

Home-Based Enterprises Checklist



Is my enterprise a Home Occupation?

If you are undertaking a **home occupation**, no development consent is required from Council. Use the checklist below to determine if you are undertaking a home occupation:

- ✓ The person or persons conducting the home occupation are the permanent residents of the dwelling (or the building ancillary to a dwelling) in which the home occupation is carried out.
- ✓ No persons are employed by the home occupation who are not the permanent residents of the dwelling.
- ✓ Goods are not displayed so as to be visible from outside the building, whether in a window or otherwise.
- ✓ The home occupation does not interfere with the amenity of the neighbourhood, including noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil, traffic generation or otherwise.
- ✓ The home occupation does not include the sale of items (whether goods or materials), or the exposure or offer for sale of items, by retail.
- ✓ No signage is exhibited other than a business identification sign.

Enterprises using a multi-level marketing strategy (eg Tupperware) are defined as a home occupation as the consumer performs the role of a distributor and receives a commission.

Is my enterprise a Home Business or Home Industry?

If you are undertaking a **home business** or **home industry**, development consent may be required from Council. Use the checklist below to determine if your enterprise is a home business or home industry.

- ✓ The business or industry is conducted/carried on in the dwelling (or in a building ancillary to a dwelling) by one or more of the permanent residents of the dwelling.
- ✓ The enterprise does not interfere with the amenity of the neighbourhood, including noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil, traffic generation or otherwise.
- ✓ The enterprise does not employ more than two persons other than residents.
- ✓ The enterprise does not consist of the retail sale of, or the exposure or offer for retail sale of, items, whether goods or materials, not produced at the dwelling or building, other than by online retailing.

A home business or home industry will require development consent if the enterprise involves a change of building use, the manufacture of food products, or if it involves skin penetration procedures.

Home Business and Home Industry Requirements

If your home business or home industry is permitted, the following requirements apply:

- ✓ No unsightly matter related to the enterprise is visible from adjacent premises or from a public place.
- ✓ Signage other than a business identification sign is prohibited.
- ✓ A home business cannot involve the use of more than 100 square metres of floor area.
- ✓ A home industry cannot involve the use of more than 60 square metres of floor area.

Contact Us

Please contact Council's Development and Planning team on 6778 6300 or email council@uralla.nsw.gov.au if you have any questions whether your proposal requires development consent.