



## MINUTES of

### EXTRAORDINARY MEETING OF COUNCIL

Held on 31 March 2022 at 5:00pm

#### Attendance at Meeting:

**Councillors:** Mayor Robert Bell (Chair)  
Cr R Crouch (Deputy Mayor)  
Cr T Bower  
Cr L Doran (arrived 5:01pm)  
Cr B McMullen  
Cr O'Connor  
Cr L Petrov  
Cr T Toomey

**Apologies:** Cr S Burrows

**Staff:** Ms K Jessep, General Manager  
Mr S Paul, Chief Financial Officer/ Director Corporate Services  
Mr T Seymour, Director Infrastructure & Development  
Ms C Valencius, Director Community Services  
Ms N Heaton, Manager, Governance  
Ms W Westbrook, Minute Clerk

UNIT/22/3479

EXTRAORDINARY MINUTES

## Contents

1	OPENING & WELCOME .....	3
2	PRAYER.....	3
3	ACKNOWLEDGEMENT OF COUNTRY.....	3
4	WEBCAST INFORMATION.....	3
5	APOLOGIES & APPLICATION FOR LEAVE OF ABSENCES BY COUNCILLORS .....	3
6	DISCLOSURES & DECLARATIONS OF INTERESTS .....	3
7	REPORTS TO COUNCIL.....	3
7.1	Quarterly Budget Review Statement – Second Quarter 2021/22 .....	3
8	CONFIDENTIAL MATTERS.....	4
8.1	Extraordinary March Meeting - Award of Tender – Road Reconstruction of 1.35km of Bundarra Road west from Barbados Corner.....	5
8.2	Heavy Patching on Sealed Rural Roads (Kingstown Road) Uralla - Award of Tender.....	5
8.3	Supply and Delivery Smooth Drum Roller RFQ983301 Evaluation Recommendation .....	5
9	COMMUNICATION OF COUNCIL DECISIONS.....	5
8.1	Extraordinary March Meeting - Award of Tender – Road Reconstruction of 1.35km of Bundarra Road west from Barbados Corner.....	5
8.2	Heavy Patching on Sealed Rural Roads (Kingstown Road) Uralla - Award of Tender.....	6
8.3	Supply and Delivery Smooth Drum Roller RFQ983301 Evaluation Recommendation .....	6
10	CLOSURE OF MEETING .....	6
11	COUNCIL MINUTES CONFIRMED.....	6

## 1 OPENING & WELCOME

The chair declared the meeting opened at 5:00pm.

## 2 PRAYER

The Chair recited the Uralla Shire Council prayer.

## 3 ACKNOWLEDGEMENT OF COUNTRY

The Chair read the acknowledgement of country.

The Chair advised that Cr Doran was on her way.

## 4 WEBCAST INFORMATION

The Chair advised the meeting was recorded, with the recording to be made available on Council's website following the meeting.

## 5 APOLOGIES & APPLICATION FOR LEAVE OF ABSENCES BY COUNCILLORS

Moved: Cr Bower /Seconded: Cr O'Connor

That Cr Burrows apology be noted and a leave of absence be approved for 31 March 2022.

For: Mayor Bell, Crs Bower, Crouch, McMullen, O'Connor, Petrov, Toomey

Against: Nil

Absent: Cr Doran

X04.03/22 CARRIED

## 6 DISCLOSURES & DECLARATIONS OF INTERESTS

Nil

## 7 REPORTS TO COUNCIL

### 7.1 QUARTERLY BUDGET REVIEW STATEMENT – SECOND QUARTER 2021/22

Cr Doran arrive at the meeting at 5:01pm

PROCEDURAL MOTION Moved: Cr Toomey /Seconded: Cr McMullen

To move to Committee of the Whole.

For: Mayor Bell, Crs Bower, Burrows, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against:

Absent:

X05.03/22 CARRIED

*Councillors held a detailed discussion in committee regarding the report.*

PROCEDURAL MOTION Moved: Cr Crouch /Seconded: Cr Petrov

To resume Standing Orders.

For: Mayor Bell, Crs Bower, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey

Against:

Absent:

X06.03/21 CARRIED

*The Chair outlined details of the discussion held in committee.*

**MOTION Moved: Cr Crouch /Seconded: Cr O'Connor**

**That Council:**

- i Note the second quarter budget review summary for the 2021/22 financial year; and**
- ii Adopt the adjustments to budget allocations, including transfers to and from reserves.**

**For: Mayor Bell, Crs Bower, Crouch, McMullen, Petrov, O'Connor**

**Against: Crs Toomey, Doran**

**Absent: Nil**

**X07.03/22 CARRIED**

## **8 CONFIDENTIAL MATTERS**

**PROCEDURAL MOTION Moved: Cr Crouch / Seconded: Cr O'Connor**

**To move into Closed Session of Council**

**That Council move into closed session and close the meeting to members of the public and press for Items:**

**8.1 EXTRAORDINARY MARCH MEETING - AWARD OF TENDER – ROAD RECONSTRUCTION OF 1.35KM OF BUNDARRA ROAD WEST FROM BARBADOS CORNER;**

**8.2 HEAVY PATCHING ON SEALED RURAL ROADS (KINGSTOWN ROAD) URALLA - AWARD OF TENDER; AND**

**8.3 SUPPLY AND DELIVERY SMOOTH DRUM ROLLER RFQ983301 EVALUATION RECOMMENDATION**

**for the following reasons:-**

**This report is presented to the CLOSED section of the 31 March 2022 Extraordinary Council meeting under section 10A (2)(d)(i) of the Local Government Act (NSW) 1993.**

- (1) A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
  - (a) the discussion of any of the matters listed in subclause (2), or**
  - (b) the receipt or discussion of any of the information so listed.****
- (2) The matters and information are the following:
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it.******

**Reason for closing the agenda item: competitive procurement process.**

**For: Mayor Bell, Crs Bower, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey**

**Against: Nil**

**Absent: Nil**

**X08.03/21 CARRIED**

## REPORTS TO CLOSED SESSION

8.1 EXTRAORDINARY MARCH MEETING - AWARD OF TENDER – ROAD RECONSTRUCTION OF 1.35KM OF BUNDARRA ROAD WEST FROM BARBADOS CORNER

8.2 HEAVY PATCHING ON SEALED RURAL ROADS (KINGSTOWN ROAD) URALLA - AWARD OF TENDER

8.3 SUPPLY AND DELIVERY SMOOTH DRUM ROLLER RFQ983301 EVALUATION RECOMMENDATION

## MOVE TO OPEN SESSION

**PROCEDURAL MOTION Moved: Cr Doran /Seconded: Cr McMullen**

**To return to Open Session of Council.**

**For: Mayor Bell, Crs Bower, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey**

**Against: Nil**

**Absent: Nil**

**X12.03/21 CARRIED**

**PROCEDURAL MOTION Moved: Cr McMullen /Seconded: Cr Crouch**

**The resolutions of Closed Session of Council become the resolutions of Open Session of Council.**

**For: Mayor Bell, Crs Bower, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey**

**Against: Nil**

**Absent: Nil**

**X13.03/21 CARRIED**

## 9 COMMUNICATION OF COUNCIL DECISIONS

The Chair communicated the Council decisions from the closed session as follows:

8.1 EXTRAORDINARY MARCH MEETING - AWARD OF TENDER – ROAD RECONSTRUCTION OF 1.35KM OF BUNDARRA ROAD WEST FROM BARBADOS CORNER

**MOTION Moved: Cr McMullen /Seconded: Cr Crouch**

**That Council approve:**

- I. the award of the tender to Stabilcorp for \$330,405 to rehabilitate and widen 1.35 km of Bundarra Road west from Barbados corner; AND**
- II. additional expenditure for variations of up to \$89,595 for extension to road project, rising fuel costs implications, additional materials and latent conditions.**

**For: Mayor Bell, Crs Bower, Crouch, Doran, McMullen, Petrov, Toomey**

**Against: Cr O'Connor**

**Absent: Nil**

**X09.03/21 CARRIED**

8.2 HEAVY PATCHING ON SEALED RURAL ROADS (KINGSTOWN ROAD) URALLA - AWARD OF TENDER

**MOTION Moved: Cr Bower /Seconded: Cr Crouch**

**That Council approve:**

- I. the award of the Heavy Patching on Sealed Rural Roads - Kingstown Road rehabilitation and road widening contract to Stabilcorp for the tender amount of \$180,635 (EX GST), and
- II. additional expenditure for variations of up to \$80,000 for rising fuel costs implications additional materials and latent conditions.

**For: Mayor Bell, Crs Bower, Crouch, McMullen, O'Connor, Petrov, Toomey**

**Against: Cr Doran**

**Absent: Nil**

**X10.03/21 CARRIED**

8.3 SUPPLY AND DELIVERY SMOOTH DRUM ROLLER RFQ983301 EVALUATION RECOMMENDATION

**MOTION Moved: Cr Bower /Seconded: Cr Petrov**

**That Council:**

- I. accept the quotation from Westrac Tamworth to supply one (1) Caterpillar CS74B Smooth Drum Roller per specifications of RFQ983301 and approve the purchase for \$207,603.41 including GST; and
- II. accept the trade in value from Westrac Tamworth for Plant 405803 Amman ASC160 Smooth Drum Roller and approved the sale for \$71,500 (including GST).

**For: Mayor Bell, Crs Bower, Crouch, Doran, McMullen, O'Connor, Petrov, Toomey**

**Against: Nil**

**Absent: Nil**

**X11.03/21 CARRIED**

## 10 CLOSURE OF MEETING

The meeting was closed at 6:05pm.

## 11 COUNCIL MINUTES CONFIRMED

COUNCIL MINUTES CONFIRMED BY:	
RESOLUTION NUMBER:	03.04/22
DATE:	26-4-22
DEPUTY MAYOR:	Bob Crouch <i>B. Crouch</i>