



Application for Council Road Closure (Permanent)

(Section 138, Section 34A, Division 3, Roads Act 1993)

Council Chambers and Administrative Centre
32 Salisbury Street, Uralla NSW 2358

Address all correspondence to:
The General Manager, Uralla Shire Council , PO Box 106, Uralla NSW 2358
council@uralla.nsw.gov.au | www.uralla.nsw.gov.au | p 02 6778 6300

1. Details of the applicant - It is important that Council is able to contact you if more information is required. Please give as much detail as possible

Name/Company Name:

ABN:

Postal address:

Suburb or town:

State:

Postcode:

Phone:

Mobile:

Email address:

2. Particulars of land held by applicant

House No:

Street:

Suburb or town:

State:

Postcode:

Portion / Lot No:

Section:

DP/SP No:

Parish (Rural Only):

3. Name and Location of Road to be Closed

OFFICE USE ONLY

Date received:

Application fee (if applicable):

Receipt No:

4. Details of proposed road to be closed - (description of the physical nature of the section of road to be closed)

Purpose or reason for closure / intended use:

5. Agreement by adjoining owners:

OWNER 1

Given name/s Signature:

Address:

Portion / Lot No: Section: DP/SP No:

OWNER 2

Given name/s: Signature:

Address:

Portion / Lot No: Section: DP/SP No:

OWNER 3

Given name/s Signature:

Address:

Portion / Lot No: Section: DP/SP No:

6. Plan showing section of road to be closed:

SCALE

The site plan shall include:

- a) The location of adjoining properties;
- b) The location, boundary dimensions, site area and north point of the land;
- c) The existing public utilities on the land;
- d) The location and uses of any buildings or structures encroaching on the land; and
- e) The location and uses of buildings on sites adjoining the land;
- f) A survey plan should be provided where available.

7. Applicants check sheet

This information check sheet is to be completed for Council's records by all applicants for road closures and to be lodged with every road closure application.

	Yes	No	NA
1. All information on page 2 of this road closure application has been completed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Site plan/sketch completed showing relevant information drawn at or reduced to A4 size (page 3 of this form). (Ident Survey required in some circumstances).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Payment of preliminary investigation fee (Council fee only and not refundable - see <i>Road Closure Advice Sheet</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Agreement of adjoining owners (evidence in writing is required)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Agreement of Public Authorities (please attach written consent)			
a) Essential Energy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) RMS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Telstra / Optus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Other Affected Authorities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Applicable fees and charges

To view the applicable fees and charges associated with this application please refer to Council's adopted fees and charges at www.uralla.nsw.gov.au.

9. Privacy and personal information protection notice

- This information is voluntarily required to process your request and will not be used for any other purpose without seeking your consent, or as required by law;
- Your information may comprise part of a public register related to this purpose;
- Your application will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority;
- Your personal information can be accessed and corrected at any time by contacting this Council.

10. Applicant's Signature/s

I declare that to the best of my knowledge all particulars supplied by me are correct and completed. I understand that inaccurate or false statements may cause my application to be delayed or rescinded.

The applicant acknowledges:

- This application does not constitute any form of a contract or guarantee that the road will be sold and closed.
- That the final approval on closure will be granted by the Minister for Lands.
- If objections are received it is the responsibility of the applicant to resolve said objections.
- Should the closure not proceed any fees paid will NOT be refunded.
- That all professional costs such as surveyors, legal and valuers will be payable by the applicant.
- The applicant agrees to consolidate the lot with adjoining lot at the end of the closure process.
- That all the information given is true and correct.

Signature/s:

Date: