URALLA TOWNSHIP ENVIRONS COMMITTEE
SCHEDULE OF ACTIONS
Legend: A = Action pending; B = Being actioned; C = Completed

Date:	Resolution No:	Department:	Resolution:	Action:	Status
25 Sept 2018	30.09/18	Dept: DIR Submitted by: MTPR Ref/Subject: Report 16 – Recommendations of Uralla Township and Environs Committee July and August 2018 meetings	That Council resolve to: 1. Consider readoption of the lapsed slogan, "Find Yourself In Uralla", and the stylised copperplate "Uralla" logo, in the context of the development of a Destination Marketing Plan 2. Consider installation of "Find Yourself" street banners in Uralla should the slogan be readopted through the future development of a Destination Marketing Plan. 3. Engage with Uralla Arts in relation to their proposal to design a makeover for The Glen recreation area information shelter. 4. Engage with Uralla Arts in relation to their proposal to provide a strategy for the completion of "Constellations of the South" installation at The Glen recreation area. 5. Engage with Uralla Arts in relation to their proposal to provide specifications and cost estimates for walking track works and exercise stations at The Glen recreation area. 6. Incorporate minor "Fibonacci" design components within a prominent existing park or other public area within Uralla to gauge public interest in the concept. 7. Write to the Uralla Township and Environs Committee and advise that no funding is available under the Regional Tourism Product Development Program for upgrading or developing meeting and/or local community facilities—including picnic or playground areas, local parks, barbeques, meeting facilities and regional and town entry features. 8. Advertise the Uralla Township and Environs Committee member vacancy resulting from the resignation of Fay Porter. 9. Provide a copy of this report and Council's resolution to the Uralla Township and Environs Committee.	1. Prepare a budget bid for Uralla Shire Branding 2023/24, including community consultation, for Council consideration 2. Prepare a budget bid for Uralla Shire Branding 2023/24, including community consultation, for Council consideration 3. Multiple requests made, however no design has been provided. 4. Complete. 5. Now superseded through PSLP project and consultation. 6. Now incorporated into Pioneer Park redevelopment 7. Complete. 8. Complete. 9. Complete.	B B C C C C C C C C
28 Nov 2018	21.11.18	Dept: Infrastructure and Regulation Submitted by: MTPR Ref/Subject: Report 8 - Recommendations of Uralla Township and Environs Committee September and October 2018 meetings	That Council; 1. Include consideration of the Rocky River Tennis Courts in the Uralla Open Spaces Strategy and provide UTEC with information regarding the tenure of the site, specifically with regard to leasing. 2. Instruct Council's heritage advisor to investigate the history of Fuller Memorial Park as part of the reference material for the Uralla Open Spaces Strategy. 3. Instruct Council's heritage advisor to research the history of the plaque that was removed when Thunderbolt's Grave was enhanced and provide suggestions on options for interpretive signage for the layout of the Pioneer Cemetery.	1. Complete. 2. Complete. 3. Complete 4. Complete. 5. Prepare a budget bid for Council's consideration in 2022/23 – subject to securing grant funding	C C C C B B C

			4. Investigate options for suitable visual enhancement of the dump point and toilet at the Pioneer Cemetery. 5. Invite the McCrossin's Mill Museum to submit an application for advertising signage at the Pioneer Cemetery directing people to the Museum for further information regarding the history of the cemetery. 6. Review the information available on tourist sites within Uralla and possible means of imparting information on significant sites to the travelling public. 7. Consult with representatives from community groups once Council has a draft plan for the installation of the new playground equipment in Alma Park which was formerly allocated to Pioneer Park under Round 1 of the Stronger Country Communities Fund.	6. Prepare a budget bid for Council's consideration in 2022/23 – subject to securing grant funding 7. Completed	C
26 Feb 2019	48.02/19	Dept: Infrastructure & Development Submitted by: MDP Ref/Subject: Report 25 - Recommendations of Uralla Township and Environs Committee November and December 2018 meetings	That Council: receive and note the minutes of Uralla Township and Environs Committee for Tuesdays 13 November and 11 December 2018 and adopt the following suggestions as recommendations: 1. Council provide clear parameters to the Uralla Township and Environs Committee. 2. Council explore the concept of Uralla 2358 in the development of a Fibonacci Discovery Park or other options in the Pioneer Park Precinct with the Uralla community and seek avenues of funding as part of the development of the Open Space Strategy.	1. Completed 2. Complete.	C C
26 Feb 2019	50.02/19	Dept: Infrastructure & Development Submitted by: DID Ref/Subject: Report 26 - Recommendation to fill the member vacancies on the Uralla Township and Environs Committee	That Council appoint: • Carol Higginbottom • Sonia Repin • Bob Anderson • Kath Corcoran to the Uralla Township and Environs Committee for the term of this Committee and in accordance with the Uralla Township and Environs Committee Constitution.	Letters sent to successful and unsuccessful applicants advising of council's resolution on 28 February 2019.	C
23 Apr 2019	20.04/19	Dept: Infrastructure and Development Submitted by: MDP Ref/Subject: Report 10 – Recommendations of Uralla Township and Environs Committee February and March 2019 meetings	That Council; 1. Receive and note the minutes of the February and March 2019 meetings of the Uralla Township and Environs Committee; and 2. Endorse the Officer's recommendations.		
25 June 2019	25.06/19	Dept: General Manager's Office Submitted by: Acting GM	That Council:	The amended Constitution was placed on public exhibition	

		Ref/Subject: Report 8 – Election of Chairman , Uralla Township and Environs Committee August 2019 meeting	a) Extend the term of the Uralla Township and Environs Committee (UTEC), including all current members, to June 30 2020. b) Invite the committee to recommend a member of the committee for appointment as the Chairperson for the coming year; c) Authorise its delegates to the committee to explain the benefits of bi-monthly meetings to the committee; and d) Re-adopt the Uralla Township and Environs Committee Constitution 2018.	August 2020 and no submissions were received. Constitution was sent to Secretary October 2020 following exhibition period.	C
13 Aug 2019 and 10 Sept 2019	08.10/19	Department: Infrastructure & Development Submitted by: MDPD Reference/Subject: Report 1 – Recommendations of Uralla Township and Environs Committee August and September 2019 meetings	That Council; 1. Receive and note the minutes of the 13th August and 10th September 2019 meetings of the Uralla Township and Environs Committee, and 2. Endorse the officer's recommendations that: a) Council take no further action regarding the war memorials in Alma Park; b) That the existing established conifers in Hill Street be retained; and c) Council supply and install a suitably worded plaque acknowledging the work of Reg Rutten. 3. Remove the current design for the tower for the Visitor Information Centre Upgrade and consider alternatives as part of the project review which are consistent with the Uralla Shire Council Development Control Plan; and Consider the UTEC recommendations regarding Bridge and Hill Streets in the development of the detailed design.	a) Noted b) Noted c) Completed Completed	C C C
25 Feb 2020	49.02/20	Department: Infrastructure & Development Submitted by: DID Reference/Subject: Report 25 – Recommendations of Uralla Township and Environs Committee October and December 2019 meetings	That Council resolve to: 1. Receive and note the minutes of 8 October 2019 and 10 December 2019 meetings of the Uralla Township and Environs Committee, and 2. Endorse the officer's recommendations that: a) Council not pursue investigations into providing further short term stay parking through use of the vacant block on Queen St behind the CBD, and the railway station precinct in Uralla; b) The recommendations for the Bridge Street Blister Gardens should be considered in development of the detailed design of the Bridge Street High Pedestrian Activity Concept Plan; c) Council staff request UTEC confirm the details of the proposal "That Council make an effort to clean up walkways, in particular the path on Maitland Street to Alma Park."		C

			Council undertake refurbishment of the "Arnold Goode" rotunda in Alma Park under Round 2 of the Stronger Country Communities Programme".		
05 May 2020	08.05/20	Department: Corporate Services Submitted by: EMCS Reference/Subject: Report 2 - Recommendation to fill vacancy on the Uralla Township and Environs Committee	That Council appoint Karen Johnston to fill the vacancy on the Uralla Township and Environs Committee for the term of the Committee and in accordance with the Committee Constitution.	TRIM Ref: UI/20/1572: K Johnston accepted to fill vacancy	C
05 May 2020	09.05/20	Department: Corporate Services Submitted by: EMCS Reference/Subject: Report 3 - Review of Uralla Township and Environs Committee	That Council: 1. Invite submissions from current members of the Uralla Township and Environs Committee to comment on the Committee's present functions and performance in relation to the Committee's Constitution; 2. In addition to point 1 above, seek public comment on the Committee's performance by way of Public Notice for a period of not less than 28 days; and 3. Receive a report to the June 2020 Ordinary Meeting to: a. Review the value of the Committee; and b. Determine the review or re-adoption of the Committee Constitution and the extension of the Committee's term.	Trim Ref: UINT/20/6675 Report to Council August Meeting UINT/20/7139 Attachment – Draft Constitution Copy of Constitution provided to Secretary Secretary also advised of delegates following September 2020 Meeting	C
05 May 2020	17.05/20	Department: Infrastructure and Development Submitted by: MDP Reference/Subject: Report 7 - Recommendations of Uralla Township and Environs Committee February 2020 meeting	That Council: 1. Receive and note the minutes of February 2020 meeting of the Uralla Township and Environs Committee (UTEC), and: 2. a) purchase two copies each of the authoritative publications "Colour Schemes for Old Australian Houses ISBN 0-9594923-3-x" and "More Colours for Old Australian Homes ISBN 1—875253-04-1" to hold in the library reference section and Council's Customer Service Section as well as provide copies of the heritage paints guidance brochure, prepared by staff, to the public on request; b) request a report to a Council meeting on a proposal to amend the UTEC constitution in respect to the election of the chairperson and quorum requirements, for Council consideration, before the term of the committee comes to an end on 30 June 2020;	1. Noted 2. a) Publications have been purchased and made available; Heritage paints brochure available on website and hardcopy. b) Completed c) Letter of advice to convene workshop when appropriate has been sent to Gwen Fuller.	C C C

			c) convene a workshop of councillors, Mrs Gwen Fuller, Uralla Garden Club, UTEC members and James Sinclair to develop options for Fuller Park; d) write to Riley Watson asking him to provide his suggestions for skatepark additions to the Uralla Township and Environs Committee through Council.	d) Attempts to contact have been made. Council will engage with a skate park designer to determine what improvements/additions could be made.	C C
23 Feb 2021	11.02/21	Department: Infrastructure and Development Committee Report No 3 - 8 Dec 2020	That Council: 1. receive and note the minutes of the Uralla Township & Environs Committee meeting held 8 December 2020, including the following recommendations to Council: a. That Mr Guy Crossley be invited to present to Council his concept design and installation of Fibonacci Park. b. (i)That the Uralla Township Environs Committee is supportive of the proposal to change the name of Hampden Park to Sunny Jim Mackay Park. (ii) That public consultation be sought for the change of name of Hampden Park to Sunny Jim Mackay Park. c. (i) That consideration be made with respect to the allocation of open space resources to improve the service levels of the Bridge Street blister gardens. (ii) That the Uralla Main Street garden upgrade project be added to Council's project list subject to funding. d. (i) That Council investigate the free camping options within Uralla Shire, including the site at The Glen, as part of the development of the Open Spaces Strategy. (ii) That Council liaise with Uralla Rotary Club about the potential reconfiguration of Rotary Park to include the RV Dump-Ezy facility. 2. invites Mr Guy Crossley to present the Fibonacci concept plan to a future workshop,	Increased budget allowance in 22/23 FY – implementation pending – marked as 'C' as repeated at 11.02/21. Free camping at Emu Crossing and Fossicking Reserve. Council does not support free camping at The Glen. Dump Ezy at Rotary Park not feasible.	C C C C C C

			3. undertake a public notification process and an online survey soliciting opinions from the community regarding the proposed name change of Hampden Park to Sunny Jim Mackay Park, and 4. considers service levels for the Bridge Street Gardens in preparation of the 2021/2022 budget. 5. request the Consultant delivering the Open Spaces Strategy attend a UTEC meeting and engage with the Committee as part of developing the Opens Spaces Strategy. 6. fund the additional cost, if any, from reserves.	Marked as 'C' as repeated at 36.04/22	C C C C
23 Feb 2021	22/02/21	Department: Infrastructure and Development Report to Council - 23 February 2021	That Council appoint Mr Bob Anderson to the role of Chairperson for the Uralla Township and Environs Committee for a 12 month period. 22.02/21	Email to UTEC and Mr B Andersen Reported 23 March 2021 Meeting	Resolution Closed
25/05/2021	11.05/21	Minutes of the Uralla Township & Environs Committee meetings held February – April 2021	That Council 1. Receive advice from Cr Dusting, our delegate to and Chair of the New England Weeds Authority, on the progress of investigations in to privet management in the Uralla Shire, 2. Receive a report from the General Manager on the annual plan of management for the maintenance of the CBD gardens blisters, and the funds allocated to the 21/22 budget, 3. Note the draft open spaces is still in development and has not been presented to Council or the community. Council advise UTEC that until a FINAL version of the Open Spaces Strategy is adopted by Council it is not appropriate for the DRAFT content to be relied upon or referred to as part of their deliberations. 4. Advise UTEC that the monthly meetings are permitted on the understanding that staff will only attend the quarterly meeting. 5. Advise UTEC that the monthly meetings are permitted on the understanding that staff will only attend the quarterly meeting.	Noted - see delegate report to 29 June 21 meeting Prepared for June meeting UTEC advised of Council resolution Staff will attend when possible, at least quarterly Noted	C C C C C
28/09/2021	18.09/21	Department : Infrastructure and Development 15.8 NOMINATIONS FOR S355 URALLA TOWNSHIP AND ENVIRONS COMMITTEE MEMBERSHIP	That Council approve the appointment of Mr Andrew Parker to the s355 Uralla Township and Environs Committee.	Appointment communicated to Mr Parker and UTEC	C

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26/10/2021	08.10/21	14.3 Minutes of the Uralla Township and Environs s355 Committee Meetings Held 10 May 2021, 12 July 2021 and 11 October 2021	That Council: a) receive the minutes of the Uralla Township and Environs s355 Committee meetings held 10 May 2021, 12 July 2021, and 11 October 2021; b) repaint the replica Kerosene Lamp posts at pedestrian crossing in Bridge Street as a matter of urgency; c) present recommendations from the Uralla Township and Environs s355 Committee Meeting Minutes in 26 October report to the November 2021 Ordinary Meeting.	Noted Marked as 'C' as repeated at 7.09/22	C C C
26-Apr-22	36.04/22	NOTICE OF MOTION - UTEC REPORT TO COUNCIL - APRIL 2022	That Council: 1. Place the Terms of Reference on public display for 28 days, with any submissions being referred to both UTEC and Council for their respective advice 2. Request that Council advertise for new UTEC members, following the adoption of the UTEC Terms of Reference 3. Send a letter to the property owner and Tamworth Regional Council asking for their support in removing the Military Museum sign on the New England Highway 4. In relation to the Main Street – a. Consider removing the three redundant garbage bin posts b. Understand the future of the two gal-steel signs installed in the blisters outside 53 on Bridge and near Eve Flowers c. Plant trees in the empty blisters at the northern end of the CBD 5. Remove the 3 signs in Pioneer Park as a matter of urgency 6. Ensure that the Constellations of the South design reflects a contemporary Aboriginal perspective on astronomy, to be included in the design	Placed on public exhibition until 7 June 2022 Report to 25 October 2022 recommending appointments Surplus posts removed (except where used by dog owners as a tie up point) Surplus posts removed Some of the blisters have not been planted with trees to prevent obstruction of traffic entering/exiting the main street. In addition, there are underground utilities (water pipelines and electricity cables) that limit excavation to depths adequate for tree planting and establishment. Signs have been removed Specified in brief, however designs provided will be up to the individual artist.	C C C C C C C C

			7. Ensure that Council's Heritage Advisor is consulted on the development of the Uralla Court House, and share that advice with the community	Noted and completed. https://www.uralla.nsw.gov.au/Council-Services/Major-Projects/Uralla-Court-House-Adaptive-Reuse	C
			8. Consider including in the 2022/23 budget an allowance for Council to seek an expression of interest for casual employment OR work experience OR a volunteer to maintain the blisters for one day per week, the budget to include gardening supplies as required.	Incorporated into 22/23 budget – implementation pending – repeated at 07.09/22 point 3. Below.	C
			9. Note that UTEC meetings are now to be held on the first Monday of the month at 6pm sharp, when meetings are called.	Noted	C
26-Jul-22	17.07/22	15.8 DEVELOPMENT WORKING GROUP – MEETING NOTES	That Council: III. Provide information on the Open Space Strategy to the Uralla Township and Environs Committee (UTEC) as a resource document;		C
27-Sep-22	07.09/22	12.2 NOTICE OF MOTION - UTEC REPORT TO COUNCIL SEPTEMBER 2022	That Council: i. Receive the recommendations from the UTEC Meeting held on 5th September 2022; and ii. Note the staff response on the status of actions as discussed at the 27 September 2022 Ordinary meeting including Council discussion on item 3 updates on expressions of interest for volunteers, item 5 paint colours, items 9, 13 & 14 requiring further investigations.		C
			1. That Council install at Fuller Park a bus shelter near the bus stop.	*A quote has been accepted for two heritage style bus shelters for Fuller Park. The shelters are funded through Round 4 of the Stronger Country Communities Fund*	B
			2. That Council develop a tree planting policy identifying species, a mix of natives and exotics, rights and responsibilities that public and private tree owners have, the distribution of trees and the general amenity and history of Uralla as part of guidelines appropriate to tree planting and maintenance in the Shire. **Executive advice:** *A budget bid will be prepared for the 2023/2024 Operational Plan and Budget for Council's consideration, along with the proposed development of a Street Master Plan, which will also include community consultation.*	Preparation of policy is in progress.	B

			3.	That Council advice UTEC on the progress on the recommendation around the expression of interest for either a group, volunteer or employment opportunity in relation to the maintenance of the Main Street. **Executive advice:** *The actual recommendation from the Uralla Township and Environment Committee was "Council advise UTEC on the result of the recommendation that Council employ a person, permanent part time, with the sole responsibility to enhance and maintain the blister gardens"*	*Council included an additional $17,000 in the 2022/23 budget to increase the maintenance level of the parks and open space area, particularly of the Uralla main street area.* *It is anticipated that the parks and opens space component of the Organisational Transformation Plan will be implemented in early 2023 which may also include the commencement of a parks and open space volunteer program.*	A
			4.	Receive an update on item 4 c for 36.04/22, that Linden Trees be planted in the appropriate vacant blisters (diagram attached). **Executive advice:** *The actual resolution from the April 2022 Ordinary Council Meeting was " 4c - Plant trees in the empty blisters at the northern end of the CBD".*	*A budget bid will be prepared for the 2023/2024 Operational Plan and Budget for Council's consideration.*	A
			5.	Repaint "new" light poles in the original colours…three shades of blue – Haymes Gloss Debonair, Ultra Blue and Blue Sapphire.	*A budget bid will be prepared for the 2023/2024 Operational Plan and Budget for Council's consideration.*	A
			6.	Replace light fittings in Salisbury St with similar to Bridge St lights.	*A budget bid will be prepared for the 2023/2024 Operational Plan and Budget for Council's consideration.*	A
			7.	Repaint borders of blisters and upgrade metal covers over the gutters.	*A budget bid will be prepared for the 2023/2024 Operational Plan and Budget for Council's consideration.*	A
			8.	Receive the report referred to in the Schedule of Actions of the August 2022 Ordinary Meeting, item 4 b of resolution 36.04/22, that Council investigate removing the two pairs of redundant (?) gal posts.	*Staff have removed surplus posts from the Bridge St Uralla central business area where relevant. The galvanised post located near Eve's Flower shop belongs to the property next door and is used to swing the gate latch onto and are not on Council property.*	C

			9. Investigate whether it is appropriate to remove the reeds in the creek through Porter Park, with regard to the protection of the local fauna and flora, as well as conducting a clean up of the fallen trees and blackberry bushes, weeds and rubbish in the creek, and consider using the long reach excavator while it is being used at the Glen.	*Investigations will be undertaken and a budget bid will be prepared for the 2023/2024 Operational Plan and Budget for Council's consideration.*	A
			10. That Council paint out the mural on the water tank with dark green.	*A budget bid will be prepared for the 2023/2024 Operational Plan and Budget for Council's consideration.*	
			11. That Council instigate consultation to enhance the pond on Gostwyck Road as a nature conservation/passive recreation area.	*A budget bid will be prepared for the 2023/2024 Operational Plan and Budget for Council's consideration.*	A
			12. That UTEC supports the Greening Uralla Planting proposal but with the addition of two or three exotics at the railway bridge (McMahon St/King St), at the Railway Station, and two or three exotics in Uralla St side of Alma Park.	*This proposal has already been discussed with ZNET and will be implemented as suggested.*	C
			13. That Council ensure that new signs for parks match those existing for Porter Park and Alma Parks.	*Noted - It is good practice to, over time, achieve consistency in signage across the Shire.*	C
			14. That Council ensure that explanatory plaques be installed at the base of the park signage.	*Noted, subject to budget.*	C