



URALLA SHIRE COUNCIL

BUSINESS PAPER

ORDINARY COUNCIL MEETING

23 August 2022

LATE ITEMS RECEIVED

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**Uralla Shire Council Delegate Report**  
**Local Traffic Committee Meeting**  
 Thursday 26 May 2022

<b>Present:</b>	Bob Barwell	-	Local MP Adam Marshall's representative
	Paul Caldwell	-	Armidale Police Highway Patrol
	Jamie Smoother	-	Transport for NSW
	Bruce McMullen	-	Councillor
	Terry Seymour	-	Uralla Shire Council
	Wendy Wallace	-	Transport for NSW

**Agenda Items:**

Following widespread community consultation, the items and suggestions for 1 to 15 have been raised and considered appropriate for consideration by the LTC.

Items 17, 18 and 19 as well as items 11 and 12 have been raised previously with TfNSW and are under development in conjunction with USC.

Location	Issue	Considered action
1. Country Link Bus stop Bundarra	Build a pedestrian safety island between the General Store and its adjacent corner	<ul style="list-style-type: none"> <li>• Review by MCI and staff</li> <li>• Check for need</li> <li>• Put out the traffic counters</li> </ul> <p><i>Unsure if any of these have been conducted.</i></p> <p><i>Response from the IDID – Traffic counters have been installed. Awaiting download of information to be available for consideration.</i></p> <p><i>Could look at this corner with the TfNSW Transport Planner for concept.</i></p>
2. Bundarra Central School	Build a pedestrian safety island at the front of the school for crossing over to the eastern side of our CBD	<ul style="list-style-type: none"> <li>• Review by MCI and staff</li> <li>• Check for need</li> <li>• Put out the traffic counters</li> </ul> <p><i>Unsure if any of these have been conducted.</i></p> <p><i>Response from the IDID – Current upgrade plan attached, pedestrian islands and fencing to ensure no crossing on bridge approach, but crossing available on Bendemeer St, Bowline to Tomline section. Is a median required on this segment, very wide width and median present.</i></p> <p><i>Could look at this corner with the TfNSW Transport Planner for concept.</i></p>

<p>3. Bundarra</p>	<p>Install wheelchair access curbs on all intersections of our footpaths in the CBD, as we have several residents who use mobility scooters (some with disabilities, some with age).</p>	<ul style="list-style-type: none"> <li>• Recommend PAMP for Bundarra</li> <li>• List for funded in 23/24</li> <li>• Check if funding is available by TfNSW</li> </ul> <p><i>Unsure if any of these have been conducted.</i></p> <p><i>Response from the IDID – This item can be included for consideration in the Asset Management Plan and be progressively completed as the funding is either secured from grants or assigned by Council.</i></p>
<p>4. Bridge Street</p>	<p>Signs be erected on warning traffic that this is a reverse parking area and traffic may stop suddenly.</p>	<ul style="list-style-type: none"> <li>• Not recommended by LTC.</li> </ul> <p><i>Response from the IDID - No further action required.</i></p>
<p>5. Thunderbolts Way - Alma Park. Site of recent B-double track accident - could impact on designation of Highway for HML traffic</p>	<p>Sufficient signage (could include flashing slow down sign), camber of corner, severity of curve on downhill section of smooth tar after drizzle (worse after frost/snow). Anecdotal evidence of previous 'near misses' as vehicles failed to negotiate turn.</p>	<ul style="list-style-type: none"> <li>• TfNSW to Investigate with USC staff</li> </ul> <p><i>Unsure if any of these have been conducted.</i></p> <p><i>Response from the IDID – Staff have made contact with TfNSW, Transport Planner.</i></p>
<p>6. Lone Pine Bridge and Souter Street, Bundarra</p>	<p>Establish a clearly marked "child safety area"</p>	<ul style="list-style-type: none"> <li>• No action proposed</li> </ul> <p><i>Response from the IDID - No further action required.</i></p>
<p>7. Thunderbolts Way at the multipurpose courts in Bundarra</p>	<p>Most of the users of the multipurpose courts in Bundarra live on the other side of the road to the courts. Vehicles often speed through Bundarra so there is a need for a pedestrian crossing/safety island to cross.</p>	<ul style="list-style-type: none"> <li>• USC will investigate and propose project if appropriate</li> <li>• Site visit with TfNSW</li> <li>• USC to deploy traffic counter – at court location</li> <li>• Potential to narrow lane and provide 3 of 2m minimum refuge with kerb extension at proposed refuge locations</li> <li>• Could be Active Transport funded project</li> </ul> <p><i>Unsure if any of these have been conducted.</i></p> <p><i>Response from the IDID – To be investigated with TfNSW Transport Planner</i></p>

<p>8. 8 Intersection of Barleyfields Road and New England Highway</p>	<p>Traffic turning right onto highway have no merge lane</p>	<ul style="list-style-type: none"> <li>• Temporary road change</li> <li>• TfNSW to investigate – no action.</li> </ul> <p><i>Response from the IDID – No action required from USC. Action is with TfNSW.</i></p>
<p>9. 9 Pedestrian crossing across Hill Street (between Subway and Alternate Root)</p>	<p>Traffic travelling south down the highway wishing to turn left has limited visibility to see pedestrians crossing the road to the south. A few minor “rear enders” have occurred here, and often, to avoid traffic build up behind them, vehicles will often shoot across the pedestrian crossing just missing pedestrians.</p>	<ul style="list-style-type: none"> <li>• Current arrangement may not meet Australian Standards</li> <li>• TfNSW and USC to review</li> </ul> <p><i>Unsure if any of these have been conducted.</i></p> <p><i>Response from the IDID - To be considered with TfNSW Senior Transport Planner. Attain a concept to apply for funding.</i></p>
<p>10. Gostwyck Street to McCrossin Street</p>	<p>Relocate 50/80 km/h signs further along Gostwyck Road to protect large number of walkers (no footpath) and kids on bikes near BMX track.</p>	<ul style="list-style-type: none"> <li>• TfNSW to review</li> <li>• USC to place traffic counters</li> </ul> <p><i>Unsure if any of these have been conducted.</i></p> <p><i>Response from the IDID – Organise and inspection with TfNSW and pursue moving the road speed sign.</i></p>
<p>11. Bundarra Road/Pinegrove Road Intersection</p>	<p>Improve visibility and signage. Two major accidents in the past two years of which the latest resulted in a fatal casualty. The intersection, when driving along Pinegrove Road from Invergowrie, is obscured by overhanging trees, poor signage and faded road lines, which all contribute to the poor visibility of the significant intersection ahead. Suggest a stop sign there.</p>	<ul style="list-style-type: none"> <li>• Fatal Response funding may be available?</li> <li>• Table D.1</li> <li>• 17.42 in Australian Standards</li> <li>• Line marking required</li> <li>• Double barrier lines to extend from intersection for 180m to 250m</li> <li>• Give Way signs – check existing signage</li> <li>• Slow Down signage/Reduce speed?</li> <li>• Give Way TV lines to be remarked</li> <li>• TfNSW to provide details of proposal</li> </ul> <p><i>Unsure if any of these have been conducted.</i></p> <p><i>Response from the IDID – Develop improvement concept to apply for funding for the items suggested.</i></p>

<p>12. Intersection of King and Maitland Streets</p>	<p>Recently been the site of a fatal accident (the Give Way signs do not work....). There have been several other accidents there, and many near misses. Needs careful analysis/design of solution (stop signs? Traffic island? Roundabout? – all suggestions from respondents).</p>	<ul style="list-style-type: none"> <li>• Fatal Response funding may be available?</li> <li>• Design and content</li> <li>• Plus good custom bays</li> <li>• Maybe VMR</li> <li>• Layout described</li> <li>• Stop sign not supported</li> <li>• VAS – speed of vehicle counts</li> <li>• TfNSW to provide recommended layout</li> <li>• TfNSW to provide memo template or example of previous as submitted appropriately redacted.</li> </ul> <p><i>Unsure if any of these have been conducted.</i></p> <p><i>Response from the IDID – See attached concept from TfNSW USC to apply for Fatal Response Funding.</i></p>
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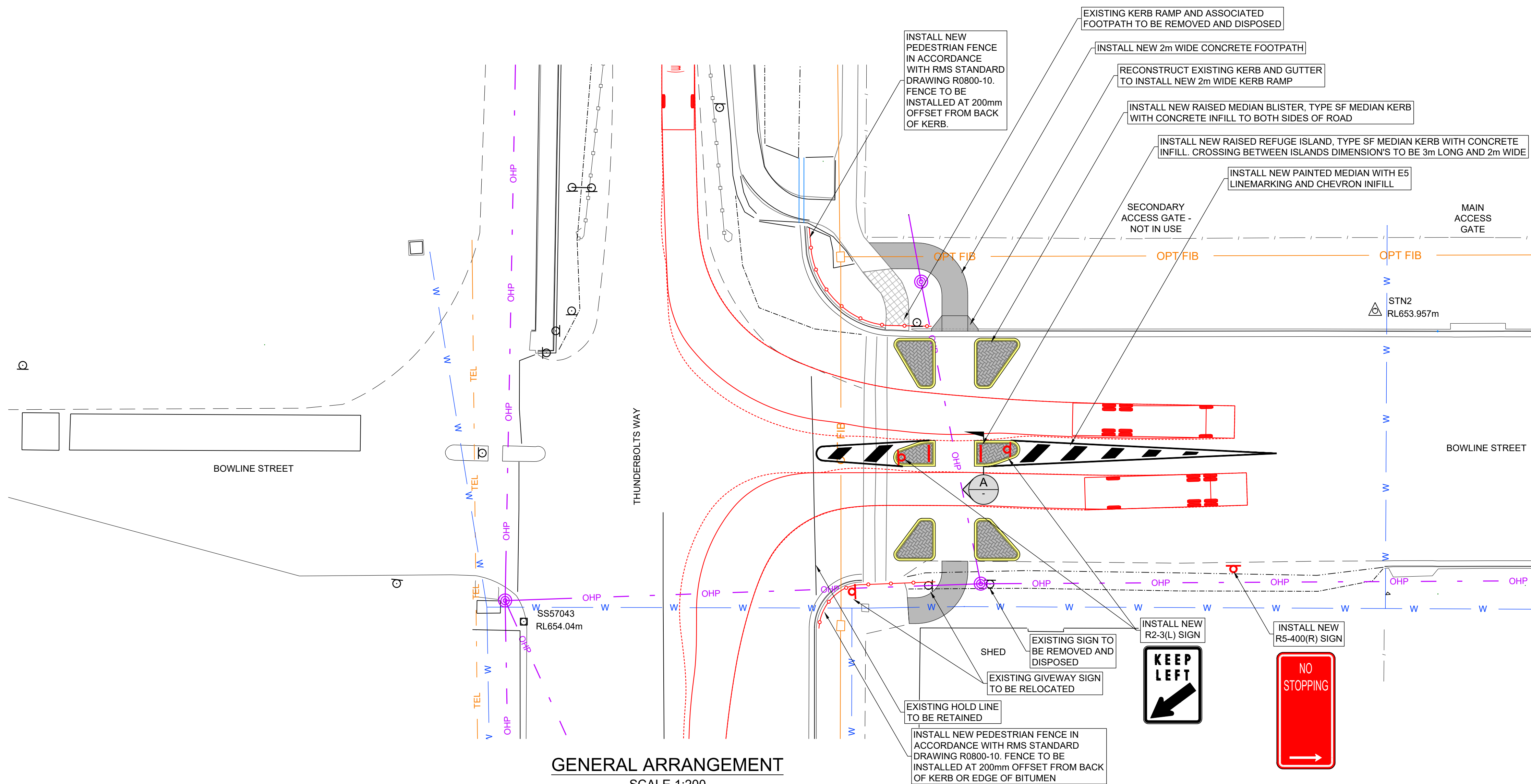
The meeting concluded at 4.30pm with the following items to be discussed at the next meeting scheduled for Thursday July 7<sup>th</sup> at 10am. **(Note: this meeting was postponed to a date to be set.)**

- |                                 |   |
|---------------------------------|---|
| 13. Warwick Street              | Speed restriction should go from 50 to 80 not 100 heading to Barleyfields Road which is all 80.   |
| 14. Plane Avenue                | Past Golf Course should be 80 kph due to number of walkers.   |
| 15. Uralla Central School       | Parking signs limiting proximity to corner parking at the central school – cars park too close to the corner restricting visibility of children who run across the road there.  |
| 16. Highway south of Uralla     | And although not related to human safety, request the current contact in Transport for NSW. We are keen to discuss the placing signs warning of Koalas crossing. While this is not specifically a traffic matter we do need TfNSW approval. |
| 17. Speed Zone Proposal         | Thunderbolts Way South (Walcha Road) entering Uralla.   |
| 18. Walcha Road at Talisker     | TfNSW to advise regarding warning signage.  |
| 19. Kingstown Road Safety Audit | TfNSW to advise.  |

**Delegate Comments:** Since the meeting was held on the 26<sup>th</sup> of May, a number of people on the committee have moved to other positions, including our DID, the Armidale Highway Patrol representative and one of the TfNSW representatives. I have endeavoured to identify new members as appointed by the relevant authorities, but to date, I have not been advised of these replacements – I continue to try.

I also understand that our Acting DID has been tasked with a significant workload and will require time to familiarize himself with the requirements, history and USC commitments made at the previous meeting. I plan to meet with Acting DID Craig in the near future to identify the action USC has undertaken in concord with the minutes above. Subsequently, I will call another meeting of the Local Traffic Committee to ascertain the action of other authorities to the agreements in the minutes outlined above.

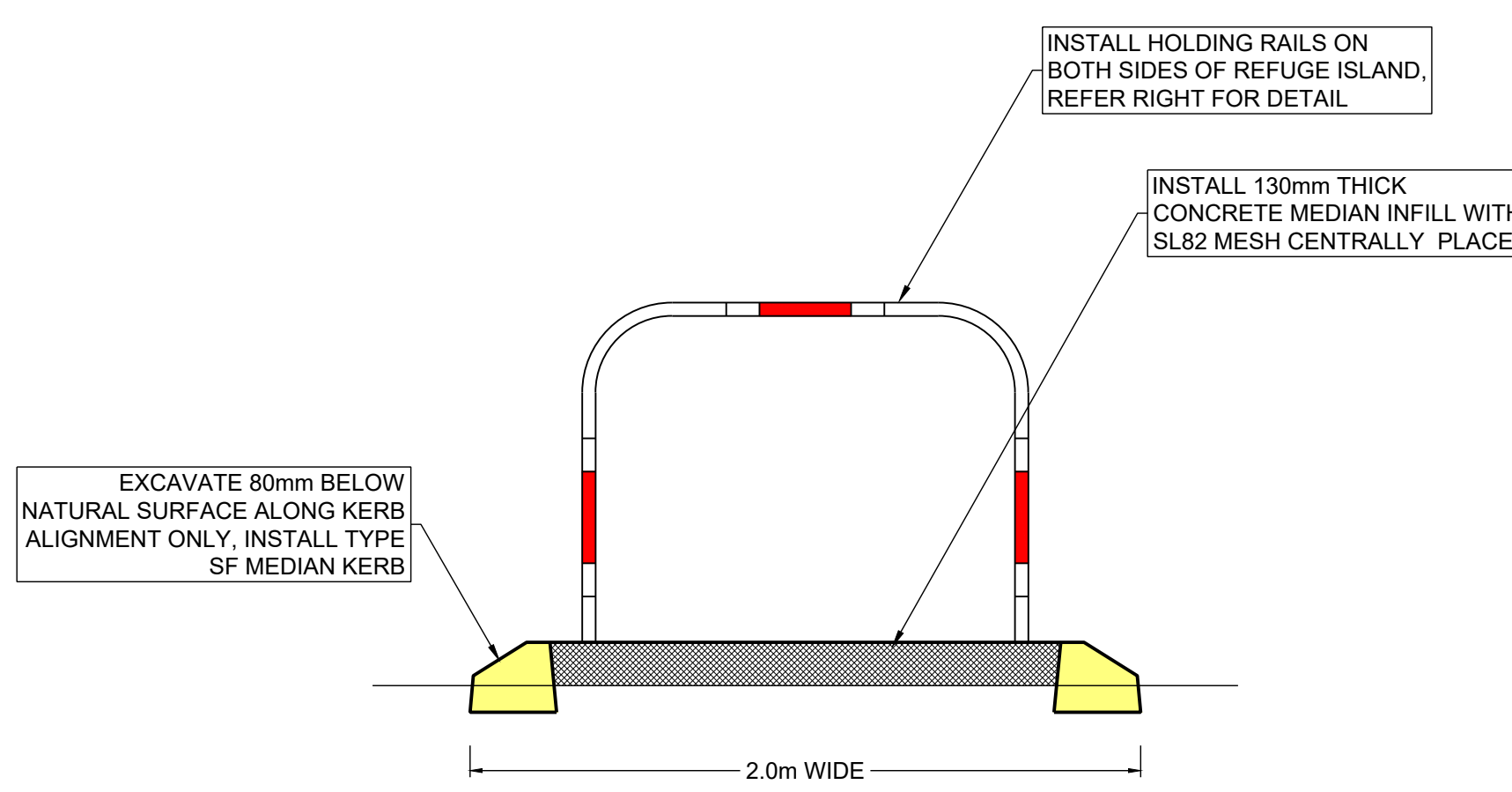




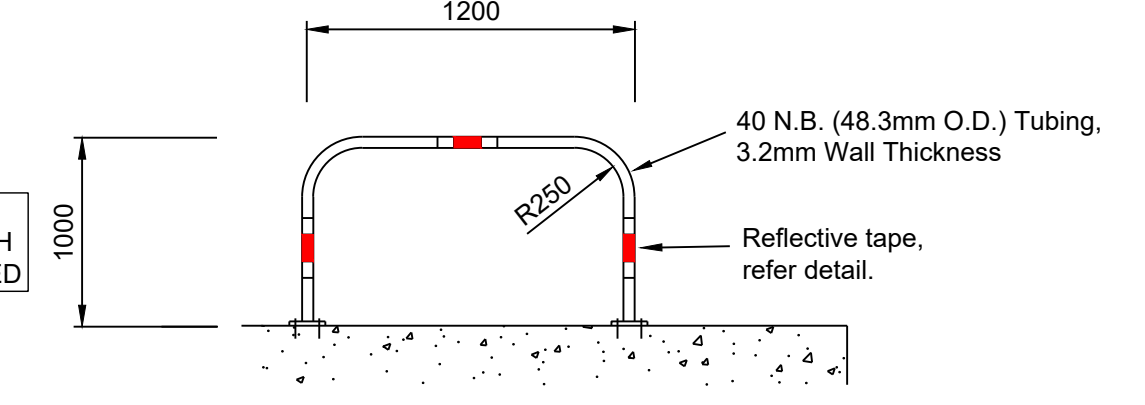
**LEGEND**

	DESIGN CONCRETE FOOTPATH
	DESIGN MEDIAN INFILL
	DESIGN CONCRETE KERB
	DESIGN LINEMARKING
	DESIGN PEDESTRIAN FENCE
	12.5m SINGLE UNIT TRUCK/BUS WHEEL PATH
	12.5m SINGLE UNIT TRUCK/BUS OVERHANG
	NEW SIGN
	EXISTING TOP OF BANK
	EXISTING BOTTOM OF BANK
	EXISTING FENCELINE
	EXISTING EDGE OF BITUMEN
	EXISTING EDGE OF GRAVEL
	EXISTING OVERHEAD POWER, POWER POLE
	EXISTING KERB
	EXISTING WATERMAIN
	EXISTING STORMWATER
	EXISTING TELSTRA, PIT
	EXISTING OPTIC FIBRE
	EXISTING GUARDRAIL
	EXISTING TREE LINE
	EXISTING SIGN
	STATE SURVEY MARKER, SURVEY STATION

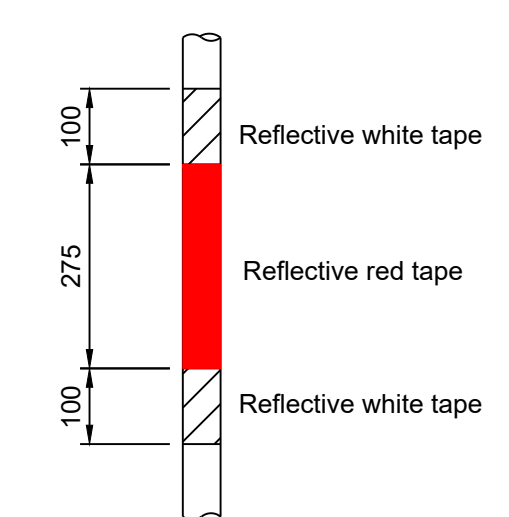
**GENERAL ARRANGEMENT**  
SCALE 1:200



**TYPICAL SECTION A**  
SCALE 1:20



**HOLDING RAIL ELEVATION**  
NOT TO SCALE



**REFLECTIVE TAPE DETAIL**  
NOT TO SCALE

**SURVEY NOTES:**

DETAIL SURVEY NOTES - BUNDARRA CENTRAL SCHOOL, PARK ST. 16th NOVEMBER 2021

THIS SURVEY PLAN/DATA HAS BEEN PREPARED FOR URALLA SHIRE COUNCIL FROM FIELD SURVEY FOR THE PURPOSE OF SHOWING THE PHYSICAL FEATURES, TOPOGRAPHY AND LEVELS FOR PEDESTRIAN CROSSING DESIGN. THE INFORMATION SHOWN HEREIN IS ONLY RELIABLE FOR THIS PURPOSE AND SHOULD NOT BE USED FOR ANY OTHER PURPOSE OR AT A LATER DATE WITHOUT VERIFICATION.

SURVEY IS ON GROUND DISTANCES, MGA ZONE 56 (GDA2020) ORIENTATION AND AHD71 LEVELS. ORIGIN OF COORDINATES SSM 57043, CLASS B (SOURCE: SCIMS 11.11.21). TO OBTAIN MGA GRID, SCALE BY 0.999915 FROM ORIGIN. ORIGIN OF LEVELS SSM 57043, CLASS C, RL 654.04m AHD (SOURCE: SCIMS 11.11.21).

BOUNDARIES AND THEIR ASSOCIATED REFERENCE MARKS AND EASEMENTS HAVE NOT BEEN INVESTIGATED OR SURVEYED.

A STATE SURVEY MARK (E.G. PM, SS ETC) OR BOUNDARY REFERENCE MARK MUST NOT BE DESTROYED OR DAMAGED UNLESS AUTHORISATION HAS BEEN GIVEN BY THE SURVEYOR GENERAL AND THE MARKS ARE ASSESSED BY A REGISTERED SURVEYOR OR PERSON AUTHORISED BY THE SURVEYOR GENERAL'S DEPARTMENT. ALL OTHER SURVEY MARKS ARE NOT TO BE DISTURBED OR DESTROYED UNTIL ASSESSED BY THE SITE SURVEYOR.

ANY STATE SURVEY MARK (E.G. PM, SS ETC.) THAT ARE DESTROYED ARE TO BE REPLACED WITH ANOTHER STATE SURVEY MARK AS PER THE SURVEYOR GENERAL'S DIRECTIONS NO. 11: PRESERVATION OF SURVEY INFRASTRUCTURE. A PLAN OF SURVEY INFORMATION ONLY MUST BE PREPARED BY A REGISTERED SURVEYOR PRIOR TO ANY BOUNDARY REFERENCE MARK BEING DESTROYED OR DISTURBED. IT IS RECOMMENDED THAT A LAND SURVEY, AS DEFINED UNDER THE SURVEYING ACT 2002, SHOULD BE UNDERTAKEN BEFORE ANY CONSTRUCTION ACTIVITY IS CARRIED OUT.

UNDERGROUND SERVICE LOCATIONS ARE APPROXIMATE ONLY AND BASED ON A COMBINATION OF DIAL BEFORE YOU DIG SKETCHES AND SURVEYED GROUND FEATURES. LINE WORK IS NOT TO BE USED FOR DESIGN PURPOSES AND UNDERGROUND SERVICES MUST BE POTHOLED AND LOCATED FOR ACCURATE LOCATIONS. IT IS THE CONTRACTORS RESPONSIBILITY TO LOCATE ALL UTILITIES PRIOR TO THE COMMENCEMENT OF ANY ACTIVITY ON SITE.

ALL SYMBOLS SHOWN ARE DIAGRAMMATIC ONLY AND NOT TO SCALE. TREE DIMENSIONS SHOWN ARE DIAMETERS AT BREAST HEIGHT (DBH).

THIS NOTE FORMS PART OF THIS PLAN/DATA. REPRODUCTION OF THIS PLAN/DATA OR ANY PART OF IT WITHOUT THIS NOTE BEING INCLUDED IN FULL WILL RENDER THE INFORMATION SHOWN ON SUCH REPRODUCTION INVALID AND NOT SUITABLE FOR USE.

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CLIENT: URALLA SHIRE COUNCIL

PROJECT: BUNDARRA CENTRAL SCHOOL PEDESTRIAN REFUGE

GENERAL ARRANGEMENT

SCALES: A1 ORIGINAL

0 0.5 1 1.5 2m

SCALE 1:20 @A1

0 5 10 15 20m

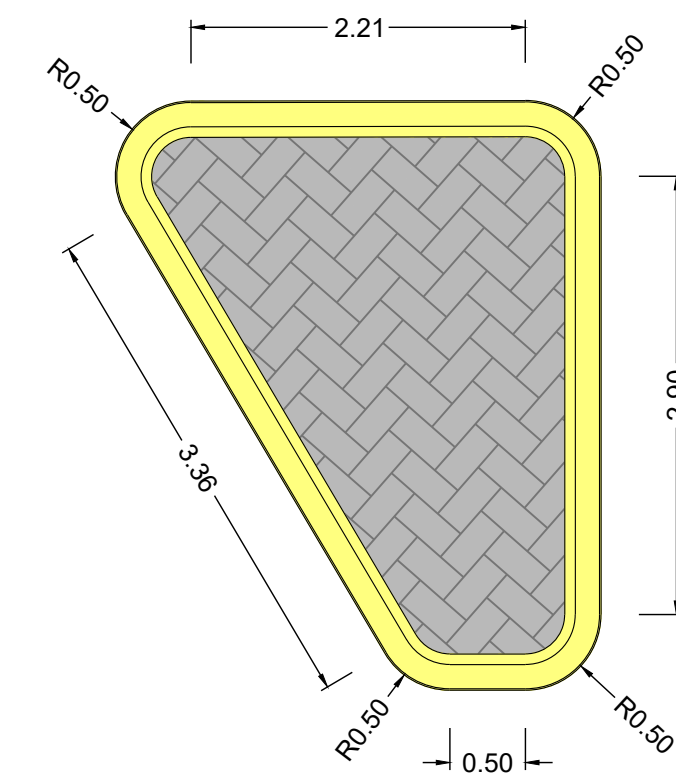
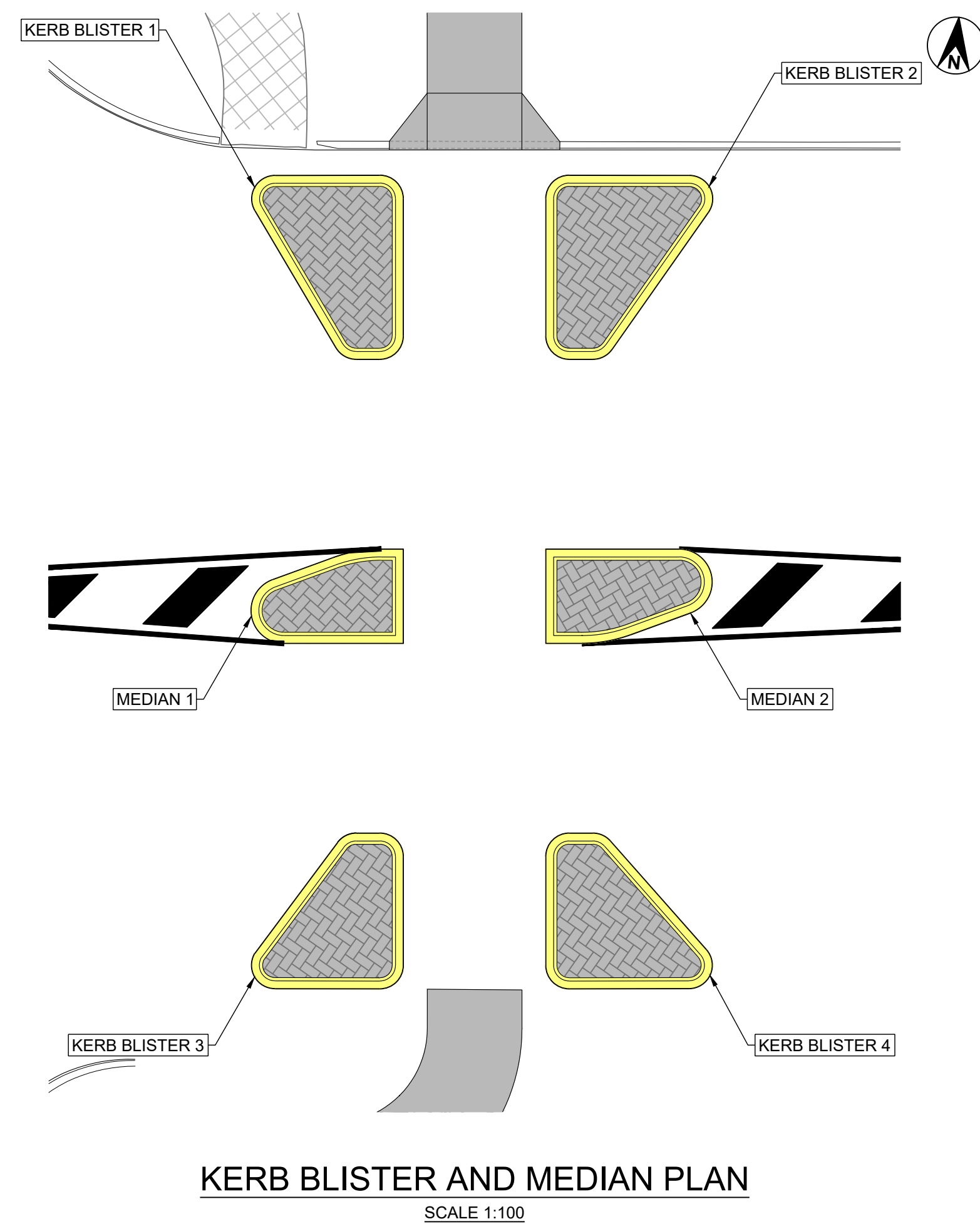
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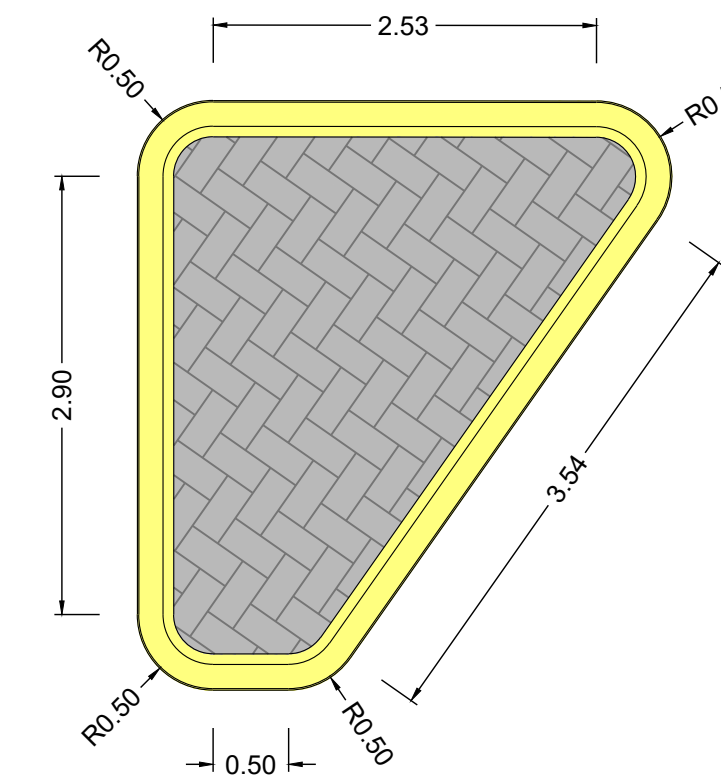
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APPROVED	DATE	STATUS:	CONSTRUCTION	
J.C	13/01/22	REG. No.:		
DATUM:	-			

ISSUE	REVISION	AUTH	DATE
D	ISSUED FOR CONSTRUCTION	JC	31/03/22
C	ISSUED TO CLIENT FOR REVIEW	HP	24/03/22
B	ISSUED TO CLIENT FOR REVIEW	HP	22/02/22
A	ISSUED TO CLIENT FOR REVIEW	HP	13/01/22

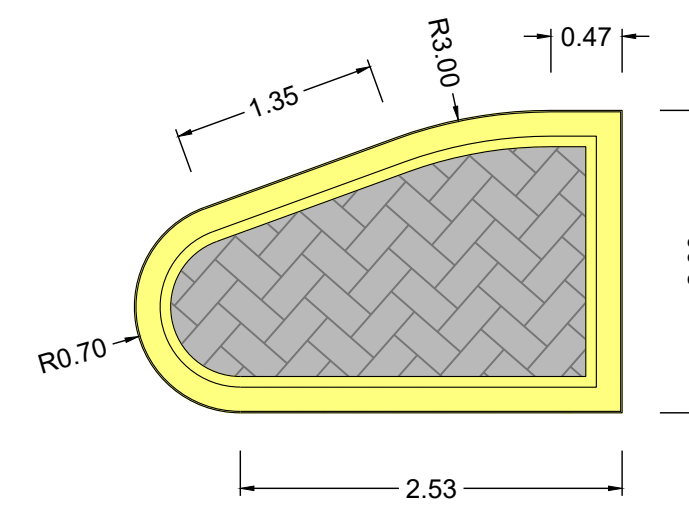




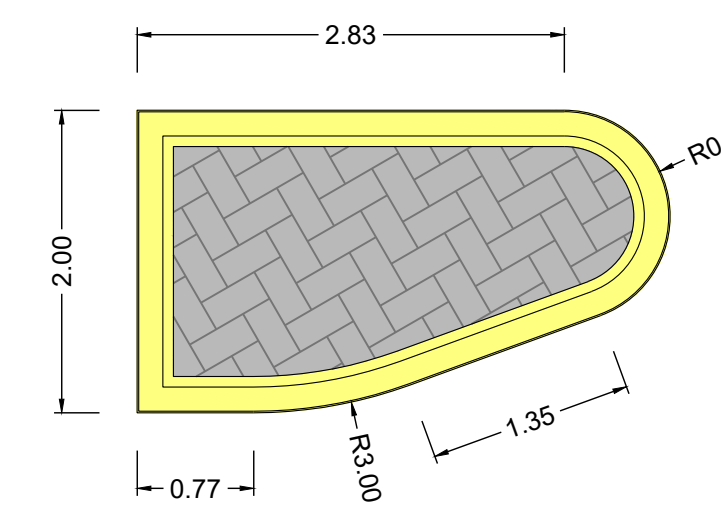
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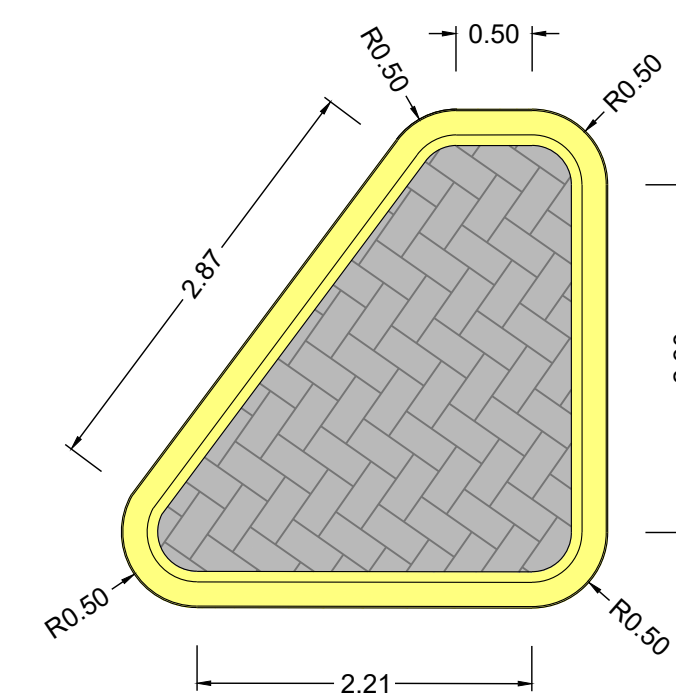
**KERB BLISTER 2**  
SCALE 1:50



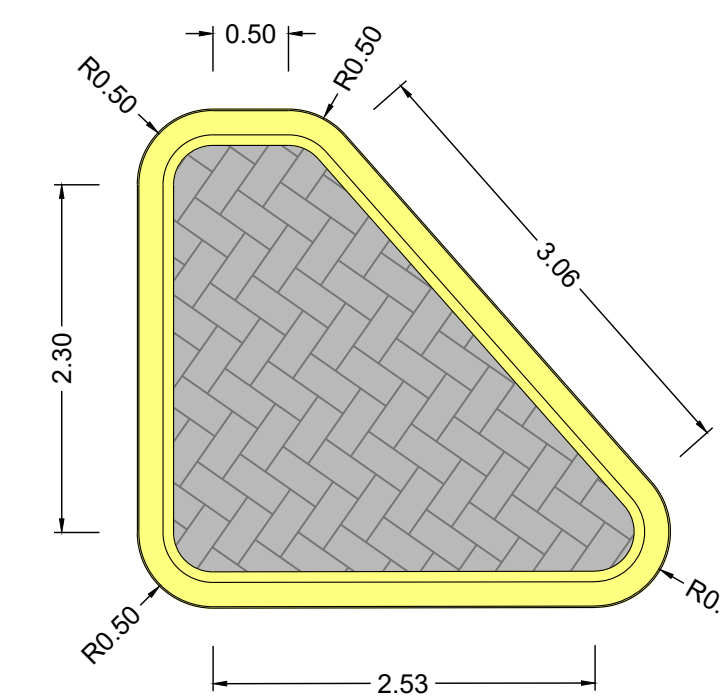
**MEDIAN 1**  
SCALE 1:50



**MEDIAN 2**  
SCALE 1:50



**KERB BLISTER 3**  
SCALE 1:50



**KERB BLISTER 4**  
SCALE 1:50

ISSUE	REVISION	AUTH	DATE
D	ISSUED FOR CONSTRUCTION	JC	31/03/22
C	ISSUED TO CLIENT FOR REVIEW	HP	24/03/22
B	ISSUED TO CLIENT FOR REVIEW	HP	22/02/22
A	ISSUED TO CLIENT FOR REVIEW	HP	13/01/22

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Ph: 02-67225110  
Email: andrew@legs.com.au



CLIENT: URALLA SHIRE COUNCIL

PROJECT: BUNDARRA CENTRAL SCHOOL PEDESTRIAN REFUGE

KERB BLISTER AND MEDIAN PLAN

SCALES: A1 ORIGINAL

0 1 2 3 4 5m

SCALE 1:50: 0 1 2 4 6 8 10m @A1

SCALE 1:100: 0 1 2 4 6 8 10m @A1

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APPROVED: J.C	DATE: 13/01/22	STATUS: CONSTRUCTION		
DATUM: -		REG. No.:		



King and Maitland Streets, Uralla  
Potential improvements

Attachment #2



Scale 1:500 when printed at A3 size  
Cyan - raised island  
Yellow - line-marking  
Strategic sketch only, not for construction



## 9.2 LATE ITEM TO COUNCIL – DELEGATE ACTIVITY REPORT



<b>Councillor Name: Sarah Burrows</b>		
<b>Date of Council Meeting: July/August 2022</b>		
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
<b>July 2022</b>		
5 July	<ul style="list-style-type: none"> <li>Reconnecting Regional NSW Working Group Meeting</li> <li>Development Advisory Committee (Observer)</li> <li>Capital Advisory Committee</li> </ul>	Chambers
12 July	<ul style="list-style-type: none"> <li>OLG CEO &amp; LG president meeting US Councillors</li> <li>GM Briefing</li> </ul>	Chambers
21 July	Councillors meet & greet	Kentucky Hall
25 July	Thunderbolt Energy Hub Community Consultative Committee	Uralla Community Hall
26 July	<ul style="list-style-type: none"> <li>Uralla Shire Council Citizenship ceremony</li> <li>Ordinary Meeting of Council</li> </ul>	Uralla Library Chambers
<b>August 2022</b>		
4 August	Uralla Shire Council meeting with Essential Energy	Chambers
9 August	<ul style="list-style-type: none"> <li>GM Workshop &amp; briefing</li> <li>Red4NE Meeting</li> </ul>	Chambers Uralla Golf Club
18 August	Councillors meet & greet	Kingstown Tennis Court
22 August	GM Briefing	Chambers
23 August	Ordinary Meeting of Council	
24 August	<ul style="list-style-type: none"> <li>Northern Inland Koala Conservation Tender Info, Biodiversity Conservation Trust</li> <li>NSW Farmers REZ Forum</li> </ul>	Guyra  Uralla Community Hall
30 August	NSW Farmers REZ Forum	Armidale Services

Please send this form attention to EA\_ [council@uralla.nsw.gov.au](mailto:council@uralla.nsw.gov.au) on the first week of each month.

Note: Enter details on Claim Form for any expenses to being claimed.

END OF LATE ITEMS  
for  
BUSINESS PAPER

23 August 2022