



# MINUTES of

## ORDINARY COUNCIL MEETING

Held on 28 February 2023 at 4 pm

### Attendance at Meeting:

**Councillors:** Mayor R Bell (Chair)  
Deputy Mayor R Crouch  
Cr T Bower  
Cr S Burrows  
Cr L Doran  
Cr B McMullen  
Cr T O'Connor  
Cr L Petrov  
Cr T Toomey

**Apologies:** Ms K Jessep, General Manager

**Staff:** Ms C Valencius, Executive Director Corporate & Community  
Mr M Raby, Interim Executive Director Infrastructure  
Ms W Westbrook, Executive Assistant  
Ms L Chalmers, Executive Support Officer  
Mr M Clarkson, Manager Planning & Development  
Mr M Ahammed, Manager Finance & IT  
Mr C Frazier, IT Coordinator  
Mr P Langat, Asset Manager  
Dr B Kogo, Manager Environment & Waste  
Mr C Fitzsummons, Executive Manager Civil

## CONTENTS

<b>1</b>	<b>OPENING &amp; WELCOME</b> .....	<b>4</b>
<b>2</b>	<b>PRAYER</b> .....	<b>4</b>
<b>3</b>	<b>ACKNOWLEDGEMENT OF COUNTRY</b> .....	<b>4</b>
<b>4</b>	<b>WEBCAST INFORMATION</b> .....	<b>4</b>
<b>5</b>	<b>APOLOGIES &amp; APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS</b> .....	<b>4</b>
<b>6</b>	<b>DISCLOSURE &amp; DECLARATIONS OF INTEREST/S</b> .....	<b>4</b>
<b>7</b>	<b>CONFIRMATION OF MINUTES</b> .....	<b>5</b>
7.1	Confirmation of Minutes held 30 January 2023 Extraordinary Meeting.....	5
7.2	Confirmation of Minutes held 24 January 2023 Ordinary Meeting.....	5
<b>8</b>	<b>URGENT, SUPPLEMENTARY, AND LATE ITEMS OF BUSINESS (INCLUDING PETITIONS)</b> .....	<b>5</b>
<b>9</b>	<b>WRITTEN REPORTS FROM DELEGATES</b> .....	<b>6</b>
9.1	Written Delegate Activity Report from the Mayor for January 2023.....	6
<b>10</b>	<b>PUBLIC FORUM</b> .....	<b>6</b>
<b>11</b>	<b>MAYORAL MINUTE</b> .....	<b>7</b>
11.1	Mayoral Minute - Community Engagement .....	7
<b>12</b>	<b>NOTICE OF MOTION/QUESTIONS WITH NOTICE</b> .....	<b>7</b>
12.1	Notice of Motion - Need for Adequate Financial Reporting.....	7
12.2	Notice of Motion - UTEC Report to Council - February 2023 .....	8
<b>13</b>	<b>REPORT OF COMMITTEES</b> .....	<b>8</b>
	Nil	
<b>14</b>	<b>REPORTS TO COUNCIL</b> .....	<b>9</b>
14.1	Development application 70/2022 Strata Subdivision 20 Queen Street Uralla .....	9
14.2	Procurement of Two (2) Motor Graders.....	10
14.3	Public Spaces Legacy Program and Courthouse Refurbishment Works Update .....	11
14.4	Draft Water Supply Asset Management Plan Version 2.4 (February 2023).....	11
14.5	Draft Roadside Vegetation Management Plan .....	12
14.6	Draft Stormwater Asset Management Plan Version 1.0 (February 2023).....	12
14.7	Draft Buildings Asset Management Plan Version 2.4 (February 2023) .....	13
14.8	Draft Open Spaces and Recreation Facilities Asset Management Plan Version 1.0 (February 2023) .....	13
14.9	Roman Street Kerb and Gutter .....	14
14.10	Draft Tree Management Policy 2023.....	14
14.11	Draft Sewerage Asset Management Plan Version 4.3 ( February 2023) .....	15
14.12	Works Progress Report - January 2023.....	15
14.13	Operational Plan and Delivery Program Progress Report as at 31 December 2022 .....	16

14.14	Quarterly Budget Review Statement - Second (2) Quarter 2022-2023.....	16
14.15	Monthly Finance Report for January 2023 .....	16
14.16	Prudential Compliance Policy Update 2023 .....	17
14.17	Central Northern Regional Library Minutes of Annual General and Ordinary Meeting 16 November 2022 .....	17
14.18	Cash Investments at 31 January 2023 .....	18
14.19	Loans as at 31 January 2023 .....	18
14.20	Register Resolutions Actions Status as at 22 February 2023.....	19
<b>15</b>	<b>CONFIDENTIAL MATTERS .....</b>	<b>19</b>
15.1	Building Certifier Service Level and Resourcing.....	19
15.2	Information Technology Upgrade.....	19
<b>16</b>	<b>COMMUNICATIONS OF COUNCIL DECISIONS .....</b>	<b>20</b>
15.1	Building Certifier Service Level and Resourcing.....	21
15.2	Information Technology Upgrade.....	21
<b>17</b>	<b>CONCLUSION OF MEETING.....</b>	<b>21</b>

CONFIRMED

## 1 OPENING & WELCOME

The Chair declared the meeting opened at 4:00pm.

## 2 PRAYER

The Chair recited the Uralla Shire Council prayer.

## 3 ACKNOWLEDGEMENT OF COUNTRY

The Chair read the acknowledgement of country.

## 4 WEBCAST INFORMATION

The Chair advised the meeting was recorded, with the recording to be made available on Council's website following the meeting.

The Mayor held 2 minute silence in respect for employee, Robert Baker's passing.

## 5 APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

### PROCEDURAL MOTION

#### RESOLUTION 01.02/23

Moved: Cr Tim Bower

Seconded: Cr Tara Toomey

That accept an apology from General Manager.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Cr Leanne Doran

CARRIED 9/0

Cr Doran arrived 4:02pm.

## 6 DISCLOSURE & DECLARATIONS OF INTEREST/S

The Chair advised there were no disclosures.

## 7 CONFIRMATION OF MINUTES

### 7.1 CONFIRMATION OF MINUTES HELD 30 JANUARY 2023 EXTRAORDINARY MEETING

#### RESOLUTION 02.02/23

Moved: Cr Tom O'Connor

Seconded: Cr Bruce McMullen

That Council adopt the minutes of the Extraordinary Meeting held 30 January 2023 with the following amendment as a true and correct record:

- i. Item 9.1 replace heading with 'End of Year Financial Statements 2022 Referral to Audit'.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey

Against: Nil

CARRIED 9/0

### 7.2 CONFIRMATION OF MINUTES HELD 24 JANUARY 2023 ORDINARY MEETING

#### RESOLUTION 03.02/23

Moved: Cr Tara Toomey

Seconded: Cr Sarah Burrows

That Council adopt the minutes of the Ordinary Meeting held 24 January 2023 with the following amendments as a true and correct record:

- Remove from contents page 'Cr Doran arrived at 4:07pm'.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey

Against: Nil

CARRIED 9/0

## 8 URGENT, SUPPLEMENTARY, AND LATE ITEMS OF BUSINESS (INCLUDING PETITIONS)

The Chair advised there were no late, urgent and supplementary items or reports of business.

## 9 WRITTEN REPORTS FROM DELEGATES

### 9.1 WRITTEN DELEGATE ACTIVITY REPORT FROM THE MAYOR FOR JANUARY 2023

#### RESOLUTION 04.02/23

**Moved:** Mayor Robert Bell

**Seconded:** Cr Tara Toomey

**That Council receive the Mayor's Delegate Activity Report for January 2023.**

**For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey

**Against:** Nil

**CARRIED 9/0**

## 10 PUBLIC FORUM

MR TREVOR HOLLIS (4:10PM)

THE CHAIR INTRODUCED THE SPEAKER.

THE SPEAKER MADE A PRESENTATION TO COUNCIL SPEAKING ON:

- WIDENING AND GUTTERING FOR THE ROAD ON THE NORTH SIDE OF THE BRIDGE
- DROUGHT PROOFING FOR BUNDARRA. THE MAYOR CONFIRMED THAT BUNDARRA IS INCLUDED IN THE INTEGRATED WATER CYCLE PLAN (BUNDARRA/ URALLA)
- RATE INCREASES. THE MAYOR QUOTED IPART 3.7%

THE CHAIR INVITED QUESTIONS FROM COUNCILLORS.

MR JOHN LAYTON (6:43PM)

THE CHAIR INTRODUCED THE SPEAKER.

THE SPEAKER MADE A PRESENTATION TO COUNCIL SPEAKING ON:

- BARRABA ROAD
- 3G SERVICE
- IMPROVEMENTS ON DRAINAGE, TENNIS COURTS, FOOTPATHS IN MAIN STREET.
- SEWERAGE AT END OF THE SHOWGROUND AT MAIN PUMP STATION HAS A STENCH.

THE CHAIR INVITED QUESTIONS FROM COUNCILLORS.

## 11 MAYORAL MINUTE

### 11.1 MAYORAL MINUTE - COMMUNITY ENGAGEMENT

#### RESOLUTION 05.02/23

Moved: Mayor Robert Bell

Seconded: Cr Sarah Burrows

That Council receive the Mayoral Minute - Councillor Community Engagement and thank the community for their ongoing engagement with and contributions to Council with the following additions/changes made:

- July – Kentucky
- August – Kingstown
- September – Saumarez
- October – Rocky River
- November – Bundarra
- December - Uralla

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey

Against: Nil

CARRIED 9/0

## 12 NOTICE OF MOTION/QUESTIONS WITH NOTICE

### 12.1 NOTICE OF MOTION - NEED FOR ADEQUATE FINANCIAL REPORTING

#### RESOLUTION 06.02/23

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Lone Petrov

That Council:

1. Acknowledge the following issues raised in the Notice of Motion, have been addressed in the February Business Agenda:

- i. Receive as a matter of urgency a report that provides the current income and expenditure against the approved 22/23 budget, as at the end of December 2022.
- ii. Be presented with the 2<sup>nd</sup> Quarterly Budget Review Statement at the February 2023 meeting.
- iii. Note that the 1<sup>st</sup> Quarterly Budget Review Statement presented at report 14.8 to the 13<sup>th</sup> December 2022 Ordinary Council meeting was not accepted by Council due to the significant shortcomings in the completeness and accuracy of the information provided.
- iv. Receive a report that assures Council that adequate processes have been put in place to ensure timely, complete and accurate reports to Council in the future.

2. Express appreciation to staff for bringing financial reporting to Council back on track.

**For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey

**Against:** Nil

**CARRIED 9/0**

## 12.2 NOTICE OF MOTION - UTEC REPORT TO COUNCIL - FEBRUARY 2023

### RESOLUTION 07.02/23

**Moved:** Cr Tara Toomey

**Seconded:** Cr Leanne Doran

That Council receive the following recommendations from the UTEC Meeting held on 6<sup>th</sup> February 2023 and provide a decision on Council's position on each item:

1. Recommend Council seek support from the funding body to allocate the balance of the funds from the Public Spaces Legacy Fund to the development of a detailed plan for stage 2 of the Fibonacci theme at Pioneer Park in partnership with UTEC, Uralla Arts and other interested parties from the Uralla Shire
2. Note that with a majority of 7 to 2 the UTEC committee voted to continue with the first stage of developing the Fibonacci theme as part of the Pioneer Park project;
3. Council advertise the 2 vacant UTEC positions.

**For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey

**Against:** Nil

**CARRIED 9/0**

## 13 REPORT OF COMMITTEES

Nil



## 14 REPORTS TO COUNCIL

### 14.1 DEVELOPMENT APPLICATION 70/2022 STRATA SUBDIVISION 20 QUEEN STREET URALLA

#### RESOLUTION 08.02/23

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Tim Bower

That Council resolve to approve an eight lot strata subdivision with residual common property lot at 20 Queen Street Uralla, being Lot 6 Section 14 DP 759022 subject to the following conditions of consent:

#### DEVELOPMENT APPLICATION CONDITIONS OF CONSENT – DEVELOPMENT APPLICATION 70/2022 STRATA SUBDIVISION 20 QUEEN STREET URALLA

##### **PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)**

*Nil*

##### **GENERAL CONDITIONS**

1. The development shall be implemented in accordance with:
  - (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
  - (b) The details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.

*Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*

##### **CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE**

2. That nine strata lots are created by the subdivision of Lot 6, Section 14 , DP 759022:
  - Two of around 99m<sup>2</sup>,
  - Two of around 112m<sup>2</sup>,
  - Four of around 121m<sup>2</sup>, and
  - A common property residual lot of around 1065m<sup>2</sup>.

*Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*
3. A surveyor's plan must be submitted to Uralla Shire Council prior to the expiry date of this development consent so that the subdivision certificate on the plan can be signed by an authorised officer.

*Reason: The subdivision cannot be registered with the Land Titles Office, and be finalised, until the subdivision certificate on the surveyors plan is signed by an authorised officer of Uralla Shire Council.*

4. The driveway is to be concrete or bitumen sealed from Queen Street to each of the units' carports.

*Reason: To provide an appropriate level of access to each of the units.*

Following debate a DIVISION DECISION was called with the result recorded as below:

**For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey

**Against:** Nil

CARRIED 9/0

#### 14.2 PROCUREMENT OF TWO (2) MOTOR GRADERS

##### RESOLUTION 09.02/23

Moved: Cr Tom O'Connor

Seconded: Cr Tim Bower

That Council:

1. Accept the tender submitted by RDO Equipment for the supply of two (2) new John Deere 770GP Graders per the specifications of RFT1045480 for a total \$1,076,600 excluding GST on the basis that it represents the best overall value for money offer in accordance with Council's Tender Assessment process.
2. Note that Council's two existing graders will be retained as working units until the new replacement units are delivered and commissioned into use.
3. Note that the two existing graders will then be disposed of via a public Sale by Tender process with an expected return to Council of \$330,000 excluding GST.
4. Note that the combined result of the above transactions is a total net cost to Council of \$746,000 excluding GST.

**For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey

**Against:** Nil

CARRIED 9/0

**14.3 PUBLIC SPACES LEGACY PROGRAM AND COURTHOUSE REFURBISHMENT WORKS UPDATE****RESOLUTION 10.02/23****Moved:** Cr Tim Bower**Seconded:** Cr Leanne Doran**That Council:**

1. Note the Public Spaces Legacy Program and Courthouse Refurbishment Works Update, and;
2. That council not proceed with the "boat pond" section of The Glen precinct within the Public Spaces Legacy Program, despite the best efforts of staff, due to the failure of mechanical methods and lack of support for aquatic herbicide method of reed removal.
3. Resolve to adopt an amended plantings list for Pioneer Park after discussion at a workshop.
4. Endorse the kitchen servery/bar to be located to the room closest to the back exit and new toilets in the centre of the external courtyard area (replacing old toilets).

**For:** Crs Robert Bell, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Cr Robert Crouch**CARRIED 8/1**

Mayor called for a short break at 5:17pm

Mayor resumed the meeting at 5:25pm

**14.4 DRAFT WATER SUPPLY ASSET MANAGEMENT PLAN VERSION 2.4 (FEBRUARY 2023)****RESOLUTION 11.02/23****Moved:** Cr Tom O'Connor**Seconded:** Cr Leanne Doran**That Council:**

1. Place the Draft Water Supply Network Asset Management Plan on public exhibition for 28 days.
2. Receive a further report to Council for endorsement of the Water Supply Network Asset Management Plan incorporating the consideration of any submissions received during the exhibition period.

**For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0**

**14.5 DRAFT ROADSIDE VEGETATION MANAGEMENT PLAN****RESOLUTION 12.02/23****Moved:** Cr Tom O'Connor**Seconded:** Cr Sarah Burrows**That Council:**

1. Endorse the draft Roadside Vegetation Plan 2023 for public exhibition for 28 days.
2. Receive a further report to endorse the Roadside Vegetation Plan 2023 incorporating the consideration of any submissions received during the exhibition period.

**For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED /0****14.6 DRAFT STORMWATER ASSET MANAGEMENT PLAN VERSION 1.0 (FEBRUARY 2023)****RESOLUTION 13.02/23****Moved:** Cr Tom O'Connor**Seconded:** Cr Tara Toomey**That Council adopts the draft Stormwater Drainage Asset Management Plan.****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0**

**14.7 DRAFT BUILDINGS ASSET MANAGEMENT PLAN VERSION 2.4 (FEBRUARY 2023)****RESOLUTION 14.02/23****Moved:** Cr Tom O'Connor**Seconded:** Cr Sarah Burrows**That Council adopts the draft Buildings Asset Management Plan (Version 2.4).****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0****14.8 DRAFT OPEN SPACES AND RECREATION FACILITIES ASSET MANAGEMENT PLAN VERSION 1.0 (FEBRUARY 2023)****RESOLUTION 15.02/23****Moved:** Cr Tom O'Connor**Seconded:** Cr Bruce McMullen**That Council adopts the draft Open Spaces and Recreation Facilities Asset Management Plan (Version 1.0).****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0**

**14.9 ROMAN STREET KERB AND GUTTER****RESOLUTION 16.02/23**

**Moved:** Deputy Mayor Robert Crouch

**Seconded:** Cr Leanne Doran

**That Council:**

1. Complete the installation of kerb and guttering to the frontage of 4, 6, 8, 10, 12 and 14 as per Point (1) of Resolution (19.12/22) Ordinary Council Meeting 13 December 2022.
2. Complete the kerb and guttering of the 32 Dumaresq Street property where it fronts Roman Street.
3. Note that the portion of Kerb and Gutter which fronts the newly created subdivision at No. 4 Roman Street will be fully funded by the property owner in accordance with the already issued consent conditions of that subdivision.
4. Contact each resident and install lay backs as requested and to the standards specified which are similar to Armidale Regional Council profiles.
5. Note that a Draft Kerb, Guttering and Footpath Policy is still a work in progress and will be referred to a future meeting of Council.

**For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey

**Against:** Nil

**CARRIED 9/0**

**14.10 DRAFT TREE MANAGEMENT POLICY 2023****RESOLUTION 17.02/23**

**Moved:** Cr Sarah Burrows

**Seconded:** Cr Tom O'Connor

**That Council:**

1. Place the Draft Tree Management Policy for Council Managed Land 2023 on public exhibition for 28 days; and
2. Receive a further report following the assessment of any submissions which are received, and consider the adoption of the Policy.

**For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey

**Against:** Nil

**CARRIED 9/0**

**14.11 DRAFT SEWERAGE ASSET MANAGEMENT PLAN VERSION 4.3 ( FEBRUARY 2023)****RESOLUTION 18.02/23****Moved:** Cr Tom O'Connor**Seconded:** Cr Tim Bower**That Council:**

1. Place the Draft Sewer Asset Management Plan Version 4.3 on public exhibition for 28 days.
2. Receive a further report to Council for endorsement of the Sewer Asset Management Plan Version 4.3, incorporating the consideration of any submissions received during the exhibition period.
3. Have staff look to provide a network map of Water and Sewer for Uralla and Bundarra.

**For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0****14.12 WORKS PROGRESS REPORT - JANUARY 2023****RESOLUTION 19.02/23****Moved:** Cr Tara Toomey**Seconded:** Deputy Mayor Robert Crouch**That Council note the Works Progress Report as at 30 January 2023.****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0**

Mayor called for a short break at 6:01pm.

Mayor resumed the meeting at 6:05pm.

**14.13 OPERATIONAL PLAN AND DELIVERY PROGRAM PROGRESS REPORT AS AT 31 DECEMBER 2022****RESOLUTION 20.02/23****Moved:** Cr Bruce McMullen**Seconded:** Deputy Mayor Robert Crouch**That the Operational Plan and Delivery Program Progress Report at 31 December 2022 be noted.****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0****14.14 QUARTERLY BUDGET REVIEW STATEMENT - SECOND (2) QUARTER 2022-2023****RESOLUTION 21.02/23****Moved:** Cr Tom O'Connor**Seconded:** Cr Tim Bower**That Council note the second quarter budget review summary for the 2022-23 financial year and adopt the adjustments to budget allocations.****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0****14.15 MONTHLY FINANCE REPORT FOR JANUARY 2023****RESOLUTION 22.02/23****Moved:** Cr Tom O'Connor**Seconded:** Cr Tim Bower**That Council receive the Monthly Finance Report for January 2023****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0**



**14.16 PRUDENTIAL COMPLIANCE POLICY UPDATE 2023****RESOLUTION 23.02/23****Moved:** Cr Tom O'Connor**Seconded:** Cr Lone Petrov**That Council:**

1. place the Policy: Prudential Compliance 2023 update on public exhibition for a period of 28 days; and
2. receive a further report to Council on Policy: Prudential Compliance 2023 following the exhibition, incorporating the consideration of any submissions received during the exhibition period.

**For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0****14.17 CENTRAL NORTHERN REGIONAL LIBRARY MINUTES OF ANNUAL GENERAL AND ORDINARY MEETING 16 NOVEMBER 2022****RESOLUTION 24.02/23****Moved:** Deputy Mayor Robert Crouch**Seconded:** Cr Leanne Doran**That Council lay the matter on the table pending provision of the minutes of the "Central Northern Regional Library Minutes of Annual General and Ordinary Meeting 16 November 2022".****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0**

**14.18 CASH INVESTMENTS AT 31 JANUARY 2023****RESOLUTION 25.02/23****Moved:** Cr Tom O'Connor**Seconded:** Cr Tara Toomey**That Council note:**

1. The cash position as at 31 January, 2023 consisting of cash and overnight funds of \$2,197,698 term deposits of \$18,250,000 totalling \$20,447,698 of readily convertible funds; and
2. The financial statements of the year ending 30 June 2022 is still being audited. Based on the draft financial statements as at 30 June 2022, the balance of cash and investment as at 31 January 2023 is \$20,447,698. Of this, \$15,874,717 attributable to external restrictions and \$3,561,117 internal restrictions, and estimated balance of unrestricted cash as at 31 January 2023 is \$1,011,855.

**For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0****14.19 LOANS AS AT 31 JANUARY 2023****RESOLUTION 26.02/23****Moved:** Cr Tom O'Connor**Seconded:** Cr Bruce McMullen**That Council note the loan position as at 31 January, 2023 totalling \$1,615,155.93.****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0**

**14.20 REGISTER RESOLUTIONS ACTIONS STATUS AS AT 22 FEBRUARY 2023****RESOLUTION 27.02/23****Moved:** Cr Tara Toomey**Seconded:** Deputy Mayor Robert Crouch**That Council note the resolution action Status at 22 February 2023.****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0**

Mayor called for a dinner break at 6:48pm

Mayor resumed meeting at 7:10pm

**15 CONFIDENTIAL MATTERS****RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

**15.1 Building Certifier Service Level and Resourcing**

This matter is considered to be confidential under Section 10A(2) - a and d(ii) of the *Local Government Act 1993*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**15.2 Information Technology Upgrade**

This matter is considered to be confidential under Section 10A(2) - d(ii) and f of the *Local Government Act 1993*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**PROCEDURAL MOTION****RESOLUTION 28.02/23****Moved:** Cr Tara Toomey**Seconded:** Cr Leanne Doran**That Council move into Closed Session of Council.****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0****PROCEDURAL MOTION****RESOLUTION 30.02/23****Moved:** Cr Tom O'Connor**Seconded:** Cr Leanne Doran**That Council return to Open Session of Council****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0****16 COMMUNICATIONS OF COUNCIL DECISIONS**

The Chair communicated the Council decisions from the closed session.

**RESOLUTION 31.02/23****Moved:** Cr Tom O'Connor**Seconded:** Cr Leanne Doran**That resolutions of Closed Session of Council become the resolutions of Open session of Council.****For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov, Tara Toomey**Against:** Nil**CARRIED 9/0**

15.1 BUILDING CERTIFIER SERVICE LEVEL AND RESOURCING

RESOLUTION 28.02/23

Moved: Cr Tim Bower

Seconded: Cr Bruce McMullen

That Council:

- 1. Advertise for a full-time/part-time qualified (or partly qualified) building certifier/health inspector for commencement from July 2023; and
- 2. Incorporate the position into Council’s organisational structure (additional 1 full-time-equivalent) and include the estimated revenue and expenditure for the position in the 2023/2024 budget.

**For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O’Connor, Lone Petrov, Tara Toomey

**Against:** Nil

CARRIED 9/0

15.2 INFORMATION TECHNOLOGY UPGRADE

RESOLUTION 29.02/23

Moved: Cr Tom O’Connor

Seconded: Cr Tim Bower

That Council :

- 1. Proceed with the entering into agreement with Civica for its software upgrade to Civica’s Saas version of its Authority project (known as Altitude); and
- 2. Defer all other considerations and recommendations in the report items 15.2 to a councillor’s workshop including any other IT issues identified

**For:** Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O’Connor, Lone Petrov, Tara Toomey

**Against:** Nil

CARRIED 9/0

17 CONCLUSION OF MEETING

The meeting was closed at 7:35pm.

Council Minutes Confirmed by: **Mayor Robert Bell on 28 March 2023**. Resolution number: **03.03/23**

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Signature

CONFIRMED