



MINUTES of

EXTRAORDINARY COUNCIL MEETING

Held on 30 May 2023 at 4:00pm

Attendance at Meeting:

Councillors: Mayor R Bell (Chair)
Deputy Mayor R Crouch
Cr T Bower
Cr S Burrows
Cr L Doran
Cr McMullen
Cr T O'Connor – via Zoom
Cr L Petrov
Cr T Toomey

Apologies: Nil

Staff: Mrs K Jessep, General Manager
Ms T Averay Executive Director Infrastructure & Development
Mrs C Valencius, Executive Director Corporate & Community
Ms W Westbrook, Executive Assistant
Mr Williams, Manager Governance – departed the meeting at 6pm
Mr M Ahammed, Manager Finance & IT – departed the meeting at 6pm

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1 OPENING & WELCOME

The Chair declared the meeting opened at 4:00pm.

2 PRAYER

The Chair recited the Uralla Shire Council prayer.

3 ACKNOWLEDGEMENT OF COUNTRY

The Chair read the acknowledgement of country.

4 WEBCAST INFORMATION

The Chair advised the meeting was recorded, with the recording to be made available on Council's website following the meeting and reminded attendees to refrain from making defamatory statements.

5 APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

APOLOGY

RESOLUTION 28.05/23

Moved: Cr Sarah Burrows

Seconded: Cr Tim Bower

That the apology received from Cr Doran & Cr McMullen be accepted and a leave of absence be granted for the extraordinary meeting of 30/05/2023 and that Council note the minutes should Cr Doran and/or Cr McMullen arrive late to the meeting.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

Absent: Crs Leanne Doran and Bruce McMullen

CARRIED 7/0

6 DISCLOSURE & DECLARATION OF INTEREST/S

Nil

7 PURPOSE OF EXTRAORDINARY MEETING

The Chair advised the purpose of the meeting to consider:

- Draft Operational Plan 2023/24
- Award of Contract – Hawthorne Drive

8 LATE REPORTS/SUPPLEMENTARY/URGENT ITEMS (INCLUDING PETITIONS)

Nil.

9 REPORTS TO COUNCIL

At 4:28 pm, Cr Bruce McMullen attended the meeting at point **iv** of the resolution

At 5:26 pm, Cr Leanne Doran attended to the meeting at point **viii** of the resolution

At 5:50 pm, Cr Tara Toomey left the meeting.

At 5:52 pm, Cr Tara Toomey returned to the meeting.

9.1 DRAFT OPERATIONAL PLAN 2023-2024

RESOLUTION 29.05/23

Moved: Cr Tom O'Connor

Seconded: Cr Bruce McMullen

That the Draft Operational Plan 2023-2024 including the draft actions, draft budget, draft statement of revenue policy and draft fees and charges be amended as follows and placed on public exhibition from 31 May 2023 to 27 June 2023:

- i. Correct the administrative error to the FTE in version 0.4 to be reinstated by service area as per version 0.3;
- ii. Pressure point - Office of Children Guardian – delete ‘wholeheartedly supports’ and replace with ‘acknowledges’;
- iii. Community Capacity Building replace NIAS highlight picture and wording with a highlight regarding the Australia Day Event;
- iv. Fleet Stores and Workshops align the budget income and expenditure numbers with the budget;
- v. Fees & Charges – Development application building works – amend the regulation reference – delete ‘2000’ replace with ‘2021’ and the relevant clause;
- vi. Delete Pioneer Park – Artwork Grant Scheme \$40,000 allocation and references;
- vii. Check total and adjust as necessary the project budget and Capex in Works and Civil area in Part 2;
- viii. Update Uralla Census data in the overview as possible;
- ix. Add the capital expenditure projects list as a table within Part 2;
- x. Delete highlight from - Map of Uralla Sewer Service Area on ‘Map to be updated’
- xi. Add the apprentice mechanic budget to the operational plan;
- xii. Water Cycle – Manager Water and Sewer Services adjust Net result ‘\$9,354’ to read as a negative;
- xiii. Various editorial adjustments as provided by Councillors.

and;

That any operational considerations and submissions from the public be collated for Council consideration at an Extraordinary Meeting of Council on 29 June 2023 at 5pm.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor and Lone Petrov

Against: Cr Tara Toomey

CARRIED 8/1

PROCEEDURAL MOTION

RESOLUTION 30.05/23

Moved: Mayor Robert Bell

Seconded: Cr Bruce McMullen

That Council have a short break.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

PROCEDURAL MOTION

RESOLUTION 31.05/23

Moved: Mayor Robert Bell

Seconded: Deputy Mayor Robert Crouch

That Council resume the meeting.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

10 CONFIDENTIAL MATTERS

RESOLUTION 32.05/23

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Sarah Burrows

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

10.1 Award of Contract - Sealing Contract - Hawthorne Drive

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

11 COMMUNICATION OF COUNCIL DECISIONS

The Chair communicated the Council decisions from the closed session.

RESOLUTION 34.05/23

Moved: Cr Bruce McMullen

Seconded: Cr Leanne Doran

That resolutions of closed session of Council become the resolutions of open session of Council.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

10.1 AWARD OF CONTRACT - SEALING CONTRACT - HAWTHORNE DRIVE

RESOLUTION 33.05/23

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Lone Petrov

Award the contract to Roadwork Industries for \$212,343 (GST incl) to provide two coat bitumen seal to Hawthorne Drive project.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor and Lone Petrov

Against: Cr Tara Toomey

CARRIED 8/1

PROCEDURAL MOTION

RESOLUTION 324.05/23

Moved: Deputy Mayor Robert Crouch

Seconded: Cr Tara Toomey

That Council return to Open Session of Council.

For: Crs Robert Bell, Robert Crouch, Tim Bower, Sarah Burrows, Leanne Doran, Bruce McMullen, Tom O'Connor, Lone Petrov and Tara Toomey

Against: Nil

CARRIED 9/0

12 CONCLUSION OF MEETING

The meeting was closed at 6:21pm.

Council Minutes **confirmed by Mayor Robert Bell 28 June 2023. Resolution 12.06/23**

CONFIRMED