

Subject

PRIVATE WORK AND PLANT HIRE CHARGES

Description: This document describes Council's policy in the use of Plant Hire Charges when preparing estimates for carrying out private works.

Objective: To ensure that a consistent method of using Plant Hire Charges be followed by Staff.

PART 1 - POLICY

1. Council does not wish to directly compete with local contractors for the provision of the services they traditionally provide to local land owners.
2. However, Council's policy is that, in the area of carrying out specified works, particularly those associated with subdivision and other activities, where it is of clear advantage to Council and its works organisation to obtain the work, Council will aim to base its tendered prices so that its costs are competitive. All private works, except to qualified employees (Part 6), will be on the basis of wet hire.
3. Council will use two types of charges. One will be the charges as outlined in its Schedule of Fees and Charges, which are adopted at the July meeting each year and which applies to work carried out on an hourly basis. Such activities would, for example, involve the hire of a grader by a landowner for one or two hours to carry out the grading of internal roads.
4. The other charge will apply when Council is submitting tendered prices for the carrying out of specific private work. It will involve Council's actual costs with an allowance for an appropriate margin. The margin will be determined by the Director of Engineering Services, depending on the size and nature of the work, and the advantage which can be identified to Council which will result from Council being successful in obtaining the tender to do the work. Council also recognises that in the case of carrying out roadworks for subdividers, where Council will be responsible for the future maintenance of the roadworks, it would be justified for Council to tender to carry out the works at actual cost, both to protect its future interests in obtaining good quality work and to ensure that the money involved in the provision of the works remains within Uralla Council area and does not go to an external contractor.
5. Council shall carry out private work approved only by the Director of Engineering Services after the applicant has signed the Private Works Agreement Form. An advance deposit for private works may be required prior to the commencement of works at the discretion of the Director of Engineering Services.
6. Council will dry hire plant and equipment to the employee, with the appropriate licences, at private works rates however will not hire such plant and equipment for use which involve personal financial reward.

PART 2 - EXEMPTIONS

Council will not hire plant for private works when the Director of Engineering Services believes that the work does not fit into the current works program.

PART 3 - CRITERIA

The Director of Engineering Services will consider the following items:

1. How the work fits with the current works program.
2. Whether the work directly competes with local contractors who are capable of completing such work.
3. Whether the work will be carried out at an hourly rate or at a tendered rate for the total job.

PART 4 - OTHER MATTERS

Nil

Review: This policy is to be reviewed as necessary or every four (4) years in accordance with Section 165, Local Government Act, 1993.

Resolution No: **265/97; Reviewed September 03; Revised March 05: 94/05; Revised September 2009: 419/09; Adopted without Change August 2013 (249/13).**