



## EXTRAORDINARY MEETING OF COUNCIL

### BUSINESS PAPER

31 March 2022

### Extraordinary Meeting of Council

**Councillors:** Mayor Robert Bell (Chair)  
Cr R Crouch (Deputy Mayor)  
Cr T Bower  
Cr S Burrows  
Cr L Doran  
Cr B McMullen  
Cr O'Connor  
Cr L Petrov  
Cr T Toomey

**Staff:** Ms K Jessep, General Manager  
Mr S Paul, Chief Financial Officer/ Director Corporate Services  
Mr T Seymour, Director Infrastructure & Development  
Ms C Valencius, Director Community Services  
Ms N Heaton, Manager, Governance  
Ms W Westbrook, Minute Clerk

UIN/22/3597

# EXTRAORDINARY MEETING OF COUNCIL



## REQUEST FOR EXTRAORDINARY COUNCIL MEETING


s366 of the Local Government Act

**REASON FOR EXTRAORDINARY MEETING for 31 March 2022 at 5:00pm.**

1. QUARTERLY BUDGET REVIEW STATEMENT SECOND QUARTER 2021/22
2. TENDER AWARD BUNDARRA ROAD WORKS
3. TENDER AWARD – KINGSTOWN ROAD WORKS
4. TENDER AWARD – 4058 SMOOTH DRUM ROLLER

**REQUESTED BY:**

Councillor Name	Councillor Signature	Dated
Mayor Robert Bell		23/3/2022

Councillor Name	Councillor Signature	Dated
Cr Robert Crouch		23/3/2022

Kate Jessep  
General Manager

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# EXTRAORDINARY MEETING OF COUNCIL

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- 1. WELCOME & OPENING OF EXTRAORDINARY MEETING**
- 2. PRAYER**
- 3. ACKNOWLEDGEMENT OF COUNTRY**
- 4. WEBCAST INFORMATION**
- 5. APOLOGIES**
- 6. DISCLOSURES & DECLARATIONS OF INTEREST**

## 7. REPORTS TO COUNCIL

### 7.1. QUARTERLY BUDGET REVIEW STATEMENT – SECOND QUARTER 2021-22 (DECEMBER 2021)



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**Department:** Finance  
**Prepared by:** Director Corporate Services and Chief Financial Officer  
**TRIM Reference:** UINT/2022/03440  
**Attachments:** Attachment 1 - UINT/22/3444

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#### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

**Goal:** 4.2 An effective and efficient organisation  
**Strategy:** 4.2.2 Operate in a financially responsible and sustainable manner  
**Activity:** 4.2.2.1 Maintain and control financial system and improve long term financial sustainability  
**Action:** 4.2.2.1.8 Complete and report quarterly budget review statements

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#### SUMMARY:

1. The purpose of this report is to present to Council a review of the budget for the second quarter of the 2021/22 financial year.

#### RECOMMENDATION:

##### That Council:

- i Note the second quarter budget review summary for the 2021/22 financial year be received and noted; and
- ii Adopt the adjustments to budget allocations, including transfers to and from reserves.

#### REPORT:

2. It is a statutory requirement that Council's Responsible Accounting Officer prepares and submits a budget review statement to Council on a Quarterly basis each financial year (LGGR 2005 cl.203 (1)).
3. Council's Responsible Accounting Officer must also include with the budget review report an opinion on the financial position of Council and any recommendations for remedial action if required. As such the second quarterly review for the 2021/22 financial year has been prepared and attached for Council's review and adoption.
4. The attached quarterly budget review report shows net income and expenditure adjustments (before capital grants) of over \$300,000 and increased capital expenditure of over \$1.88 million.
5. The net decrease in the operating result before capital grants can mostly be attributed to increased depreciation of \$213,000 and increased fuel costs (net of rebates) of \$102,000.
6. The capital expenditure adjustments relate mostly to the Bundarra Sewer Scheme project.

# EXTRAORDINARY MEETING OF COUNCIL

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7. A positive outcome this quarter is the continued reduction in the rates and charges arrears percentage to 5.56%, which is below the internal benchmark of 6.5%.
8. It is also pleasing to note that council's unrestricted cash has risen to \$206,000.
9. The second quarter budget review statement reflects some of the variations that arise from normal operating changes in any given year.
10. The variations are detailed in the *Recommended changes to revised budget for income and expenses budget and capital budget* pages of the attached report.
11. The major changes can be summarised as follows:
  - a. \$1,010,600 deferral of expected capital grant revenue and associated capital expenditure (previously included in quarterly budget review 1) to 2022-23;
  - b. \$2,124,000 additional capital expenditure together with additional expected capital grant income of over \$928,000 related to the Bundarra Sewer Scheme project;
  - c. \$370,000 additional capital expenditure together with additional expected capital grant income of \$370,000 related to the Court House refurbishment project;
  - d. Over \$213,000 in additional depreciation costs related to the updating of asset registers following the completion of the 2021 financial statements;
  - e. \$140,000 in additional fuel costs offset by an expected increase in fuel rebates of \$38,000;
12. The budget adjustments this quarter have resulted in a further deterioration of the likely financial result before capital grants; from a budgeted loss of \$1.86M to one of \$2.17M.
13. As noted above, the expenditure increases in this quarter have been beyond the control of Council (due to the latest oil price shock and depreciation adjustments).

## CONCLUSION:

14. The Council's projected financial position at 30 June 2022 is likely to be satisfactory at year end, having regard to the projected estimates of income and expenditure, current trends and the original budgeted income and expenditure.

## COUNCIL IMPLICATIONS:

15. **Community Engagement/ Communication**  
Report of budget reviews to the Council's ordinary meeting.
16. **Policy and Regulation**
  - *Local Government Act 1993 (NSW)*
  - *Local Government Regulations (General) 2005 (NSW)*
  - Local Government Code of Accounting Practice and Financial Reporting
  - Australian Accounting Standards

## EXTRAORDINARY MEETING OF COUNCIL

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17. **Financial (LTFP)**

This report is a review of the annual budget up to the end of the second quarter. Changes to the budget are as outlined in the attached statements.

18. **Asset Management (AMS)**

N/A

19. **Workforce (WMS)**

N/A

20. **Legal and Risk Management**

Council is required by legislation (clause 203 of the Regulations) to prepare quarterly budget review statements for the first three quarters of each year, including an opinion by the Responsible Accounting Officer as to whether the financial position of the Council is considered to be satisfactory.

Corporate Governance – the second quarter budget complies with legislative requirements. This risk is assessed as *low*.

Financial Management – the second quarter budget shows a further deterioration from the original budget adopted by Council in June 2021 which may require remedial action if expenditure savings or income increases are not identified. Currently this risk is assessed as *high*.

21. **Performance Measures**

One of required three budget reviews.

22. **Project Management**

N/A

**Uralla Shire Council**  
**Quarterly Budget Review Statement**  
**For the Quarter ended 31 December, 2021**

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**Uralla Shire Council  
Quarterly Budget Review Statement  
For the Quarter ended 31 December, 2021**

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Uralla Shire Council for the quarter ended 31 December, 2021 indicates that Council's projected financial position at 30 June, 2022 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

**Signed:** \_\_\_\_\_

Simon Paul  
Responsible Accounting Officer

**Uralla Council**  
**Quarterly Budget Review Statement**  
**For the period 01 July, 2021 to 30 June, 2022**

***Income & Expenses Budget Review Statement***  
***Consolidated by Fund***  
***Budget review for the quarter ended 31 December, 2021***

(\$000's)	Original Budget 2021/2022	Variations Sep QBRS	Revised Budget Sep-21	Variations from this QBRS	Notes	Projected Year End Result	Actual YTD Dec-21	
<b>Income</b>								
General Fund	17,846	2,028	19,874	(97)		19,777	13,634	69%
McMaugh Gardens	3,340		3,340	136		3,475	1,541	44%
Water Supplies	2,536		2,536	-		2,536	858	34%
Sewer Services	2,975		2,975	929		3,904	1,962	50%
<b>Total Income from Continuing Operations</b>	<b>26,696</b>	<b>2,028</b>	<b>28,724</b>	<b>967</b>		<b>29,692</b>	<b>17,995</b>	61%
<b>Expenses</b>								
General Fund	17,033	39	17,072	766		17,839	8,205	46%
McMaugh Gardens	3,146		3,146	-		3,146	1,507	48%
Water Supplies	1,664		1,664	14		1,678	733	44%
Sewer Services	742		742	6		747	349	47%
<b>Total Expenses from Continuing Operations</b>	<b>22,585</b>	<b>39</b>	<b>22,624</b>	<b>786</b>		<b>23,410</b>	<b>10,795</b>	46%
<b>Net Operating Result from Continuing Operations</b>	<b>4,111</b>	<b>1,989</b>	<b>6,100</b>	<b>181</b>		<b>6,281</b>	<b>7,200</b>	
<b>Capital grants and contributions</b>	5,937	2,028	7,965	486		8,451	4,279	
<b>Net Operating Result before Capital Grants</b>	<b>(1,826)</b>	<b>(39)</b>	<b>(1,865)</b>	<b>(305)</b>		<b>(2,170)</b>	<b>2,921</b>	

**Uralla Council**  
**Quarterly Budget Review Statement**  
**For the period 01 July, 2021 to 30 June, 2022**

***Income & Expenses Budget Review Statement***  
***Consolidated by Activity***  
***Budget review for the quarter ended 31 December, 2021***

(\$000's)	Original Budget 2021/2022	Variations Sep QBRS	Revised Budget Sep-21	Variations from this QBRS	Notes	Projected Year End Result	Actual YTD Dec-21	
<b>Income</b>								
Organisational Services	5,921	-	5,921	42		5,963	4,705	79%
Community & Culture	6,913	-	6,913	455		7,368	4,099	56%
Infrastructure & Development	8,351	2,028	10,379	(458)		9,921	6,372	64%
Water Supplies	2,536	-	2,536	-		2,536	858	34%
Sewer Services	2,975	-	2,975	929		3,904	1,962	50%
<b>Total Income from Continuing Operations</b>	<b>26,696</b>	<b>2,028</b>	<b>28,724</b>	<b>967</b>		<b>29,692</b>	<b>17,995</b>	61%
<b>Expenses</b>								
Organisational Services	1,469	3	1,472	106		1,578	735	47%
Community & Culture	7,279	-	7,279	238		7,517	3,453	46%
Infrastructure & Development	11,432	36	11,468	422		11,890	5,525	46%
Water Supplies	1,664	-	1,664	14		1,678	733	44%
Sewer Services	742	-	742	6		747	349	47%
<b>Total Expenses from Continuing Operations</b>	<b>22,585</b>	<b>39</b>	<b>22,624</b>	<b>786</b>		<b>23,410</b>	<b>10,795</b>	46%
<b>Net Operating Result from Continuing Operations</b>	<b>4,111</b>	<b>1,989</b>	<b>6,100</b>	<b>181</b>		<b>6,281</b>	<b>7,200</b>	
<b>Capital grants and contributions</b>	<b>5,937</b>	<b>2,028</b>	7,965	<b>486</b>		8,451	<b>4,279</b>	
<b>Net Operating Result before Capital Grants</b>	<b>(1,826)</b>	<b>(39)</b>	(1,865)	<b>(305)</b>		<b>(2,170)</b>	<b>2,921</b>	

**Uralla Shire Council**  
**Quarterly Budget Review Statement**  
**For the period 01 July, 2021 to 30 June, 2022**

**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**  
**Budget review for the quarter ended 31 December, 2021**

Budget Variations include the following material items:

Notes	Amount	Details
	\$(239,408)	
1	6,000	Estimated additional depreciation for IT equipment
2	100,000	Estimated employee workers compensation payments
3	(100,000)	Estimated reimbursement of employee workers compensation payments
4	40,000	IOT Gateway capital grant not expected to proceed
5	(80,015)	Drought Support Payment (DSP) Capital Grant for Visitor Information Centre redevelopment
6	(16,360)	Australia Day Community Grant received
7	16,360	Expected expenditure on Australia Day Community Grant
8	(74,000)	Expected savings in costs for Tablelands Community Support (TCS)
9	33,000	Expected reduction in TCS income due to decreased demand for services
10	(296,000)	Estimated additional grant income for Tablelands Community Transport (TCT)
11	296,000	Estimated additional transport costs for TCT
12	(110,866)	Stronger Country Communities Fund (SCCF) - capital grant for McMaugh Gardens
13	(24,742)	Drought Support Program capital grant - McMaugh Gardens
14	40,400	Additional plant depreciation due to new/upgraded equipment
15	140,000	Estimated additional fuel costs for plant through to June 2022
16	(20,000)	Estimated savings on scheduled maintenance costs for plant
17	(38,000)	Estimated additional diesel fuel rebate due to increased government rebate
18	1,010,625	Capital grant adjustments in QBRS1 for Local Roads Community Infrastructure (LRCI) Rd 3 and Fixing Local Roads (FLR) Rd 3 spread over 2 years, not all in 2022 as originally anticipated
19	(57,531)	Bundarra footpath construction funded from cash restrictions (carry over works)
20	5,200	Estimated additional footpath depreciation

**Uralla Shire Council**  
**Quarterly Budget Review Statement**  
**For the period 01 July, 2021 to 30 June, 2022**

**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**  
**Budget review for the quarter ended 31 December, 2021**

Budget Variations include the following material items:

Notes	Amount	Details
	\$(239,408)	
21	(13,600)	Estimated reduction in urban street depreciation
22	(16,500)	Estimated reduction in sealed regional roads depreciation
23	8,244	Reduced Block Grant income - same as 2020-21 as not indexed
24	(58,440)	Voluntary section 7.11 contributions per report to council October 2021 used to fund additional capital works on sealed roads
25	134,000	Estimated additional sealed rural road depreciation
26	(104,000)	Reduction in estimated maintenance costs for bridges
27	(45,000)	Reduction in estimated maintenance costs for urban street maintenance
28	190,000	Increase in estimated maintenance costs for rural unsealed roads
29	6,000	Estimated additional unsealed rural road depreciation
30	67,000	Estimated additional unsealed regional rural road maintenance
31	26,000	Estimated additional road safety costs
32	26,700	Estimated additional street cleaning costs
33	(40,000)	RMS grant income for bike path
34	10,500	Reduced swimming pool income
35	15,000	Reduced hire of community centre due to COVID & permanent tenant ceased
36	(370,000)	Capital grant for Uralla Court House refurbishment
37	33,000	Estimated additional costs for maintenance of public amenities due to additional COVID cleaning and cleaning of new facilities constructed through capital grants
38	20,000	Estimated additional Uralla parks and gardens depreciation
39	2,100	Estimated additional swimming pool depreciation
40	2,300	Estimated additional halls and community centre depreciation
41	(15,000)	Estimated reduced maintenance costs for Uralla parks and gardens
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**Uralla Shire Council**  
**Quarterly Budget Review Statement**  
**For the period 01 July, 2021 to 30 June, 2022**

**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**  
**Budget review for the quarter ended 31 December, 2021**

Budget Variations include the following material items:

Notes	Amount	Details
	\$(239,408)	
	(80,000)	Estimated reduced environmental management costs
43	5,500	Estimated additional maintenance costs at Bundarra parks & gardens
44	3,900	Estimated additional depreciation costs at Bundarra parks and gardens
45	15,000	Estimated additional depreciation at Uralla sporting complex
46	(3,000)	Estimated savings on buildings maintenance at Uralla sporting complex
47	(77,000)	Additional drought support capital grant for Bundarra multi-purpose courts
48	(5,849)	Additional drought support capital grant for works at Uralla caravan park
49	5,000	Additional general repairs and maintenance at Uralla Caravan Park
50	(32,000)	Additional rates and charges for waste seervices
51	(11,000)	Estimated reduced depreciation at Landfill
52	14,000	Estimated additional depreciation for Uralla water fund
53	100,600	Reduced capital grant income (LRCI) due to lower cost to complete works
54	(928,534)	Additional capital grant for Bundarra Sewer scheme above original budget (mostly carried over from 2020-21)
55	5,600	Estimated additional depreciation Uralla Sewer Fund
56	(8,000)	Estimated additional cemetery fees
57	8,000	Estimated additional cemetery maintenance costs

**Uralla Shire Council**  
**Quarterly Budget Review Statement**  
**For the period 01 July, 2021 to 30 June, 2022**

**Capital Budget Review Statement**

**Budget review for the quarter ended 31 December, 2021**

**Capital Budget - Consolidated by Fund**

(\$000's)	Original Budget 2021/2022	Variations Sep QBRS	Revised Budget Sep-21	Variations from this QBRS	Notes	Projected Year End Result	Actual YTD figures
<b>Capital Expenditure</b>							
- General	6,882	2,028	8,910	(379)		8,531	2,771.17
- McMaugh Gardens	50		50	136		186	16
- Water	1,989		1,989	-		1,989	68
- Sewer	3,265		3,265	2,124		5,389	4,180
<b>Total Capital Expenditure</b>	12,186	2,028	14,214	1,881		16,095	7,034
<b>Capital Funding</b>							
Consolidated Fund Income	2,473		2,473	200		2,673	(1,492)
Unrestricted Cash Reserves			-			-	
Capital Grants & Contributions	5,937	2,028	7,965	486		8,451	4,279
Loan Funds	-		-	-		-	-
Receipts from Sale of Assets	-		-	-		-	-
<i>Reserves:</i>							
- Developer Contributions			-			-	
- General Restricted Assets	1,732		1,732			1,732	-
- Water & Sewer Restricted Assets	1,994		1,994	1,195		3,189	4,248
- McMaugh Gardens Restricted Assets	50		50			50	
<b>Total Capital Funding</b>	12,186	2,028	14,214	1,881		16,095	7,034
<b>Net Capital Funding</b>	-	-	-	-		-	-

**Uralla Shire Council**  
**Quarterly Budget Review Statement**  
**For the period 01 July, 2021 to 30 June, 2022**

**Capital Budget Review Statement**

**Budget review for the quarter ended 31 December, 2021**

**Capital Budget - Consolidated by Activity**

(\$000's)	Original Budget 2021/2022	Variations Sep QBRS	Revised Budget Sep-21	Variations from this QBRS	Notes	Projected Year End Result	Actual YTD figures
<b>Capital Expenditure</b>							
Organisational Services	81	-	81	-		81	11
Community & Culture	90	-	90	176		266	96
Infrastructure & Development	6,761	2,028	8,789	(419)		8,370	2,681
Water Supplies	1,989	-	1,989	-		1,989	68
Sewer Services	3,265	-	3,265	2,124		5,389	4,180
<b>Total Capital Expenditure</b>	12,186	2,028	14,214	1,881		16,095	7,034
<b>Capital Funding</b>							
Consolidated Fund Income	2,473	-	2,473	200		2,673	(1,492)
Unrestricted Cash Reserves	-	-	-	-		-	-
Capital Grants & Contributions	5,937	2,028	7,965	486		8,451	4,279
Loan Funds	-	-	-	-		-	-
Receipts from Sale of Assets	-	-	-	-		-	-
<i>Reserves:</i>							
- Developer Contributions	-	-	-	-		-	-
- General Restricted Assets	1,732	-	1,732	-		1,732	-
- Water & Sewer Restricted Assets	1,994	-	1,994	1,195		3,189	4,248
- McMaugh Gardens Restricted Assets	50	-	50	-		50	-
<b>Total Capital Funding</b>	12,186	2,028	14,214	1,881		16,095	7,034
<b>Net Capital Funding</b>	-	-	-	0		0	-



**Uralla Shire Council**  
**Quarterly Budget Review Statement**  
**For the period 01 July, 2021 to 30 June, 2022**

**Capital Budget Review Statement**  
**Recommended changes to revised budget**  
**Budget review for the quarter ended 31 December, 2021**

Budget Variations being recommended include the following material items:

<b>Notes</b>	<b>Amount</b>	<b>Details</b>
	<b>\$ 1,880,912</b>	
1	(40,000)	IOT Gateway capital expenditure not expected to proceed
2	80,015	VIC redevelopment costs funded from DSP grant
3	135,608	Capital improvements at McMaugh Gardens funded from DSP & SCCF
4	42,615	Refurbishments at Uralla depot approved QBRS2 2020 but not restricted at 30 June 2021
5	(1,010,625)	Adjustment in QBRS1 re Northeys Rd & Gostwyck Rd to be completed in 2022-23, not 2022 as originally anticipated
6	\$ 57,531	Bundarra footpath construction funded from cash restrictions (carry forward works)
7	\$ 58,440	Additional capital works on sealed rural roads funded from voluntary section 7.11 contributions
8	\$ 27,600	Additional unsealed regional road resheeting
9	\$ 40,000	Costs for Plane Ave Cycleway funded from RMS grant
10	\$ 370,000	Estimate capital works on Uralla Court House funded from capital grant
11	\$ 77,000	Additional capital costs for Bundarra multi-purpose courts funded from capital grant
12	\$ 5,849	Additional capital works at Uralla caravan park funded from capital grant
13	\$ 3,950	Replacement council chambers air-conditioner
14	\$ 2,150	Office furniture (office chairs)
15	\$ 7,270	Planning Portal capital expenditure funded from grant received in 2020-21 but not restricted at June 2021
16	(100,600)	Reduced costs for LRCI projects - unsealed rural roads
17	\$ 2,124,109	Bundarra Sewer project costs for 2021-22 above original budget (mostly carried over from 2020-21)

**Uralla Shire Council**  
**Quarterly Budget Review Statement**  
**For the period 01 July, 2021 to 30 June, 2022**

**Cash & Investments Budget Review Statement**  
**Budget review for the quarter ended 31 December, 2021**  
**Consolidated**

(\$000's)	Original	Variations		Revised	Variations	Notes	Projected Year End Result	Actual YTD figures
	Budget 2021/2022	Other than by a QBRS	Sep QBRS	Budget 2021/2022	from this QBRS			
<b>Externally Restricted</b>								
Developer Contributions - General	729	26		755			755	828
Developer Contributions - Water Fund	-	-		-			-	-
Developer Contributions - Sewer Fund	-	-		-			-	-
Specific Purpose Unexpended Grants	14	2,649		2,663			2,663	3,332
Water Supplies	1,911	7	-	1,918	-		1,918	2,893
Sewerage Services	578	896		1,474	(1,196)		278	(149)
McMaugh Gardens	2,414	654		3,068			3,068	2,718
Unexpended Loans	493	(2)		491	-		491	491
Stormwater management	280	5		285	-		285	314
	-			-	-		-	-
<b>Total Externally Restricted</b>	<b>6,419</b>	<b>4,235</b>	<b>-</b>	<b>10,654</b>	<b>(1,196)</b>		<b>9,458</b>	<b>10,427</b>
<b>Internally Restricted</b>								
Plant & Vehicle Replacement	732	74	-	806	(603)		203	821
Employees Leave Entitlement	301	478	(165)	614	165		779	779
Tip Remediation	266	107	-	373	-		373	373
Strategic Development	320	(13)	-	307	-		307	307
FAGS Received in advance	1,201	135	-	1,336	-		1,336	1,336
Carry Forward Works	-	153	-	153	(58)		95	153
Reseals	-	254		254	-		254	254
<b>Total Internally Restricted</b>	<b>2,820</b>	<b>1,188</b>	<b>(165)</b>	<b>3,843</b>	<b>(496)</b>		<b>3,347</b>	<b>4,023</b>
<b>Unrestricted</b> (ie. available after the above Restrictions)	<b>1,417</b>	<b>(1,582)</b>	<b>165</b>	<b>-</b>	<b>206</b>		<b>206</b>	<b>1,183</b>
<b>Total Cash &amp; Investments</b>	<b>10,656</b>	<b>3,841</b>		<b>14,497</b>	<b>(1,486)</b>		<b>13,011</b>	<b>15,633</b>

**Note:** Variations other than by QBRS represent alignment of opening balances to final 2021 financial statement balances.

**Uralla Shire Council**  
**Quarterly Budget Review Statement**  
**For the period 01 July, 2021 to 30 June, 2022**

**Key Performance Indicators Statement**

**Budget review for the quarter ended 31 December, 2021**

**LTFP KPI's**

	<b>Target</b>	<b>30/06/2022</b>	<b>30/06/2021</b>	<b>30/06/2020</b>	<b>30/06/2019</b>
Operating ratio	>0	-10.21%	-8.92%	-2.40%	-0.09%
Debt service ratio	>2.0x	9.87	11.26	10.92	11.43
Own source operating revenue ratio	>60%	56%	55.42%	63.98%	70.03%
Rates & charges outstanding %	<6.5%	5.56%	9.00%	11.76%	7.37%
Asset renewals ratio	>100%	138%	79.31%	122%	95%

**Quarterly Budget Review Statement**  
**For the period 01 July, 2021 to 30 June, 2022**

**Contracts Budget Review Statement**

**Budget review for the quarter ended 31 December, 2021**

**Part A - Contracts Listing**

<b>Contractor</b>	<b>Contract detail &amp; purpose</b>	<b>Contract Value</b> \$	<b>Start Date</b>	<b>Duration of Contract</b>	<b>Budgeted (Y/N)</b>	<b>Notes</b>
Wallace Constructions	Courthouse roof repairs	191,380	Jan-March 2022	3 months	Y	
Civille	Public Spaces Legacy Program design & project mgt	136,062	Oct 21-Mar 23	18 months	Y	

**Notes:**

1. Only contracts that were entered into during the quarter and remain incomplete are included.
2. Minimum reporting level is \$50,000.
3. Contracts listed exclude contractors on Council's Preferred Supplier list.
4. Contracts for employment are not required to be included.

**Part B - Consultancy & Legal Expenses Overview**

<b>Expense</b>	<b>YTD Expenditure</b> (Actual Dollars)	<b>Budgeted</b> (Y/N)
Consultancies	\$ 72,904	Y
Legal Fees	\$ 8,874	Y

**Note:** 1. All consultancy amounts were included in the 2020/21 budget except for items adjusted in this QBRS.

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure but not budgeted includes:

**Details**


**Quarterly Budget Review Statement**  
**For the period 01 July, 2021 to 30 June, 2022**

**Cash & Investments Budget Review Statement**  
**Budget review for the quarter ended 31 December, 2021**

**Comment on Cash & Investments Position**

No material variations to Council's Cash and Investments have occurred in the second quarter.

**Investments**

Investments have been made in accordance with Council's Investment Policy.

**Cash**

The value of cash at bank which was included in the Cash & Investment Statement totals \$60,397.

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this reconciliation was 31 December, 2021.

**Reconciliation Status**

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

Cash at Bank (as per bank statements)		60,397
Investments on Hand		15,573,039
less: Unpresented Cheques	(Timing Difference)	-
add: Undeposited Funds	(Timing Difference)	-
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	-
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	-
<b>Reconciled Cash at Bank &amp; Investments</b>		<b>15,633,436</b>
<b>Balance as per Review Statement:</b>		<b>15,633,436</b>

## 8. CONFIDENTIAL MATTERS

### 8.1.— EXTRAORDINARY MARCH MEETING - AWARD OF TENDER — ROAD RECONSTRUCTION OF 1.35KM OF BUNDARRA ROAD WEST FROM BARBADOS CORNER

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**Department:** Infrastructure & Development  
**Prepared by:** Manager Civil Infrastructure  
**TRIM Reference:** UINT/22/3577  
**Attachments:** UINT/22/3654 Tender Evaluation Spreadsheets

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This report is presented to the **CLOSED** section of the **31 March 2022 Extraordinary Council meeting** under section 10A (2)(d)(i) of the Local Government Act (NSW) 1993.

- (1) A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
  - (a) the discussion of any of the matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
  
- (2) The matters and information are the following:
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it.

Reason for closing the agenda item: competitive procurement process.

### 8.2. HEAVY PATCHING ON SEALED RURAL ROADS (KINGSTOWN ROAD) URALLA - AWARD OF TENDER

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**Department:** Infrastructure & Development  
**Prepared by:** Manager Civil Infrastructure  
**TRIM Reference:** UINT/22/3578  
**Attachments:** UINT/22/3655 - Evaluation Spreadsheet

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This report is presented to the **CLOSED** section of the **31 March 2022 Extraordinary Council meeting** under section 10A (2)(d)(i) of the Local Government Act (NSW) 1993.

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  - (a) the discussion of any of the matters listed in subclause (2), or
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- (2) The matters and information are the following:
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it.

Reason for closing the agenda item: competitive procurement process.

# EXTRAORDINARY MEETING OF COUNCIL

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## 8.3. SUPPLY AND DELIVERY SOOTH DRUM ROLLER RFQ983301 EVALUATION RECOMMENDATION

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<b>Department:</b>	Infrastructure & Development		
<b>Prepared by:</b>	Fleet Stores and Workshop Team Leader		
<b>TRIM Reference:</b>	UINT/22/3587		
<b>Attachments:</b>	UINT/22/3585	1.	Confidential – RFQ983301 Smooth Drum Roller Evaluation Report
	UINT/22/3671	2.	Confidential – RFQ983301 Roller Summary and Evaluation
	UINT/22/3720	3.	Confidential – Plant Replacement 2021/22 - as at 28 March 2022

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This report is presented to the **CLOSED** section of the March Extraordinary 2022 meeting under section 10A (2)(d)(i) of the Local Government Act (NSW) 1993.

- (1) A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any of the matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) The matters and information are the following:
- (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it.

Reason: report on commercial-in-confidence tender submissions

## 9. CLOSE OF MEETING

# END OF BUSINESS AGENDA