11,099,156	12,604,955	14,370,517	15,823,343
Non-Current Assets												
Contract assets	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, Property, Plant & Equipment	207,659,000	210,523,933	213,613,165	213,966,422	214,339,397	214,758,290	214,721,965	214,971,050	214,630,162	214,492,335	214,299,279	214,469,672
Right of use assets	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000
Total Non-Current Assets	207,721,000	210,585,933	213,675,165	214,028,422	214,401,397	214,820,290	214,783,965	215,033,050	214,692,162	214,554,335	214,361,279	214,531,672
TOTAL ASSETS	220,694,000	219,770,443	220,739,245	220,768,246	221,225,075	222,349,318	223,457,126	224,583,028	225,791,318	227,159,290	228,731,796	230,355,015
LIABILITIES												
Bank Overdraft	-	-	-	-	-	-	-	-	-	-	-	-
Payables	3,235,000	2,616,875	2,523,734	2,643,056	2,754,911	2,817,327	2,886,314	2,952,852	3,012,857	3,075,281	3,129,932	3,202,209
Contract liabilities	2,073,000	1,153,575	1,238,392	999,774	1,023,495	1,045,027	1,067,044	1,089,556	1,112,575	1,138,492	1,162,558	1,187,166
Lease liabilities	16,000	-	-	-	-	-	-	-	-	-	-	-
Borrowings	257,000	230,251	190,528	154,877	131,764	128,369	129,955	132,479	102,390	102,340	102,340	102,340
Provisions	2,419,000	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133	2,396,133
Total Current Liabilities	8,000,000	6,396,833	6,348,787	6,193,839	6,306,303	6,386,856	6,479,446	6,571,019	6,623,954	6,712,247	6,790,963	6,887,848
Non-Current Liabilities												
Lease liabilities	48,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000
Borrowings	1,676,000	1,482,065	1,291,537	1,136,660	1,004,896	876,527	746,572	614,093	511,703	409,363	307,023	204,683
Provisions	2,814,000	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867	2,836,867
Total Non-Current Liabilities	4,538,000	4,382,932	4,192,404	4,037,527	3,905,763	3,777,394	3,647,439	3,514,960	3,412,570	3,310,230	3,207,890	3,105,550
TOTAL LIABILITIES	12,538,000	10,779,766	10,541,191	10,231,366	10,212,067	10,164,250	10,126,885	10,085,980	10,036,524	10,022,477	9,998,853	9,993,398
Net Assets	208,156,000	208,990,677	210,198,054	210,536,880	211,013,008	212,185,068	213,330,241	214,497,048	215,754,794	217,136,813	218,732,943	220,361,617
EQUITY												
Retained Earnings	58,590,000	59,424,677	60,632,054	60,970,880	61,447,008	62,619,068	63,764,241	64,931,048	66,188,794	67,570,813	69,166,943	70,795,617
Revaluation Reserves	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000	149,566,000
Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Council Equity Interest	208,156,000	208,990,677	210,198,054	210,536,880	211,013,008	212,185,068	213,330,241	214,497,048	215,754,794	217,136,813	218,732,943	220,361,617
Non-controlling equity interests	-	-	-	-	-	-	-	-	-	-	-	-
Total Equity	208,156,000	208,990,677	210,198,054	210,536,880	211,013,008	212,185,068	213,330,241	214,497,048	215,754,794	217,136,813	218,732,943	220,361,617

Uralla Shire Council
Year Ended 30 June 2023
BALANCE SHEET - WATER FUND
Scenario: Conservative Case

	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
ASSETS												
Current Assets												
Cash & Cash Equivalents	10,000	-	-	-	-	107,375	333,770	384,185	885,591	1,357,220	1,880,872	2,386,537
Investments	2,600,000	1,716,023	1,571,364	1,395,860	1,335,871	1,335,871	1,335,871	1,335,871	1,335,871	1,335,871	1,335,871	1,335,871
Receivables	270,000	340,630	329,340	362,030	397,986	437,536	481,038	528,884	542,106	555,659	569,550	583,789
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Contract assets	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	2,880,000	2,056,653	1,900,704	1,757,890	1,733,857	1,880,782	2,150,679	2,248,940	2,763,568	3,248,750	3,786,293	4,306,197
Non-Current Assets												
Contract assets	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, Property, Plant & Equipment	14,017,000	15,570,025	15,432,575	15,324,459	15,232,085	15,063,373	14,867,529	15,004,248	14,748,221	14,494,128	14,251,642	14,036,930
Right of use assets	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Assets	14,017,000	15,570,025	15,432,575	15,324,459	15,232,085	15,063,373	14,867,529	15,004,248	14,748,221	14,494,128	14,251,642	14,036,930
TOTAL ASSETS	16,897,000	17,626,678	17,333,279	17,082,350	16,965,942	16,944,155	17,018,208	17,253,189	17,511,789	17,742,878	18,037,936	18,343,127
LIABILITIES												
Current Liabilities												
Payables	-	-	-	-	-	-	-	-	-	-	-	-
Contract liabilities	142,000	-	-	-	-	-	-	-	-	-	-	-
Lease liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Liabilities	142,000	-	-	-	-	-	-	-	-	-	-	-
Non-Current Liabilities												
Lease liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Liabilities	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	142,000	-	-	-	-	-	-	-	-	-	-	-
Net Assets	16,755,000	17,626,678	17,333,279	17,082,350	16,965,942	16,944,155	17,018,208	17,253,189	17,511,789	17,742,878	18,037,936	18,343,127
EQUITY												
Retained Earnings	7,678,000	8,549,678	8,256,279	8,005,350	7,888,942	7,867,155	7,941,208	8,176,189	8,434,789	8,665,878	8,960,936	9,266,127
Revaluation Reserves	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000	9,077,000
Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Council Equity Interest	16,755,000	17,626,678	17,333,279	17,082,350	16,965,942	16,944,155	17,018,208	17,253,189	17,511,789	17,742,878	18,037,936	18,343,127
Non-controlling equity interests	-	-	-	-	-	-	-	-	-	-	-	-
Total Equity	16,755,000	17,626,678	17,333,279	17,082,350	16,965,942	16,944,155	17,018,208	17,253,189	17,511,789	17,742,878	18,037,936	18,343,127

Uralla Shire Council
Year Ended 30 June 2023
BALANCE SHEET - SEWER FUND
Scenario: Conservative Case

	Actuals 2020/21	Current Year 2021/22	Projected Years									
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS												
Current Assets												
Cash & Cash Equivalents	9,000	-	-	18,666	233,896	311,246	471,506	686,544	906,942	1,090,786	1,433,240	1,789,057
Investments	2,300,000	1,469,023	1,431,522	1,431,522	1,431,522	1,431,522	1,431,522	1,431,522	1,431,522	1,431,522	1,431,522	1,431,522
Receivables	74,000	96,161	103,064	113,044	124,020	127,116	130,294	133,551	136,890	140,313	143,820	147,416
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Contract assets	288,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000
Other	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	2,671,000	1,637,184	1,606,586	1,635,232	1,861,438	1,941,884	2,105,322	2,323,618	2,547,354	2,734,621	3,080,582	3,439,994
Non-Current Assets												
Contract assets	-	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000	216,000
Infrastructure, Property, Plant & Equipment	12,282,000	15,333,270	15,258,879	15,197,116	15,010,638	14,976,499	14,864,444	14,705,594	14,540,801	14,418,271	14,140,362	13,842,668
Right of use assets	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Assets	12,282,000	15,549,270	15,474,879	15,413,116	15,226,638	15,192,499	15,080,444	14,921,594	14,756,801	14,634,271	14,356,362	14,058,668
TOTAL ASSETS	14,953,000	17,186,454	17,081,465	17,048,348	17,088,076	17,134,383	17,185,766	17,245,212	17,304,155	17,368,892	17,436,944	17,498,663
LIABILITIES												
Current Liabilities												
Payables	-	-	-	-	-	-	-	-	-	-	-	-
Contract liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Lease liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Non-Current Liabilities												
Lease liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Liabilities	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-	-	-	-	-	-	-	-
Net Assets	14,953,000	17,186,454	17,081,465	17,048,348	17,088,076	17,134,383	17,185,766	17,245,212	17,304,155	17,368,892	17,436,944	17,498,663
EQUITY												
Retained Earnings	9,164,000	11,397,454	11,292,465	11,259,348	11,299,076	11,345,383	11,396,766	11,456,212	11,515,155	11,579,892	11,647,944	11,709,663
Revaluation Reserves	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000	5,789,000
Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Council Equity Interest	14,953,000	17,186,454	17,081,465	17,048,348	17,088,076	17,134,383	17,185,766	17,245,212	17,304,155	17,368,892	17,436,944	17,498,663
Non-controlling equity interests	-	-	-	-	-	-	-	-	-	-	-	-
Total Equity	14,953,000	17,186,454	17,081,465	17,048,348	17,088,076	17,134,383	17,185,766	17,245,212	17,304,155	17,368,892	17,436,944	17,498,663

Uralla Shire Council

Year Ended 30 June 2023

BALANCE SHEET - MCMAUGH GARDENS AG

Scenario: Conservative Case

	Actuals 2020/21	Current Year 2021/22	Projected Years									
	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32		
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS												
Current Assets												
Cash & Cash Equivalents	61,000	449,443	782,107	1,128,141	1,500,657	1,852,454	2,291,656	2,775,064	3,306,426	3,861,618	4,440,702	4,810,987
Investments	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000
Receivables	84,000	41,300	34,300	35,089	35,896	36,722	37,566	38,430	39,314	40,218	41,143	42,090
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Contract assets	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	3,745,000	4,090,743	4,416,407	4,763,230	5,136,553	5,489,176	5,929,222	6,413,494	6,945,740	7,501,837	8,081,845	8,453,077
Non-Current Assets												
Contract assets	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, Property, Plant & Equipment	4,359,000	4,200,259	4,034,750	3,864,853	3,690,709	3,512,211	3,329,251	3,141,717	2,949,494	2,752,466	2,550,513	2,563,510
Right of use assets	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Assets	4,359,000	4,200,259	4,034,750	3,864,853	3,690,709	3,512,211	3,329,251	3,141,717	2,949,494	2,752,466	2,550,513	2,563,510
TOTAL ASSETS	8,104,000	8,291,002	8,451,157	8,628,083	8,827,263	9,001,387	9,258,473	9,555,211	9,895,234	10,254,303	10,632,358	11,016,586
LIABILITIES												
Current Liabilities												
Payables	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000
Contract liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Lease liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	9,000	6,756	6,532	8,633	8,508	1,262	(0)	(0)	(0)	(0)	(0)	(0)
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Liabilities	3,077,000	3,074,756	3,074,532	3,076,633	3,076,508	3,069,262	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000
Non-Current Liabilities												
Lease liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	29,000	24,935	18,403	9,770	1,262	-	-	-	-	-	-	-
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Liabilities	29,000	24,935	18,403	9,770	1,262	-	-	-	-	-	-	-
TOTAL LIABILITIES	3,106,000	3,099,691	3,092,935	3,086,403	3,077,770	3,069,262	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000
Net Assets	4,998,000	5,191,311	5,358,222	5,541,680	5,749,493	5,932,125	6,190,473	6,487,211	6,827,234	7,186,303	7,564,358	7,948,587
EQUITY												
Retained Earnings	3,785,000	3,978,311	4,145,222	4,328,680	4,536,493	4,719,125	4,977,473	5,274,211	5,614,234	5,973,303	6,351,358	6,735,587
Revaluation Reserves	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000	1,213,000
Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Council Equity Interest	4,998,000	5,191,311	5,358,222	5,541,680	5,749,493	5,932,125	6,190,473	6,487,211	6,827,234	7,186,303	7,564,358	7,948,587
Non-controlling equity interests	-	-	-	-	-	-	-	-	-	-	-	-
Total Equity	4,998,000	5,191,311	5,358,222	5,541,680	5,749,493	5,932,125	6,190,473	6,487,211	6,827,234	7,186,303	7,564,358	7,948,587

Uralla Shire Council

Year Ended 30 June 2023

CASH FLOW STATEMENT - CONSOLIDATED

Scenario: Conservative Case

	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	7,007,000	7,385,050	7,384,151	8,604,205	9,341,178	10,067,681	10,383,063	10,705,383	10,979,370	11,253,029	11,533,528	11,821,041
User Charges & Fees	5,391,000	5,421,618	4,912,793	5,021,684	5,183,567	5,358,334	5,546,963	5,745,813	5,917,464	6,065,400	6,217,035	6,372,461
Investment & Interest Revenue Received	221,000	62,879	275,229	317,762	343,956	324,276	350,413	392,364	426,337	440,889	438,744	434,395
Grants & Contributions	15,436,000	13,197,879	11,043,812	9,283,516	9,540,287	9,744,486	9,953,682	10,167,586	10,386,303	10,626,293	10,854,610	11,088,424
Other	645,000	628,492	541,527	579,999	546,400	559,313	572,040	585,192	598,647	611,994	626,491	640,894
Payments:												
Employee Benefits & On-Costs	(10,371,000)	(10,854,978)	(11,217,695)	(11,468,312)	(11,746,349)	(11,990,191)	(12,259,971)	(12,535,820)	(12,837,876)	(13,106,278)	(13,401,170)	(13,702,696)
Materials & Contracts	(6,653,000)	(6,213,343)	(6,129,942)	(6,188,842)	(6,559,015)	(6,496,322)	(6,680,069)	(6,811,766)	(6,880,776)	(7,017,531)	(6,968,569)	(7,137,112)
Borrowing Costs	(79,000)	(74,351)	(61,665)	(76,330)	(69,606)	(64,949)	(62,002)	(59,486)	(55,676)	(52,992)	(13,515)	(11,317)
Other	(386,000)	(386,638)	(519,906)	(401,395)	(399,205)	(430,286)	(427,067)	(438,238)	(450,733)	(461,513)	(474,970)	(479,335)
Net Cash provided (or used in) Operating Activities	11,211,000	9,166,609	6,228,305	5,672,288	6,181,214	7,072,342	7,377,053	7,751,028	8,083,059	8,359,291	8,812,184	9,026,756
Cash Flows from Investing Activities												
Receipts:												
Sale of Investment Securities	7,805,000	1,714,955	1,853,191	357,797	81,236	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	183,000	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of Investment Securities	(7,955,000)	-	-	-	-	-	-	-	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	(9,611,000)	(13,139,248)	(8,010,705)	(5,468,325)	(5,511,194)	(5,768,540)	(5,347,085)	(6,060,548)	(5,217,724)	(5,614,468)	(5,568,691)	(6,317,182)
Net Cash provided (or used in) Investing Activities	(9,578,000)	(11,424,293)	(6,157,514)	(5,110,528)	(5,429,958)	(5,768,540)	(5,347,085)	(6,060,548)	(5,217,724)	(5,614,468)	(5,568,691)	(6,317,182)
Cash Flows from Financing Activities												
Receipts:												
Other Financing Activity Receipts	1,270,000	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	(218,000)	(226,993)	(237,007)	(197,060)	(163,510)	(140,272)	(129,631)	(129,955)	(132,479)	(102,390)	(102,340)	(102,340)
Repayment of lease liabilities (principal repayments)	(14,000)	-	-	-	-	-	-	-	-	-	-	-
Other Financing Activity Payments	(639,000)	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	399,000	(226,993)	(237,007)	(197,060)	(163,510)	(140,272)	(129,631)	(129,955)	(132,479)	(102,390)	(102,340)	(102,340)
Net Increase/(Decrease) in Cash & Cash Equivalents	2,032,000	(2,484,677)	(166,216)	364,700	587,746	1,163,530	1,900,337	1,560,525	2,732,856	2,642,433	3,141,153	2,607,234
plus: Cash & Cash Equivalents - beginning of year	1,401,000	3,433,000	948,323	782,107	1,146,807	1,734,553	2,898,083	4,798,419	6,358,944	9,091,800	11,734,233	14,875,387
Cash & Cash Equivalents - end of the year	3,433,000	948,323	782,107	1,146,807	1,734,553	2,898,083	4,798,419	6,358,944	9,091,800	11,734,233	14,875,387	17,482,620
Cash & Cash Equivalents - end of the year	3,433,000	948,323	782,107	1,146,807	1,734,553	2,898,083	4,798,419	6,358,944	9,091,800	11,734,233	14,875,387	17,482,620
Investments - end of the year	14,107,000	12,392,045	10,538,854	10,181,057	10,099,821	10,099,821	10,099,821	10,099,821	10,099,821	10,099,821	10,099,821	10,099,821
Cash, Cash Equivalents & Investments - end of the year	17,540,000	13,340,368	11,320,961	11,327,864	11,834,374	12,997,904	14,898,240	16,458,765	19,191,621	21,834,054	24,975,208	27,582,441
Representing:												
- External Restrictions	12,690,000	10,149,045	9,966,885	10,491,148	11,354,288	12,226,534	13,392,083	14,481,073	16,074,864	17,626,667	19,391,856	20,943,623
- Internal Restrictions	4,510,000	2,985,000	1,336,000	1,362,363	1,390,808	1,421,396	1,454,193	1,489,003	1,524,808	1,561,910	1,561,910	1,561,910
- Unrestricted	340,000	206,323	18,076	(525,647)	(910,722)	(650,026)	51,964	488,690	1,591,949	2,645,477	4,021,441	5,076,908
	17,540,000	13,340,368	11,320,961	11,327,864	11,834,374	12,997,904	14,898,240	16,458,765	19,191,621	21,834,054	24,975,208	27,582,441

Uralla Shire Council

Year Ended 30 June 2023

CASH FLOW STATEMENT - GENERAL FUND

Scenario: Conservative Case

	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	-	6,037,467	5,934,351	7,016,144	7,594,310	8,217,264	8,428,594	8,638,483	8,853,620	9,074,134	9,300,161	9,531,840
User Charges & Fees	-	3,755,096	3,270,533	3,337,808	3,414,552	3,496,475	3,583,860	3,673,456	3,765,292	3,859,425	3,955,910	4,054,808
Investment & Interest Revenue Received	-	23,657	167,896	199,962	197,443	163,698	153,455	157,516	149,693	151,598	137,320	142,530
Grants & Contributions	-	7,651,083	8,332,635	6,681,584	6,879,811	7,024,149	7,172,138	7,323,457	7,478,181	7,652,739	7,814,150	7,979,555
Other	-	615,950	564,161	611,103	578,220	591,865	605,341	619,258	633,496	647,645	662,962	678,205
Payments:												
Employee Benefits & On-Costs	-	(7,985,389)	(8,130,131)	(8,311,277)	(8,518,281)	(8,689,492)	(8,885,006)	(9,084,919)	(9,309,329)	(9,498,339)	(9,712,052)	(9,930,573)
Materials & Contracts	-	(4,439,779)	(4,166,799)	(4,324,428)	(4,689,022)	(4,536,741)	(4,693,108)	(4,811,374)	(4,845,120)	(4,904,516)	(4,866,065)	(4,988,884)
Borrowing Costs	-	(69,469)	(57,405)	(72,553)	(66,380)	(62,303)	(59,795)	(57,251)	(53,390)	(50,654)	(11,125)	(8,873)
Other	-	(386,638)	(519,906)	(401,395)	(399,205)	(430,286)	(427,067)	(438,238)	(450,733)	(461,513)	(474,970)	(479,335)
Net Cash provided (or used in) Operating Activities	-	5,201,978	5,395,335	4,736,948	4,991,449	5,774,629	5,878,412	6,020,390	6,221,710	6,470,518	6,806,292	6,979,271
Cash Flows from Investing Activities												
Receipts:												
Sale of Investment Securities	-	-	1,671,031	182,294	21,247	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of Investment Securities	-	-	-	-	-	-	-	-	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	-	(7,835,414)	(7,334,995)	(4,728,714)	(4,857,819)	(5,015,858)	(4,675,564)	(5,078,771)	(4,609,540)	(4,936,361)	(5,007,988)	(5,501,464)
Net Cash provided (or used in) Investing Activities	-	(7,835,414)	(5,663,964)	(4,546,420)	(4,836,572)	(5,015,858)	(4,675,564)	(5,078,771)	(4,609,540)	(4,936,361)	(5,007,988)	(5,501,464)
Cash Flows from Financing Activities												
Receipts:												
Other Financing Activity Receipts	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	-	(220,684)	(230,251)	(190,528)	(154,877)	(131,764)	(128,369)	(129,955)	(132,479)	(102,390)	(102,340)	(102,340)
Repayment of lease liabilities (principal repayments)	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing Activity Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	-	(220,684)	(230,251)	(190,528)	(154,877)	(131,764)	(128,369)	(129,955)	(132,479)	(102,390)	(102,340)	(102,340)
Net Increase/(Decrease) in Cash & Cash Equivalents	-	(2,854,120)	(498,880)	0	(0)	627,007	1,074,480	811,664	1,479,691	1,431,767	1,695,965	1,375,467
plus: Cash & Cash Equivalents - beginning of year	-	3,353,000	498,880	(0)	(0)	(0)	627,007	1,701,487	2,513,151	3,992,841	5,424,608	7,120,573
Cash & Cash Equivalents - end of the year	-	498,880	(0)	(0)	(0)	627,007	1,701,487	2,513,151	3,992,841	5,424,608	7,120,573	8,496,040
Cash & Cash Equivalents - end of the year	3,353,000	498,880	(0)	(0)	(0)	627,007	1,701,487	2,513,151	3,992,841	5,424,608	7,120,573	8,496,040
Investments - end of the year	5,607,000	5,607,000	3,935,969	3,753,675	3,732,428	3,732,428	3,732,428	3,732,428	3,732,428	3,732,428	3,732,428	3,732,428
Cash, Cash Equivalents & Investments - end of the year	8,960,000	6,105,880	3,935,969	3,753,675	3,732,428	4,359,436	5,433,915	6,245,579	7,725,270	9,157,037	10,853,001	12,228,468
Representing:												
- External Restrictions	4,703,000	3,896,000	3,896,000	4,231,066	4,566,449	4,902,173	5,241,865	5,581,993	5,922,620	6,263,757	6,583,757	6,903,757
- Internal Restrictions	4,510,000	2,985,000	1,336,000	1,362,363	1,390,808	1,421,396	1,454,193	1,489,003	1,524,808	1,561,910	1,561,910	1,561,910
- Unrestricted	(253,000)	(775,120)	(1,296,031)	(1,839,754)	(2,224,829)	(1,964,133)	(1,262,143)	(825,417)	277,842	1,331,370	2,707,334	3,762,801
	8,960,000	6,105,880	3,935,969	3,753,675	3,732,428	4,359,436	5,433,915	6,245,579	7,725,270	9,157,037	10,853,001	12,228,468

Uralla Shire Council

Year Ended 30 June 2023

CASH FLOW STATEMENT - WATER FUND

Scenario: Conservative Case

	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	-	544,743	581,372	636,813	700,495	770,544	847,598	932,358	962,846	986,917	1,011,590	1,036,879
User Charges & Fees	-	549,755	593,310	609,920	670,362	736,842	809,966	890,391	940,656	964,172	988,277	1,012,984
Investment & Interest Revenue Received	-	20,004	51,364	52,649	57,724	58,095	61,391	64,345	69,142	69,029	68,244	68,542
Grants & Contributions	-	1,204,603	137,862	16,730	17,107	17,491	17,885	18,287	18,699	19,120	19,550	19,990
Other	-	4,000	5,000	5,115	5,233	5,353	5,476	5,602	5,731	5,863	5,998	6,136
Payments:												
Employee Benefits & On-Costs	-	(413,070)	(400,070)	(409,072)	(418,276)	(427,687)	(437,310)	(447,149)	(457,210)	(467,497)	(478,016)	(488,772)
Materials & Contracts	-	(815,012)	(800,287)	(733,848)	(711,533)	(736,664)	(777,011)	(766,819)	(771,857)	(824,374)	(785,390)	(801,994)
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Operating Activities	-	1,095,023	168,551	178,308	321,110	423,975	527,996	697,015	768,005	753,229	830,252	853,765
Cash Flows from Investing Activities												
Receipts:												
Sale of Investment Securities	-	883,977	144,659	175,503	59,990	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of Investment Securities	-	-	-	-	-	-	-	-	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	-	(1,989,000)	(313,210)	(353,811)	(381,100)	(316,600)	(301,600)	(646,600)	(266,600)	(281,600)	(306,600)	(348,100)
Net Cash provided (or used in) Investing Activities	-	(1,105,023)	(168,551)	(178,308)	(321,110)	(316,600)	(301,600)	(646,600)	(266,600)	(281,600)	(306,600)	(348,100)
Cash Flows from Financing Activities												
Receipts:												
Other Financing Activity Receipts	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	-	-	-	-	-	-	-	-	-	-	-	-
Repayment of lease liabilities (principal repayments)	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing Activity Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	-	-	-	-	-	-	-	-	-	-	-	-
Net Increase/(Decrease) in Cash & Cash Equivalents	-	(10,000)	(0)	0	(0)	107,375	226,396	50,415	501,405	471,629	523,652	505,665
plus: Cash & Cash Equivalents - beginning of year	-	10,000	0	0	0	(0)	107,375	333,770	384,185	885,591	1,357,220	1,880,872
Cash & Cash Equivalents - end of the year	-	0	0	0	(0)	107,375	333,770	384,185	885,591	1,357,220	1,880,872	2,386,537
Cash & Cash Equivalents - end of the year	10,000	0	0	0	(0)	107,375	333,770	384,185	885,591	1,357,220	1,880,872	2,386,537
Investments - end of the year	2,600,000	1,716,023	1,571,364	1,395,860	1,335,871	1,335,871	1,335,871	1,335,871	1,335,871	1,335,871	1,335,871	1,335,871
Cash, Cash Equivalents & Investments - end of the year	2,610,000	1,716,023	1,571,364	1,395,860	1,335,871	1,443,246	1,669,641	1,720,056	2,221,462	2,693,091	3,216,743	3,722,408
Representing:												
- External Restrictions	-	-	-	-	-	-	-	-	-	-	-	-
- Internal Restrictions	-	-	-	-	-	-	-	-	-	-	-	-
- Unrestricted	2,610,000	1,716,023	1,571,364	1,395,860	1,335,871	1,443,246	1,669,641	1,720,056	2,221,462	2,693,091	3,216,743	3,722,408
	2,610,000	1,716,023	1,571,364	1,395,860	1,335,871	1,443,246	1,669,641	1,720,056	2,221,462	2,693,091	3,216,743	3,722,408

Uralla Shire Council

Year Ended 30 June 2023

CASH FLOW STATEMENT - SEWER FUND

Scenario: Conservative Case

	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	-	802,840	868,428	951,248	1,046,373	1,079,873	1,106,870	1,134,542	1,162,905	1,191,978	1,221,777	1,252,322
User Charges & Fees	-	13,329	12,317	14,518	14,847	15,199	15,575	15,964	16,363	16,773	17,192	17,622
Investment & Interest Revenue Received	-	11,546	14,050	14,701	17,510	19,080	24,225	26,248	25,590	25,109	25,028	15,172
Grants & Contributions	-	2,125,237	60,256	15,599	15,950	16,309	16,676	17,051	17,435	17,827	18,228	18,638
Other	-	-	2,000	2,046	2,093	2,141	2,190	2,241	2,292	2,345	2,399	2,454
Payments:												
Employee Benefits & On-Costs	-	(210,522)	(292,034)	(298,605)	(305,323)	(312,193)	(319,218)	(326,400)	(333,744)	(341,253)	(348,931)	(356,782)
Materials & Contracts	-	(317,574)	(390,018)	(346,042)	(356,221)	(360,559)	(371,059)	(375,726)	(386,562)	(391,572)	(399,760)	(408,129)
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Operating Activities	-	2,424,857	274,999	353,466	435,230	459,851	475,260	493,920	504,280	521,206	535,933	541,297
Cash Flows from Investing Activities												
Receipts:												
Sale of Investment Securities	-	830,977	37,501	-	-	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of Investment Securities	-	-	-	-	-	-	-	-	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	-	(3,264,834)	(312,500)	(334,800)	(220,000)	(382,500)	(315,000)	(278,882)	(283,882)	(337,362)	(193,480)	(185,480)
Net Cash provided (or used in) Investing Activities	-	(2,433,857)	(274,999)	(334,800)	(220,000)	(382,500)	(315,000)	(278,882)	(283,882)	(337,362)	(193,480)	(185,480)
Cash Flows from Financing Activities												
Receipts:												
Other Financing Activity Receipts	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	-	-	-	-	-	-	-	-	-	-	-	-
Repayment of lease liabilities (principal repayments)	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing Activity Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	-	-	-	-	-	-	-	-	-	-	-	-
Net Increase/(Decrease) in Cash & Cash Equivalents	-	(9,000)	-	18,666	215,230	77,351	160,260	215,038	220,398	183,844	342,453	355,817
plus: Cash & Cash Equivalents - beginning of year	-	9,000	-	-	18,666	233,896	311,246	471,506	686,544	906,942	1,090,786	1,433,240
Cash & Cash Equivalents - end of the year	-	-	-	18,666	233,896	311,246	471,506	686,544	906,942	1,090,786	1,433,240	1,789,057
Cash & Cash Equivalents - end of the year	9,000	-	-	18,666	233,896	311,246	471,506	686,544	906,942	1,090,786	1,433,240	1,789,057
Investments - end of the year	2,300,000	1,469,023	1,431,522	1,431,522	1,431,522	1,431,522	1,431,522	1,431,522	1,431,522	1,431,522	1,431,522	1,431,522
Cash, Cash Equivalents & Investments - end of the year	2,309,000	1,469,023	1,431,522	1,450,188	1,665,418	1,742,768	1,903,028	2,118,066	2,338,464	2,522,308	2,864,762	3,220,579
Representing:												
- External Restrictions	-	-	-	-	-	-	-	-	-	-	-	-
- Internal Restrictions	-	-	-	-	-	-	-	-	-	-	-	-
- Unrestricted	2,309,000	1,469,023	1,431,522	1,450,188	1,665,418	1,742,768	1,903,028	2,118,066	2,338,464	2,522,308	2,864,762	3,220,579
	2,309,000	1,469,023	1,431,522	1,450,188	1,665,418	1,742,768	1,903,028	2,118,066	2,338,464	2,522,308	2,864,762	3,220,579

Uralla Shire Council

Year Ended 30 June 2023

CASH FLOW STATEMENT - MCMAUGH GARDENS AGED

Scenario: Conservative Case

	Actuals 2020/21	Current Year 2021/22	2022/23	2023/24	2024/25	2025/26	Projected Years					
	\$	\$	\$	\$	\$	\$	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
							\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	-	-	-	-	-	-	-	-	-	-	-	-
User Charges & Fees	-	1,103,438	1,036,633	1,059,439	1,083,806	1,109,817	1,137,563	1,166,002	1,195,152	1,225,031	1,255,657	1,287,048
Investment & Interest Revenue Received	-	7,672	41,920	50,450	71,279	83,403	111,342	144,255	181,912	195,153	208,152	208,152
Grants & Contributions	-	2,216,956	2,513,059	2,569,603	2,627,419	2,686,536	2,746,983	2,808,790	2,871,988	2,936,607	3,002,681	3,070,241
Other	-	54,500	16,800	9,237	9,449	9,666	9,889	10,116	10,349	10,587	10,830	11,079
Payments:												
Employee Benefits & On-Costs	-	(2,245,997)	(2,395,460)	(2,449,358)	(2,504,468)	(2,560,819)	(2,618,437)	(2,677,352)	(2,737,593)	(2,799,189)	(2,862,170)	(2,926,569)
Materials & Contracts	-	(686,936)	(819,272)	(832,027)	(850,834)	(912,071)	(889,747)	(909,873)	(930,459)	(951,515)	(973,054)	(995,084)
Borrowing Costs	-	(4,882)	(4,260)	(3,777)	(3,226)	(2,646)	(2,207)	(2,235)	(2,286)	(2,337)	(2,390)	(2,443)
Other	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Operating Activities	-	444,752	389,420	403,566	433,424	413,887	495,385	539,703	589,063	614,337	639,706	652,424
Cash Flows from Investing Activities												
Receipts:												
Sale of Investment Securities	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of Investment Securities	-	-	-	-	-	-	-	-	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	-	(50,000)	(50,000)	(51,000)	(52,275)	(53,582)	(54,921)	(56,294)	(57,702)	(59,144)	(60,623)	(282,139)
Net Cash provided (or used in) Investing Activities	-	(50,000)	(50,000)	(51,000)	(52,275)	(53,582)	(54,921)	(56,294)	(57,702)	(59,144)	(60,623)	(282,139)
Cash Flows from Financing Activities												
Receipts:												
Other Financing Activity Receipts	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	-	(6,309)	(6,756)	(6,532)	(8,633)	(8,508)	(1,262)	-	-	-	-	-
Repayment of lease liabilities (principal repayments)	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing Activity Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	-	(6,309)	(6,756)	(6,532)	(8,633)	(8,508)	(1,262)	-	-	-	-	-
Net Increase/(Decrease) in Cash & Cash Equivalents	-	388,443	332,664	346,034	372,516	351,797	439,202	483,408	531,362	555,193	579,083	370,285
plus: Cash & Cash Equivalents - beginning of year	-	61,000	449,443	782,107	1,128,141	1,500,657	1,852,454	2,291,656	2,775,064	3,306,426	3,861,618	4,440,702
Cash & Cash Equivalents - end of the year	-	449,443	782,107	1,128,141	1,500,657	1,852,454	2,291,656	2,775,064	3,306,426	3,861,618	4,440,702	4,810,987
Cash & Cash Equivalents - end of the year	61,000	449,443	782,107	1,128,141	1,500,657	1,852,454	2,291,656	2,775,064	3,306,426	3,861,618	4,440,702	4,810,987
Investments - end of the year	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000
Cash, Cash Equivalents & Investments - end of the year	3,661,000	4,049,443	4,382,107	4,728,141	5,100,657	5,452,454	5,891,656	6,375,064	6,906,426	7,461,618	8,040,702	8,410,987
Representing:												
- External Restrictions	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000	3,068,000
- Internal Restrictions	-	-	-	-	-	-	-	-	-	-	-	-
- Unrestricted	593,000	981,443	1,314,107	1,660,141	2,032,657	2,384,454	2,823,656	3,307,064	3,838,426	4,393,618	4,972,702	5,342,987
	3,661,000	4,049,443	4,382,107	4,728,141	5,100,657	5,452,454	5,891,656	6,375,064	6,906,426	7,461,618	8,040,702	8,410,987

LONG TERM FINANCIAL PLAN - 2032

15.6 CODE OF MEETING PRACTICE JULY 2022



Department: Corporate Services
Prepared by: Manager Governance
TRIM Reference: UINT/22/9409
Attachment: UINT/22/9406 Attachment 1 - Code of Meeting Practice with proposed amendments

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Strategy: 4.1 Informed and collaborative leadership in our Community
Activity: 4.1.1 Elected members govern Council in accordance with the *Local Government Act 1993 (NSW)*

SUMMARY:

1. A new Model Code of Meeting Practice for Local Councils in NSW was prescribed under the *Local Government (General) Regulation 2021* on 19 November 2021.
2. The Model Meeting Code contains new provisions which allow Councils to permit individual Councillors to attend meetings by audio-visual link and to hold meetings by audio-visual link.
3. Since 30 June 2022, Councillors must be present in person at the meetings unless the Code of Meeting Practice states otherwise.

RECOMMENDATION:

That the draft Code of Meeting Practice be placed on public exhibition for a period of no fewer than 42 days, and that if no submissions are received, that the Code of Meeting Practice be adopted.

REPORT:

4. Council must adopt a Code of Meeting Practice that incorporates the mandatory provisions of the Model Meeting Code within 12 months of the Local Government elections. A Council's adopted Code of Meeting Practice must not contain provisions that are inconsistent with the mandatory provisions.
5. The Code of Meeting Practice has been amended twice since the new term of Council (24 December 2021 Resolution Number 07.12/21 and 26 April 2022 Resolution Number 34.04/22), to reflect changes in the start times and duration of the meeting.
6. The Model Meeting Code contains new provisions that allow Councils to permit individual Councillors to attend meetings by audio-visual link and to hold meetings by audio-visual link in the event of natural disasters or public health emergencies. The provisions governing attendance at meetings by audio-visual link are non-mandatory. Council can choose not to adopt them or to adapt them to meet its own needs.
7. An amendment has also been made to the Model Meeting Code implementing recommendation 6 in Independent Commission Against Corruption's (ICAC) report in relation to its investigation of the former Canterbury City Council (Operation Dasha). ICAC recommended that the Model

Meeting Code be amended to require that Council business papers include a reminder to Councillors of their oath or affirmation of office, and their conflict of interest disclosure obligations.

8. The yellow highlights within the attached Model Meeting Code indicate the proposed amendments.

CONCLUSION:

9. It is recommended that the option for holding meetings with audio-visual link be included in the Code of Meeting Practice.

COUNCIL IMPLICATIONS

10. Community Engagement/Communication

Under section 361 of the *Local Government Act 1993* (Act), before adopting a new code of meeting practice, Councils must first exhibit a draft of the code of meeting practice for at least 28 days and provide members of the community at least 42 days in which to comment on the draft code

11. Policy and Regulation

Local Government Act 1993

Local Government Regulation 2021

Code of Meeting Practice

12. Financial/Long Term Financial Plan

Not Applicable.

13. Asset Management/Asset Management Strategy

Not Applicable.

14. Workforce/Workforce Management Strategy

Not Applicable.

15. Legal and Risk Management

Risk: The risk of adopting the new Model Code of Meeting Practice is low. Although it is recommended that Councillors attend the meetings in person where possible, the audio-visual link options provides other alternatives for Councillors who for a number of reasons may not be able to attend the meetings, or where it is not safe for Councillors to travel to meetings (eg weather conditions).

16. Performance Measures

That Council meet the obligations as set out in the *Local Government Act 1993*.

17. Project Management

Manager Governance



Policy:

Code of Meeting Practice

2022

INFORMATION ABOUT THIS DOCUMENT

Date Adopted by Council	26 April 2022	Resolution No.	34.04/22
Document Owner	Director Corporate Services		
Document Development Officer	Manager Governance		
Review Timeframe	Within 12 months following an ordinary election (Local Government Act 1993 s360(3))		
Last Review Date:	April 2022	Next Scheduled Review Date	September 2025

Document History

Doc No.	Date Amended	Details/Comments eg Resolution No.
1	February 2019	Draft Policy presented to Ordinary Meeting of Council
2	April 2019	Policy finalised following submission period
3	February 2021	Policy amended at Council meeting 23 February 2021 to be placed on public exhibition (36.02/21)
4	24 December 2021	Ordinary Council Meeting 24 December 2021 – Amendment to meeting time at clause 3.1 (07.12/21)
5	26 April 2022	Ordinary Council Meeting 26 April 2022 – Amendment to meeting time at clauses 3.1, 18.1, 18.2, 18.3 (34.04/22)
6	July 2022	Inclusion of meetings held by audio visual link and statement of ethical obligations

Prepared in accordance with the prescribed provisions of the NSW Model Code of Meeting Practice 2018, under section 360 of the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2005* (the Regulation).

This code applies to all meetings of councils and committees of councils of which all the members are councillors (committees of council).

Related Legislation*	<i>Local Government Act 1993</i> <i>Local Government (General) Regulation 2021</i>
Related Policies	Code of Conduct 2020
Related Procedures/ Protocols, Statements, documents	NSW Model Code of Meeting Practice 2018

Table of Contents

1	INTRODUCTION	4
2	MEETING PRINCIPLES.....	4
3	BEFORE THE MEETING	4
4	PUBLIC FORUMS.....	9
5	COMING TOGETHER	11
6	THE CHAIRPERSON	15
7	MODES OF ADDRESS.....	16
8	ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS	17
9	CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS	17
10	RULES OF DEBATE.....	19
11	VOTING.....	22
12	COMMITTEE OF THE WHOLE	23
13	DEALING WITH ITEMS BY EXCEPTION	23
14	CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC	24
15	KEEPING ORDER AT MEETINGS	27
16	CONFLICTS OF INTEREST	30
17	DECISIONS OF THE COUNCIL	30
18	TIME LIMITS ON COUNCIL MEETINGS	32
19	AFTER THE MEETING.....	33
20	COUNCIL COMMITTEES.....	35
21	IRREGULARITIES	38
22	DEFINITIONS	39

1 INTRODUCTION

This Code of Meeting Practice 2022 is prepared In accordance with the prescribed NSW Model Code of Meeting Practice 2018, under section 360 of the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2021* (the Regulation).

This code applies to all meetings of councils and committees of councils of which all the members are councillors (committees of council).

Council committees whose members include persons other than councillors may adopt their own rules for meetings unless the council determines otherwise.

A council and a committee of the council of which all the members are councillors must conduct its meetings in accordance with the code of meeting practice adopted by the council.

2 MEETING PRINCIPLES

2.1 Council and committee meetings should be:

Transparent: Decisions are made in a way that is open and accountable.

Informed: Decisions are made based on relevant, quality information.

Inclusive: Decisions respect the diverse needs and interests of the local community.

Principled: Decisions are informed by the principles prescribed under Chapter 3 of the Act.

Trusted: The community has confidence that councillors and staff act ethically and make decisions in the interests of the whole community.

Respectful: Councillors, staff and meeting attendees treat each other with respect.

Effective: Meetings are well organised, effectively run and skilfully chaired.

Orderly: Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

3 BEFORE THE MEETING

Timing of ordinary council meetings

3.1 Ordinary meetings of the council will be held on the following occasions:

- February to November: on the fourth (4th) Tuesday of the month
- December – on the third (3rd) Tuesday of the month.
- January – No meeting held in January.
- Meetings to commence at 4:00pm and held at Uralla Shire Council Chambers.

3.2 Omitted

Note: Councils must use either clause 3.1 or 3.2

Note: Under section 365 of the Act, councils are required to meet at least ten (10) times each year, each time in a different month unless the Minister for Local Government has approved a reduction in the number of times that a council is required to meet

each year under section 365A.

Note: Under section 396 of the Act, county councils are required to meet at least four (4) times each year.

Note: Under section 400T of the Act, boards of joint organisations are required to meet at least four (4) times each year, each in a different quarter of the year.

Extraordinary meetings

- 3.3 If the mayor receives a request in writing, signed by at least two (2) councillors, the mayor must call an extraordinary meeting of the council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The mayor can be one of the two councillors requesting the meeting.

Note: Clause 3.3 reflects section 366 of the Act.

Notice to the public of council meetings

- 3.4 The council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings and of each meeting of committees of the council.

Note: Clause 3.4 reflects section 9(1) of the Act.

- 3.5 For the purposes of clause 3.4, notice of a meeting of the council and of a committee of council is to be published before the meeting takes place. The notice must be published on the council's website, and in such other manner that the council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.

- 3.6 For the purposes of clause 3.4, notice of more than one (1) meeting may be given in the same notice.

Notice to councillors of ordinary council meetings

- 3.7 The general manager must send to each councillor, at least three (3) days before each meeting of the council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

Note: Clause 3.7 reflects section 367(1) of the Act.

- 3.8 The notice and the agenda for, and the business papers relating to, the meeting may be given to councillors in electronic form, but only if all councillors have facilities to access the notice, agenda and business papers in that form.

Note: Clause 3.8 reflects section 367(3) of the Act.

Notice to councillors of extraordinary meetings

- 3.9 Notice of less than three (3) days may be given to councillors of an extraordinary meeting of the council in cases of emergency.

Note: Clause 3.9 reflects section 367(2) of the Act.

Giving notice of business to be considered at council meetings

- 3.10 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the

meeting, the notice of motion must be in writing and must be submitted **eight (8)** business days before the meeting is to be held.

- 3.11 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.
- 3.12 If the general manager considers that a notice of motion submitted by a councillor for consideration at an ordinary meeting of the council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a report in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the council.
- 3.13 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the notice of motion. If the notice of motion does not identify a funding source, the general manager must either:
- (a) prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by the council, or
 - (b) by written notice sent to all councillors with the business papers for the meeting for which the notice of motion has been submitted, defer consideration of the matter by the council to such a date specified in the notice, pending the preparation of such a report.

Questions with notice

- 3.14 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the general manager about the performance or operations of the council.
- 3.15 A councillor is not permitted to ask a question with notice under clause 3.14 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.
- 3.16 The general manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

Agenda and business papers for ordinary meetings

- 3.17 The general manager must cause the agenda for a meeting of the council or a committee of the council to be prepared as soon as practicable before the meeting.
- 3.18 The general manager must ensure that the agenda for an ordinary meeting of the council states:
- (a) all matters to be dealt with arising out of the proceedings of previous meetings of the council, and
 - (b) if the mayor is the chairperson – any matter or topic that the chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and
 - (c) all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and

- (d) any business of which due notice has been given under clause 3.10.
- 3.19 Nothing in clause 3.18 limits the powers of the mayor to put a mayoral minute to a meeting under clause 9.6.
- 3.20 The general manager must not include in the agenda for a meeting of the council any business of which due notice has been given if, in the opinion of the general manager, the business is, or the implementation of the business would be, unlawful. The general manager must report, without giving details of the item of business, any such exclusion to the next meeting of the council.
- 3.21 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the general manager, is likely to take place when the meeting is closed to the public, the general manager must ensure that the agenda of the meeting:
- (a) identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and
 - (b) states the grounds under section 10A(2) of the Act relevant to the item of business.
- Note: Clause 3.21 reflects section 9(2A)(a) of the Act.*
- 3.22 The general manager must ensure that the details of any item of business which, in the opinion of the general manager, is likely to be considered when the meeting is closed to the public, are included in a business paper provided to councillors for the meeting concerned. Such details must not be included in the business papers made available to the public and must not be disclosed by a councillor or by any other person to another person who is not authorised to have that information.

Statement of ethical obligations

- 3.23 Business papers for all ordinary and extraordinary meetings of the council and committees of the council must contain a statement reminding councillors of their oath or affirmation of office made under section 233A of the Act and their obligations under the council's code of conduct to disclose and appropriately manage conflicts of interest.

Availability of the agenda and business papers to the public

- 3.24 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the council and committees of council, are to be published on the council's website, and must be made available to the public for inspection, or for taking away by any person free of charge at the offices of the council, at the relevant meeting and at such other venues determined by the council.
- Note: Clause 3.24 reflects section 9(2) and (4) of the Act.*
- 3.25 Clause 3.24 does not apply to the business papers for items of business that the general manager has identified under clause 3.21 as being likely to be considered when the meeting is closed to the public.
- Note: Clause 3.25 reflects section 9(2A)(b) of the Act.*
- 3.26 For the purposes of clause 3.24, copies of agendas and business papers must be published on the council's website and made available to the public at a time that is as close as possible to the time they are available to councillors.

Note: Clause 3.26 reflects section 9(3) of the Act.

- 3.27 A copy of an agenda, or of an associated business paper made available under clause 3.24, may in addition be given or made available in electronic form.

Note: Clause 3.27 reflects section 9(5) of the Act.

Agenda and business papers for extraordinary meetings

- 3.28 The general manager must ensure that the agenda for an extraordinary meeting of the council deals only with the matters stated in the notice of the meeting.
- 3.29 Despite clause 3.28, business may be considered at an extraordinary meeting of the council, even though due notice of the business has not been given, if:
- (a) a motion is passed to have the business considered at the meeting, and
 - (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 3.30 A motion moved under clause 3.29(a) can be moved without notice but only after the business notified in the agenda for the extraordinary meeting has been dealt with.
- 3.31 Despite clauses 10.20–10.30, only the mover of a motion moved under clause 3.29(a) can speak to the motion before it is put.
- 3.32 A motion of dissent cannot be moved against a ruling of the chairperson under clause 3.29(b) on whether a matter is of great urgency.

Pre-meeting briefing sessions

- 3.33 Prior to each ordinary meeting of the council, the general manager may arrange a pre-meeting briefing session to brief councillors on business to be considered at the meeting. Pre-meeting briefing sessions may also be held for extraordinary meetings of the council and meetings of committees of the council.
- 3.34 Omitted
- 3.35 Pre-meeting briefing sessions may be held by audio-visual link.
- 3.36 The general manager or a member of staff nominated by the general manager is to preside at pre-meeting briefing sessions.
- 3.37 Councillors must not use pre-meeting briefing sessions to debate or make preliminary decisions on items of business they are being briefed on, and any debate and decision-making must be left to the formal council or committee meeting at which the item of business is to be considered.
- 3.38 Councillors (including the mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of a briefing at a pre-meeting briefing session, in the same way that they are required to do so at a council or committee meeting. The council is to maintain a written record of all conflict of interest declarations made at pre-meeting briefing sessions and how the conflict of interest was managed by the councillor who made the declaration.

4 PUBLIC FORUMS

4.1 The council may hold a public forum prior to each ordinary meeting of the council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to extraordinary council meetings and meetings of committees of the council.

4.2 Public forums may be held by audio-visual link.

4.3 Public forums are to be chaired by the mayor or their nominee.

4.4 To speak at a public forum, a person must first make an application to the council in the approved form. Applications to speak at the public forum must be received by **1 day** before the date on which the public forum is to be held, and must identify the item of business on the agenda of the council meeting the person wishes to speak on, and whether they wish to speak 'for' or 'against' the item.

4.5 A person may apply to speak on no more than **1** item of business on the agenda of the council meeting.

4.6 Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify their status as a legal representative when applying to speak at the public forum.

4.7 The general manager or their delegate may refuse an application to speak at a public forum. The general manager or their delegate must give reasons in writing for a decision to refuse an application [and this must be communicated as soon as practicable. This communication must include the right to make a written appeal to Council through the Mayor.]

4.8 No more than **3** speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the council meeting.

4.9 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the general manager or their delegate may request the speakers to nominate from among themselves the persons who are to address the council on the item of business. If the speakers are not able to agree on whom to nominate to address the council, the general manager or their delegate is to determine who will address the council at the public forum.

4.10 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the general manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.

4.11 Approved speakers at the public forum are to register with the council any written, visual or audio material to be presented in support of their address to the council at the public forum, and to identify any equipment needs no more than four (4) days before the public forum. The general manager or their delegate may refuse to allow such material to be presented and must provide written reasons for doing so. This communication must include the right to make a written appeal to Council through the Mayor.

4.12 The general manager or their delegate is to determine the order of speakers at the public forum.

- 4.13 Each speaker will be allowed **five (5)** minutes to address the council. This time is to be strictly enforced by the chairperson.
- 4.14 Speakers at public forums must not digress from the item on the agenda of the council meeting they have applied to address the council on. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.
- 4.15 A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument.
- 4.16 Speakers are under no obligation to answer a question put under clause 4.15. Answers by the speaker, to each question are to be limited to **three (3)** minutes.
- 4.17 Speakers at public forums cannot ask questions of the council, councillors, or council staff.
- 4.18 The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to **five (5)** minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.
- 4.19 Where an address made at a public forum raises matters that require further consideration by council staff, the general manager may recommend that the council defer consideration of the matter pending the preparation of a further report on the matters.
- 4.20 When addressing the council, speakers at public forums must comply with this code and all other relevant council codes, policies, and procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the council's code of conduct or making other potentially defamatory statements.
- 4.21 If the chairperson considers that a speaker at a public forum has engaged in conduct of the type referred to in clause 4.20, the chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the chairperson's request, the chairperson may immediately require the person to stop speaking.
- 4.22 Clause 4.21 does not limit the ability of the chairperson to deal with disorderly conduct by speakers at public forums in accordance with the provisions of Part 15 of this code.
- 4.23 Where a speaker engages in conduct of the type referred to in clause 4.20, the general manager or their delegate may refuse further applications from that person to speak at public forums for such a period as the general manager or their delegate considers appropriate. Council will consider advice from the General Manager in reaching their decision.
- 4.24 Councillors (including the mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of an address at a public forum, in the same way that they are required to do so at a council or committee meeting. The council is to maintain a written record of all conflict of interest declarations made at public forums and how the conflict of interest was managed by the councillor who made the declaration.

Note: Public forums should not be held as part of a council or committee meeting. Council or committee meetings should be reserved for decision-making by the council or committee of council. Where a public forum is held as part of a council or committee meeting, it must be conducted in accordance with the other requirements of this code relating to the conduct of council and committee meetings.

5 COMING TOGETHER

Attendance by councillors at meetings

- 5.1 All councillors must make reasonable efforts to attend meetings of the council and of committees of the council of which they are members.

Note: A councillor may not attend a meeting as a councillor (other than the first meeting of the council after the councillor is elected or a meeting at which the councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.

- 5.2 A councillor cannot participate in a meeting of the council or of a committee of the council unless personally present at the meeting, unless permitted to attend the meeting by audio-visual link under this code.

- 5.3 Omitted

- 5.4 Where a councillor is unable to attend one or more ordinary meetings of the council, the councillor should request that the council grant them a leave of absence from those meetings. This clause does not prevent a councillor from making an apology if they are unable to attend a meeting. However, the acceptance of such an apology does not constitute the granting of a leave of absence for the purposes of this code and the Act.

- 5.5 A councillor's request for leave of absence from council meetings should, if practicable, identify (by date) the meetings from which the councillor intends to be absent and the grounds upon which the leave of absence is being sought.

- 5.6 The council must act reasonably when considering whether to grant a councillor's request for a leave of absence.

- 5.7 A councillor's civic office will become vacant if the councillor is absent from three (3) consecutive ordinary meetings of the council without prior leave of the council, or leave granted by the council at any of the meetings concerned, unless the holder is absent because they have been suspended from office under the Act, or because the council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.

Note: Clause 5.7 reflects section 234(1)(d) of the Act.

- 5.8 A councillor who intends to attend a meeting of the council despite having been granted a leave of absence should, if practicable, give the general manager at least two (2) days' notice of their intention to attend.

The quorum for a meeting

- 5.9 The quorum for a meeting of the council is a majority of the councillors of the council who hold office at that time and are not suspended from office.

Note: Clause 5.9 reflects section 368(1) of the Act.

- 5.10 Clause 5.9 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the council.

Note: Clause 5.10 reflects section 368(2) of the Act.

- 5.11 A meeting of the council must be adjourned if a quorum is not present:
- (a) at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or
 - (b) within half an hour after the time designated for the holding of the meeting, or
 - (c) at any time during the meeting.
- 5.12 In either case, the meeting must be adjourned to a time, date, and place fixed:
- (a) by the chairperson, or
 - (b) in the chairperson's absence, by the majority of the councillors present, or
 - (c) failing that, by the general manager.
- 5.13 The general manager must record in the council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the council, together with the names of the councillors present.
- 5.14 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the **health**, safety **or** welfare of councillors, council staff and members of the public may be put at risk by attending the meeting because of a natural disaster **or a public health emergency**, the mayor may, in consultation with the general manager and, as far as is practicable, with each councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the council's website and in such other manner that the council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.
- 5.15 Where a meeting is cancelled under clause 5.14, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the council or at an extraordinary meeting called under clause 3.3.

Meetings held by audio-visual link

- 5.16 A meeting of the council or a committee of the council may be held by audio-visual link where the mayor determines that the meeting should be held by audio-visual link because of a natural disaster or a public health emergency. The mayor may only make a determination under this clause where they are satisfied that attendance at the meeting may put the health and safety of councillors and staff at risk. The mayor must make a determination under this clause in consultation with the general manager and, as far as is practicable, with each councillor.
- 5.17 Where the mayor determines under clause 5.16 that a meeting is to be held by audio-visual link, the general manager must:
- (a) give written notice to all councillors that the meeting is to be held by audio-visual link, and
 - (b) take all reasonable steps to ensure that all councillors can participate in the meeting by audio-visual link, and
 - (c) cause a notice to be published on the council's website and in such other manner the

general manager is satisfied will bring it to the attention of as many people as possible, advising that the meeting is to be held by audio-visual link and providing information about where members of the public may view the meeting.

- 5.18 This code applies to a meeting held by audio-visual link under clause 5.16 in the same way it would if the meeting was held in person.

Note: Where a council holds a meeting by audio-visual link under clause 5.16, it is still required under section 10 of the Act to provide a physical venue for members of the public to attend in person and observe the meeting.

Attendance by councillors at meetings by audio-visual link

- 5.19 Councillors may attend and participate in meetings of the council and committees of the council by audio-visual link with the approval of the council or the relevant committee.

- 5.20 A request by a councillor for approval to attend a meeting by audio-visual link must be made in writing to the general manager prior to the meeting in question and must provide reasons why the councillor will be prevented from attending the meeting in person.

- 5.21 Councillors may request approval to attend more than one meeting by audio-visual link. Where a councillor requests approval to attend more than one meeting by audio-visual link, the request must specify the meetings the request relates to in addition to the information required under clause 5.20.

- 5.22 The council must comply with the Health Privacy Principles prescribed under the *Health Records and Information Privacy Act 2002* when collecting, holding, using and disclosing health information in connection with a request by a councillor to attend a meeting by audio-visual link.

- 5.23 A councillor who has requested approval to attend a meeting of the council or a committee of the council by audio-visual link may participate in the meeting by audio-visual link until the council or committee determines whether to approve their request and is to be taken as present at the meeting. The councillor may participate in a decision in relation to their request to attend the meeting by audio-visual link.

- 5.24 A decision whether to approve a request by a councillor to attend a meeting of the council or a committee of the council by audio-visual link must be made by a resolution of the council or the committee concerned. The resolution must state:

- (a) the meetings the resolution applies to, and
- (b) the reason why the councillor is being permitted to attend the meetings by audio-visual link where it is on grounds other than illness, disability, or caring responsibilities.

- 5.25 If the council or committee refuses a councillor's request to attend a meeting by audio-visual link, their link to the meeting is to be terminated.

- 5.26 A decision whether to approve a councillor's request to attend a meeting by audio-visual link is at the council's or the relevant committee's discretion. The council and committees of the council must act reasonably when considering requests by councillors to attend meetings by audio-visual link. However, the council and committees of the council are under no obligation to approve a councillor's request to attend a meeting by audio-visual link where the technical capacity does not exist to allow the councillor to attend the meeting by these means.

- 5.27 The council and committees of the council may refuse a councillor's request to attend a meeting by audio-visual link where the council or committee is satisfied that the councillor has

failed to appropriately declare and manage conflicts of interest, observe confidentiality or to comply with this code on one or more previous occasions they have attended a meeting of the council or a committee of the council by audio-visual link.

5.28 This code applies to a councillor attending a meeting by audio-visual link in the same way it would if the councillor was attending the meeting in person. Where a councillor is permitted to attend a meeting by audio-visual link under this code, they are to be taken as attending the meeting in person for the purposes of the code and will have the same voting rights as if they were attending the meeting in person.

5.29 A councillor must give their full attention to the business and proceedings of the meeting when attending a meeting by audio-visual link. The councillor's camera must be on at all times during the meeting except as may be otherwise provided for under this code.

5.30 A councillor must be appropriately dressed when attending a meeting by audio-visual link and must ensure that no items are within sight of the meeting that are inconsistent with the maintenance of order at the meeting or that are likely to bring the council or the committee into disrepute.

Entitlement of the public to attend council meetings

5.31 Everyone is entitled to attend a meeting of the council and committees of the council. The council must ensure that all meetings of the council and committees of the council are open to the public.

Note: Clause 5.31 reflects section 10(1) of the Act.

5.32 Clause 5.31 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.

5.33 A person (whether a councillor or another person) is not entitled to be present at a meeting of the council or a committee of the council if expelled from the meeting:

- (a) by a resolution of the meeting, or
- (b) by the person presiding at the meeting if the council has, by resolution, authorised the person presiding to exercise the power of expulsion.

Note: Clause 5.33 reflects section 10(2) of the Act.

Note: If adopted, clauses 15.14 and 15.15 confer a standing authorisation on all chairpersons of meetings of the council and committees of the council to expel persons from meetings. If adopted, clause 15.14 authorises chairpersons to expel any person, including a councillor, from a council or committee meeting. Alternatively, if adopted, clause 15.15 authorises chairpersons to expel persons other than councillors from a council or committee meeting.

Webcasting of meetings

5.34 All meetings of the council and committees of the council are to be webcast on the council's website. Uralla Shire Council meetings webcast will comprise of an audio recording of the meeting uploaded to the council website at a later time.

5.35 At the start of each meeting of the council or a committee of the council, the chairperson must inform the persons attending the meeting that:

- (a) the meeting is being recorded and made publicly available on the council's website, and

- (b) persons attending the meeting should refrain from making any defamatory statements.
- 5.36 At the start of each meeting the chairperson is to make a statement informing those in attendance that the meeting is being webcast and that those in attendance should refrain from making any defamatory statements.
- 5.37 A recording of each meeting of the Council and Committee of the Council is to be retained on the Council's website for 12 months. Recordings of meetings may be disposed of in accordance with the State Records Act 1998.

Attendance of the general manager and other staff at meetings

- 5.40 The general manager is entitled to attend, but not to vote at, a meeting of the council or a meeting of a committee of the council of which all of the members are councillors.

Note: Clause 5.42 reflects section 376(3) of the Act.

- 5.41 The general manager is entitled to attend a meeting of any other committee of the council and may, if a member of the committee, exercise a vote.

Note: Clause 5.42 reflects section 376(3) of the Act.

- 5.42 The general manager may be excluded from a meeting of the council or a committee while the council or committee deals with a matter relating to the standard of performance of the general manager or the terms of employment of the general manager.

Note: Clause 5.42 reflects section 376(3) of the Act.

- 5.43 The attendance of other council staff at a meeting, (other than as members of the public) shall be with the approval of the general manager.

- 5.44 The general manager and other council staff may attend meetings of the council and committees of the council by audio-visual-link. Attendance by council staff at meetings by audio-visual link (other than as members of the public) shall be with the approval of the general manager.

6 THE CHAIRPERSON

The chairperson at meetings

- 6.1 The mayor, or at the request of or in the absence of the mayor, the deputy mayor (if any) presides at meetings of the council.

Note: Clause 6.1 reflects section 369(1) of the Act.

- 6.2 If the mayor and the deputy mayor (if any) are absent, a councillor elected to chair the meeting by the councillors present presides at a meeting of the council.

Note: Clause 6.2 reflects section 369(2) of the Act.

Election of the chairperson in the absence of the mayor and deputy mayor

- 6.3 If no chairperson is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.
- 6.4 The election of a chairperson must be conducted:
- (a) by the general manager or, in their absence, an employee of the council designated by the general manager to conduct the election, or
 - (b) by the person who called the meeting or a person acting on their behalf if neither the general manager nor a designated employee is present at the meeting, or if there is no general manager or designated employee.
- 6.5 If, at an election of a chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.
- 6.6 For the purposes of clause 6.5, the person conducting the election must:
- (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
 - (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.
- 6.7 The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.
- 6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

Chairperson to have precedence

- 6.9 When the chairperson rises or speaks during a meeting of the council:
- (a) any councillor then speaking or seeking to speak must cease speaking and, if standing, immediately resume their seat, and
 - (b) every councillor present must be silent to enable the chairperson to be heard without interruption.

7 MODES OF ADDRESS

- 7.1 If the chairperson is the mayor, they are to be addressed as 'Mr Mayor' or 'Madam Mayor'.
- 7.2 Where the chairperson is not the mayor, they are to be addressed as either 'Mr Chairperson' or 'Madam Chairperson'.
- 7.3 A councillor is to be addressed as 'Councillor [surname]'.
- 7.4 A council officer is to be addressed by their official designation or as Mr/Ms [surname].

8 ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS

8.1 Omitted

8.2 The general order of business for an ordinary meeting of the council shall be:

- 01 Opening and welcome
- 02 Prayer
- 03 Acknowledgement of country
- 04 Apologies and applications for a leave of absence or attendance by audio-visual link by councillors
- 05 Disclosures and declaration of interests
- 06 Confirmation of minutes
- 07 Urgent, supplementary and late items of business
- 08 Written reports from delegates
- 09 Mayoral minute
- 10 Reports of committees
- 11 Reports to council
- 12 Motions on notice/Questions with notice
- 13 Confidential matters
- 14 Conclusion of the meeting

Note: Councils must use either clause 8.1 or 8.2.

8.3 The order of business as fixed under clause 8.2 may be altered for a particular meeting of the council if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.

Note: If adopted, Part 13 allows council to deal with items of business by exception.

8.4 Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 8.3 may speak to the motion before it is put.

9 CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS

Business that can be dealt with at a council meeting

9.1 The council must not consider business at a meeting of the council:

- (a) unless a councillor has given notice of the business, as required by clause 3.10, and
- (b) unless notice of the business has been sent to the councillors in accordance with clause 3.7 in the case of an ordinary meeting or clause 3.9 in the case of an extraordinary meeting called in an emergency.

9.2 Clause 9.1 does not apply to the consideration of business at a meeting, if the business:

- (a) is already before, or directly relates to, a matter that is already before the council, or
- (b) is the election of a chairperson to preside at the meeting, or
- (c) subject to clause 9.9, is a matter or topic put to the meeting by way of a mayoral minute, or

- (d) is a motion for the adoption of recommendations of a committee, including, but not limited to, a committee of the council.
- 9.3 Despite clause 9.1, business may be considered at a meeting of the council even though due notice of the business has not been given to the councillors if:
- (a) a motion is passed to have the business considered at the meeting, and
 - (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 9.4 A motion moved under clause 9.3(a) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 9.3(a) can speak to the motion before it is put.
- 9.5 A motion of dissent cannot be moved against a ruling by the chairperson under clause 9.3(b).

Mayoral minutes

- 9.6 Subject to clause 9.9, if the mayor is the chairperson at a meeting of the council, the mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the council, or of which the council has official knowledge.
- 9.7 A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The chairperson (but only if the chairperson is the mayor) may move the adoption of a mayoral minute without the motion being seconded.
- 9.8 A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.
- 9.9 A mayoral minute must not be used to put without notice matters that are routine and not urgent or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 9.10 Where a mayoral minute makes a recommendation which, if adopted, would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan, it must identify the source of funding for the expenditure that is the subject of the recommendation. If the mayoral minute does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the recommendation if adopted.

Staff reports

- 9.11 A recommendation made in a staff report is, so far as it is adopted by the council, a resolution of the council.

Reports of committees of council

- 9.12 The recommendations of a committee of the council are, so far as they are adopted by the council, resolutions of the council.

- 9.13 If in a report of a committee of the council distinct recommendations are made, the council may make separate decisions on each recommendation.

Questions

- 9.14 A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.10 and 3.14.
- 9.15 A councillor may, through the chairperson, put a question to another councillor about a matter on the agenda.
- 9.16 A councillor may, through the general manager, put a question to a council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the general manager at the direction of the general manager.
- 9.17 A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents information. Where a councillor or council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the council.
- 9.18 Councillors must put questions directly, succinctly, respectfully and without argument.
- 9.19 The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.

10 RULES OF DEBATE

Motions to be seconded

- 10.1 Unless otherwise specified in this code, a motion or an amendment cannot be debated unless or until it has been seconded.

Notices of motion

- 10.2 A councillor who has submitted a notice of motion under clause 3.10 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.
- 10.3 If a councillor who has submitted a notice of motion under clause 3.10 wishes to withdraw it after the agenda and business paper for the meeting at which it is to be considered have been sent to councillors, the councillor may request the withdrawal of the motion when it is before the council.
- 10.4 In the absence of a councillor who has placed a notice of motion on the agenda for a meeting of the council:
- (a) any other councillor may, with the leave of the chairperson, move the motion at the meeting, or
 - (b) the chairperson may defer consideration of the motion until the next meeting of the council.

Chairperson's duties with respect to motions

- 10.5 It is the duty of the chairperson at a meeting of the council to receive and put to the meeting any lawful motion that is brought before the meeting.
- 10.6 The chairperson must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.
- 10.7 Before ruling out of order a motion or an amendment to a motion under clause 10.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.
- 10.8 Any motion, amendment, or other matter that the chairperson has ruled out of order is taken to have been lost.

Motions requiring the expenditure of funds

- 10.9 A motion or an amendment to a motion which if passed would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the motion. If the motion does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the motion if adopted.

Amendments to motions

- 10.10 An amendment to a motion must be moved and seconded before it can be debated.
- 10.11 An amendment to a motion must relate to the matter being dealt with in the original motion before the council and must not be a direct negative of the original motion. An amendment to a motion which does not relate to the matter being dealt with in the original motion, or which is a direct negative of the original motion, must be ruled out of order by the chairperson.
- 10.12 The mover of an amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.
- 10.13 If an amendment has been lost, a further amendment can be moved to the motion to which the lost amendment was moved, and so on, but no more than one (1) motion and one (1) proposed amendment can be before council at any one time.
- 10.14 While an amendment is being considered, debate must only occur in relation to the amendment and not the original motion. Debate on the original motion is to be suspended while the amendment to the original motion is being debated.
- 10.15 If the amendment is carried, it becomes the motion and is to be debated. If the amendment is lost, debate is to resume on the original motion.
- 10.16 An amendment may become the motion without debate or a vote where it is accepted by the councillor who moved the original motion.

Foreshadowed motions

- 10.17 A councillor may propose a foreshadowed motion in relation to the matter the subject of the original motion before the council, without a seconder during debate on the original motion.

The foreshadowed motion is only to be considered if the original motion is lost or withdrawn and the foreshadowed motion is then moved and seconded. If the original motion is carried, the foreshadowed motion lapses.

- 10.18 Where an amendment has been moved and seconded, a councillor may, without a seconder, foreshadow a further amendment that they propose to move after the first amendment has been dealt with. There is no limit to the number of foreshadowed amendments that may be put before the council at any time. However, no discussion can take place on foreshadowed amendments until the previous amendment has been dealt with and the foreshadowed amendment has been moved and seconded.
- 10.19 Foreshadowed motions and foreshadowed amendments are to be considered in the order in which they are proposed. However, foreshadowed motions cannot be considered until all foreshadowed amendments have been dealt with.

Limitations on the number and duration of speeches

- 10.20 A councillor who, during a debate at a meeting of the council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply to all observations that are made during the debate in relation to the motion, and any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.
- 10.21 A councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.
- 10.22 A councillor must not, without the consent of the council, speak more than once on a motion or an amendment, or for longer than five (5) minutes at any one time.
- 10.23 Despite clause 10.22, the chairperson may permit a councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than five (5) minutes on that motion or amendment to enable the councillor to make a statement limited to explaining the misrepresentation or misunderstanding.
- 10.24 Despite clause 10.22, the council may resolve to shorten the duration of speeches to expedite the consideration of business at a meeting.
- 10.25 Despite clauses 10.20 and 10.21, a councillor may move that a motion or an amendment be now put:
- (a) if the mover of the motion or amendment has spoken in favour of it and no councillor expresses an intention to speak against it, or
 - (b) if at least two (2) councillors have spoken in favour of the motion or amendment and at least two (2) councillors have spoken against it.
- 10.26 The chairperson must immediately put to the vote, without debate, a motion moved under clause 10.25. A seconder is not required for such a motion.
- 10.27 If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised their right of reply under clause 10.20.

- 10.28 If a motion that the original motion or an amendment be now put is lost, the chairperson must allow the debate on the original motion or the amendment to be resumed.
- 10.29 All councillors must be heard without interruption and all other councillors must, unless otherwise permitted under this code, remain silent while another councillor is speaking.
- 10.30 Once the debate on a matter has concluded and a matter has been dealt with, the chairperson must not allow further debate on the matter.

11 VOTING

Voting entitlements of councillors

- 11.1 Each councillor is entitled to one (1) vote.

Note: Clause 11.1 reflects section 370(1) of the Act.

- 11.2 The person presiding at a meeting of the council has, in the event of an equality of votes, a second or casting vote.

Note: Clause 11.2 reflects section 370(2) of the Act.

- 11.3 Where the chairperson declines to exercise, or fails to exercise, their second or casting vote, in the event of an equality of votes, the motion being voted upon is lost.

Voting at council meetings

- 11.5 A councillor who is present at a meeting of the council but who fails to vote on a motion put to the meeting is taken to have voted against the motion.
- 11.6 If a councillor who has voted against a motion put at a council meeting so requests, the general manager must ensure that the councillor's dissenting vote is recorded in the council's minutes.
- 11.7 The decision of the chairperson as to the result of a vote is final unless the decision is immediately challenged and not fewer than two (2) councillors rise and call for a division.
- 11.8 When a division on a motion is called, the chairperson must ensure that the division takes place immediately. The general manager must ensure that the names of those who vote for the motion and those who vote against it are recorded in the council's minutes for the meeting.
- 11.9 When a division on a motion is called, any councillor who fails to vote will be recorded as having voted against the motion in accordance with clause 11.5 of this code.
- 11.10 Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is to be by secret ballot.
- 11.11 All voting at council meetings, (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of councillors who voted for and against each motion or amendment, (including the use of the casting vote), being recorded.

Note: If clause 11.11 is adopted, clauses 11.6 – 11.9 and clause 11.13 may be omitted.

Voting on planning decisions

- 11.12 The general manager must keep a register containing, for each planning decision made at a meeting of the council or a council committee (including, but not limited to a committee of the council), the names of the councillors who supported the decision and the names of any councillors who opposed (or are taken to have opposed) the decision.
- 11.13 For the purpose of maintaining the register, a division is taken to have been called whenever a motion for a planning decision is put at a meeting of the council or a council committee.
- 11.14 Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document.
- 11.15 Clauses 11.12–11.14 apply also to meetings that are closed to the public.

Note: Clauses 11.12–11.15 reflect section 375A of the Act.

Note: The requirements of clause 11.12 may be satisfied by maintaining a register of the minutes of each planning decision.

12 COMMITTEE OF THE WHOLE

- 12.1 The council may resolve itself into a committee to consider any matter before the council.
- Note: Clause 12.1 reflects section 373 of the Act.*
- 12.2 All the provisions of this code relating to meetings of the council, so far as they are applicable, extend to and govern the proceedings of the council when in committee of the whole, except the provisions limiting the number and duration of speeches.
- Note: Clauses 10.20–10.30 limit the number and duration of speeches.*
- 12.3 The general manager or, in the absence of the general manager, an employee of the council designated by the general manager, is responsible for reporting to the council the proceedings of the committee of the whole. It is not necessary to report the proceedings in full, but any recommendations of the committee must be reported.
- 12.4 The council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the council's minutes. However, the council is not taken to have adopted the report until a motion for adoption has been made and passed.

13 DEALING WITH ITEMS BY EXCEPTION

- 13.1 The council or a committee of council may, at any time, resolve to adopt multiple items of business on the agenda together by way of a single resolution.
- 13.2 Before the council or committee resolves to adopt multiple items of business on the agenda together under clause 13.1, the chairperson must list the items of business to be adopted and ask councillors to identify any individual items of business listed by the chairperson that they intend to vote against the recommendation made in the business paper or that they wish to speak on.
- 13.3 The council or committee must not resolve to adopt any item of business under clause 13.1 that a councillor has identified as being one they intend to vote against the recommendation made in the business paper or to speak on.

- 13.4 Where the consideration of multiple items of business together under clause 13.1 involves a variation to the order of business for the meeting, the council or committee must resolve to alter the order of business in accordance with clause 8.3.
- 13.5 A motion to adopt multiple items of business together under clause 13.1 must identify each of the items of business to be adopted and state that they are to be adopted as recommended in the business paper.
- 13.6 Items of business adopted under clause 13.1 are to be taken to have been adopted unanimously.
- 13.7 Councillors must ensure that they declare and manage any conflicts of interest they may have in relation to items of business considered together under clause 13.1 in accordance with the requirements of the council's code of conduct.

14 CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC

Grounds on which meetings can be closed to the public

- 14.1 The council or a committee of the council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
 - (i) alleged contraventions of the council's code of conduct.

Note: Clause 14.1 reflects section 10A(1) and (2) of the Act.

- 14.2 The council or a committee of the council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Note: Clause 14.2 reflects section 10A(3) of the Act.

Matters to be considered when closing meetings to the public

- 14.3 A meeting is not to remain closed during the discussion of anything referred to in clause 14.1:
- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
 - (b) if the matter concerned is a matter other than a personnel matter concerning

particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

Note: Clause 14.3 reflects section 10B(1) of the Act.

14.4 A meeting is not to be closed during the receipt and consideration of information or advice referred to in clause 14.1(g) unless the advice concerns legal matters that:

- (a) are substantial issues relating to a matter in which the council or committee is involved, and
- (b) are clearly identified in the advice, and
- (c) are fully discussed in that advice.

Note: Clause 14.4 reflects section 10B(2) of the Act.

14.5 If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in clause 14.2), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting other than consideration of whether the matter concerned is a matter referred to in clause 14.1.

Note: Clause 14.5 reflects section 10B(3) of the Act.

14.6 For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may:
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Note: Clause 14.6 reflects section 10B(4) of the Act.

14.7 In deciding whether part of a meeting is to be closed to the public, the council or committee concerned must consider any relevant guidelines issued by the Departmental Chief Executive of the Office of Local Government.

Note: Clause 14.7 reflects section 10B(5) of the Act.

Notice of likelihood of closure not required in urgent cases

14.8 Part of a meeting of the council, or of a committee of the council, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in clause 14.1, and
- (b) the council or committee, after considering any representations made under clause 14.9, resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and

- (ii) should take place in a part of the meeting that is closed to the public.

Note: Clause 14.7 reflects section 10B(5) of the Act.

Representations by members of the public

- 14.9 The council, or a committee of the council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Note: Clause 14.9 reflects section 10A(4) of the Act.

- 14.10 A representation under clause 14.9 is to be made after the motion to close the part of the meeting is moved and seconded.
- 14.11 Where the matter has been identified in the agenda of the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 14.9, members of the public must first make an application to the council in the approved form. Applications must be received by four (4) business days before the meeting at which the matter is to be considered.
- 14.12 The general manager (or their delegate) may refuse an application made under clause 14.11. The general manager or their delegate must give reasons in writing for a decision to refuse an application.
- 14.13 No more than two (2) speakers are to be permitted to make representations under clause 14.9.
- 14.14 If more than the permitted number of speakers apply to make representations under clause 14.9, the general manager or their delegate may request the speakers to nominate from among themselves the persons who are to make representations to the council. If the speakers are not able to agree on whom to nominate to make representations under clause 14.9, the general manager or their delegate is to determine who will make representations to the council.
- 14.15 The general manager (or their delegate) is to determine the order of speakers.
- 14.16 Where the council or a committee of the council proposes to close a meeting or part of a meeting to the public in circumstances where the matter has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed to the public, the chairperson is to invite representations from the public under clause 14.9 after the motion to close the part of the meeting is moved and seconded. The chairperson is to permit no more than two (2) speakers to make representations in such order as determined by the chairperson.
- 14.17 Each speaker will be allowed five (5) minutes to make representations, and this time limit is to be strictly enforced by the chairperson. Speakers must confine their representations to whether the meeting should be closed to the public. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.

Expulsion of non-councillors from meetings closed to the public

- 14.18 If a meeting or part of a meeting of the council or a committee of the council is closed to the

public in accordance with section 10A of the Act and this code, any person who is not a councillor and who fails to leave the meeting when requested, may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.

- 14.19 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary restrain that person from re-entering that place for the remainder of the meeting.

Obligations of councillors attending meetings by audio-visual link

- 14.20 Councillors attending a meeting by audio-visual link must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the Act.

Information to be disclosed in resolutions closing meetings to the public

- 14.21 The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the following:
- (a) the relevant provision of section 10A(2) of the Act,
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Note: Clause 14.21 reflects section 10D of the Act.

Resolutions passed at closed meetings to be made public

- 14.22 If the council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chairperson must make the resolution public as soon as practicable after the meeting, or the relevant part of the meeting, has ended, and the resolution must be recorded in the publicly available minutes of the meeting.
- 14.23 Resolutions passed during a meeting, or a part of a meeting, that is closed to the public must be made public by the chairperson under clause 14.22 during a part of the meeting that is webcast.

15 KEEPING ORDER AT MEETINGS

Points of order

- 15.1 A councillor may draw the attention of the chairperson to an alleged breach of this code by raising a point of order. A point of order does not require a seconder.
- 15.2 A point of order cannot be made with respect to adherence to the principles contained in clause 2.1.

- 15.3 A point of order must be taken immediately it is raised. The chairperson must suspend the business before the meeting and permit the councillor raising the point of order to state the provision of this code they believe has been breached. The chairperson must then rule on the point of order – either by upholding it or by overruling it.

Questions of order

- 15.4 The chairperson, without the intervention of any other councillor, may call any councillor to order whenever, in the opinion of the chairperson, it is necessary to do so.
- 15.5 A councillor who claims that another councillor has committed an act of disorder, or is out of order, may call the attention of the chairperson to the matter.
- 15.6 The chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the council.
- 15.7 The chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed.

Motions of dissent

- 15.8 A councillor can, without notice, move to dissent from a ruling of the chairperson on a point of order or a question of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent.
- 15.9 If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been rejected as out of order, the chairperson must restore the motion or business to the agenda and proceed with it in due course.
- 15.10 Despite any other provision of this code, only the mover of a motion of dissent and the chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.

Acts of disorder

- 15.11 A councillor commits an act of disorder if the councillor, at a meeting of the council or a committee of the council:
- (a) contravenes the Act, the Regulation or this code, or
 - (b) assaults or threatens to assault another councillor or person present at the meeting, or
 - (c) moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the council or the committee, or addresses or attempts to address the council or the committee on such a motion, amendment or matter, or
 - (d) insults, makes unfavourable personal remarks about, or imputes improper motives to any other council official, or alleges a breach of the council's code of conduct, or
 - (e) says or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the council or the committee into disrepute.

Note: Clause 15.11 reflects section 182 of the Regulation.

- 15.12 The chairperson may require a councillor:

- (a) to apologise without reservation for an act of disorder referred to in clauses 15.11(a), (b), or (e), or
- (b) to withdraw a motion or an amendment referred to in clause 15.11(c) and, where appropriate, to apologise without reservation, or
- (c) to retract and apologise without reservation for any statement that constitutes an act of disorder referred to in clauses 15.11(d) and (e).

Note: Clause 15.12 reflects section 233 of the Regulation.

How disorder at a meeting may be dealt with

- 15.13 If disorder occurs at a meeting of the council, the chairperson may adjourn the meeting for a period of not more than fifteen (15) minutes and leave the chair. The council, on reassembling, must, on a question put from the chairperson, decide without debate whether the business is to be proceeded with or not. This clause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of councillors.

Expulsion from meetings

- 15.14 Omitted.
- 15.15 All chairpersons of meetings of the council and committees of the council are authorised under this code to expel any person other than a councillor, from a council or committee meeting, for the purposes of section 10(2)(b) of the Act. Councillors may only be expelled by resolution of the council or the committee of the council.

Note: Councils may use either clause 15.14 or clause 15.15.

- 15.16 Clause 15.15 does not limit the ability of the council or a committee of the council to resolve to expel a person, including a councillor, from a council or committee meeting, under section 10(2)(a) of the Act.
- 15.17 A councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for having failed to comply with a requirement under clause 15.12. The expulsion of a councillor from the meeting for that reason does not prevent any other action from being taken against the councillor for the act of disorder concerned.

Note: Clause 15.17 reflects section 233(2) of the Regulation.

- 15.18 A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for engaging in or having engaged in disorderly conduct at the meeting.
- 15.19 Where a councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.
- 15.20 If a councillor or a member of the public fails to leave the place where a meeting of the council is being held immediately after they have been expelled, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the councillor or member of the public from that place and, if necessary, restrain the councillor or member of the public from re-entering that place for the remainder of the meeting.

How disorder by councillors attending meetings by audio-visual link may be dealt with

15.21 Where a councillor is attending a meeting by audio-visual link, the chairperson or a person authorised by the chairperson may mute the councillor's audio link to the meeting for the purposes of enforcing compliance with this code.

15.22 If a councillor attending a meeting by audio-visual link is expelled from a meeting for an act of disorder, the chairperson of the meeting or a person authorised by the chairperson, may terminate the councillor's audio-visual link to the meeting.

Use of mobile phones and the unauthorised recording of meetings

15.23 Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.

15.24 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.

15.25 Without limiting clause 15.18, a contravention of clause 15.24 or an attempt to contravene that clause, constitutes disorderly conduct for the purposes of clause 15.18. Any person who contravenes or attempts to contravene clause 15.24, may be expelled from the meeting as provided for under section 10(2) of the Act.

15.26 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

16 CONFLICTS OF INTEREST

16.1 All councillors and, where applicable, all other persons, must declare and manage any conflicts of interest they may have in matters being considered at meetings of the council and committees of the council in accordance with the council's code of conduct. All declarations of conflicts of interest and how the conflict of interest was managed by the person who made the declaration must be recorded in the minutes of the meeting at which the declaration was made.

16.2 Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with the council's code of conduct. Where a councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the councillor's audio-visual link to the meeting must be suspended or terminated and the councillor must not be in sight or hearing of the meeting at any time during which the matter is being considered or discussed by the council or committee, or at any time during which the council or committee is voting on the matter.

17 DECISIONS OF THE COUNCIL

Council decisions

17.1 A decision supported by a majority of the votes at a meeting of the council at which a quorum is present is a decision of the council.

Note: Clause 17.1 reflects section 371 of the Act

- 17.2 Decisions made by the council must be accurately recorded in the minutes of the meeting at which the decision is made.

Rescinding or altering council decisions

- 17.3 A resolution passed by the council may not be altered or rescinded except by a motion to that effect of which notice has been given under clause 3.10.

Note: Clause 17.3 reflects section 372(1) of the Act.

- 17.4 If a notice of motion to rescind a resolution is given at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with.

Note: Clause 17.4 reflects section 372(2) of the Act.

- 17.5 If a motion has been lost, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with clause 3.10.

Note: Clause 17.5 reflects section 372(3) of the Act.

- 17.6 A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been lost, must be signed by three (3) councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was lost.

Note: Clause 17.6 reflects section 372(4) of the Act.

- 17.7 If a motion to alter or rescind a resolution has been lost, or if a motion which has the same effect as a previously lost motion is lost, no similar motion may be brought forward within three (3) months of the meeting at which it was lost. This clause may not be evaded by substituting a motion differently worded, but in principle the same.

Note: Clause 17.7 reflects section 372(5) of the Act.

- 17.8 The provisions of clauses 17.5–17.7 concerning lost motions do not apply to motions of adjournment.

Note: Clause 17.8 reflects section 372(7) of the Act.

- 17.9 A notice of motion submitted in accordance with clause 17.6 may only be withdrawn under clause 3.11 with the consent of all signatories to the notice of motion.

- 17.10 A notice of motion to alter or rescind a resolution relating to a development application must be submitted to the general manager no later than **three (3)** after the meeting at which the resolution was adopted.

- 17.11 A motion to alter or rescind a resolution of the council may be moved on the report of a committee of the council and any such report must be recorded in the minutes of the meeting of the council.

Note: Clause 17.11 reflects section 372(6) of the Act.

- 17.12 Subject to clause 17.7, in cases of urgency, a motion to alter or rescind a resolution of the council may be moved at the same meeting at which the resolution was adopted, where:

- (a) a notice of motion signed by three councillors is submitted to the chairperson, and
 - (b) a motion to have the motion considered at the meeting is passed, and
 - (c) the chairperson rules the business that is the subject of the motion is of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 17.13 A motion moved under clause 17.12(b) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.12(b) can speak to the motion before it is put.
- 17.14 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.12(c).

Recommitting resolutions to correct an error

- 17.15 Despite the provisions of this Part, a councillor may, with the leave of the chairperson, move to recommit a resolution adopted at the same meeting:
- (a) to correct any error, ambiguity or imprecision in the council’s resolution, or
 - (b) to confirm the voting on the resolution.
- 17.16 In seeking the leave of the chairperson to move to recommit a resolution for the purposes of clause 17.15(a), the councillor is to propose alternative wording for the resolution.
- 17.17 The chairperson must not grant leave to recommit a resolution for the purposes of clause 17.15(a), unless they are satisfied that the proposed alternative wording of the resolution would not alter the substance of the resolution previously adopted at the meeting.
- 17.18 A motion moved under clause 17.15 can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.15 can speak to the motion before it is put.
- 17.19 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.15.
- 17.20 A motion moved under clause 17.15 with the leave of the chairperson cannot be voted on unless or until it has been seconded.

18 TIME LIMITS ON COUNCIL MEETINGS

- 18.1 Meetings of the council and committees of the council are to conclude no later than 9pm.
- 18.2 If the business of the meeting is unfinished at 9pm the council or the committee may, by resolution, extend the time of the meeting.
- 18.3 If the business of the meeting is unfinished at 9pm, and the council does not resolve to extend the meeting, the chairperson must either:
- (a) defer consideration of the remaining items of business on the agenda to the next ordinary meeting of the council, or
 - (b) adjourn the meeting to a time, date and place fixed by the chairperson.

- 18.4 Clause 18.3 does not limit the ability of the council or a committee of the council to resolve to adjourn a meeting at any time. The resolution adjourning the meeting must fix the time, date and place that the meeting is to be adjourned to.
- 18.5 Where a meeting is adjourned under clause 18.3 or 18.4, the general manager must:
- (a) individually notify each councillor of the time, date and place at which the meeting will reconvene, and
 - (b) publish the time, date and place at which the meeting will reconvene on the council's website and in such other manner that the general manager is satisfied is likely to bring notice of the time, date and place of the reconvened meeting to the attention of as many people as possible.

19 AFTER THE MEETING

Minutes of meetings

- 19.1 The council is to keep full and accurate minutes of the proceedings of meetings of the council.

Note: Clause 19.1 reflects section 375(1) of the Act.

- 19.2 At a minimum, the general manager must ensure that the following matters are recorded in the council's minutes:

- (a) the names of councillors attending a council meeting and whether they attended the meeting in person or by audio-visual link,
- (b) details of each motion moved at a council meeting and of any amendments moved to it,
- (c) the names of the mover and seconder of the motion or amendment,
- (d) whether the motion or amendment was passed or lost, and
- (e) such other matters specifically required under this code.

- 19.3 The minutes of a council meeting must be confirmed at a subsequent meeting of the council.

Note: Clause 19.3 reflects section 375(2) of the Act.

- 19.4 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

- 19.5 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.

Note: Clause 19.5 reflects section 375(2) of the Act.

- 19.6 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.

- 19.7 The confirmed minutes of a council meeting must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of its meetings

on its website prior to their confirmation.

Access to correspondence and reports laid on the table at, or submitted to, a meeting

- 19.8 The council and committees of the council must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting.

Note: Clause 19.8 reflects section 11(1) of the Act.

- 19.9 Clause 19.8 does not apply if the correspondence or reports relate to a matter that was received or discussed or laid on the table at, or submitted to, the meeting when the meeting was closed to the public.

Note: Clause 19.9 reflects section 11(2) of the Act.

- 19.10 Clause 19.8 does not apply if the council or the committee resolves at the meeting, when open to the public, that the correspondence or reports are to be treated as confidential because they relate to a matter specified in section 10A(2) of the Act.

Note: Clause 19.10 reflects section 11(3) of the Act.

- 19.11 Correspondence or reports to which clauses 19.9 and 19.10 apply are to be marked with the relevant provision of section 10A(2) of the Act that applies to the correspondence or report.

Implementation of decisions of the council

19.12 The general manager is to implement, without undue delay, lawful decisions of the council.

Note: Clause 19.12 reflects section 335(b) of the Act.

20 COUNCIL COMMITTEES

Application of this Part

20.1 This Part only applies to committees of the council whose members are all councillors.

Council committees whose members are all councillors

20.2 The council may, by resolution, establish such committees as it considers necessary.

20.3 A committee of the council is to consist of the mayor and such other councillors as are elected by the councillors or appointed by the council.

20.4 The quorum for a meeting of a committee of the council is to be:

- (a) such number of members as the council decides, or
- (b) if the council has not decided a number – a majority of the members of the committee.

Functions of committees

20.5 The council must specify the functions of each of its committees when the committee is established but may from time to time amend those functions.

Notice of committee meetings

20.6 The general manager must send to each councillor, regardless of whether they are a committee member, at least three (3) days before each meeting of the committee, a notice specifying:

- (a) the time, date and place of the meeting, and
- (b) the business proposed to be considered at the meeting.

20.7 Notice of less than three (3) days may be given of a committee meeting called in an emergency.

Attendance at committee meetings

20.8 A committee member (other than the mayor) ceases to be a member of a committee if the committee member:

- (a) has been absent from three (3) consecutive meetings of the committee without having given reasons acceptable to the committee for the member's absences, or
- (b) has been absent from at least half of the meetings of the committee held during the immediately preceding year without having given to the committee acceptable

reasons for the member's absences.

- 20.9 Clause 20.8 does not apply if all of the members of the council are members of the committee.

Non-members entitled to attend committee meetings

- 20.10 A councillor who is not a member of a committee of the council is entitled to attend, and to speak at a meeting of the committee. However, the councillor is not entitled:
- (a) to give notice of business for inclusion in the agenda for the meeting, or
 - (b) to move or second a motion at the meeting, or
 - (c) to vote at the meeting.

Chairperson and deputy chairperson of council committees

- 20.11 The chairperson of each committee of the council must be:
- (a) the mayor, or
 - (b) if the mayor does not wish to be the chairperson of a committee, a member of the committee elected by the council, or
 - (c) if the council does not elect such a member, a member of the committee elected by the committee.
- 20.12 The council may elect a member of a committee of the council as deputy chairperson of the committee. If the council does not elect a deputy chairperson of such a committee, the committee may elect a deputy chairperson.
- 20.13 If neither the chairperson nor the deputy chairperson of a committee of the council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting chairperson of the committee.
- 20.14 The chairperson is to preside at a meeting of a committee of the council. If the chairperson is unable or unwilling to preside, the deputy chairperson (if any) is to preside at the meeting, but if neither the chairperson nor the deputy chairperson is able or willing to preside, the acting chairperson is to preside at the meeting.

Procedure in committee meetings

- 20.15 Subject to any specific requirements of this code, each committee of the council may regulate its own procedure. The provisions of this code are to be taken to apply to all committees of the council unless the council or the committee determines otherwise in accordance with this clause.
- 20.16 Whenever the voting on a motion put to a meeting of the committee is equal, the chairperson of the committee is to have a casting vote as well as an original vote unless the council or the committee determines otherwise in accordance with clause 20.15.
- 20.17 Omitted.

- 20.18 Voting at a council committee meeting is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system).

Closure of committee meetings to the public

- 20.19 The provisions of the Act and Part 14 of this code apply to the closure of meetings of committees of the council to the public in the same way they apply to the closure of meetings of the council to the public.
- 20.20 If a committee of the council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting that is closed to the public, the chairperson must make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended, and report the resolution or recommendation to the next meeting of the council. The resolution or recommendation must also be recorded in the publicly available minutes of the meeting.
- 20.21 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 20.20 during a part of the meeting that is webcast.

Disorder in committee meetings

- 20.22 The provisions of the Act and this code relating to the maintenance of order in council meetings apply to meetings of committees of the council in the same way as they apply to meetings of the council.

Minutes of council committee meetings

- 20.23 Each committee of the council is to keep full and accurate minutes of the proceedings of its meetings. At a minimum, a committee must ensure that the following matters are recorded in the committee's minutes:
- (a) the names of councillors attending a meeting and whether they attended the meeting in person or by audio-visual link,
 - (b) details of each motion moved at a meeting and of any amendments moved to it,
 - (c) the names of the mover and seconder of the motion or amendment,
 - (d) whether the motion or amendment was passed or lost, and
 - (e) such other matters specifically required under this code.
- 20.24 Omitted
- 20.25 The minutes of meetings of each committee of the council must be confirmed at a subsequent meeting of the committee.
- 20.26 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.
- 20.27 When the minutes have been confirmed, they are to be signed by the person presiding at

that subsequent meeting.

- 20.28 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.
- 20.29 The confirmed minutes of a meeting of a committee of the council must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of meetings of committees of the council on its website prior to their confirmation.

21 IRREGULARITIES

- 21.1 Proceedings at a meeting of a council or a council committee are not invalidated because of:
- (a) a vacancy in a civic office, or
 - (b) a failure to give notice of the meeting to any councillor or committee member, or
 - (c) any defect in the election or appointment of a councillor or committee member, or
 - (d) a failure of a councillor or a committee member to declare a conflict of interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a council or committee meeting in accordance with the council's code of conduct, or
 - (e) a failure to comply with this code.

Note: Clause 21.1 reflects section 374 of the Act.

22 DEFINITIONS

the Act	means the <i>Local Government Act 1993</i>
act of disorder	means an act of disorder as defined in clause 15.11 of this code
amendment	in relation to an original motion, means a motion moving an amendment to that motion
audio recorder	any device capable of recording speech
audio-visual link	means a facility that enables audio and visual communication between persons at different places
business day	means any day except Saturday or Sunday or any other day the whole or part of which is observed as a public holiday throughout New South Wales
chairperson	in relation to a meeting of the council – means the person presiding at the meeting as provided by section 369 of the Act and clauses 6.1 and 6.2 of this code, and in relation to a meeting of a committee – means the person presiding at the meeting as provided by clause 20.11 of this code
this code	means the council's adopted code of meeting practice
committee of the council	means a committee established by the council in accordance with clause 20.2 of this code (being a committee consisting only of councillors) or the council when it has resolved itself into committee of the whole under clause 12.1
council official	has the same meaning it has in the Model Code of Conduct for Local Councils in NSW
day	means calendar day
division	means a request by two councillors under clause 11.7 of this code requiring the recording of the names of the councillors who voted both for and against a motion
foreshadowed amendment	means a proposed amendment foreshadowed by a councillor under clause 10.18 of this code during debate on the first amendment
foreshadowed motion	means a motion foreshadowed by a councillor under clause 10.17 of this code during debate on an original motion
open voting	means voting on the voices or by a show of hands or by a visible electronic voting system or similar means
planning decision	means a decision made in the exercise of a function of a council under the <i>Environmental Planning and Assessment Act 1979</i> including any decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but not including the making of an order under Division 9.3 of Part 9 of that Act
performance improvement order	means an order issued under section 438A of the Act
quorum	means the minimum number of councillors or committee members necessary to conduct a meeting
the Regulation	means the <i>Local Government (General) Regulation 2021</i>
webcast	a video or audio broadcast of a meeting transmitted across the internet either concurrently with the meeting or at a later time

year	means the period beginning 1 July and ending the following 30 June
------	--

UINT/22/9406

15.7 CAPITAL WORKS WORKING GROUP - MEETING NOTES

Department:	General Manager's Office	
Prepared by:	General Manager	
TRIM Reference:	UINT/21/8889	
Attachments:	UINT/22/8844	Attachment 1 - Capital Works Working Group Meeting Notes 5 July 2022
	UINT/22/8873	Attachment 2 - Ground Water Drilling
	UINT/21/13348	Attachment 3 - ZNet presentation to GM Workshop 9 November 2021

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Strategy:	4.3	An efficient and effective independent local government
Activity	4.3.1	Operate in a financially compliant manner
Action:	4.3.1.2	Facilitate the Capital Works Working Group

SUMMARY:

1. The purpose of this report is to provide Council with the Capital Works Working Group (CWWG) notes of the meeting held 5 July 2022 and when relevant present recommendations to Council (many matters considered by the CWWG will progress to Council via stand-alone reports from the relevant officer).

RECOMMENDATION:

That Council note Capital Works Working Group 5 July meeting notes.

REPORT:

2. The purpose of the CWWG (per the Terms of Reference) is to:
 - 2.1. Provide advice on the development of strategies for the effective maintenance and enhancement of Council's infrastructure;
 - 2.2. Provide information for the Asset Management Plans (AMP) so that the AMPs align with the community's needs; and
 - 2.3. Provide advice on Council's Plant Replacement Program to align with the Operational Plan, Delivery Program and Long Term Financial Plan.
3. The members of the CWWG are: Cr Burrows, Cr Crouch, Cr Toomey, Mayor Bell (ex-officio) and the General Manager (and/or staff delegates).

CONCLUSION:

4. The CWWG meeting notes are presented at the following Ordinary Council meeting.

CAPITOL WORKS WORKING GROUP (CWWG) MEETING 5 July 2022

Agenda & Notes:

CWGG Members present:

Mayor Bell (ex-officio); Cr Toomey; Cr Burrows; Cr Crouch; General Manager (Facilitator)

Staff in attendance: Manager Civil Infrastructure; Manager Development & Planning;

Director Community Services

Observers: Crs Petrov, Bower, McMullen, O'Connor

1. Future possible capital projects – subject to funding

NOTES:

<https://www.uralla.nsw.gov.au/Community/Community-Consultation/Proposed-Project-List>

Briefing to Councillors – UINT/22/1053 8 Feb 2022

5/7/22 Local Member Hon Adam Marshall, MP advised another round of Stronger Country Communities Fund out soon with set allocation per local government area – Round 5.

Approx. \$700k (to be confirmed).

Need to consider whole-of-life costs with any projects.

Priority of projects that are capital renewal and maintenance; add: Alma park pedestrian bridge; others?

What was funded previously in last SCCF? Start point on possible eligible projects (from list, consider community feedback on last consultation process; and options from Asset Management Plans).

Next step: Following announcement of the funding (pending), report to Council recommending funding applications with nominated projects (and options).

2. AMPs – next version development schedule

NOTES: UINT/22/8855 Tasks Schedule to Finalise AMPs

Reviewed preparation schedule – noting out-of-session reviews by CWWP/councillors/executive Discussion re need for seven AMPs – e.g. perhaps combine Open Space and Recreation AMP and Buildings AMP

Queried whether AMPs include routine grant funding versus special grant funding; role of service clubs and other community groups that contribute and do maintenance on Council assets; and how these considerations are incorporated into Council AMPs.

Next steps: As each AMP is prepared, Mayor, councillors and executive to undertake individual, out-of-session review and send in questions/queries for staff review. Following this final drafts to Council for placing on public exhibition.

3. Ground water project update

NOTES:

GM presented an update report from Manager WWS – attached UINT/22/8873

Discussed that a project timeline would be helpful.

Options for alternate water supply options can be explored in phase 3 via a grant variation – Mayor advised local member supportive of such an approach e.g.:

- Dam wall height

CAPITOL WORKS WORKING GROUP (CWWG) MEETING 5 July 2022

- Dam desilting / silt build up prevention (remediation of run-off properties)
- Use of recycled water
- Water pipeline from Armidale
- See also feedback from ZNET community engagement project – attached UINT/21/13348

Next Step: Report to Council with results of stage 2 of the project and recommendations for Council's stage 3.

4. Overview of 12 month civil works program

NOTES:

Manager Civil Infrastructure presented a draft program

Council staff are fully tasked. Additional staff are brought in and/or specialist elements outsourced when additional funding is secured.

Staff leave also needs to be managed.

Uralla civil infrastructure staff – good skill level so plant operation is efficient and supported by two mechanics who keep plant online.

Discussion re value of greater clarity being provided on the funding source of the works program element, and staffing/contract assignment of works.

Regional roads review – queried if any further advice has been received from NSW government re: handback of regional road to State Road to increase funding – Thunderbolts Way - joint council.

Next Steps: GM to check status of Regional Roads Review; Works Report to Council to set out funding sources and delivery method.

5. Future agenda items:

Schedule of works for waste management and priorities

Status of actions per Proterra Report re; landfill/waste management.

Next meeting – 6 September (tbc)

UINT/22/8873

GROUNDWATER DRILLING PROJECT – status of project at 4 July 2022

Project overview

The Uralla Shire Groundwater Project is a 2-3 phase project, subject to:

1. Identifying viable groundwater, and
2. Council decision to establish production bores, and
3. NSW Government endorsement and statutory approvals.

Phase 1 – desktop investigation – COMPLETED

Phase 2 – exploratory drilling – IN PROGRESS

Phase 3 – production bore(s) (if any) - PENDING

Council decision

Resolution 16.12/21

1. That Council award the tender for groundwater drilling to The Impax Group Pty Ltd as being the most advantageous to Council.
2. That Council allocate a budget of \$900,000 for drilling works funded from the NSW Government Grant.
3. That a further update report to Council is presented when results of exploration drilling are available, and the consequent review of environmental factors is available and prior to the drilling of bores for extraction.

Status report

Phase 2 of the groundwater project is to drill exploratory test bores at locations considered promising for good supply of groundwater.

Test bores sites were chosen based on available data such as geological maps, logs of existing bores and mining records.

12 test bore sites, mostly in the Rocky River area identified as most promising prospect.

Drilling sites are in publicly-owned or controlled land.

Six test bore sites drilled so far, 472m total, approximately \$130,000.

Further four bore sites have been approved by NSW Government (Natural Resources Access Regulator) and to be drilled shortly.

Drilling schedule is two weeks on, one week off. Next drilling starts 19 July 2022 weather permitting.

Approval for remaining two sites is still in progress, due to proximity of these sites to existing wells this is a separate application.

Cost estimate for Phase 2 is \$340,000 including supervision and reporting.

On completion of test drilling those bores with prospects of good supply will be pump tested for a short period to see if well yield can be sustained and to check water quality.

A detailed report of findings will be prepared by hydrogeologist for consideration by Council and NSW Government as to whether a backup groundwater supply is viable and whether to advance to Phase 3 (Production bores).

Proceeding to Phase 3 will also require detailed consideration of environmental issues to gain approval and water licence from NSW regulator (Natural Resources Access Regulator).

Next payment under the grant is \$200,000 on Milestone 4 which is completion of test drilling and report on same by hydrogeologist.

Project budget

ITEM	ESTIMATED COST	RUNNING BALANCE
Project deed with NSW Government – project DWS089	\$0	\$1,500,000
Phase 1 – review of hydrogeological data and report	\$63,000	\$1,437,000
Phase 2 - test bore drilling, test pumping, water quality analysis and detailed report	\$340,000	\$1,097,000
Phase 3 – construction of production wells (assumes as 12 wells to 130m depth) + supervision and reporting	\$500,000	\$597,000
<i>Balance of grant for design of water supply scheme (pumps, pipes, etc) if groundwater scheme is viable.</i>		

Luke Finnegan
Manager Water Waste Sewer
5 July 2022

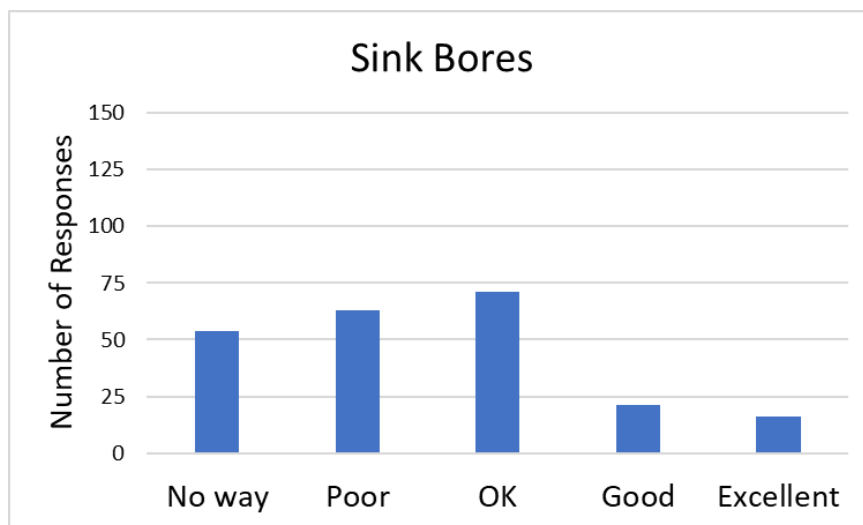
File: U21/7750

URALLA GROUNDWATER PROJECT - TIMELINE FOR Phase 2 (Test bore drilling) and Phase 3 (Production wells)

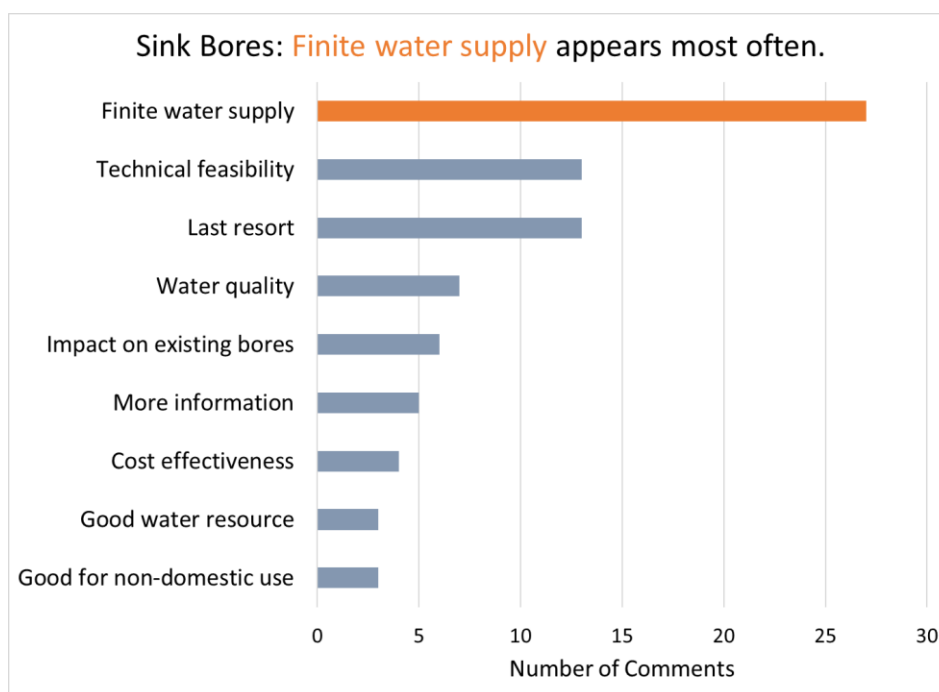
Item	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23
PHASE 1 - Data review																							
Complete desktop review of geological data																							
PHASE 2 - test bores																							
Applications to NSW Government drilling test bores																							
Test bore drilling																							
Test bore water yield testing & water quality sampling																							
Assess & report results of test bore drilling																							
Consideration by Council and NSW Government (options assessment)																							
Decision to proceed to Production Wells (MILESTONE)																							
PHASE 3 - production wells																							
Concept design for water scheme																							
Production well drilling																							
Detailed Design & Construct water transfer scheme																							

ZNET recently surveyed Uralla Shire residents on nine options for future water security

This is what people said about sinking bores to supplement the town water supply



People's comments give an insight into their rating for the option and allow common themes to be identified



Individual comments relating to each theme build a deeper understanding of people's values and opinions

Comment Theme	Type of Comments
Finite water supply	Must be reliable in drought; when it is gone it is gone; will deplete groundwater; sustainability; people waste with lack of regulation; problem for ecosystems; impact on water table; water table underground will dry up; depletion of bores a concern.
Technical feasibility	No large underground water supplies: difficult finding the place to drill; hydrological survey needed; high-capacity bores hard to find; not enough underground water to supplement a town; poor quality water and low volumes; needs evidence; waste of time and money.
Last resort	Contingency only; we shouldn't touch underground water – rainwater first; no way – catch water and use sparingly; dams are better for wildlife and employment; use as last resort; only in drought – not full-time use; increase capacity of dam first.
Water quality	Depends on quality of bore water; use filtering; testing quality regularly; production of brine; how much arsenic are we talking about here? it is not good to drink.
Impact on existing bores	Effect on local landholder supply; can restrict water to farms that depend on bore water.
More information	More information on viability, cost of pumping, impact on ground water supplies, interaction with other options.
Cost effectiveness	Concerns about cost of infrastructure, too expensive for variable supply.
Good water resource	Unused resource; proven technology; I have no knowledge but sounds good.
Good for non-domestic use	Great for town parks and gardens; used for road works.

Our focus group research provides a rich picture of the *values* that informed people's perspectives

Use of groundwater bores to augment town drinking supplies generated sustained community discussion and consideration. In part this is due to the fact that the use of ground water is **familiar** to many people.

Participants saw the **value** in bore water whilst also recognising its limitations. One participant commented that “I wouldn't want to be **relying on it**. Hard to say it, again, it's looking for that 10% of extreme use to try and supplement, but it's more about making the most of what you've got then just trying to add a 10% to what you're already doing”.

Focus group participants understood the ways in which bores work and expressed concerns for the wider environmental consequences of this approach, that “we can't separate the water issue out of the **other environmental discussions** that we have”. One focus group participant captured this concern by asking “Water is **connected**, isn't it? So what we do with water, it's hard to isolate, a borehole here, a dam there. They're **connected and very intricate** in important ways, right?”

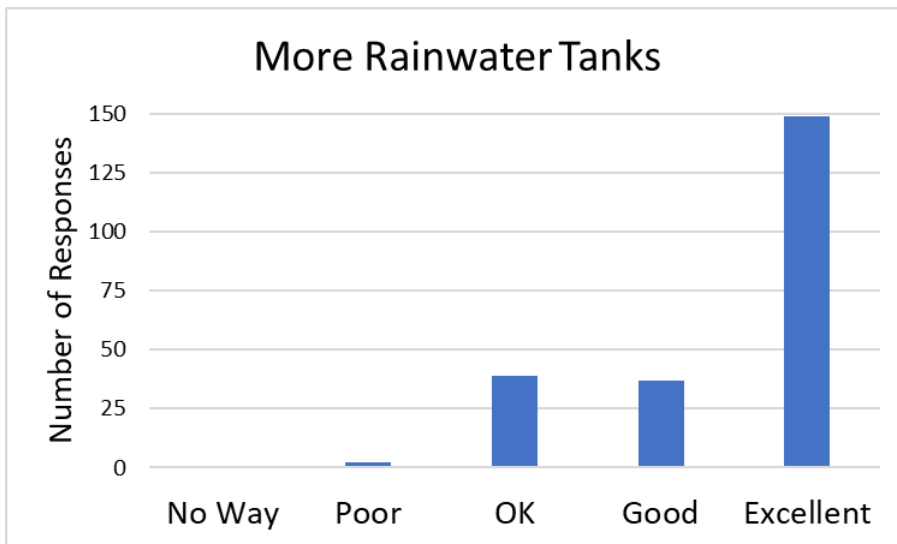
Underlying these concerns was a recognition of Uralla's unique position in the broader catchment, that “we are **at the headwater**. We are **responsible** for water quality and catchment management”, while other participants insisted that the expansion in the extraction of bore water was not sustainable, that “it's all **dipping into the same pool really**, isn't it? There's nothing more under there then we're just sinking more holes to get to it.” There are broader environmental consequences – its not just an easy way to top up supplies with no flow on effects. Alongside this, participants expressed a desire for **greater community input** in the siting of new groundwater bores.

If bores are part of the solution, community concerns would be acknowledged and addressed if Council can communicate on the following key issues:

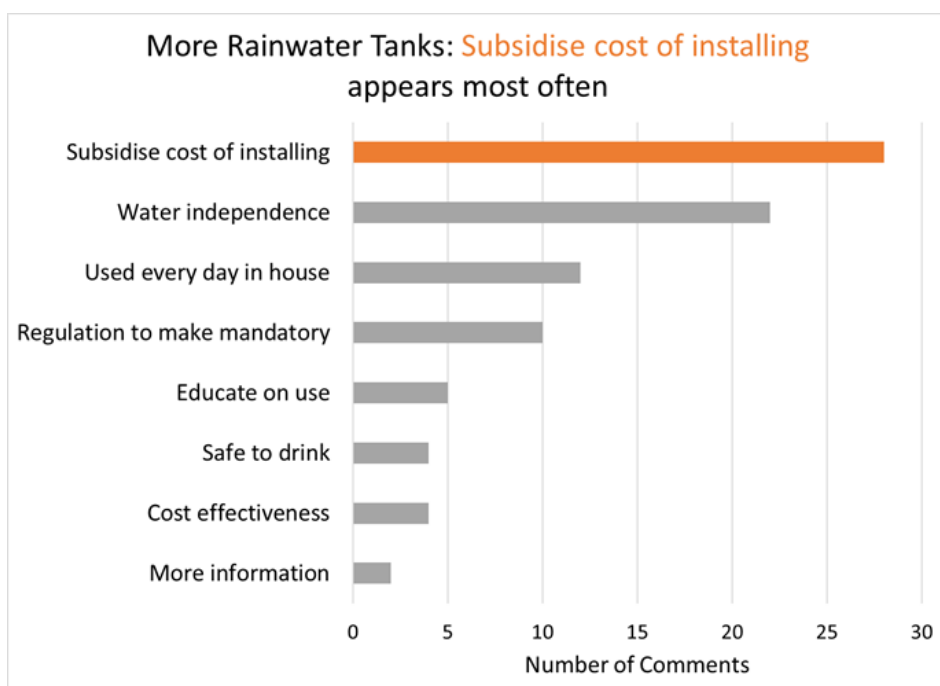
- ✓ an assessment of the sustainable yield of water from bores and how much will this contribute to secure water supplies
- ✓ a technical assessment of the likelihood of finding water before drilling commences
- ✓ information on how bore water use would be integrated into the overall water supply and treated to manage any water quality issues
- ✓ a description of how bores would be sited and installed to ensure minimal impact on existing bores.

ZNET recently surveyed Uralla Shire residents on nine options for future water security

This is what people said about installing more rainwater tanks to supplement the town water supply



People's comments give an insight into their rating for the option and allow common themes to be identified



Individual comments relating to each theme build a deeper understanding of people's values and opinions

Comment Theme	Type of Comments
Subsidise cost of installing	Need to provide government incentives; rebates would encourage homeowners to install; other Councils have incentive schemes; need to simplify Council requirements; Council restrictions are expensive to meet; remove Council fees for large water tank proposals.
Water independence	Out of towners are independent; we all need to be responsible for our water needs; should not be funded by public money; so sensible; Uralla residents should be keen due to recent arsenic contamination.
Used every day in house	Best if connected to toilets and washing machines; ensure stored water is actually used all the time; tanks catch small rainfall events providing regular water; every little bit of water saving helps; most people save the water for gardens for when restrictions come in.
Regulation to make mandatory	Needs to be in building code; legislation to ensure household use inside; should have enough for garden use; every house should have a tank; no private pools using town water.
Educate on use	Practical use – not just as backup; education needed on continual use; encourages responsible and visible value of water; support installation, benefits and risk of use; with good guidance can be very successful.
Safe to drink	Compulsory maintenance with testing for bacteria; best tank material for water quality; not keen on plastic tanks; treat and filter before kitchen use.
Cost effectiveness	Expensive option to install, tanks deteriorate.
More information	Council regulation, how many can we have; could grey water usage be more beneficial/practical?

Our focus group research provides a rich picture of the *values* that informed people's perspectives

Much like the community responses to the use of groundwater bores, the use of domestic rainwater tanks was also regarded as **familiar** to people. Rainwater tanks were seen as **common** and an accepted and well understood technology. Throughout our discussions there was a degree of disagreement regarding the **current regulations** on the use of rainwater tanks for augmenting domestic drinking supplies. Some participants reported that they have rainwater systems directly plumped into their domestic supplies while others understood that this was contrary to existing regulations. Many of the participants indicated that they routinely **do not drink** the town water, relying on rainwater or bottled water.

In considering the potential for the increased use of rainwater tanks in Uralla the **cost** of installing new rainwater tanks, particularly as it may be borne by vulnerable and low-income households, was a particular concern. Here discussion highlighted the potential for rebates and incentives to encourage households to adopt and update rainwater systems. In this context a key concern was around the **fairness** and **equity** of encouraging the uptake of rainwater tanks.

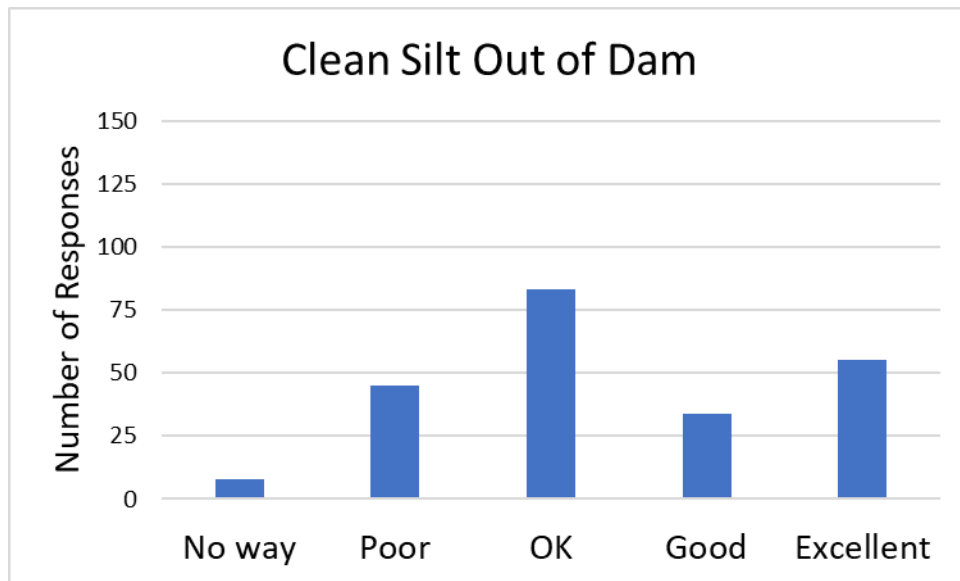
At the same time, discussion in our focus groups also questioned both **the long term** viability of domestic rainwater tanks and whether other approaches may prove to be more useful. One participant, for example, commented "all the big shops that you've got around, no water tank. Where's the water going?" What this suggests is that notions of fairness and equity are not simply values associated the financial cost of installing and maintaining rainwater tanks. Rather our research suggests that the involvement of both **the public and private** sectors - in addition to individual households - will be essential in ensuring that the prioritised use of rainwater tanks is perceived as fair **across all sectors** of the Uralla Shire community.

If rainwater tanks are part of the solution, community concerns would be acknowledged and addressed if Council can communicate on the following key issues:

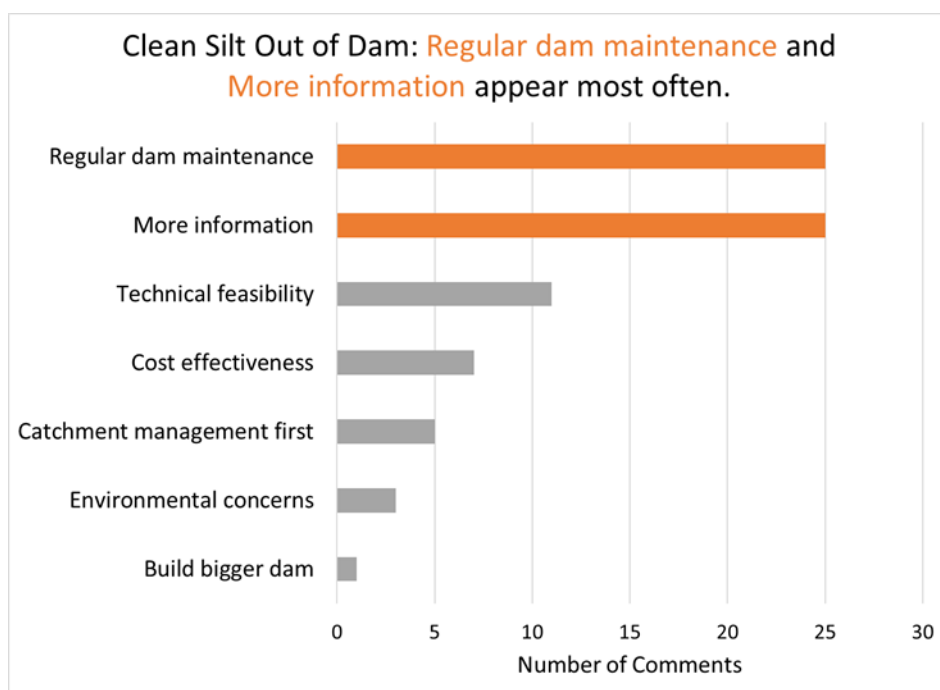
- ✓ opportunities for Council to provide financial assistance and/or incentives for households to install rainwater tanks
- ✓ Financial assistance to plumb rainwater into homes for washing machines and flushing toilets
- ✓ community education on how to safely store and effectively use rainwater, including how to maintain a rainwater tank
- ✓ information on planning regulations on rainwater tank installation

ZNET recently surveyed Uralla Shire residents on nine options for future water security

This is what people said about desilting the dam to increase the town water supply



People's comments give an insight into their rating for the option and allow common themes to be identified



Individual comments relating to each theme build a deeper understanding of people's values and opinions

Comment Theme	Type of Comments
Regular dam maintenance	Should be part of periodic maintenance, long term planning and management plan; other Councils could also share silt pump; this should have been completed when dam was low; would have thought this is just regular maintenance; clean out the dam and Uralla will have more than enough water; finally!!
More information	What survey/engineering work has been done? How much extra storage is created? Problem of silt is not going to go away – has silt mapping (promised by USC in Jan 2020) been done? What happens with silt – is it useable elsewhere? Potential effects on water supply? Should be part of the solution; not sure after arsenic; will it stir up more arsenic? More info on cost, impact on water life in dam, where will silt be put, length of operation, examples of where this has been done before, duration of disruption to water supply....
Technical feasibility	Would need careful monitoring – the powers that be do not have good track record and we can't afford mistakes; better to create new storage for water; problem of supply the town while desilting; what to do with the silt; dams have high evaporation – might be better water option.
Cost effectiveness	Other water options may be cheaper in the long run; needs to be done but will be expensive; expensive exercise for what might be achieved.
Catchment management first	Better to keep the silt out; managed grazing in catchment to keep high ground cover; landscape hydration; create carbon sponge in the catchment; increase awareness of catchment role.
Environmental concerns	Would disturb healthy ecosystem developed over time; worried about heavy metals in silt; cost benefit and environmental effect may not be acceptable.
Build bigger dam	Expand dam with associated recreation, wildlife tourism spots.

Our focus group research provides a rich picture of the *values* that informed people's perspectives

From the interviews and focus groups, a striking finding has been the ways in which the experiences of 2019-2020 have prompted an **appreciation** of Kentucky Creek Dam as the sole water source for Uralla's town drinking supply. History of the dam construction and the raising of the dam wall in the mid 1980s are well understood and appreciated by participants. So are concerns about the volume of silt within the dam. Accordingly, proposals for addressing the siltation of the dam generated a high degree of discussion.

Of critical importance to community members is the **value of reliable information** on the state of the dam itself. One participant captured this value, by referring to their experience of the 2019-2020 drought - "all of a sudden, we ... **found out that we had even less water** and the **information** was that our dam wasn't a good quality dam and it was full of silt and could literally run out at any moment".

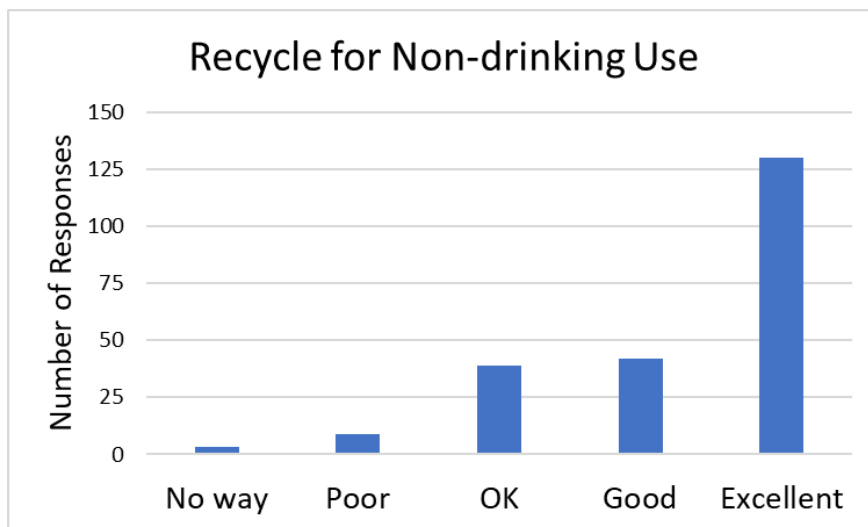
Addressing silt in the dam as a part of **routine dam maintenance** was well supported in interviews and focus group discussions. However, participants were careful to note the need to address water management **holistically**. One participant highlighted, for example, the need to not only address silt already in dam water, but the processes that produced silt and runoff generally, suggesting that "the whole range of strategies for **slowing the movement of water** through landscape so that has the benefit of reducing amount of silt in the dam. Perhaps also removing some of the existing silt that might free up some water, ... it's more of a **collective problem** or **collective approach**", while another participant commented that "one of the options that people could think about is better management of silt and thus reducing loss of storage volume. And over a long period of time, you could think about how you could potentially **reduce erosion on the banks**. And you reduce erosion by **revegetation**, by making sure that you keep animals away from the banks".

If desilting is part of the solution, community concerns would be acknowledged and addressed if Council can communicate on the following key issues:

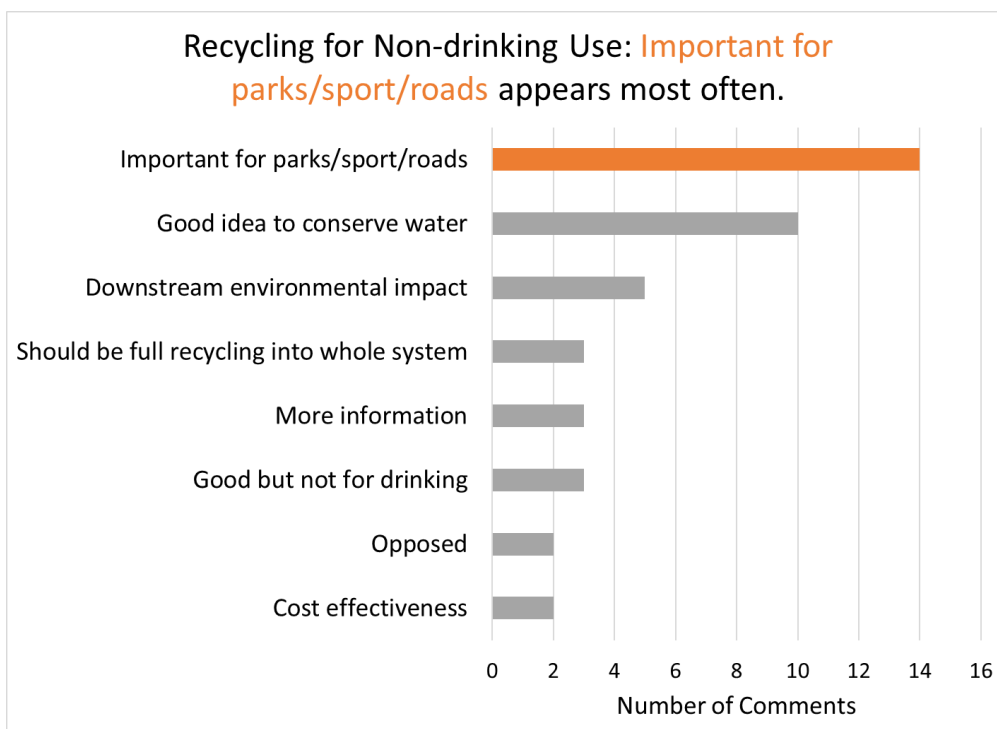
- ✓ engineering report on projected increase in dam capacity from desilting and how much this additional storage will contribute to water security
- ✓ information on what measures will be taken to dispose of silt, to avoid or remove contaminants
- ✓ an assessment of technical feasibility and examples of case studies of similar dam desilting
- ✓ outline of accompanying measures and assistance to landholders to reduce further silt entering the town water supply dam

ZNET recently surveyed Uralla Shire residents on nine options for future water security

This is what people said about recycling water for non-drinking use to increase the town water supply



People's comments give an insight into their rating for the option and allow common themes to be identified



Individual comments relating to each theme build a deeper understanding of people's values and opinions

Comment Theme	Type of Comments
Important for parks/sport/roads	Good idea for large areas such as parks and golf courses; should already be doing this to support bowling and golfing greens, water heavy industries like orchards; take the pressure off main town supply; adds to grey water recycling going on in community.
Good idea to conserve water	Recycling is part of continuous conservation, trigger when dam level drops to 50%; we are all drinking recycled water and need to understand and accept this; needs to be implemented for the future; government should help with infrastructure to help town residents to be more water self-sufficient; careful planning 'marketing' campaign to win hearts and minds; may be costly but in drought affected country a valuable option for Council and other businesses.
Downstream environmental impact	Impact on those downstream of treatment plant, especially environment; takes from the environment – creek and ground water; would completely stop the creek which would affect downstream users who rely on creek for domestic use.
Full recycling into whole system	Easier to use all recycled water back into one system; why not do recycled water for all needs? Save water wherever possible recycle all water every time.
More information	As long as treated 100%, some natives don't like recycled water; what cost would be involved with treating water to drinking standards? Can recycled water be put through wetlands to improve quality?
Good but not for drinking	Good to take pressure off town supply to supply non-drinking water; probably would help – perhaps just for council and industrial uses.
Opposed	No; prefer dam/bore
Cost effectiveness	Cost of setting up infrastructure; may need a tank system high cost, reflected in our rates.

Our focus group research provides a rich picture of the *values* that informed people's perspectives

In this project we considered the role that water recycling might play for both potable and non-potable uses. Of the two options the use of recycled water for non-potable uses was generally seen as both positive and a clear preference between the two options. One participant commented, for example, that “People would **happily use it for anything other than being piped back into the dam** and use it for drinking water”, while others suggested that the use of recycled water in parks, gold courses and in roadworks would “be perfect”

While participants were positive about the role of recycled water it was also clear that the **need** for water recycling and the **suitability** of this approach for Uralla remained unclear.

For example, participants questioned whether water recycling would significantly improve water sustainability in Uralla. One participant, for example, questioned: “is recycling water really a viable option for us? Is there enough water in Uralla in the system at the moment? From what we've just said water shortage is not necessarily a major problem. ... **Storage** is the main problem”.

At the same time, the construction of water recycling facilities in Uralla was also understood in the context of wider **values of regional and catchment water management**, and the the potential diversion of water from other uses. Discussion centred here on “people on the bottom of the sewage system who rely on for stock water because during the drought”, and whether the diversion of water from the sewage system would precipitate wider challenges lower in the catchment.

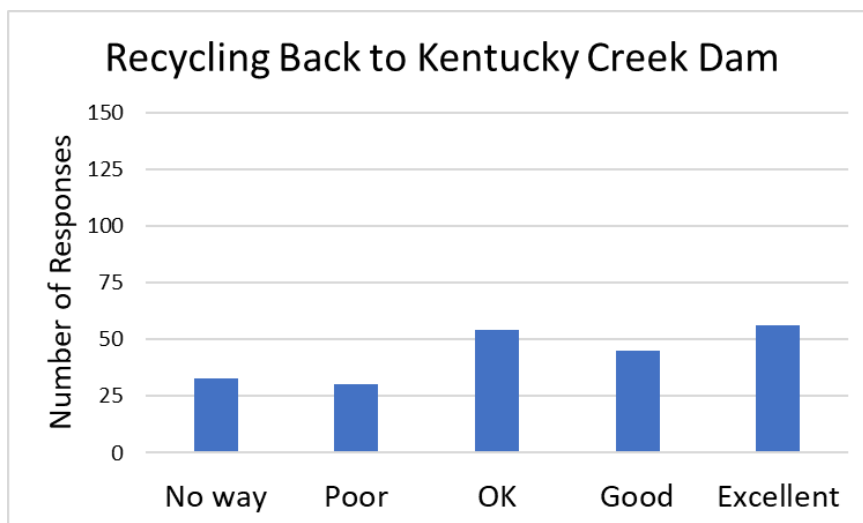
A participant on our focus group summed up much of this discussion by suggesting that moves to consider the role that recycled water may play in Uralla should be **cautious** and **slow**.

If recycling water for non-drinking uses is part of the solution, community concerns would be acknowledged and addressed if Council can communicate on the following key issues:

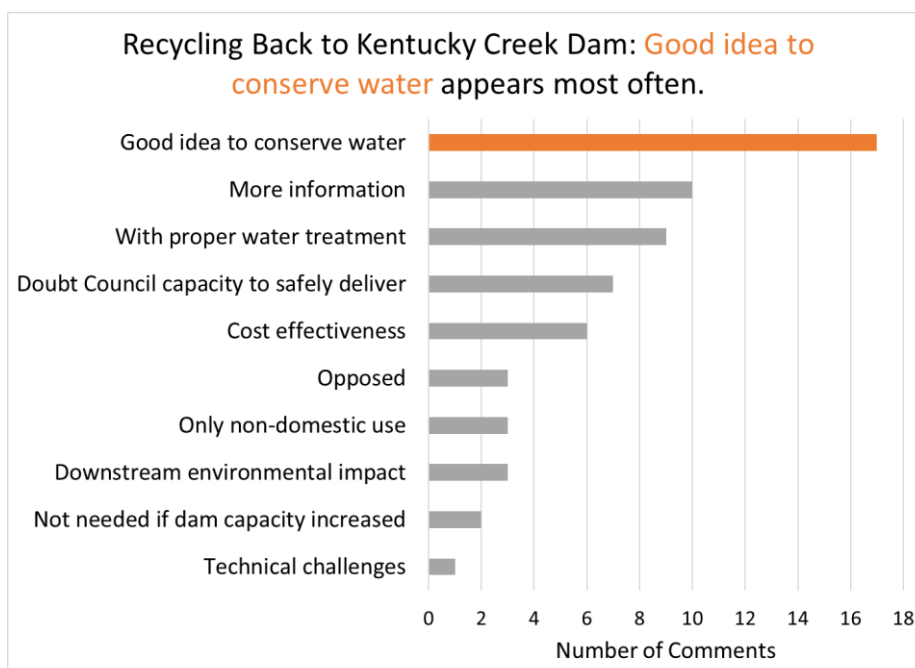
- ✓ information on the scope of activities that non-drinking water use will be applied and how much reticulated town water will be saved
- ✓ community education campaign on how recycled water can be safely used
- ✓ analysis on how downstream ecosystems and water users could be affected
- ✓ government assistance to recycle wastewater from treatment plant

ZNET recently surveyed Uralla Shire residents on nine options for future water security

This is what people said about recycling water back to Kentucky Creek Dam to supplement the town water supply



People's comments give an insight into their rating for the option and allow common themes to be identified



Individual comments relating to each theme build a deeper understanding of people's values and opinions

Comment Theme	Type of Comments
Good idea to conserve water	Potential to reduce water requirements by up to 70%; whatever it costs make this a sensible project; infrastructure is worth the cost; how do we encourage people to better understand the higher value of recycled water? Our treated water becomes Bundarra water supply; we already have examples of towns that recycle water; all should be part of the toolbox; get on with it; recycle, recycle – water is the most precious commodity on earth; if we can manage arsenic, we can manage recycled water!
More information	OK – slightly uneasy, however uninformed about this one; need to demonstrate to residents that it is safe; how does this fit with own grey water recycling? Attitudinal change is greatest challenge – use other examples where this is working; need long term independent analysis of water quality information from other councils currently recycling treated water.
With proper water treatment	As long as testing is carried out meticulously; we need to recycle after it has gone through cleaning; It's double filtered so why not? So long as all checks and balances are maintained; create wetland to filter water then collect runoff prior to putting it back into dam.
Doubt Council capacity to safely deliver	Would you trust USC with this? how will it be treated – don't trust how it will work; don't have full trust in management of current water, so higher requirement would be difficult to believe; as long as short cuts are not taken in setting up purification plants; concerned at the cost of maintenance will not be maintained.
Cost effectiveness	Cost of doing this? Would it operate all the time or only in dry periods? Rate payer affected \$; if set up well, could be good, expense could be an issue; cost benefit to pipe and pump? It seems it would be a lot of cost – I think there are more effective ways to save water.
Opposed	No; no way – too many pills taken by humans; as a last resort.
Only non-domestic use	Rather not have sewage in town drinking water however great idea for everything else
Downstream environmental impact	Impact on those downstream of treatment plant, especially environment; unsure of health and environment effect of additional chemical to treat water.
Not needed if dam capacity increased	Need to increase water storage; more storage capacity is the answer.
Technical challenges	Water is already poor quality.

Our focus group research provides a rich picture of the values that informed people's perspectives

Across the interviews and focus groups, and evident in the spread of survey responses, the use of recycled water for drinking purposes was seen as **polarising**. For example, some participants suggested that “if that happens, I **won't be drinking** tap water ever again”, while others described water recycling as **beautiful** due to the fact that water is “**recycled all the time**”.

Generally water recycling for drinking was seen as **inevitable** – which suggests that expressions of support for recycled water are likely to be driven by an appreciation of the **need** to augment drinking supplies with recycled waste water.

At the same time, experiences with elevated arsenic levels in town water supplies also prompted some participants to express concerns for the adequacy of filtration technologies and the value of **open discussion** with the community about water recycling technologies, and the ways in which these would be implemented in Uralla.

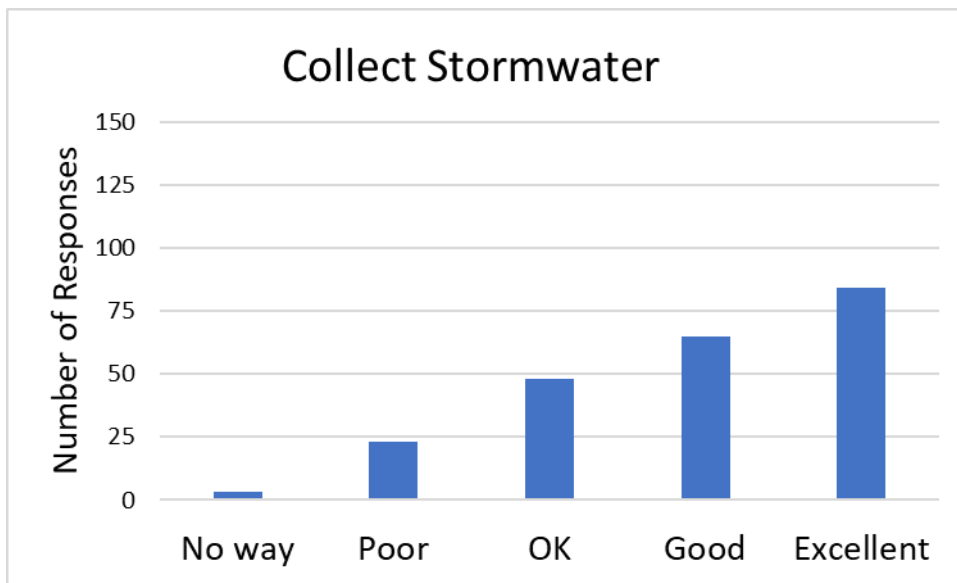
In this context, participants also noted that the augmentation of drinking supplies with recycled water would necessitate that the “**skills** that already exist trickling down to Uralla Shire”.

If full recycling of water is part of the solution, community concerns would be acknowledged and addressed if Council can communicate on the following key issues:

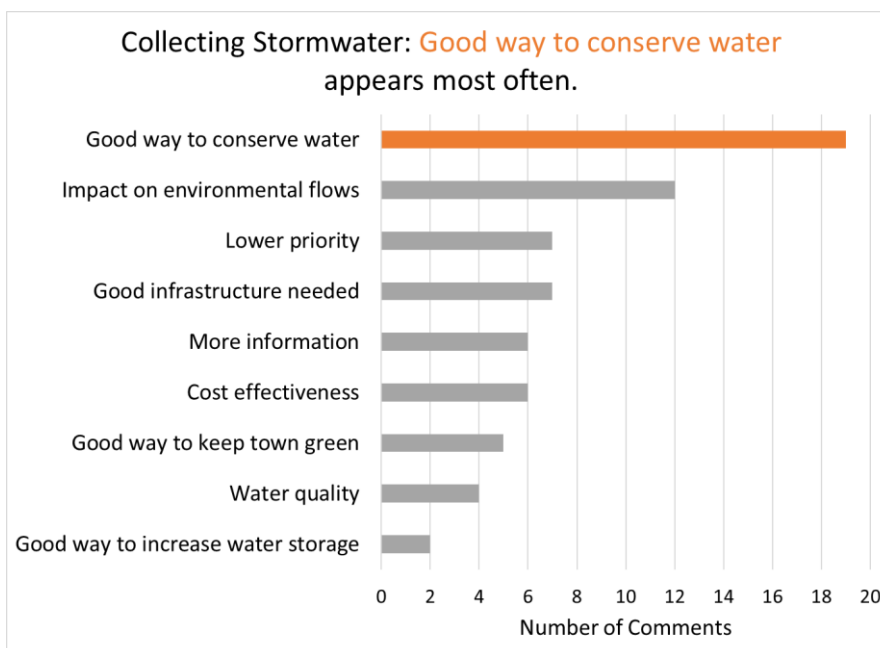
- ✓ an independent assessment of the technical feasibility of recycling water including the quantity of water, the impact on water security, the infrastructure needed and the likely financial cost
- ✓ case studies of comparable locations returning recycled water to town water supply
- ✓ details of how water quality testing is to be conducted and how results will be publicly visible
- ✓ community education campaign on how recycled water is safe to use
- ✓ analysis on how downstream ecosystems and water users could be affected
- ✓ State government assistance to recycle wastewater from treatment plant

ZNET recently surveyed Uralla Shire residents on nine options for future water security

This is what people said about collecting stormwater run-off to supplement the town water supply



People's comments give an insight into their rating for the option and allow common themes to be identified



Individual comments relating to each theme build a deeper understanding of people's values and opinions

Comment Theme	Type of Comments
Good way to conserve water	Needs to be implement for the future of our children's children; storage – where will it go? If into the dam then YES, YES, YES!; cost could be high but if done in a high quantum way could last a long time; spend money on this instead of dam wall; potential to increase overall water supply; finally we are thinking! Absolutely should be done!
Impact on environmental flows	Need to guarantee environmental flows into creek; most stormwater needed by ecosystem elsewhere; got to keep the creek life going; takes from the environment – we don't have the right to every drop! Household tanks intercept quite a bit of this already; needs to be a consistent flow in creek for endangered aquatic species and water users downstream.
Lower priority	Lower on the priority list but still useful; household tanks only for storm water harvesting; difficult in Uralla; a higher capacity dam would do this with catchment stormwater.
Good infrastructure needed	Good idea to channel water into wetlands but needs controlled path; tonnes of water flow though our place; there would be a bit of infrastructure but is achievable; put the infrastructure in so it is available when needed; works well elsewhere with right infrastructure; maintenance of gutters and drains; water runs very quickly and floods areas – would need a dam collection point large enough to mitigate flooding.
More information	Like it but need more info; don't really understand the logistics of this; need data on potential quantities and storage capacity; what happens in droughts when it does not rain? How do we balance environmental flows against more water stored?
Cost effectiveness	Cost may be prohibitive due to random nature of storms; high capital input to build system; needs some detailed and careful analysis – could be expensive;
Good way to keep the town green	Keep town vegetation hydrated and alive – better urban microclimate control; could reduce demand on drinking water; good for fire fighting and roads works; would provide Uralla Creek land upgrade; may replenish and direct water to where it is required in Uralla creating a natural flow that can be directed to habitats and wetland; contribute to most liveable town status.
Water quality	Catching plastics and dumped rubbish concerns; suggest only public gardens and roadworks; how filthy is storm water? Is it worse than arsenic?
Good way to increase water storage	Keep more water on site; the more water we can store the better.

Our focus group research provides a rich picture of the *values* that informed people's perspectives

'Stormwater harvesting' elicited a mixed response in community discussions. It was striking to hear participants discuss stormwater as "lost", or water that had not been "captured". For example, participants spoke of stormwater as "**lost water in the wrong place**" and that the "community isn't **taking advantage of**". Participants spoke vividly of their understanding of stormwater and the prospects for capturing this water for drinking purposes. "I think stormwater [harvesting] is **really interesting**" one participant commented, "because where we are at the top of Hill Street there, the amount of water that runs down from the railway stations down Duke Street, and **I know the catchment** for the creeks are **really important**. So, I've thought about stopping that, but somehow, if you could capture some of that water **it would be remarkable**".

At the same time, participants spoke of the potential cost implications of stormwater harvesting; that "it is going to **cost you an arm and leg and a hip**", and questioned whether "**money-wise**, is it **worth it?**". Some participants also questioned the safety of stormwater for drinking water. While stormwater harvesting was regarded as generally positive participants questioned whether it should be a **priority**.

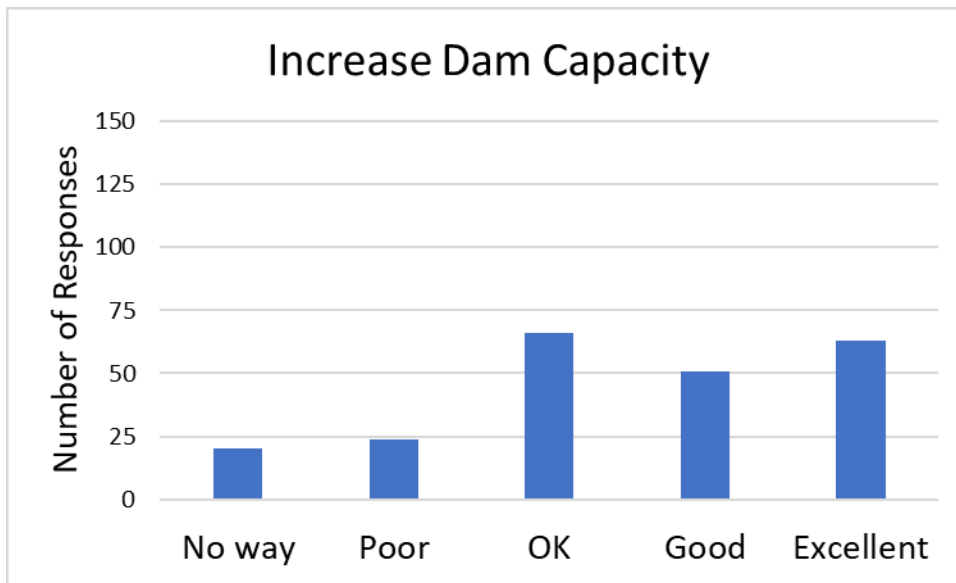
There were also concerns about the **ecological value** of stormwater runoff. One participant commented that "stormwater is **doing something for the Murray-Darling** at least because it is water that just literally flows away from the town" while another echoed a concern for the ways in which "we all live in **ecosystems that are used to rely on a certain amount of water**" and asked "how much can we save in water efficiency so those ecosystems get the water they've been operating on for **a hundred if not thousands of years?**"

If collecting stormwater run-off is part of the solution, community concerns would be acknowledged and addressed if Council can communicate on the following key issues:

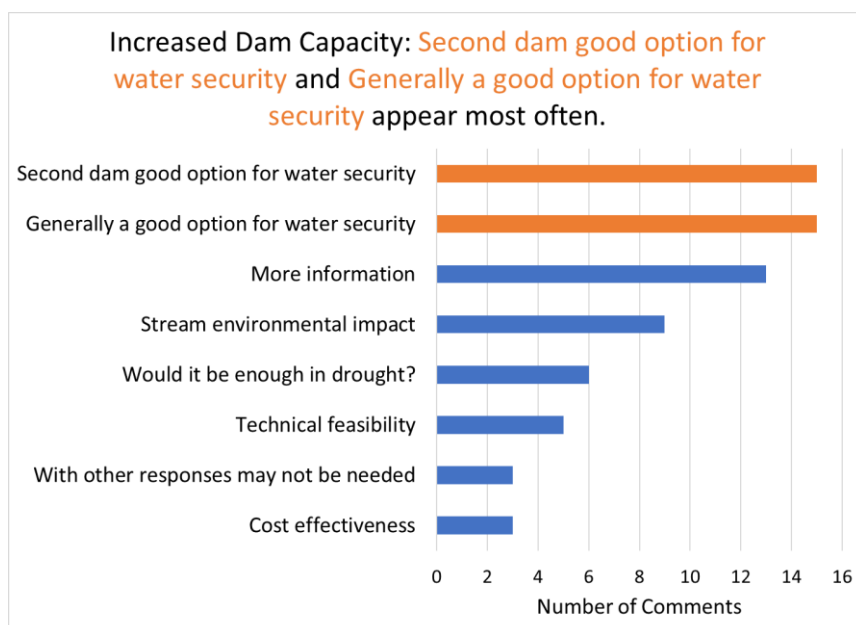
- ✓ the technical feasibility of stormwater collection – yield, infrastructure, and cost
- ✓ impact of stormwater harvesting on flood mitigation, riparian zone health and environmental flows
- ✓ community education on how stormwater water can be safely treated and used for drinking
- ✓ case studies of comparable locations using stormwater to drought-proof their town water supply

ZNET recently surveyed Uralla Shire residents on nine options for future water security

This is what people said about increasing dam capacity to supplement the town water supply



People's comments give an insight into their rating for the option and allow common themes to be identified



Individual comments relating to each theme build a deeper understanding of people's values and opinions

Comment Theme	Type of Comments
Second dam good option	Value for money? Second dam may be better; supplementary dam excellent idea; topography would suggest downstream of existing dam, to capture significant overflows of current dam in 'normal' seasons; build below Smith's Crossing; a second site may have greater value as old dam is in a shallow topography.
Generally, a good option	Need water security for future generations; should have wall raised and another dam lower down; do that before bores; the answer to the problem; stores more water; should be prioritised; research to get the best value; enlarge dam area open to wildlife; increase wall height – increase capacity!
More information	If it extracts more water from the catchment does that mean someone 'misses out' or is it usually 'wasted' water? What land would go under? What about impact downstream? Would it fill with higher wall, is catchment large enough? Will deeper mean less evaporation? Catchment analysis needed; Is dam big enough for growth of population in Uralla?
Stream environmental impact	Could be destructive to downstream habitats; riparian areas to go under rising waters; ecosystems downstream need the drought breaking flow it would trap; effects on landholders; impact to river system/ecosystem; we are taking water from other areas and those down river; environmental assessment of occasional overflow that now happens.
Would it be enough in drought?	May still run out in future drought; small, covered reservoirs may be better; larger water area means more evaporation, not sure much would be gained; Uralla and all other towns are growing; depends on environmental impacts and if it rains less in future - may not help in droughts.
Technical feasibility	Geological and engineering constraints; too many logistical problems – excessive evaporation and inundation of land; silt levels may keep rising; evaporation would be only winner – water would not be deep enough.
With other options may not be needed	Only after dam maintenance with silt removed; short term answer but only one little bit of bigger response needed; if earlier suggestions implemented and more education on water usage may not be required.
Cost effectiveness	If population is expected to grow, could be an option – cost would be high; high cost – may require additional catchment area.

Our focus group research provides a rich picture of the *values* that informed people's perspectives

Increasing dam capacity – either through raising the dam wall, or through the construction of a second dam generated significant discussion. It was striking to note the community's **familiarity** with the dam and catchment. Discussion of **histories of the dam construction**, and the impact of raising of the dam wall in the 1980s were commonplace for all groups. Participants of the catchment landholder group articulated a **planning horizon** of 50-100 years is needed for water security.

Participants expressed a strong desire to **understand** the implications of raising the dam wall asking, for example, whether this proposal would mean “all you're going to do is just get **very, very shallow** water that spreads out **over flat land**” and whether constructing new storage facilities would yield more sustainable supplies of water.

A key concern was for the **ecological value** of water retained in dams, that “Building more dams or bigger dams or whatever is only **holding water back** from **something else**”. Participants remarked on the often-rapid movement of water through the catchment, and the experiences of the dam regularly exceeding capacity. Experience and knowledge of catchment processes led some to express that the challenge facing Uralla is a “storage problem” – “it's not so much lack of catchment, but **lack of storage**”. Participants felt there was “the potential to catch more. There's potential to retain more, whether it's the same dam, another dam, or whatever”.

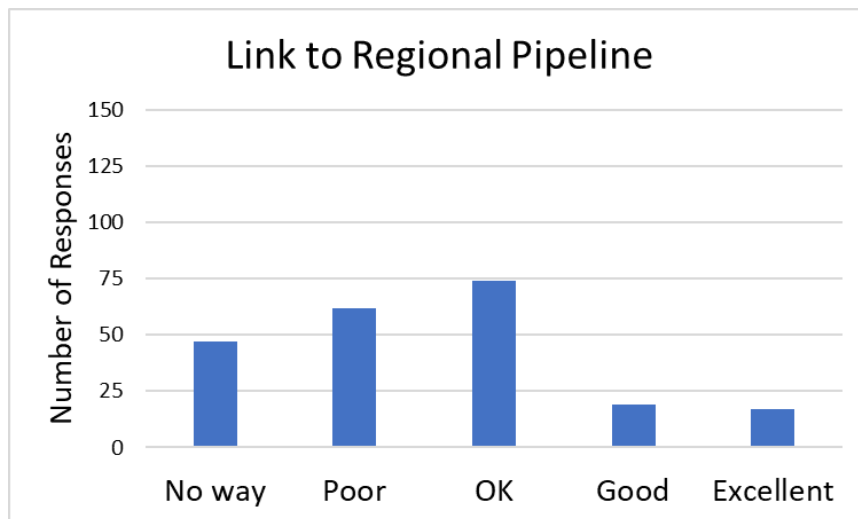
Importantly, participants emphasised that any increase in water storage needs to be accompanied by **catchment management** and **acknowledgment of landholder's priorities** - “the best solutions are when people can actually sit around together, as we're doing, identify the problem, and design the solution, and design the management that then goes with it”, “solving it [water security] isn't just a matter of putting a bore, or putting a dam, or whatever. It's about **integrated catchment management**”, another participant commented. “You are impacting on people's livelihoods. So, there's a **real balancing act**”

If increasing dam capacity is part of the solution, community concerns would be acknowledged and addressed if Council can communicate on the following key issues:

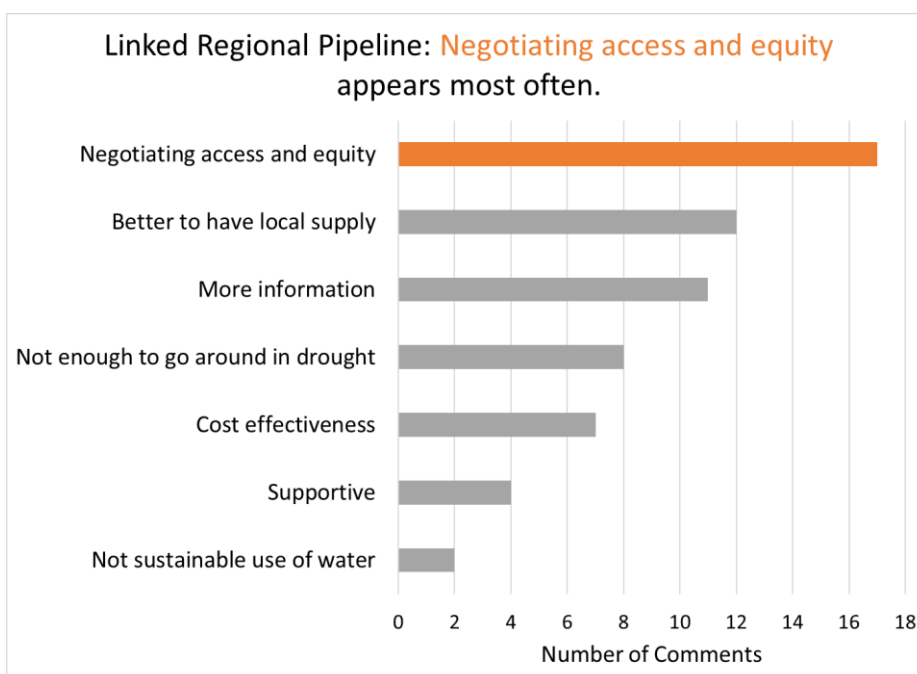
- ✓ study of the dam catchment and adjoining catchments to identify the best option for additional dam capacity – covering land loss, evaporation, extra volume stored and engineering constraints
- ✓ environmental flows needed downstream from Kentucky Creek Dam to preserve ecosystems
- ✓ catchment water yield to determine if additional dam capacity in the catchment will reliably fill
- ✓ proactive catchment management to reduce silt from soil erosion

ZNET recently surveyed Uralla Shire residents on nine options for future water security

This is what people said about linking to a regional water pipeline to supplement the town water supply



People's comments give an insight into their rating for the option and allow common themes to be identified



Individual comments relating to each theme build a deeper understanding of people's values and opinions

Comment Theme	Type of Comments
Negotiating access and equity	Negotiating cost would be high; in drought there is not enough fair co-operation – would require masses of bureaucracy; hi concern for BIG commercial users in other regions; secure water attracts high water users; could be on water restrictions we don't need to be; beware the word "share" – Armidale has a history; expensive option, competing, at risk and may not provide water when needed if all are in drought; the Murray -Darling debacle shows how users outside the Shire can impact our access; who would trust Armidale Council after recent legal issues with water extraction; support ourselves, be reliant ourselves; get f***ed Armidale – you're not having our water, arsenic and all!
Better to have local supply	Need to look after our town first; feel that anything managed locally is better; not needed – Uralla just needs more storage; each town needs to be water sufficient – put in OWN infrastructure and maintain and monitor; arsenic could be shared – no control over local issues; NO WAY, Vic Wright fought long and hare for us to not be beholden to Armidale – he raised the dam wall; moved from Central Coast which did exactly that – poor choice;
More information	What distance can water sharing pipeline cover? How much water could be saved/stored? This could be interesting to see how it works – could come in handy in drought; worth having ongoing conversation – 'Water Nationalism' is greatest hurdle; where would pipeline come from?
Not enough to go around in drought	Could end up with too many areas using same water supply in an emergency; we're in this together; high cost for something that might not be used if all regions are having same conditions at same time.
Cost effectiveness	Value for money; gross waste of resources; expensive and inefficient and will be poorly managed; requires a lot of money but could be achieved; expensive with risk of regional priority for water.
Supportive	If this is aligned with increased dam storage across the region, it may mitigate the worse impacts of drought on places with smaller reserves; option to join with Armidale once Malpas increased
Not sustainable use of water	This option seems to be a delay of execution – Australia is a dry continent with scarce water resources; not sustainable – should be mindful of sustainability of strategy.

Our focus group research provides a rich picture of the *values* that informed people's perspectives

The option for regional linkages in water supplies did not garner significant levels of support, or positive community responses. For some participants piping water from Armidale to Uralla was seen as “**profoundly silly**”, while others warned of the possibility of a hostile response to this proposal from the broader community - “I think there'll be that much **community objection** to that”. For some this concern was also evident in earlier proposals for regional linkages in water supply, that this proposal “was talked about here years ago, and there was **community uproar**”.

Underpinning these observations were concerns for **the long-term sustainability** of linking regional water supplies, particularly in the context of drought and water shortages. One focus group participant summed up this concern, asking “They wouldn't have enough anyway. So, how could they supply us as well? They can't...”, while in a similar vein another suggested that “all the problems of the Armidale Council are **different** from problems of the Uralla Council.”

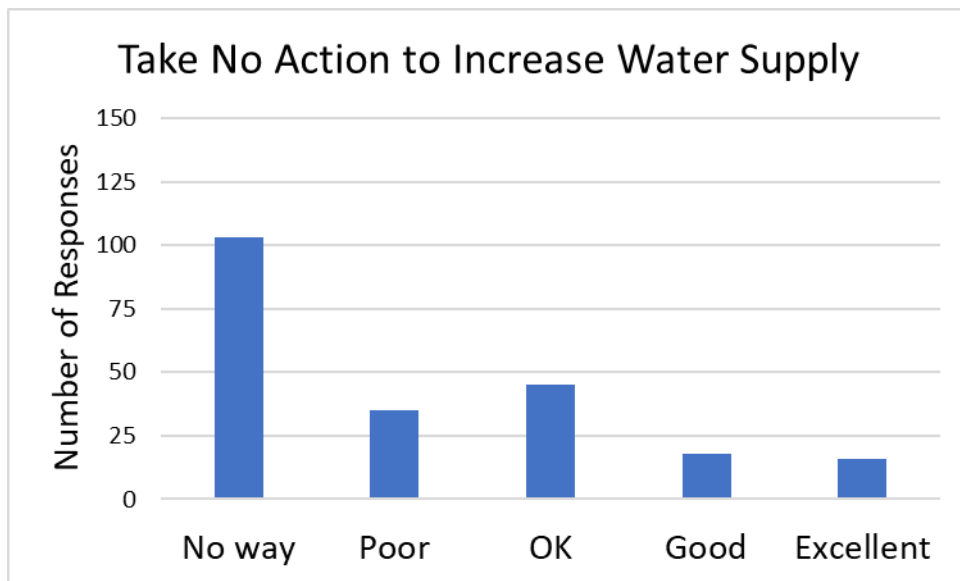
More generally the proposed linkage between regional water supplies was also perceived to work against efforts to achieved more localised forms of water efficiency and sustainability. One the the participants in our focus groups suggested that piping water between regional centres, is “not about **learning to be more careful**. It's about continuing with the lifestyle we like. **It's silly**. Piping water from one place to another is silly. We need to learn to **live within what we've got**”.

If linking to a regional water supply is part of the solution, community concerns would be acknowledged and addressed if Council can communicate on the following key issues:

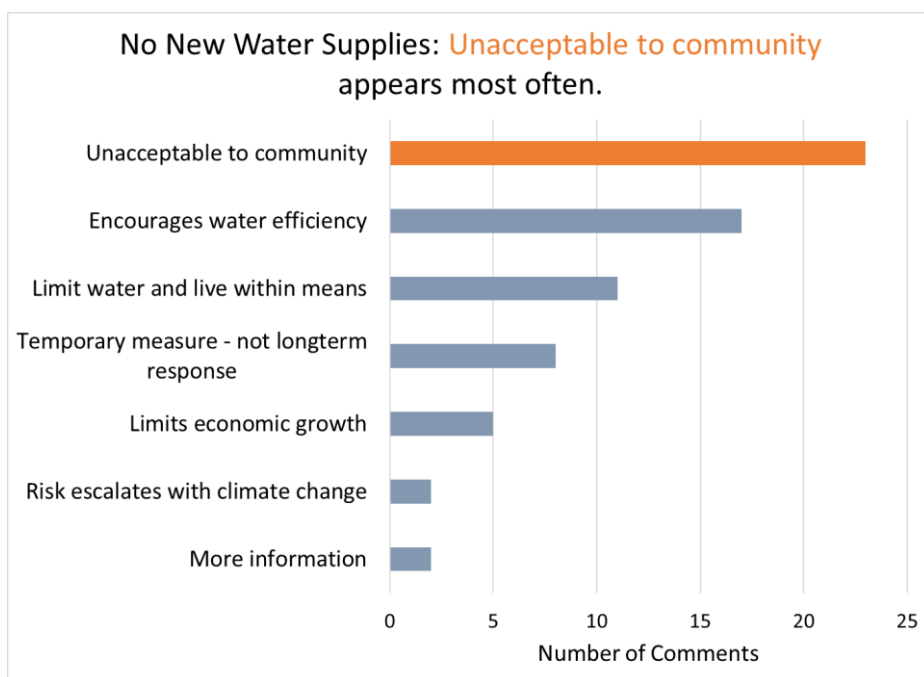
- ✓ safeguards to ensure an equitable sharing of water and details on how water entitlements would be secured against competing demands from the growth of high-water-use businesses in the region
- ✓ information on water management track records of other local government areas/water utilities to be involved in agreements
- ✓ sustainable yield assessment for the key supply catchments to ensure water entitlements can be delivered in the event of widespread drought
- ✓ infrastructure required for regional water sharing and cost-effectiveness of water delivery

ZNET recently surveyed Uralla Shire residents on nine options for future water security

This is what people said about taking no action to increase water supply



People's comments give an insight into their rating for the option and allow common themes to be identified



Individual comments relating to each theme build a deeper understanding of people's values and opinions

Comment Theme	Type of Comments
Unacceptable to the community	Who would want this? Less human centric; now is a good time to change given what we have gone through; water restrictions are too hard to “police” and don’t appear to work; entitled to good, clean and plentiful water; mental health aspects to constant restrictions; climate change does not allow us to do nothing; we cannot afford to ignore water security; to do nothing is criminal as there is no back up plan; head in the sand (wet or dry) does not work; I’m always down for doing nothing and drinking beer But if we run out of water, that could jeopardize even that; !!!
Encourages water efficiency	Would be risky but more responsible water use is essential; needs a lot of education and communication; sensible restrictions on watering gardens in the heat of the day; treat water as a valuable resource; tighter water restriction and more community education would be fine ALONG with some other plans to drought-proof our water supply.
Limit water and live within means	Living out of town makes you learn how to save water from early age and it becomes a lifetime habit; do better with less; be self-sufficient or “no go”; drought is common – manage for it; we live on the driest continent – all possible water conservation measures should be in place; tight water restrictions so people value water; households, businesses and industry waste water all the time because the true cost is not charged.
Temporary measure – not long term	Should have tighter water restrictions but future planning is necessary; happy with water restrictions an interim measure as other options are implemented; OK in conjunction with other approaches; we may not have a problem for another 30 years ... but that is unlikely; let’s think all of the above options first!
Limits economic growth	Limited ability to increase population and develop business; no way – not viable with increasing population; impact of water security on town finances; not an option if we are to continue to grow; does nothing for building stronger rural communities.
Risk escalates with climate change	Do nothing only works if climate change policy works i.e., climate does not change much; not an option with climate change.
More information	Does it limit economic growth or encourage water conservation? Where is the balance.

Our focus group research provides a rich picture of the *values* that informed people's perspectives

The experiences of 2019-2020, that included a prolonged drought, water restrictions and the “Do Not Drink” alert requiring the distribution of bottled water remain fresh in the minds of community members. Focus group participants suggested that this period “just **stretched everybody emotionally, mentally, physically**” and that the physical manifestations of the drought – dust storms, bushfire, the detection of elevated levels of arsenic in the Uralla drinking supply – were “**dire**”, and “**dreadful**”.

At the same time participants spoke about “people's **ingenuity** to solve the problem and there was a real community spirit”, the need to for community voices to be **heard** in decision making, for a “**community conversation**” about how we use water in Uralla, and for a “**water strategy** that this **community feels confident about**”

Importantly, the gravity of this experience informed a general consensus on the need to think strategically about future water security and sustainability. One participant commented that “the **wisdom** is get ready for the disaster” while another participant suggested that “I think we've got to be known as a **water-aware community**. I think there's a lot of **pride** in the community being in Uralla.” For these reasons taking no action to address water sustainability was widely seen as inconsistent with the lessons members of the community had learned during the last two years.

If no further action is proposed to address water security, community concerns would be acknowledged and addressed if Council can communicate on the following key issues:

- ✓ a rational and clearly articulated reason why no action is being taken
- ✓ impact of constrained water resources on economic and population growth, and community wellbeing
- ✓ opportunities Council is pursuing for additional water savings and to improve water infrastructure to reduce losses
- ✓ assistance Council will offer residents to improve water efficiency
- ✓ need for long term planning that reviews sustainable water yields as the climate changes

15.8 DEVELOPMENT WORKING GROUP – MEETING NOTES



Department:	General Manager's Office	
Prepared by:	General Manager	
TRIM Reference:	UINT/21/9008	
Attachments:	UINT/22/8836	Attachment 1- Development Working Group Meeting Notes 5 July 2022
	UINT/22/2146	Attachment 2 - Copy of Report to Council – May 2022 'Adoption of Open Space Strategy'
	UINT/22/3771	Attachment 3 - Draft Open Space Strategy
	UINT/22/5531	Attachment 4 - Redacted submissions
	UINT/22/8872	Attachment 5 - Letter Crown Land Affordable Housing
	UINT/22/7277	Attachment 6 - REDS Survey – review of submission responses

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Strategy:	1.3	A diverse and creative culture that celebrates our history
Activity	1.3.6	Support sustainable population growth and develop infrastructure to meet the needs of this regional growth
Action:	1.3.6.1	Facilitate Council's Development Working Group

SUMMARY:

1. The purpose of this report is to provide Council with the Development Working Group (DWG) notes of the meeting held 5 July 2022 and when relevant present recommendations to Council (many matters considered by the DWG will progress to Council via stand-alone reports from the relevant officer).

RECOMMENDATION:

That Council:

- I. note Development Working Group 5 July 2022 meeting notes; and
- II. adopt the Open Space Strategy.

REPORT:

2. The purpose of the DWG (per the Terms in Reference) is to:
 - 2.1. Support the promotion of Uralla Shire based businesses and industries to broader markets;
 - 2.2. Cooperatively engage with relevant bodies including but not limited to the Business Chamber, Regional Development Australia and the private sector to gain maximum benefit for the local community; and
 - 2.3. Contribute to Council's strategic and business planning process.
3. The members of the DWG are: Cr Bower, Cr McMullen, Cr Petrov, Mayor Bell (ex-officio) and the General Manager (and/or staff delegates).

4. At the meeting on 5 July 2022 the DWG noted the recent Council resolution:

24 May 2022 - 29.05/22 – Resolution: That Council undertake an out of session review of the draft Uralla Shire Open Space Strategy with feedback provided by 30 June 2022 to enable a subsequent report to Council with possible amendments to enable adoption of the Strategy

5. The DWG agreed that no further amendments were required and to recommend to Council to adopt current version of the Open Space Strategy (copy attached).

CONCLUSION:

6. The DWG meeting notes are presented to Council at the following Ordinary Council meeting.

DEVELOPMENT WORKING GROUP (DWG) MEETING – 5 July 2022

DWG Members present:

Mayor Bell (ex-officio); Cr McMullen; Cr Bower; Cr Petrov; General Manager

In attendance: Director Community Services; Manager Development & Planning

Observers: Cr Crouch, Cr Burrows

Agenda & Notes:

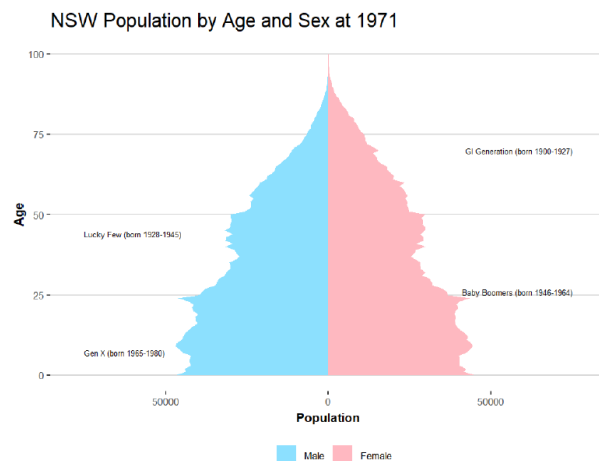
1. NSW Government population projections

NOTES:

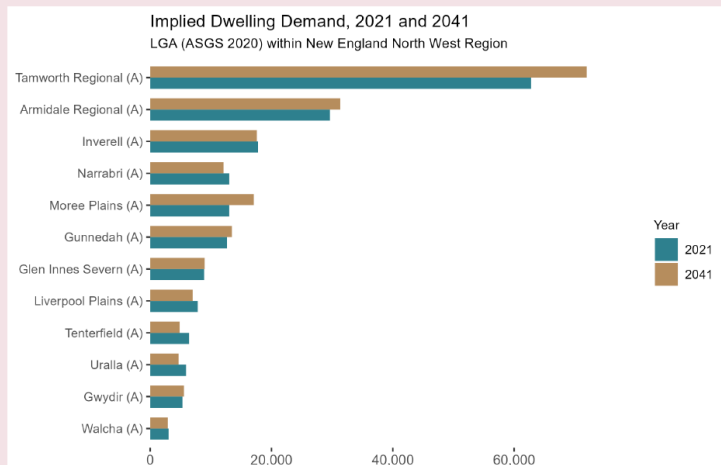
NSW Government population projections – Presentation forwarded to Mayor and Councillors by GM on 17 June 2022.

In recent decades, in general terms, population growth has been led by immigration and increased average life expectancy. Growth from increased life expectancy appears to be exhausted.

- NSW projected to grow from 8.2 million in 2021 to 9.9 million by 2041
- Slower growth than projected in the 2019 release, which indicated 10.6 million people in NSW by 2041
- Slower growth driven by international border closures and lower fertility
- Changes in these population drivers impact longer-term age profiles




- The New England and North West region will need an additional 8,500 dwellings to accommodate projected population growth




<https://www.planning.nsw.gov.au/Research-and-Demography/Population-projections>

DEVELOPMENT WORKING GROUP (DWG) MEETING – 5 July 2022

Projections

Over the 20 years (2021-2041) New South Wales' population will grow by **1,706,176 (21%)** – or around **(1%)** a year. Not all places will grow or change in the same way, at the same rate, or at the same time. For more information about what sits behind these numbers, visit the [NSW Population Projections website](#). 

Region	2021	2041	Change	Annual %
NSW	8,166,757	9,872,934	1,706,176	➕ 0.95
✖  URALLA	5,902	4,680	-1,223	➖ -1.15

The population projections are not positive for Uralla Shire – for DWG to identify recommendations for Council to consider what policy levers it might change to seek to counter the projections.

2021 census population actual was not as great a reduction as the previous projection.

If a census was taken today USC may have regained those losses through REZ new, short-term, jobs

Next step: Council to consider strategies that attract younger generations through:

- good access to technology
- good access to education
- good access to medical services
- affordable housing
- attractive lifestyle of Uralla compared with neighbouring regional centres
- See advocacy actions set out in the Delivery Program and Operational Plan.
- See LEP Review rezoning opportunities.

2. Open Space Strategy

NOTES: UINT/22/3711 draft Open Space Strategy

24 May 2022 - 29.05/22 – Resolution: That Council undertake an out of session review of the draft Uralla Shire Open Space Strategy with feedback provided by 30 June 2022 to enable a subsequent report to Council with possible amendments to enable adoption of the Strategy.

Mayor: understood some further community input needed on - Rocky River tennis court site reuse/repurposing – Crown Land under Council care and control – Cr RC advised no further input

Next step: recommend to Council to adopt current version of the Open Space Strategy.

3. LEP review – rezoning

NOTES:

Activity 2.2.6 and Action 2.2.6.1 Review and update the Local Environmental Plan to provide desired land use zonings to encourage growth

Initial / current ideas and proposals:

Dwelling entitlements – Kentucky village – some lots with no entitlement – consider village zoning, minimum lot size 2,000m² (to keep room for onsite sewage treatment)

Consider more RU4 small lot primary producing – approx. 40 hectares/site

Review Rocky River re: tiny blocks with no entitlement and then small blocks with multiple blocks

Spot rezoning via planning proposal – additional permitted use but costs applicant around \$25k.

Applicants are encouraged to partner with neighbours and share costs via a single, joint, application.

Vicinity Arding Rd / New England Highway – at least one property owner proposing lifestyle blocks.

UINT/22/8836

DEVELOPMENT WORKING GROUP (DWG) MEETING – 5 July 2022

The review will include consideration of:

- Environmental viability
- Heritage impacts
- Traffic impacts
- Site servicing impacts (water, sewer, waste, power)
- Demand

The review includes a community consultation process.

Next Steps: preparation of the LEP review process plan; report to Council recommending that the LEP review consider:

- **Dwelling entitlements to optimise development in relevant zones**
- **Optimise infill development**
- **Provides for a range of property styles**

4. Low-cost housing – Crown Land option(s)

NOTES: UINT/22/8872

Two possible sites in Uralla – Gostwyck Rd and Barleyfields Rd

Unsure of the need within the Shire and discussion around the importance of affordable housing being integrated with existing and new housing developments.

Next step: investigate need and opportunities.

5. Major Developments/SSD

a. Plane Avenue

NOTES:

Concept of a sub-division proposed as R1 General Residential

Important this is a staged development.

Importance of footpath network connectivity to the sports field.

Developer is preparing a planning proposal pending to propose zoning for Council approval.

b. Golf Club

NOTES:

Council aware of concept plans discussed with the Golf Club – two separate proponents.

Council has not received a proposal at this time.

c. Industrial Land

NOTES:

Activity - 2.2.9.1 Promote Council owned industrial land sites

Consideration to sell the site as a whole, or in stages to a developer/s.

Discussion regarding possible option to vary site sizes

Discussion to consider different grant funding options should they arise.

Next step: Report to Council with recommendation to obtain a valuation of the site as a whole (undeveloped, as is), in stages (3) and at individual site level.

UINT/22/8836

6. NSW Government development of Regional Economic Development Strategy

NOTES: UINT/22/7277 REDS survey attached

2022 Regional Economic Development Strategies (REDS) Update Project – Southern New England High Country Functional Economic Region (FER) Workshop – in Armidale on 20 July 2022 1:30pm to 3:30pm

Attending: Mayor, GM, MP&D, President USBC, Elders Uncle Les and Aunty Pam

Current REDs:

<https://www.nsw.gov.au/regional-nsw/regional-economic-development-strategies>

7. Development Control Plan

Discussion regarding process to review/update wording; re; review wording regarding:

- accessibility accreditation
- Fibre ready pits
- Upgrading advice to renewable energy developers re: Council expectations

Next Steps: Mayor will draft a start point for councillors to add to email to GM – through proposed changes; MPD to prepare draft update for Council endorsement via public exhibition.



Item # Adoption of Open Space Strategy

Department: Infrastructure & Development
Prepared by: Manager of Development and Planning
TRIM Reference: UINT/22/2146
Attachment: UINT/22/3771 – Draft Open Space Strategy
UINT/22/5531 – Redacted submissions

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal: A safe and efficient network of arterial roads and supporting infrastructure; and town streets, footpaths and cycle ways that are adequate, interconnected and maintained

Strategy: 1.1.2 Embellish our community with parks, paths, cycle ways, facilities and meeting places

Activity: 1.1.2.1 Prepare open space strategy

Action: 1.1.2.1.1 Finalise the development of the Open Space Strategy

SUMMARY:

1. This report recommends that Council adopts the draft Uralla Shire Open Space Strategy, attached.

RECOMMENDATION:

That Council adopts the draft Uralla Shire Open Space Strategy.

REPORT:

2. The draft Uralla Shire Open Space Strategy sets the vision for the future of open space and provides the overarching framework and strategic direction for public open space planning in Uralla Shire for the next 20 years. The Strategy recommends a wide range of activities in parks and open spaces in Uralla Shire to provide a variety of enjoyable and healthy places to visit.
3. Actions within the Strategy have been identified through extensive consultation with residents to determine what needs to be done to protect and enhance the open space network. Face to face public meetings were undertaken in all the Shire's towns, villages and hamlets. A survey was also completed, involving online submissions and collection of paper submissions from across the Shire.
4. In October 2020, Moir Landscape Architecture were engaged to prepare the draft strategy utilising the consultation data, and final edit of the draft was submitted to Council in October 2021. Moir also presented the draft strategy to the Uralla Town and Environs Committee on 22 March 2021 and incorporated their feedback as appropriate into a revised draft.
5. At its Ordinary meeting held 23 November 2021, Council resolved to place the Uralla Shire Council Open Space Strategy on public exhibition for a period of 56 days, and the exhibition concluded on 20 January 2022.

Copy of 22 May 2022 Report

6. Four submissions were received during the exhibition period and these are included as Attachment 2.
7. Submissions analysis:

Comment	Response
The Rocky River Tennis Courts should be restored for community use.	Noted. Subject to separate decisions of Council, community consultation and funding.
UTEC did not recommend “interpretive signage” and “heritage elements” for Pioneer Park.	The document has been amended.
Installation of beacons at Fuller Park and The Glen is inappropriate.	Comment noted.
Minor corrections required in the Kentucky Park analysis.	The document has been amended.
The memorial stones in Alma Park should be relocated.	Council has raised this matter with the RSL and the RSL did not want the memorial stones relocated. The location of the memorials provides for interaction and observation by park users.
Council may not be able to meet all the 5, 10 and 15 year ongoing plans across all open spaces in the strategy.	Noted.
No removal of existing established trees in Bridge Street.	Noted.
Uralla Swimming Pool and the car park behind the business houses.	May be addressed in a future revision. The Uralla Swimming Pool has undergone a major refurbishment and is unlikely to need significant works in the next ten years.
Rationalisation of existing outdated garden beds in Alma Park currently fringed with rocks would benefit the perception of open spaces and reduce maintenance costs.	Noted.
Fuller Park shade structure is not heritage.	Noted. Shade structure has been demolished.
Picnic settings replacement: adopt a design to compliment or match each other across the whole shire.	Noted. No action required prior to strategy adoption. For consideration by Council in future action plans and resource allocations.
Aboriginal artworks and information should be provided at Wooldridge Fossicking Reserve.	Noted. No action required prior to strategy adoption. For consideration by Council in future action plans and resource allocations.
Succession planting at Alma Park over the 5, 10 and 15-year plans should include a Management Plan on the planning and planting of restricted natives along the creek only and	Noted. No action required prior to strategy adoption. For consideration by Council through tree master planning and in future action plans and resource allocations.

Copy of 22 May 2022 Report

more exotic feature plants, especially significant trees within the whole park.	
Digger Elks Bridge is needing urgent repairs and maintenance	Noted. No action required prior to strategy adoption. For consideration by Council in future action plans and resource allocations.
Rotary Park: possible free camping and caravan dump facilities made available	Camping not appropriate or feasible with adopted new design.
Fuller Park: remove the unsuitable pebblecrete pots and the unsightly heritage style bus stop shelter and adding benches or picnic tables.	Pots and shelter have been removed and installation of new shelters has been scheduled.

CONCLUSION:

8. It is recommended that Council adopt the Uralla Shire Open Space Strategy.

COUNCIL IMPLICATIONS

9. Community Engagement/Communication

Community consultation was undertaken in public meetings in all towns, villages and hamlets throughout the Shire. A public survey was also conducted.

10. Policy and Regulation

Nil.

11. Financial/Long Term Financial Plan (LTFP)

Funding of the upgrade works identified in the Strategy will be through grants and from the General Fund. There are currently no provisions for the Council contributions in the LTFP.

12. Asset management/Asset Management Strategy

The Strategy outlines works to be undertaken to maintain or improve the Shire's open space assets over the next 20 years.

13. Workforce/Workforce Management Strategy

Additional infrastructure will generally require additional resources for maintenance.

14. Legal and Risk Management

Safety in design requirements for open space improvements.

15. Performance Measures

Development and management of Council's open spaces in accordance with the Open Space Strategy.

16. Project Management

Project management will generally be undertaken by Council staff.

Uralla Shire Council Open Space Strategy



Uralla Shire Open Space Strategy

Prepared for The Uralla Shire Council

Rev M
April 2022



Moir Landscape Architecture Pty Ltd
Studio 1, 88 Fern Street
PO Box 111
Islington NSW 2296
admin@moirla.com.au

Ph.(02) 4965 3500
Fax.(02) 4965 3555
www.moirla.com.au
ACN: 097 558 908
ABN: 48 097 558 908

Contents

01	Executive Summary	
02	Objectives	
03	Community Consultation	
04	Guiding Policies	
05	Design Principles	
06	Analysis - Uralla	
07	Opportunities	
08	Existing Open Space Inventory Audit	
09	Open Space Development Plan	
10	Catalyst Projects	
11	Uralla Shire Hamlets and Villages	

1. Executive Summary

Uralla Shire Council local government area is a unique and distinctive area of regional NSW. It has a rich cultural heritage and a thriving active community, demonstrated through its large number of community initiatives and working groups. As a destination, Uralla Shire has a wealth of unique experiences on offer and is an exceptional place to live and work.

Post COVID-19, regional NSW has seen a sharp increase in the level of domestic based tourism, higher demand for access to functional green space, as well as increased numbers of people leaving city centres in exchange for rural lifestyles. Uralla Shire Council has identified the development of an Open Space Strategy as an opportunity to assess the existing condition of the Shire's open space assets and to identify how these assets can be strengthened to better serve the community, promote tourism, attract people to reside in the Shire and develop a plan for future development of the Shire's open space.

Uralla Shire Open Space Strategy is underpinned by the NSW Government planning and design guidelines, primarily 'Greener Spaces' and 'Better Placed'. These policies have helped to unlock and identify opportunities to enhance open space throughout Uralla Shire. This has also been supported through application of best practice principles from Australia and around the globe which give guidance on topics such as green infrastructure, accessibility, changing trends in recreation, supporting park infrastructure, street tree networks, and resilience.

The Strategy provides an extensive analysis of the Shire's green networks, pedestrian accessibility and shade amenity provisions to determine where opportunities lie to support and bolster the overall network. The analysis presents an in-depth inventory audit of the open space and recreational facilities throughout the Shire to better understand and highlight any deficiencies in recreational offerings. Using this analysis, the Strategy proposes a range of development interventions which have been designed to be implemented over a 5, 10 and 15 year timeframe.

Finally, the Strategy proposes a number of catalyst projects, which have been chosen for their ability to fill gaps in the open space offering of the Shire, as well as their potential impact on the wider green space network. For each project, in-depth recommendations direct and inform the future offerings.

2. Objectives

The Uralla Shire Open Space Strategy intends to build on the success of work previously undertaken by Uralla Shire Council to their recreational facilities and open spaces.

The Strategy identifies opportunities, provides guidance, and informs the future planning and development of Uralla Shire's open space assets.

The Strategy establishes a framework which will assist Uralla Shire Council to make planned and targeted decisions which will address issues facing their open spaces, ultimately helping to improve the overall liveability of the Shire and an enhanced visitor experience.

The Uralla Shire Open Space Strategy seeks to achieve the following:

- Establish best practice principles and demonstrate how they can be used to support and strengthen Uralla Shire's overall open space strategy.
- Itemise the existing open spaces assets of the Shire, make comment on their overall condition and level of accessibility, and to understand how these spaces can be strengthened and improved to facilitate the needs of the community now and into the future.
- Identify missing or underutilised portions of Uralla Shire's open space assets and comment on their suitability to contribute to the wider open space network.
- Propose recommendations to improve green connections to encourage activation and movement.
- Deliver objectives that will guide development and management of open space within Uralla Shire for the next 15 years.
- Provide input into catalyst projects identified by the community.

3. Community Consultation

In December 2017, the Uralla Shire Council undertook an online survey to understand how the local community use the Shire's public open spaces and recognise how they can better serve the community through future developments.

Over 200 responses were received. A snapshot of the outcomes are listed below.

Key Outcomes

- Of the community members that responded, 39% said they accessed parks within the Shire on a weekly basis.
- 83% of respondents stated that Alma Park was the recreation space they visited the most, with the Uralla Swimming Pool and the Uralla Sporting Complex the second and third most popular.
- The elements that the community liked the most about the open space facilities they visit was the proximity to their house and the shade amenity they provide.
- The features that the community valued most or wanted most in a park was quite varied. Of the 194 responses to this question, 52 mentioned more emphasis on play equipment, 49 mentioned additional shade tree planting, and an increase to safety levels was mentioned 29 times.
- When asked what the barriers were for accessing the open space facilities, 69 people answered with lack of variety, and 66 respondents had issues relating to maintenance of the spaces.

4. Guiding Policies

The Uralla Shire Open Space Strategy is underpinned by best practice principles and procedures through the guidance of the following NSW government design framework documents, placing the Uralla Shire Council in a position to achieve best possible outcomes.



4.1 Better Placed

Better Placed recognises development has the potential to transform quality of life for people, stimulate the economy and enhance the environment. The design of the built environment shapes the places where we live, work and meet. The quality of design affects how spaces and places function, how they integrate, what they contribute to the broader environment, and the users, inhabitants and audiences they support or attract. *Better Placed* is a policy for collective aspirations, needs and expectations in designing NSW. It is about enhancing all aspects of our urban environments, to create better places, spaces and buildings, and thereby better cities, towns and suburbs. (*Better Placed 2017, GANSW*).

4.2 Greener Places

Greener Places is a design framework produced by Government Architect NSW to guide the planning, design, and delivery of green infrastructure across NSW. It aims to create a healthier, more liveable, and sustainable urban environment by improving community access to recreation and exercise, supporting walking and cycling connections, supporting and maintaining Aboriginal culture and heritage, and improving the resilience of urban areas.

Greener Places emphasises the need for an integrated design approach involving all aspects of the built environment and all scales of design, and advocates for the use of green infrastructure in urban environments. (*Greener Places 2020, GANSW*).

5. Design Principles

5.1 Open Space Design Principles



The following design principles will be used to assess existing components of Uralla Shire's open space assets and provide direction on how they can be improved. The following principles are underpinned by state, national and international best practices in the field of urban design.

5.2 Green Infrastructure



The concept of Green Infrastructure is globally considered to be best practice. It highlights the need to actively plan green spaces, often integrating stormwater and other traditional infrastructure functions. The variety of open spaces within Uralla Shire as well the existing creek systems that flow through the towns and street tree network provide a great framework to build on.

Green infrastructure is crucial to deliver socially inclusive places that promote recreation opportunities. Creating connections with sufficient canopy coverage enables movement through urbanised areas. These corridors often create far reaching benefits that improve the appearance and lifestyle offered by the town. It has been shown that strategically placed street trees can lower surrounding temperatures significantly, better regulating ambient temperatures and making spaces more appealing and more comfortable to use.

Urban forests, park systems, drainage corridors and constructed wetlands are all part of green infrastructure. Street trees play an important role in this system, providing connections, habitat for wildlife, and improved urban aesthetics.

Implementing green infrastructure can be challenging, with perceived possibilities of management and maintenance issues. Globally, research suggests that the principal task for local government areas to overcome is the traditional grey infrastructure practices and accept that green infrastructure is an emerging, yet permanent urban feature that is imperative for the longevity of communities.

5.3 Accessible Green Space



Walking distance to open space is a common method for determining the quality of open space in an area. Number 11 of the NSW Premier's priorities is to 'Increase the proportion of homes in urban areas within 10 minutes' walk of quality green, open and public space by 10% by 2023. This measure of 10 minutes is widely recognised as the amount of time pedestrians are willing to walk before they opt for other modes of transport. Ensuring that Uralla Shire's open space network be largely accessible by a 10 minute walk is a critical component in overcoming deficiencies.

5.4 Changing Recreational Landscape



People and communities are always evolving in the ways in which they recreate, and as such, open space should be adaptable. Space should be able to be used in a number of ways as demand changes over time and be able to service a number of different needs within the community. It is also important to design parks with a variety of uses, flexibility of activity, and limit replicating facilities and opportunities in parks in close proximity to each other.

Developing a balance between active sport and passive recreation is important. Trends indicate that membership of sporting clubs are on the decline in favour of more informal use of parks. During recent years, an increase in small fitness groups, including walking, running and cycling have been observed throughout NSW.

It is anticipated that the expectation within communities to have spaces and networks that facilitate these kinds of activities will continue to increase.

5.5 Strengthening Parks and Green Spaces



Small, local level and pocket parks are great open space assets for any community, however if these spaces have limited accessibility or are disconnected from green links they are often underutilised or misused.

When parks form part of a larger green network and walkway route, they are more likely to be utilised by the public. By connecting these spaces, a comprehensive network is created that connects residential areas, the town centre and various points of interest throughout the community. Incorporating schools and other public assets within the network further strengthens and encourages alternative transport options for residents. In doing so, socially inclusive places promote and share social and cultural recreation opportunities, thereby building a stronger community.

5.6 Developing a Street Tree Network



A comprehensive street tree network is critical to providing urban streets that are liveable, attractive and pedestrian friendly. Street beautification is frequently seen as an unnecessary expense, however as regional cities and towns compete for investment, new residents and tourism, points of separation become ever more important. Research suggests a substantial social and economical return on design investment may be achieved when the necessary emphasis is placed on developing shaded streets with a well-developed canopy cover.

5.7 Resilience



Integrating the needs of the environment into the Strategy will result in a much more resilient network more capable of withstanding change. Building resilience to natural hazards such as fire and flood is also of importance to maintain the longevity of Uralla Shire's open space assets. Incorporating offset buffers to dense bushland, planting and regenerating creek banks, as well as opportunities for water sensitive urban design outcomes should all be explored.

Open space networks have the potential to function as biodiversity links, allowing for the movement and habitat creation for endemic species. Drainage corridors and detention basins especially provide opportunity to contribute to the biodiversity within Uralla Shire.

Planning for resilience and climate change also includes selecting plant species that are more drought tolerant and reduce the opportunity for fuel build-up in fire prone areas.

6. Analysis - Uralla Township

6.1 Analysis Intent

This section aims to demonstrate a high-level analysis of Uralla's green space assets, which can then be used to identify opportunities to strengthen the overall network.

6.2 Green and Blue Spaces

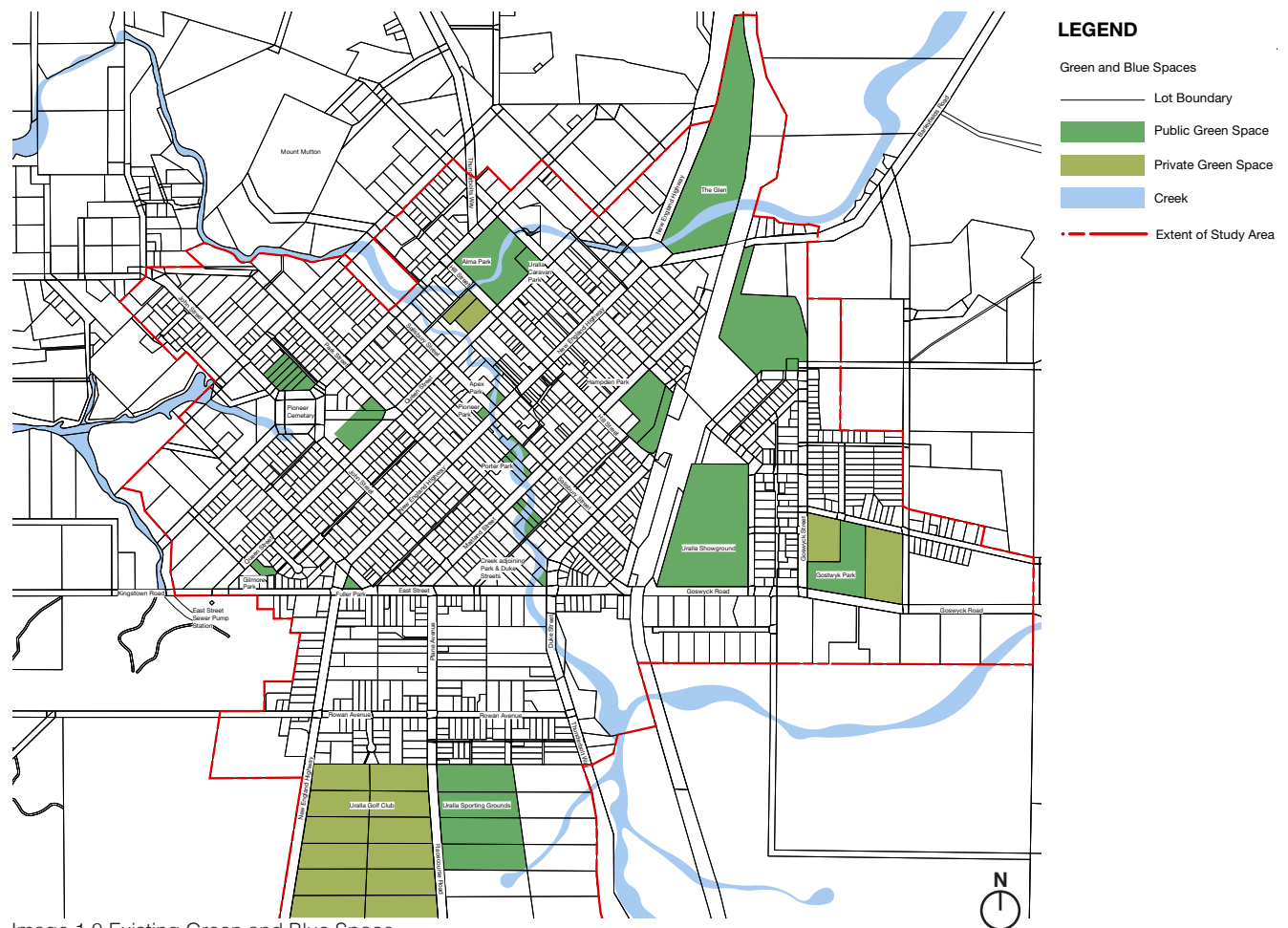


Image 1.0 Existing Green and Blue Space

The green spaces within the Uralla township encompass approximately 33 hectares of land, which amounts for 7% of the total land use space of the township study area.

The green space is comprised of a mix of public sporting fields, playgrounds, mixed-use recreational facilities and passive recreational parks.

Image 1.0 shows the location of the publicly and privately owned recreation facilities and green spaces within the township of Uralla.

Uralla Creek meanders through the town in a north-south direction, with Rocky Creek dissecting it in an east-west axis to the north of the Uralla Bowling Club. Many well-established trees in the town follow these existing creek lines, contributing to the overall shade amenity of the town and helping to develop an ecological corridor for endemic species. A visual assessment of the existing creek lines undertaken on 22 January 2021 showed the creek lines to be in a fair to good condition, with minimal erosion identified, and substantial healthy plantings lining the banks.

6.3 Heritage

Uralla has a rich architectural history, with many well-preserved and maintained historical buildings lining Bridge Street. Many more can be found within walking distance to the town centre. Much of this rich architectural history dates back to the 1860s and is a significant tourist attractor for the town. A heritage trail has been established to showcase these historical assets.

Notable buildings include: McCrossin's Flour Mill (1870), Railway Gatekeeper's House (1882), Masonic Hall (1884), and Uralla Courthouse (1885).

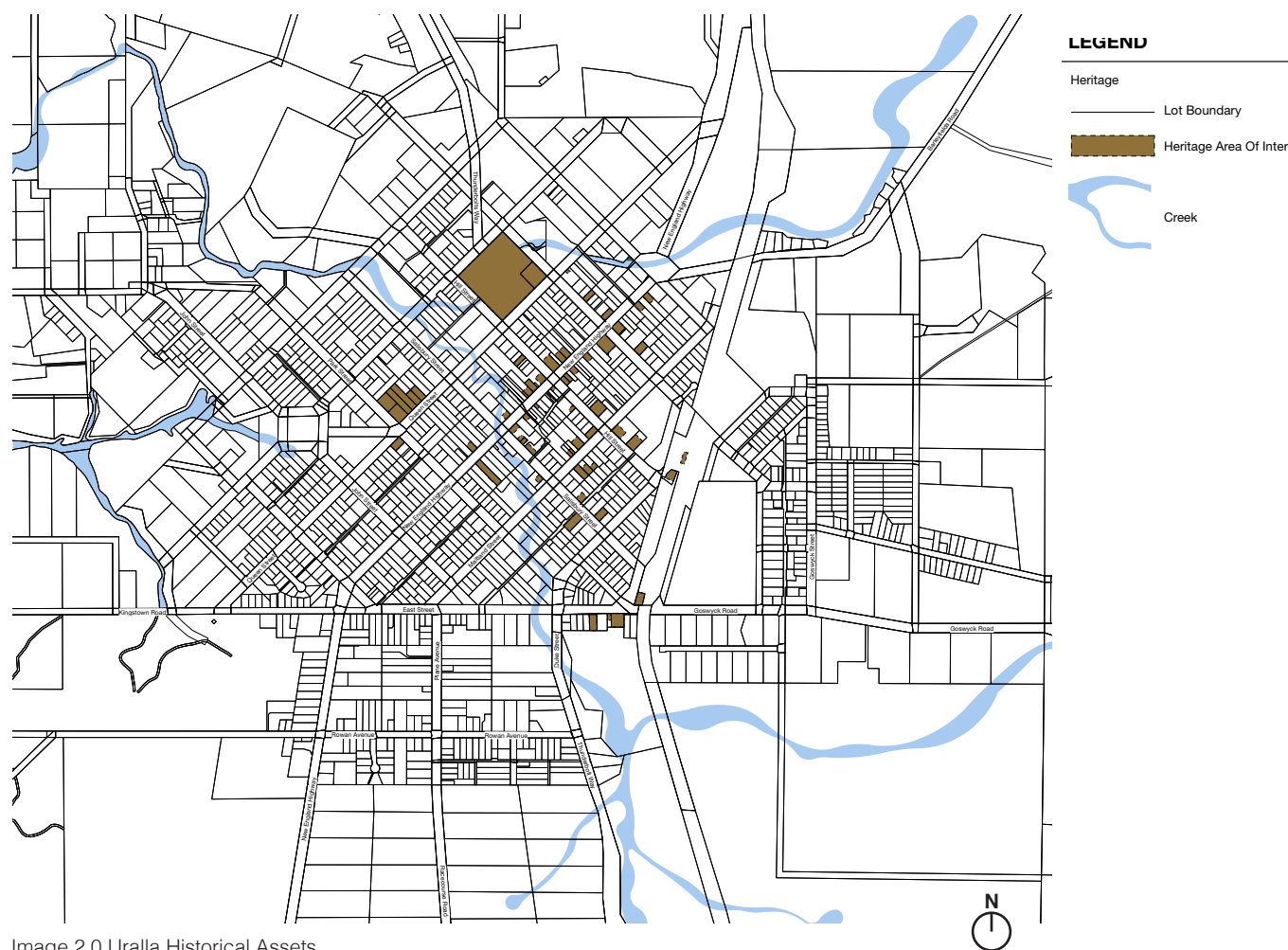


Image 2.0 Uralla Historical Assets

6.4 Points of Interest and Community Facilities

To achieve the best outcome for the Uralla Shire Open Space Strategy, and ultimately increase the level of liveability for its residents, it is crucial that points of interests within the town and facilities such as schools and aged care facilities are integrated into the wider green network. Increasing walkability and access to such facilities will help to develop an active community and increase overall well-being.

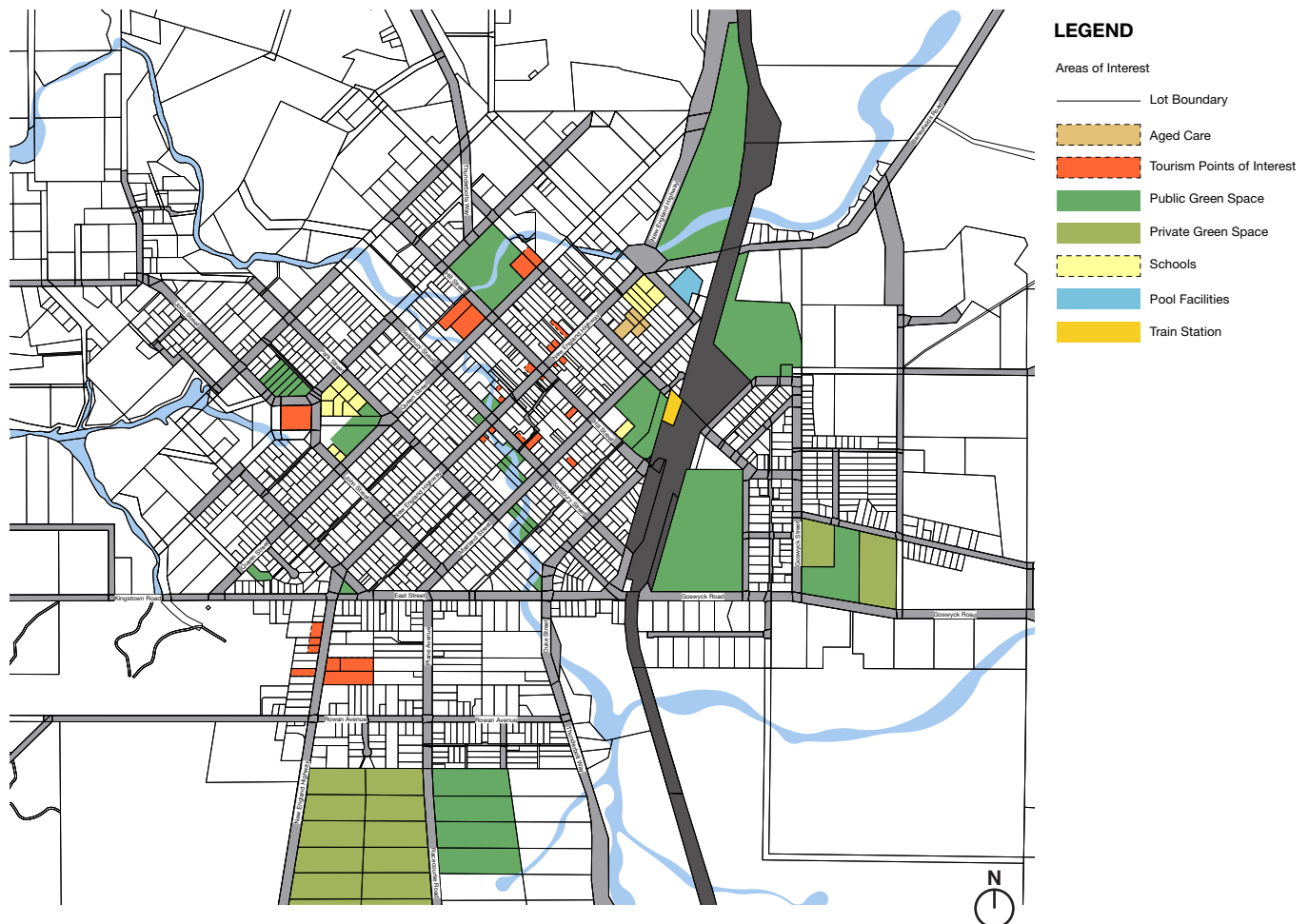


Image 3.0 Points of Interest and community facilities

6.5 Street Tree Network

The Climate Change in NSW fact sheet states that the climate across NSW has already been impacted by warming of 0.9°C since 1910 and the prediction is that warming will continue into the future. The near future projection (2020 – 2039) is for temperature increases by a further 0.7°C.

By 2030 there is projected to be up to 110 more heatwave days per year and by 2070, up to 33 more in northern NSW. Heatwaves are also expected to last longer.

To safeguard communities against this increase in predicted temperatures it is crucial that towns throughout the state strengthen their street tree network. By providing a planned and connected street tree network, the community will be encouraged to engage with the towns green spaces and lead a more active lifestyle.

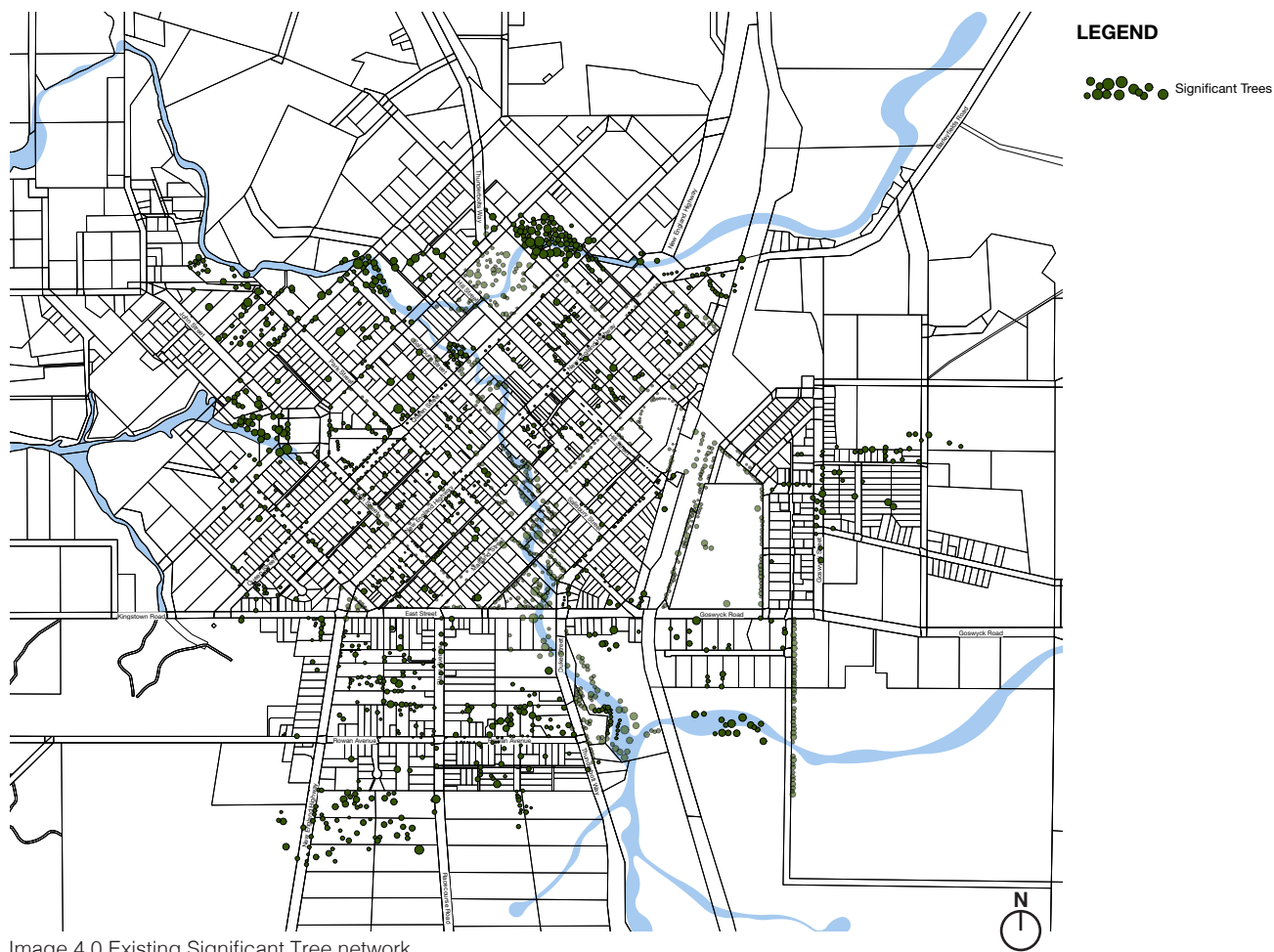
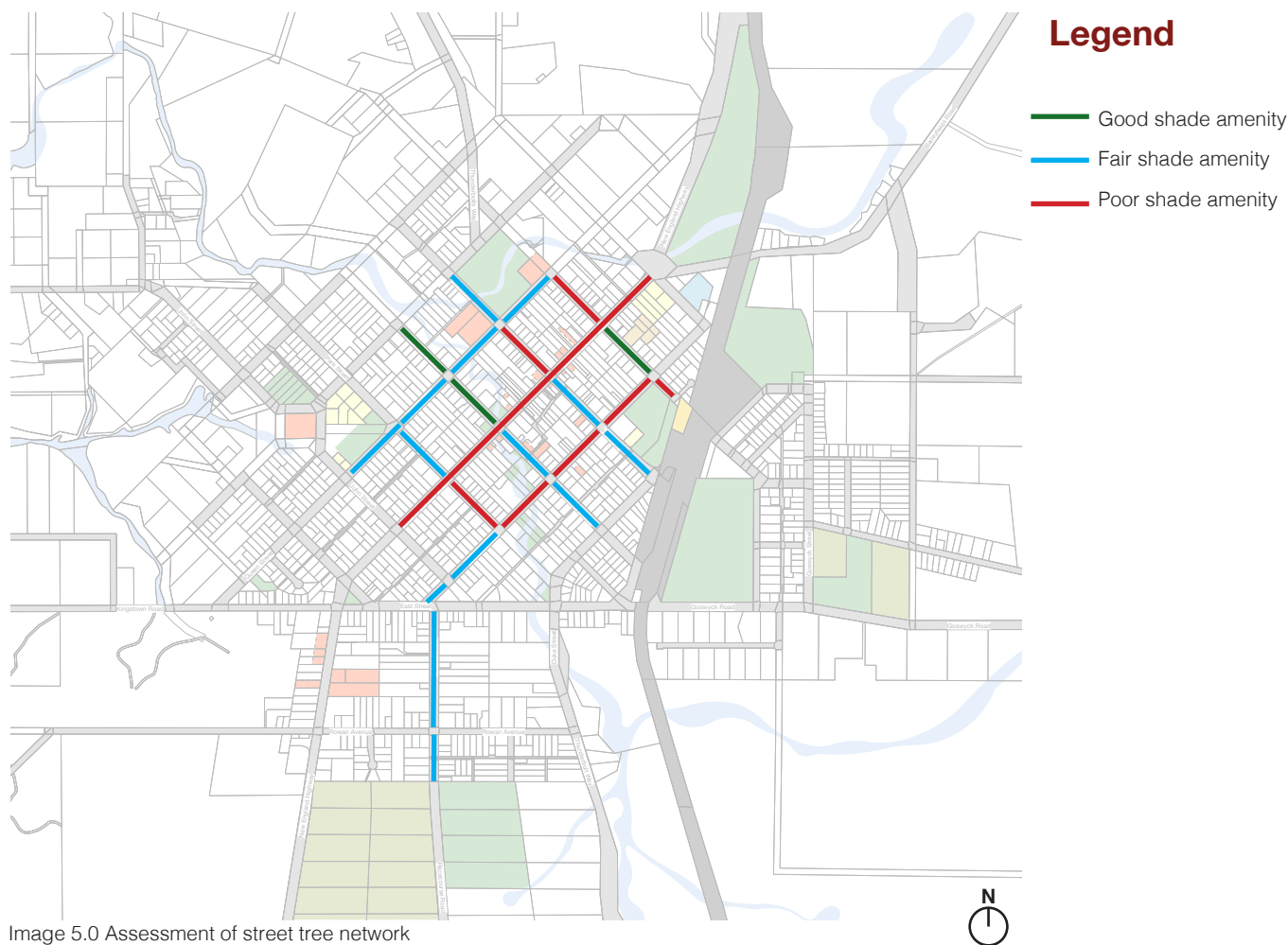


Image 4.0 shows the significant trees within the Uralla township. Large significant trees play a crucial role in cooling ambient temperature, as well as establishing ecological movement corridors, and habitats for endemic fauna.

Image 5.0 shows an analysis of the existing street tree network in the core streets of the Uralla township. The colour communicates the following:

- Red: Poor to low shade amenity and lack of continuity.
- Blue: Fair level of shade amenity and average level of continuity.
- Green: Good level of shade amenity and continuity.

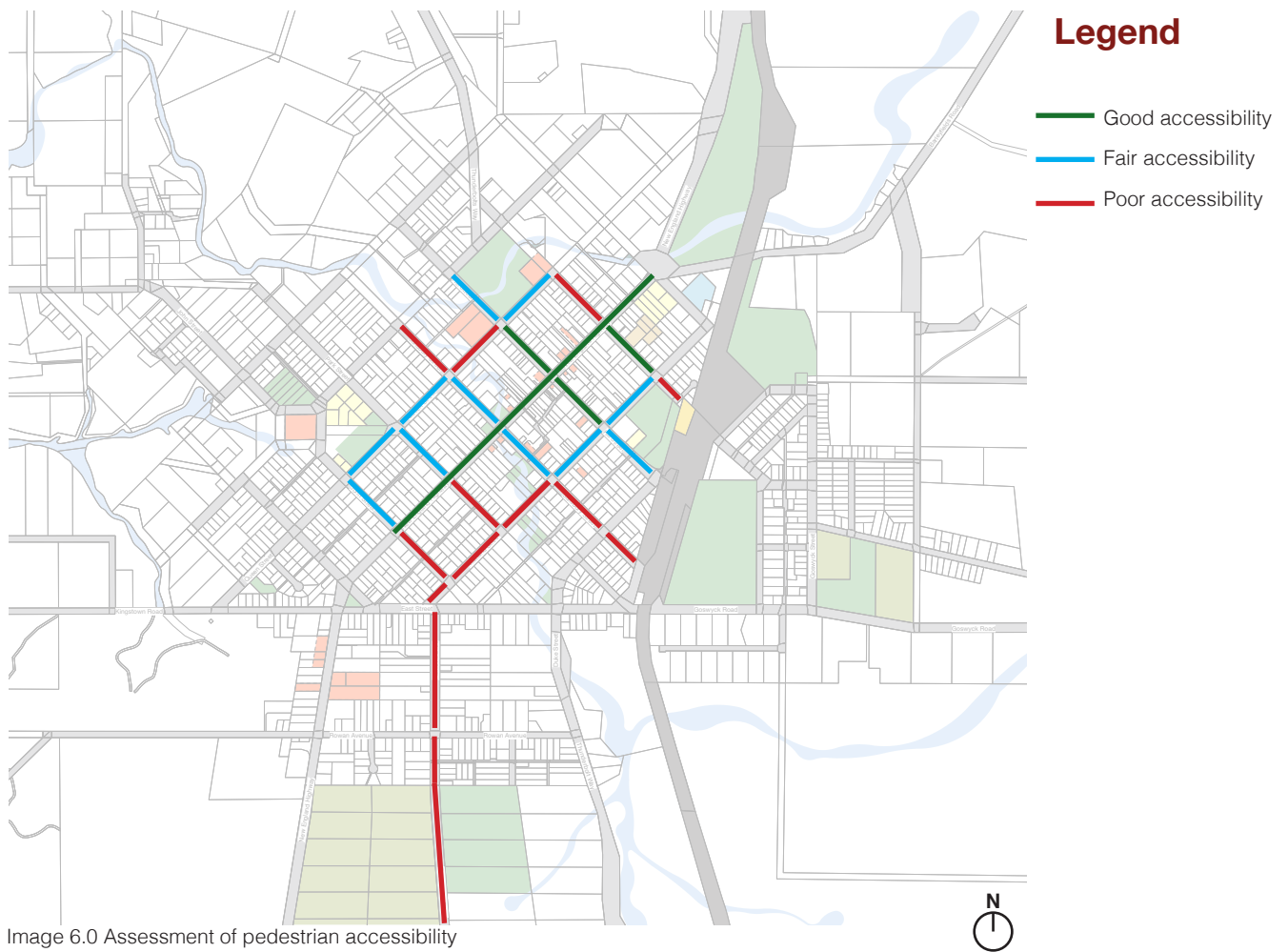


6.6 Pedestrian network

Much of the points of interest, both for residents and tourist alike, are located within the central heart of the Uralla township. Cycling and walking should be encouraged by improving accessibility to these networks and developing links to the town centre and streets, thereby connecting points of interest.

The smaller scaled grid layout makes the town ideal for walking routes where a variety of experiences are within easy walking distance with many points of interest along the way. By encouraging pedestrian movement, it not only adds to the experience of visiting Uralla, it also creates further business opportunities for local enterprises.

Enhancing Uralla's pedestrian network is a core component to the success of the Uralla Shire Open Space Strategy. The importance of encouraging walking and cycling routes should not be underestimated, with pedestrian and cycle networks being cited as a critical component to enhance liveability by the Greener Places charter. The health benefits of supporting active pedestrian networks have been well documented, and links can also be made to their effect on reducing crime in residential areas. Street tree coverage is also a core component in achieving walkability and increasing the liveability of a town.



Pedestrian access is fundamental in supporting and strengthening the movability of a town. Enabling all members of the community to move safely and unimpeded is vital to achieving a high level of liveability. Image 6.0 shows an analysis of the existing pedestrian accessibility within the township.

The analysis is based on the level of accessibility, determined by:

- Pedestrian paths on 1 side of the road.
- Pedestrian paths on both sides of the road.
- No pedestrian paths.

6.7 Walkability

Analysing walking distances can help determine if residential areas have deficient access to green space. A 10 minute walk to a green space area is generally considered an appropriate amount of time people are willing to walk before opting to use other modes of transport.

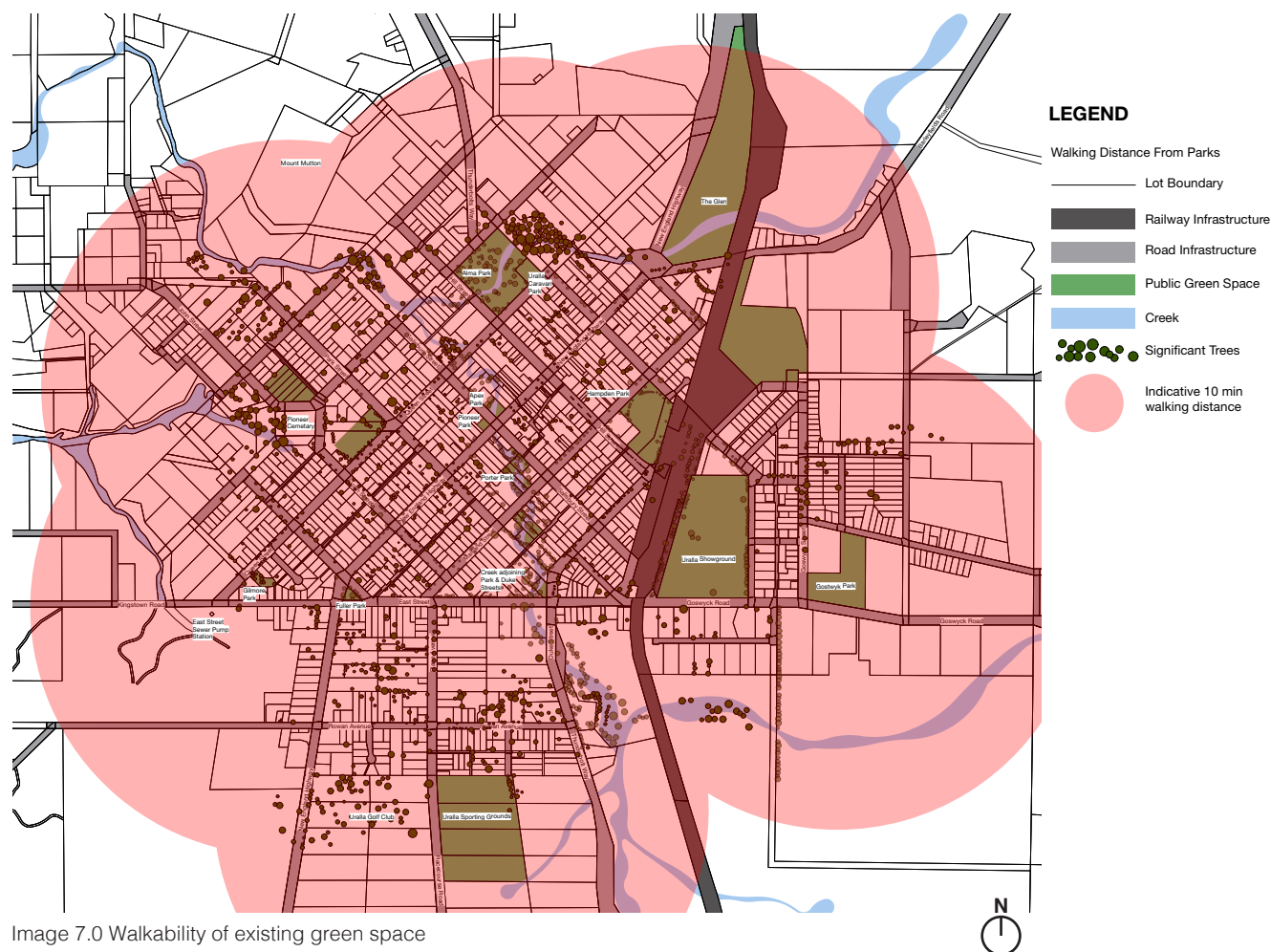


Image 7.0 Walkability of existing green space

Image 7.0 demonstrates that there is currently sufficient access to green space for all residential areas within Uralla. This may change with Uralla's future land release areas and is a factor that should be considered in the development of these areas.

6.8 Uralla Main Street

The New England Highway transitions into Bridge Street, which is Uralla's main street. It is lined with local businesses occupying both new and historical buildings, with the southern side of the road having a fairly consistent colonnade from King Street in the north to Salisbury Street in the south. The Bridge Street carriageway is quite generous, boasting a 9m carriageway and rear-in parking on both the northern and southern sides. Although the colonnades to the building frontages provides a moderate level of shade protection, there are minimal street tree plantings.

Given the expansive carriageway, street trees play a crucial role in mitigating the radiant heat from the road surface and help to significantly lower ambient temperatures. Studies show that providing spaces with sufficient shade amenity and comfortable ambient temperatures stimulates the economy significantly and extends time spent in a business district.

Image 8.0 Bridge Street Shade Analysis



Image 8.0 shows the locations of the existing tree canopy and locations of the existing colonnade coverage along Bridge Street. This area relies heavily on the existence of built form structures to provide shade onto the streetscape, most notably at its southern end.

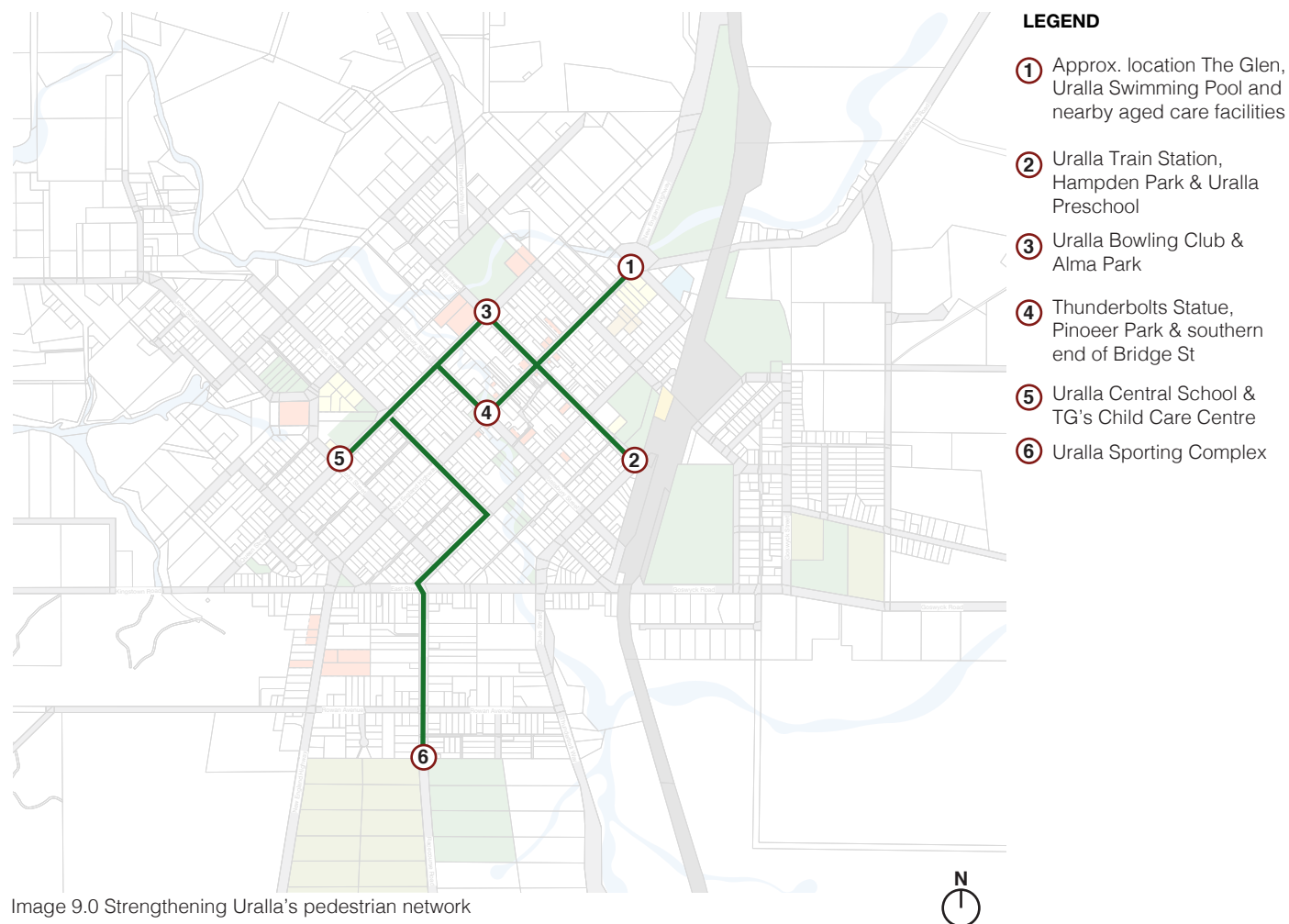
7. Opportunities

7.1 Overview

Utilising the information gathered from Section - 5.0 analysis of this document, a series of opportunities have been identified that will help develop strong connections to important green infrastructure, activate underperforming open spaces, and increase the overall liveability of the town.

7.2 Strengthening Pedestrian Movement

Safe, accessible and intuitive pedestrian connections are crucial to developing walkability and increasing liveability of the town. Image 9.0 shows where emphasis on strengthening the pedestrian network is required.

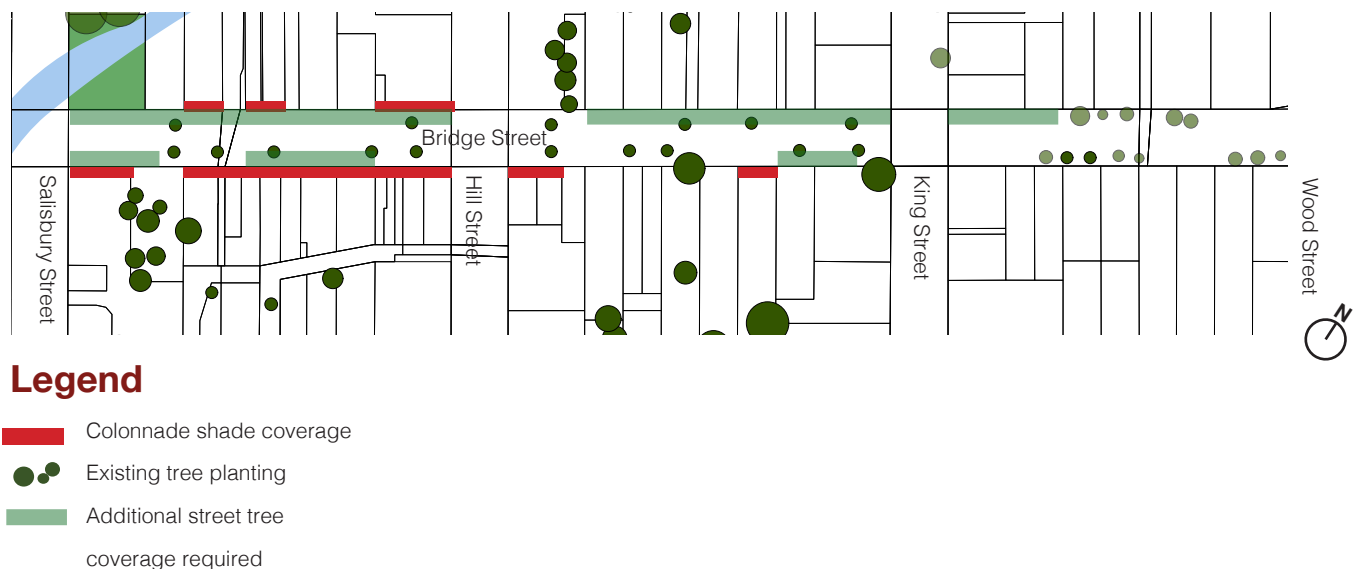


7.3 Strengthening Bridge Street

Bridge Street is Uralla's main street and very much the lifeblood of the community, providing a place for interaction, social well-being and economic opportunities. To maintain the longevity and ongoing useability of this streetscape, the street must adapt and change to both social and environmental pressures. In its current condition the central area of Bridge Street (between King and Hill Street) is particularly devoid of shade coverage, with the southern portion of Bridge Street (between Hill and Salisbury Street) relying heavily on colonnades to shade the streetscape.

Investing in shade amenity in urbanised areas has significant social, environmental and economic returns, all of which have been widely documented both nationally and internationally. Bridge Street's wide carriageway provides a great opportunity to significantly increase the shade coverage to the streetscape through a strategic and curated street tree planting strategy which will also help to develop a green and unique arrival experience into the township.

Image 10.0 Bridge Street Shade Analysis

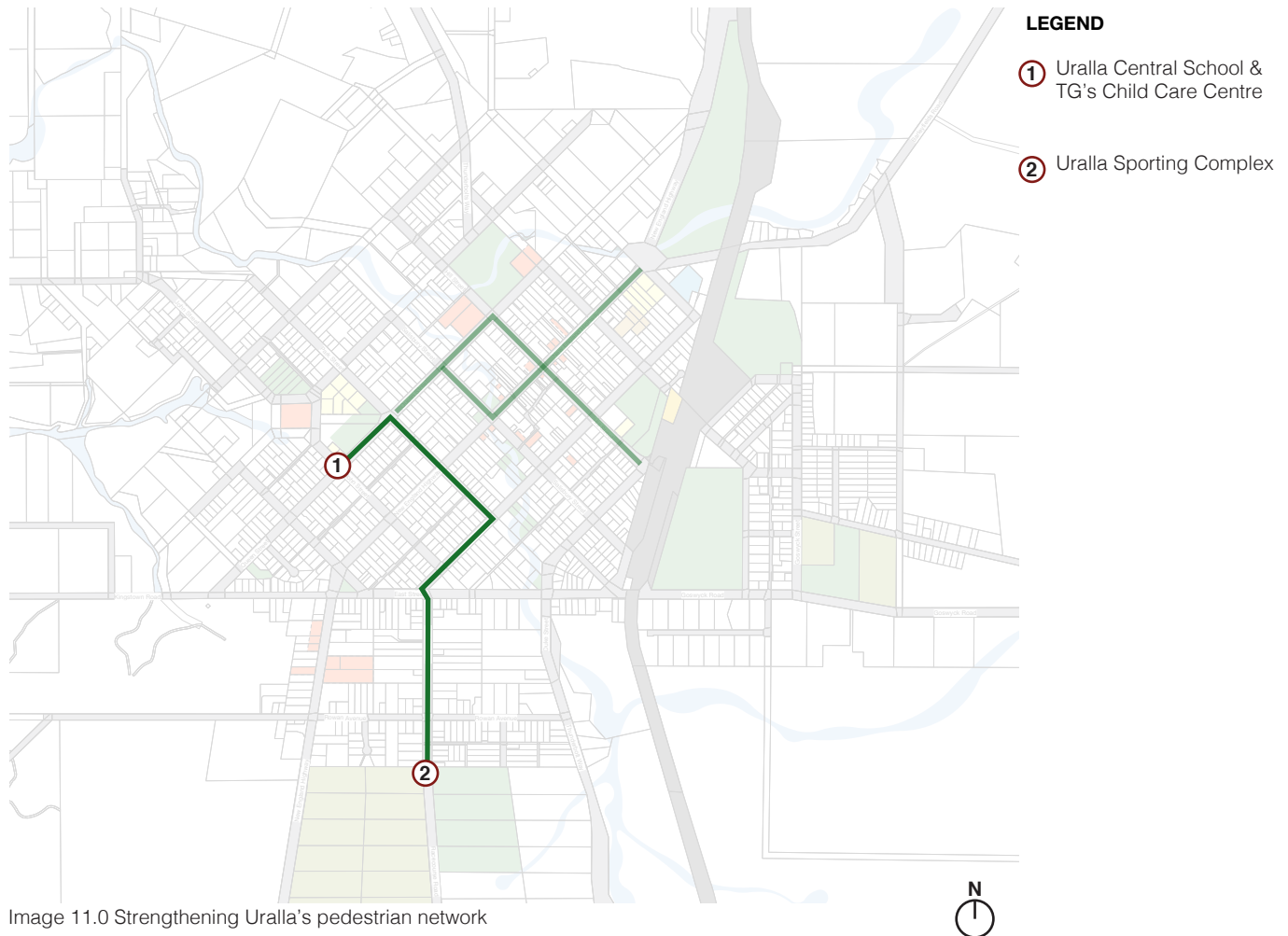


Bridge Street Design Principles

The following points are design principles that can be adopted to help increase shade amenity, enhance pedestrian safety, and encourage users to occupy the space for longer.

- Tree planting should be strategic to the existing condition i.e. planting areas should be consolidated to reduce fragmentation, thus decreasing the chance of damage to planting areas whilst supporting parking amenity within the street.
- Tree pits and plantings should be protected. To ensure the survival of street tree plantings tree pits and planting sizes should be increased to reduce chance of damage from cars, especially in areas of 'rear-in' parking. Raised kerbs should be encouraged to reduce damage from reversing vehicles.
- Existing streetscape trees should only be removed once replacement trees have been established. Removing shade amenity without equitable replacement shade is strongly discouraged.
- Pedestrian calming measures should be mitigated through the use of natural elements rather than built form elements, such as guard rails.
- Safe pedestrian cross over points should be allowed for to support flow of pedestrian movements along Hill Street.

7.4 Connecting Key Facilities 01

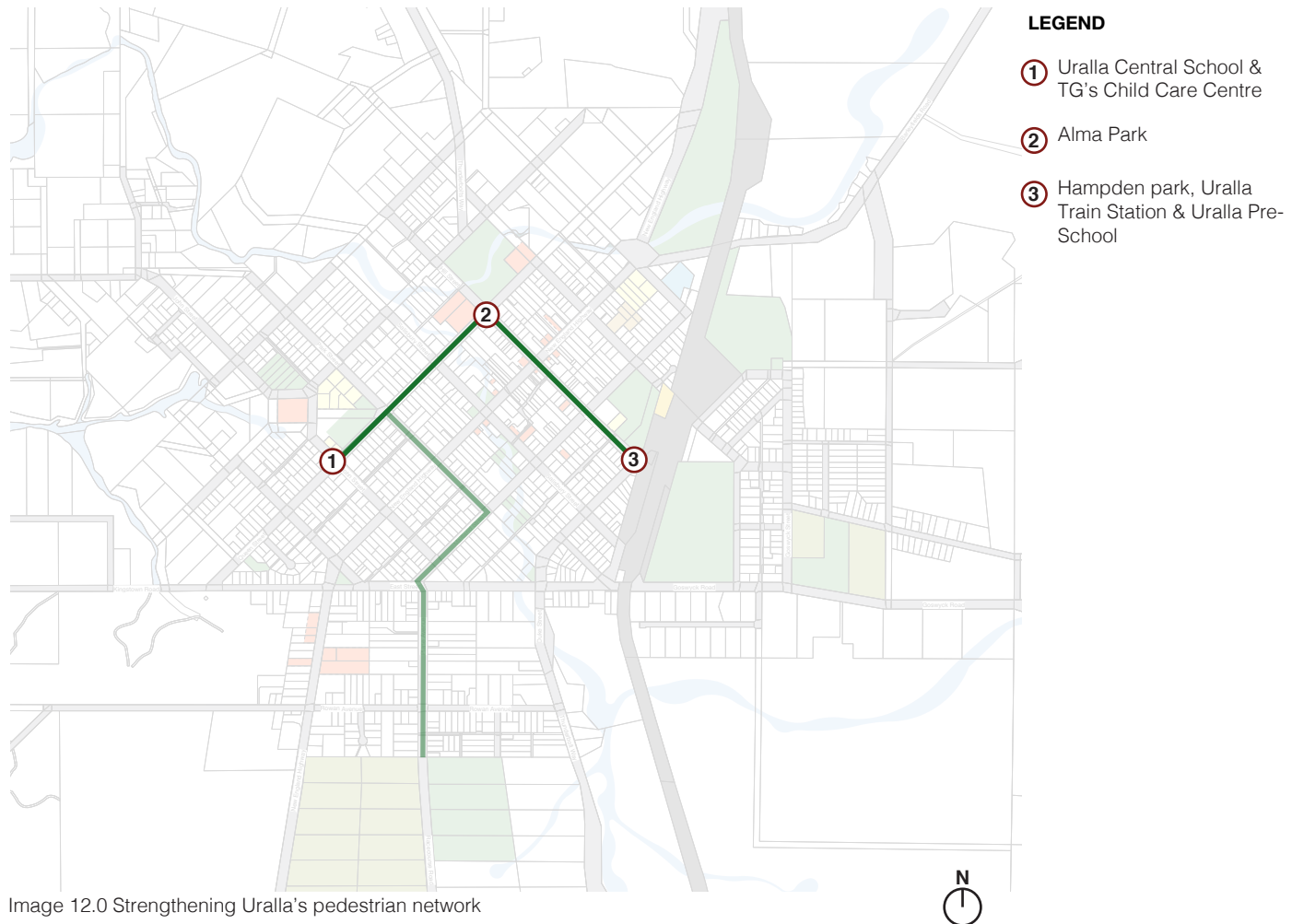


One of the primary user groups of the Uralla Sporting Complex is school aged children. Many after-school activities and sporting practices are held at this facility when school finishes for the day, seeing many children needing to commute to the complex. Providing this demographic with a safe and accessible pedestrian link from the Uralla Central School and TG's Child Care Centre to the Uralla Sporting Complex will help to encourage participation in recreational activities and decrease the reliance on parents to facilitate transport. When viewing this connection in the context of its existing condition, three barriers need to be overcome to achieve an effective connection as follows:

- Minimal levels of pedestrian access that connect these two locations.
- Minimal level of shade amenity
- Issues crossing the New England Highway.

To address these concerns, it is recommended that pedestrian infrastructure is put in place to accommodate safe movement between these points. Street tree planting, pedestrian paths, and if applicable, bicycle infrastructure will help facilitate this to develop a succinct and direct connection. Furthermore, to facilitate the safe crossing of the New England Highway, traffic calming devices such as traffic lights should be investigated to promote safety.

7.5 Connecting Key Facilities 02



Schools and childcare centres are vital assets that contribute to supporting a growing and changing community. Integrating these facilities into the wider pedestrian corridor network helps to encourage walking and active movement within the community. Often, these facilities are accessed by parents walking their children to school or day care and rely on accessible pedestrian facilities to make their journey safe and enjoyable.

Studies show that children and families are the primary users of recreational facilities. Linking schools and day care centres to recreational offerings helps to encourage community activation and supports healthy lifestyles.

There is great opportunity to create a safe and accessible link between Uralla Central School and TG's Child Care Centre to Alma Park. Linking these assets would strengthen after-school activation of Alma Park, whilst also allowing families with younger children to access the park while older children are at school or day care. Furthermore, developing a succinct link between Hampden Park and the Uralla Central School will help facilitate the use of the skate park for older children, as well as facilitating a link between Alma Park and the Uralla Pre-school.

7.6 Developing An Arrival Experience

There is an opportunity to utilise Uralla's existing open space facilities to assist in developing a unique and appropriately scaled arrival sequence, subtly notifying visitors the township is ahead.

To the south of Uralla, Fuller Park offers an opportunity to house a beacon or large artwork which would develop this arrival experience. The park's location on a corner of the New England Highway, before the road straightens and turns into Bridge Street, will see motorists slowing. Minor clearing to the park frontage will increase its street presence and provide a direct view into the park.

The Glen offers an opportunity to become the host of the northern arrival sequence location. Also located off the New England Highway, the space is already home to the 'Constellations of the South' art installation under development, and has sufficient space to house additional pieces of art. Although The Glen is located roughly 2m below the highway level, if the beacon or artwork can be seen by passing motorists it would create intrigue and raise curiosity.

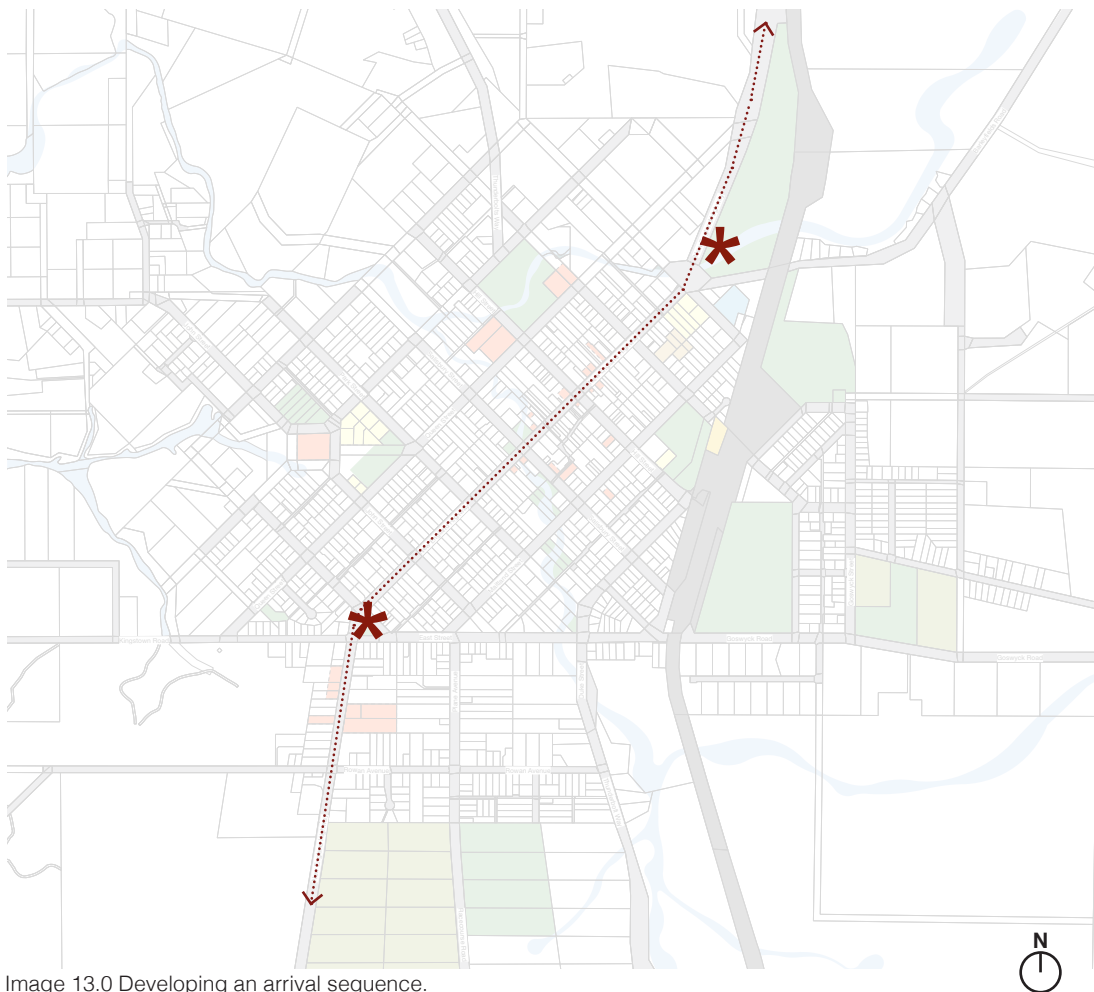
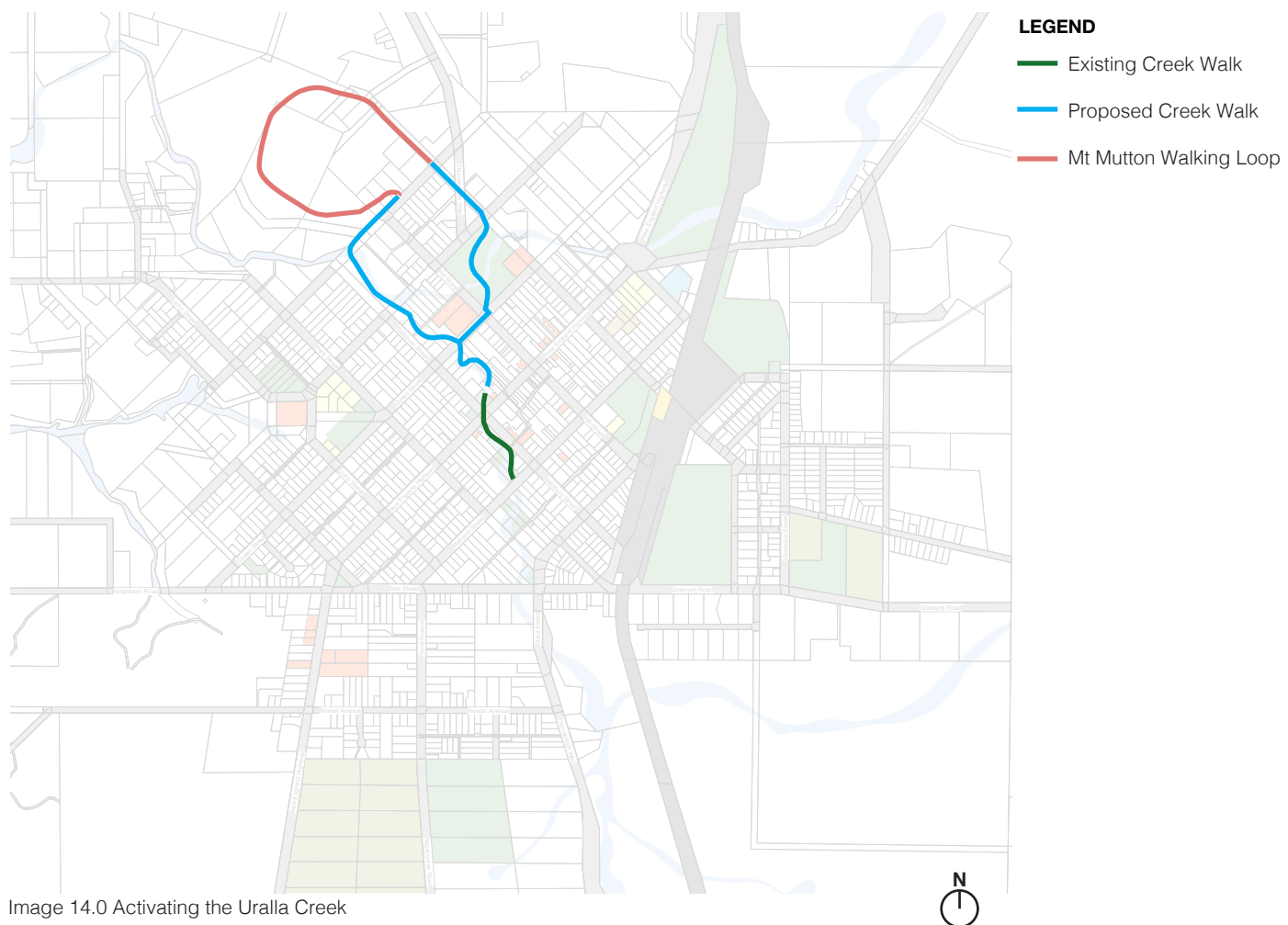


Image 13.0 Developing an arrival sequence.

7.7 Activating The Uralla Creek

Uralla Creek meanders through the town in a north-south direction, with Rocky Creek dissecting it in a east-west axis at the northern portion of Salisbury Street. Many well-established trees in town follow these creek lines, contributing to the overall shade amenity of the town. The creek offers an opportunity to develop an alternative pedestrian route through the township, connecting residential areas to the town centre. Utilising the cooling evaporation micro-climate of the creek, there is opportunity to develop walking and cycling routes along this natural green spine.

Through site investigations, some existing pedestrian infrastructure has been identified along the creek line along Salisbury Street, however it terminates at the underpass of the New England Highway. Developing this blue link along the Uralla Creek, to Alma Park and Rocky Creek, and then onwards to the Mt Mutton walking track would develop an exciting and marketable environmental and recreational experience.



8. Existing Open Space Inventory Audit

8.1 Overview

The existing open space inventory audit will be used to help Uralla Shire Council understand its existing recreational and open space assets and their existing conditions. This inventory will also be used to help identify gaps in the recreational offerings of the Shire and provide recommendations on how to strengthen existing assets. The existing open space inventory will use the following abbreviations to comment on asset condition:

GC - Good Condition

FC - Fair Condition

PC - Poor Condition

The following parks and areas of open space have been investigated:

- Uralla Sporting Complex
- Alma Park
- Hampden Park
- The Glen
- Pioneer Park
- Fuller Park
- Racecourse Lagoon
- Dangar's Lagoon
- Gilmore Park
- Porter Park
- Rotary Park
- Apex Memorial Park
- Woodville Reserve
- Pioneer Cemetery
- Wooldridge Reserve
- Yarrowyck Crossing Reserve
- Rocky River Tennis Courts
- Barry Munday Reserve

8.2 Uralla Sporting Complex

Description

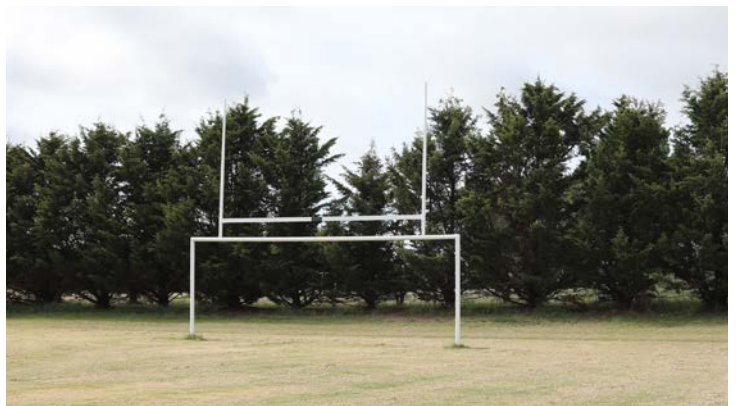
The Uralla Sporting Complex can be considered the Shire's premiere sporting facility, catering for a large number of sporting and recreational pursuits. The site offers a dense tree lined perimeter which provides a natural wind break to prevailing winds and a natural backdrop for spectators and players. The facility is furnished with a number of tennis courts, multi-use courts, playing fields, and opportunities for shelter and shade amenity. The facility has received major upgrades between 2017-2020 and the overall condition and functionality of the site is considered good.

The accessibility of the site would be categorised as low. There is currently poor pedestrian access to the facility, with no pedestrian paths or street tree coverage along Plane Avenue.

Comments/Recommendation

Improvements can be made to the arrival experience of the facility. Entering through the driveway, a series of large concrete pots line the pedestrian access. There is opportunity for these to be removed and replaced with a tree avenue either side of the driveway. This inclusion will help build a sense of arrival whilst providing shade amenity. Access could be improved by accommodating a stronger pedestrian connection to the town centre through the implementation of shaded pedestrian paths that encourage multiple methods of transport.

The complex would also benefit with the extension of the existing shade amenity. There is opportunity to plant the northern edge of the tennis courts, as well as supplementary planting to the banks of the cricket field and children's play area.



8.2 Uralla Sporting Complex - Continued

The siting of the outdoor gym equipment should also be considered. Currently the equipment is placed in natural earth, making it difficult for maintenance crews to successfully maintain the space. Siting on a concrete pad or softfall should be explored.

Facility Audit

- Synthetic tennis courts x 6 - GC
- Lighting to courts x 6 - GC
- Multi courts x 2 - GC
- Picnic seating facing tennis courts x 4 - GC
- Tennis clubhouse - GC
- Amenities block with canteen - GC
- Drinking fountain - GC
- BBQ - GC
- Small childrens play area with shade sail - GC
- Junior soccer field/ netball with multi posts and lighting- FC
- Aluminium grandstand seating- GC
- Senior soccer fields x 2 - GC
- Cricket practice nets x 2 - GC
- Synthetic cricket pitch with fence - GC
- Seating surrounding cricket field (limited) - FC
- Fitness equipment - GC

8.3 Alma Park

Description

Alma Park, established in 1893, can be considered Uralla's premiere park facility. Centrally located just 280m, or 4 min walk from the Uralla main street the park offers users both an active, and passive park experience. The park has well maintained lawn areas with large established shade trees and colourful annual planting palette. The park is home to a number of significant memorials and a historical rotunda. The playground at Alma Park is the premier playground facility within Uralla with a large climbing structure, slides and a variety of smaller play opportunities. The park also has a recently completed amenity building and picnic shelters.

Comments/Recommendation

Alma Park boasts numerous opportunities for passive recreational opportunity. The newly constructed footpath to the park frontage provides increased accessibility, and the park provides ample shade opportunities.

Facility Audit

- Double picnic shelter - GC
- Bins x 2 - GC
- Zip line - GC
- Swings and climbing structure - GC
- Picnic shelter x 2 - GC
- Seating x 8 - GC
- Major play structure - GC
- Swings x 5 - GC
- Liberty swing x 1 - GC
- Rotunda - GC
- Memorials x 2 - GC
- Maximum shade amenity
- Amenities block - GC



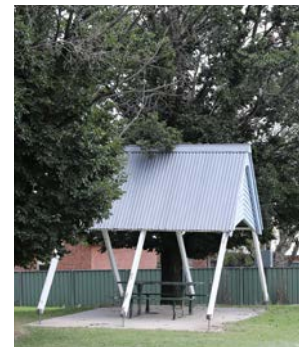
8.4 Hampden Park

Description

Hampden Park is a major sporting facility for the Shire. The park can be categorised as a programmed sporting facility and provides a varied offering of sporting and exercise-focused pursuits, such as skating, cricket, basketball and outdoor gym equipment. The primary entry into the facility is via Hill Street, with gravel access paths offered from Maitland and King Streets. The park is located opposite the Uralla Train Station and is a 5 minute walk to Bridge Street.

Comments/Recommendation

The current access into the site would be classed as poor. The asphalt parking loop is in a poor condition and would benefit from being formalised and re-surfaced. There is also a lack of a footpath to link the carpark to the recreation offerings throughout the park. A formalised footpath to the basketball court, picnic shelter and outdoor gym equipment would greatly increase the accessibility of the park. There is an opportunity to strengthen access into the site from Maitland Street through the inclusion of adequate shade coverage to the newly installed pedestrian paths. There is also an opportunity to develop a stronger connection with the train station. Formalising the train station carpark area has the potential to accommodate overflow parking for the park and provide accessibility to the existing park facilities.



Facility Audit

- Synthetic cricket net x 2 - GC
- Amenities building - GC
- Bins x 2 - GC
- Drinking fountain x 1 - GC
- Picnic shelter x 1 - GC
- Picnic shelter (A-frame) x 1 FC
- Basketball half-court x GC
- Fitness equipment x 6 x GC
- Skate park - GC
- Cricket field with synthetic pitch - GC

8.5 The Glen

Description

The Glen is a large tract of open bushland, commonly used by recreational walkers and dog walkers. Situated between the New England Highway to the west and the train line in the east, the parkland is vegetated with a mix of native eucalyptus and melaleucas as well as some exotic plantings such as willows. The parkland is home to a series of large sculptural elements, which are a partially completed artwork series called 'Constellations of the South'. The large monolithic sculptures are situated in a large clearing with informal seating dotted around the peripheries. Rocky Creek transects the parklands, east to west, cutting off access to the northern portion of the parklands when the creek level rises. Access to The Glen is via Barleyfields Road, and crosses a low lying swampy area before arriving at an informal parking area.

Comments/Recommendation

Please see section 10 Catalyst Projects.

Facility Audit

- Large artworks x 2 - GC
- Unsealed carpark - FC
- Signage rotunda - PC
- Large open field - GC
- Shade coverage - GC
- Healthy creekline - GC
- Enclosed fencing - FC



8.6 Pioneer Park

Description

Pioneer Park is one of Uralla's most used open space facilities. The space is primarily used as a rest stop area for passing tourists due to its close proximity to some of Uralla's main attractions and opportunities to park cars with caravans. The park has newly refurbished toilet facilities and other amenities that cater for short stay visitors. Much of the park is comprised of an open lawn area with a dense screening buffer to the north and east edges of the park, which limits visibility in and out of the park.

Comments/Recommendation

Please see section 10 Catalyst Projects.



Facility Audit

- Amenities building - GC
- Drinking fountain - GC
- Bins - GC
- Picnic seating - FC
- Existing Birch trees - GC



8.7 Fuller Park

Description

Fuller Park is a small pocket park located off the New England Highway. The park is surrounded by roads on all sides, making the park's function and possible programming quite limited. The park has a mixture of both native and exotic plantings, most of which provide a high level of shade amenity to the space, mixed with areas of open lawn. The park's installations are quite scattered and lack any level of hierarchy or discernible order. The park houses a shade structure, small picnic setting and two stone memorials.

Comments/Recommendation

Please see section 10 Catalyst Projects.

Facility Audit

- Picnic shelter x 1 - FC
- Shade structure x 1 - FC
- Water point x 1 - GC
- Concrete planter pot x 1 - FC
- Mature trees - GC



8.8 Racecourse Lagoon

Description

Racecourse Lagoon is a Crown reserve, designated as part park and part natural wetland area. The lagoon is commonly frequented more by the residents of the Shire rather than visitors. Located 6 minutes' drive from the Uralla main street, the space is utilised by dog owners and recreational walkers. The site's natural setting is its major draw card, with an expansive view of wildflower meadows leading up to the lagoon area. Currently the arrival space accommodates two picnic tables and a signage pavilion.

Comments/Recommendation

Approaching the space, there is little in the way of wayfinding, direction or a general arrival sequence. Once visitors enter the space, it is hard to discern where one should park, or if access is even permitted.

Incorporating a small sealed carpark area would help to welcome visitors, raise the perception of safety and boost the overall accessibility of the space. Leveraging off the site's natural beauty and ecological significance, there is opportunity for educational signage to showcase the endemic flora and fauna. The existing picnic tables are outdated and show signs of rot and should be replaced. There is also opportunity for a small toilet facility to the north of the entry space if visitation increases.

Facility Audit

- Picnic settings x2 - PC
- Unsealed carpark - PC
- Signage (Flora and Fauna) - PC
- Large open lawn - GC
- Shade coverage - GC



8.9 Dangar's Lagoon

Description

Dangar's Lagoon is one of the largest bodies of water in the area and provides a critical habitat for migratory and endemic bird species. Located off Thunderbolts Way, the lagoon is a popular stopping point for travellers as well as bird enthusiasts and recreational walkers.

A walking track aligns the western and southern portions of the lagoon, linking to Sanctuary Road, facilitating a complete walking loop around the extents of the lagoon. A bird hide, picnic table and educational signage can be found along the eastern and southern edges of the lagoon.

Dangar's Lagoon is designated as a wildlife refuge and is governed by the New South Wales National Parks and Wildlife Service.

Comments/Recommendation

The lagoon is located in a 100 kmph zone and the existing National Park signage can be easily missed. Introducing a larger signage element would help to alert motorists of its presence earlier and provide sufficient warning time to slow down and enter the lagoon site safely. As the site is popular amongst travellers, there is potential for the addition of a toilet facility and additional picnic settings.

Facility Audit

- Walking track - GC
- Picnic table x1 - FC
- Parking - FC
- Bird hide - GC



8.10 Gilmore Park

Description

Gilmore Park is a local level park that services the residents of south-east Uralla. The park has a multi-use play structure with a slide and swings, and an associated shade structure that spans the play area. The park has large established eucalyptus and bottlebrush trees which provide large amounts of shade amenity and attract local birdlife.

Comments/Recommendation

Accessibility to the site has the potential to be improved. A kerb ramp to Queen Street and an associated pedestrian path would help facilitate access for parents with prams, as well as access for the elderly.

The existing trees within Gilmore Park, although healthy, are perhaps nearing the end of their lifespan as trees in close proximity to a play space. Succession planting should be investigated so that Gilmore Park maintains its level of shade coverage into the future.

Facility Audit

- Bin x 1 - GC
- Seats x 3 - GC
- Shade structure - GC
- Play structure - GC



8.11 Porter Park

Description

Located off Salisbury Street, Porter Park is nestled on the eastern bank of Uralla Creek and behind the Uralla Library. Established in 1982, the park has a wealth of large shade trees which line the banks of the creek. The park can be accessed via Maitland Street in the south, Salisbury Street in the east, and the Uralla Library carpark in the north. The park has a number of picnic and seating opportunities as well as a newly constructed multi-play piece and shade structure.

Comments/Recommendation

Although the park has many points of access, there is opportunity to strengthen its level of accessibility through the inclusion of a pedestrian loop, which would connect the carpark to the other access points and pieces of park infrastructure. It could also double as a learn to ride track. There is opportunity to screen the fence line to the western edge of the playground to better reinforce the natural character of the site, as well as incorporate additional natural play elements such as boulders and stepping logs.

Facility Audit

- Bin x 1 - GC
- Seats x 3 - GC
- Shade structure - GC
- Play structure - GC
- BBQ - GC
- Picnic setting - FC
- Timber balance beams - FC
- Timber climbing elements - PC



8.12 Rotary Park

Description

Located off Barleyfields Road, Rotary Park is a quiet outdoor spot with great vistas north to Uralla Creek and offers many shaded picnic opportunities. The park can be accessed via a looped road and there are sufficient informal parking spots. The park has a number of picnic and BBQ facilities as well as an amenity building, making it popular with travellers. The south of the park adjoins the local community garden, which offers opportunity to develop a stronger connection between the spaces.

Comments/Recommendation

The access road into the park can be categorised as fair condition. Some sections are rutted out and would benefit from patching of holes or resurfacing the entirety of the road. The concrete kerb to the entry road also needs attention as there is significant damage and cracking which has resulted in areas of concrete completely dislodging and spilling onto the road. The wooden picnic setting that sits to the front of the park is quite outdated and should either be refurbished with new picnic furniture or removed and a feature tree planted in its place to enhance the arrival sequence. It is also suggested that the horizontal timber log bollards within the park be removed, as they increase the level of maintenance required whilst not increasing the level of public safety.

Facility Audit

- Bin x 1 - GC
- Seats x 3 - GC
- Steel shade structure x 2 GC
- Wooden picnic structure - PC
- Amenities building - FC
- BBQ - GC
- Horizontal wooden bollards - FC
- Access road - FC



8.13 Apex Memorial Park

Description

Apex Memorial Park is located on the corner of Bridge Street and Salisbury Street, opposite Pioneer Park. The park is relatively small in size (approx. 240m²) and is home to a WWII anti-aircraft gun which sits on a concrete pad. The park also houses a small wooden picnic setting, flagpole and an Apex Memorial Park sign. To the south-east of the site, a gravel driveway transects the site which allows access to the rear of the Memorial Institute building and the Central Chambers Building. Uralla Creek runs to the north of the park, which is heavily wooded. An underpass runs under Bridge Street and can be accessed via the park.

Please note: The park is not Council property and any upgrades would have to be done in consultation with the landowner.

Comments/Recommendation

This park serves its function as a small pocket park, allowing people to stop, rest and inspect the anti-aircraft gun. A better interface with the Bridge Street underpass could be explored, as well as opportunities to engage with Uralla Creek, and extend the creek side footpath which winds through Porter Park. There is also an opportunity to incorporate screen planting to the western edge to delineate the boundary with the adjacent Memorial Institute building.

Facility Audit

- WWII anti-aircraft gun - GC
- Picnic shelter x 1 - FC
- Flag pole x 1 - FC



8.14 Woodville Reserve

Description

Woodville Reserve is located next to the Uralla Rugby League field and contains the Uralla BMX track. The park comprises of a learn-to-ride track, amenities building, a BBQ, and series of picnic shelters. The car park area adjacent to the amenities building is well laid out with enough parking spaces to service a park of this size.

Accessibility into the site can be categorised as fair, with connection from the carpark to the facilities of the park lacking.

Comments/Recommendation

To increase the accessibility of the site, connecting the park facilities such as the BBQ shelter, bin, and picnic shelters is recommended. Tree planting to foster shade amenity will also help increase the accessibility of the park.

Facility Audit

- Amenities building - GC
- Picnic shelter x 2 - GC
- Car park - GC
- Learn-to-ride track - GC
- Shade structure - GC
- BBQ facilities x 1 GC
- Planted areas - GC
- Bin - GC
- Drinking fountain - GC



8.15 Pioneer Cemetery Picnic Area

Description

The picnic area is located next to the Pioneer Cemetery, which is the final resting place of Captain Thunderbolt and a major tourist attractor for the town. The picnic area comprises of a small picnic shelter and setting, small toilet facility, campervan dump point and informal parking area.

Comments/Recommendation

The existing picnic shelter is showing significant signs of wear and should be replaced. There is also opportunity to plant screening shrubs to soften the impact of the dump point and toilet building.

Facility Audit

- Toilets - FC
- Caravan dumping point - GC
- Picnic shelter - PC
- Bin - GC
- Large trees - GC



8.16 Wooldridge Reserve

Description

Wooldridge Reserve adjoins the banks of Rocky River and is popular amongst day-trippers, campers and fossickers. The reserve is located approximately 6km from the centre of Uralla and primarily accessed by vehicles. Set in a bushland setting, the reserve is spread over a large area and has amenities such as BBQ facilities, toilets, short-term camping opportunities and non-potable water.

Comments/Recommendation

As the reserve is set in a bushland setting the graded earth parking area is suitable for this area with regular grading. Additional natural style bollards (granite boulders) will help to prohibit access into restricted areas of the reserve. The toilet blocks show signs of vandalism and have the potential to be upgraded in the coming years.

Facility Audit

- Male and female toilets - PC
- BBQ area - GC
- Picnic tables - GC
- Park benches along the creek - GC
- Formalised parking at the fossicking area - GC



8.17 Yarrowyck Crossing

Description

Yarrowyck Crossing Reserve is located on the banks on the Gwydir River, overlooking Mt Yarrowyck, roughly 20 minutes' drive north-west of the Uralla township. The reserve offers free overnight camping, pit toilet facilities, BBQs, rubbish bins and is dog friendly. The reserve is popular in the warmer months, offering a great opportunity for swimming and fishing.

Comments/Recommendation

The reserve functions well as a free camping location, with suitable amenities to service the community and encourage respect and stewardship of the site. The BBQ facilities are outdated and need to be replaced, and the toilet facility should be upgraded or refurbished in the coming years. Access to the site is generally good, but should be monitored after heavy rains.

Facility Audit

- Toilets - FC
- BBQ - PC
- Open lawns - GC
- Rubish bin - GC
- Fire pits - GC
- Picnic setting x 2 - GC



8.18 Rocky River Tennis Courts

Description

The former Rocky River Tennis Courts are located roughly 10 minutes' drive from the centre of Uralla and at present is infrastructure that has not been used or maintained for a significant period of time. The remnant facilities include a small club house and the boundary fence of the tennis court. The degradation and dilapidation of the facilities is quite notable, with large trees growing through the former court space and the boundary fence posts leaning at significant angles. Access into the site is quite difficult, and the facility's street presence can be categorised as low.

Comments/Recommendation

Returning the site into a functioning tennis court facility would require a substantial intervention. Almost none of the existing infrastructure has the potential to be reused, and all new built form elements would have to be installed. Its siting and location does not facilitate ease of access or develop a street presence, which is a critical component in attracting active users. The Uralla Sporting Complex has recently upgraded its existing courts, and that facility has the potential to expand to accommodate for an increase in active users.

Facility Audit

- Facilities are dilapidated to the point where no usable infrastructure remains.



8.19 Barry Munday Reserve

Description

The Barry Munday Reserve is located at 82 Mundays Lane, Saumarez Ponds. The reserve is Crown land and is managed by Uralla Shire Council. The reserve has a long and varied history of recreational uses beginning in the late 1800s, most notably as a local cricket field and tennis court, however in recent years has been relatively unused for recreational pursuits.

The reserve has been identified by members of the local community as an asset that has the potential to be revitalised, made accessible to the public, and serve the residents of Saumarez Ponds. Community members have formed a group called the 'Friends of the Barry Munday Reserve' and have submitted a project work plan to outline the steps needed to be undertaken to reinstate the reserve as an operational asset for the Shire.

The project work plan proposes the following:

- Weed identification and eradication;
- Assessment and removal of dangerous trees or limbs from the established pine trees that line the southern edge of the reserve;
- Removal of the dilapidated tennis shed, with the option to salvage timber for onsite reuse;
- Establish a mowing roster in conjunction with Council's maintenance and operations team;
- Plant trees to replace trees to be removed;
- Repair existing infrastructure including BBQ facility, reinstate tennis court and associated infrastructure, upgrade/repair reserve fencing;
- Build new infrastructure including picnic tables, seating, tennis shed, community garden and additional fencing to tennis court; and
- Address drainage issues.

As of February 2021, the 'Friends of the Barry Munday Reserve' have refurbished the existing tennis courts, refurbishing the clay-court surface, replaced the net posts, installed a net and marked the courts.

Opportunities

In order to assist in the ongoing upgrade of the Barry Munday Reserve, there is potential for Council to direct funds towards conservative upgrade works subject to future grant funding.

Facility Audit

- Refurbished clay tennis courts - GC
- Tennis shed - PC
- Fencing - PC
- Drainage to field - PC
- General maintenance to open space - PC

8.20 Audit Summary

The recreational and open space offerings of Uralla Shire are quite comprehensive and diverse. Outside the Uralla township, open spaces such as Racecourse Lagoon, Dangar's Lagoon and the Mount Mutton walking trails offer opportunities for open space and nature based recreational activities such as walking and hiking. This provides the community with unique interactions with the existing environment and an overall immersive experience. Within the town, the recreational offerings are more programmed and targeted to specific recreational pursuits, such as soccer and tennis.

The township has 2 cricket fields, a premiere football field (privately managed) and numerous multi-fields at the Uralla Sporting Complex. This number of large open sporting fields comfortably accommodates the current demand for programmed sports and also facilitates the demand for informal recreation such as bootcamps and other fitness groups.

The audit identified 3 playgrounds within the town (Alma Park, Gilmore Park and Porter Park) and a small play structure at the Uralla Sporting Complex. With only 3 opportunities for play, all of which are structured and programmed, there may be demand for an additional playground facility within the town that focuses on nature-based play and learning. Many notable studies suggest interaction with nature and exposing children to nature play learning has many physical and mental benefits, such as increased critical thinking, advances in problem solving, confidence building and lowered levels of aggression.

Over the past decade, scooter riding as a recreational activity has become extremely popular amongst young children and adolescents. Generally, children utilise 'learn to ride' play spaces to learn how to ride their scooters, however as their skills progress they demand more challenging and exciting course opportunities. Providing the community with a scooter focused park is one such addition that would diversify the offerings of the Shire's open space facilities.

Accessibility to Uralla's existing facilities is an area that can be strengthened throughout the town. Emphasis on developing clear lines of sight will help raise the perceived level of safety, and providing equitable access will help to encourage use and activation.

Finally, shade amenity within the existing open space facilities requires significant enhancement. In order to maintain activation and usability, ambient temperatures need to be comfortable and access to the shade coverage needs to be abundant.

Possible Actions:

- Emphasis on accessibility.
- Scooter park.
- Succession planting.
- Nature-based play.

9.0 Open Space Development Plan

9.1 Overview

The following section proposes possible development options based on the findings of the Open Space Inventory Audit and how these can be prioritised over 5, 10 and 15 year time periods.

See Section 10 Catalyst Projects for development opportunities for:

- The Glen;
- Pioneer Park; and
- Fuller Park.

9.2 Uralla Sporting Complex

5-year plan

- Avenue tree planting to driveway.
- Formalise entry – renew bollard selection.
- Resurfacing of south-west tennis courts.
- Extension of pedestrian paths to develop connections to the eastern playing fields.
- Re-siting of gym equipment i.e. softfall or concrete base.
- Succession planting/infill planting around cricket ground.
- Increase pedestrian accessibility.
- Planting buffer to the north of tennis courts.

10-year plan

- Replace sporting field lighting.
- Expand carpark to south-west and to the east.
- Replace sporting field goal posts.
- Replace cricket oval fencing.
- Succession planting to perimeter vegetation buffer.

15-year plan

- Re-surface multi-courts.
- Re-surface cricket pitch and cricket nets.
- Renew playground equipment.
- Replace fencing to tennis courts and multi-courts.
- Succession planting.

9.3 Alma Park

5-year plan

- Succession planting on northern side of Rocky Creek.
- Planting buffer to northern edge of park.
- Weed management in Rocky Creek.

10-year plan

- Succession planting on southern side of Rocky Creek.
- Upgrade Digger Elks Bridge.
- Weed management in Rocky Creek.

15-year plan

- Replace play equipment.
- Preplace shade structure.
- Refurbish amenities building.
- Succession planting.

9.4 Hampden Park

5-year plan

- Removal of concrete pads on playing fields (if possible).
- Upgrade/refurbish toilet block.
- Resurface gym equipment area.
- Planting around gym equipment.
- Resurfaced and formalised carparking area.
- Formalised path from carpark to sporting field .
- Planting to western edge of the south-east spectator slope.
- Planting to pedestrian path on Maitland Street.
- Planting to northern entry of the site.
- Upgrade of A-frame picnic shelter.

10-year plan

- Inclusion of playground area.
- Fence to cricket field.
- Expansion of train station carpark to become primary carpark for facility.
- Sports field lighting.

15-year plan

- Refurbish skate park.
- Refurbish exercise equipment.
- Additional shelter facilities.
- Succession planting.

9.5 Racecourse Lagoon

5-year plan

- Formalised parking area.
- Small amenities building.
- Replace picnic settings.
- Improved signage.

10-year plan

- Education signage along the existing walking trail.
- Elevated boardwalks to the edges of the lagoon to promote interaction with nature.

15-year plan

- Seal Racecourse Road.
- Incorporate a natural play area.

9.6 Dangar's Lagoon

5-year plan

- Larger and clearer signage element.
- Formalised slip lane into central picnic area.
- Additional picnic shelters.
- Upgrade of educational signage bay.

10-year plan

- Formalised slip lane into Sanctuary Drive.
- Rest stops and seating along walking track.

15-year plan

- Assessment of existing tree stock and possible succession planting.

9.7 Gilmore Park

5-year plan

- Kerb ramp and pedestrian entry path.
- Succession planting throughout the site.
- Addition of drinking fountain.

10-year plan

- Learn to ride/scooter track around play area.
- Succession planting throughout the site.
- Additional seating.

15-year plan

- Replacement of play equipment.
- Succession planting.
- Replacement of shade structure.

9.8 Porter Park

5-year plan

- Screen planting to fenceline.
- Pedestrian loop/learn to ride loop.
- Pedestrian access from carpark to play area.
- Selective clearing of tree stock on Salisbury Street to open sightlines.

10-year plan

- Succession planting.
- Nature play elements.

15-year plan

- Succession planting.

9.9 Rotary Park

5-year plan

- Remove or refurbish wooden shade structure.
- Remove timber log bollards.
- Refurbish amenities building.
- Develop stonger connection to community gardens via decomposed granite path.

10-year plan

- Succession planting.
- Resurface or refurbish entry road.
- Bolder signage element.

15-year plan

- Succession planting.

9.10 Apex Memorial Park

5-year plan

- Screen planting to adjoining building.
- Planting to signage element and flagpole.

10-year plan

- Refurbishment of signage.
- Replacement of shade structure.
- Succession planting.

15-year plan

- Succession planting.

9.11 Woodville Reserve

5-year plan

- Extend pedestrian path to connect park elements and increase accessibility.
- Shade tree planting.
- Shrub planting to surrounds of learn to ride area.

10-year plan

- Learn to ride expansion.
- Succession planting to street frontage.

15-year plan

- Succession planting.
- Replacement of shade structure.

9.12 Pioneer Cemetery

5-year plan

- Replace picnic shelter.
- Formalise parking area.
- Screen planting to toilet facility.

10-year plan

- Install drinking fountain.
- Captain Thunderbolt interpretive signage.

15-year plan

- Refurbishment of toilet facility.

9.13 Wooldridge Reserve

5-year plan

- Install natural bollards to restrict unauthorised use.
- Install gravel paths to formalise picnic area.
- Grade road to increase accessibility.
- Information signage to educate visitors about the area.
- General wayfinding and signage.
- Arborist assessment and succession planting to disturbed areas.

10-year plan

- Install drinking fountain.
- Seal road to promote access .
- Refurbish toilet facilities.
- Arborist assessment and succession planting to disturbed areas.

15-year plan

- Additional seating if required.
- Arborist assessment and succession planting to disturbed areas.

9.14 Yarrowyck Crossing Reserve

5-year plan

- Replacment of BBQs.
- Additional picnic settings.
- Succession planting.

10-year plan

- Replace or refurbish toilet facility.
- Grade access road if required.

15-year plan

- Succession planting.

9.15 Barry Munday Reserve

5-year plan

- Removal of hazardous trees.
- Succession planting to frontage.
- Graded gravel access road and parking area.
- Weed eradication.
- Maintenance schedule
- Tree planting to perimeter of cricket field.
- Drainage management.

10-year plan

- Tree planting.
- Small amenities building.
- Fencing to perimeter.
- Fencing to cricket field.
- Formalised seating areas/picnic opportunities.

15-year plan

- Succession planting.

10.0 Catalyst Projects

10.1 Overview

Through discussions with the representatives of the Uralla Shire Council and incorporating suggestions of the Uralla Township and Environs Committee (UTEC), three catalyst projects have been identified. The following section provides recommendations for how these sites can be developed to strengthen the overall open space amenity of Uralla Shire.

The catalyst projects are as follows:

- Pioneer Park;
- Fuller Park; and
- The Glen.

10.2 The Glen

Description

The Glen is a large park on the northern end of Uralla, situated adjacent to the New England Highway. The park has a dense bushland backdrop with substantial shade coverage, with Rocky Creek transecting it east to west. The park opens onto a large clearing which houses a number of large sculptures which is a partially completed installation called the Constellations of the South, which are metal sculptures placed on large monoliths. No formalised footpaths are present, only worn trails from recreational walkers. The park is popular amongst dog walkers due to its natural barriers to the road and strong natural setting. The entry road and carpark are fairly informal, with no line markings and no formalised carparking area.

UTEC Recommendations

Engage with Uralla Arts in relation to their proposal to design a makeover for The Glen.

Engage Uralla Arts to provide a strategy for completion of the “Constellations of the South” art installation.



Recommendations

The location of the existing sculptural pieces makes for a perfect outdoor exhibition space. Its natural backdrop fully immerses users in the space and helps focus attention on the artworks as well as the central lawned area. The addition of supplementary sculptural elements, perhaps placed in a circular arrangement, will help enclose the space and further develop a sense of immersion within the landscape. To accompany this, the addition of natural seating elements such as granite boulders will help reinforce the naturalised setting and not detract from the artworks.

To capitalise on the site's proximity to Rocky Creek, there is opportunity to create meaningful engagement with this unique water system. Interventions such as a boardwalk or viewing platform over the water that brings people close to the feature has the potential to showcase the aquatic flora and habitats of species. By providing opportunities for engagement with water, coupled with the site's natural bushland setting and performance space, the site is perfectly positioned to attract small school groups to use the space as an outdoor classroom, encouraging children to explore and interact with the natural environment. Furthermore, in times of wet weather, access to the northern portion of the parklands is restricted by the rising waters and bridging the creek will facilitate the usability of the entire park all year round.

Participation and interaction with the site can be enhanced further by formalising and extending the walking trails throughout the site. To accompany this, informative wayfinding and interpretive signage could be included to educate and inform users of the site's unique qualities and history. There is also opportunity to introduce a series of exercise stations along the walking trails to give users the opportunity to engage in calisthenic type exercise. These exercise elements should strive to incorporate natural elements e.g. stepping logs, rather than 'off-the shelf' manufactured pieces in order to maintain the natural bushland setting.

It is recommended to formalise the parking area with the addition of a sealed asphalt area with line markings. This might further encourage use of the space and increase the capacity to cater for larger events.



Outdoor classroom



Showcasing the creek



Additional sculptural elements



Natural stone seating elements

10.3 Pioneer Park

Description

Pioneer Park is located opposite the Captain Thunderbolt statue and Uralla Visitor Information Centre on the corner of Bridge Street and Salisbury Street. Due to its central location, it is frequented by passing visitors and used as a rest stop to utilise the facilities before continuing on, or as a place to park larger vehicles and explore the town.

The park has a newly renovated amenities building, rubbish bins, drinking fountain and picnic tables. There is a significant slope falling from frontage east to west which is turfed with a number of medium sized birch trees dotted throughout. The park itself has very little street presence due to dense clusters of birch trees that front Bridge Street and Salisbury Street.

UTEC Recommendations

Explore options for interpretive signage.
Incorporate heritage elements to showcase the towns history.



Recommendations

Pioneer Park has been noted as being popular amongst passing visitors due to its location and the facilities it offers travellers. Catering for a diverse range of users within the space is key to encouraging users to stay in the space and ultimately stay in Uralla for longer.

Using the open space mapping in the previous sections of this report, it is apparent that there are no playgrounds located along the New England Highway and Bridge Street. Although Alma Park has great play facilities, its location has no street presence for passing travellers and its primary user group is local residents.

Providing a play space in this location would help to encourage families to use the space and allow children to expel pent up energy on long road trips.

A finding from the existing Open Space Inventory Audit highlighted the deficiency of nature-based play within the Shire noting this is a growing trend in play typology across Australia and abroad. The benefits of nature play are widely documented with its ability to strengthen problem solving skills, encouraging collaborative learning, reduce levels of aggression and frustration, and develop stewardship of the environment.

The site presents as a great opportunity to incorporate a nature-based play area which could be coupled with the UTEC's desire to incorporate heritage. Elements such as former heritage infrastructure pieces and equipment have the potential to become play elements whilst showcasing the town's heritage.

The existing slope at the south of the site has the potential to facilitate a slide or climbing element, whilst the flatter area can house the more naturalised play space.

To address safety concerns, a simple fencing element can be introduced to prevent children from running onto the highway, and thinning out the existing vegetation could open sight lines into the space.

The space also provides an opportunity to showcase the local flora species endemic to the area through a series of naturalised display gardens and educational signage, helping to strengthen the identity of the town.



Incorporate heritage



Nature play



Display gardens

10.4 Fuller Park

Description

Triangular in shape, Fuller Park is a small park wedged between the New England Highway, East Street and Dumeresq Street. The park is home to a diverse selection of native and exotic trees as well as large pebblecrete planting pots. The park also houses an old shade structure which can be described as being similar to a heritage style bus stop shelter, as well as a small picnic shelter and a stone monument.

The park's function is unknown and due to its location, is not suitable as an active recreational space.



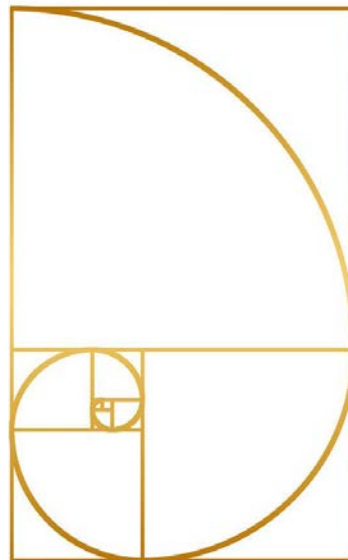
Recommendations

In its current state, Fuller Park is an underperforming open space asset within the Shire. Accessibility issues and little to no street presence means the park receives very little visitorship.

This said, the park does offer a great opportunity to capitalise on its existing assets and location.

Fuller Park, in some regards, marks the entry to Uralla for northbound traffic as the highway curves into the straight section that turns into Bridge Street. This threshold poses a great opportunity for a sculptural element to welcome/farewell visitors into/out of the town. This sculptural element has the potential to explore ideas of the Fibonacci sequence, referencing Uralla's postcode as a Fibonacci sequence.

Selective clearing of trees will help attract people into the space, developing clear sight lines and defined movement corridors. There is potential to capitalise on the healthy shade coverage with the addition of seating elements, allowing people to view the sculpture(s).



Sculpture opportunities

11. Uralla Shire Hamlets and Villages

The hamlets and villages surrounding the Uralla township include Bundarra, Yarrowyck, Kingstown, Kentucky, Invergowrie and Wollun, all of which bring their own unique character and contributions to the cultural fabric of the Shire.

The following section investigates the current open space offerings within these areas, and provides recommendations on how these assets can be strengthened into the future.

11.1 Bundarra

Overview

Located on the banks of the Gwydir River, Bundarra is a small hamlet approximately 80km north-west of Uralla on 'Thunderbolts Way'. According to the 2016 census, the town had a population of 394 with another 676 people in the surrounding area. The word Bundarra is the Kamilaroi word for the grey kangaroo, and there are many indigenous stories that reference the landmarks which surround the town. Many of the buildings that line the main street were built between 1860-1880, and both the police station and courthouse have been heritage listed.

Bundarra offers a vast range of nature-based recreational offerings, including fishing, camping, bushwalking, canoeing and horse riding, as well as active recreational sporting clubs.

Existing Open Space & Recreational Offerings and Audit

Bundarra Sport and Recreation Club

Bundarra Sport and Recreation Club is located off Thunderbolts Way, opposite the Bundarra Racecourse. The facility offers a multi sports oval, cricket nets, golf course, licensed clubhouse and amenities building with change room.

- Amenities building – GC
- Sporting field – GC
- Parking – FC
- Shade amenity - FC

Bundarra Nature Reserve

Bundarra Nature Reserve is located slightly south of the Bundarra General Store, and offers a quiet and peaceful place for visitors to stop and rest before exploring the heritage buildings of Bendemeer Street.

- Undercovered picnic setting – GC
- Informational signage – FC
- Unsealed parking area - FC

Bundarra Tennis Courts

The Bundarra Tennis Courts are located on the eastern corner of Bendemeer Street and Souter Street, south of the Saint Marys Anglican Church.

In 2019, Uralla Shire Council identified opportunity to incorporate a premiere play and recreational facility on the site of the Bundarra Tennis Courts. Please refer image 15.0 for detail.

Construction of the facility was completed in mid 2021 and offers the following amenity:

- Basketball / netball half court.
- Skate / scooter area.
- New tennis court.
- BBQ and picnic facilities.
- Outdoor fitness equipment.
- Universal access toilet facilities.
- Table tennis table.
- Handball court.

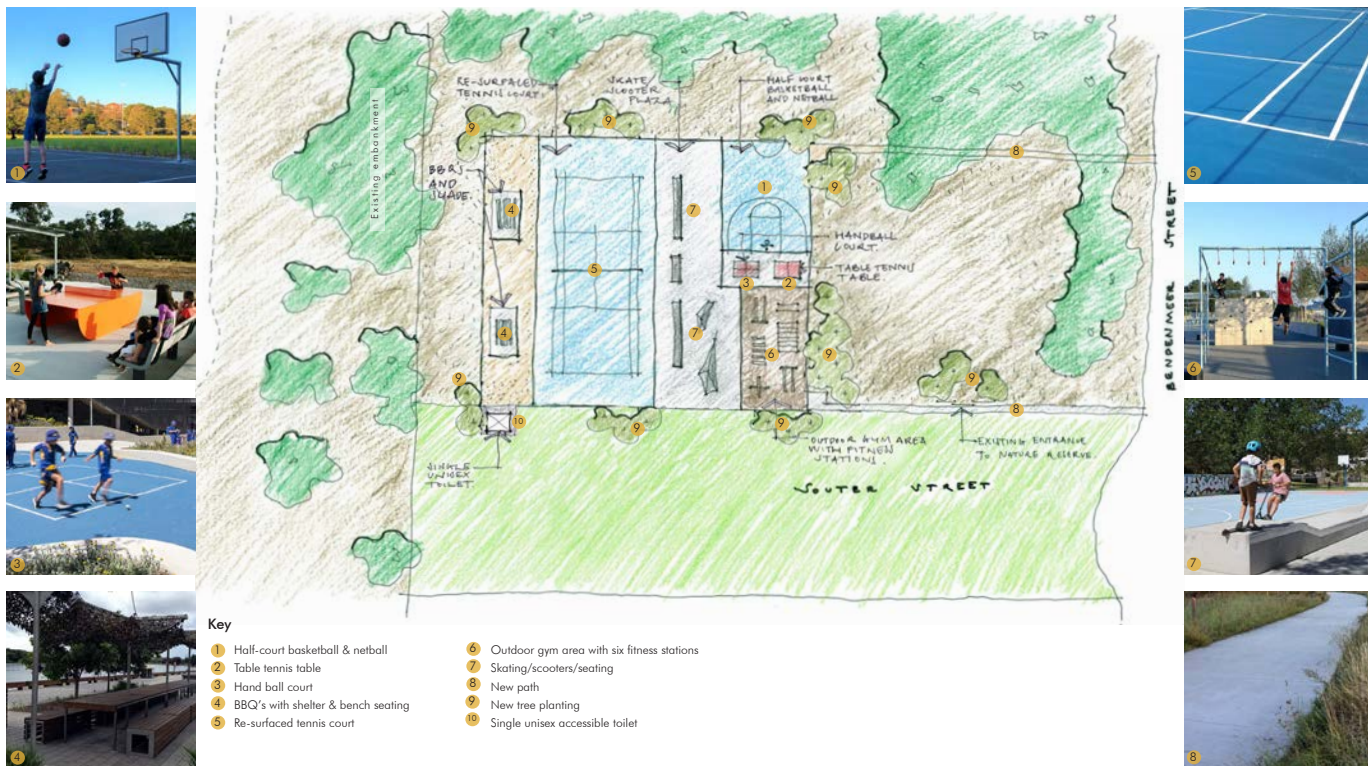


Image 15.0 Proposed Tennis Court Upgrade

Green Network

Bendemeer Street has good quality shade trees planted in the central median, providing a moderate level of shade amenity to the streetscape. Due to the small verge widths along Bendemeer Street, there is minimal opportunity to incorporate additional street tree planting on the eastern and western verges. There is opportunity however to realign the existing kerb in some locations to provide planting beds in the existing carriageway. This would be most beneficial of the eastern side of Bendemeer Street to soften the western sun and create an accessible green link between the Bundarra Central School and the Bundarra General store, and the Bundarra General Store to the new Bundarra multi purpose court facility.

Assessment

The Bundarra Sport and Recreation Club, combined with the completion of the Bundarra multi courts facility, will ultimately meet the recreational and open space requirements of Bundarra.

Emphasis on shade tree planting will help to encourage an active community and ultimately increase participation and visitation numbers.

Formalising the existing parking area, as well as additional informational signage and shade tree planting within Bundarra Nature Reserve will help to encourage use of the space, as well as better facilitate a rest stop area for visitors.

11.2 Kentucky

Overview

Kentucky is located approximately 10 minutes' drive south of Uralla via the New England Highway. The town is known for its Merino wool, high quality beef cattle and variety of fruit orchards.

The recreation needs of the Kentucky are serviced by two facilities, the Kentucky Public School, which has a small playground area, full size basketball court and full sized fenced tennis court, and the newly refurbished Kentucky Park.

Description - Kentucky Park

Kentucky Park is located between the rail corridor and Noalimba Ave, very close to the Kentucky General Store.

The newly refurbished park offers residents a well-equipped local level park with BBQ facilities, amenities, shaded picnic setting, rubbish bin, playground area, and shade sail.

Comments/Recommendation

The park fulfils its recreational role as a local level park to the residents of Kentucky. The park could increase its level of accessibility through the inclusion of pedestrian footpaths that link all the park facilities together. It would also benefit from the inclusion of shade tree planting.

Facility Audit

- Amenities building - FC
- Picnic tables - GC
- Shade sails - GC
- Multi-play structure - GC
- BBQ - GC
- Rubbish bin - GC
- Parking area - FC



Green Network

The primary entry into Kentucky is southbound off the New England Highway via Kentucky Road. Noalimba Avenue is considered the main street, with both the general store and local school located off this road. There have been efforts to plant the eastern side of this road and there is sufficient space and opportunity to continue this style of planting on the western side of the road, which will help strengthen the overall arrival experience into the hamlet and increase visual amenity.

11.3 Invergowrie

Overview

Invergowrie is located 20 minutes' drive north of Uralla and consists of primarily rural lifestyle lots. The community is serviced by a small local level park called Penelope Park.

Description - Penelope Park

The newly refurbished park is located on the corner of Invergowrie Road and Bilga Road and serves as the major recreational facility for the area.

The park consists of 2 picnic shelters, multi-play playground equipment, double shade sails covering the play area and an open lawn area to the east of the play area which facilitates passive recreation.

Comments/Recommendation

The park has great street presence from northbound traffic, as well as traffic movement along Bilga Road. The park facilitates use as a local level park for the Invergowrie community. There is opportunity to increase shade coverage through the addition of shade tree planting throughout the space, placement of which will need to be balanced with allowing for sufficient open lawn area.

Facility Audit

- Amenities building - GC
- Picnic tables x 3 - GC
- Shade Sail - GC
- Multi-Play structure - GC
- Lawn area - GC



11.4 Kingstown

Overview

Kingstown is a small hamlet located 40km north-west of Uralla. Kingstown is serviced by a single local level playground, called Kingstown Park.

Description - Kingstown Park

Kingstown Park is located along Kingstown Road, close to the Rural Fire Service Shed and is classed as a local level park, catering for play opportunity for young children. The park houses a small multi play climbing frame, metal flying fox, monkey bars, swing set and set of shade sails.

Comments/Recommendation

The park fulfils its recreational role as a local level park to the residents of Kingstown. The park has recently had upgrades, and the play equipment offering caters for 2-10 year olds. The park would benefit from additional tree planting to boost shade amenity and to assist in lowering ambient temperatures.

Facility Audit

- Shade Sails - GC
- Multi-Play structure - GC
- Swing set - GC
- Softfall - GC





Uralla Shire Council – Open Spaces Strategy – Draft feedback

3. Community consultation

Considering that some respondents had issues relating to maintenance of the open spaces it is concerning that this strategy requires considerable commitment from Council to provide ongoing funding so perhaps some of the spaces require priority ranking rather than all being on the 5,10 and 15year plans. I acknowledge that Point 10.0 does identify Catalyst projects, but the reality is that Council may not be able to meet all the 5,10 and 15year ongoing plans across all open spaces in the strategy.

6. Analysis – Uralla Township

Correction - Pioneer Park to Public Green Space not Private

Investigate the ownership of the Private Green Space next to Woodville Reserve – BMX Track (Gostwyck Park on report), It may be owned by Department of Lands if not private – not Green space.

Add Pool, Rotary Park, Apex Park and Mount Mutton recreational area to Public Green Spaces

6.4 Points of Interest and Community Facilities

Tourism and Points of Interest – Bowling Club highlighted but Golf Club and showground omitted yet both within the 6.7 Walkability.

NB: Private Green Space – area in Woodville i.e., Football field, BMX Park and other space not consistent with as shown on Map page 11.

7 Opportunities

7.2 – No connection with the Showground, Football Field and BMX Track – These are also important green infrastructures available.

Include St Josephs School in Legend Number 1

Include Uralla Preschool in Legend number 2

Include Uralla Golf Club in Legend number 6

Note: I strongly agree with creating or strengthening pedestrian movement and connection around the town to our open spaces either in the form of a formal network of concrete or gravel paths. These paths would allow and encourage the use of our open green spaces.

Recently council placed a shared path past our home in Maitland Street and the use of the path has increased significantly. Users are now mainly recreational users compared to previously when the grassed path was just a means of getting from A to B. It is evident that residents are looking for maintained and easily accessible pathways. I am sure they would use our open spaces more if the pathways were in place and connected to key facilities.

7.3 Strengthening Bridge Street

Agree with additional street tree coverage required **not** removal of existing established trees!

7.4 Connecting Key Facilities 01

7.5 Connecting Key Facilities 02

Include St Joseph's School, Pool and Uralla Pre School

7.5 Activating the Creek.

Totally agree with expanding and connecting the walking/bike tracks

NB: See my comment under 7 Opportunities re pathways.

8 Existing Open Space Inventory Audit

Add Apex Park, Rotary Park, Mount Mutton (Reservoir picnic area), Swimming Pool and the Carpark Park behind the business houses.

8.2 Uralla Sporting Complex

Agree 100% in removing ugly concrete flowerpots as priority and replacing with shade/feature trees – minimal or low cost involved!

Pedestrian/Bike shared path to Racecourse Lagoon direction would be beneficial as it has a surprising high usage by walkers and bikers that currently share the road with traffic. The motor traffic is inclined to treat this stretch of road as a speedway so defined shared pathways would address the safety issue.

8.3 Alma Park

Agree with recommendations to relocate existing memorials to garden beds to utilize and enhance the open spaces. Rationalisation of existing outdated garden beds currently fringed with rocks would also benefit the perception of open spaces and reduce maintenance costs.

8.4 Hampden Park

NB: When looking at how to attract visitors to the town UTEC did discuss the possibility of creating a Caravan free camping site on the area between the Railway Station and Hampden Park due to the close proximity to the business centre but was advised that the land was not available.

Agree that the area would make a suitable overflow car park area as an alternative use.

8.7 Fuller Park

NB Shade structure is not heritage.

8.8 Racecourse Lagoon

Agree with educational signage re flora and fauna but I would also like to see some history boards showing past use of this area. It used to be a major social meeting point of the local and surrounding communities. It was a social meeting place for picnic horse racing and social recreational gatherings. Several buildings were present including a large grandstand overlooking the lagoon. The lagoon held enough water for water activities like boating and skiing. In fact, a huge billboard on the approach to Uralla once promoted the lagoon as our major attraction. I am sure there would be photos available for this purpose.

Information Boards outlining this history would give visitors another insight into the history of the lagoon and its past land use.

Re Picnic settings – adopt a design to complement or match each other across the whole shire.

8.9 Dangar's Lagoon

Picnic settings - adopt a design to complement or match each other across the whole shire.

8.13 Pioneer Cemetery Picnic Area

Re Picnic settings replacement – adopt a design to compliment or match each other across the whole shire.

Agree with adding screen plantings to soften the impact of the toilet and dump point. Perfect opportunity with caravanners and travellers stopping here to use the facility to promote the town's attractions with the placement of suitable information boards.

8.14 Wooldridge Reserve

Agree - Upgrade toilet facilities.

Perhaps this peaceful bushland setting would be the perfect place to showcase some Aboriginal artworks and information.

8.17 Audit Summary

Possible Action – Include ongoing maintenance and upgrading of equipment and facilities across all the Open Spaces.

9.0 Open Space Development Plan

Add - Free Camping or overnight camping to catalyst projects – great opportunity when situated on major highway and being in the Strategy for future consideration cannot hurt.

9.3 Alma Park

Succession planting over the 5, 10 and 15-year plans should include a Management Plan on the planning and planting of **restricted natives along the creek only and more exotic feature plants, especially significant trees** within the whole park.

I feel that Alma Park should be added to the Catalyst Projects as its **overall** appeal and condition is fast deteriorating (Excluding play area). The Park's beautiful old trees are getting to the end of their life and no real replacement plan appears to be in place. This park was traditionally an "English Park" and some of the original trees are most probably irreplaceable. The park suffered greatly during the recent drought and trees were lost. The replacement trees when eventually planted will take many years before they reach considerable size and statue.

The Digger Elks Bridge is needing urgent repairs and maintenance.

10.2 The Glen

Add 10.2.1 Rotary Park – Possible free camping and caravan dump facilities made available.

10.4 Fuller Park

Start with removing the unsuitable pebble Crete pots and the unsightly heritage style bus stop shelter and adding benches or picnic tables. This will improve the site immediately at little cost.

Agree with adding some type of feature as an attraction for the park.

For Information it once was an award-winning park and had an old piece of farm equipment placed in it as a feature and play object (old fashioned piece of art! I guess). The park featured wonderful colourful flowering garden beds that attracted the attention of anyone passing by.

Just some thoughts on Uralla's Open Spaces for your consideration.

Regards

Noelene Porter



UTEC member

23rd March 2021

URALLA SHIRE COUNCIL OPEN SPACE STRATEGY
Moir Landscape Architecture. 19/3/21

(This report has now been superseded by Civile's URALLA PARKS Draft Concept
Design Report 14.12.21)

Evidently this report was produced after a very brief visit to Uralla. (One day?) Although an objective assessment by a complete outsider can be productive this report has not relied on any local knowledge at all, and contains several inaccuracies. Its overview of walking trails, tree cover, pedestrian linkages, etc, is quite useful, however.

Specific Comments: The report talks of "Developing an Arrival Experience", and "an arrival sequence". It recommends art pieces called "beacons" be installed at Fuller Park and The Glen.

Given that Uralla's chief attraction is its heritage charm, the idea of "beacons" is really tatty! The CVC presented sketches of draft concepts for **Entry Statements** in c2001 but unfortunately these were misinterpreted, and never realised.

It makes an observation about **Alma Park**. (p28).

"There is opportunity to relocate existing memorial stones in more appropriate locations which will not compromise the flexibility of the space". (UTEC recommended a meeting with Council, the RSL and UTEC to discuss this, but the matter was "addressed" by a Senior Council Officer and the President of the RSL, who could see "no justification" in the expense of relocating the rocks,)

In the report on Woodsville Reserve (p.37) there is no mention of the dam at the eastern boundary. This site might be developed by the removal of the fence, and further planting.

With reference to **Pioneer Park** (p52) it states that UTEC recommended "interpretive signage" and "heritage elements". No, that is not so!

Kent Mayo

The General Manager
Uralla Shire Council
PO Box 106
URALLA NSW 2358

council@uralla.nsw.gov.au

OPEN SPACE STRATEGY

Dear General Manager,

Thank you for the opportunity to comment on The Uralla Shire Council Open Space Strategy.

I have received representation from Shaun Platford, Jon Burne and Theo Groen, residents of Rocky River, that are concerned about the dismissal of the Rocky River Tennis Courts as beyond restoration as a useable community facility.

They would like to see this area restored for community use. They appreciate the courts have been allowed to deteriorate and are now in a dilapidated condition. They would like to meet on site with a representative of council to discuss options to develop the courts as a valuable community asset, not necessarily restoration of the courts, for the Rocky River Area.

Shaun can be contacted on [REDACTED]

Cr Bob Crouch
[REDACTED]

Susan Armstead



Individual submission – Uralla Shire Council Open Space Strategy

The report at page 63 *11.2 Kentucky* contains factual errors and fails to properly identify the significance of the surrounds to Kentucky Park.

Did Moir Landscape Architecture Pty Ltd conduct any interviews with any Kentucky resident or complete any historical research before final printing?

The report fails to identify the significant local historical memorial (Noalimba Avenue) which honours the original soldier settlers of Kentucky who served in World War 1 and subsequent conflicts. Any recommendation about the use of this open space must consider its immediate proximity to the Avenue of Honour.

The reports states *'There have been efforts to replant the eastern side of this road with poplar trees...'*. No, the poplars were removed as they had become dangerous and were replaced with pin oaks (2006). Describing poplar trees as iconic to the New England is akin to describing feral cats as synonymous to a national park.

The report incorrectly names the local school as the Kentucky School. It is the Kentucky Public School.

The report fails to acknowledge the considerable artisan food, spirit and craft production in Kentucky. There was room for this – it isn't all about wool, beef and fruit.

The report fails to acknowledge the considerable input of the Kentucky Progress Association (KPA) in the planning of the park. KPA records of near ten years show its work with Council leading to the park's current form. There was room for this and pays respect to ratepayers.

The report is undated as to when Moir Landscape Architecture Pty Ltd presented it to Council. Since its publication a shaded picnic table was removed as it was unsafe and the amenities building required urgent pumping out of its waste system.

The incorrect punctuation and capitalisation are concerning. As is the pretentious language. A professional document meant for the community should be in plain English and correctly edited.

It is to be hoped Council will conduct a more comprehensive consultation process with the residents of Kentucky before making any decisions so as to *'...strengthen the arrival experience into the hamlet and increase visual amenity.'*

From: [Terence Seymour](#)
To: [Kate Jessep](#); [Matt Clarkson](#)
Cc: [Wendy Westbrook](#)
Subject: RE: Crown Land for affordable housing?
Date: Friday, 27 May 2022 11:39:32 AM
Attachments: [image001.png](#)

Probably the Gostwyck Reserve at 5 Gostwyck Road – 4.3 ha – Lot 77 on DP 755846

Kind Regards

Terry Seymour

Director

Infrastructure and Development

Uralla Shire Council | Po Box 106 Uralla NSW 2358

p 02 6778 6309 | **m** 0427 215 970 | **e** tseymour@uralla.nsw.gov.au
council@uralla.nsw.gov.au | www.uralla.nsw.gov.au

From: Kate Jessep

Sent: Friday, 27 May 2022 11:17 AM

To: Terence Seymour <TSeymour@uralla.nsw.gov.au>; Matt Clarkson
<MClarkson@uralla.nsw.gov.au>

Cc: Wendy Westbrook <WWestbrook@uralla.nsw.gov.au>

Subject: Crown Land for affordable housing?

Hi Terry and Matt

Today Hon Kevin Anderson, MP - Minister for Lands and Water , Minister for Hospitality - spoke at CMA re; releasing suitably located Crown land for development for affordable housing – there are 5 pilot projects being developed.

Forbes Shire Council have done this.

Do we have any suitably located Crown Land that could be considered for such a program?

Regards

Kate Jessep

General Manager

Uralla Shire Council | PO Box 106 Uralla NSW 2358

p 02 6778 6303 | **f** 02 6778 6349
council@uralla.nsw.gov.au | www.uralla.nsw.gov.au



The Uralla Shire Council is committed to creating a unique environment which offers an excellent quality of life and economic opportunities for its people.

Part 2: REDS implementation – (Submitted 10/06/2022)

In preparing a response to the questions below, please review the strategic priorities and actions detailed in the [2018 REDS](https://www.nsw.gov.au/sites/default/files/2020-05/Southern%20New%20England%20High%20Country%20REDS%20C2%A0.pdf) - <https://www.nsw.gov.au/sites/default/files/2020-05/Southern%20New%20England%20High%20Country%20REDS%20C2%A0.pdf> for your area as well as any relevant [Bushfire Addenda](#) for your region.

4. What major State, Federal or local initiatives have contributed to progress against strategies and key actions? Please include any available links to further supporting information or data.

RED Strategy	Uralla Shire – snap-shot of progress
1. Strengthen the region's connectivity	Proactive involvement in the New England Joint Organisation Member of the New England Regional Energy Zone. General Manager's Monthly Meetings – Uralla Shire Council, Walcha Council and Armidale Regional Council Passenger rail services retained. Improved road and bridge capacity – all wooden bridges in USC now replaced. Some new telco towers – still significant gaps.
2. Secure the inputs for growth	Ongoing sustainability education and promotion of Zero Net Energy goal. Establishment of the Uralla Shire Business Chamber. Implementation of the Planning Portal. Facilitation of Developer Information Sessions Increased Council's Building Certifier service to two days per week.
3. Strengthen, consolidate and grow key sectors	Protection of productive agricultural land and water resources addressed in the State of the Environment Report 2017-2021 showcasing successful progression towards achievement of the environmental goals and actions toward improving environmental outcomes.
4. Enhance an attractive, desirable lifestyle	Uralla Shire promotion of New England High Country tourism across the member councils' footprint, promotion of nature trails and sound trails, tourist drives, Clubs & Cars and Caravan & RV – motorcycle events, additional free/primitive camping options, additional farm-stay / BNB style accommodation options. Further development of food, wine, accommodation options, sporting opportunities – high altitude training, parkrun Support of ageing population through Uralla Shire Council's Tablelands Community Support, Tablelands Community Transport and McMaugh Gardens Aged Care services and facility upgrades. Support services to vulnerable community members
5. Effective marketing and promotion	Improved support for use of telecommunications through Tech Savvy Seniors Programs facilitated by Uralla Shire Council Library. Destination marketing of Uralla Shire through New England High Country promotional campaigns. Online Uralla Shire interactive map and directory. Uralla Shire promotional videos and travel writer promotional articles.

5. Are there specific strategies and actions that have not progressed significantly? What have been the major barrier(s) to progress? (max. 200 words)

Strategy 1 - Strengthen the Region's connectivity

Key infrastructure priority

- mobile telephone infrastructure – to address coverage issues in rural areas and enable adoption of technology in land management production systems and business management
 - NOTE: some progress however still significant gaps which hinder smart economy developments, restrict business productivity and limit new business investment.

Strategy 2 – Secure the inputs for growth

Key infrastructure priority

- Invest in infrastructure that will support and facilitate growth, including water, power and commercial and industrial land
 - NOTE: Issues with water security, industrial land
- Build the size and capacity of the local workforce, through training and skills development and the attraction of skilled workers
 - NOTE: issues with skilled workforce availability

6. Do you consider that there have been any major changes in the key economic endowments identified for your region in the 2018 REDS?

☒ Yes, our key endowments have changed significantly

☐ No

☐ Unsure

The Key Endowments are listed on page 5 and 6 of the Southern New England High Country REDS. Natural endowments; Setting; Infrastructure; Education, lifestyle and other facilities; Established institutions and clusters

New England Regional Energy Zone gazetted and some construction commenced.

Part 3: Impact of Recent Shocks

7. Have there been major changes in the industry specialisations in your region since 2018? For example, has a major industry experienced growth, decline or changes that have resulted in its local importance changing significantly? Similarly, have there been any major business departures or arrivals in your region?

☒ Yes, the key industries in our region have experienced major change

☐ No

Wind and Solar Installations – such as NEREZ; Thunderbolt Energy Hub;

8. How have major economic shocks (e.g. drought, bushfire, flood, COVID-19) impacted your local economy since 2018? Which industries and endowments have been most impacted?

Please include any data or evidence you have at hand about how your local economy has changed as a result of these shocks. (max 600 words)

As identified in the Wixim Consulting Economic Development Survey & Business Gap Analysis Report 2021: pages 9-12

IMPACT OF EXTERNAL SHOCKS

The highest impacting issues, reported by around three quarters of respondents, were COVID-19 (80%) and drought (74%) with bushfires impacting over a third (37%) and arsenic in the town water 29%.

Cumulative impacts were reported by 71% of businesses who were impacted by more than one external shock. For 13% (one in seven businesses surveyed) there was direct impact from all four external shocks.

80% saw impacts of drought and 68% from COVID-19 with 45% impacted by bushfires and 32% from the arsenic. Cumulative impacts were reported to have impacted 82% of customers or suppliers – a significant burden.

IMPACT ON EMPLOYMENT

HEADCOUNT & STAFFING

In the sample of businesses surveyed, possibly surprisingly, headcount remained steady over the calendar years and has shown signs of growth in 2021.

As a major employer, Uralla Shire Council was included in the enterprises surveyed. Council reported their headcount of 180 (equivalent to 132 full time equivalent staff) remained steady over the period but noted there was significant staff turnover.

Retaining headcount notwithstanding, a clear response by businesses was to reduce the hours worked by employees, which may have had an impact on available wages in the economy.

One quarter (25%) of respondents advised they had reduced hours, reduce use of casuals and contractors or combined roles during the affected period. Only two businesses had made staff redundant.

APPRENTICES & TRAINEES

The survey results demonstrated a very low number of apprentices and trainees employed

The survey did not bring to light any businesses who had to release their apprentices or trainees due to the external shocks. Including Council, three businesses identified current apprentices and three reported current trainees, but this dataset is not robust. Numbers may have been reported by some businesses as technical staff in training (such as undergraduates) not necessarily employed and supported as a trainee.

BUSINESS OWNER IMPACT

Homeschooling and border closures added considerably to the impact of COVID-19 shut downs and isolating. Stressful and challenging also stand out as descriptors.

FINANCIAL IMPACT

Agriculturally based businesses were impacted in 2018 and 2019 by drought and anecdotally reported fully withdrawing Farm Management Deposits by 2019. For businesses supporting agriculture the impact was most felt in 2019 and for those impacted by COVID-19 there was more impact in 2020.

Aggregated over the last few years, one in six businesses (17%) reported increasing their overdraft, 11% took out a business loan, one in three (32%) withdrew savings or investments and 12% deferred payments.

For one in six businesses surveyed (17%) all four options for business funding were utilised.

The withdrawal of savings and investments to support businesses through the period has a longer term effect particularly where those savings were in superannuation. This research does not provide detail but media reports quoting data from the ATO say 3 million Australians withdrew \$30 billion in superannuation over 2020. (Two \$10,000 withdrawals were possible for eligible individuals.) Some respondents confirmed withdrawal of personal superannuation while for others the types of investments drawn down were not specified.

9. Considering recent shocks as well as broader social, environmental and economic trends impacting your region, how confident are you in the economic resilience of your local industries? (max 350 words)

As identified in the Economic Development Survey & Business Gap Analysis Report by Wixim Consulting: page 14

ADAPTATION

The final question in the first part of the survey asked businesses about changes they have had to adapt to over the last few years. Businesses selected from a list of changes expected.

This representative data sample provides some highlights for future use – more than one in three businesses surveyed are now buying and selling online and almost one in five have identified new business opportunities.

However, two thirds have noted mental health and stress as factors which is statistically significant.

Overall, the economic resilience of our local industries appears to be satisfactory but there will need to be continued training and creation of opportunities to raise that resilience to good or very good.

Part 4: Suggested Changes to Current REDS Priorities

Please review the strategic priorities identified in the 2018 REDS for your region. Would you:

10. Recommend the addition of new priorities as part of the 2022 REDS update?

- ☒ Yes - Identify up to 3 new priorities
- ☐ No

As identified in the Uralla Shire Council Delivery program 2022-2026

2.1. Grow & diversify employment through existing & new businesses	2.2.1. ADVOCACY: Lobby government to move relevant departments to regional areas like Uralla.	Civic Leadership
	2.2.2. ADVOCACY: Lobby government to maintain and improve community and public transport service and infrastructure	Civic Leadership
	2.2.3. ADVOCACY: Lobby for government-funded infrastructure and services to keep pace with business and industry development in the region (education, transport, health)	Civic Leadership

	2.2.4. ADVOCACY: Lobby for government-funded telecommunications infrastructure and services	Civic Leadership
--	---	------------------

11. Recommend that any of the strategic priorities from the 2018 REDS no longer be identified as a priority for future economic development?

- ☐ Yes
- ☒ No

Part 5: Aboriginal inclusion in regional economic development

12. How are Aboriginal communities involved in economic development in your area? Are there key initiatives or strategies/priorities that are being pursued to develop jobs and growth to benefit Aboriginal people and businesses? (max 350 words)

Handback of Mt Yarrowyck NR to Bulagaranda Aboriginal Area , lease to National Parks and establishment of Board of Management - <https://www.nit.com.au/long-journey-culminates-in-land-hand-back-for-nsw-traditional-owners/> ; <https://www.nationalparks.nsw.gov.au/visit-a-park/parks/bulagaranda-mount-yarrowyck-aboriginal-area>

13. Please identify up to three important economic development priorities for Aboriginal communities in your region. (max 150 words)

The 2016 Census notes a strong proportion of 506 people who identify as Aboriginal or Torres Strait Islander across the Shire's population of 6,012 people

Other Input and Feedback on the REDS

14. Is there any other information in relation to the REDS for your area that you would like to share as part of your submission? (max 300 words)

- ☐ Yes
- ☐ No

15. Please provide any links to key documents relevant to your region that you would like us to consider in support of your submission, or that you believe may provide useful insights to the REDS Update team.

Uralla Shire Council Community Strategic Plan -

<https://www.uralla.nsw.gov.au/files/assets/public/hptrim/corporate-management-planning-development-and-review-of-council-wide-strategic-plans-community-strategic-plan-csp-2022-2032-draft-csp-2022-records-include-public-submissions-background-research-significant-drafts-notes-of-meetings-an/community-strategic-plan-2022-2031-adopted-by-council-24-may-2022.pdf>

New England Joint organisation - <https://nejo.nsw.gov.au/>

New England Joint Organisation Strategic Plan for 2018-21 - <https://nejo.nsw.gov.au/wp-content/uploads/2020/12/NEJO-Strategic-Plan-2018-21.pdf>

New England Road Network Strategy - <https://nejo.nsw.gov.au/new-england-road-network-strategy/>

Wixim Report - <https://www.uralla.nsw.gov.au/files/assets/public/hptrim/grants-and-subsidies-programs-delivery-of-programs-of-works-or-services-nsw-bushfire-community-resilience-economic-recovery-fund-phase-1/final-research-report-bcrerf-wixim-consulting-march-2021-with-appendices-revd.pdf>

NEHC - <https://www.newenglandhighcountry.com.au/>

15.9 CASH AT BANK AND INVESTMENTS AS AT 30 JUNE 2022



Department:	Finance
Prepared by:	Manager Finance & Information Technology
TRIM	UINT/22/9395
Attachments	Council's Investments as at 30 June, 2022 Schedule of loans as at 30 June, 2022

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Strategy:	4.3	An efficient and effective independent local government
Activity:	4.3.1	Operate in a financially compliant manner
Action:	4.3.1.13	Maximise return on investment within the risk parameters provided by the USC Investments Policy 2019.

SUMMARY:

1. Attached is a summary of bank accounts, term deposits, cash management account and investments in structured credit instruments. The investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

RECOMMENDATION:

That Council note:

- i. The cash position as at 30 June, 2022 consisting of cash and overnight funds of \$2,663,764, term deposits of \$17,312,458 totalling \$19,976,222 of readily convertible funds; and**
- ii. The loan position as at 30 June, 2022 totalling \$1,745,034**
- iii. The projected unrestricted cash position as at 30 June, 2022 totalling \$599,000.**

BACKGROUND:

2. In accordance with Regulation 212 of the Local Government (General) Regulations 2021, the following report is prepared about monies not currently required for use by Council and invested in forms of investment approved by Order of the Minister.

REPORT:

3. Current term deposits of \$17,312,458 spread over the next twelve months will receive a range of interest from .25% to 4.3% with an average rate of 1.8%. Diary of maturing dates and amounts is attached.

4. Council's General Fund bank balances (listed in the attachments) have been reconciled to the bank statement as at 30 June, 2022.

KEY ISSUES:

5. The Reserve Bank Board decided to increase the cash rate target by a further 50 basis points to 135 basis points and to increase the interest rate on Exchange Settlement balances by a further 50 basis points to 125 basis points. The Board expects to take further steps in the process of normalising monetary conditions in Australia over the months ahead. The size and timing of future interest rate increases will be guided by the incoming data and the Board's assessment of the outlook for inflation and the labour market. The change in interest rates has resulted in higher investment returns both now and over the coming year.

Restricted and Unrestricted Cash, Cash Equivalents and Investments

6. Of the amount of cash disclosed in this report, not all of it is available for unrestricted use by Council. Some of it has been set aside to meet external restrictions, being those funds that have been provided for specific purposes such as developer contributions, government grants, loans, water supplies, sewer services and Aged Care Bonds. Some of the cash has also been set aside specifically to cover future commitments that Council has made relating to asset renewals, remediation works or leave provisions.

7. As at 30 June, 2021, Restricted and Unrestricted funds were fully funded by Cash and Investments (see Note C1-3 of the Annual Financial Statements).

8. Based on the third Quarterly Budget Review Statement for the quarter ended 31 March, 2022, it is projected that the Restricted and Unrestricted cash at the end of the financial year will be as follows:

	30 June, 2021	Projected 30 June, 2022
Externally restricted	12,690,000	10,542,000
Internally restricted	4,510,000	3,926,000
Unrestricted	340,000	599,000
Total Cash & Investments	17,540,000	15,067,000

Note: Restrictions are as noted in the Quarterly Budget Review Statement.

COUNCIL IMPLICATIONS:

9. Community Engagement/ Communication (per engagement strategy)

N/A

10. Policy and Regulation

Local Government Act 1993

Local Government (General) Regulations 2021

Order of the Minister re Investments

11. Financial (LTFP)

Current and forecast interest rates are an improvement on those budgeted, and should result in a minor increase on projected investment returns in the long term.

12. Asset Management (AMS)

N/A

13. Workforce (WMS)

N/A

14. Legal and Risk Management

The public presentation of this information and Council noting this report is an important part of Council's management of the risk of not maintaining compliance with the Minister's Orders regarding approved investment types and in-turn reduces the risk of future losses on investments.

15. Performance Measures

N/A

16. Project Management

N/A

Uralla Shire Council
Investments at 30 June, 2022

Cash at Bank – Operating Accounts:

Institution	Account	Bank Statement
National Australia Bank	Main Account	\$54,566.73
National Australia Bank	Trust Account	\$31,296.33
Regional Australia Bank	USC	\$26,268.94
Term deposit interest accounts	USC	\$4,452.67
Total		\$116,584.67

Business Investment (Cash Management) Account

Institution	Interest rate	Balance
Professional Funds	0.15% above RBA cash rate	\$2,547,179.45
Total		\$2,547,179.45

Term Deposits:				
Institution	Term	Interest rate	Maturity	Balance
Commonwealth Bank	12 months	0.41%	20/07/2022	\$500,000.00
Westpac Banking Corporation	12 months	0.25%	25/07/2022	\$609,716.33
Suncorp	12 months	0.45%	20/08/2022	\$400,000.00
Westpac Banking Corporation	12 months	0.37%	25/08/2022	\$252,741.34
Commonwealth Bank	12 months	0.39%	6/09/2022	\$1,000,000.00
National Australia Bank	10 months	0.47%	19/09/2022	\$500,000.00
National Australia Bank	12 months	0.40%	12/10/2022	\$700,000.00
Suncorp	12 months	0.50%	9/11/2022	\$1,300,000.00
Commonwealth Bank	6 months	3.22%	15/12/2022	\$500,000.00
National Australia Bank	6 months	2.95%	15/12/2022	\$500,000.00
Bank of Queensland	11 months	0.70%	19/12/2022	\$800,000.00
National Australia Bank	7 months	2.25%	28/12/2022	\$500,000.00
Commonwealth Bank	12 months	0.55%	29/12/2022	\$1,350,000.00
National Australia Bank	11 months	0.92%	1/02/2023	\$500,000.00
Bank of Queensland	12 months	0.90%	10/02/2023	\$800,000.00
Westpac Banking Corporation	9 months	3.36%	15/03/2023	\$1,000,000.00
National Australia Bank	12 months	1.60%	31/03/2023	\$600,000.00
Suncorp	12 months	0.85%	22/04/2023	\$500,000.00
Westpac Banking Corporation	11 months	3.78%	15/05/2023	\$1,000,000.00
National Australia Bank	12 months	2.75%	23/05/2023	\$1,000,000.00
Bank of Queensland	12 months	3.15%	31/05/2023	\$500,000.00
Suncorp	12 months	2.00%	3/06/2023	\$500,000.00
Commonwealth Bank	12 months	4.15%	15/06/2023	\$1,000,000.00
Commonwealth Bank	12 months	4.30%	20/06/2023	\$1,000,000.00
Total				\$17,312,457.67

<p align="center">Uralla Shire Council Loans at 30 June, 2022</p>
--

Loans:		
Loan no.	Purpose	Balance
165	MGH Property	\$ 31,691.15
168	Community Centre	\$ 10,332.73
176	Library Extensions	\$ 58,931.85
177	Grace Munro Centre	\$ 47,183.08
187	Undergrounding Power and Main Street Upgrade	\$ 77,813.31
188	Paving and Power Undergrounding	\$ 22,603.82
189	Bridge Construction	\$164,968.29
190	Bridge construction & industrial land development	\$1,331,510.26
Total		\$1,745,034.49

15.10 RESOLUTION REGISTER ACTION STATUS REPORT



Department: General Manager's Office
Prepared by: *Executive Assistant*
TRIM Reference: UINT/22/9027
Attachment: UINT/22/9755

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal: 4.1 A strong, accountable and representative Council

Strategy: 4.1.1 Provide clear direction for the community through the development of the Community Strategic Plan, Delivery Program, and Operational Plan

SUMMARY:

1. The purpose of this report is to provide Council with the Resolution Action Status updates as at 20 July 2022

RECOMMENDATION:

That Council note the Resolution Action Status as at 20 July 2022.

REPORT:

2. Following every council meeting, the resolutions of Council which require action are compiled into a single document. This document is referred to as the Resolution Action Status.
3. The purpose of the Resolution Action Status is to track the progress of actions and provide confirmation to Council when these actions are complete.
4. The Resolution Action Status is presented to Council at its ordinary meetings.
5. Actions which were completed as at the date of the report to the last Council ordinary meeting, where the full resolution has been completed, have been removed from the document.

CONCLUSION:

6. The Resolution Action Status shows actions which are currently pending, in progress or completed since the last report.

15.10 Attachment

LEGEND: A=Action pending; B= Being actioned; C= Completed							
DATE OF MEETING	RESOLUTION No#	REPORT TITLE	COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
23 Nov 15	24.11/15	Bergen Road Land Acquisition and Exchange for Road Works	That the Council approve for the exchange of land associated with the reconstruction of Bergen Road and authorise the General Manager to complete all documentation.	IDID	Jun 22	Being progressed by Council's solicitor. Road closure to be notified and advertised May 2022.	B
25 Jul 16	18.07/16	2.18.06.10 Gazetting of Land Acquired for approaches to new Emu Crossing Bridge	That Council: 1. Proceed with the compulsory acquisition of the Land described as Lot 1, 2 and 3 in Deposited Plan 1208204 (and formerly known as part of Lot 38 in Deposited Plan 753662 and part of the Crown Land described as Lot 110 in Deposited Plan 753656) for the purpose of a public road in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991. 2. Make an application to the Minister and the Governor for approval to acquire the Land described as Lot 1, 2 and 3 in Deposited Plan 1208204 (and formerly known as part of Lot 38 in Deposited Plan 753662 and part of the Crown Land described as Lot 110 in Deposited Plan 753656) by compulsory process under Section 177 of the Roads Act 1993.	IDID IDID	Jun 22	1. Noted. Being progressed by Council's solicitor.	COMPLETED & REPORTED TO COUNCIL B
25 Jul 17	22.07/17	Report 11 Uralla Sporting Complex	That Council; (a) endorse the proposed upgrades to the Uralla Sports complex including the construction of the canteen facilities and disabled toilets and access, (b) provide additional seating around the perimeters of the fields and oval if residual funding is available, and (c) develop a plan of management for the sharing of the facilities among the user groups, (d) staff investigate relocation and redevelopment of the playground area.	MDP MDP MDP MDP		a) Completed b) Seating provided through SCCF Round 2 funding. c) Draft completed. To be tabled following adoption of the Open Spaces Strategy. OSS exhibition completed. Minor amendments to be made to final version for Council adoption presented to 24 May 2022 meeting. d) Playground completed. Funded under Stronger Country Communities Fund Round 1. Further works to the playground have been undertaken under SCCF Round2	COMPLETED & REPORTED TO COUNCIL COMPLETED & REPORTED TO COUNCIL B COMPLETED & REPORTED TO COUNCIL

DATE OF MEETING	RESOLUTION No#	REPORT TITLE	COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
23 Mar 21	17.03/21	Item 15.6 review of Council's Waste Management Operating and Service Delivery Environment	That Council: 1. Receive the reports with modifications as required: (1) USC Uralla Landfill Site Development Plan V3; (2) USC Bundarra Landfill Site Development Plan V2; (3) USC Kerbside Waste Collection Services Investigation V4; (4) USC Green Waste Investigation V1; 2. Design and construct a waste transfer station for BWMF. 3. Terminate landfilling operations at the Bundarra Waste Management Facility (BWMF) to replace with a transfer station. 4. Commence the transportation of waste from Bundarra transfer station to Uralla. 5. Coordinate transfer bin collection routes with Bundarra and Kingstown facility following construction of transfer station. 6. Undertake investigation of options to transport waste to other landfills in the region. 7. Undertake the capping and rehabilitation of closed landfill cells at BWMF. 8. Commence discussions with neighbouring Councils regarding the potential for a region wide waste strategy. 9. Continue kerbside waste collection services for the current locations with current service standards. 10. Continue to address the further points in the reports	MWWS MWWS MWWS MWWS MWWS MWWS MWWS MWWS		Noted Design contract awarded. Pending Pending construction of waste transfer station at Bundarra Pending construction of waste transfer station at Bundarra Pending construction of waste transfer station at Bundarra Pending construction of waste transfer station at Bundarra Pending construction of waste transfer station at Bundarra Noted. Report for RFQ for wet hire kerbside collections to July meeting. Noted. Tenders accepted by Council for landfill compactor and wheel loader.	COMPLETED & REPORTED TO COUNCIL B A A A A A COMPLETED & REPORTED TO COUNCIL COMPLETED & REPORTED TO COUNCIL
27 Apr 21	26.04/21	Item 15.12 Public Spaces Legacy Program Project	That Council: 1. subject to funding of up to \$2,000,000 under the NSW Public Spaces Legacy Program, undertakes the following projects: a) The Constellations of The South at The Glen, adjacent Rotary Park upgrade and model boating lake, circa \$1,500,000; and b) Fibonacci theme at Pioneer Park circa \$500,000 2. authorise the General Manager to execute the proposed funding deed; 3. undertake further community consultation during the concept and detailed design phases of the projects; 4. Include the operating costs of the new capital works projects as part of development of the Long Term Financial Plan.	MDP MDP MDP CFO DC		Grant funding is for these 2 projects. Draft detailed designs complete. Funding deed finalised and signed. Survey complete. Initial concept plans complete and signage being prepared. Public exhibition period complete and public information session conducted on 27 January. These costs have been included in the draft LTFP 2023 2032	B COMPLETED & REPORTED TO COUNCIL COMPLETED & REPORTED TO COUNCIL COMPLETED & REPORTED TO COUNCIL
02 Jul 21	X06.07/21 2 July Meeting	8.1 BUNDARRA SEWERAGE SCHEME SECTION 67 PRIVATE WORKS	That Council: I. enter into agreements with the owners of the assets on the Bundarra properties that are expected to connect to the Bundarra Sewer Scheme (currently under construction) to undertake the necessary electrical and plumbing upgrades (the private works) necessary to allow the connection to take place; II. not charge the Bundarra property owners for the private works by setting the fee for the works at \$0.00; III. authorise the private works costs to be met from the current project budget; and IV. receive a report in accordance with the requirements of section 67 (4) of the Local Government Act 1993 (NSW), subsequent to the works being completed;	IDID		Completed II. Noted III. Noted IV. Reporting completed	COMPLETED & REPORTED TO COUNCIL COMPLETED & REPORTED TO COUNCIL COMPLETED & REPORTED TO COUNCIL COMPLETED & REPORTED TO COUNCIL

DATE OF MEETING	RESOLUTION No#	REPORT TITLE	COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
			<p>V. include details or a summary of any resolutions made under section 67 for work carried out under subsection (2)(b) of the Act in the next annual report; and</p> <p>VI. seek legal advice to determine if there is any permissible method for Council to pay for the private works that may have been undertaken by the owners of the assets since the Council's letter to residents, 8 April 2021, to the date of this resolution and report back to Council.</p>			<p>V. Noted added to annual report</p> <p>VI. Advice received. Included in August 2021 Bundarra Sewerage report.</p>	<p>C</p> <p>COMPLETED & REPORTED TO COUNCIL</p>
27 Jul 21	07.07/21	12.2 MAYORAL MINUTE COUNCIL ADVOCACY RE CLOSURE OF NAB URALLA BRANCH	That Council receive and note the Mayoral Minute regarding the action taken by Uralla Shire Council on behalf of the community in response to notice given by NAB to close Uralla Branch in October 2021 and, noting the closure of the NAB Uralla branch in October 2021, that Council proceed to tender for its banking services	MFIT		Staff have obtained template tender documents that will form the basis of the banking tender. Work will continue on this project over the coming months when replacement finance staff are appointed.	B
26 Oct 21	26.10/21	15.14 Recommendations of Workshop – Upgrades and Beautification of Fuller Park, Bridge Street Uralla	<p>That Council</p> <p>I. Subject to grant funding being secured, approve the upgrades and improvements to Fuller Park, Uralla, as raised in the workshop and noted below:</p> <p>a) Planting of a few trees and removal of selected trees (see photo) \$1,000;</p> <p>b) Garbage bin or plaque relocation – to provide separation distance between the bin and plaque \$300;</p> <p>c) Removal of the 2 large Concrete pots \$500;</p> <p>d) Demolition and removal of the shelter \$500;</p> <p>e) Provision of two additional picnic shelters on the shelter slab \$12,000;</p> <p>f) Information inserts on picnic tables \$2,000; and</p> <p>g) Plaques to be cleaned and relocated together \$300.</p>	IDID		Now funded under SCCF4. Deed signed project in progress. All works complete except for information inserts on picnic tables under development.	B
08 Feb 22	X03.03/22	7.1 Public Spaces Legacy Program Projects Concept Plans	<p>That Council note the Public Spaces Legacy Program Concept Plans report and:</p> <p>I. Endorse the concept plans for:</p> <p>a. The Glen subject to:</p> <p>i. The model boating lake be established with a long reach excavator, no herbicide to be used</p> <p>ii. establish a panel of community members and councillors to select the Constellation of the South artists within the project budget.</p> <p>b. Rotary Park</p> <p>II. Receive confidential copy of the cost estimates and project budget</p> <p>III. A regular project report to Council</p> <p>IV. Approve the project proceeding to preliminary detailed design,</p> <p>V. Further discussions be held with the designer, Uralla Arts and UTEC representatives on the concept plan for Pioneer Park Fibonacci Park</p>	MDP		1a. In progress	<p>B</p> <p>COMPLETED & REPORTED TO COUNCIL</p> <p>COMPLETED & REPORTED TO COUNCIL</p> <p>COMPLETED & REPORTED TO COUNCIL</p> <p>COMPLETED & REPORTED TO COUNCIL</p> <p>COMPLETED & REPORTED TO COUNCIL</p>
22 Feb 22	08.02/22	9.1 15.1 Auditor Presentation on the Annual Financial Statements June 2021	i. That the presentation by the Auditor on the Annual Financial Statements and Auditor's Reports for the year ended 30 June 2021 be accepted, and	COUNCILLORS		Completed	COMPLETED & REPORTED TO COUNCIL

DATE OF MEETING	RESOLUTION No#	REPORT TITLE	COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
			<p>ii. That Cr O'Connor's questions and answers be included in the March report to Council in reference to the agenda item 15.1 of the February meeting, and</p> <p>iii. That Councillors draft a letter to the Auditor General and Minister regarding the process of Council engagement with the auditor during the preparation of the financial statements prior to adoption by Council.</p>	CFO DC		The Audit Office have advised that the questions raised should be put to management in the first instance. As the questions raised do not relate to the conduct of the audit, the Audit Office will not be providing any written responses for inclusion in the business papers.	COMPLETED & REPORTED TO COUNCIL
				COUNCILLORS		Councillors to provide letter content to Executive Assitant for Mayor's signature.	A
22 Feb 22	2.02/22	16.2 Notice of Motion – Backyard Burning Policy & 15.17 Draft Policy: Backyard Burning 2022	That Council lay Items 16.2 / 15.17 on the table.	MDP		Information circulated and comments sought from Councillors. Report prepared for July 2022 Council meeting.	C
22 Feb 22	31.02/22	15.19 Visitor Information Centre Pop up Space	That: <p>i. Council recognise that the Uralla Visitor Information Centre is designed to offer display space to promote the Uralla Shire inclusively; and</p> <p>ii. Councillors undertake a workshop to further consider how the "Visitor Information Centre Space" could be used.</p>	DCS		Noted	COMPLETED & REPORTED TO COUNCIL
				DCS		Preliminary scoping of workshop parameters completed. Suggested date for workshop 12/07/2022	C
22 Mar 22	21.03/22	15.9 PUBLIC CONSULTATION PROPOSAL TO CHANGE NAME OF PIONEER PARK	That Council undertake public consultation of the proposal to change the name of Pioneer Park to correspond with the Fibonacci themed elements of the park upgrade.	IDID		Commenced. On public exhibition until 30 June 2022. Survey respondents overwhelmingly rejected the idea of the name chage.	B
22 Mar 22	24.03/22	15.12 PROPOSED CHANGES TO REVENUE POLICY FOR SEWER AND TRADE WASTE CHARGES	<p>That Council:</p> <p>1) Change the wording of the Revenue Policy in relation to non residential sewer and trade waste charges as follows:</p> <p>a) Sewer Charges – Non Residential: In accordance with Sections 501 and 502 of the Local Government Act 1993, it is proposed to levy a charge on all non residential consumers connected to, or capable of being connected to, the Uralla or Bundarra sewer systems for sewerage services, that is the greater of:</p> <p>i) A charge calculated according to Department of Planning, Industry and Environment, Liquid Trade Waste Management Guidelines – 2021</p> <p>ii) A charge that is equal to the Sewerage Charges – Residential</p> <p>b) Trade Waste Charges:</p> <p>i) In accordance with Sections 501 and 502 of the Local Government Act 1993, it is proposed to levy a charge on all premises classified as dischargers of Liquid Trade Waste as per the Liquid Trade Waste Management Guidelines issued by the NSW Department of Planning Industry and Environment) that are connected to, or capable of being connected to, the Uralla or Bundarra sewer systems, according to Department of Planning, Industry and Environment, Liquid Trade Waste Management Guidelines – 2021</p> <p>2) Place the revised wording of the Revenue Policy in relation to non residential sewer and trade waste charges on public exhibition for a minimum of 28 days and, subject to no major objections being received, adopt the revised wording to the Revenue Policy; and</p>	CFO DC			COMPLETED & REPORTED TO COUNCIL
				CFO DC			COMPLETED & REPORTED TO COUNCIL
				MFIT		Public exhibition closed 15 July 2022. No submissions received.	C

DATE OF MEETING	RESOLUTION No#	REPORT TITLE	COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
			3) Advise potentially effected businesses and individuals of council's intent and the need under the NSW Governments Guidelines to apply for permission to discharge trade waste to the Council sewerage system.	MFIT			B
			4) Advise businesses or individuals of the standard discharge factor, from the Department of Water that council intends to apply to their business and provide them with an opportunity to apply options to ameliorate trade waste, and justify an alternate discharge factor	MFIT			B
			5) Following consideration of the applications and requests to modify, council apply these changes retrospectively to the Water and Sewerage Charges Notices issued in December 2021 and reissue those notices.	MFIT			B
			6) Develop a Trade Waste Policy based on the Model Policy for Discharge of Trade Waste to the Sewerage System.	MFIT		Draft policy prepared by staff.	B
22 Mar 22	28.03/22	9.1.1TOLLEYS' GULLY BRIDGE PROJECT	That Council: I. Approve the allocation from TfNSW Block Grant Funding of \$57,000 in 2021/22; and II. Receive a report on funding options in 2022/2023 to allow the completion of Tolleys Gully Bridge.	IDID		Waiting for response from funding partner as noted in 24 May 2022 Works Report.	B
26 Apr 22	21.04/22	15.3 WORKS PROGRESS REPORT as at 31 March 2022	That Council approve the submission of a grant funding application of \$3,740,022 through the Fixing Country Roads Program for: I. widening the narrow formation and existing seal width which varies from 5.8m to 6.2m to achieve an 8m wide formation and a 7m wide seal width for chainage 11.0 to 16.0km (Scrubby Gully section) and provide a full width pavement rehabilitation and widening to 8m formation with a 7m wide two coat seal to two segments within this section for chainages 12.9 to 14.30km and from 15.4 to the end of the section at 16.0km. II. a full width pavement rehabilitation and widening of the existing narrow pavement and seal to achieve an 8m wide formation width and a 7m wide seal for chainage 49.2 to 50.9km (Two Mile Creek section), and III. a full width pavement rehabilitation and widening of the existing narrow pavement and seal to achieve an 8m wide formation width and a 7m wide seal for chainage 62.2 to 63.7km (Laura Creek section).	IDID		Noted see works report to July Ordinary meeting recommending variation to quantum.	B
26 Apr 22	22.04/22	15.3 WORKS PROGRESS REPORT as at 31 March 2022	That Council: a. give consideration in 22/23 budget for a separate project be developed for Thunderbolts Way shoulder directly north of Bundarra township; and b. consider emergency grading of the shoulders on Thunderbolts Way directly north of Bundarra.	IDID IDID		Noted not in 22/23 budget. Referred to MCI for future scoping and budget bid. Gravelling to road shoulders complete	C COMPLETED & REPORTED TO COUNCIL
26 Apr 22	36.04/22	NOTICE OF MOTION UTEC REPORT TO COUNCIL APRIL 2022	That Council: 1. Place the Terms of Reference on public display for 28 days, with any submissions being referred to both UTEC and Council for their respective advice 2. Request that Council advertise for new UTEC members, following the adoption of the UTEC Terms of Reference 3. Send a letter to the property owner and Tamworth Regional Council asking for their support in removing the Military Museum sign on the New England Highway 4. In relation to the Main Street a. Consider removing the three redundant garbage bin posts b. Understand the future of the two gal steel signs installed in the blisters outside 53 on Bridge and near Eve Flowers c. Plant trees in the empty blisters at the northern end of the CBD 5. Remove the 3 signs in Pioneer Park as a matter of urgency	IDID IDID IDID IDID IDID IDID		Placed on public exhibition until 7 June 2022 Completed. Customer request raised to remove Customer request raised to remove Referred to EMC Signs have been removed	COMPLETED & REPORTED TO COUNCIL C COMPLETED & REPORTED TO COUNCIL C C A C

DATE OF MEETING	RESOLUTION No#	REPORT TITLE	COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
			6. Ensure that the Constellations of the South design reflects a contemporary Aboriginal perspective on astronomy, to be included in the design	IDID		Noted	COMPLETED & REPORTED TO COUNCIL
			7. Ensure that Council's Heritage Advisor is consulted on the development of the Uralla Court House, and share that advice with the community	IDID		Noted and completed.	COMPLETED & REPORTED TO COUNCIL
			8. Consider including in the 2022/23 budget an allowance for Council to seek an expression of interest for casual employment OR work experience OR a volunteer to maintain the blisters for one day per week, the budget to include gardening supplies as required.	COUNCILLORS		Incorporated into draft budget	COMPLETED & REPORTED TO COUNCIL
			9. Note that UTEC meetings are now to be held on the first Monday of the month at 6pm sharp, when meetings are called.	EA		Noted	COMPLETED & REPORTED TO COUNCIL
10 May 22	X03.05/22	8.1 PUBLIC SPACES LEGACY PROGRAM – ROTARY PARK DESIGN APPROVALS	That Council: 1. Adopt the Public Spaces Legacy Program Rotary Park detailed design and approve the project proceeding to procurement and construction. 2. Investigate a variation for the inclusion of a dump ezy point at Rotary Park or an alternate location for Council's consideration within the budget.	MDP		Noted. Tenders called with recommendatuion to award to June Council meeting.	COMPLETED & REPORTED TO COUNCIL
				MDP		Pending	B
24 May 22	11.05/22	15.4 OPERATIONAL PLAN 2021 22 QUARTERLY PROGRESS REPORT AS AT 31 MARCH 2022	That the 2021 22 Operational Plan Progress Report as at 31 March 2022 be noted; and That Council receive advice about the effect of any actions not completed by 30 June 2022.	MG		Staff advised of resolution (6/6/22); fourth quarter report to advise on effect of any actions not completed report to be provided August 2022 meeting.	B
24 May 22	16.05/22	15.7 DRAFT DELIVERY PROGRAM 2022 2026	That the Draft Delivery Program 2022 – 2026 be placed on public exhibition from 25 May 2022 to 22 June 2022 and if no submission are received that the Delivery Program be adopted.	MG		Adopted by Council 28/06/2022	C
24 May 22	20.05/22	15.8 DRAFT OPERATIONAL PLAN, BUDGET, REVENUE POLICY AND FEES AND CHARGES FOR 2022 2023	That: 1. the Draft Operational Plan 2022 23 including the draft budget, draft revenue policy and draft fees and charges be placed on public exhibition from 25 May 2022 to 22 June 2022 and that any operational considerations and submissions from the public be collated for Council consideration at the 28 June 2022 Ordinary Meeting of Council; 2. concurrently, Council vote tunds [quantum retained in confidence] to engage an independent financial expert to assist Council with the review of the draft budget to identify any further saving and revenue options for the 2022 23 budget including: a. the forecast fees and charges revenue b. kerbside collections optimum service delivery method c. optimised staffing costs d. retaining services within budget 3. the notice for the public exhibition is to advise that Council will be undertaking the above steps both during the public consultation period and in the first quarter of the 2022 23 financial year; and 4. that the quantum in part 2 remain in confidence.	MG		Adopted by Council 28/06/2022	C
				GM		In progress Consultant attended Finance Advisory Committee 14 June 2022	B
				MG		The Notice was amended as per Council's resolution	COMPLETED & REPORTED TO COUNCIL
				GM			COMPLETED & REPORTED TO COUNCIL

DATE OF MEETING	RESOLUTION No#	REPORT TITLE	COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
24 May 22	23.05/22	15.9 DRAFT ASSET MANAGEMENT PLANS REPORT	That the gravel roads upgrade prioritisation community submissions and survey results be received and that the draft Asset Management Plans be received noting that they require further development over the next 6 months including: a. Review of changes from the previous draft (10 May Finance Advisory Committee Meeting version) to the current version; and b. Budget amounts compared with required maintenance amounts (e.g. Buildings AMP Table 7.1.3 and Graph 7.1.3.1).	IDID		Noted	C
24 May 22	25.05/22	15.11 DISABILITY INCLUSION ACTION PLAN 2022 2026	That Council resolves to place the Draft Disability Inclusion Action Plan 2022 2026 on public display for 28 days and, if no submissions are received, adopt the plan.	DCS		The Draft Disability Inclusion Action Plan 2022 2026 will be on public exhibition from 25 May 2022 until 22 June 2022 With no submissions received the DIAP has been adopted and published to Council's website	C
24 May 22	29.05/22	15.15 ADOPTION OF OPEN SPACE STRATEGY	That Council undertake an out of session review of the draft Uralla Shire Open Space Strategy with feedback provided by 30 June 2022 to enable a subsequent report to Council with possible amendments to enable adoption of the Strategy.	MDP		No further changes requested. Discussed at Development Working Group and recommendatoin to Council to adopt Strategy in the July agenda.	C
24 May 22	30.05/22	15.16 RECONNECTING REGIONAL NSW GRANT OPPORTUNITY – COMMUNITY EVENTS PROGRAM	I. That Council resolve to submit an application to apply for the allocated \$239,651 Reconnecting Regional NSW – Community Events Program as detailed in the report. II. Should Council be awarded the Reconnecting Regional NSW – Community Events Program: a. the General Manager is authorised to execute the funding deed; and b. Councillor's Burrows, Bower, McMullen and the General Manager (or delegate) form a project steering group to engage with the local community and businesses to identify eligible projects/events.	DCS		Steering Group Meeting held 14 June 2022. Expression Of Interest process compelted. Grant funding application submitted	B
31 May 22	X14.05/22	9.1 CONFIDENTIAL – SUPPLY AND LAY ASPHALT; VARIOUS ROADS, URALLA SHIRE COUNCIL AWARD OF TENDER	That Council approve: i. the utilisation of Roadwork Industries Pty Ltd at their Schedule of Rates contract prices to carry out asphalt works at King Street (Maitland Street to McMahon Street) and Uralla Street (Park Street to Salisbury Street), and to undertake additional asphaltting work around the school crossing upgrades at Park Street and Uralla Street for works up to \$208,240 (Excluding GST); ii. the utilisation of Roadwork Industries Pty Ltd at their Schedule of Rates contract prices to carry out asphalt works at the school crossings at Park Street, Uralla; Wood Street, Uralla; and Bowline Street, Bundarra; for works up to \$94,622 (Excluding GST); and iii. the deferment of asphaltting of Dangar Street (from Mihi Street to Gostwyck Road) to a future road works program subject to available funding.	MCI		Noted	B
				MCI		Noted	B
				MCI		Noted	COMPLETED & REPORTED TO COUNCIL
7 Jun 22	X02.06/22	8.1 QUARTERLY BUDGET REVIEW STATEMENT – THIRD QUARTER 2021 22 (MARCH 2022)	I. That Council note the third quarter budget review summary for the 2021/22 financial year and adopt the remaining adjustments to budget allocations; and II. That a report be provided on the Uralla Landfill leachate costs of the excess (overflow) transport and monitoring.	CFO DC			COMPLETED & REPORTED TO COUNCIL
				MWWS		Pending	A
28 Jun 22	09.06/22	10.4 BUNDARRA SCHOOL OF ARTS HALL COMMITTEE ACTIONS REPORT	That Bundarra School of Arts Hall Committee Actions delegate report be noted; and That Council receive information on the actions presented in the report to the July Council meeting.	IDID		Noted	C
				IDID		in progress	B

DATE OF MEETING	RESOLUTION No#	REPORT TITLE	COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
28 Jun 22	13.06/22	12.1 MAYORAL MINUTE – DELEGATE TO THE NEW ENGLAND RENEWABLE ENERGY ZONE REFERENCE GROUP	That the delegate for the Renewable Energy reference Group be changed from the Deputy Mayor to the Mayor in accordance with the terms of reference.	EA		Notified 29/6/22 to NEOEN Renewable Energy reference Group	C
28 Jun 22	15.06/22	15.12 DEVELOPMENT APPLICATION 23 2022 SHED – 2 SOMERSET CLOSE URALLA	That Council approves Development Application 23/2022 for 360 square metre shed ancillary to a dwelling at 2 Somerset Close Uralla, being Lot 7 DP 1253533 subject to the following conditions of consent: listed on pages 422 428 of the Business Agenda 28 June 2022	IDID		Noted	C
28 Jun 22	17.06/22	15.2 LOCAL GOVERNMENT REMUNERATION TRIBUNAL'S DETERMINATION FOR MAYOR AND COUNCILLORS' REMUNERATION	That Councillor remuneration for 2022/23 be fixed (at the same rate as 2021/22) at \$11,628; and the Mayor's remuneration for 2022/2023 be fixed (at the same rate as 2021/22) at \$20,952 (additional to the fee paid to the Mayor as Councillor).	CFO DC		Noted	C
28 Jun 22	18.06/22	15.3 WORKPLACE MANAGEMENT STRATEGY 2022	That Council endorse the Workforce Management Strategy 2022 with the following amendment: a. Part 8 – 2.4 Change from 'Investigate opportunities for job sharing with surrounding Councils' to 'Investigate opportunities for job and resources sharing with surrounding Councils'. The Workforce management Strategy will continue to be developed during the term of council.	MHR		Noted, updated and published to website	C
28 Jun 22	22.06/22	15.4 ADOPTION OF DELIVERY PROGRAM AND OPERATIONAL PLAN 2022-2023	I. That in accordance with Sections 533, 534, 535 and 536 of the NSW Local Government Act 1993, Council make and levy the rates and annual charges for 2022 23 as set out in Minutes 28 June 2022 from a) to l) pages 17 19 II. That Council: a) Amend the publicly exhibited Delivery Program as follows: (1) Activity 2.2.2 – add 'housing' (2) Activity 2.3.12 – Maintain and renew building infrastructure also for year 1 and 2 (3) Add a new activity: advocate for legislative change for RFS assets to be removed from Council (4) 1.3.1 'support a culture inclusive of the Arts' (5) Add 2.2.2 'encourage business to provide a Taxi service (6) 2.1.5 add 'optimising the benefits to the community' (7) 2.2.5 add the word 'responsive' (8) Delete 2.3.7 (9) 3.1.9 add 'in consultation with community' (10) 3.2.1 add 'provide education and information to assist in providing' and delete 'enforcement' (11) 4.3.3 add the word 'effectively' own and operate b) Notes that the an independent review of the draft 2022 23 budget is underway per resolution OM25.02/22 and will continue into the first quarter of the financial year and that Council may make further amendments to the Operational Plan (and budget) through the quarterly budget review process; and	MFIT		C	
				MG		Amended as per resolution & publish to website and NextCloud all relevant updated materials	C
				MFIT		Noted	C

DATE OF MEETING	RESOLUTION No#	REPORT TITLE	COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
			<p>c) Amend the publicly exhibited Operational Plan (and budget) as follows:</p> <p>(1) Add an action: Update the Business Case and Prepare Plans for the staged extension of McMaugh Gardens (funding source to be voted by Council at QBR51 following)</p> <p>(2) Update with 28 June 2022 census data</p> <p>(3) Transforming the Organisation – intervention 5 Source new revenue opportunities ADD: 6. Encourage development and growth</p> <p>(4) Clarify FTE per service area, not split between operating and capital budget</p> <p>(5) 3.3.8.1 add the word 'Uralla'</p> <p>(6) Amend 1.2.3.2 and .3 'transport asset management plan' in full</p> <p>(7) Community Care Service area add an action to promote the services to our community for TCSO and TCT to increase awareness and use of services</p> <p>(8) Delete 1.3.7.1 (grant funding not achieved)</p> <p>(9) Economic Development Service Area add an action to pursue funding for a Uralla Shire hard copy map</p> <p>(10) Action 1.2.9 to match activity</p> <p>(11) Action 2.1.4 to match activity</p> <p>(12) 4.3.15.4 add 'cross functional'</p> <p>d) Approve expenditure and vote funds as detailed in the 2022 2026 Delivery Program and 2022 23 Operational Plan as amended in accordance with Part 9, Division 5, clause 211(2) of the <i>Local Government (General) Regulation 2005</i> .</p> <p>III. Adopt the 2022 2026 Delivery Program as amended and 2022 23 Operational Plan as amended, including the 2022 23 Statement of Revenue Policy incorporating the annual budget.</p>	MG		Amended as per resolution & published to website and NextCloud all relevant updated materials	C
				MFIT		Noted	C
				MG		Adopted by Council 28/06/2022. Staff informed.	C
28 Jun 22	27.06/22	15.5 COUNCILLORS EXPENSES AND FACILITIES POLICY	That the revised Councillor Expenses and Facilities Policy be adopted	MG		Published to website & NextCloud all relevant materials	C
28 Jun 22	28.06/22	15.6 COUNCILLOR AD STAFF INTERACTION (2022) POLICY	The Councillor's Access to Records and Staff Interaction (2015) Policy be repealed	MG		Policy register updated; document removed from Pulse and the Website	C
28 Jun 22	29.06/22	15.7 AUDIT RISK AND IMPROVEMENT COMMITTEE REVIEW	<p>i. Council terminate the appointment of the current ARIC independent members; and</p> <p>ii. Council review ARIC performance and define Council's expectations of ARIC in terms of s428A of the Local Government Act, 1993; and</p> <p>iii. That the sitting fees for the Audit Risk and Improvement Committee independent members be reviewed in line with neighbouring Councils; and</p> <p>iv. Council call for expressions of interest for new membership of the Audit Risk and Improvement Committee once the fees have been determined.</p>	GM		Contact made by telephone and followed up with letter by email 30/06/22	C
				MG			A
				MG			A
				MG			A
28 Jun 22	30.6./22	15.8 BUNDARRA SCHOOL OF ARTS HALL COMMITTEE TERMS OF REFERENCE	<p>i. the amended Terms of Reference for the S355 Bundarra School of Arts Hall and Community Consultative Committee be adopted;</p> <p>ii. the current members be re appointed; and</p> <p>iii. expressions of interest for members be called for the vacant positions</p>	MG			C
				MG			C
				MG			C
28 Jun 22	31.06/22	15.9 URALLA TOWNSHIP AND ENVIRONS COMMITTEE TERMS OF REFERENCE	<p>i. That the version submitted on 21 February 2022 by Crs Toomey & Doran Terms of Reference for the S355 Uralla Township and Environs Committee with amendments to retain the Media delegation requirements and the public notification requirements consistent with the Section s355 Bundarra School of Arts Hall and Community Consultative Committee be adopted; and</p> <p>ii. the current members be re appointed; and</p> <p>iii. expressions of interest for members be called for the vacant positions</p>	MG			C
				MG			C
				MG			C
28 Jun 22	32.06/22	15.10 AUSTRALIA DAY COMMITTEE DRAFT TERMS OF REFERENCE	That Council lay the matter on the table subject to Crs Burrows and Doran providing feedback to management	COUNCILLORS			A

DATE OF MEETING	RESOLUTION No#	REPORT TITLE	COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
28 Jun 22	35.06/22	15.11 DIVISION DECISION DA 3 3022 SUBDIVISION OF FOUR LOTS INTO SIX LOTS FITZROY STREET URALLA	That Council I. resolve to approve Development Application 3/2022 for a four into six lot subdivision at Fitzroy Street Uralla, being Lots 1 3 and 17 Section 4 DP 759022 subject to the following conditions of consent: listed on pages 338 347 of the Business Agenda 28 June 2022; and II. Confirm the water flow into and under Hill St to require adequate drainage; and III. Council investigate the best mechanism to correct the boundary alignment and house set back on Lot No.152 DP 847705.	MDP MDP MDP			C C A
28 Jun 22	37.06/22	15.14 URALLA SHIRE BUSINESS CHAMBER AWARDS SPONSORSHIP	That Council resolve to offer to sponsor the Uralla Shire Business Chamber Awards 2022 as a Silver Partner at a cost of \$100	EA		Notification sent 29 June 2022 Awaiting invoice for payment to proceed	C
28 Jun 22	38.06/22	15.15 COUNCIL APPOINTMENT OF DELEGATE TO BULGARANDA (MT YARROWYCK) MANAGEMENT BOARD	Council delegate the General Manager as their appointee to Bulagaranda (Mt Yarrowyck) Management Board	EA		Noted	C
28 Jun 22	44.06/22	17.1 AWARD OF TENDER FOR ROTARY PARK REFURBISHMENT	I. That Council accept the tender from Wallace Constructions for the refurbishment of Rotary Park in Uralla for \$589,792.30 exc GST. II. That Council progress an investigation a variation for the inclusion of a dump ezy point at Rotary Park or an alternate for location for Council's consideration within the budget.	MDP DID			C B

16 MOTIONS ON NOTICE/QUESTIONS WITH NOTICE

There are not Motions on Notice or Questions with Notice

17 CONFIDENTIAL MATTERS



17.1 CONFIDENTIAL REPORT - KERBSIDE WASTE COLLECTION

Department: Infrastructure and Development
Prepared by: Manager Water Waste and Sewerage
TRIM Reference: UINT/22/9455
Attachment: UINT/22/5116

This report is presented to the **CLOSED** section of the July 2022 meeting under section 10A (2)(d)(i) of the *Local Government Act (NSW) 1993*.

- (1) A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
 - (a) the discussion of any of the matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) The matters and information are the following:
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

Reason: Commercial procurement information

18 COMMUNICATION OF COUNCIL DECISIONS

19 CONCLUSION OF THE MEETING

END OF BUSINESS PAPER