



URALLA SHIRE COUNCIL BUSINESS PAPER

Notice is hereby given, in accordance with the provision of the Local Government Act 1993 that a Meeting of Uralla Shire Council will be held in the Council Chambers, 32 Salisbury Street, Uralla, commencing at 12:30pm.

ORDINARY COUNCIL MEETING

25 July 2017

Andrew Hopkins
GENERAL MANAGER



Uralla Shire Council
Council Business Paper – 25 July 2017

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- BUSINESS AGENDA -
Ordinary Meeting of Council
25 July 2017, 12:30pm

1. Opening & Welcome
2. Prayer
3. Acknowledgement of Country
4. Apologies
5. Requests for Leave of Absence
6. Disclosures & Declaration of Interests
7. Confirmation of Minutes of Previous Meeting
8. Announcements
9. Tabling of Reports & Petitions
10. Recommendations for Items to be Considered in Confidential Section
11. Urgent Supplementary & Late Items of Business
12. Presentations
13. Deputations
14. Written Reports from Delegates
15. Mayoral Minute
16. Reports to Council
 - Report 1 - Cash at Bank and Investments
 - Report 2 - Works Progress Report as at 30 June 2017
 - Report 3 - Development Approvals and Refusals for June 2017
 - Report 4 - Regulatory Statistics Ending 30 June 2017
 - Report 5 - Heritage Advisory Services Summary for July 2017
 - Report 6 - Annual Heritage Advisors Report 2016/2017
 - Report 7 - Visitor Information Centre & Library Report for June 2017
 - Report 8 - Driveway construction for Lot 211 DP 755829 - Lulham
 - Report 9 - Proposed Crown Road Closure - Gostwyck
 - Report 10 - Arts North West Board Nominee and Delegate
17. Motions on Notice
18. Schedule of Actions – As at 18 July 2017
19. Responses to Questions from Previous Meeting
20. Questions for Next Meeting
21. Confidential Business
22. Meeting Close

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- 1. OPENING & WELCOME**
- 2. PRAYER**
- 3. ACKNOWLEDGEMENT OF COUNTRY**
- 4. APOLOGIES**
- 5. REQUESTS FOR LEAVE OF ABSENCE**
- 6. DISCLOSURES & DECLARATIONS OF INTEREST**
- 7. CONFIRMATION OF MINUTES**

**Minutes to be confirmed or received and noted at the 25 July 2017
Meeting of Council:**

- Ordinary Meeting of Council held 27 June 2017 (copy enclosed)



ORDINARY MEETING OF COUNCIL

**Held at 12:30pm
On 27 June 2017**

ROLL CALL

Councillors:

Cr M Pearce (Mayor)
Cr R Bell (Deputy Mayor)
Cr B Crouch
Cr M Dusing
Cr N Ledger
Cr L Sampson
Cr I Strutt
Cr T Toomey
Cr K Ward

Staff:

Mr A Hopkins, General Manager
Mr T Seymour, Director-Infrastructure & Regulation
Ms T Kirkland, Director Community & Governance
Mr S Paul, Chief Financial Officer
Mrs D Williams, Minute Clerk

MINUTES

Minutes of the Uralla Shire Council at an Ordinary Meeting
held at 12:30pm on 27 June 2017

Resolution
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The Meeting Commenced at: 12:30pm

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), Cr R Bell (Deputy Mayor), and Councillors, B Crouch, N Ledger, L Sampson, I Strutt, T Toomey, K Ward, General Manager (Mr A Hopkins), Director-Infrastructure & Regulation (Mr T Seymour), Chief Finance Officer (Mr S Paul), Minute Clerk (Mrs D Williams). Cr M Dusting arrived at 12:38pm.

1. OPENING & WELCOME

Cr M Dusting was absent at the commencement of the meeting.

2. PRAYER

3. ACKNOWLEDGEMENT TO COUNTRY

4. APOLOGIES

Apologies

There were no apologies.

5. REQUESTS FOR LEAVE OF ABSENCE

Request for leave of absence for Cr T Toomey was approved.

1.06/17 MOVED (Cr Ward/Cr Strutt) CARRIED

6. DISCLOSURES & DECLARATION OF INTERESTS

At request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 27 June 2017 meeting.

COUNCILLOR	ITEM OR REPORT NUMBER	PECUNIARY OR NON-PECUNIARY INTEREST	NATURE OF INTEREST
T Toomey	Report 8	Pecuniary	Sponsor of the event
K Ward	Report 3	Non-pecuniary	Councillor to whom the report refers.

7. CONFIRMATION OF MINUTES

Minutes to be confirmed or received and noted at Council Meeting held on 27 June 2017:

- Council Meeting held 23 May 2017 (to be confirmed)
Amendments to be made:
Cr I Strutt –, Cr M Dusting was an apology for the meeting, page 16 Council Resolution is headed Officer's Resolution, Cr N Ledger's Delegate Report was omitted from minutes.
- Bundarra 355 Committee Meeting held 17 May 2017

2.06/17 MOVED (Crs I Strutt/ N Ledger) CARRIED

8. ANNOUNCEMENTS

Nil

9. TABLING OF REPORTS & PETITIONS

Nil

10. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL SECTION

Nil

11. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS

Report 10 – Adoption of 2027 Community Strategic Plan, 2017-2021 Delivery Program and 2017-18 Operational Plan and Revenue Statements.

Report 11 – Works Progress Report 31 May 2017

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PROCEDURAL MOTION

To hear Late Items, Report 10 and 11 following Report 9 on the Agenda.

3.06/17 MOVED (Crs L Sampson/N Ledger) CARRIED

12. PRESENTATIONS

Nil

13. DEPUTATIONS

Nil

14. WRITTEN REPORTS FROM DELEGATES

Cr M Dusting attended the meeting at 12:38pm

Councillors presented a verbal account of activities/meetings they have attended for the month.

COUNCILLOR NAME:	Michael Pearce	
COUNCIL MEETING DATE:	27 June 2017	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
24/5/17	Mayor's Office – Admin. 2AD Radio interview.	Uralla
25/5/17	Mayor's Office- Admin. Book launch – Karly Lane.	Uralla
26/5/17	New England Group of Councils meeting (NEGOC)	Tenterfield
29/5/17	Mayor's Office - Admin	Uralla
30/5/17	Mayor's Office - Admin	Uralla.
31/5/17	Mayors Office – Admin	Uralla
1/6/17	Mayor's Office - Admin	Uralla
2/6/17	Meeting with Barnaby Joyce re - Road funding opportunities. Youth Mentors program.	Tamworth Walcha.
3/6/17	Rotary Club – Uralla – Dinner.	Uralla
5/6/17	Mayor's Office - Admin	Uralla
6/6/17	Mayor's Office – Admin. Youth Mentors Program.	
7/6/17	2AD Radio interview. Community Safety Precinct Committee meeting (CSPC)	Armidale
8/6/17	Mayor's Office- Admin	Uralla
13/6/17	Mayor's Office- Admin. Councillor Workshop. Bus tour.	Uralla
14/6/17	Mayors Office – Admin. Youth mentors program	Uralla
15/6/17	Mayor's Office - Admin	Uralla
16/6/17	Country Mayors Association meeting.	Sydney
18/6/17 – 21/6/17	National General Assembly of Local Government.	Canberra
23/6/17	Mayor's Office – Admin. Youth Mentors program.	Uralla
26/6/17	Mayor's Office - Admin	Uralla
27/6/17	Mayor's Office- Admin. General Manager Review. June Council meeting.	Uralla

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COUNICLLOR NAME:	Bob Crouch	
COUNCIL MEETING DATE:	27 June 2017	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
13/06/17	Council tour and workshop	Uralla
27/06/17	GM review	Uralla
27/06/17	Council meeting	Uralla
17/06/17	Lions Club Changeover	Bundarra

COUNICLLOR NAME:	Kevin Ward	
COUNCIL MEETING DATE:	27 June 2017	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
13/06/17	Council tour and workshop	Uralla
24/06/17	Junior Rugby League Benefit Night – Judge	Uralla

COUNICLLOR NAME:	Tara Toomey	
COUNCIL MEETING DATE:	27 June 2017	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
13/06/17	Council tour and workshop	Uralla
27/06/17	Council Meeting	Uralla

COUNICLLOR NAME:	Isabel Strutt	
COUNCIL MEETING DATE:	27 June 2017	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
25/5/17	Author Karly lane book launch	Uralla Library
27/5/17	Official opening of Art and Print display at Uralla Print Gallery	Uralla
27/6/17	General Manager Performance Review	Uralla
27/06/17	Council Meeting	Uralla

COUNICLLOR NAME:	Mark Dusting	
COUNCIL MEETING DATE:	27 June 2017	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
No report submitted		

COUNICLLOR NAME:	Robert Bell	
COUNCIL MEETING DATE:	27 June 2017	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
13/06/17	Council tour and workshop	Uralla
24/06/17	Junior Rugby League Benefit Night – Judge	Uralla
27/6/17	General Manager Performance Review	Uralla
27/06/17	Council Meeting	Uralla

COUNICLLOR NAME:	Levi Sampson	
COUNCIL MEETING DATE:	27 June 2017	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
13/06/17	Council tour and workshop	Uralla
27/06/17	GM review	Uralla
27/06/17	Council meeting	Uralla
17/06/17	Lions Club Changeover	Bundarra

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COUNICLLOR NAME:	Natasha Ledger	
COUNCIL MEETING DATE:	27 June 2017	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
31/05/17	Jobs Australia	Armidale
9/06/17	Knitting Nana's- Protesting against gas	Armidale
13/06/17	Council tour and workshop	Uralla
27/06/17	Council meeting	Uralla

15. MAYORAL MINUTE

There was no mayoral minute.

16. REPORTS FROM COUNCIL

Department: Organisational Services - Finance
Submitted by: Simon Paul – Chief Financial Officer
Reference/Subject: Report 1 - Cash at Bank and Investments
OFFICER'S RECOMMENDATION:

That:

Council note the cash position as at 31 May, 2017 consisting of cash and overnight funds of \$2,991,195, term deposits of \$11,050,000 totalling \$14,041,195 of readily convertible funds.

COUNCIL RESOLUTION:

That:

Council note the cash position as at 31 May, 2017 consisting of cash and overnight funds of \$2,991,195, term deposits of \$11,050,000 totalling \$14,041,195 of readily convertible funds.

4.06/17 MOVED (Crs M Dusting / R Bell) CARRIED

Department: Infrastructure & Regulation
Submitted by: Director of Infrastructure & Regulation
Reference/Subject:: Report 2 - Development Approvals and Refusals for May 2017
OFFICER'S RECOMMENDATION:

That Council receive and note the development approvals and refusals for May 2017.

COUNCIL RESOLUTION:

That Council receive and note the development approvals and refusals for May 2017.

5.06/17 MOVED (Crs L Sampson / B Crouch) CARRIED

Department: Governance and Information
Submitted by: Trish Kirkland
Reference/Subject: Report 3 - Code of Conduct Statistical Return 2016
OFFICER'S RECOMMENDATION:

That Council note the report on the code of Conduct Statistical Return 2016.

Cr K Ward left room at 12:58pm having earlier declared an interest in this item.

COUNCILLOR'S RECOMMENDATION:

1. That Council note the report on the code of Conduct Statistical Return 2016.
2. That Council place the following note in the next Council Newsletter:

Uralla Shire Council regrets the inclusion of incorrect information in the statistical report on Code of Conduct Investigation made public within the November 2016 Uralla Shire Council Business Papers. Council also regrets that the publication of the incorrect information caused unfair reputational damage to Councillor Ward and former Councillor Cooper.

6.06/17 MOVED (Crs B Crouch/ I Strutt) CARRIED

For: Crouch, Sampson

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Against: Strutt, Dusting, Ledger, Bell, Toomey, Pearce
Absent: Cr Ward was absent
Motion was put and lost.

FORESHADOWED MOTION

1. That Council note the report on the code of Conduct Statistical Return 2016.
2. That Council place the following note in the next Council Newsletter:

Uralla Shire Council regrets the inclusion of incorrect information in the statistical report on Code of Conduct Investigation made public within the November 2016 Uralla Shire Council Business Papers.

7.06/17 MOVED (Crs M Dusting/B Crouch) CARRIED

PROCEDURAL MOTION

8.06/17 Motion to move to Committee MOVED (Crs N Ledger/M Dusting) CARRIED

During the discussion the General Manager advised Council to seek legal advice on this matter.

9.06/17 Motion to resume standing orders MOVED (Crs M Dusting/ I Strutt) CARRIED

**10.06/17 Motion to lay Report 3 on the table until legal advice has been sought.
MOVED (Crs M Dusting/ I Strutt) CARRIED**

Cr Ward and Cr Sampson were absent for the vote.
Cr Ward returned to the room at 1:33pm

Department: Community & Governance Directorate.

Submitted by: Community Development & Tourism Coordinator

Reference/Subject: Report 4 - Visitor Information Centre & Library Monthly Report for May 2017

OFFICER'S RECOMMENDATION:

That the Visitor Information Centre & Library Monthly Report for May 2017 be received and noted.

COUNCIL RESOLUTION:

That the Visitor Information Centre & Library Monthly Report for May 2017 be received and noted.

11.06/17 MOVED (Crs T Toomey/K Ward) CARRIED

Department: General Manager

Submitted by: Andrew Hopkins

Reference/Subject: Report 5 - Winter Engagement Activity

OFFICER'S RECOMMENDATION:

That Council conduct a morning tea on Tuesday 25th July 2017 with volunteers/volunteer groups operating within Uralla Shire.

COUNCIL RESOLUTION:

That Council conduct a morning tea on Tuesday 25th July 2017 with volunteers/volunteer groups operating within Uralla Shire.

12.06/17 MOVED (Crs I Strutt/ M Dusting) CARRIED

Department: Infrastructure & Regulation

Submitted by: Consultant Town Planner

Reference/Subject: Report 6 - Development Application 12/2017 – Free Range Piggery – 253 Eastern Avenue, Kentucky South

OFFICER'S RECOMMENDATION:

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That Council modify Development Consent 12/2017 by:

- a) Altering Condition 13 to read;
13. Full details of all intended fencing construction, including materials for the internal and boundary fences are to be submitted to and approved by Council prior to the commencement of the piggery operation. All fencing is to be maintained in a condition that will contain all pigs on the land.
- b) Including Condition 16.
16. The applicant is to provide Council with immediate advice of any environmental trigger incident with full details of the incident and proposed mitigation measures.

COUNCIL RESOLUTION:

That Council modify Development Consent 12/2017 by:

- a) Altering Condition 13 to read;
13. Full details of all intended fencing construction, including materials for the internal and boundary fences are to be submitted to and approved by Council prior to the commencement of the piggery operation. All fencing is to be maintained in a condition that will contain all pigs on the land.
- b) Including Condition 16.
16. The applicant is to provide Council with immediate advice of any environmental trigger incident with full details of the incident and proposed mitigation measures.

13.06/17 MOVED (Crs R Bell/T Toomey) CARRIED

Department: Infrastructure & Regulation
Submitted by: Director Infrastructure & Regulation
Reference/Subject: Report 7 - Heritage Advisory Services Summary – June 2017

OFFICER'S RECOMMENDATION:

That the Heritage Advisory Services Summary for June 2017 be received and noted by Council.

COUNCIL RESOLUTION:

That the Heritage Advisory Services Summary for June 2017 be received and noted by Council.

14.06/17 MOVED (Crs B Crouch/ I Strutt) CARRIED

Department: General Manager
Submitted by: Andrew Hopkins
Reference/Subject: Report 8 - 2017 REC Ya Shorts Youth Film Festival
Cr T Toomey left the room having earlier declared an interest in this item.

OFFICER'S RECOMMENDATION:

That Council allocate \$3,850 in the 2017/18 Budget for:

- a) Filmmaking workshops \$1,200 (+GST).
- b) Participation in the regional Film Festival - \$2,650 (+GST).

COUNCIL RESOLUTION:

That Council allocate \$4,000 in the 2017/18 Budget for:

- a) Filmmaking workshops
- b) Participation in the regional Film Festival

15.06/17 MOVED (Crs K Ward/ R Bell) CARRIED

Cr T Toomey returned to the room at 1:58pm.

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Department: Infrastructure & Regulation
Submitted by: Consultant Town Planner
Reference/Subject: Report 9 - Development Application 8/2016-3 Modification – 13
Stringybark Ridge Road, Invergowrie - Subdivision

PROCEDURAL MOTION

16.06/17 Motion to move to committee MOVED (Crs I Strutt/ M Dusting) CARRIED

Councillors discussed Report 9.

17.06/17 Motion to resume standing orders MOVED (Crs Sampson/M Dusting) CARRIED

OFFICER'S RECOMMENDATION:

That Council approve Development Application 8/2016-3 being for a staged development consisting of:

- a) Stage 1A – Boundary Adjustment,
- b) Stage 1 – 3 Large Lot Residential Subdivision, and
- c) Stage 2 – 2 Large Lot Residential Subdivision

located on Lot 212 DP 1080856 known as 13 Stringybark Ridge Road, Invergowrie, subject to the following conditions:

PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)

Nil

GENERAL CONDITIONS

1. Modified – DA8/2016-2

~~The development must take place in accordance with the approved plans (bearing the Council approval stamp) and documents submitted with the application, drawn by New England Surveying and Engineering, numbered 20150705, Revision D, and dated 20/05/2016, and subject to the conditions below to ensure the development is consistent with Council's consent.~~

Modified – DA8/2016-3

~~The development must take place in accordance with the approved plans (bearing the Council approval stamp) and documents submitted with the application, drawn by New England Surveying and Engineering, numbered 20150705, Revision F, and dated 26 July 2016, and subject to the conditions below to ensure the development is consistent with Council's consent.~~

The development must take place in accordance with the approved plans (bearing the Council approval stamp) and documents submitted with the application, drawn by New England Surveying and Engineering, numbered 20150705, Revision G, and dated 29/05/2017, and subject to the conditions below to ensure the development is consistent with Council's consent.

- 2. All Engineering works to be designed by an appropriately qualified person and carried out in accordance with Council's Engineering Code, unless otherwise indicated in this consent, to ensure that these works are of a sustainable and safe standard.**
- 3. Prior to the issue of a Subdivision Certificate the applicants shall provide written advice from telecommunications and electricity providers, confirming that satisfactory arrangements have**

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been made for the provision of a telecommunications and electricity services.

4. Prior to the issue of a Subdivision Certificate, an Application for a Subdivision Certificate is to be submitted to Council with three (3) copies of the Title Plan and appropriate fees. The applicant/developer is to ensure that a summary of compliance with all conditions of consent is completed and lodged with the application.
5. Prior to the issue of a Subdivision Certificate, the applicants shall provide evidence to the effect that all utility services, i.e. water, sewer, electricity, telecommunications, connected to or used in each of the buildings within the development site is wholly contained within each of the proposed allotments. That is, no internal servicing of the sites is permitted to be wholly or partially on the adjoining allotment.
6. Modified – DA8/2016-2
~~Each new driveway is to display rural addressing number. The rural address number for each lot will be Lot 1 – 17, Lot 2 – 15, Lot 3 – 13 and Lot 4 – 19). The current fee for the 2015/2016 year is \$64.00 per number, which includes installation.~~
Each new driveway is to display rural addressing number. The rural address number for each lot will be Lot 101 – 17 Stringybark Ridge Road, Lot 2 – 23 Rocklea Road, Lot 3 – 25 Rocklea Road and Lot 4 – 19 Stringybark Ridge Road). The current fee for the 2016/2017 year is \$66.00 per number, which includes installation.
7. A section 88b instrument is to be prepared under the Conveyancing Act 1919 to state that:
 - a) The wastewater treated on lots 2, 3 and 4 are to be treated to a secondary standard using an aerated wastewater treatment system or similar. The selected wastewater treatment system is to be fitted with a chlorination chamber or ultraviolet steriliser to provide disinfection of effluent prior to irrigation. A minimum land application area of 360m² is required for each system with additional reserve areas being dedicated for future expansion if necessary.
 - b) All future clearing is only to occur in the designated development areas.
 - c) Any mature trees that fall within are to be retained where possible.
 - d) All 'soft felled' trees must be left for a minimum of 2 nights prior to being moved to a stockpile, to allow for resident fauna to vacate tree hollows.
 - e) A copy of the flora and fauna assessment undertaken by Bushfire Safe (Aust) P/L dated December 2015 is to be provided to all future owners to alert them of the presence and ecological value of the Critically Endangered Box-Gum-Woodlands Ecological Community known as the White Box – Yellow Box – Blakely's Red Gum Grassy Woodland, thus encouraging them to recognise the biodiversity as an asset to be protected.

INTEGRATED GENERAL TERMS OF APPROVAL AS PART OF THIS CONSENT

These conditions are in accordance with Section 91 of the Environmental Planning & Assessment Act 1979 and are issued by the NSW Rural Fire Service.

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8. Modified – DA8/2016-2

~~The development proposal is to comply with the subdivision layout identified on the drawing prepared by New England Surveying & Engineering numbered 20150705 (Rev. C), dated 28 January 2016, except as modified by the following conditions:~~

The development proposal is to comply with the subdivision layout identified on the drawing prepared by New England Surveying & Engineering numbered 20150705 (Rev. F), dated 26 July 2016, except as modified by the following conditions:

Asset Protection Zone

The intent of measures is to minimize the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting fire fighting activities. To achieve this, the following condition shall apply:

9. At the issue of subdivision certificate and in perpetuity, the land surrounding the existing dwelling on proposed Lot 1, to a distance of 29 metres to the north and west, and 35 metres to the south and east, shall be maintained as an inner protection area (IPA) as outlined within section 4.1.3 and Appendix 5 of 'Planning for Bush Fire Protection 2006' and the NSW Rural Fire Service's document 'Standards for asset protection zones'.

Further this condition has been added to by Uralla Shire Council in that:

A restriction to the land use pursuant to section 88B of the *Conveyancing Act 1919* shall be placed on each lot to ensure perpetuity.

Water and Utilities

The intent of measures is to provide adequate services of water for the protection of buildings during and after the passage of a bush fire, and to locate gas and electricity so as not to contribute to the risk of fire to a building. To achieve this, the following conditions shall apply:

10. A 20,000 litre fire fighting water supply shall be provided for the existing dwelling on proposed Lot 1 in accordance with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.
11. Any alteration to the electricity supply network required to service the subdivision shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.
12. Any gas service at the existing dwelling shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.

Access

The intent of measures for property access is to provide safe access to/from the public road system for fire fighters providing property protection during a bush fire and for occupants faced with evacuation. To achieve this, the following conditions shall apply:

13. Modified – DA8/2016-2

~~Property access roads shall comply with section 4.1.3(2) of 'Planning for Bush Fire Protection 2006'.~~

Property access roads shall comply with section 4.1.3(2) of 'Planning for Bush Fire Protection

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2006', except that an alternative access is not required for proposed Lots 2 and 3.

14. Deleted – DA8/2016-2

~~A restriction to the land use pursuant to section 88B of the 'Conveyancing Act 1919' shall be placed over the proposed fire trail shown on the plan prepared by Bushfire Safe (Aust) numbered 15078, dated November 2015. The fire trail shall be constructed and maintained in accordance with section 4.1.3(3) of 'Planning for Bush Fire Protection 2006'.~~

Design and Construction

The intent of measures is that buildings are designed and constructed to withstand the potential impacts of bush fire attack. To achieve this, the following conditions shall apply:

15. The existing dwelling on proposed Lot 1 is required to be upgraded to improve ember protection. This is to be achieved by enclosing all openings (excluding roof tile spaces) or covering openings with a non-corrosive metal screen mesh with a maximum aperture of 2mm. Where applicable, this includes any sub floor areas, openable windows, vents, weep holes and eaves. External doors are to be fitted with draft excluders.
16. Roofing of the existing dwelling on proposed Lot 1 shall be gutterless or guttering and valleys are to be screened to prevent the build up of flammable material. Any materials used shall be non-combustible.

Stage One Only

CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE

17. Modified – DA8/2016-2

~~The access to the residue Lot 1 is to be constructed including all necessary concrete culverts with headwalls, and a bitumen seal from Stringybark Ridge Road to within 5 metres of the edge of the asset protection zone in order to prevent dust. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.~~

The access to the residue Lot 100 and 101 is to be constructed including all necessary concrete culverts with headwalls, and a bitumen seal from Stringybark Ridge Road to the property boundary. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.

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18. Modified – DA8/2016-2

~~The joint access to Lots 2 and 3 is to be constructed including all necessary concrete culverts with headwalls, and a bitumen seal from Stringybark Ridge Road for the full length of the right of carriageway up to 5 metres from the edge of the asset protection zone for each lot to prevent dust. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.~~

The joint access to Lots 2 and 3 is to be constructed including all necessary concrete culverts with headwalls, and a bitumen seal from Rocklea Road for the full length of the reciprocal right of carriageway and along the internal access for Lot 3 for the full length of the boundary to Lot 3 DP 1028033 to prevent dust. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.

19. Modified – DA8/2016-2

~~Vegetation screening is to be planted associated in the plan by New England Surveying and Engineering dated 20 May 2016. This vegetation screening is to be maintained for a two year period to ensure establishment.~~

Vegetation screening is to be planted as shown in the plan by New England Surveying and Engineering dated 26 July 2016 with the plantings to be extended to the eastern most point of Lot 3 DP 1028033. This vegetation screening is to be maintained for a two year period to ensure establishment.

20. A Section 88B Instrument is to be submitted with the application for a subdivision certificate. The final plan of subdivision and accompanying Section 88B Instrument are to provide for the following items listed:

- a) Easement to supply electricity for future infrastructure as required (width as directed by Essential Energy)
- b) Reciprocal Right of Carriageway, 5 metre wide (over access handle to jointly benefit proposed Lots 2 and 3)
- c) Details of maintenance responsibilities and any future upgrading of the reciprocal right of carriageway.

21. Modified – DA8/2016-2

~~To enable emergency services to identify each property, a separate rural address numbering post is to be erected at the branch of the right of carriageway, identifying each lot. The current fee for the 2015/2016 year is \$64.00, which includes installation.~~

To enable emergency services to identify each property, a separate rural address numbering post is to be erected at the branch of the reciprocal right of carriageway, identifying lot 2 and 3. The current fee for the 2015/2016 year is \$66.00, which includes installation.

22. Modified – DA8/2016-2

Prior to the issue of a Subdivision Certificate the applicants shall pay to Council contribution toward public amenities and services for which Council is satisfied that the proposed development is likely to create a demand (as detailed in the attached schedule) is to be made (or secured by bank guarantee) prior to the issue of the Construction/Subdivision Certificate.

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held at 12:30pm on 27 June 2017

Resolution
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Such charges are listed below and are subject to CPI increases if not paid in the year of issue of this consent.

~~The Section 94 Contribution is currently \$3,489.00 for each applicable lot. This is applicable for Lots 2 and 3.~~

The Section 94 Contribution is currently \$3,539.00 in the 2016/17 financial year for each applicable lot. This is applicable for Lots 2 and 3.

23. A section 88b instrument is to be prepared under the Conveyancing Act 1919 to state that:
- a) Any future dwelling to be constructed on lots 2 and 3 are to be constructed to a BAL 12.5 construction standard and comply with sections 3 and 5 as outlined within Australian Standard AS 3959 (2009) Construction of Buildings in Bushfire Prone Areas (Standards Australia, 2009).
 - b) A minimum of 20,000ltr water tank is to be installed as an additional static water supply to be used for fire fighting purposes at the time of construction of any future dwelling on lot 2 and 3.
 - c) Any gas service for future dwellings on lots 2 & 3 shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.

Stage Two Only

CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE

24. Modified – DA8/2016-2

~~The access to lot 4 is to be constructed including all necessary concrete culverts, with headwalls, and a bitumen seal from Stringybark Ridge Road to the edge of the building envelope to reduce dust on Lot 1. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.~~

The access to lot 4 is to be constructed including all necessary concrete culverts, with headwalls, and a bitumen seal from Stringybark Ridge Road to the boundary line to reduce dust on Lot 1. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.

25. Modified – DA8/2016-2

Prior to the issue of a Subdivision Certificate the applicants shall pay to Council contribution toward public amenities and services for which Council is satisfied that the proposed development is likely to create a demand (as detailed in the attached schedule) is to be made (or secured by bank guarantee) prior to the issue of the Construction/Subdivision Certificate. Such charges are listed below and are subject to CPI increases if not paid in the year of issue of this consent.

~~The Section 94 Contribution is currently \$3,489.00 for each applicable lot. The applicable lot is Lot 4.~~

The Section 94 Contribution is currently \$3,539.00 in the 2016/17 financial year for each applicable lot. The applicable lot is Lot 4.

Minutes of the Uralla Shire Council at an Ordinary Meeting
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26. A Property Vegetation Plan be prepared for the significant Critically Endangered Box-Gum-Woodlands Ecological Community known as the White Box – Yellow Box – Blakely's Red Gum Grassy Woodland on Lot 4.
27. A section 88b instrument is to be prepared under the Conveyancing Act 1919 to state that:
- a) Any future dwelling to be constructed on Lot 4 are to be constructed to a BAL 29 construction standard and comply with sections 3 and 7 as outlined within Australian Standard AS 3959 (2009) Construction of Buildings in Bushfire Prone Areas (Standards Australia, 2009).
 - b) A minimum of 20,000ltr water tank is to be installed as an additional static water supply to be used for fire fighting purposes at the time of construction of any future dwelling on lot 4.
 - c) Any gas service for future dwellings on Lot 4 shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.

COUNCIL RESOLUTION:

That Council approve Development Application 8/2016-3 being for a staged development consisting of:

- a) Stage 1A – Boundary Adjustment,
- b) Stage 1 – 3 Large Lot Residential Subdivision, and
- c) Stage 2 – 2 Large Lot Residential Subdivision

located on Lot 212 DP 1080856 known as 13 Stringybark Ridge Road, Invergowrie, subject to the following conditions:

PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)

Nil

GENERAL CONDITIONS

1. Modified – DA8/2016-2

~~The development must take place in accordance with the approved plans (bearing the Council approval stamp) and documents submitted with the application, drawn by New England Surveying and Engineering, numbered 20150705, Revision D, and dated 20/05/2016, and subject to the conditions below to ensure the development is consistent with Council's consent.~~

Modified – DA8/2016-3

~~The development must take place in accordance with the approved plans (bearing the Council approval stamp) and documents submitted with the application, drawn by New England Surveying and Engineering, numbered 20150705, Revision F, and dated 26 July 2016, and subject to the conditions below to ensure the development is consistent with Council's consent.~~

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The development must take place in accordance with the approved plans (bearing the Council approval stamp) and documents submitted with the application, drawn by New England Surveying and Engineering, numbered 20150705, Revision G, and dated 29/05/2017, and subject to the conditions below to ensure the development is consistent with Council's consent.

2. All Engineering works to be designed by an appropriately qualified person and carried out in accordance with Council's Engineering Code, unless otherwise indicated in this consent, to ensure that these works are of a sustainable and safe standard.
3. Prior to the issue of a Subdivision Certificate the applicants shall provide written advice from telecommunications and electricity providers, confirming that satisfactory arrangements have been made for the provision of a telecommunications and electricity services.
4. Prior to the issue of a Subdivision Certificate, an Application for a Subdivision Certificate is to be submitted to Council with three (3) copies of the Title Plan and appropriate fees. The applicant/developer is to ensure that a summary of compliance with all conditions of consent is completed and lodged with the application.
5. Prior to the issue of a Subdivision Certificate, the applicants shall provide evidence to the effect that all utility services, i.e. water, sewer, electricity, telecommunications, connected to or used in each of the buildings within the development site is wholly contained within each of the proposed allotments. That is, no internal servicing of the sites is permitted to be wholly or partially on the adjoining allotment.
6. Modified – DA8/2016-2
~~Each new driveway is to display rural addressing number. The rural address number for each lot will be Lot 1 – 17, Lot 2 – 15, Lot 3 – 13 and Lot 4 – 19). The current fee for the 2015/2016 year is \$64.00 per number, which includes installation.~~
Each new driveway is to display rural addressing number. The rural address number for each lot will be Lot 101 – 17 Stringybark Ridge Road, Lot 2 – 23 Rocklea Road, Lot 3 – 25 Rocklea Road and Lot 4 – 19 Stringybark Ridge Road). The current fee for the 2016/2017 year is \$66.00 per number, which includes installation.
7. A section 88b instrument is to be prepared under the Conveyancing Act 1919 to state that:
 - a) The wastewater treated on lots 2, 3 and 4 are to be treated to a secondary standard using an aerated wastewater treatment system or similar. The selected wastewater treatment system is to be fitted with a chlorination chamber or ultraviolet steriliser to provide disinfection of effluent prior to irrigation. A minimum land application area of 360m² is required for each system with additional reserve areas being dedicated for future expansion if necessary.
 - b) All future clearing is only to occur in the designated development areas.
 - c) Any mature trees that fall within are to be retained where possible.
 - d) All 'soft felled' trees must be left for a minimum of 2 nights prior to being moved to a stockpile, to allow for resident fauna to vacate tree hollows.

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- e) A copy of the flora and fauna assessment undertaken by Bushfire Safe (Aust) P/L dated December 2015 is to be provided to all future owners to alert them of the presence and ecological value of the Critically Endangered Box-Gum-Woodlands Ecological Community known as the White Box – Yellow Box – Blakely's Red Gum Grassy Woodland, thus encouraging them to recognise the biodiversity as an asset to be protected.

INTEGRATED GENERAL TERMS OF APPROVAL AS PART OF THIS CONSENT

These conditions are in accordance with Section 91 of the Environmental Planning & Assessment Act 1979 and are issued by the NSW Rural Fire Service.

8. Modified – DA8/2016-2

~~The development proposal is to comply with the subdivision layout identified on the drawing prepared by New England Surveying & Engineering numbered 20150705 (Rev. C), dated 28 January 2016, except as modified by the following conditions:~~

The development proposal is to comply with the subdivision layout identified on the drawing prepared by New England Surveying & Engineering numbered 20150705 (Rev. F), dated 26 July 2016, except as modified by the following conditions:

Asset Protection Zone

The intent of measures is to minimize the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting fire fighting activities. To achieve this, the following condition shall apply:

9. At the issue of subdivision certificate and in perpetuity, the land surrounding the existing dwelling on proposed Lot 1, to a distance of 29 metres to the north and west, and 35 metres to the south and east, shall be maintained as an inner protection area (IPA) as outlined within section 4.1.3 and Appendix 5 of 'Planning for Bush Fire Protection 2006' and the NSW Rural Fire Service's document 'Standards for asset protection zones'.

Further this condition has been added to by Uralla Shire Council in that:

A restriction to the land use pursuant to section 88B of the *Conveyancing Act 1919* shall be placed on each lot to ensure perpetuity.

Water and Utilities

The intent of measures is to provide adequate services of water for the protection of buildings during and after the passage of a bush fire, and to locate gas and electricity so as not to contribute to the risk of fire to a building. To achieve this, the following conditions shall apply:

10. A 20,000 litre fire fighting water supply shall be provided for the existing dwelling on proposed Lot 1 in accordance with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.
11. Any alteration to the electricity supply network required to service the subdivision shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.
12. Any gas service at the existing dwelling shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.

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Access

The intent of measures for property access is to provide safe access to/from the public road system for fire fighters providing property protection during a bush fire and for occupants faced with evacuation. To achieve this, the following conditions shall apply:

13. Modified – DA8/2016-2

~~Property access roads shall comply with section 4.1.3(2) of 'Planning for Bush Fire Protection 2006'.~~

Property access roads shall comply with section 4.1.3(2) of 'Planning for Bush Fire Protection 2006', except that an alternative access is not required for proposed Lots 2 and 3.

14. Deleted – DA8/2016-2

~~A restriction to the land use pursuant to section 88B of the 'Conveyancing Act 1919' shall be placed over the proposed fire trail shown on the plan prepared by Bushfire Safe (Aust) numbered 15078, dated November 2015. The fire trail shall be constructed and maintained in accordance with section 4.1.3(3) of 'Planning for Bush Fire Protection 2006'.~~

Design and Construction

The intent of measures is that buildings are designed and constructed to withstand the potential impacts of bush fire attack. To achieve this, the following conditions shall apply:

- 15.** The existing dwelling on proposed Lot 1 is required to be upgraded to improve ember protection. This is to be achieved by enclosing all openings (excluding roof tile spaces) or covering openings with a non-corrosive metal screen mesh with a maximum aperture of 2mm. Where applicable, this includes any sub floor areas, openable windows, vents, weep holes and eaves. External doors are to be fitted with draft excluders.
- 16.** Roofing of the existing dwelling on proposed Lot 1 shall be gutterless or guttering and valleys are to be screened to prevent the build up of flammable material. Any materials used shall be non-combustible.

Stage One Only

CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE

17. Modified – DA8/2016-2

~~The access to the residue Lot 1 is to be constructed including all necessary concrete culverts with headwalls, and a bitumen seal from Stringybark Ridge Road to within 5 metres of the edge of the asset protection zone in order to prevent dust. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.~~

The access to the residue Lot 100 and 101 is to be constructed including all necessary concrete culverts with headwalls, and a bitumen seal from Stringybark Ridge Road to the property boundary. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.

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18. Modified – DA8/2016-2

~~The joint access to Lots 2 and 3 is to be constructed including all necessary concrete culverts with headwalls, and a bitumen seal from Stringybark Ridge Road for the full length of the right of carriageway up to 5 metres from the edge of the asset protection zone for each lot to prevent dust. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.~~

The joint access to Lots 2 and 3 is to be constructed including all necessary concrete culverts with headwalls, and a bitumen seal from Rocklea Road for the full length of the reciprocal right of carriageway and along the internal access for Lot 3 for the full length of the boundary to Lot 3 DP 1028033 to prevent dust. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.

19. Modified – DA8/2016-2

~~Vegetation screening is to be planted associated in the plan by New England Surveying and Engineering dated 20 May 2016. This vegetation screening is to be maintained for a two year period to ensure establishment.~~

Vegetation screening is to be planted as shown in the plan by New England Surveying and Engineering dated 26 July 2016 with the plantings to be extended to the eastern most point of Lot 3 DP 1028033. This vegetation screening is to be maintained for a two year period to ensure establishment.

20. A Section 88B Instrument is to be submitted with the application for a subdivision certificate. The final plan of subdivision and accompanying Section 88B Instrument are to provide for the following items listed:

- a) Easement to supply electricity for future infrastructure as required (width as directed by Essential Energy)
- b) Reciprocal Right of Carriageway, 5 metre wide (over access handle to jointly benefit proposed Lots 2 and 3)
- c) Details of maintenance responsibilities and any future upgrading of the reciprocal right of carriageway.

21. Modified – DA8/2016-2

~~To enable emergency services to identify each property, a separate rural address numbering post is to be erected at the branch of the right of carriageway, identifying each lot. The current fee for the 2015/2016 year is \$64.00, which includes installation.~~

To enable emergency services to identify each property, a separate rural address numbering post is to be erected at the branch of the reciprocal right of carriageway, identifying lot 2 and 3. The current fee for the 2015/2016 year is \$66.00, which includes installation.

22. Modified – DA8/2016-2

Prior to the issue of a Subdivision Certificate the applicants shall pay to Council contribution toward public amenities and services for which Council is satisfied that the proposed development is likely to create a demand (as detailed in the attached schedule) is to be made (or secured by bank guarantee) prior to the issue of the Construction/Subdivision Certificate.

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Such charges are listed below and are subject to CPI increases if not paid in the year of issue of this consent.

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The Section 94 Contribution is currently \$3,539.00 in the 2016/17 financial year for each applicable lot. This is applicable for Lots 2 and 3.

23. A section 88b instrument is to be prepared under the Conveyancing Act 1919 to state that:
- a) Any future dwelling to be constructed on lots 2 and 3 are to be constructed to a BAL 12.5 construction standard and comply with sections 3 and 5 as outlined within Australian Standard AS 3959 (2009) Construction of Buildings in Bushfire Prone Areas (Standards Australia, 2009).
 - b) A minimum of 20,000ltr water tank is to be installed as an additional static water supply to be used for fire fighting purposes at the time of construction of any future dwelling on lot 2 and 3.
 - c) Any gas service for future dwellings on lots 2 & 3 shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.

Stage Two Only

CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE

24. Modified – DA8/2016-2

~~The access to lot 4 is to be constructed including all necessary concrete culverts, with headwalls, and a bitumen seal from Stringybark Ridge Road to the edge of the building envelope to reduce dust on Lot 1. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.~~

The access to lot 4 is to be constructed including all necessary concrete culverts, with headwalls, and a bitumen seal from Stringybark Ridge Road to the boundary line to reduce dust on Lot 1. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.

25. Modified – DA8/2016-2

Prior to the issue of a Subdivision Certificate the applicants shall pay to Council contribution toward public amenities and services for which Council is satisfied that the proposed development is likely to create a demand (as detailed in the attached schedule) is to be made (or secured by bank guarantee) prior to the issue of the Construction/Subdivision Certificate. Such charges are listed below and are subject to CPI increases if not paid in the year of issue of this consent.

~~The Section 94 Contribution is currently \$3,489.00 for each applicable lot. The applicable lot is Lot 4.~~

The Section 94 Contribution is currently \$3,539.00 in the 2016/17 financial year for each applicable lot. The applicable lot is Lot 4.

Minutes of the Uralla Shire Council at an Ordinary Meeting
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26. **A Property Vegetation Plan be prepared for the significant Critically Endangered Box-Gum-Woodlands Ecological Community known as the White Box – Yellow Box – Blakely's Red Gum Grassy Woodland on Lot 4.**
27. **A section 88b instrument is to be prepared under the Conveyancing Act 1919 to state that:**
- a) Any future dwelling to be constructed on Lot 4 are to be constructed to a BAL 29 construction standard and comply with sections 3 and 7 as outlined within Australian Standard AS 3959 (2009) Construction of Buildings in Bushfire Prone Areas (Standards Australia, 2009).**
 - b) A minimum of 20,000ltr water tank is to be installed as an additional static water supply to be used for fire fighting purposes at the time of construction of any future dwelling on lot 4.**
 - c) Any gas service for future dwellings on Lot 4 shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.**
- 18.06/17 **MOVED (Crs R Bell /L Sampson) CARRIED**
DIVISION DECISION
FOR: Crs R Bell, L Sampson, N Ledger, T Toomey, K Ward, I Strutt, M Pearce, M Dusting
AGAINST: Cr B Crouch

Department: Organisational Services - Finance
Submitted by: Simon Paul – Chief Financial Officer
Reference/Subject: Report 10 - Adoption of 2017-2027 Community Strategic Plan, 2017-2021 Delivery Program and 2017-18 Operational Plan and Revenue Statements

OFFICER'S RECOMMENDATION:

That Council:

1. Adopt the 2017-2027 Community Strategic Plan, contained at Attachment 1.
2. Adopt the combined 2017-2021 Delivery Program and 2017-2018 Operational Plan, including the Statement of Revenue Policy contained at Attachment 2.
3. Make and levy all of the rates, fees and charges for the 2017-18 financial year, as detailed in the adopted Revenue Policy and Schedule of Fees and Charges sections of the combined 2017-2021 Delivery Program and 2017-18 Operational Plan.
4. Approve expenditure and vote funds as detailed in the combined 2017-2021 Delivery Program and 2017-2018 Operational Plan (contained at Attachment 2), in accordance with Part 9, Division 5, clause 211(2) of the Local Government (General) Regulation 2005.

COUNCIL RESOLUTION:

That Council:

1. Adopt the 2017-2027 Community Strategic Plan, contained at Attachment 1.
2. Adopt the combined 2017-2021 Delivery Program and 2017-2018 Operational Plan, including the Statement of Revenue Policy contained at Attachment 2.
3. Make and levy all of the rates, fees and charges for the 2017-18 financial year, as detailed in the adopted Revenue Policy and Schedule of Fees and Charges sections of the combined 2017-2021 Delivery Program and 2017-18 Operational Plan.
4. Approve expenditure and vote funds as detailed in the combined 2017-2021 Delivery Program and 2017-2018 Operational Plan (contained at Attachment 2), in accordance with Part 9, Division 5, clause 211(2) of the Local Government

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(General) Regulation 2005.

19.06/17 MOVED (Crs K Ward/ T Toomey) CARRIED

Department: Infrastructure & Regulation
Submitted by: Director Infrastructure & Regulation
Reference/Subject: Report 11 - Works Progress Report as at 31 May 2017

OFFICER'S RECOMMENDATION:

That the report be received and noted for the works completed or progressed during May 2017, and works programmed for June 2017.

COUNCIL RESOLUTION:

That the report be received and noted for the works completed or progressed during May 2017, and works programmed for June 2017.

20.06/17 MOVED (Crs K Ward/ N Ledger) CARRIED

17. MOTIONS ON NOTICE

There were no motions on notice.

18. SCHEDULE OF COUNCIL RESOLUTIONS

As at 19 April 2017.

19. RESPONSES TO QUESTIONS FROM PREVIOUS MEETING

Department: Finance
Submitted by: Simon Paul
Reference/Subject: Response to Question from Cr Crouch

OFFICER'S RECOMMENDATION:

That:

Council note the responses to the Councillor's question from the previous meeting.

COUNCIL RESOLUTION:

That:

Council note the responses to the Councillor's question from the previous meeting.

21.06/17 MOVED (Crs B Crouch/ M Dusting) CARRIED

20. QUESTIONS FOR NEXT MEETING

PROCEDURAL MOTION

Motion to move to committee (Cr T Toomey/ K Ward)

Motion to resume standing orders (Cr M Dusting/B Crouch)

21. CONFIDENTIAL BUSINESS

Nil

CLOSURE OF MEETING

The meeting was closed at 3:13 pm

COUNCIL MINUTES CONFIRMED BY:	
RESOLUTION NUMBER:	
DATE:	
MAYOR:	

8. ANNOUNCEMENTS

9. TABLING OF REPORTS & PETITIONS

10. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL SECTION

There are no Items recommended for the Confidential Section.

11. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS

12. PRESENTATIONS

There are no Presentations scheduled for this Meeting.

13. DEPUTATIONS

There are no Deputations registered for this Meeting.

14. WRITTEN REPORTS FROM DELEGATES

To be received at the Meeting.

15. MAYORAL MINUTE



MAYORAL MINUTE

Department:	Office of Mayor
Submitted by:	MAYOR, Cr Michael PEARCE
Item Number:	Item 1
Subject:	23rd National General Assembly of Local Government Conference 2017

SUMMARY:

Last month I attended the 23rd National General Assembly of Local Government conference. This conference is extremely important to Local Government and our Council.

MAYOR'S RECOMMENDATION:

That the report be received and noted.

BACKGROUND:

As in previous years, attending the NGA provided networking opportunities as mentioned by the ALGA President, Mayor David O'Loughlin in his address.

It is also a platform to gain knowledge regarding Local Government and the many challenges relating to same.

The theme of this year's conference was "Building Tomorrow's Communities."

Councils right across Australia play a critical role in shaping tomorrow's communities, both in our cities and towns and also in Regional Australia. Making our towns and cities smarter, more efficient, more resilient and stronger is just one part of the role that Local Government will play.

REPORT:

National General Assembly of Local Government.

18 – 21 June, 2017 – National Convention Centre, Canberra.

Monday, 19th June.

Address by Governor General, Sir Peter Cosgrove.

He opened by mentioning the **537** Local Government organisations across Australia.

We live in such a diverse landscape – which is ever changing.

Local Government is an essential ingredient in today's society.

Part of his role – gives him the pleasure to Officially open Rural shows across this nation that showcase the wears of Local Communities. A task which he very much looks forward to.

Local Government is truly local, understanding local issues with local solutions.

During natural disasters, Communities turn to their Local Council.

Local Government has the honour and opportunity to maintain liveable towns and cities.

We now have smart cities and towns heading towards the 21st century.

The very sad fact of overseas issues with Terrorism and other atrocities.

Local Government is the democratic process of grass roots democracy.

He thanked ALGA (Australian Local Government Association) for the opportunity to address the conference today.

He thanked Local Government for their tireless work for Australian communities.

ALGA President Opening, Mayor David O'Loughlin.

Welcomed the 800 plus delegates to this year's 23rd conference.

Local Government – leadership and service to the community.

The privilege to be elected by the community to Local Government.

Local Government are the custodians to multi million dollar budgets.

Decision making by Local Government impacts on our communities.

Pace of service delivery is ever changing with new technology.

Demands on infrastructure.

Need to adapt for change for the needs of the community.

Local Government – engages – listens – responds to the community.

Provide leadership when required.

Networks – collaboration – partnerships.

Cyber security issues.

FAGS – freeze ended indexation – return from July 1 – great news.

Importance of R2R (Roads to recovery) Black spot funding programs.

Enjoy your time at this year's conference, enjoy the key note speakers and remember to network with other Council members. This may reveal problems or issues with your Council with real solutions to assist from others.

Senator – the Hon Fiona Nash. Deputy Nationals Leader, Minister for Regional Development, Minister for Regional Communications, Minister for Local Government and Territories.

It is an honour to be here today at your conference, thanked ALGA for the opportunity to speak.

We are all building communities for our children and grandchildren.

Leaders in Local Government.

This very large nation with many diverse communities.

Many challenges faced by Local Government.

Local Government – local communities need confidence in their own local Councils.

Regional Jobs Investment Package program.

\$75B investment by coalition Government for Regional Infrastructure projects, right across Australia.

Building Better Regions funding.

Local Government core functions and their communities.

Thanked Local Government for working within their budgets.

FAGS funding – more funding is always more desirable.

R2R funding – WILL BE MADE PERMANENT – I CAN/WILL GUARANTEE THAT.

Importance of Black Spot and Bridge funding.

Local Government is the real back bone of Australia – the Government that is closes to the community.

Thank you delegates.

Laura Tingle – Journalist and Author – Australian Financial Review Political Editor.

Local Government face a number of issues in their role.

Local Government and their position in the many tiers of Government.

Bureaucratic Policy and Procedure.

Long Gevity of the Prime Minister.

Shifting sands of party politics.

She spoke on her view of both sides of Federal Government.

Spoke on Cross benchers, Senators, Greens and One Nation parties.

Policy making.

Budgets – issues and constraints.

Prime Minister and his expectations.

Former Prime Ministers and Leaders.

Mayor Mark Jamieson – Sunshine Coast Council. Developing Smart Cities – a Greenfield Example.

Local Government has many roles, one of which to improve the well being and prosperity of local communities.

Sunshine Coast Council (5th largest Council in Queensland) want to develop a new City Centre – develop a new Futurist City.

The future is here, the future is now.

Sunshine Coast Council want to activate a tech savvy city.

This new city will be a human laboratory for people to – flock, dream, strive and survive.

Records for global population indicate the following statistics for people living in cities -: in 1800's – 2%, in 1900's – 17%, projected figures for 2050 – 70%.

Maroochydore City Central has been identified as a Greenfield site (an un-developed vacant land site) giving the community confidence to grow into the 21st century.

The project budget is \$25M with a potential to create of 15,000 jobs.

They plan to have the project completed in the next 12 months.

They estimate a \$15 B boost to the Sunshine Coast economy.

It will possess Australia's first underground waste disposal system with a central waste transfer station. The technology used in the system will have waste travelling up to speeds of 70 KPH.

Utilise smart technology to shape the future, utilising power from Solar Power farms.

A Video clip was then played relating to the project.

Panel Session – Building Tomorrow's Communities.

Brook Dixon – Managing Director of Delos Delta, Vice President of the Australian Smart Communities Association.

Peter Runcie – Smart Cities Lead, Data61.

James Kavanagh – Chief Technology Officer, Microsoft.

Brook Dixon – spoke on -:

Beyond the hype – Strategy, Actions, Results.

Smart Communities.

Digital democracy and Digital strategy.

Finding leaders and governance.

City digital standards.

Prioritising projects.

New business models.

Modernising regulations.

Gearing up your city for innovation.

Setting digital targets.

Peter Runcie – spoke on –:

Data61 – within CSIRO (1100 staff members)

Smart cities building tomorrow's communities.

Research development.

Advice and education.

Connect and collaborate

Tangible technology.

Street lights, sensors, WIFI technology.

Smart parking with sensors.

Smart waste bins with sensor compactors

Smart data and apps.

Focus on social goals.

Data consideration.

Focus on achievable outcomes.

Learn from others.

Develop simple data.

James Kavanagh – Microsoft Australia – spoke on -:

Towns and communities utilising technology.

Example – City of Armidale Council – utilises some Council meetings through SKYPE to engage community members.

Today's society using digital technology – IE – mobile smart phones/lpads where immediate information can be obtained.

5 senses of – Sight, Sound, Touch, Taste and Smell.

There now should be a 6th sense – Data.

He then showed video clip utilising Sound technology for a hearing impaired person and also a sight impaired person.

Visiting tourist unable to speak the local language – translation of same with local history, visiting land marks etc.

Sean Callanan – Why Social Media is the new Town Hall.

Sean is a pioneer in the Sports Digital Industry – known as the Sports Geek.

Social Media, the new Town Hall.

Today, Data is everywhere we look. It is more readily available than ever.

Look at Facebook, Twitter, Instagram and much, much more. These platforms are there to communicate and engage.

We need to set and define our goals and aspirations.

Match your resources.

Platform of Facebook has over 15 M Australian users.

Facebook drives traffic and has so much data.

Panel Session – Governance in a Digital Age.

Phil Butler – Sector Leader Advocacy, Australian Institute of Company Directors.

Jacob Boyle – Senior Advisor Domestic Cyber Policy, Department of the Prime Minister and Cabinet.

Phil Rodriguez – Manager, Amazon.

Stuart Mort – Director of Cyber Security, Optus.

Phil Butler – spoke on -:

Responsibility in Digital Governance.

Technology – 50 years ago to present day.

Organisations – People – Culture.

Governance – is a TEAM game.

Is there a Code of Conduct or Terms of Reference in place within the Organisation.

Stakeholders – engagement.

Society expectation – Media exposure.

Are there Policies / Procedures in place if a major disaster or something news worthy impacts on the Organisation.

Having the right person, the right Leader in place – in charge of the Organisation.

Jacob Boyle – spoke on -:

Local Government play a critical role in Australia's economy.

There is a huge increase in criminals hacking software and data.

We need to drive and implement a Cyber Security strategy to protect and promote Australia's networks and systems.

Scams like Spearfishing and other email scams.

There is over \$1B annual impact on scams that impact across Australia.

Plans need to be put into place to prevent Cyber Crime.

Data Storage.

Report suspicious or malicious activity to Australian Signal Directorate.

Stuart Mort – spoke on -:

Random telephone calls to residential homes and also businesses.

Information can be obtained and illegal access made to personal systems, bank accounts etc.

Computers can be compromised and held to ransom.

Mobile phones also can be compromised.

Need for Local Government to engage in Cyber Security.

TUESDAY 20TH June.

The Hon Bill Shorten – Leader of the Opposition.

Welcomed delegates to Canberra.

Believes in dialog with Local Government.

Federal Government can learn from Local Government.

Decisions made here in Canberra don't get back to the real, true Australians.

Local Government understands the local Australians.

Labour values the work that Local Government undertake.

I take my family to the parks, to the libraries that you take care of.

You deserve respect from us at the Federal Government.

Constitutional Recognition – for over 100 years – Local Government seems to be invisible.

Speak to the Liberal/National parties – convince them for the change, convince them for Constitutional Recognition of Local Government.

We want Constitutional Recognition for you.

Your work covers – libraries, child care, waste stations – just to name a few.

Local Government listens, you are all accountable.

You work 24/7.

You have Leadership within the community.

Town Hall meetings – old school stuff.

You have commonality of interest right across Australia.

We both have common threads.

What we all need – is jobs, jobs and jobs.

Education.

Health – major issue with waiting times across Australia.

Price of energy – rising.

How do we deal with Climate Change.

We need Policy certainty in Energy issues.

Power prices to double – this is a crisis.

Labour – for a clean energy target.

NBN – good idea – but not with the current technology used.

Councils have their fingers on the pulse.

Councils know what has to be done.

Councils don't want just talk from Canberra – they want action.

Councils – give us, Labour your three (3) top ideas/priorities. Meet with us, speak to our members, email us your ideas/priorities/projects.

Labour is hungry to help you.

Labour wants to tackle inequality

Gender inequality drives us.

Regional inequality.

We need respective relationships between Local Government and Federal Government.

We invite you to give us your thoughts.

We want your best ideas.

We can partner up for the betterment of all Australians.

Thank you.

Panel Session – Building Liveable Communities.

Dean Landy – Architect, ClarkeHopkinsClarke Architects.

Georgia Sedgmen – Town Planner, Tract Consultants.

Dr Ian Winter – Executive Director, Australian Housing Urban Research Institute (AHURI)

Dean Landy – spoke on -:

What makes a Community liveable.

Where we can live, be together – villages, towns with play areas, parks and transport.

Easy access – places to learn, work, shop.

Have different liveable options, affordable lifestyle, safe environment, commercially viable.

Visualise, Realise, Activate.

It's not where you live, it's how you live.

Georgia Sedgmen – spoke on -:

Liveable cities, love ability – love where you live.

Access, availability of infrastructure, telecommunications.

Liveability – the general quality of a place.

Important issues – education, employment, health, safety, crime.

Liveable Sydney 2016 project.

Dr Ian Winter – spoke on -:

Housing.

Affordability.

Income.

Housing cost.

Housing affordability causing increasing stress.

Far worse in capital city areas across Australia.

A number of people now days don't have sufficient funds left after purchasing residential dwellings.

The Hon Michael Keenan, Minister for Justice, Minister Assisting the Prime Minister for Counter Terrorism.

Commonwealth Government and the current threat level.

Again, more attacks overnight in Europe.

Federal Government to work with both State and Local Governments.

Legislation change for all Local Police.

There have been five (5) terror attacks in Australia in the past 2 ½ years.

We have stopped fifteen (15) terror attacks on our soil.

\$1.4B spent on terrorism issues and threats.

Potential threats in crowded places/spaces/mass gatherings.

Need for partners in strategies with all tiers of Government.

Strategy launch is coming.

ALGA part of Crowded Places Advisory Group

Large intell base at Commonwealth level.

Some places will be more resilient on attacks.

Local Government play a vital role in Social Cohesion.

Australian Government – Education scheme – help divert individuals on radicalisation.

Remove terror propaganda on line.

Report any items on Social media.

Emergency Management.

Storm/flood/bushfire events.

These events have a major society/economic impact on communities.

Funding for Natural disasters for safer/sustainable communities.

Local Government support communities on the front line of emergencies.

Public assets, damaged infrastructure.

Aim – for safer, more resilient communities.

Hope to reduce red-tape issues.

Thank you, Local Government for your role working with our Communities right across Australia.

Your role in our society does not go un-noticed.

The Hon Nigel Scullion, Senator – Minister for Indigenous Affairs.

Thanked ALGA for the opportunity to speak to the conference delegates.

Thanked the Mayor of Alice Springs for his work.

Thanked the role that Local Government play.

Spoke on employment outcomes and economic development.

Spoke for better Indigenous employment opportunities.

Spoke about building better relationships between Indigenous people and all Australians.

Indigenous people have a real connection with the land and sea.

Local Government, thinks nationally, works locally.

Local engagement with all communities by Local Government.

Refreshing look at closing the gap target.

Local Government working with Indigenous employment.

Figures indicate that 4.6 % of people that work in Local Government across Australia are Indigenous or have an Indigenous background.

Spoke about the old CDEP program for Indigenous people. (Community Development Education Program)

New Reform packages are coming, we all need to work together.

Wednesday 21st June.

The Hon Angus Taylor MP – Assistant Minister for Cities and Digital Transformation.

Importance of Local Government and the role we play.

Now, we are looking to the future.

We are competing with the world.

Australia, not just States and Territories – it's a collection of Cities.

Our Government have a strong relationship with Local Government.

Local Government, Local leaders.

Smart Cities and Suburbs program.

Technology – driving productivity

Technology – increasingly driving

Technology – drives reform.

Local Government – needs to be ready for the future.

Digital market place – 25% of customers are Local Government.

Impact on the way we procure.

Engage local IT companies to procure from Local Government.

Change the nature of all three (3) tiers of Government.

Put aside the petty Politics and finger pointing.

Look at growth areas, recovery from the mining boom, need to solve economic issues.

Need opportunities for transformational change.

Thank you for the opportunity to speak here this morning.

National Updates -:

Ben Roberts-Smith VC, MG – Chairman of the Australia Day Council.

Thanked ALGA for the opportunity to address the conference.

Australian of the Year awards.

The need to highlight our successes.

Australia Day activities – across the Nation.

Australia Day – driven by our Communities.

What can you do – Local Government to inspire our National pride.

Last year approx. 12.7 M residents participated in Australia Day events across the Nation.

Over 16,000 new Australians in Citizenship ceremonies.

We do live in the luckiest country in the world.

Australia Day – celebration of the people.

We need to respect our Indigenous Australians.

Emma Dobson – Director Westpac, member of the Digital Business Council and Chair of the Adoption Working Group.

Spoke on E Invoicing (Electronic or Digital Invoicing)

Approx 20% of invoices are sent to the wrong person.

Approx 1.6B invoices are sent each year across Australia.

Need to improve cash flow and productivity.

Electronic invoicing – more effective.

Paving the way to broad scale adoption of digital standards.

Digital Business Council.

Transforming the way Australians do business.

Australian businesses could be saving between \$7 – 10 B with the widespread adoption of E invoicing.

Integrity and security.

Fraud protection and security.

Accreditation.

Best practice through checkpoints and controls.

Robert Drummond – Assistant Commissioner, Australian Business Register.

Spoke on the Australian Business Register Explorer website.

Website introduced in 2000.

It's a free tool.

Supplies the ABN status and information of companies.

Can be used in Disaster Management, planning issues and new businesses to the area.

Professor Ian Anderson – Deputy Secretary, Indigenous Affairs, Department of Prime Minister and Cabinet.

It's a time for change.

Closing the gap agenda.

Political and Community appetite for change.

Ongoing collaboration – change the way we work together.

Indigenous culture is an asset to Australia.

Need for a holistic approach to Indigenous culture.

We all need to work together.

We all need to embrace culture.

Mr Stephen Jones – Shadow Minister for Regional Services, Territories and Local Government.

Thanked ALGA for the invitation to speak.

Acknowledged NSW Councils that survived the merger issues.

Federal Government, Local Government – partnership is important.

Labour believes this Recognition should be put before all Australians.

Australia is a wealthy country.

Inequality unfortunately is growing.

We need to sustain economic growth.

Labour wants to work with you – Local Government.

You know the problems, you know the issues.

You have the local knowledge.

Labour knows the FAGS freeze had a big impact on Local Government.

Coalition Government now, have done the right thing.

We started that idea, we congratulate them.

We need a better relationship between Federal Government and Local Government.

Regional planning and infrastructure.

Labour wants to see the best way forward and see the economic benefit.

We need strategic thinking.

Better Regions funding.

De-centralisation.

Recognition – need to have the right Policy setting.

Labour believes that moving the APVMA from Canberra to the electorate of the Deputy Minister was not a good move.

Our Leader, Bill Shorten addressed you and said bring your three (3) top projects to us.

Labour is now readying itself to govern.

Labour wants to have strong policies, great relationships between Federal Government and Local Government.

Leigh Sales and ALGA President, Mayor David O’Loughlin.

Brief conversation between both parties.

537 Councils across Australia.

Approx 5,500 Elected members.

Important work that ALGA and the ALGA board undertake.

Need to lobby for more funding.

Infrastructure – Roads, bridges.

Around 84% of Australian road network and Council owned and maintained.

Leigh Sales – Keynote Speaker – Disruption in Media, Politics and what that means for Communities.

Media trends.

Moving at an accelerated pace – News is now 24 hours a day, seven days a week.

All avenues of Media – print, on line, television, radio – available with technology – smart phones, Ipads etc.

Rise in non- stop opinions – everyone has an opinion.

Individual broadcasting – personal brand, personal identity.

Branding – the way you present yourself to the world.

Uralla Shire Council
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Governments – Voter – Anger. Similar issues in Australia and America.

Employment anxiety – people now have genuine concerns with technology.

Fear that jobs can and will be replaced with technology.

Between 1996 – 2015, house prices have risen 141%.

Affordability – now it's harder for families to own their own home.

KEY ISSUES:

There were 92 motions heard in the NGALG Business papers.

All 92 motions were heard and voted on accordingly.

Motion put up by our Council – was MOTION NUMBER 1.

Motion - Moved Uralla Shire Council / Seconded Tenterfield Shire Council

Read -:

That the National General Assembly call upon the Federal Government to hold a referendum to amend the Commonwealth Constitution to formally recognise “ Local Government ” and further that the National General Assembly seek bi-partisan support for this proposal.

It was an honour and a privilege to speak on this motion before the 800 delegates at this year's congress, on behalf of our Council.

Michael PEARCE
MAYOR

Prepared by staff member:	Philip STEEDMAN
TRIM Reference Number:	
Approved/Reviewed by Manager:	Terry SEYMOUR
Department:	Acting General Manager
Attachments:	Nil

16. REPORTS TO COUNCIL



REPORT TO COUNCIL

Department:	Organisational Services - Finance
Submitted by:	<i>Simon Paul – Chief Financial Officer</i>
Subject:	<i>Report 1 - Cash at Bank and Investments</i>

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Objective:	4.2 An effective and efficient organisation.
Strategy:	4.2.2 Operate in a financially responsible and sustainable manner.
Action:	4.2.2.9 Invest surplus funds to maximize the return to Council whilst complying with Council's Investment Policy risk parameters.

SUMMARY:

Attached is a summary of bank accounts, term deposits, cash management account and investments in structured credit instruments. The investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

OFFICER'S RECOMMENDATION:

That:

Council note the cash position as at 30 June, 2017 consisting of cash and overnight funds of \$3,401,200, term deposits of \$11,050,000 totalling \$14,451,200 of readily convertible funds.

BACKGROUND:

In accordance with Regulation 212 of the Local Government (General) Regulations 2005, the following report is prepared about monies not currently required for use by Council and invested in forms of investment approved by Order of the Minister.

REPORT:

Current term deposits of \$11,050,000 spread over the next six months will receive a range of interest from 2.25% to 3.12% with an average rate of 2.7%. Diary of maturing dates and amounts is attached.

Council's General Fund bank balances (listed in the attachments) have been reconciled to the bank statement as at 30 June, 2017.

KEY ISSUES:

The Reserve Bank continues to keep Interest rates on hold and is probably a reflection of the stubbornly high exchange rate. The outlook for any increase in interest rates in the near future is low which will lead to reduced investment returns over the coming year.

COUNCIL IMPLICATIONS:

1. Community Engagement/ Communication (per engagement strategy)

N/A

2. Policy and Regulation

Local Government Act 1993

Local Government (General) Regulations 2005

Order of the Minister re Investments

3. Financial (LTFP)

Current interest rates affect Council's ability to meet projected investment returns therefore reducing forecast revenue in the long term.

4. Asset Management (AMS)

N/A

5. Workforce (WMS)

N/A

6. Legal and Risk Management

Risk management involves ensuring compliance with the Minister's Orders regarding approved type of investments thus reducing risk of future losses on investments made.

7. Performance Measures

N/A

8. Project Management

N/A

Insert Name

Insert Title

Prepared by staff member:	Simon Paul
TRIM Reference Number:	U15/287
Approved/Reviewed by Manager:	Chief Financial Officer
Department:	Organisational Services - Finance
Attachments:	Council's Investments as 30 June, 2017 Diary of Investment Maturity Dates and Amounts

Uralla Shire Council
Council Business Paper – 25 July 2017

	Uralla Shire Council			
	Investments at 30 June, 2017			
	Cash at Bank – Operating Accounts:			
	Institution	Account	Bank Statement	
	National Australia Bank	Main Account	\$88,137.68	
	National Australia Bank	Trust Account	\$31,296.33	
	Community Mutual	Bundarra RTC	\$24,153.95	
	Total		\$143,587.96	
	Business Investment (Cash Management) Account			
	Institution	Interest rate	Balance	
	National Australia Bank	0.01%	\$0.00	
	Professional Funds	RBA cash rate + 0.15%	\$3,257,612.30	
	Total		\$3,257,612.30	
Term Deposits:				
Institution	Interest rate	Maturity	Balance	
Newcastle Permanent	2.80%	4/07/2017	\$500,000.00	
National Australia Bank	2.25%	17/07/2017	\$500,000.00	
Newcastle Permanent	2.50%	24/07/2017	\$600,000.00	
Regional Australia Bank	2.70%	25/07/2017	\$250,000.00	
Newcastle Permanent	2.60%	25/07/2017	\$250,000.00	
Westpac Banking Corporation	3.00%	26/07/2017	\$1,000,000.00	
Regional Australia Bank	2.70%	23/08/2017	\$800,000.00	
ANZ	2.35%	24/08/2017	\$800,000.00	
National Australia Bank	2.55%	28/08/2017	\$600,000.00	
National Australia Bank	2.55%	7/09/2017	\$500,000.00	
Regional Australia Bank	2.70%	15/09/2017	\$500,000.00	
Westpac Banking Corporation	3.00%	18/10/2017	\$1,300,000.00	
ANZ	2.40%	17/11/2017	\$300,000.00	
Commonwealth Bank	2.51%	20/11/2017	\$250,000.00	
National Australia Bank	2.75%	28/11/2017	\$1,000,000.00	
Commonwealth Bank	2.64%	15/01/2018	\$700,000.00	
Westpac Banking Corporation	3.12%	24/01/2018	\$600,000.00	
Commonwealth Bank	2.61%	4/05/2018	\$600,000.00	
Total			\$11,050,000.00	
Loans:				
Loan no.	Purpose	Interest Rate	Termination Date	Balance
165	MGH Property	7.83%	1/08/2026	\$58,671.18
167	Rear Service Lane Land	6.40%	3/07/2018	\$4,303.15
168	Community Centre	7.59%	3/06/2023	\$47,969.55
176	Library Extensions	6.15%	29/11/2023	\$231,964.05
177	Grace Munro Centre	6.15%	29/11/2023	\$185,591.20
181	Creative Village Works	8.16%	1/07/2020	\$12,503.98
185	Public Toilets Alma Park	8.17%	29/06/2019	\$14,852.20
186	Public Toilets Pioneer Park	8.32%	30/06/2020	\$21,111.80
187	Undergrounding Power and Ma	8.48%	30/05/2025	\$172,523.38
188	Paving and Power Underground	8.49%	28/07/2026	\$41,355.87
189	Bridge Construction	8.74%	29/05/2029	\$234,277.80
190	Bridge construction & industrial	3.68%	11/05/2032	\$1,821,366.52
Total				\$2,846,490.68



REPORT TO COUNCIL

Department:	Infrastructure & Regulation
Submitted by:	Director Infrastructure & Regulation
Reference/Subject:	Report 2 - Works Progress Report as at 30 June 2017

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	2.3	A safe and efficient network of arterial roads and supporting infrastructure; and town streets, footpaths and cycleways that are adequate, interconnected and maintained
Strategy:	2.3.1	Provide an effective road network that balances asset conditions with available resources and asset utilisation
Principal Activities:	2.3.1.1	Deliver road and drainage maintenance services and capital works programs

SUMMARY:

The purpose of this report is to inform Council of the works that have been completed or progressed for the previous month, and works being undertaken in the current month.

OFFICER'S RECOMMENDATION:

That the report be received and noted for the works completed or progressed during June 2017, and works programmed for July 2017.

BACKGROUND:

Council is kept informed on the progress of maintenance and construction works within the Shire.

REPORT:

A. Works Undertaken in June 2017

- 1. Main Road Maintenance**
MR73 Thunderbolts Way, North Patching,
and South
- 2. Sealed Roads Maintenance**
Bingara Road Shoulders Graded
Gostwyck Road Patching
Kentucky/Wollun Area Patching
Enmore Road Patching
Kentucky Road Patching
Bindawalla Road Patching

3. Unsealed Roads Maintenance

Grading

Bakers Creek Road	Graded
Bundarra Lions Park	Graded
Bingara Road	Graded
Barraba Road	Graded
Lana Road	Graded
Panseyfield Road	Graded
Primrose Road	Graded
Ferris Lane	Graded
Mundeys Lane	Graded
Yellow Box Road	Graded
Tulong Road	Graded
Barloo Road	Graded
Brentara Road	Graded
Adina Road	Graded
Kooda Road	Graded
Lentara Road	Graded
Kareela Road	Graded
Moffatt Road	Graded
Mt Mitchell Road	Graded

4. Construction Crew

MR124, Bundarra Road	Continue reconstruction near Rocklea Road
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5. Bridge / Sign Crew

Uralla	Storm water Gross Pollutant Traps
	Renew Footpath Bridge Street between
	Park and Salisbury Streets
Main and Rural Roads	Chevron maintenance
Town area drainage	Backhoe drainage maintenance
Primrose Hill Road	Backhoe drainage maintenance
Ferris Lane	Backhoe drainage maintenance

6. Town Area

Uralla	Park maintenance, tree pruning, cemetery maintenance.
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B. Works to be continued/undertaken in July 2017

1. Main Road Maintenance

Bitumen patching and heavy
patching
Guide posting
Sign maintenance

2. Sealed Roads Maintenance

Bitumen patching Gwydir River
Road, Kingstown and Bundarra
areas.
Guide posting
Inverell shoulders

3. Unsealed Roads Maintenance

Grading to Mt Dromond,
Enmore, Spring Gully, Ross,
Ingledale, Invergowrie and
Arding Areas

4. Bridge/Sign Crew

Uralla footpath maintenance
Assistance with heavy patching
Bridge maintenance and
abutment works.

5. Construction

MR124 Bundarra Road

Continue reconstruction near Rocklea Road

6. Town Area

Routine maintenance

KEY ISSUES:

Nil

COUNCIL IMPLICATIONS:

A. Community Engagement/ Communication (per engagement strategy)

Nil

B. Policy and Regulation

Nil

C. Financial (LTFP)

In accordance with budget

D. Asset Management (AMS)

In accordance with draft Asset Management Plan

E. Workforce (WMS)

Council staff and contractors

F. Legal and Risk Management

Maintaining Council assets to minimise legal and risk exposure.

G. Performance Measures

Works completed to appropriate standards

H. Project Management

Works Manager and Overseer

Prepared by staff member:

Overseer

Approved/Reviewed by Manager:

Director Infrastructure & Regulation

Department:

Infrastructure & Regulation

Attachments:

Nil



REPORT TO COUNCIL

Department:	Infrastructure & Regulation
Submitted by:	Director of Infrastructure & Regulation
Reference/Subject::	Report 3 - Development Approvals and Refusals for June 2017

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	2.1	An attractive environment for business, tourism and industry
Strategy:	2.1.4	Implement tools to simplify development processes and encourage quality commercial, industrial and residential development
Principal Activities:	2.1.4.1	Process building and development applications

SUMMARY:

The following details the development approvals issued by Council and by private certification for June 2017 for the entire local government area. A listing of development applications outstanding with a status as at the end of June 2017 has also been provided.

For information purposes, a summary of the development values is provided from January 2006 until the end of June 2017. Similarly, a summary of the number of dwellings approved within the local government area from 1 January 2006 until the end of June 2017 is provided.

OFFICER'S RECOMMENDATION:

That Council receive and note the development approvals and refusals for June 2017.

Uralla Shire Council
Council Business Paper – 25 July 2017

REPORT:

Development Applications

Approvals:

Development Application Number	Applicant	Property	Development
DA-8-2016-3	New England Surveying & Engineering	13 Stringybark Ridge Road, Invergowrie	4 Lot Staged Subdivision – Modification
DA-12-2017	New England Surveying & Engineering	253 Eastern Avenue, Kentucky South	Free Range Piggery
DA-22-2017-2	Mr T & Mrs K Swilks	50 Marble Hill Road, Saumarez Ponds	Detached Garage
DA-31-2017	DW & VM Burton Pty Ltd	38 East Street, Uralla	Dwelling
DA-32-2017	New England North West Planning Services Pty Ltd	907 Thunderbolts Way, Yarrowyck	Worker's Accommodation (2x4 Units and Communal Dining Building)
Monthly Estimated Value of Approvals: \$378,993.00			

Refusals: Nil

DAs Withdrawn: DA-30-2017 – 7 Faulkner Street, Uralla – Ground Mounted Photovoltaic System

Comparison to June 2016:

June 2016:	\$716,529.00	June 2017:	\$378,993.00
Year to date:	\$2,264,173.00	Year to date:	\$2,453,297.00
(Calendar Year)		(Calendar Year)	

Development Applications Outstanding

Application Number	Applicant	Property	Development	Status
DA-68-2016	Mr G & Mrs J Fletcher	5 Plane Avenue, Uralla	3 Lot Subdivision	Awaiting Applicant
DA-2-2017	Mr S Lovick	168 Kalinda Road, Invergowrie	Relocated Secondary Dwelling	Awaiting Applicant
DA-21-2017	Mr V Hudson	19 Karava Place, Uralla	Dual Occupancy & Conversion of Shed to Dwelling	Awaiting Applicant
DA-25-2017	Mr M Smith & Ms L Ducat	4 Rocklea Road, Invergowrie	Staged 4 Lot Subdivision & Dwelling Under Clause 4.6	Under Assessment
DA-28-2017	Mrs K Smith	55 Budumba Road, Invergowrie	Secondary Dwelling	Under Assessment
DA-29-2017	Mrs J Dunn	5A Bridge Street, Uralla	Dwelling	Under Assessment
DA-33-2017	Mr M Hillard & Ms J Van Der Lee	35 John Street, Uralla	2 Lot Subdivision	Awaiting RFS
DA-34-2017	Mr T Kalinowski	7 McMahon Street, Uralla	Shed	Under Notification
DA-35-2017	Mr C & Mrs K Cooper	36 Uralla Street, Uralla	Dwelling	Awaiting Applicant

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Application Number	Applicant	Property	Development	Status
DA-36-2017	Ms C Cooper	80 Gostwyck Road, Uralla	Dwelling Additions & Alterations	Under Assessment
DA-37-2017	Mr J Ketley	3 Wilkens Street, Uralla	Dwelling	Under Assessment
DA-38-2017	Mr P Byrne	115 Rifle Range Road, Rocky River	Retrospective Conversion of Shed to Dwelling	Awaiting Applicant
DA-39-2017	Mr J Pickard & Mr R South	192 Dumaresq Road, Saumarez Ponds	Horticulture & Market Gardens	Under Assessment
				Total: 13

Construction Certificates

Approved: Nil

Refused: Nil

Issued by Private Certifier:

Application Number	Applicant	Property	Construction
CC-22-2017	Mr T & Mrs K Swilks	50 Marble Hill Road, Saumarez Ponds	Detached Garage
CC-26-2017	Mr P Macready	3 Cluan Avenue, Uralla	3 Bay Shed
CC-27-2017	Mr S & Mrs G Kelly	5 Sandon Close, Uralla	3 Bay Shed

Total Monthly Estimated Value of Construction Certificate Approvals: \$109,524.00

Complying Development Certificate Applications

Approvals: Nil

Refusals: Nil

Withdrawn: Nil

Issued by Private Certifier:

Application Number	Applicant	Property	Development
CDC-17-2017	Mr A & Mrs J Biggs	107 Marble Hill Road, Saumarez Ponds	Shed Addition
CDC-18-2017	Mr B Whackett	9 Sandon Close, Uralla	Shed

Total Monthly Estimated Value of Complying Development Certificate Approvals: \$31,300.00

Comparison to June 2016:

June 2016:	\$18,250.00	June 2017:	\$31,300.00
Year to date:	\$551,763.00	Year to date:	\$948,010.00
(Calendar Year)		(Calendar Year)	

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Council Business Paper – 25 July 2017

Calendar Year Development Values

Year	Total Development Value \$	Average Development Value \$	Development Application Value \$	Complying Development Value \$
2006	6,310,059	42,349	6,310,059	-
2007	7,211,361	44,515	7,211,361	-
2008	9,155,533	56,169	7,393,239	1,762,294
2009	9,290,046	72,578	5,749,162	3,540,884
2010	10,586,972	80,817	5,958,887	4,628,085
2011	6,584,483	51,846	3,449,607	3,134,876
2012	11,390,780	104,503	6,158,718	5,232,062
2013	9,259,318	76,523	4,678,720	4,580,598
2014	8,246,689	69,300	5,657,845	2,588,844
2015	9,137,065	85,393	6,980,198	2,156,867
2016	5,958,716	62,723	3,997,389	1,961,327
2017	3,401,307	73,941	2,453,297	948,010

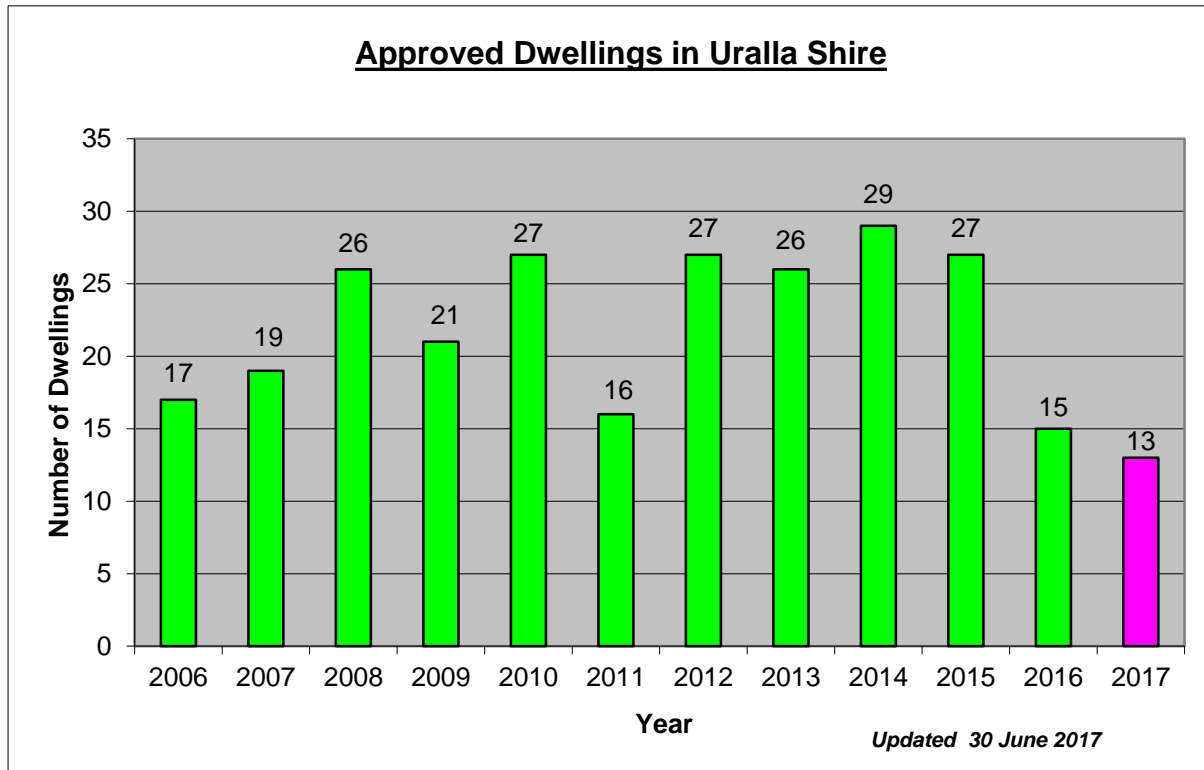
2017 to date

Financial Year Development Values

Year	Total Development Value \$	Average Development Value \$	Development Application Value \$	Complying Development Value \$
2005-2006	6,090,640	39,808	6,090,640	-
2006-2007	6,302,833	38,668	6,302,833	-
2007-2008	8,128,806	52,444	8,128,806	-
2008-2009	8,095,812	61,332	4,588,050	3,507,762
2009-2010	12,395,113	77,469	7,121,590	5,273,523
2010-2011	8,212,500	73,986	5,023,347	3,189,153
2011-2012	5,986,330	53,449	3,667,764	2,318,566
2012-2013	12,339,996	101,983	6,100,857	6,239,139
2013-2014	8,296,829	76,118	4,653,404	3,643,425
2014-2015	9,779,535	109,917	6,392,261	3,387,274
2015-2016	7,560,263	76,366	6,393,433	1,166,830
2016-2017	6,544,087	68,168	4,186,513	2,357,574

2016-2017 to date

Approved Dwellings 2006-2017



KEY ISSUES:

- *Development Applications approved by Council for June 2017 – 5*
- *Development Applications refused by Council for June 2017 – 0*
- *Development Applications withdrawn by Applicant for June 2017 – 1*
- *Outstanding Development Applications as at 30 June 2017 – 13*
- *Construction Certificates approved by Council for June 2017 – 0*
- *Construction Certificates refused by Council for June 2017 – 0*
- *Construction Certificates issued by private certification for June 2017 – 3*
- *Complying Development Applications approved by Council for June 2017 – 0*
- *Complying Development Applications refused by Council for June 2017 – 0*
- *Complying Development Applications issued by private certification – 2*
- *Total Development Value for 2017 as at 30 June 2017 – \$3,401,307*
- *Average Development Value for 2017 as at 30 June 2017 – \$73,941*
- *Development Application Value for 2017 as at 30 June 2017 – \$2,453,297*
- *Complying Development Application Value for 2017 as at 30 June 2017 – \$948,010*
- *Approved dwellings as at 30 June 2017 – 13*

COUNCIL IMPLICATIONS:

I. Community Engagement/ Communication (per engagement strategy)

The Development Approvals and Refusals for June will be placed in the next available newsletter and uploaded to the Uralla Shire Council website.

J. Policy and Regulation

Environmental Planning & Assessment Act, 1979.

Environmental Planning & Assessment Regulations, 2000.

K. Financial (LTFP)

Nil

L. Asset Management (AMS)

Nil

M. Workforce (WMS)

Nil

N. Legal and Risk Management

Nil

O. Performance Measures

Nil

P. Project Management

Nil

Prepared by staff member:

Administration Officer

TRIM Reference Number:

U12/168

Approved/Reviewed by Manager:

Director Infrastructure & Regulation

Department:

Infrastructure & Regulation

Attachments:

Nil



REPORT TO COUNCIL

Department:	Infrastructure & Regulation
Submitted by:	Director – Infrastructure & Regulation
Reference/Subject::	Report 4 - Regulatory Statistics Ending 30 June 2017

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	2.1	An attractive environment for business, tourism and industry
Strategy:	2.1.4	Implement tools to simplify development processes and encourage quality commercial, industrial and residential development
Principal Activities:	2.1.4.1	Process building and development applications

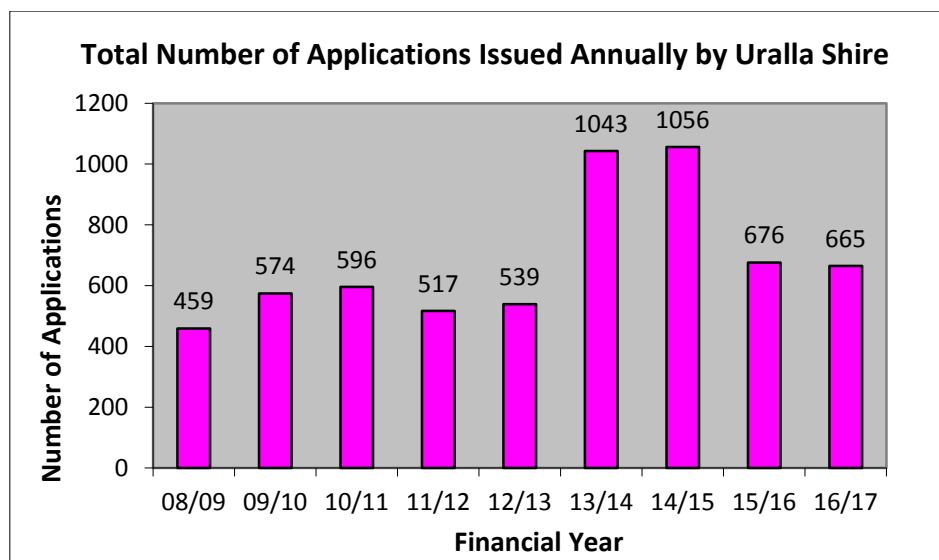
SUMMARY:

The following contains the Statistical Reporting on the Processed Regulatory Applications for Uralla Shire Council ending 30 June 2017. It also gives a six-monthly check on the calendar year figures.

OFFICER'S RECOMMENDATION:

That Council receive and note the Regulatory Function Statistics for the year ending 30 June 2017.

REPORT:



Uralla Shire Council
Council Business Paper – 25 July 2017

Uralla Shire Total Development Value

Note: Total Development Value includes Complying Development

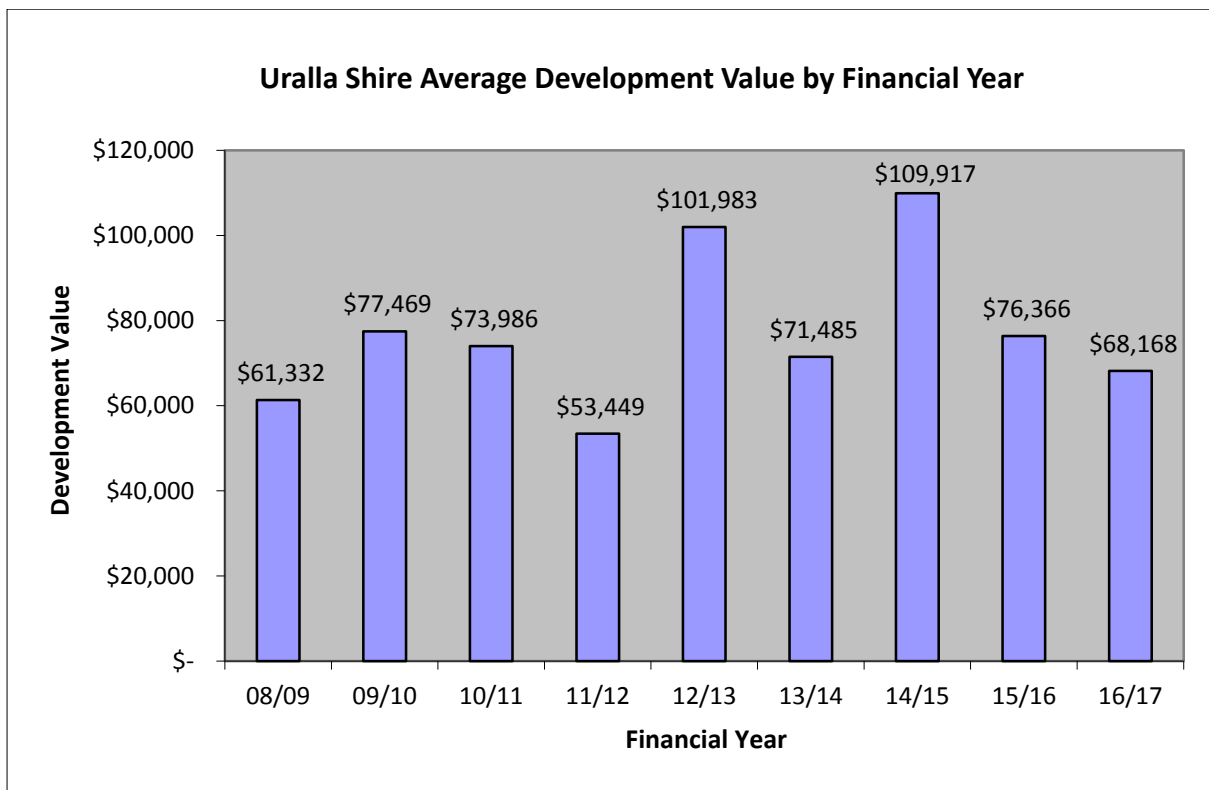
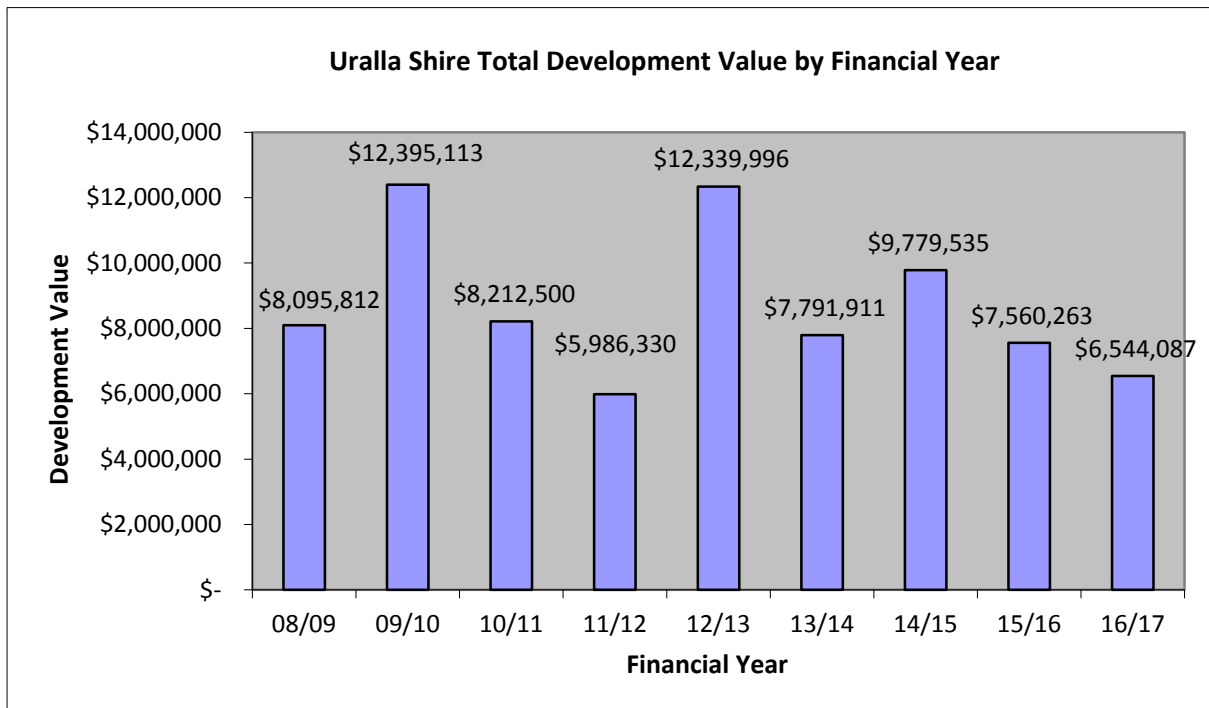
Calendar Year Totals

	Total Development Value	Average Development Value	Development Application Value	Complying Development Value
2006	\$ 6,310,059	\$ 42,349	\$ 6,310,059	–
2007	\$ 7,211,361	\$ 44,515	\$ 7,211,361	–
2008	\$ 9,155,533	\$ 56,169	\$ 7,393,239	\$ 1,762,294
2009	\$ 9,290,046	\$ 72,578	\$ 5,749,162	\$ 3,540,884
2010	\$ 10,586,972	\$ 80,817	\$ 5,958,887	\$ 4,628,085
2011	\$ 6,584,483	\$ 51,846	\$ 3,449,607	\$ 3,134,876
2012	\$ 11,390,780	\$ 104,503	\$ 6,158,718	\$ 5,232,062
2013	\$ 9,259,318	\$ 76,523	\$ 4,678,720	\$ 4,580,598
2014	\$ 8,246,689	\$ 69,300	\$ 5,657,845	\$ 2,588,844
2015	\$ 9,137,065	\$ 85,393	\$ 6,980,198	\$ 2,156,867
2016	\$ 5,958,716	\$ 62,723	\$ 3,997,389	\$ 1,961,327
2017	\$ 3,401,307	\$ 73,941	\$ 2,453,297	\$ 948,010

First 6 months only for Calendar Year

Financial Year Totals

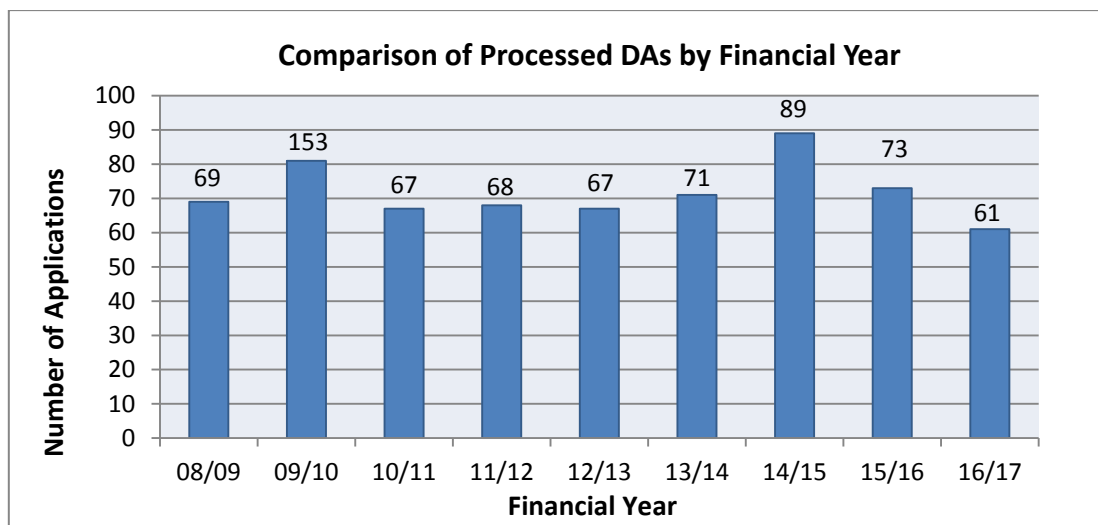
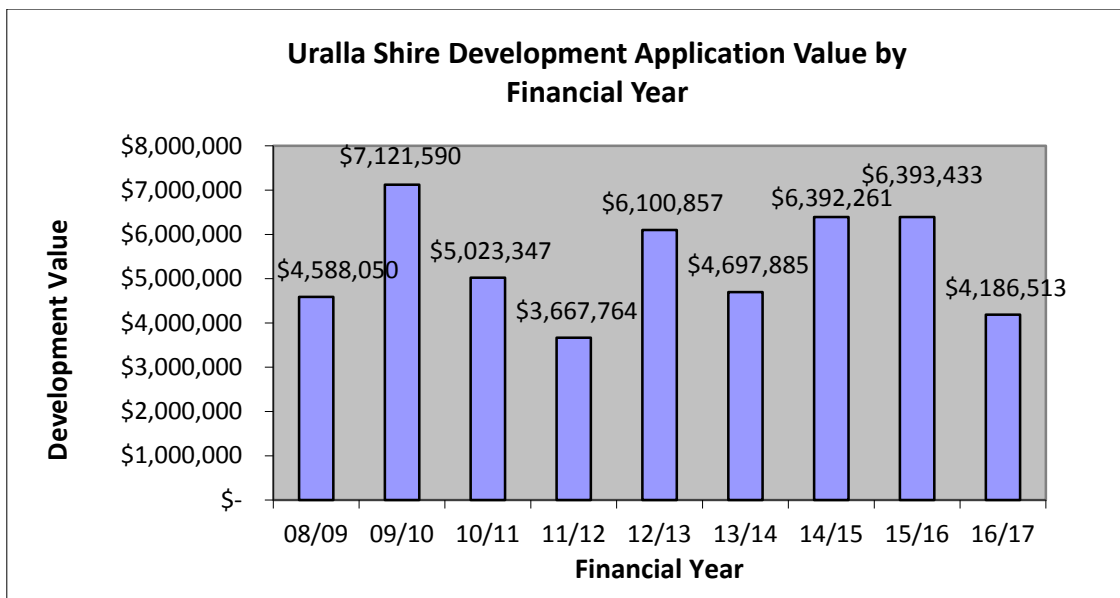
	Total Development Value	Average Development Value	Development Application Value	Complying Development Value
2005/2006	\$ 6,090,640	\$ 39,808	\$ 6,090,640	-
2006/2007	\$ 6,302,833	\$ 38,668	\$ 6,302,833	\$ -
2007/2008	\$ 8,128,806	\$ 52,444	\$ 8,128,806	\$ -
2008/2009	\$ 8,095,812	\$ 61,332	\$ 4,588,050	\$ 3,507,762
2009/2010	\$ 12,395,113	\$ 77,469	\$ 7,121,590	\$ 5,273,523
2010/2011	\$ 8,212,500	\$ 73,986	\$ 5,023,347	\$ 3,189,153
2011/2012	\$ 5,986,330	\$ 53,449	\$ 3,667,764	\$ 2,318,566
2012/2013	\$ 12,339,996	\$ 101,983	\$ 6,100,857	\$ 6,239,139
2013/2014	\$ 7,791,911	\$ 71,485	\$ 4,697,885	\$ 3,094,026
2014/2015	\$ 9,779,535	\$ 109,917	\$ 6,392,261	\$ 3,387,274
2015/2016	\$ 7,560,263	\$ 76,366	\$ 6,393,433	\$ 1,166,830
2016/2017	\$ 6,544,087	\$ 68,168	\$ 4,186,513	\$ 2,357,574



Development Applications

Calendar Year			Financial Year		
	Number of Applications	Value of Application		Number of Applications	Value of Application
2008	124	\$ 7,393,239	2007/2008	155	\$ 8,128,806
2009	69	\$ 5,749,162	2008/2009	69	\$ 4,588,050
2010	71	\$ 5,958,887	2009/2010	81	\$ 7,121,590
2011	75	\$ 3,449,607	2010/2011	67	\$ 5,023,347
2012	60	\$ 6,158,718	2011/2012	68	\$ 3,667,764
2013	70	\$ 4,678,720	2012/2013	67	\$ 6,100,857
2014	88	\$ 5,657,845	2013/2014	71	\$ 4,653,404
2015	78	\$ 6,980,198	2014/2015	89	\$ 6,392,261
2016	66	\$ 3,997,389	2015/2016	73	\$ 6,393,433
2017	27	\$ 2,453,297	2016/2017	61	\$ 4,186,513

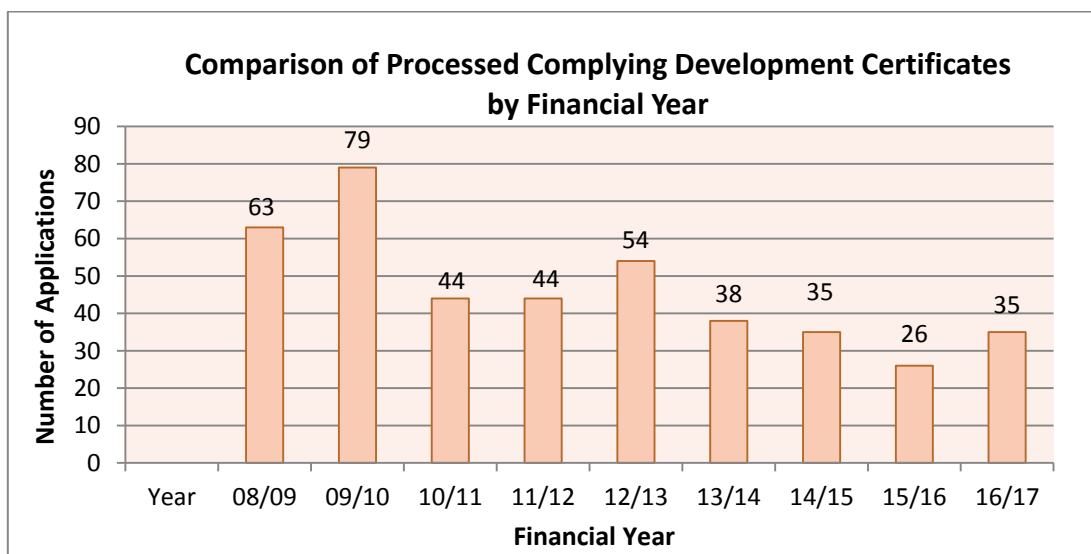
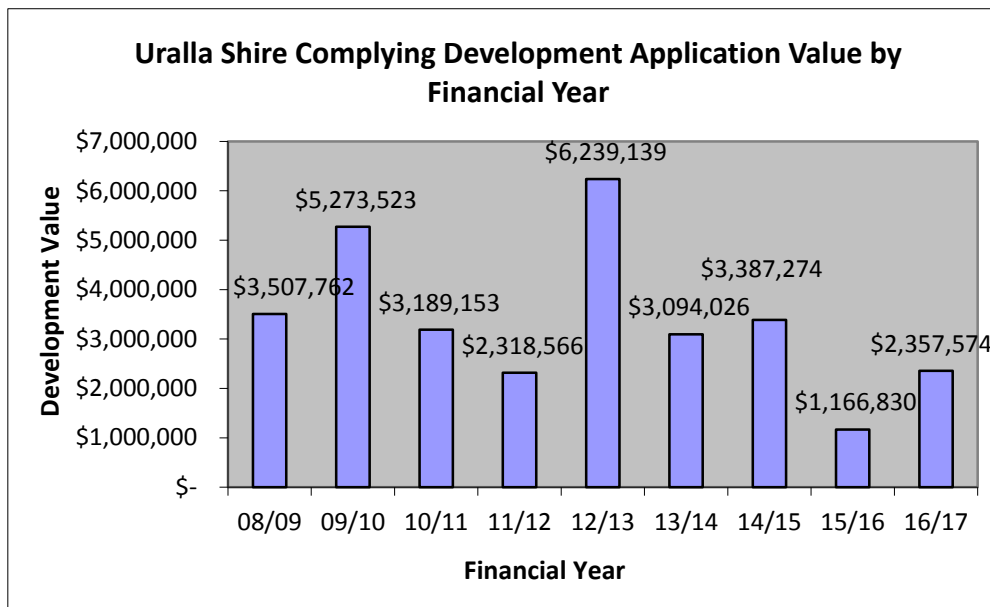
First 6 months only for Calendar Year



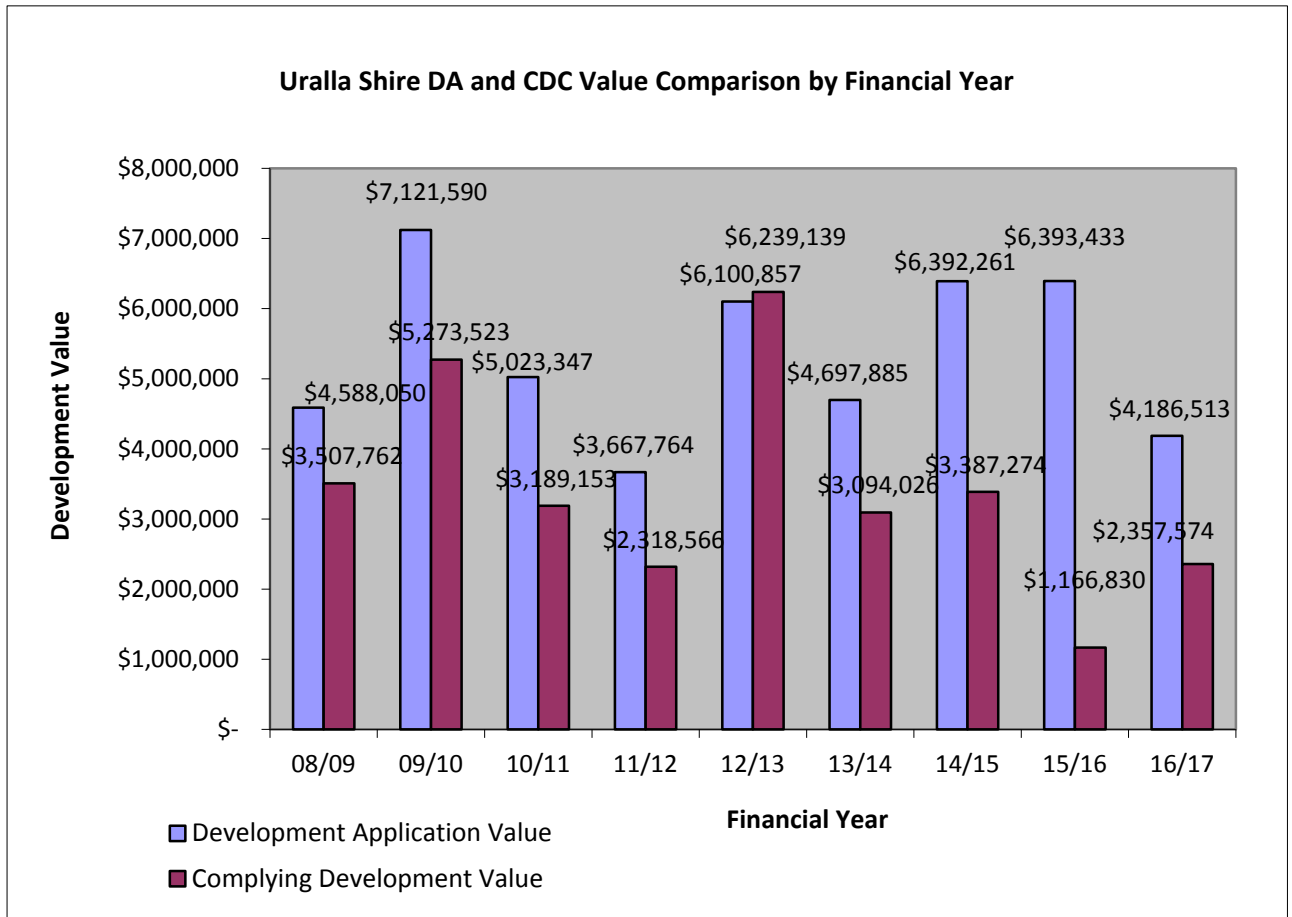
Complying Development Applications

Calendar Year			Financial Year		
	Number of Applications	Value of Application		Number of Applications	Value of Application
2009	59	\$ 3,540,884	2008/2009	63	\$ 3,507,762
2010	60	\$ 4,628,085	2009/2010	79	\$ 5,273,523
2011	52	\$ 3,134,876	2010/2011	44	\$ 3,189,153
2012	49	\$ 5,232,062	2011/2012	44	\$ 2,318,566
2013	51	\$ 4,580,598	2012/2013	54	\$ 6,239,139
2014	31	\$ 2,588,844	2013/2014	38	\$ 3,643,425
2015	29	\$ 2,156,867	2014/2015	35	\$ 3,387,274
2016	29	\$ 1,961,327	2015/2016	26	\$ 1,166,830
2017	19	\$ 948,010	2016/2017	35	\$ 2,357,574

First 6 months only for Calendar Year



Comparison of Development and Complying Development Applications



Section 96 Applications

Note: Being Development Application Amendments

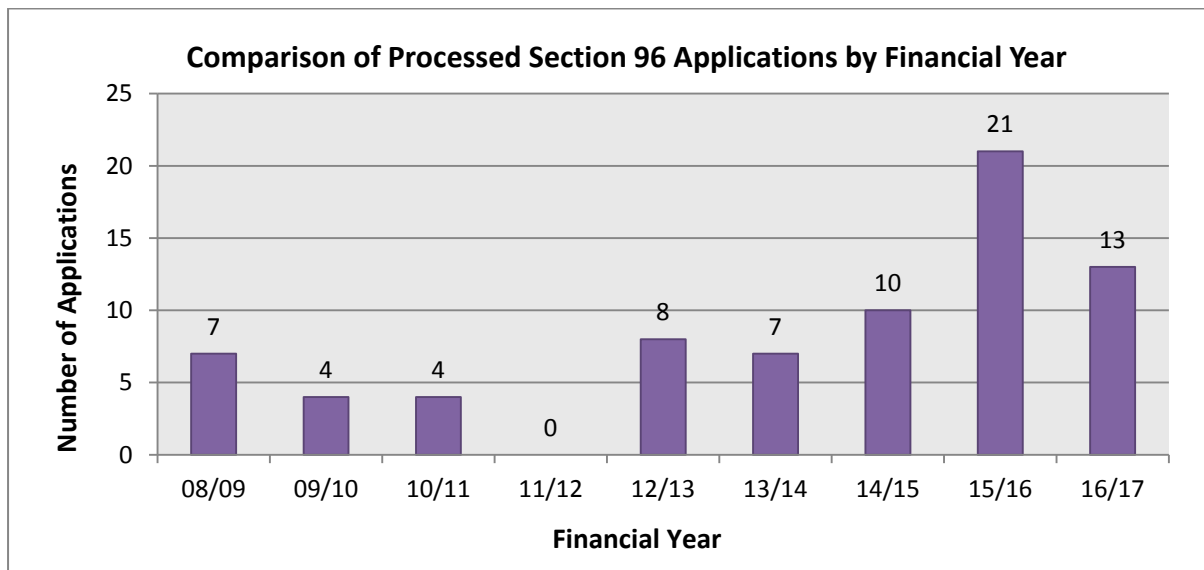
Calendar Year Totals

	Number of Applications
2008	11
2009	5
2010	5
2011	2
2012	4
2013	9
2014	3
2015	19
2016	11
2017	7

Financial Year Totals

	Number of Applications
2007/2008	12
2008/2009	7
2009/2010	4
2010/2011	4
2011/2012	0
2012/2013	8
2013/2014	7
2014/2015	10
2015/2016	21
2016/2017	13

First 6 months only for Calendar Year



Construction Certificates

Calendar Year Totals

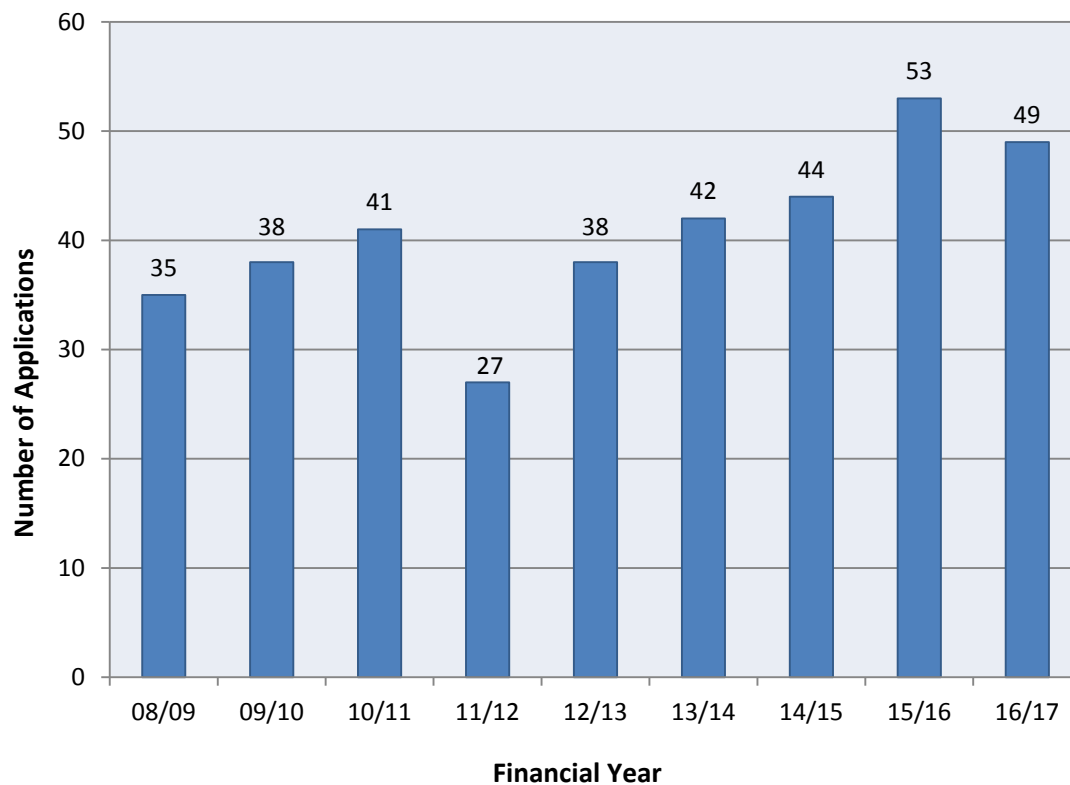
	Number of Applications
2008	82
2009	33
2010	28
2011	40
2012	28
2013	50
2014	40
2015	53
2016	45
2017	23

Financial Year Totals

	Number of Applications
2007/2008	85
2008/2009	35
2009/2010	38
2010/2011	41
2011/2012	27
2012/2013	38
2013/2014	42
2014/2015	44
2015/2016	53
2016/2017	49

First 6 months only for Calendar Year

Comparison of Processed Construction Certificates by Financial Year



Occupation Certificates

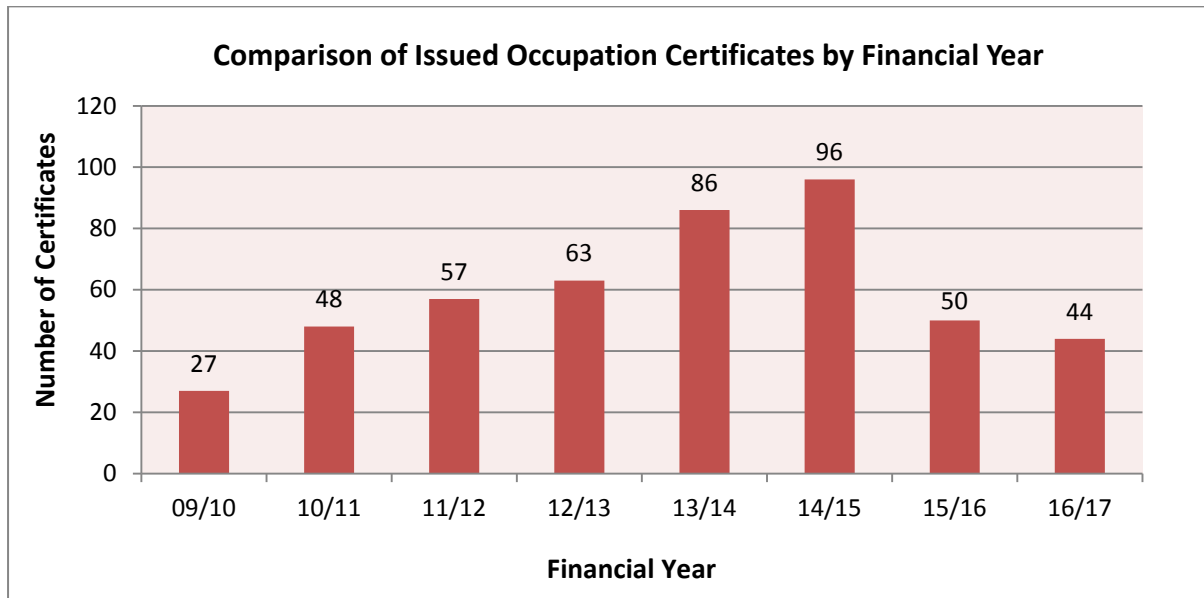
Calendar Year Totals

	Number of Applications
2010	45
2011	39
2012	69
2013	82
2014	70
2015	83
2016	43
2107	22

Financial Year Totals

	Number of Applications
2009/2010	27
2010/2011	48
2011/2012	57
2012/2013	63
2013/2014	86
2014/2015	96
2015/2016	50
2016/2017	44

First 6 months only for Calendar Year



Section 68 Certificates

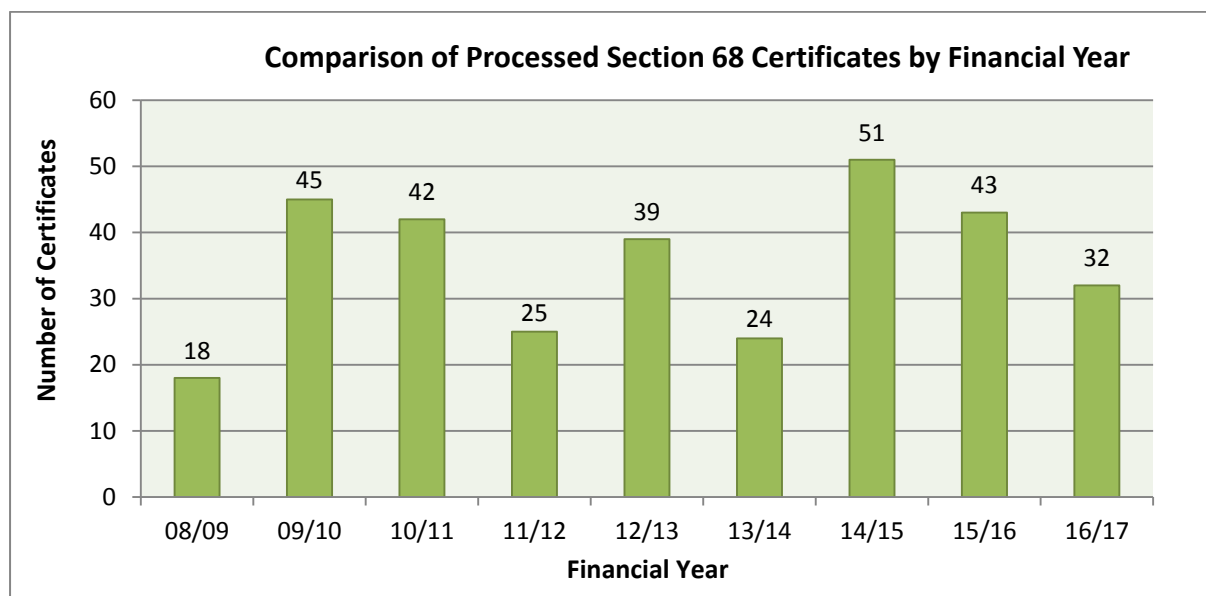
Calendar Year Totals

	Number of Applications
2008	35
2009	34
2020	37
2011	42
2012	33
2013	26
2014	46
2015	51
2016	31
2017	14

Financial Year Totals

	Number of Applications
2008/2009	18
2008/2009	18
2009/2010	45
2010/2011	42
2011/2012	25
2012/2013	39
2013/2014	24
2014/2015	51
2015/2016	43
2016/2017	32

First 6 months only for Calendar Year



Subdivision Certificates

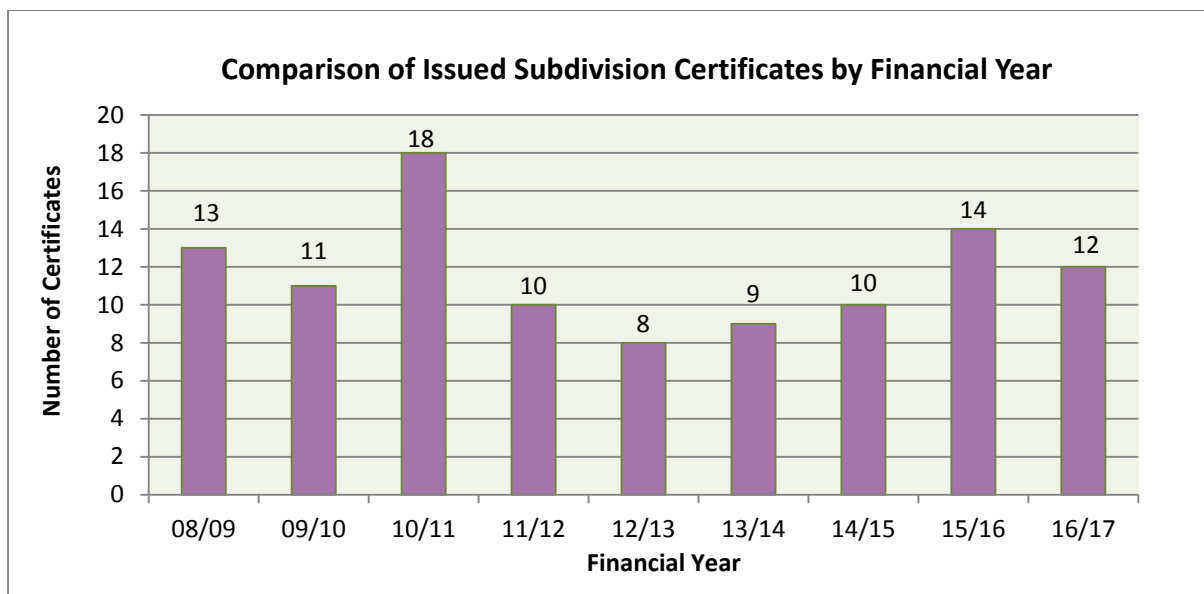
Calendar Year Totals

	Number of Applications
2008	15
2009	8
2010	17
2011	13
2012	8
2013	11
2014	8
2015	13
2016	13
2017	5

Financial Year Totals

	Number of Applications
2007/2008	6
2008/2009	13
2009/2010	11
2010/2011	18
2011/2012	10
2012/2013	8
2013/2014	9
2014/2015	10
2015/2016	14
2016/2017	12

First 6 months only for Calendar Year



Section 149 Certificates

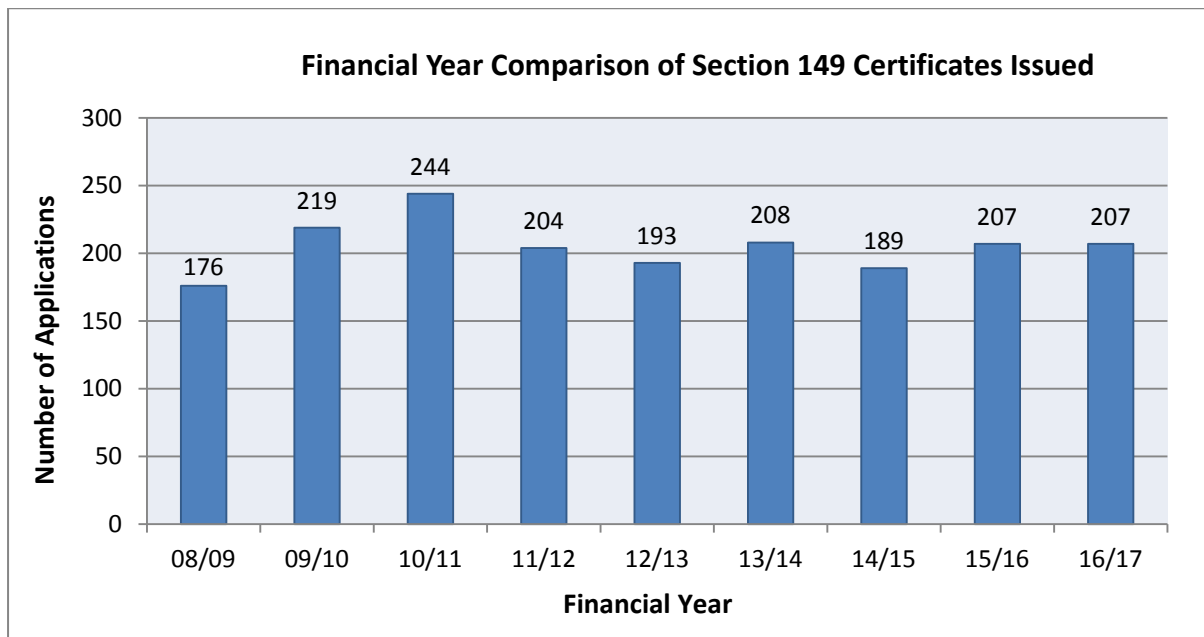
Calendar Year Totals

	Number of Applications
2007	258
2008	209
2009	210
2010	221
2011	244
2012	192
2013	180
2014	208
2015	195
2016	213
2017	97

Financial Year Totals

	Number of Applications
2006/2007	245
2007/2008	262
2008/2009	176
2009/2010	219
2010/2011	244
2011/2012	204
2012/2013	193
2013/2014	208
2014/2015	189
2015/2016	207
2016/2017	207

First 6 months only for Calendar Year



Drainage Diagrams

Calendar Year Totals

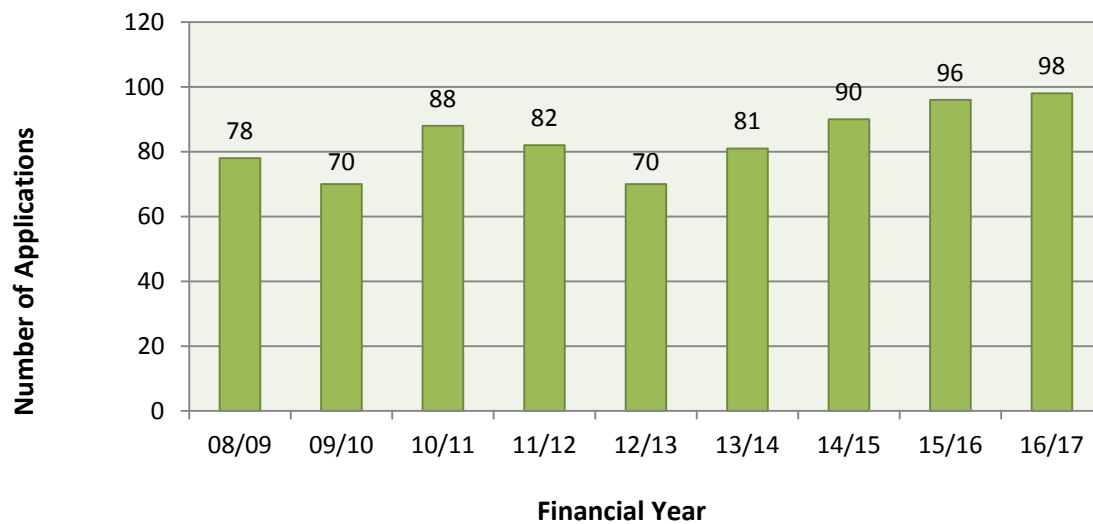
	Number of Applications
2008	99
2009	74
2010	76
2011	92
2012	71
2013	69
2014	101
2015	88
2016	109
2017	43

Financial Year Totals

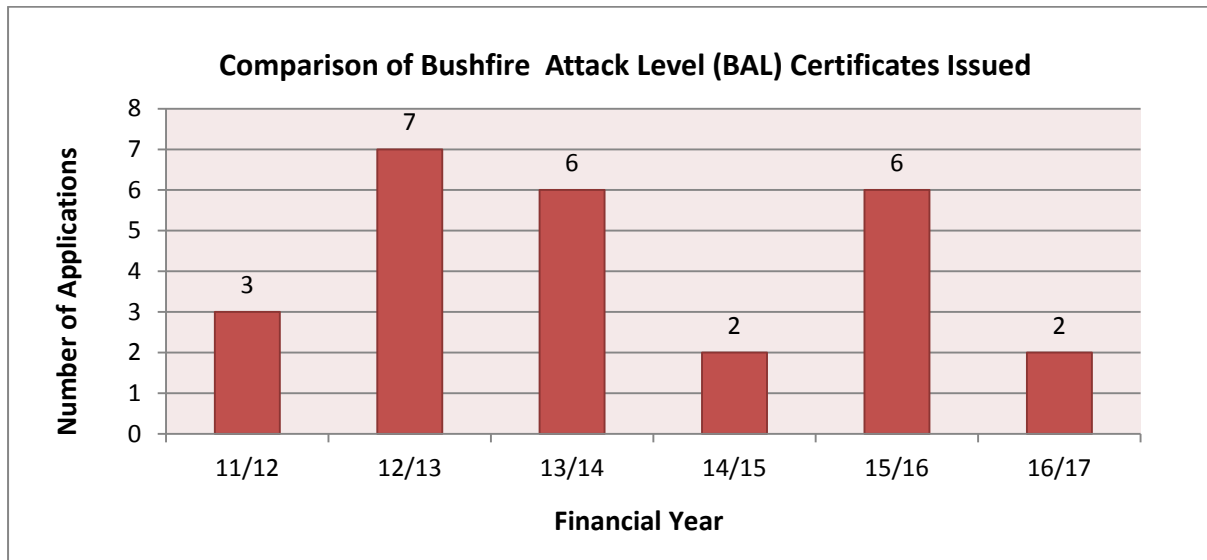
	Number of Applications
2007/2008	130
2008/2009	78
2009/2010	70
2010/2011	88
2011/2012	82
2012/2013	70
2013/2014	81
2014/2015	90
2015/2016	96
2016/2017	98

First 6 months only for Calendar Year

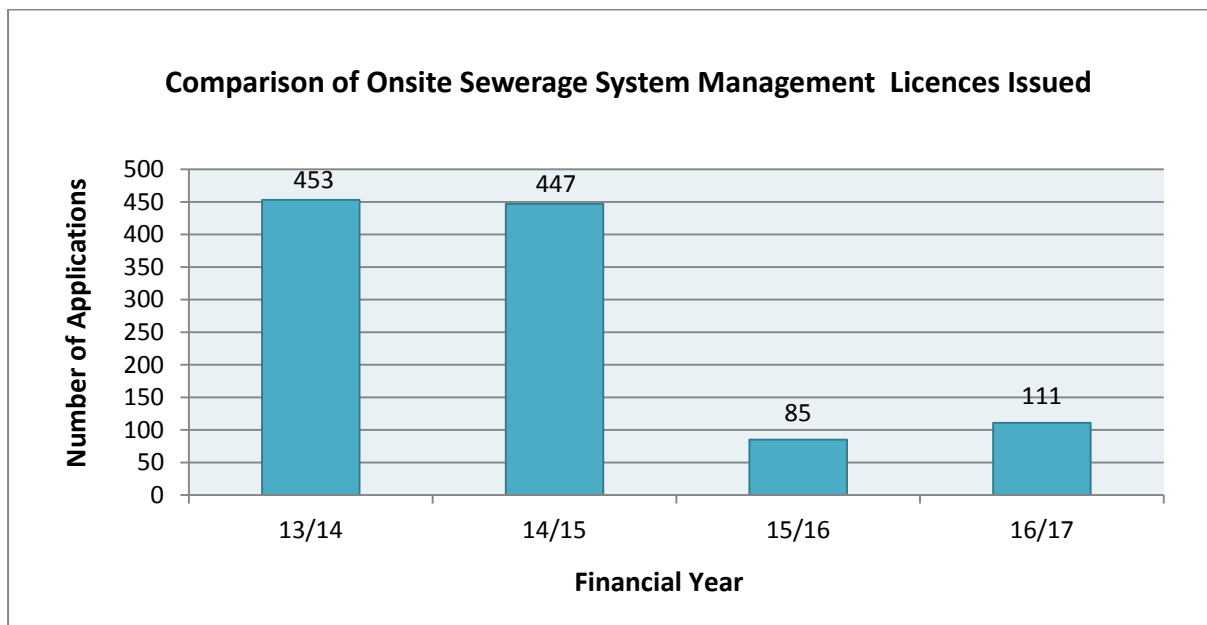
Financial Year Comparison of Drainage Diagrams Issued



Bushfire Attack Level (BAL) Certificates



Onsite Sewerage Management Licences Issued



KEY ISSUES:

Please note: These figures are for financial year 2016/2017 only and any increases or decreases relate to the 2015/2016 year and the term processed means either approved or refused. Applications not determined have not been taken into account.

- Total Number of Applications Issued – 665 – a 1.6% decrease
- Total Development Value – \$6,544,087 – a 13.4% decrease
- Average Total Development Value – \$68,168 – a 10.7% decrease
- Number of Development Applications Processed – 61 – a 16.4% decrease
- Total Development Application Value - \$4,186,513 – a 34.5% decrease
- Number of Complying Development Applications Processed – 35 – a 34.6% increase
- Total Complying Development Application Value - \$2,357,574 – a 102% increase
- Number of Section 96 Applications Processed – 13 – a 38% decrease
- Number of Construction Certificates Processed – 49 – a 7.5% decrease
- Number of Occupation Certificates Processed – 44 – a 12% decrease
- Number of Section 68 Certificates Processed – 32 – a 25.6% decrease
- Number of Subdivision Certificates Processed – 12 – a 14.3% decrease
- Number of 149 Certificates Processed – 207 – which is the same as 2015/2016
- Number of Drainage Diagrams Processed – 98 – a 2.1% increase
- Number of Bushfire Attack Level Certificates Processed – 2 – a 66.7% decrease
- Number of Onsite Sewerage Management System Licences Processed – 111 – a 30.6% increase

COUNCIL IMPLICATIONS:

Q. Community Engagement/ Communication (per engagement strategy)

Nil

R. Policy and Regulation

Nil

S. Financial (LTFP)

Nil

T. Asset Management (AMS)

Nil

U. Workforce (WMS)

Nil

V. Legal and Risk Management

Nil

W. Performance Measures

Nil

X. Project Management

Nil

Prepared by staff member:	Administration Officer
Approved/Reviewed by Manager:	Director – Infrastructure & Regulation
Department:	Infrastructure & Regulation
Attachments:	Nil



REPORT TO COUNCIL

Department:	Infrastructure & Regulation
Submitted by:	Director Infrastructure & Regulation
Reference/Subject:	Report 5 - Heritage Advisory Services Summary for July 2017

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	3.1	To preserve, protect and renew our beautiful natural environment
Strategy:	3.1.2	Protect the shires historic buildings and sites, recognising their value to the community
Principal Activities:	3.1.2.1	Provide heritage services and support

SUMMARY:

This report summarises the activities undertaken by Mitch McKay, Council's Heritage Advisor, on his monthly visit undertaken for July 2017. His next visit will be Tuesday, 1 August 2017.

OFFICER'S RECOMMENDATION:

That the Heritage Advisory Services Summary for July 2017 be received and noted by Council.

BACKGROUND:

The Heritage Advisory Services Summary is provided to Council for information purposes each month. The Heritage Advisor's services are offered free to all residents of Uralla Shire so as to facilitate discussion of heritage conservation within the Shire.

REPORT:

A summary of the Heritage Advisor's July 2017 visit is as follows:

Item 1: Proposed subdivision - 35 John St, Uralla (DA-33-2017)

Heritage advice has been provided for consideration in developing any necessary consent conditions. This property is not listed as a heritage item in Uralla LEP 2012, however, it is within the Rocky River Goldmining Precinct Conservation Area (C02) which is in the LEP. The DA as submitted is for a two (2) lot subdivision within a residential area.

Item 2: History of Bundarra

Continued research into the history of Bundarra.

Item 3: Did You Know? Article

An article was developed regarding the early history of the Bundarra Post and Telegraph Office to be included in a future Uralla Shire Council Newsletter.

There were no public requests for meeting with the Heritage Advisor for this month.

COUNCIL IMPLICATIONS:

Y. Community Engagement/ Communication (per engagement strategy): Provide heritage advisory services to the community to recognise and promote the value of Uralla Shire's heritage.

Z. Policy and Regulation: Nil

AA. Financial (LTFP): Nil

BB. Asset Management (AMS): Nil

CC. Workforce (WMS): Nil

DD. Legal and Risk Management: Nil

EE. Performance Measures: Nil

FF. Project Management: Nil

Prepared by staff member:	Director Infrastructure & Regulation
TRIM Reference Number:	U12/6279
Approved/Reviewed by Manager:	Director Infrastructure & Regulation
Department:	Infrastructure & Regulation
Attachments:	Nil



REPORT TO COUNCIL

Department:	Infrastructure & Regulation
Submitted by:	Director of Infrastructure & Regulation
Reference/Subject:	Report 6 - Annual Heritage Advisors Report 2016/2017

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	3.1	To preserve, protect and renew our beautiful natural environment
Strategy:	3.1.2	Protect the Shire's historic buildings and sites, recognising their value to the community
Principal Activity:	3.1.2.1	Provide heritage services and support

SUMMARY:

As part of the Local Government Heritage Advisors program funding agreement with the NSW Office of Environment and Heritage, the Heritage Advisor prepares and submits an annual report on the implementation of their heritage strategy to the Heritage Council, and Council.

OFFICER'S RECOMMENDATION:

That the 2016/2017 Heritage Advisory Annual Report be received and noted.

BACKGROUND:

A requirement of the Local Government Heritage Advisor program is that an annual report is submitted to the Office of Environment and Heritage, and presented to Council. The goals and outcomes are listed in the three year heritage strategy, based on recommendations for local government on heritage management from the Office of Environment and Heritage and the Heritage Council of NSW. Uralla Shire Council's 2014-2017 Heritage Strategy was adopted by Council at its ordinary meeting, 28 October 2013.

REPORT:

As part of the Local Government Heritage Advisors funding agreement, the Heritage Advisor is required to prepare and submit an annual report on the implementation of their Council's heritage strategy to the Heritage Council, and Council. This has been completed and is attached to this report.

KEY ISSUES:

- *Annual heritage Advisory report is to be prepared and submitted to the NSW Office of Environment & heritage and Council for funding purposes.*
- *The Local Heritage Assistance Fund was undertaken during the 2016/2017 year.*

COUNCIL IMPLICATIONS:

GG. Community Engagement/ Communication (per engagement strategy)

Provide heritage advisory services to the community to recognise and promote the value of Uralla Shire's heritage.

HH. Policy and Regulation

Nil

II. Financial (LTFP)

Allows Council to claim grant funding and to apply for further funding.

JJ. Asset Management (AMS)

Nil

KK. Workforce (WMS)

Nil

LL. Legal and Risk Management

Nil

MM. Performance Measures

Nil

NN. Project Management

Nil

Prepared by staff member:

Approved/Reviewed by Manager:

Department:

Attachments:

Executive Support Officer

Director of Infrastructure & Regulation

Infrastructure & Regulation

Annual Heritage Advisor Report – 2016/17

Local Government Heritage Advisors 2016-2017 2016-2017 Heritage Advisors' Acquittal form and Annual Report Template

Application LGA2016043 From Uralla Shire Council

Project completion and claim for payment

* indicates a required field

Local Government heritage advisors

Applicant

This question is read only.

Project Title

Uralla Shire Council Heritage Advisor Service
This question is read only.

1. Project Purpose

Provision of a Heritage Advisor service to Uralla Shire Council

2. Total Grant approved *

\$6,500.00
Must be a dollar amount.

3. Funding formula *

\$1 for \$2
(OEH : grant recipient)

4. Total Council expenditure (ex GST) on the project (including an estimate for June) *

\$15,460.00

5. Amount being claimed *

\$5,153.33
Taking into account the funding formula and the maximum amount approved. If you have a funding formula of \$1:\$2 divide total expenditure (Question 4) by 3. If this is equal to or less than the total grant approved, you can claim that amount.

6. Attach a summary of invoices received from your Heritage Advisor

Filename	Summary of invoices of Heritage Advisor 2016-2017 year.pdf
File size	116.5 kB

7. Attach a signed statutory declaration on expenditure incurred *

Filename	Stat Dec - 2016-2017.pdf
File size	63.0 kB

Click on the [Local government heritage management](#) webpage to download Statutory Declaration.

8. Attach Tax Invoice to OEHS here *

Filename	Invoice & Claim form 2016-2017.pdf
File size	122.6 kB

Do not add GST

For assistance email heritage.grants@environment.nsw.gov.au or phone (02) 9873 8577

Local Government Heritage Advisors 2016-2017

2016-2017 Heritage Advisors' Acquittal form and Annual Report Template

Application LGA2016043 From Uralla Shire Council

* indicates a required field

Council's Heritage Strategy

A requirement of the Local Government Heritage Advisor stream council must prepare, adopt and implement a heritage strategy. Your funding agreement requires council to submit a Heritage Strategy covering 2017-18.

This strategy must be based on Recommendations for local government on heritage management (Office of Environment and Heritage and the Heritage Council of NSW 2013) OEH.

OEH is currently reviewing the requirements for future Heritage Strategies.

9. Attach your Heritage Strategy covering 2017-18 *

Filename	Uralla Heritage Strategy (2014-2017) adopted 28-10-2013.pdf
File size	855.6 kB

Heritage Advisor Outputs

10. Attach a summary of key activities undertaken by the heritage advisor during the year *

Filename	Summary of Activities undertaken by Heritage Advisor - 2016-2017.pdf
File size	54.9 kB

Must be no more than 300 words

11. How many hours on average did your Heritage Advisor work per month?

10

Project evaluation

This section requests general information on outcomes and the value of the grant funding. As in previous years you are also asked to complete the Heritage Strategy Annual Report Template in the following sections. The template requests responses on specific outcomes such as increased community participation awareness and appreciation of heritage.

You may find it useful to complete the Heritage Strategy Annual Report Template first and return to this section to summarise your views.

12. To what extent was the project purpose identified at question 1 achieved? Include how the level of success was measured. *

A regular monthly service enabled the Heritage Advisor providing support and professional advice to the community and owners/managers of heritage places within the Uralla Shire LGA.

Did the Heritage Advisor achieve the activities/tasks identified at question 18 of your 16-17 application?

13. What were the outcomes of the grant project? Did the project contribute to council's heritage objectives? *

Local Government Heritage Advisors 2016-2017

2016-2017 Heritage Advisors' Acquittal form and Annual Report Template

Application LGA2016043 From Uralla Shire Council

The continuation of a regular Heritage Advisor service. The service contributed to Council's heritage objectives of conserving and managing its heritage by providing the community with access to a heritage professional.

14. Do you have any other comments on the grant project/heritage advisor service?

This may relate to achievements, problems encountered in delivery of the project etc

15. Do you have any other comments on the Local Government Heritage Advisors funding stream, it's outcomes and value? *

Continued funding for a Heritage Advisor service is imperative to a small Council such as Uralla Shire where staff resources are limited yet the LGA has an abundance of identified heritage places.

Does it help to improve professional heritage advice through Local Councils? Did it allow council to employ a Heritage Advisor for more hours than it would have otherwise? How could the funding stream be improved?

Heritage Strategy Annual Report Template

The outcomes and indicators in the Heritage Strategy Annual Report template are based on a standardised heritage strategy developed from the OEH publication, [Recommendations for local government on heritage management](#).

Councils must use this reporting template to summarise their achievements throughout the year.

OEH and Heritage Council of NSW will include this data in reporting.

Recommendation 1

Establish a heritage committee to deal with heritage matters in your area

Outcome 1

Increased community participation, awareness and appreciation of heritage in the local area.

Key performance indicators

Heritage committee established? *	No
--	----

Optional comments

Heritage committee constituted under s377 of Local Government Act 2009? *	No
--	----

Heritage policy written and adopted by council? *	Yes
--	-----

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Application LGA2016043 From Uralla Shire Council

Date completed ? 22 July 2013

Date/s reviewed and updated?

Optional comments

Heritage committee advice/input to council decision making? * No

Optional comments

Local heritage consultants directory established? * No

Optional comments

Local services and suppliers directory established? * No

Optional comments

Council website link provided to the OEH website Heritage Consultants Directory * Yes

Optional comments

Outcome 1 Evaluation

Social, environmental and economic factors

1.1 What do the KPIs show about this outcome? * Council continues to monitor heritage issues and is proactive in addressing these issues.
Must be no more than 200 words

1.2 What were the key results or achievements for this year? * Work continues in developing a local Heritage Services + Trades and Suppliers Directory.
Must be no more than 200 words

1.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe what actions There were no major challenges or disappointments that had a major effect on results.
Must be no more than 300 words

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Application LGA2016043 From Uralla Shire Council

have been taken to
address these. *

**1.4 What will you do
next year? ***

Continue to source additional information to include on the
History/Heritage tab on Council's website.

Must be no more than 200 words

Outcome 2

* indicates a required field

Recommendation 2

**Identify the heritage items in your area and list them in your local environment
plan (LEP).**

Outcome 2

Increased knowledge and proactive management of heritage in your local area.

Key performance indicators

**Community based
heritage study
completed? ***

Yes

Date completed? *

2010 (Stage 1)

**Date/s reviewed and
updated? ***

2012 (Stage 2)

**Number of items
recommended for
inclusion in your LEP
heritage schedule? ***

210 heritage items recommended for inclusion in the LEP
heritage schedule with 3 new heritage conservation areas
and an amendment to an existing heritage conservation
area.

Optional comments

**Aboriginal heritage
study completed? ***

No

Date/s completed? *

0

**Date/s reviewed and
updated?**

Optional comments

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Application LGA2016043 From Uralla Shire Council

No. of heritage items included in existing LEP heritage schedule? *	62
Date/s completed? *	October 1988
Date/s reviewed and updated? *	These have been amalgamated with the recommended list of potential heritage items arising out of Stage 2 of the Community Based Heritage Study February 2013.
Optional comments	
Council has gazetted a principal LEP with model heritage provisions in accordance with Standard Instruments (LEPs) Order? *	Yes
Date gazetted?	March 2012
Optional comments	
Statement of significance for all heritage items in existing LEP? *	Yes
Date/s completed?	2010
Date/s reviewed and updated?	
Optional comments	Since that date Statements of Significance have been completed for the proposed new heritage items arising out of Stage 2 of the Community Based Heritage Study.

Outcome 2 Evaluation

Social, environmental and economic factors

2.1 What do the KPIs show about this outcome? *	Council has been proactive in recent years increasing knowledge and managing heritage in the Shire. A number of heritage items identified in the original 1987 Heritage Study have been incorporated with the new list identified in the 2012 Study.
2.2 What were the key results or achievements for this year? *	Finalised corrections to Inventory Sheets prepared as part of the 2012 Heritage Based Study. This task was at the request of the Manager of Planning at the time due to her

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concern of errors, spelling mistakes and other inaccuracies by the consultants who had prepared the study.

2.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this *

No Planning Proposals have been prepared for inclusion of places identified in 2012 Community Based Heritage Study as items of environmental heritage within the LEP.

2.4 What will you do next year? *

Commence photographing properties identified as part of the 2012 Heritage Based Study where photographs have not been taken.

Encourage Council to prepare a planning proposal for inclusion of the places identified in the 2012 Heritage Based Study as items of environmental heritage within the LEP.

Outcome 3

* indicates a required field

Recommendation 3

Appoint a heritage and urban advisor to assist the council, the community and owners of listed heritage items.

Outcome 3

Increased community participation and proactive heritage and urban management in your local area.

Key performance Indicators

Number of heritage site visits undertaken in last year? * 43

Optional comments

Number of heritage/urban design consultations provided in last year? * 39

Optional comments

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Number of requests for pre_DA advice on heritage/urban design issues? * 3

Optional comments

Number of council DA's projects provided with heritage/urban design advice? * 4

Optional comments

Outcome 3 Evaluation

Social, environmental and economic factors.

3.1 What do the KPIs show about this outcome? * The Heritage Advisor continues to provide advice to members of the public and owners of heritage items or owners of properties within conservation areas. Council continues to encourage a pre-Development Application meeting policy to discuss issues before the Development Application is made by owners.
Must be no more than 200 words

3.2 What were the key results or achievements for this year? * The number of site visits and advisements given.
Must be no more than 200 words

3.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this. * A challenge has been the isolated incidents where changes to the fabric or appearance of a place have occurred without consent.
This matter has been raised with Council staff with a view to overcome this problem.
Must be no more than 200 words

3.4 What will you do next year? * Continue to consult with owners of heritage items and meet with Council officers.
Must be no more than 200 words

Outcome 4

* indicates a required field

Recommendation 4

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Application LGA2016043 From Uralla Shire Council

Manage local heritage in a positive manner.

Outcome 4

Proactive heritage and urban design management in your local area.

Key Performance Indicators

Heritage development control plan completed? * Yes

Date/s completed * 19 December 2011

Date/s reviewed and updated * 8 April 2016

Optional comments

Urban design development control plan prepared by council? * Yes

Date completed? * 19 December 2011

Date/s reviewed and updated? * 8 April 2016

Optional comments

Waive or reduce development application fees? * No

Optional comments

Adopt a flexible approach to planning and building requirements? * Yes

Optional comments

Outcome 4 Evaluation

Social, environmental, economic

4.1 What do the KPIs show about this outcome? * Council continues to offer the services of the Heritage Advisor to owners of heritage properties to assist in grant applications and provide development application advice.

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Application LGA2016043 From Uralla Shire Council

Must be no more than 200 words

4.2 What were the key results or achievements for this year? *

The re-establishing of Council's Heritage Assistance Fund.

Must be no more than 200 words

4.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this. *

There were no challenges or disappointments that had a major effect on results.

Must be no more than 200 words

4.4 What will you do next year? *

Continue to assist council officers in the preparation of policies by using the recommendations arising out of the Community Based Heritage Study.

Continue to seek funding opportunities to assist owners of heritage places to maintain their properties.

Must be no more than 200 words

Outcome 5

* indicates a required field

Recommendation 5

Introduce a local heritage incentives fund to provide small grants to encourage local heritage projects.

Outcome 5

Caring for our heritage - Increased community participation and proactive conservation and management of heritage in your local area.

Key Performance Indicators

Local heritage fund operational this financial year? *

Yes

Optional comments

Must be no more than 200 words

Number of heritage projects funded this financial year? *

9

Optional comments

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Must be no more than 200 words

Total dollar project value? *

\$46,657.39

Must be a dollar amount

Optional comments

Must be no more than 200 words

Total amount of owner contribution to projects? *

\$34,385.39

Must be a dollar amount

Optional comments

Must be no more than 200 words

Number of heritage projects that contributed to local tourism? *

0

Optional comments

Must be no more than 200 words

Number of projects that created paid employment? *

11

Optional comments

Must be no more than 200 words

Number of projects that created volunteer opportunities? *

0

Optional comments

Must be no more than 200 words

Outcome 5 Evaluation

Social, environmental and economic factors.

5.1 What do the KPIs show about this outcome? *

That there was interest from the community for the Heritage Assistance Fund program.

Must be no more than 200 words

5.2 What were the key results or achievements for this year? *

The re-establishment of Council's Heritage Assistance Fund. This fund attracted a greater number of applications than expected and was greatly appreciated by those that participated.

Must be no more than 200 words

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5.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this. *

The disappointment was that some projects that were offered funding and accepted withdrew or were not completed due, in part, to the tight timeframes imposed on them.

It is intended to review timeframes and perhaps bring the calling of applications and notifying applicants forward so as to give applicants more time to complete projects.

Must be no more than 200 words

5.4 What will you do next year? *

Encourage Council to continue to grow the program.

Must be no more than 200 words

Outcome 6

* indicates a required field

Recommendation 6

Run a heritage main street program.

Outcome 6

Council, owners and the community actively participate in attractive and well managed heritage main streets.

Key Performance Indicators

Does your council have an operational heritage main street committee? *

Yes

Optional comments

Heritage main street study completed? *

Yes

Date completed? *

1997

Date/s reviewed and updated?

Optional comments

If you answered Yes above to completing a heritage main street study, have the

Yes

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Application LGA2016043 From Uralla Shire Council

recommendations been implemented? *

Date completed? * 2010

Optional comments

Has the heritage main street program expanded to other main streets in your local government area? * No

Optional comments

Outcome 6 Evaluation

Social, environmental and economic factors.

6.1 What do the KPIs show about this outcome? *

The Council has undertaken a number of reports including the Uralla Heritage Study (1987); Creative Village Study (1995); Ratcliffe Main Street Study (1997); Hailey Uralla Township Marketing Plan (2005); Community Based Heritage Study Stage 1 (2010) and Community Based Heritage Study Stage 2 (2012).

Must be no more than 200 words

6.2 What were the key results or achievements for this year? *

There were no key results or achievements this year.

Must be no more than 200 words

6.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this. *

The availability of funding to do more improvement works within the public realm. The issue of funding could be the determining factor to achieve a holistic approach to improvement works rather than a piece meal approach.

Must be no more than 200 words

6.4 What will you do next year? *

Continue to work with Council to upgrade landscape elements within the public realm of Bridge Street which is Uralla's main street in the CBD.

Continue to work with property owners to maintain their buildings within the CBD.

Must be no more than 200 words

Outcome 7

* indicates a required field

Local Government Heritage Advisors 2016-2017

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Application LGA2016043 From Uralla Shire Council

Recommendation 7

Present educational and promotional programs.

Outcome 7

Increased awareness and appreciation of heritage by the Council, owners and the community in your local area.

Key Performance Indicators

Does your council have heritage information available for the local government area (eg brochures, website, guidelines)? *	Yes
---	-----

Date originally set up? *	2010
----------------------------------	------

Date most recently reviewed and updated? *	2013-2014
---	-----------

Optional comments

Does your council have heritage information available for the local government area (eg brochures, website, guidelines)? *	Yes
---	-----

Optional Comments

Local/regional heritage tourism strategy completed? *	No
--	----

Date completed? *	0
--------------------------	---

Date/s reviewed and updated? *	0
---------------------------------------	---

Optional comments

The council has a local/regional tourism information centre? *	No
---	----

Optional comments

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Application LGA2016043 From Uralla Shire Council

Heritage trail completed *	Yes
Date/s completed? *	Pre 2013
Date/s reviewed and updated? *	0
Optional comments	A number of drive pamphlets and a major walking tour of Uralla have been completed.
Heritage training for your council staff? *	No
If Yes, number of staff that attended heritage training? *	0
Optional comments	
Heritage training for your Councillors? *	No
If Yes, number of Councillors that attended heritage training? *	0
Optional comments	
Heritage training/ workshop for local heritage owners? *	No
If Yes, number of heritage owners that attended heritage training/workshops? *	0
Optional comments	
Heritage training/ workshops for local professionals? *	No
If Yes, number of heritage professionals that attended heritage training/workshops? *	0
Optional comments	

Local Government Heritage Advisors 2016-2017

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Application LGA2016043 From Uralla Shire Council

Outcome 7 Evaluation

Social, environmental and economic factors.

7.1 What so the KPIs show about this outcome? *

That due to limited funds Council continues to struggle to raise awareness and appreciation of its heritage.

7.2 What were the key results or achievements for this year? *

There were no key results or achievements for this year.
Must be no more than 200 words

7.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this. *

The challenge still remains of locating and collecting historic material for Council's History Hub within the library.
Must be no more than 200 words

7.4 What will you do next year? *

Continue to do the best I can with the resources available to me to promote and increase awareness and appreciation of the heritage of the Uralla Shire.
Continue to seek historical information for buildings in Bundarra in the hope that a heritage walk brochure 'Find Charm in Bundarra' can be prepared to encourage people to stop in Bundarra and take a look around rather than drive through the town.
Must be no more than 200 words

Outcome 8

* indicates a required field

Recommendation 8

Set a good example to the community by properly managing places owned or operated by the council.

Outcome 8

Council proactively conserves and manages its heritage assets.

Key Performance Indicators

The council has asset management plans with action plans for heritage assets? *

Yes

Local Government Heritage Advisors 2016-2017

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Application LGA2016043 From Uralla Shire Council

Optional comments

Number of control management plans and strategies prepared for state significant heritage assets? * 0

Optional comments

Does your council have an annual works budget secured for heritage asset maintenance and repairs? * Yes

Optional comments

Outcome 8 Evaluation

Social, environmental and economic factors.

8.1 What do the KPIs show about this outcome? * Council maintains its assets including the Uralla Shire Council Chambers as well as cemeteries within Uralla and Bundarra.
Must be no more than 200 words

8.2 What were the key results or achievements for this year? * There were no key results or achievements this year.
Must be no more than 200 words

8.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this. * Limited financial resources especially for the maintenance of graves within cemeteries that Council is responsible for will always be an issue.
Must be no more than 200 words

8.4 What will you do next year? * Investigate the possibility of a final year planning student to gain work experience during a semester break and work with the Heritage Advisor to develop data sheets for the conservation of monuments within the Old Uralla Cemetery.
Must be no more than 200 words

Outcome 9

* indicates a required field

Local Government Heritage Advisors 2016-2017

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Application LGA2016043 From Uralla Shire Council

Recommendation 9

Promote sustainable development as a tool for heritage conservation.

Outcome 9

Proactive heritage and sustainable development in your local area.

Key Performance Indications

Number of heritage development application approvals for adaptive reuse works? * 0

Optional comments

Must be no more than 200 words

Number of development application approvals for regeneration and urban design works? * 0

Optional comments

Must be no more than 200 words

Number of heritage development application approvals for infill and/or additions works? * 1

Optional comments

Must be no more than 200 words

Number of pre-DA consultations given on sustainable and energy efficient modifications? (power, water, waste, carbon neutral) * 0

Optional comments

Must be no more than 200 words

Does your council offer sustainability and heritage awareness courses for councillors, council staff, heritage owners and community? * No

Local Government Heritage Advisors 2016-2017

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If Yes, number of people who attended? *

0

Optional comments

Must be no more than 200 words

Outcome 9 Evaluation

Social, environmental and economic factors.

9.1 What do the KPIs show about this outcome? *

This year there was one development application for an infill development within the LGA that being for Bridge Street - Uralla's main street.

Must be no more than 200 words

9.2 What were the key results or achievements for this year? *

There were no key results or achievements this year relating to sustainable development.

Must be no more than 200 words

9.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this. *

There were no challenges or disappointments that had a major effect on results.

Must be no more than 300 words

9.4 What will you do next year? *

Because of the size of the Council and the resources available, Council will continue:

- a policy emphasising meetings between the heritage advisor, council officers, councillors and the public as a way of raising heritage awareness in the community.
- to promote the Burra Charter principles of doing as much as is necessary but as little as possible in intervening in heritage fabric.
- to encourage appropriate change of use for heritage buildings to ensure an ongoing use and maintenance of these buildings.

Must be no more than 200 words

Summary of Activities Undertaken by Heritage Advisor

Project name: Uralla Shire Council Heritage Advisor Services

Project number: LGA2016043

Funding period: 2016/2017 year

Uralla Shire Council engages the services of Mitch McKay, of Port Macquarie Hastings Heritage, as Council's Heritage Advisor on a one day a month basis. The following is a summary of the key activities undertaken by Mitch during the 2016-2017 financial year.

Mitch's main activity has been to provide advice to the general community, property owners, developers and professionals on heritage related projects and commenting on Development Applications within the Uralla Local Government Area. Nearly 100 advisements were given during the period.

Other activities have included:

- providing assistance with the re-establishing of the Local Heritage Assistance Fund which resulted in (9) projects receiving funding under the program, and
- making a connection with representatives of the Bundarra community to obtain historical information of some of the buildings and early photographs with the aim of working in collaboration with that community to develop a heritage walk for Bundarra.



Terry Seymour
Director Infrastructure & Regulation



REPORT TO COUNCIL

Department:	Community & Governance
Submitted by:	<i>Kim-Trieste Hastings</i>
Reference:	U12/273
Subject:	Report 7 - Visitor Information Centre & Library Report for June 2017

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Objective:	1.3 A diverse and creative culture; 2.1 An attractive environment for business, tourism and industry
Strategy:	1.3.1 Provide enhanced and innovative library services that support and encourage lifelong learning; 2.1.1 Promote Uralla Shire and the region as a place to live, work and invest
Action:	1.3.1.1.2 Operate the Uralla library to optimise opening hours within resource and budget allocation; 1.3.1.2.1 Operate the Visitor Information Centre to optimise service

SUMMARY:

This report provides an outline of activities at the Uralla Visitor Information Centre and Library for the month of June 2017.

OFFICER'S RECOMMENDATION:

That Council note the report.

BACKGROUND:

Not applicable.

REPORT:

Visitor Information Centre

National Parks Wildlife Service Familiarisations (Famill)

On the 14 June, an invitation received from the National Parks and Wildlife Service (NPWS) saw one of our Visitor Information Centre staff attend an information day at Mulerindie Cabin as a guest of NPWS.

Uralla Shire Council
Council Business Paper – 25 July 2017

Muluerindie cabin sits in isolation within Warrabah National Park on the banks of the Namoi River just downstream from the McDonald River, on the very edge of Warrabah National Park.

Operated by the NSW Office of Environment and Heritage, access to the cabin is via a number of gateways and can only be made by making a prior booking with NPWS themselves. The cabin is located approximately 60kms west of Uralla via Retreat Road approximately an hour's drive. The secluded self-contained stone cabin has an emphasis on privacy and is a perfect setting for honeymooners and holidaymakers.

On the 22nd June a second NPWS Family was organised this time to East Kunderang and Hall's Peak Cabins. East Kunderang and Hall's Peak campground is located approximately 112kms from Armidale. It is a remote riverside wilderness, offering fishing, canoeing, swimming and birdwatching.

New England High Country

The meeting with Adam Marshall and New England North West Tourism was extremely positive, with discussion including grant funding, tourism focus, and the future of Destination NSW - included funding eligibility and regional event support. The new State framework includes Destination Country and Outback NSW Board structure that will play a key role in future tourism funding applications.



Bushland beauty: Muluerindie Cabin outside and glimpse of Namoi River. Photo: Barry Blair

Sales

The year-to-date actual sales figures are \$15,646 against an annual budget of \$15,000. June has recorded a decrease in sales from May - down by approximately 45%.

Bottled water has been added to the offering at the Visitor Information Centre from July to meet demand and diversify local products to improve sales.

The space at the Visitor Information Centre is ever evolving, making better use of the available space by removing the many upright stands of information that were difficult to navigate. The space is more open and inviting, offering a new display table to promote local products on a monthly roster system.

Sales to-date for 2016-17 Financial Year

Month	Total
July	1251.65
August	1369.95
September	1351.30
October	1235.20
November	1605.60
December	1461.60
January	1483.15
February	931.45
March	914.30
April	1301.45
May	1778.15
June	962.70
Total (\$)	15,646.50

Annual June Sales

Year	Total
2014/15	1,421.65
2015/16	991.85
2016/17	962.70

Visitor Statistics

June 2017 has experienced a decrease in visitor numbers from 1052 to 760, down 27% from May but up by 17% from June 2016. Winter is a contributing factor for June visitor numbers. Calendar year-to-date visitor numbers are up 9% from 2016.

Key Issues

- VIC Gift Shop Sales
- Visitor Statistics
- Destination Country and Outback NSW

Library

The number of books loaned through the Library for month of June was 1,678, this is down from 2,178 in April. However, this places Uralla as the 3rd highest books loaned in the Central Northern Library Group, up from 4th in the previous month out of 15 libraries. The month of June saw 8 new members sign up. Although this is a decrease from 17 new members in May, Uralla is number 6 of 15 Libraries in the regional group for new members in June.

During the month of June, the Library held its monthly Book Discussion Group on 20th May at 4:00pm; Lego Club aimed at 5-12 years old age group on 15th June from 4pm-5pm.

Central Northern Regional Libraries CNRL Meeting was held on 7 June 2017 at the Council Chambers in Tamworth. Cr Mark Dusting also attended this meeting.

The meeting covered Quarterly Reports from December 2016 and March 2017. Updates were provided on the new modules for Spydus (the Library Software Management System), Solus Application Report, Children and Youth Services, and 7 Makerspace Programs and equipment.

On the 29 June, the Armidale Express interviewed Mayor Pearce and ran positive news article on the high interest and support in the library from the Uralla's local community.

Key Issues

- Library Book Loans
- High interest and support for the Uralla library service

Prepared by:	Kim-Trieste Hastings Community Development Officer and Tourism Coordinator
Approved/Reviewed by Manager:	Trish Kirkland
Department:	Director Community and Governance
Attachments:	Nil



REPORT TO COUNCIL

Department:	Infrastructure & Regulation
Submitted by:	<i>Libby Cumming, Contract Planner</i>
Reference/Subject:	Report 8 - Driveway construction for Lot 211 DP 755829 - Lulham

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	2.1	An attractive environment for business, tourism and industry
Strategy:	2.1.4	Implement tools to simplify development processes and encourage quality commercial, industrial and residential development
Principal Activities:	2.1.4.1	Process building and development applications

SUMMARY:

This report is to consider the appropriate standard for drive way construction to Lot 211 DP 755829.

OFFICER'S RECOMMENDATION:

That Council:

1. Require the applicant Mr B Lulham to:

- a. Construct the first 25% of the unnamed road to a full bitumen standard and centrally located within the road reserve as approved by the Director of Infrastructure & Regulation, commencing from the edge of the bitumen at Eastern Avenue;*
- b. Construct the remainder of the unconstructed road to his property access, to a gravel all weather trafficable standard, suitable for emergency service vehicles, complying to the relevant Australian Standard and the requirements of the Director of Infrastructure and Regulation;*
- c. Provide a 10 metre diameter turning circle at the end of the access road; and*
- d. Remove the gate situated on the road reserve.*

2. Resolve the following as policy for construction of roads:

- a. Require the road to be ultimately upgraded to a full bitumen standard as approved by the Director of Infrastructure & Regulation, commencing from the edge of the bitumen of the nearest bitumen road, centrally located within the road reserve, and include a turning circle with a 10 metre diameter at the end, if it is a no through road.**
- b. The cost to the road be proportionate to the number of dwelling permissibilities that may be realised utilising the formula of - cost of road/number of dwelling permissibilities - raised annually by CPI. This is to be translated into a Section 94 Contribution Plan and until such time as the Section 94 Contribution can be formulated and adopted by Council, the proportional cost be noted against each property.**
- c. Council maintain to the end of the bitumen seal, extending this as each section is constructed.**
- d. The owners utilising the remainder of the unconstructed road, be responsible for the construction and maintenance of a gravel all weather trafficable road, suitable for emergency service vehicles, complying to the relevant Australian Standard and the requirements of the Director of Infrastructure and Regulation.**

BACKGROUND:

A complying development application to erect a dwelling on Lot 211 DP 755829 was made to New England Building Consultants (Private Certifiers) who are unable to issue a building approval until an approval has been issued by Council under Section 138 of the *Roads Act 1993* for works undertaken in the road reserve in regards to the access.

A request has been made by Mr Lulham to consider the requirements for driveway construction to his land being Lot 211 DP 755829.

Advice was provided by Council technical staff dated 27 July 2016, 15 November 2016, and 13 February 2017 with a request from Mr Lulham for a variation on the advice given dated 28 August 2016, 1 February 2017, and 6 April 2017.

A copy of all correspondence is contained as an attachment in chronological order.

REPORT:

There are no issues in regard to the permissibility of the erection of a dwelling on Lot 211 DP 755829. This can be completed as a Complying Development (thus allowing private certification under the *Environmental Planning & Assessment Act 1979*) but it also requires approval for work in the road reserve under Section 138 of the *Roads Act 1993* to be obtained from Council prior to the issue of the building approval. Council is the only approval authority for work within road reserves under the *Roads Act 1993*.

Uralla Shire Council
Council Business Paper – 25 July 2017

The land in question has been highlighted in green and has public road frontage to an unnamed public road that runs off Eastern Avenue. The length of the proposed road work is approximately 261 metres from the edge of the bitumen in Eastern Avenue.



Source: USC GIS System

Three other properties have been identified who will be affected by the same issue when they take up dwelling permissibility. They have been highlighted below, along with the full distance (approximately 426 metres) of the unnamed public road that would require construction.



Source: USC GIS System

There is no debate that approval for the work in the road reserve is required but there has been some debate as to the standard of construction. The original advice given by Council was that the road was to be constructed as a 4 metre wide single lane bitumen seal on a 6 metre formation, whereby after construction, Council would maintain.

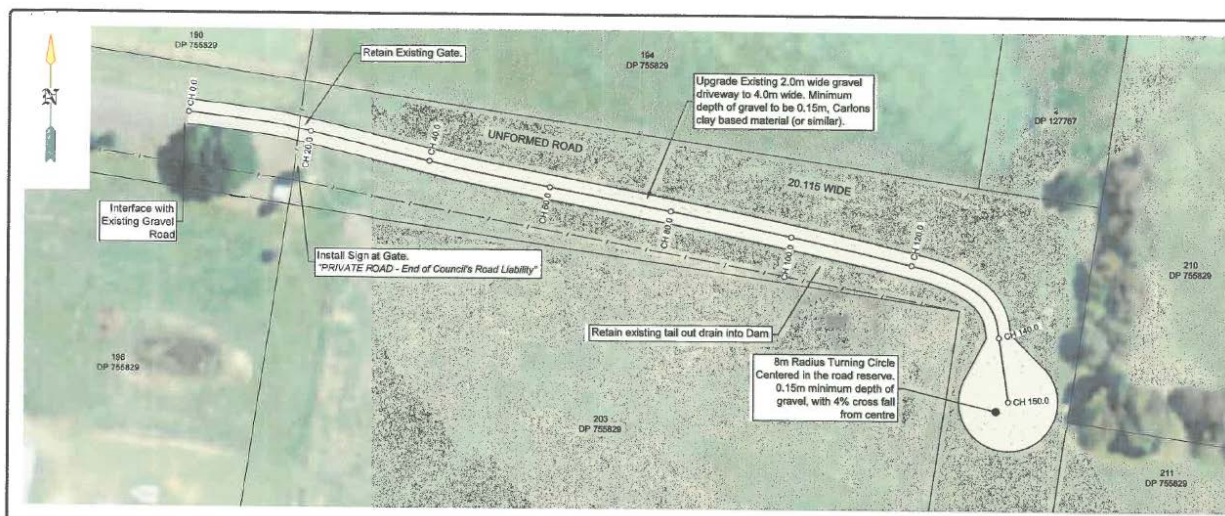
This is as per Council's current Policy whereby new roads are constructed at the full cost to the developer and thereafter maintained by Council. A request to vary that advice was received on 28 August 2016 whereby a request from Mr Lulham was made to gravel only part of the road.

The original advice from Council's technical staff was relaxed with the advice given on 15 November 2016, that *'Council will accept a four metre wide single lane gravel formation for the full length of the road from the Eastern Avenue intersection to the access point of Lot 211DP 755829, with the following design measures:*

- *passing bays are to be provided every 200 metres that are 20 metres long and two metres wide, making a minimum trafficable width of six metres at the passing bay; and*
- *the section of road from the Eastern Avenue intersection is to be bitumen sealed for a length of 60 metres, to minimise potential dust impacts on nearby dwellings.*
- *road upgrading to the unformed road between Eastern Avenue and Lot 211 DP 755829 will require Council approval pursuant to Section 138 of the Roads Act 1993. To obtain approval you will need to provide Council with design plans, prepared by an appropriately qualified person and designed in accordance with Council's Engineering Code.'*

A request to vary this standard by lowering it to allow for 80 metres of gravel only was made to Council on 1 February 2017. Council's technical staff response was made on 13 February 2017 where by Mr Lulham was requested *'to lodge an application pursuant to Section 138 of the Roads Act 1993. The application is to include road design plans, prepared by an appropriately qualified person, and designed in accordance with the requirements specified in the letter from Council dated 15 November 2016. Any requests for variations to the design requirements will require supporting justification.'*

The following concept plan was provided along with the request from Mr Lulham for the matter of suitable road standard to be considered at an Ordinary Meeting of Council.



Source: New England Surveying & Engineering Plan number Lulham 31.3.2017

Council has several issues to consider in regards to the standard of road upgrading:

1. **Point of Commencement of the Road Upgrading** – Either from the edge of the bitumen intersection with Eastern Avenue or from the end of the existing gravel track?

Mr Lulham is requesting to commence the road construction from the end of the existing gravel stockpile residue just before the existing gate which has been installed by Mr Lulham. No road has ever been constructed from Eastern Avenue but the road reserve was used to stockpile aggregate for sealing works in the immediate area, and a residue still remains.

The road in its current condition is utilised as secondary access by Lots 190 and 198.

2. **Dust Impact** – Is the generation of traffic to the newly constructed dwelling going to create any dust impact on the existing dwellings who bound the unformed public road?

Dust will be created by the increased traffic generation to the newly constructed dwelling by Mr Lulham. The dwellings located on Lots 190 and 198 have side setback from the unformed road of approximately 26 and 6 metres respectively. To ensure that Council keeps with the precedent set by DA 8/2016 – McLean – 13 Stringybark Ridge Road whereby the neighbouring dwelling had a setback of approximately 33 metres, it has to be acknowledged that there will be an impact on these dwellings from the dust, and that the use of bitumen seal has become the standard for dust suppression to minimise the impact to existing dwellings.

3. **Gate** – Should the gate on the unformed public road be allowed to stay?

Gates should not be placed on any public road that may block another land owner accessing their land. The current gate was installed without approval from Council by Mr Lulham and should be removed.

4. **Standard of Road** – What is an acceptable standard of road construction?

Options available are:

- a) Council do nothing and the road be constructed to any standard as considered suitable by Mr Lulham.
- b) The road is constructed to the all weather trafficable compliant to the relevant Australian Standard to allow access for emergency vehicles.
- c) The road is constructed as a gravelled road to a Council maintainable standard.
- d) The road is constructed as bitumen sealed for its full length.
- e) The road be bitumen sealed for a distance considered adequate for dust suppression for the adjoining dwellings and gravelled the rest of the way at a standard as per points a, b or c above.

The road should be constructed from the edge of the bitumen in Eastern Avenue and not commenced from the end of the old stockpile site, with the road being centrally located within the road reserve where physically possible to ensure the least impact on adjoining residences. A garbage service will be available to the land, therefore to ensure that a garbage truck can turn safely; at the end of the road be a turning circle with a 10 metre diameter should be provided.

At some point in time there will be four dwellings utilising this road for access, and if the road standard is low there will be an expectation that Council will meet the cost of any upgrade required.

5. **Maintenance of the Road** – Who will maintain the road and from what point, if any, will Council be responsible.

The standard of the road construction will determine whether Council will maintain the road. Council's policy is that the road be fully maintained by Council only if has been designed and constructed to Council's standard. Council does not take on maintenance of a sub standard road to later have to undertake a major upgrade of the road to meet community expectation.

6. **Cost Apportionment** – Who should fund what component?

Options available are:

- a) Fully funded by Mr Lulham
- b) Fully funded by Council
- c) Partially funded by Council and by Mr Lulham
- d) Consider cost apportionment options with other landowners who have dwelling opportunities on the unnamed road, i.e. if it is an equal cost apportionment

The first three points are self explanatory. If an equal cost proportion method is applied to the road, inclusion of the formula - *cost of road/number of dwelling permissibilities* - needs to be inserted into a Section 94 Contribution Plan which would ensure the proportional cost was applied to each affected property on the road, be index by CPI, and ensure that other similar roads would be treated the same.

As each proportion was paid, the road was extended to the standard considered to be appropriate by Council and maintained to this point by Council. The residue section of the road would then be constructed and maintained by the residents using this section of the road. If the road had been fully constructed past a vacant block of land that contained a dwelling permissibility, then the Section 94 contribution for the share belonging to that land would still need to be paid. This is the only way to ensure equal proportional fairness for the cost of the road construction.

7. **Impact on Future Dwellings** – What will be the impact on other landholders when they take up their dwelling permissibility?

The impacts on the other three land owners will depend upon the standard of road construction and the cost apportionment decided by Council, as this will set the precedent.

8. **Policy** – What should be the ongoing Council policy for similar issues moving forward?

The decisions made regarding this issue will be the basis for other similar road issues and will also become a formal policy.

Consideration of the policy being included within a Section 94 Contribution Plan would ensure that private certifiers would be able to access this information either by way of a Section 149 Zoning Certificate or by way of listing each road that has had a full cost assessment undertaken, along with each property affected as a Schedule to the Plan. This would clearly identify a current CPI indexed contribution and the Section 94 Contribution Plan would be made available on Council's website.

Council will be required to formally name this road and apply a rural address to this property once the road has been constructed.

KEY ISSUES:

- A complying development application to erect a dwelling on Lot 211 DP 755829 was made to New England Building Consultants (Private Certifiers) who are unable to issue an approval until an approval has been issued by Council under Section 138 of the *Roads Act 1993* for works undertaken in the road reserve in regards to the access.
- At some point in time there will be four dwellings utilising this road for access, and if the road standard is low there will be an expectation by the owners that Council meet the cost of any upgrade required.
- Council needs to determine what standard of road is acceptable, how it is to be maintained, and the cost proportion that is borne by which party.
- The standard of road should take into account the use by emergency vehicles and the impact of dust on adjoining neighbours.

CONCLUSION:

A request has been made as to the standard of road construction within an unnamed road reserve. Council needs to determine as to what is a suitable standard of construction, and then use this as a basis for future policy for the other three potential users of the road, and for other similar situations that will arise within the Shire.

COUNCIL IMPLICATIONS:

A. Community Engagement/ Communication (per engagement strategy)

Nil

B. Policy and Regulation

Uralla Local Environmental Plan 2012

Uralla Development Control Plan 2011

Environmental Planning & Assessment Act 1979

Roads Act 1993

C. Financial (LTFP)

Nil

D. Asset Management (AMS)

Nil

E. Workforce (WMS)

Nil

F. Legal and Risk Management

Nil

G. Performance Measures

Nil

H. Project Management

Nil

Prepared by staff member:

Libby Cumming, Consultant Planner

Approved/Reviewed by Manager:

Terry Seymour, Director Infrastructure & Regulation

Department:

Attachments:

Correspondence between Council and Mr Lulham dated 27 July 2016, 28 August 2016, 15 November 2016, 1 February 2017, 13 February 2017 and 6 April 2017.

Melody Styles

From: Regservices <R@uralla.nsw.gov.au>
Sent: Wednesday, 27 July 2016 5:07 PM
Subject: FW: Access for Proposed new home at Lot 211 Eastern Avenue South Kentucky
Attachments: CCE20072016.pdf; Aerial - Lot 211 DP 755 829 off Eastern Avenue Kentucky South.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Warren

As per your request regarding the access construction for Lot 211 Eastern Avenue South Kentucky:

1. The land does not have a constructed access. It will require construction.
2. The construction requirements will be a single lane bitumen sale road to the boundary. This will consist of a 4 metre wide seal on a 6 metre wide formation. This will then be maintained by Council to this point.

Hope this helps.

Cheers
Libby

From: Alan Harvey
Sent: Wednesday, 27 July 2016 2:50 PM
To: Regservices
Cc: Russell Lloyd
Subject: FW: Access for Proposed new home at Lot 211 Eastern Avenue South Kentucky

Libby

Can you please advise Warren Sellings of requirements for access construction as discussed single lane 4m wide bitumen with 6m wide formation.

Document trim reference is UINT/16/2182.

Thanks

Alan Harvey
Works Manager
Uralla Shire Council | Po Box 106 Uralla NSW 2358
p 02 6778 6312 | f 02 6778 6349 | m 0428 512 551
aharvey@uralla.nsw.gov.au | www.uralla.nsw.gov.au



From: Linda Maynard
Sent: Wednesday, 20 July 2016 9:24 AM
To: Alan Harvey

Cc: Russell Lloyd

Subject: Access for Proposed new home at Lot 211 Eastern Avenue South Kentucky

Hi Alan/Russell,

Warren Sellings has received an application for a CDC for a dwelling at Kentucky South that has access off Eastern Avenue via an unformed 'road/s or track/s'. There are another two lots that also use this access. What is Council's future position on these unformed 'road/s or track/s'? As there will be a house built on this block these 'road/s or track/s' will be used regularly and will need to have 'all weather' access. Does Council maintain these 'road/s or track/s'? Or can Council maintain these 'road/s or track/s'?

Warren Sellings has attached the site plan, including the access from Eastern Avenue. I have also attached a pdf of the aerial from IntraMaps.

Regards,
Linda

Linda Maynard

Administration Officer – Infrastructure & Regulation

Uralla Shire Council | PO Box 106, Uralla NSW 2358

p 02 6778 6300 | f 02 6778 6349

lmaynard@uralla.nsw.gov.au | www.uralla.nsw.gov.au



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Please consider our environment and think before you print.

From: Warren Sellings [<mailto:warren@nebuildingconsultants.com>]

Sent: Wednesday, 20 July 2016 8:00 AM

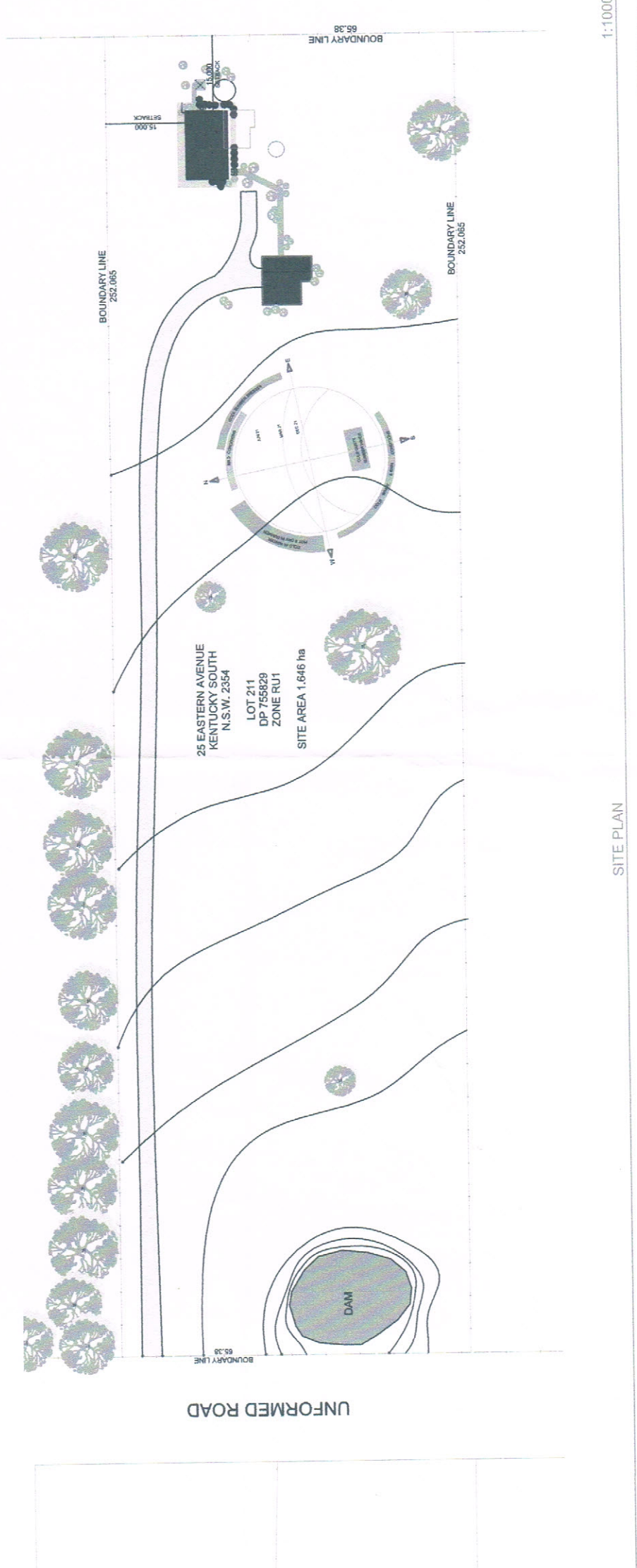
To: Linda Maynard

Subject: Proposed new home at Lot 211 Eastern Avenue, Kentucky. Access ?

Hi Linda, The attachment indicates where Bill Lulham intends building his next house.

Can you ask if the access is OK and maintained by Council?

Thanks Warren



NEW ENGLAND ARCHITECTURAL STUDIO

THIS DRAWING IS COPYRIGHT. NO PART OF THE DRAWING MAY BE REPRODUCED OR USED WITHOUT THE BUILDING DESIGNERS AUTHORITY. DO NOT SCALE THIS DRAWING. USE FIGURED DIMENSIONS ONLY. DIMENSIONS & LEVELS SHOWN ON THIS DRAWING ARE TO BE VERIFIED BY THE CONTRACTOR PRIOR TO THE COMMENCEMENT OF WORK.

IF THE ABOVE DIMENSION DOES NOT MEASURE THREE CENTIMETERS (3 cm) EXACTLY, THIS DRAWING WILL HAVE BEEN ENLARGED OR REDUCED, AFFECTING ALL LABELED SCALES.

THIS DRAWING MAY NOT BE TO SCALE

REFER TO GRAPHIC SCALE BELOW:

1 : 200 0 5

1 : 100 0 1 2.5m

NOTES:

THE BUILDER IS RESPONSIBLE FOR VERIFYING ALL DIMENSIONS, TIMBER SIZES, MATERIAL LISTS, WIND RATINGS, AND SETOUTS PRIOR TO COMMENCEMENT OF ANY WORK.

BUILDING WORKS ARE TO BE SET OUT BY A REGISTERED SURVEYOR.

NO.	DESCRIPTION	DATE
1	PROPOSED DWELLING AT 211 EASTERN AVENUE KENTUCKY, N.S.W. 2354	
PRELIMINARY SITE PLAN		

NEW ENGLAND ARCHITECTURAL STUDIO

DATE	JO	DATE OF ISSUE
CHECKED	JK	15/06/2017
PROJECT NO	DWC NO	REV
0716	DACC.03	A



Parcel	102376391
CADID	15707.83
Area M2	1.57
Area Ha	RU1
Land Zoning	200
Lot Size	N/A
Heritage Item	N/A
Heritage	N/A
Conservation	N/A
Flood Prone	N/A
Drinking Water	N/A
Catchment	N/A
Bushfire Prone	SANDON
County	HARNHAM
Parish	KENTUCKY
Locality	
Property	
Parcel	109487
Assessment	8740
Parcel Title	Lot: 211 DP: 755829
Property Name	
Property Address	
Locality	
Owners	
Address Line 1	
Address Line 2	
Address Line 3	
Rateable	Y
Rate Area	2.9170 H
Survey Plan	No Parish Plan
Survey 88B	Click Here
Google Map	Click Here

Uralla Shire Council
32 Salisbury Street
PO Box 106
URALLA NSW 2358
Ph: (02) 6878 6300
Fax: (02) 67786349
Email: council@uralla.nsw.gov.au



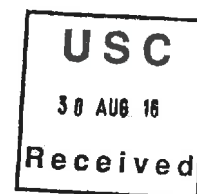
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Projection: GDA94 / MGA zone 56
Date: 20/07/2016
Drawn By: Linda Maynard

Ordinary Meeting - 25 July 2017

Map Scale: 1:2949 at A4

The General Manager
Uralla Shire Council
Salisbury Street
URALLA, NSW 2358



28TH August, 2016.

Dear Sir,

**RE: Objection to Council access requirements for proposed new home at 25 Eastern Avenue, Kentucky.
(Lot 211, DP 755829)**

With regards to the above and further to a recent discussion with Council staff I wish to lodge an objection to a recent interpretation made by Council staff pertaining to Council's Policy "Roads – Maintained by Council" and the requirements contained therein.

My objection is based on the following information.

The access from Eastern Avenue to the site (lot 211) where I wish to construct a new house is a road vested in Council's control, but not maintained.

[Comment: Council staff agree with this statement.](#)

I wish to upgrade part of this road to ensure all weather access is available to the new dwelling by a standard two wheel drive vehicle. This work will be at my expense.

[Comment: Council staff have advised that the access would require a 6m wide formation with a 4m bitumen seal. This is staff's interpretation of the policy which I believe is incorrect as the criteria in Part 3 cannot be achieved and will not be with a future single dwelling being accessed from this road.](#)

Kentucky is not a village area under Council's LEP with the land in this location zoned RU1 "Rural". There are a lot of laneways / access's that are vested in Council's control but are not maintained in our area so why should I have to form and seal 220m of this road vested in Council when I already have a legal right to use this unformed road.

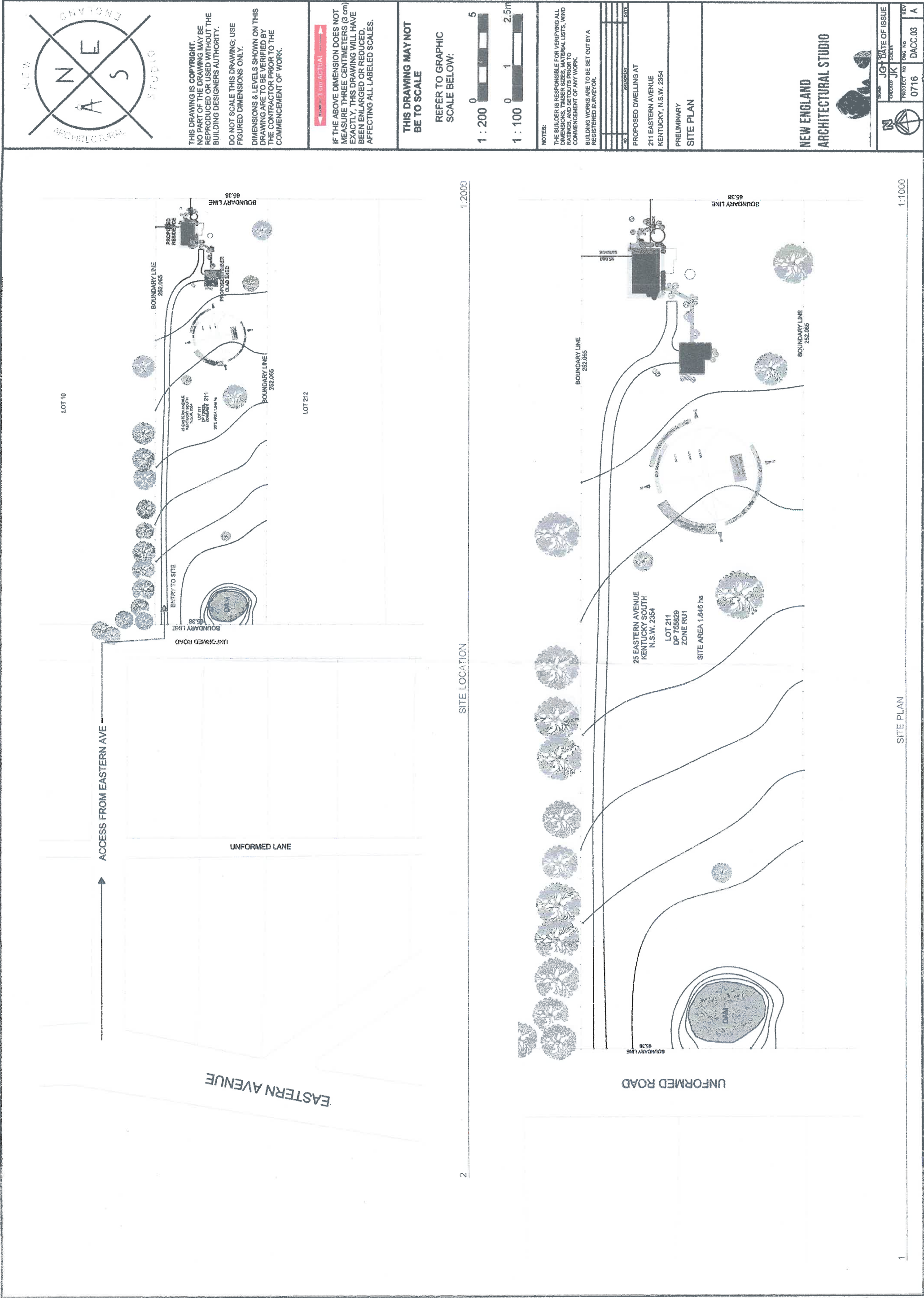
Note, the proposed dwelling will be lodged and approved as complying development under the NSW State and Environmental Planning Policy (Exempt and Complying Development Codes) 2008. A key requirement under this Code is contained in the Rural Housing Section - Part 3A.9 (2) which states "A lot on which a new single storey dwelling house is erected must have lawful direct frontage access or a right of carriageway to a public road or a road vested in or maintained by the council".

I have attached copies of our proposed site plan to help with Council's assessment of my request.

In conclusion I ask that Council considers my request in a logical manner and allow me to gravel part of the existing access to achieve an all- weather access for our proposed new home on lot 211.

Any further enquiries should be directed to the undersigned.

Yours Sincerely



15

Dear Mr Lulham,

Road Access Requirements for Lot 211 DP 755829, 25 Eastern Avenue, Kentucky

Reference is made to our meeting held on 10 November 2016 and your letter dated 28 August 2016, regarding the above matter. Council has re-evaluated the road design requirements specific to your proposal. Council will accept a four metre wide single lane gravel formation for the full length of the road from the Eastern Avenue intersection to the access point of Lot 211 DP 755829, with the following design measures:

- passing bays are to be provided every 200 metres that are 20 metres long and two metres wide, making a minimum trafficable width of six metres at the passing bay; and
- the section of road from the Eastern Avenue intersection is to be bitumen sealed for a length of 60 metres, to minimise potential dust impacts on nearby dwellings.

Road upgrading to the unformed road between Eastern Avenue and Lot 211 DP 755829 will require Council approval pursuant to Section 138 of the *Roads Act 1993*. To obtain approval you will need to provide Council with design plans, prepared by an appropriately qualified person and designed in accordance with Council's Engineering Code.

If you have any questions regarding the above, you may contact me on 6778 6310 or email kbock@uralla.nsw.gov.au.

Yours sincerely,



Karl Bock
Manager Town Planning and Regulation

1/2/2017

The General Manager
Uralla Shire Council
Salisbury Street
Uralla NSW 2358

Dear Sir,

Re: Road Access Requirements for Lot 211 DP 755829, 25 Eastern Avenue, Kentucky - Council's letter dated 15 November 2016

With regards to the above I wish to object to the requirements as listed in Council's letter (copy of which is attached) and ask for a determination by the Council.

My initial enquiry, which was the catalyst for the staff response was a request to gravel an 80m (L) X 4m (W) section of the unformed road leading to my front gate to ensure all weather access to a proposed new dwelling on lot 211 to be undertaken **at my cost!**

I believe that to ask me to provide a 4m wide single lane gravel formation for the full length of the road off Eastern Avenue to our proposal with a passing bay and **60 meters of bitumen** from Eastern Avenue is ridiculous. Historically this has not been the approach undertaken by Council in the Kentucky area, subsequently bitumen is not an alternative.

It should be noted that my enquiries have revealed the approval process can be undertaken under the NSW State Government's Exempt and Complying Development Code SEPP, meaning the new dwelling (if we decide to proceed) can be approved under the NSW SEPP (Exempt & Complying Development Codes) 2008 – EP & A Act, 1979.

I Note- Section 3A.9 (2) of the Code SEPP requires:

"A lot on which a new single storey dwelling house is erected must have lawful direct frontage access or a right of carriageway to a public road or a road vested in or maintained by Council."

Comment:

We are proposing to erect a **single storey dwelling** on Lot 211 which has **lawful direct frontage access** to a road **vested** in the Council. This means that we can undertake the development without Council's consent however we realise that a new dwelling needs all weather access.

We also note that as part of the Complying Development approval process we would need to submit a S138 application under the Local Government Act to Council for the section where we would need to cross the road reserve area from our front gate as part of the egress from our property to the unformed section from our access to Eastern Avenue. As I understand it the Section 138 application would only encompass the unformed section if we obtain Council's consent to gravel the 80m section in dispute.

In concluding I ask Council to consider allowing me to gravel the 80m section of the unformed road connecting our proposed development to Eastern Avenue thereby ensuring all weather access to the proposed new dwelling. If the requirements are enforced as delineated in the staff correspondence a precedence will be created that Council will find hard to defend.

At the end of deliberations this is not Sydney but a rural area where dirt/gravel roads and lanes are the norm. Please formulate a fair, equitable updated policy on rural roads /lanes vested in or under Council's control that can be linked to Council's asset management plan and subsequently used by staff so that a consistent approach is achieved on future enquiries.

If you or any Councillors have any questions pertaining to this request, please direct these to the undersigned. Thanking you in anticipation of a fair assessment of my concerns.

Yours sincerely 

13 February 2017

Dear Mr Lulham,

Road Access Requirements for Lot 211 DP 755829, 25 Eastern Avenue, Kentucky

Reference is made to your letter dated 1 February 2017 requesting a determination by Council for a variation of the road construction requirements for access to the above mentioned site.

To seek a variation to road construction requirements, you will be required to lodge an application pursuant to Section 138 of the *Roads Act 1993*. The application is to include road design plans, prepared by an appropriately qualified person, and designed in accordance with the requirements specified in the letter from Council dated 15 November 2016. Any requests for variations to the design requirements will require supporting justification.

Once an application is received by Council, Council officers will assess your application and refer any variation requests to a Council meeting for determination by Councillors.

If you have any questions regarding the above, you may contact me on 6778 6310 or email kbock@uralla.nsw.gov.au.

Yours sincerely,



Karl Bock
Manager Town Planning and Regulation

6th April, 2017

The General Manager
Uralla Shire Council
32 Salisbury Street
Uralla NSW 2358



Dear Sir

**Section 138 Roads Act 1993 Application for driveway construction
for Lot 211 DP 755829, 25 Eastern Avenue, Kentucky**

I submit this application, pursuant to Section 138 of the *Roads Act 1993*, for the construction of a driveway for Lot 211 DP 755829, 25 Eastern Avenue, Kentucky.

I refer to the road upgrading requirements listed in Council's letter dated 15 November 2016 and request a variation to these requirements, as instructed in Council's letter dated 13 February 2017. I request that approval be granted for the construction of a driveway to the following standards, as illustrated in the attached driveway design plans:

- The driveway is to be constructed with a 4m wide gravel pavement from the existing gravel formation;
- Pavement thickness to be no less than 150mm thick with a CBR \geq 25 and a PI=8%;
- A turning circle to be provided in the road reserve at the entry point to Lot 211 DP 755829;
- The erection of A sign displaying "End of Council's Road Liabilities" at the termination of the formed section of road, and
- The full understanding and acceptance that any future maintenance will not be undertaken by Council.

The above variation is justifiable for the following reasons:

1. The proposed driveway design will provide suitable all weather gravel surface to the proposed dwelling.
2. The proposed dwelling will be the only dwelling utilising this section of road and the proposal will reduce Council's future maintenance liability. Reducing the need for the grading of 200m of road for one lot.
3. The cost of road construction to the standards listed in Council's letter dated 15 November 2016, exceed \$60,000. This is unreasonable and onerous for a single dwelling development. This would render the project unviable and result in withdrawal of investment and the commencement of this development.
4. The road construction standards listed in Council's letter dated 15 November 2016, are not specified in any Council policies. I am not aware of any other similar dwelling developments that have been required to construct roads to such a high standard within the Uralla Shire area. This raises questions around consistency in Council's requirements and the validity of Council Officers imposing these requirements.
5. The proposed standards listed above are consistent with the approach adopted by Armidale Regional Council for dwelling developments of a similar nature. This is deemed a reasonable and an appropriate approach by a neighbouring Council and I see no reason why Uralla Shire Council would not deem this to be a reasonable and appropriate approach.

I trust that this application will be determined promptly to reduce further delays in the project commencement.

Regards

Bill Lulham

*Enclosures: 1. Driveway design plans
2. Council letters dated 13 February 2017 and 15 November 2016.*

Council letter dated 13 February 2017



Infrastructure & Regulation

P: 02 6778 6300

F: 02 6778 6349

E: council@uralla.nsw.gov.au

37 Salisbury St, Uralla, NSW 2358

PO Box 106, Uralla, NSW 2358

ABN: 55 868 272 018

13 February 2017

Mr Lulham
13 Salisbury St
Uralla NSW 2358

Dear Mr Lulham,

Road Access Requirements for Lot 211 DP 755829, 25 Eastern Avenue, Kentucky

Reference is made to your letter dated 1 February 2017 requesting a determination by Council for a variation of the road construction requirements for access to the above mentioned site.

To seek a variation to road construction requirements, you will be required to lodge an application pursuant to Section 138 of the *Roads Act 1993*. The application is to include road design plans, prepared by an appropriately qualified person, and designed in accordance with the requirements specified in the letter from Council dated 15 November 2016. Any requests for variations to the design requirements will require supporting justification.

Once an application is received by Council, Council officers will assess your application and refer any variation requests to a Council meeting for determination by Councillors.

If you have any questions regarding the above, you may contact me on 6778 6310 or email kbock@uralla.nsw.gov.au.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'Karl Bock'.

Karl Bock
Manager Town Planning and Regulation

Council letter dated 15 November 2016



15 November 2016

Mr Brett Leitham
Mr Brett Leitham
Mr Brett Leitham

Dear Mr Leitham,

Road Access Requirements for Lot 211 DP 755829, 25 Eastern Avenue, Kentucky

Reference is made to our meeting held on 10 November 2016 and your letter dated 28 August 2016, regarding the above matter. Council has re-evaluated the road design requirements specific to your proposal. Council will accept a four metre wide single lane gravel formation for the full length of the road from the Eastern Avenue intersection to the access point of Lot 211 DP 755829, with the following design measures:

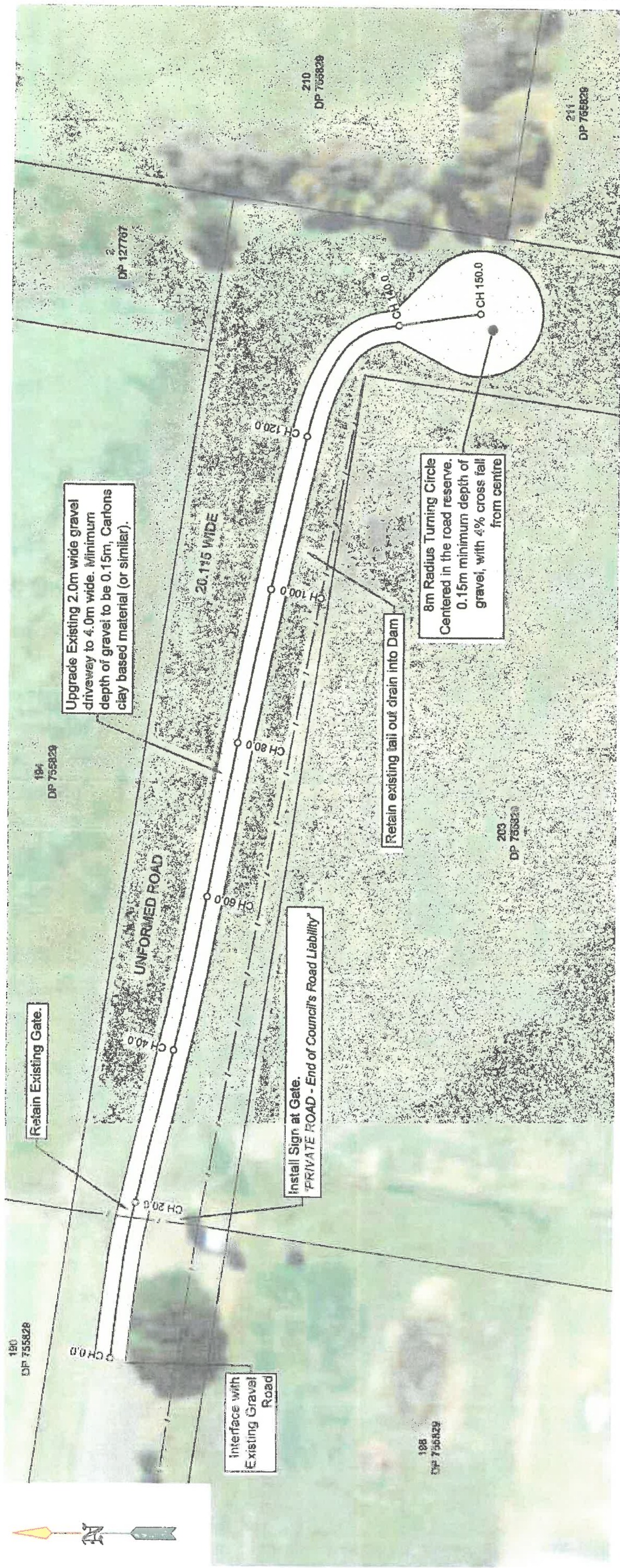
- passing bays are to be provided every 200 metres that are 20 metres long and two metres wide, making a minimum trafficable width of six metres at the passing bay; and
- the section of road from the Eastern Avenue intersection is to be bitumen sealed for a length of 80 metres, to minimise potential dust impacts on nearby dwellings.

Road upgrading to the unformed road between Eastern Avenue and Lot 211 DP 755829 will require Council approval pursuant to Section 238 of the Roads Act 1993. To obtain approval you will need to provide Council with design plans, prepared by an appropriately qualified person and designed in accordance with Council's Engineering Code.

If you have any questions regarding the above you may contact me on 6778 6310 or email kboock@uralta.nsw.gov.au

Yours sincerely,

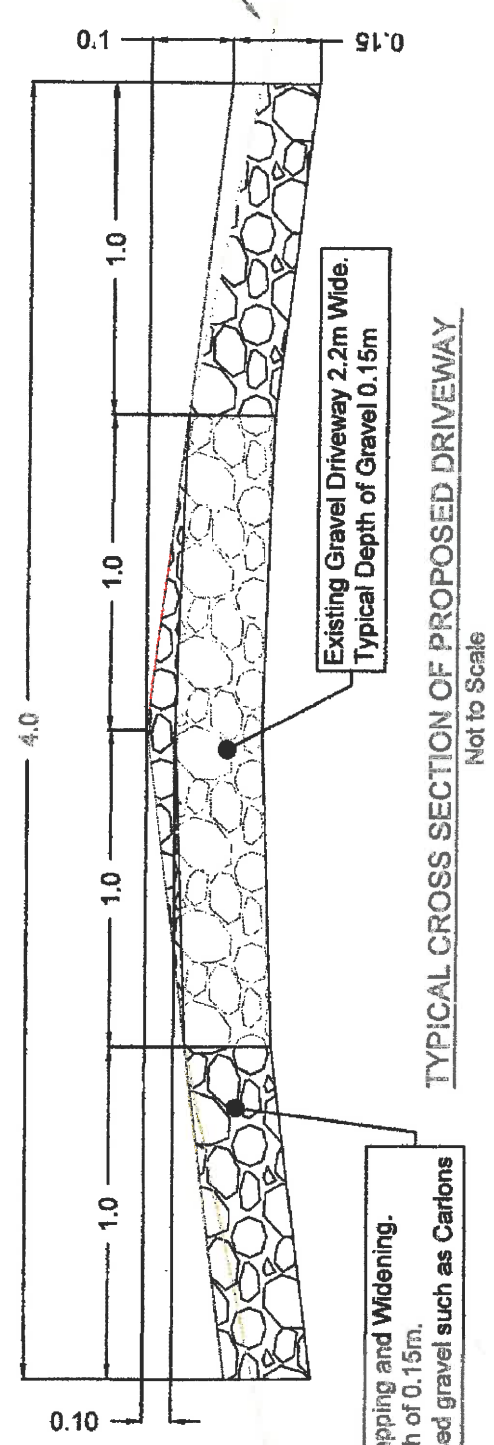
Karl Boock
Manager Town Planning and Regulation




**Match into existing Surface.
Reshape Drains where necessary
to ensure water does not pool
onto driveway.**

Approximate Quantities	
Driveway Widening	55m ³
Cul-de-Sac*	50m ³

*Average depth of Gravel in Cul-de-Sac 0.25m



 **NOTE** Underground service locations are approximate only and should be verified by local authority prior to construction

www.dialbeforeyoudig.com.au

[illegible]



REPORT TO COUNCIL

Department:	Department of Infrastructure & Regulation
Submitted by:	<i>Libby Cumming, Consultant Planner</i>
Reference/Subject:	Report 9 - Proposed Crown Road Closure - Gostwyck

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	2.3	A safe and efficient network of arterial roads and supporting infrastructure; and town streets, footpaths and cycleways that are adequate, interconnected and maintained
Strategy:	2.3.1	provide an effective road network that balances asset conditions with available resources and asset utilisation
Action:	2.3.1.1	Deliver road and drainage maintenance services and capital works programs

SUMMARY:

The purpose of this report is to provide advice to the Department of Industry – Crown Lands on a proposed crown and public road closure and subsequent sale of.

OFFICER'S RECOMMENDATION:

That advice is given to the Department of Industry – Crown Lands that for the Crown Roads and unformed Council Roads contained within properties known as 1081 and 1170 Gostwyck Road, Gostwyck, and Lot 2 DP 1122757 owned by HI Sutherland, HI Sutherland Pty Limited and Grantham Pastoral Pty Ltd. That Council;

- a) has no objection the closure of crown roads, and
- b) has no objection to the unformed council road closures and subsequent sale of the unformed council roads

BACKGROUND:

A request has been received from the Department of Industry – Crown Lands (Crown Lands) in regards to the closure and sale of crown roads and unformed council roads on 9 March 2015. The matter is yet to be finalised pending the advice from Council in relation to the Council's position regarding the council roads.

The council and crown roads affected are as per the plan attached to this report.

REPORT:

The Department of Industry – Crown Lands (Crown Lands) have requested comment from Council in regards to the closure and sale of unformed council roads and crown roads contained within properties known as 1081 and 1170 Gostwyck Road and Lot 2 DP 1122757 owned by HI Sutherland, HI Sutherland Pty Limited and Grantham Pastoral Pty Ltd. The roads are highlighted black in the map below.

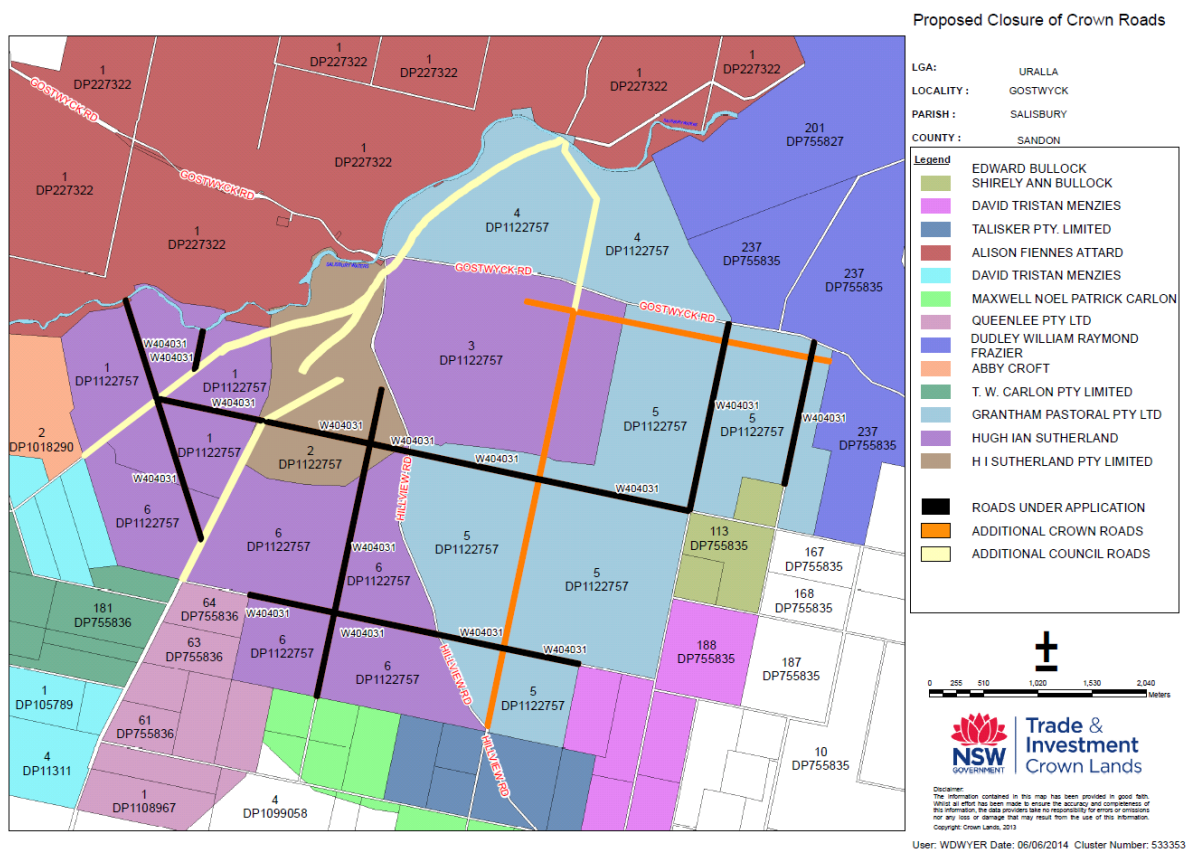
Further Crown lands have:

As per the provisions of the *Roads Act 1993* and the *Crown Lands Act 1989*, Crown Lands is required to consult with Council as to the possible future public requirement of these roads.

Council's planning and infrastructure staff have reviewed the proposal and can see no reason to lodge an objection to the closure and sale of the identified council and crown roads. The roads are not located in an area highlighted within the *New England Development Strategy 2010* (Council's 30 year long term growth plan) as being an area of future growth, neither are they earmarked for future construction. Therefore, the identified roads are considered to be surplus to future public need.

If Lands Department determine that it is suitable for the crown roads to be closed, the land will be available for sale to adjoining landowners.

If Council has no objection the council roads will be transferred to the Lands Department. The Lands Department will then manage the closure and sale of the roads at no cost to Council. Revenue from the sale of the current unformed council roads will however be retained by the Lands Department.



Source: NSW Department of Industry – Crown Lands

KEY ISSUES:

- To determine if the road is a requirement for future public need.

CONCLUSION:

There is no reason for objection to the closure and subsequent sale of the unformed council and crown roads contained within properties known as 1081 and 1170 Gostwyck Road and Lot 2 DP 1122757 owned by HI Sutherland, HI Sutherland Pty Limited and Grantham Pastoral Pty Ltd.

COUNCIL IMPLICATIONS:

- 1. Community Engagement/ Communication (per engagement strategy)**
Nil
- 2. Policy and Regulation**
Crown Lands Act 1989
Roads Act 1993
- 3. Financial (LTFP)**
Nil
- 4. Asset Management (AMS)**
Nil
- 5. Workforce (WMS)**
Nil
- 6. Legal and Risk Management**
Nil
- 7. Performance Measures**
Nil
- 8. Project Management**
Nil

Prepared by staff member:	Libby Cumming, Consultant Planner
Approved/Reviewed by Manager:	Terry Seymour, Director Infrastructure & Regulation
Department:	
Attachments:	Email from Crown Lands UINT/15/16 dated 9 March 2015 Map of Proposed Closure of Crown Roads dated 6/6/2014 Proposed Advertisement as attached to email.

Melody Styles

From: Council <council@uralla.nsw.gov.au>
Sent: Wednesday, 11 March 2015 2:56 PM
To: Robert Bell; Elizabeth Cumming
Cc: Linda Maynard; Melody Styles
Subject: FW: CL 533353 - Proposed Crown Land Closures Parish: Salisbury County: Sandon
Attachments: CL 533353 - ADVERTISING TEXT - DEEARGE PASTORAL CO PL.DOCX; CL 533353 - Diagram_1_533353 - DEEARGE PASTORAL CO.PDF

Follow Up Flag: Follow up
Flag Status: Flagged

From: Wendy Dwyer [<mailto:wendy.dwyer@crownland.nsw.gov.au>]
Sent: Monday, 9 March 2015 7:49 AM
To: Council; Vine Lauren; RecFishingPolicy Administration; troy.hogarth@gamecouncil.nsw.gov.au; landuse.minerals@trade.nsw.gov.au; roadclosures@essentialenergy.com.au; FORD Brett; NPWS Crown Road Closure Program Mailbox; DotD@sf.nsw.gov.au; fiona.douglas@apa.com.au; Jodie.Williams@rfs.nsw.gov.au
Subject: CL 533353 - Proposed Crown Land Closures Parish: Salisbury County: Sandon

Please find enclosed the proposed crown road closures.

The department need to hear back from you with any objections by no later than COB on the 7th April 2015.

Kind Regards

Wendy Dwyer | Business Services Officer - Business Centre Roads
NSW Trade & Investment
Level 1 | 144 Fitzroy Street | PO Box 2185 DANGAR NSW 2309
T: 02 6640 3950 | F: 02 6640 3995 | E: wendy.dwyer@crownland.nsw.gov.au
W: www.crownland.nsw.gov.au



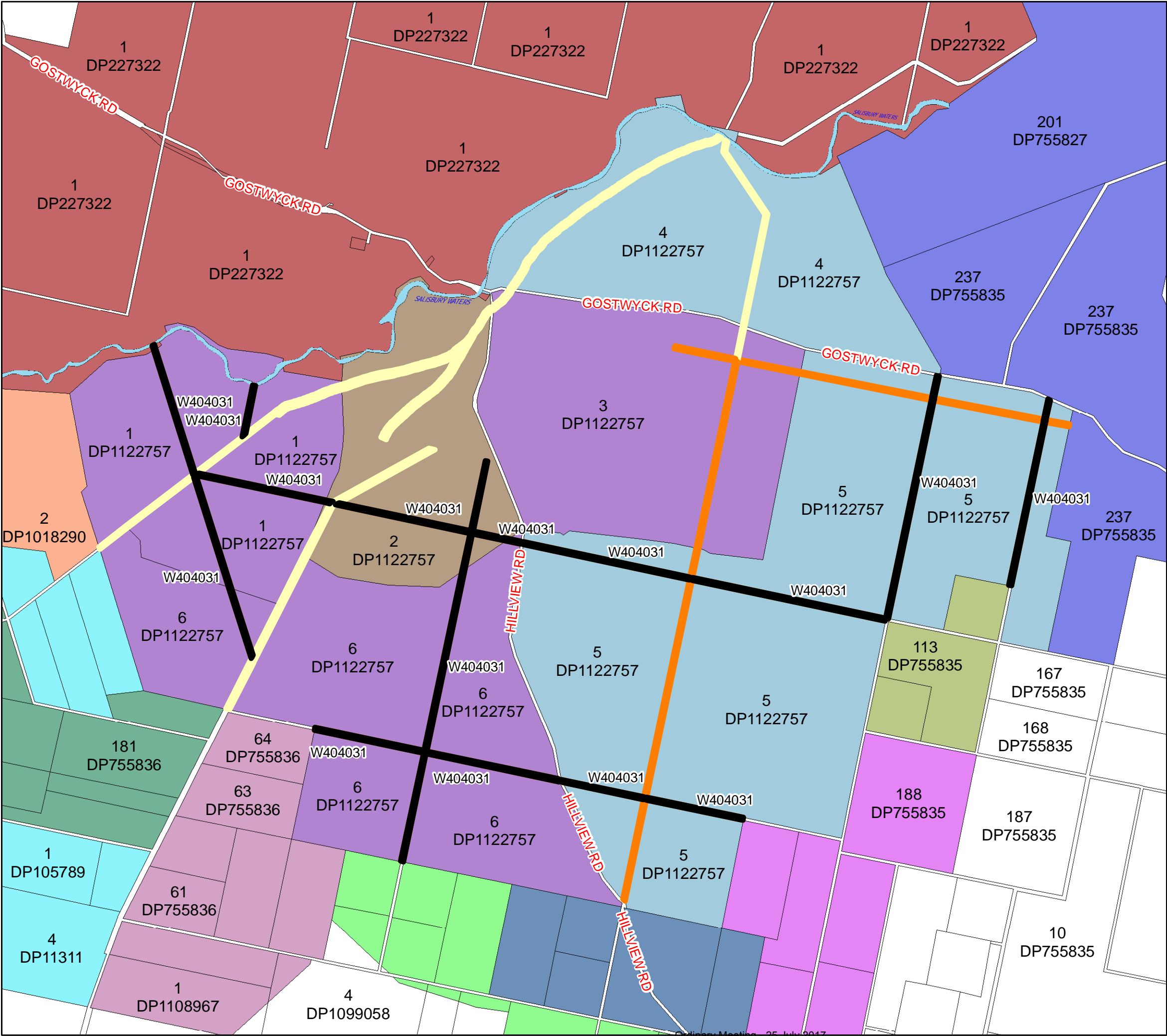
Trade &
Investment
Crown Lands

** PLEASE NOTE THAT MY EMAIL ADDRESS HAS CHANGED - PLEASE UPDATE IN YOUR ADDRESS BOOK TO wendy.dwyer@crownland.nsw.gov.au **

This message is intended for the addressee named and may contain confidential information. If you are not the intended recipient, please delete it and notify the sender. Views expressed in this message are those of the individual sender, and are not necessarily the views of their organisation.

This message is intended for the addressee named and may contain confidential information. If you are not the intended recipient, please delete it and notify the sender. Views expressed in this message are those of the individual sender, and are not necessarily the views of their organisation.

Proposed Closure of Crown Roads




LGA: URALLA
LOCALITY : GOSTWYCK
PARISH : SALISBURY
COUNTY : SANDON

Legend

[Green Box]	EDWARD BULLOCK
[Pink Box]	SHIRELY ANN BULLOCK
[Purple Box]	DAVID TRISTAN MENZIES
[Blue Box]	TALISKER PTY. LIMITED
[Red Box]	ALISON FIENNES ATTARD
[Cyan Box]	DAVID TRISTAN MENZIES
[Light Green Box]	MAXWELL NOEL PATRICK CARLON
[Light Purple Box]	QUEENLEE PTY LTD
[Dark Blue Box]	DUDLEY WILLIAM RAYMOND FRAZIER
[Orange Box]	ABBY CROFT
[Dark Green Box]	T. W. CARLON PTY LIMITED
[Light Blue Box]	GRANTHAM PASTORAL PTY LTD
[Medium Purple Box]	HUGH IAN SUTHERLAND
[Brown Box]	H I SUTHERLAND PTY LIMITED
[Thick Black Line]	ROADS UNDER APPLICATION
[Orange Line]	ADDITIONAL CROWN ROADS
[Yellow Line]	ADDITIONAL COUNCIL ROADS

0 255 510 1,020 1,530 2,040 Meters

 **Trade & Investment**
Crown Lands

Disclaimer:
The information contained in this map has been provided in good faith. Whilst all effort has been made to ensure the accuracy and completeness of this information, the data providers take no responsibility for errors or omissions nor any loss or damage that may result from the use of this information.
Copyright: Crown Lands, 2013

**PROPOSED ROAD CLOSING SECTION 35 ROADS ACT 1993 & NOTICE OF INTENTION TO SELL
CROWN LANDS SECTION 34(3) CROWN LANDS ACT 1989**

In pursuance of the provisions of the *Roads Act 1993*, notice is hereby given that the Minister for Natural Resources, Lands and Water proposes to consider closing the public roads listed in Schedule 1.

Schedule 1:

- Crown and unformed Council roads at Gostwyck within and adjoining the properties at 1081 and 1170 Gostwyck Road, and the adjacent property comprised in Lot 2 DP 1122757 (Case Officer: Wendy Dwyer) CL533353 File Ref:14/07110

All interested persons are hereby invited to make submissions concerning the proposal to Crown Lands, PO Box 2215, DANGAR NSW 2309 within twenty-eight (28) days of the date of this advertisement. Please note that under the provisions of the Government Information (Public Access) Act, such submissions may be referred to third parties (such as council or the closure applicant) for consideration.

In the event of closing of the road proving to be unobjectionable it is further notified that, on a date not less than fourteen (14) days after the date of notification in the Government Gazette of the closing of such roads, consideration may be given to the sale/vesting of the included area of Crown Land under the *Crown Lands Act 1989*.

For further enquiries please visit the website www.crownland.nsw.gov.au or contact Wendy Dwyer by email at wendy.dwyer@crownland.nsw.gov.au or on T:02 6640 3950 quoting file references above.

For the Manager, Business Centre Newcastle



REPORT TO COUNCIL

Department:	Community & Governance
Submitted by:	<i>Kim Hastings</i>
Reference:	
Subject:	Report 10 - Arts North West Board Nominee and Delegate

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Objective:	<i>A strong, accountable & representative Council</i>
Strategy:	<i>Provide open accountable and transparent decision making for the community</i>
Action:	<i>Nominate a Council representative to the Arts NW Board.</i>

SUMMARY:

The purpose of this report is to nominate a representative to the Board of Arts North West. Arts North West have advised that the structure of the Board will change during the next six months with a transition to a skill based advisory Board comprised of Local Government representatives.

OFFICER'S RECOMMENDATION:

- 1. That Council appoint Cr _____ to be nominated to the Arts North West Board.**
- 2. That Council appoint Cr _____ to be nominated as a delegate for Arts North West.**

BACKGROUND:

Council pays \$4,000 annually for membership to Arts North West but has not had representation with Arts North West for some time.

Benefits of membership include:

- Support, advice and resources for projects or programs
- Access to projects and initiatives that Arts North West auspice
- Opportunity to nominate a member of the Arts North West Board to contribute to the regional strategic direction and regional voice

Arts North West facilitates the development of arts and cultural projects and initiatives across the whole region, building a rich cultural landscape in the New England North West and increasing participation in arts and cultural activities. They play a vital role in building cultural community capacity, through advice and advocacy, through substantial professional development and with the forging of key partnerships and networks throughout the region. Arts North West's core business includes a multitude of day to day enquiries, providing immediate and quality advice, information and professional support to artists and organisations.

Below is a link to their 2016 Annual Report.

<https://static1.squarespace.com/static/55514bdf4b01797f36695c6/t/58c9dda6d2b8570e2805eb0a/1489624513888/Annual+Report+2016+%281%29.pdf>

REPORT:

Nominees to the Arts North West Board can be either a staff member or a Councillor, the current board is a mixture of staff and Councillors. In addition, Council can also have a Councillor delegate in addition to the Board Member. The delegate can attend meetings with the Board Member if they wish or on behalf of the Board Member when they cannot attend.

The next Board Meeting will be held in Tamworth on 1st September 2017.

KEY ISSUES:

Board Nomination Form and Information for candidates are attached.

CONCLUSION:

This report recommends that Council appoint a nominee for the Board of Arts North West, and a nominee as a Delegate.

Prepared by staff member:	Kim-Trieste Hastings
TRIM Reference Number:	
Approved/Reviewed by Manager:	Trish Kirkland
Department:	Community & Governance
Attachments:	A. ANW Board Nomination Form B. Information for Candidates nominated for election C. ANWRAB Board Nomination Bios



Board Nomination Form

*We, and
[name of first nominator] [name of second nominator]

being members of the Arts North West Regional Arts Board hereby nominate

[name of NOMINEE]

Of
[name of member organisation]

.....
[address of member organisation] for election to the Board of Arts North West.

We nominate the NOMINEE:	Please tick box
as a board member	<input type="checkbox"/>
or for the follow Executive position/s:	<input type="checkbox"/>
Chair	<input type="checkbox"/>
Vice Chair (2 positions available)	<input type="checkbox"/>
Secretary/Public Officer	<input type="checkbox"/>
Treasurer	<input type="checkbox"/>

*Signed (First Nominator)
Date

*Signed (Second Nominator)
Date

I consent to my nomination:

Signed (nominee)
Date

Phone number of Nominee

***All nominations to be made by two Board members of Arts North West, one to move and one to second.**

Nominations to be delivered to Arts North West 7 days prior to the Association's Annual General Meeting.

Arts North West acknowledges Aboriginal people as the traditional custodians of the lands we work on; we recognise the strength, resilience and capacity of Aboriginal people and respect the Aboriginal Elders past and present. Arts North West is assisted by the NSW Government through Arts NSW and the partnership of 12 local government authorities in the New England North West





Information for candidates for nomination for election to the Executive of Arts North West Inc.

The following are extracts of sections of the Arts North West Inc. Constitution regarding the election of members to the Executive (Board) of Arts North West Inc. which may be of assistance to persons considering accepting nomination.

Election of Board members

- (1) Nominations of candidates for election as office-bearers of the Association or as ordinary Board members:
 - (a) must be made in writing, signed by 2 members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination), and
 - (b) must be delivered to the secretary of the Association at least 7 days before the date fixed for the holding of the annual general meeting at which the election is to take place.
- (2) If insufficient nominations are received to fill all vacancies on the Board, the candidates nominated are taken to be elected and further nominations are to be received at the annual general meeting.
- (3) If insufficient further nominations are received, any vacant positions remaining on the Board are taken to be casual vacancies.
- (4) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated are taken to be elected.
- (5) If the number of nominations received exceeds the number of vacancies to be filled, a ballot is to be held.
- (6) The ballot for the election of office-bearers and ordinary Board members of the Board is to be conducted at the annual general meeting in such usual and proper manner as the Board may direct.
- (7) A person nominated as a candidate for election as an office-bearer or as an ordinary Board member of the Association must be a member of the Association.



CANDIDATE INFORMATION FORM

Please provide the following information for the AGM:

Full name:

.....

Biographical information (**absolute maximum of 150 words**). You may wish to address your skills and experience in the following areas:

- Arts, arts practice, arts administration
- Governance
- Financial Management, legal
- Business and strategic planning, policy development and risk management
- Community and stakeholder engagement, Not-for-profit experience
- Local government
- Marketing and communications
- Project and organisational management,
- HR, diversity issues and ethics

To Submit Nomination Forms:

- Post or email the signed Nomination Form to office@artsnw.com.au.
- Email the Candidate Information Form (in Microsoft Word) to office@artsnw.com.au.

Nominations close strictly at 5pm, Monday 1 February 2016

Nomination Forms received by the Returning Officer after this time will **NOT** be accepted.

Arts North West acknowledges Aboriginal people as the traditional custodians of the lands we work on; we recognise the strength, resilience and capacity of Aboriginal people and respect the Aboriginal Elders past and present. Arts North West is assisted by the NSW Government through Arts NSW and the partnership of 12 local government authorities in the New England North West



17. MOTIONS ON NOTICE



NOTICE OF MOTION

Department:	Notice of Motion
Submitted by:	Cr. R Crouch
Reference:	Item 1
Subject:	Bundarra Sewerage Scheme

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Objective:	3.4	Secure, sustainable and environmentally sound water-cycle infrastructure and services
Strategy:	3.4.2	Maintain and renew the sewerage network infrastructure to ensure the provision of efficient and environmentally-sound sewerage services
Action:	3.4.2.1.3	Progress Bundarra Sewerage Scheme

SUMMARY:

Mrs Goddall has expressed her personal concern about the cost of the sewage system being planned for Bundarra. The main points were raised in a letter (submission and mayor's response attached) dated 19th June to the Mayor and Councillors in Ward B. In a telephone conversation Mrs Goodall requested that Council have the opportunity to further discuss the issues raised.

COUNCILLOR'S RECOMMENDATION:

That:

Council note the submission from Mrs and Mr Goodall and the Mayors response.

REPORT:

In its March ordinary meeting Council resolved to proceed with the Bundarra Sewage Scheme. There will be a cost to residents for participating in the scheme (scheme costs plus electricity costs for pumping). There may also be additional costs associated with connection. Issues associated with the loss of access to water for lawns and gardens provided from current envirocycle systems have also been raised. These costs have some residents of Bundarra very concerned.

Mrs Goodall has raised a number of issues in her submission of 19th June and has incorporated these issues into a petition that has been placed at retail outlets in Bundarra. I have also had a detailed telephone discussion with Mrs Goodall and have had two other residents directly approach me with similar concerns. I suggested to Mrs Goodall that if she wished she could make a short presentation to a Council meeting in the "have your say" session.

In discussion with Mrs Goddall she raised the issue that despite her letter and eventually the petition, there was no readily evident avenue by which these issues would be brought before and considered by Council. This motion provides that avenue.

COUNCIL IMPLICATIONS:

A. Community Engagement/ Communication (per engagement strategy)

Nil

B. Policy and Regulation

Nil

C. Financial (LTFP)

Nil

D. Asset Management (AMS)

Nil

E. Workforce (WMS)

Nil

F. Legal and Risk Management

Nil

G. Performance Measures

Nil

H. Project Management

Nil

R J Crouch (Signed Original on File Ref: UI/17/1511)

Councillor

K Ward (Signed Original on File Ref: UI/17/1511)

Councillor

Approved/Reviewed by Manager: Terry SEYMOUR
Department: Acting General Manager
Attachments: A: 7 July 2012 Letter from MAYOR to Mr & Mrs GOODALL
B: 19 June 2017 Submission from Mr & Mrs GOODALL

7 July 2017

Dear Mr and Mrs Goodall,

Bundarra Sewerage Scheme

Thank you for your letter dated 19 June 2017 and received by Council on 22 June 2017.

Council resolved to proceed with the Bundarra Sewerage Scheme at the Ordinary Meeting on 28 March 2017. The scheme is considered to be beneficial on the basis of public and environmental health issues as advised at the presentation in the Bundarra Hall on 4 May 2017.

Funding from the NSW Government will provide approximately 70% of the capital cost of the project. To further aid Bundarra residents with the sewer charges, a single rate has been applied across Uralla and Bundarra.

It is true that the design of the scheme has not been finalised. The initial scheme boundary and the location of the treatment plant are among the matters yet to be decided.

As the scheme progresses through the design stages, Council will have more detailed information to share with the community.

I hope to communicate with you again at our next Bundarra Sewerage community consultation event to introduce the selected consultant and the information required from each property owner. Additionally, updates on the scheme will be included in the Council newsletter.

Yours sincerely,



Michael Pearce
Mayor
Uralla Shire Council

cc. Councillors

Uralla Shire
32 Salisbury Street
Uralla NSW 2358

Attention: Mayor Councillor Michael Pearce

Cr. Bob Crouch
Cr. Natasha Ledger
Cr. Mark Dusting
Cr. Levi Sampson



Dear Sirs & Ms

We wish to make submission to Council following the public meetings regarding the sewerage system proposal within Bundarra township boundaries.

Recently: Information that came to awareness

- Project does not encompass all the town
- Project will be designed – reticulated system – this system maximises expense to ratepayers
- Project is still in design stages and appears to be inadequate to Pump and Storage requirements and is totally reliant on electricity usage.
- Power prices are increasing 1st July 2017 by 20% and predicted to increase further this year, they are already too expensive
- Rate surcharge to commence 2017/2018 year
- Ratepayers who have invested in the high cost Envirocycle Septic Systems that are superior to the proposed will be penalised and instructed to decommission the units. That also includes residents that have upgraded existing septic and rubble drains. It is estimated between 30-50 Envirocycle Septic Systems are currently in use conserving valuable water which is re-cycled.
- Majority of residents are Pensioners and other groups on very low fixed incomes. These citizens cannot afford extra rate surcharges, installation costs and power tariff to run the proposed systems.

Underpinning knowledge – outcomes

- Power prices Increasing 1st July 2017-06-19 Rate surcharge of \$559.00 applicable 2017-2018
- Several successful Community Groups that support and rely on the local community support will be lacking future resources and prospects with the extra financial burden on all ratepayers and residents.

Clubs that come to mind are Lions Club, Grace Munroe Hospital Auxilliary, Bundarra P & A and Rodeo Society Inc. and CWA and various sporting clubs to name a few.

- Local member Bob Crouch and State Member Adam Marshall are attendees at Bundarra functions
- Recent public meetings facilitated by Council office bearers and supported by Channel 7 TV media coverage and Armidale Express, *claimed falsely* that the proposal was well accepted and “more than 400 residents and over more than 100 properties will benefit from the upgrade”.

In fact the only member of the public- other than council representative - asked to comment by the media would be in a good situation to benefit from a new system and is not even a resident of the town

- Preliminary Legal advice recommends GIPA application to the Office of NSW Minister of Primary Industries to obtain a copy of ‘Project Application’ and grounds for approval.
- Further to time constraints we were advised to make submission prior to 22nd June, 2017
- Petition from residents indicating levels of disapproval to the sewerage project in its current draft form will be forthcoming after the submission deadline.
- A number of dwellings are positioned inside project boundaries illogically and needlessly, also a number of dwellings are positioned outside project boundaries which is also illogical
e.g. We are the only house in the Western end of Burnett Street, over Thunderbolt Way situated on a dirt road and we have an Envirocycle Septic System.

What is required in Submission

- Public meetings and communications should be forthcoming to properly measure public opinion.
- Media coverage should be un-biased in content
- Review options of system design including the conservation of valuable water supplies and the use of re-cycled water currently enjoyed by residents with existing Envirocycle Septic Systems.
- Enhance the opportunity to provide a world class project that covers all constraints, including water storage and the effect of Irrigation Licences
- Benchmark the cost and problems/benefits of other system e.g. Tingha
- Provide details of plans so far on Council Website
- Address the extra burden on ratepayers who are expected to help fund and maintain a system that hasn’t even been designed and isn’t a gravity fed structure.
- Investigate and provide substantial Scientific proof the sewerage is leaking into the river from the town ‘specifically’ and what other conditions contribute to pollution ‘if any’.
- What are the long term benefits to the town regarding the facilitation of new business that the Mayor stated to the media?

Bob Crouch has already indicated in Community papers that rate rises are expected to provide services over and above sewerage surcharges

We, and other residents, are of the opinion that Bundarra is not a boom town and in fact has been declining for the past decade. In fact the Census 2011 to Census 2016 showed substantial a population decline. The demographic doesn't indicate any future expansion or positive prosperity.

If the Government grant isn't substantial to cover 100% of the cost of the project, thereby impacting on residents – then the project shouldn't proceed.

Also if citizens concerns are not heeded or that there is no consensus on issues, then the project should be completed properly as regards to a gravity fed system.

Thank you

18. SCHEDULE OF COUNCIL RESOLUTIONS

SCHEDULE OF ACTIONS – RESOLUTION REGISTER

Key A: Action B: Being processed C: Completed

MEETING DATE	RESOLUTION NO.	REPORT TITLE AND COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
	26.06/15	Uralla Local Traffic Committee That: (i) Traffic calming in Uralla's CBD- Council staff prepare a report for the next Traffic Committee	DIR	March 2017	Application for funding support to design traffic calming and 40 KPH signage in CBD sent September 2016. RMS part funding contribution of \$20,000 received.	B
24 AUGUST 2015	6.08/15	Bridge Naming: New Bridges Over The Gwydir River and Abington Creek That Council 3. Places a plaque/s to honour the work of Nurse May Yarrowyck at a location to be determined.	DIR	Feb 2017	Plaque proof under review with Anaiwan Local Aboriginal Lands Council. Proposed location in the grounds of Grace Munro Aged Care Centre in Bundarra.	B

SCHEDULE OF ACTIONS – RESOLUTION REGISTER

Key A: Action B: Being processed C: Completed

MEETING DATE	RESOLUTION NO.	REPORT TITLE AND COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
	37.02/16	<p>Uralla Sporting Complex</p> <p>That the report be received and noted, and further that:</p> <p>The capital budget be reviewed to include all projected costs and that additional grant funding be sought to complete the construction of the Uralla Sporting Complex and that the building be delayed until adequate funding is sourced; and further that</p> <p>Consultation be undertaken with the Open Space and Recreation Panel on other suitable options if additional grant funding is unable to be sourced.</p>	DIR	<p>Sept 2016</p> <p>Feb 2017</p>	<p>Build delayed pending available grants.</p> <p>Grant EOI application for \$500k grant unsuccessful.</p> <p>Open space and Recreational Panel no longer exists. Principle stakeholders include cricket, soccer and rugby league clubs. Meetings have been held with each of the identified stakeholders to inform them of the financial constraints and the needs analysis for each activity. The facility is not required to the extent proposed and in the location proposed. Further consultation will be required to confirm the stakeholder preferred facilities and location.</p> <p>The Community Building Partnership grant funding will expire on the 30 Sept 2017 and it is not considered feasible to finalise the design and complete the facility within this timeframe. Upon completion of the design a further funding application can be made.</p>	B

SCHEDULE OF ACTIONS – RESOLUTION REGISTER

Key A: Action B: Being processed C: Completed

MEETING DATE	RESOLUTION NO.	REPORT TITLE AND COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
23 March 2015	26.03/15	<p>Land Disposal - Karava Place, Uralla</p> <p>That Council:</p> <p>3. Give the General Manager delegation to negotiate payment options; and</p> <p>4 .Endorse the fixing of the Council Seal on any necessary documentation relating to the subdivision and sale.</p>	MPR/DIR	<p>2/6/15</p> <p>27/5/15</p> <p>2/6/15</p> <p>20/7/15</p> <p>5/8/15</p> <p>18/9/15</p> <p>2/6/15</p> <p>4/9/15</p> <p>30/10/15</p>	<p>Negotiations between all parties not yet completed.</p> <p>Contract of Sales</p> <p>Titles have been received and forward to solicitors.</p> <p>Title transfers signed and forwarded to solicitors.</p> <p>Stage up to:</p> <p>Lot 100 – Agreement in place (2018 completion date)</p> <p>Lot 103 – No agreement made</p> <p>Lot 102 – Agreement in place</p> <p>Lot 104 – Agreement in place</p> <p>Lot 101 – completed</p> <p>Lot 105 – completed</p>	
23 NOV 15	24.11/15	<p>Bergen Road Land Acquisition and Exchange For Road Works</p> <p>That the Council approve for the exchange of land associated with the reconstruction of Bergen Road and authorise the General Manager to complete all documentation.</p>	DIR/GM	May 2017	<p>Survey plans completed. Awaiting result of other like applicants.</p> <p>May require new Council resolution depending on advice from Office of Local Government on other applications being processed.</p>	A

SCHEDULE OF ACTIONS – RESOLUTION REGISTER

Key A: Action B: Being processed C: Completed

MEETING DATE	RESOLUTION NO.	REPORT TITLE AND COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
25 July 2016	17.07/16	<p>2.18.06.9</p> <p>Gazetting of Compulsorily Acquired Land for Thunderbolts Way Realignment</p> <p>COUNCIL RESOLUTION:</p> <p>That Council:</p> <p>1. Proceed with the compulsory acquisition of the Land described as Lot 1, 2, 3 and 7 in Deposited Plan 1184102 (and formerly known as Part Lots 234, 383 and 268 in Deposited Plan 755846) for the purpose of a public road realignment in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>2. Make an application to the Minister and the Governor for approval to acquire the Land described as Lot 1, 2, 3 and 7 in Deposited Plan 1184102 (and formerly known as Part Lots 234, 383 and 268 in Deposited Plan 755846) by compulsory process under Section 177 of the Roads Act 1993.</p>	<p>DIR</p> <p>DIR</p>	Feb 2017	<p>Application has been sent to Office of Local Government by solicitors (Nov 16) for approval. No advice received yet. Delays due to changes in gazettal requirements.</p> <p>OLG is experiencing delays</p>	<p>B</p> <p>B</p>

SCHEDULE OF ACTIONS – RESOLUTION REGISTER

Key A: Action B: Being processed C: Completed

MEETING DATE	RESOLUTION NO.	REPORT TITLE AND COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
25 July 2016	18.07/16	<p>2.18.06.10</p> <p>Gazetting of Land Acquired for approaches to new Emu Crossing Bridge</p> <p>COUNCIL RESOLUTION:</p> <p>That Council:</p> <p>1. Proceed with the compulsory acquisition of the Land described as Lot 1, 2 and 3 in Deposited Plan 1208204 (and formerly known as part of Lot 38 in Deposited Plan 753662 and part of the Crown Land described as Lot 110 in Deposited Plan 753656) for the purpose of a public road in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>2. Make an application to the Minister and the Governor for approval to acquire the Land described as Lot 1, 2 and 3 in Deposited Plan 1208204 (and formerly known as part of Lot 38 in Deposited Plan 753662 and part of the Crown Land described as Lot 110 in Deposited Plan 753656) by compulsory process under Section 177 of the Roads Act 1993.</p>	<p>DIR</p> <p>DIR</p>	Feb 17	<p>Application has been sent to Office of Local Government by solicitors (Nov 16) for approval. No advice received yet. Delays due to changes in gazettal requirements.</p> <p>OLG experiencing delays</p>	B

SCHEDULE OF ACTIONS – RESOLUTION REGISTER

Key A: Action B: Being processed C: Completed

MEETING DATE	RESOLUTION NO.	REPORT TITLE AND COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
25 July 2016	19.07/16	<p>2.18.06.11</p> <p>Road Closure Request – Lot 32 DP 813093</p> <p>COUNCIL RESOLUTION:</p> <p>That Council:</p> <p>2. Subject to the necessary statutory requirements Lot 32 DP 813093 be sold to A & L McLean upon completion of the road closure on the basis that the purchase price is based on the value of the land plus the full cost of the road closure application; and</p> <p>3. Delegation be given to the General Manager to:</p> <p>a. Complete the road closure, and</p> <p>b. Undertake any necessary negotiations to complete the sale.</p> <p>4. Approve the fixing of the Council Seal to all necessary documents.</p>	DIR	Feb 17	<p>2. Road closure application to occur. – Advertising campaign being undertaken per Crown Lands requirement.</p> <p>Public exhibition has finished. Discussion with submission makers in progress.</p> <p>3. Future action once closure has been undertaken</p> <p>4. Future action once closure has been undertaken</p>	<p>B</p> <p>A</p> <p>A</p>

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MEETING DATE	RESOLUTION NO.	REPORT TITLE AND COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
	12.11/16	<p>Thunderbolts Festival – Sponsorship Agreement Report</p> <p>That:</p> <p>That:</p> <p>1. Council note the attached documentation provided by Thunderbolts Festival Co-ordinators Bevely Stubberfield and Leanne Cooper on 11 November 2016, including:</p> <ul style="list-style-type: none"> Thunderbolts Festival Risk Assessment; Rotary Duty of Discharge Report; Rotary Insurance Certificate of Currency; Thunderbolts Festival Report to Uralla Shire Council; Thunderbolts Management Plan; <p>2. Council agree to request the written annual report and financials be provided to Council at least one week prior to the February 2017 Council meeting. This report is to include a summary of the economic benefits to the Uralla Shire from the event and is to cover matters such as participant numbers and demographic information of visitors</p> <p>3. Council note that Uralla Shire Council was showcased as the major sponsor on all event and promotional material;</p> <p>4. That the collection and return of 100 chairs from the Memorial Hall be included in Council's provision of non-cash sponsorship;</p> <p>5. That the Thunderbolt's Festival Co-ordinators be congratulated on presenting an excellent festival.</p>	CD&TC	13/6/17	2. Copy of Financials provided, but did not include summary of economic benefits for the shire or number of and demographic of visitors. A further letter is to be sent to the organisers.	B

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MEETING DATE	RESOLUTION NO.	REPORT TITLE AND COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
28 Feb 2017	15.02/17	<p>Department: General Manager</p> <p>Submitted by: Andrew Hopkins</p> <p>Reference/Subject: Report 7 - Community Engagement</p> <p>COUNCIL RESOLUTION:</p> <p>That Council:</p> <p>a) Continue with the existing Community Engagement Strategy (2015) but remove reference to Strategic Community Consultative Panels.</p> <p>b) Host a minimum of three (3) Engagement functions in the 2017 calendar year.</p> <p>c) Approve funds of \$1,500 to be allocated for each Engagement functions.</p> <p>d) Approve the scope and schedule of dates outlined within the 'Report'..</p>	<p>GM</p> <p>GM</p> <p>CFO</p> <p>GM</p>		<p>1 engagement function completed, 2 remaining</p> <p>Report to council – June 2017 proposing 2nd function details</p>	<p>A</p> <p>B</p> <p>C</p> <p>C</p>

SCHEDULE OF ACTIONS – RESOLUTION REGISTER

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MEETING DATE	RESOLUTION NO.	REPORT TITLE AND COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
28 Feb 2017	23.02/17	<p>Department: Infrastructure and Regulation</p> <p>Submitted by: Director Infrastructure and Regulation</p> <p>Reference/Subject: Report 13 - Uralla Local Traffic Committee</p> <p>COUNCIL RESOLUTION:</p> <p>That:</p> <p>1. The minutes of the Uralla Local Traffic Committee held on 6 December 2016 be noted by Council.</p> <p>2. For the King St and Maitland St intersection, Council prepare a couple of intersection layouts incorporating traffic calming and considering pedestrian continuity for the consideration of the Traffic Committee in response to the recorded accident history.</p> <p>3. Council drafts a Road Closure policy for review by the LTC.</p> <p>4. That Council undertake further investigation regarding sight distances and other factors affecting traffic at the Bargibal access from Thunderbolts Way for submission to the next Local Traffic Committee Meeting.</p>	<p>DIR</p> <p>DIR</p> <p>DIR</p>		<p>1. Completed</p> <p>2. Pending next LTC meeting</p> <p>3. Under preparation</p> <p>4. Investigated by RMS and Council staff. Recommendation to be provided to the next LTC meeting.</p>	<p>C</p> <p>B</p> <p>B</p> <p>B</p>

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MEETING DATE	RESOLUTION NO.	REPORT TITLE AND COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
28 Feb 2017	26.02/17	<p>Department: Infrastructure and Regulation</p> <p>Submitted by: Director Infrastructure and Regulation</p> <p>Reference/Subject: Report 16 - Rowan Avenue Stormwater Drainage</p> <p>COUNCIL RESOLUTION:</p> <p>That:</p> <ol style="list-style-type: none"> The open channel on the southern side of Rowan Avenue be piped with funding from the Uralla Stormwater Management Levy subject to sufficient funding being available. A low level trash rack/screen be fitted to the stormwater outlet under Rowan Avenue. The residents of 21 and 23 Rowan Avenue be advised of Councils resolution. 	<p>DIR</p> <p>DIIR</p> <p>DIR</p>		2. Scheduled to be completed by December 2017	A
28 Feb 2017	27.02/17	<p>Department: Community and Culture</p> <p>Submitted by: Manager Governance and Information Community and Culture</p> <p>Reference/Subject: Report 17 - Kamilaroi Ageing and Disability Services (KADS)</p> <p>COUNCIL RESOLUTION:</p> <p>That:</p> <ol style="list-style-type: none"> Council note the information contained within this report and attachments; and Council cease providing KADS services outside of the Uralla local government area by June 2017. 	MCS		KADS services no longer provided outside shire boundaries.	C

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MEETING DATE	RESOLUTION NO.	REPORT TITLE AND COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
	15.03/17	<p>Report 10 – Community Grants 2016/17 – Combined Round 1 & Round 2</p> <p>COUNCIL RESOLUTION:</p> <p>That:</p> <p>1) Council approve the Community Grants, combined rounds one and two 2016/17 funding allocations to the following applicants and in accordance with the General Grant Conditions and any special conditions identified in Table 3 of the Report:</p> <ul style="list-style-type: none"> S. Rowbottom - \$300 Rotary Club Uralla - \$2,000 <p>2) Correspond with the unsuccessful applicants as detailed in the Recommendations of the Committee {2) Unsuccessful Applicants} section of the Report.</p>	<p>CFO</p> <p>CD&TC</p>		<p>1. S Rowbottom \$300 has not yet returned completed form to enable payment to proceed. (15/6/17). Rotary Club \$2000 to advise where storage facility is to be located and that it is capable of accommodating the facility.</p> <p>2. Letters sent to successful and unsuccessful applicants.</p>	<p>B</p> <p>C</p>

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MEETING DATE	RESOLUTION NO.	REPORT TITLE AND COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
28 MARCH 2017	20.03/17	Report 12 - Uralla Shire Council Caravan Park – Land Acquisition				
		COUNCIL RESOLUTION:				
		That Council:				
		1. Seek legal advice as to Council's position in continuing with the current arrangements for the occupancy and leasing of the Uralla Shire Council Caravan Park in Queen Street,	DIR		1. Advice has been provided by APJ Law	C
		2. Acquire the necessary lands being the closed road now registered as Lot 1 DP 1216127, Lot 1 DP 1131765 and Lot 7033 DP 1057499 covered by Permissive Occupancy #1988/2 at a reasonable value via negotiation,	DIR/GM		2. Just terms valuation is being sought	B
		3. Delegate to the General Manager the authority to negotiate the purchase of the lands up to an amount of \$25,000, and			3. Noted	
		4. Offer a 12 month lease over Lot 30 on DP 793510 as per the previous lease arrangements appropriately indexed.	CGR&I		4. Lease documentation being finalised by APJ	B

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MEETING DATE	RESOLUTION NO.	REPORT TITLE AND COUNCIL RESOLUTION	RESPONSIBLE OFFICER	ACTION DATE	COMMENTS	STATUS
26 April 2017	12.04/17	<p>Department: Infrastructure & Regulation</p> <p>Submitted by: Director Infrastructure & Regulation</p> <p>Reference/Subject: Report 6 - Transport Asset Management Plan</p> <p>COUNCIL RESOLUTION:</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the Transport Asset Management Plan - February 2017 (Version 6); 2. Publicly exhibit the Transport Asset Management Plan for a period of 28 days in accordance with the provisions of the Local Government Act; and 3. Give the General Manager delegated authority to adopt the Transport Asset Management Plan if no submissions are received. 	<p>DIR</p> <p>DIR</p> <p>GM</p>		<p>2. On public exhibition. Submissions close 22/6/17</p> <p>3. Pending submissions</p>	<p>B</p> <p>A</p>
23 May 2017	9.05/17	<p>Department: Infrastructure & Regulation</p> <p>Submitted by: Consultant Town Planner</p> <p>Reference/Subject: Report 9 - Development Application 12/2017 – Free Range Piggery – 253 Eastern Avenue, Kentucky South</p> <p>REPORT TO BE AMENDED AND TAKEN BACK TO JUNE COUNCIL MEETING WITH FOLLOWING AMENDMENTS:</p> <p>NOTE: Variation to Condition 13 and an additional Condition 16 being added (that council be notified of trigger alerts)</p>	DIR		Report prepared for the June meeting	B

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23 May 2017	14.05/17	<p>Department: General Manager Submitted by: Andrew Hopkins</p> <p>Reference/Subject: Report 5 – 2017 Bush Bursary/Country Women’s Association Scholarship Program</p> <p>COUNCIL RESOLUTION:</p> <p>That:</p> <p>a) Council will not participate in the Bush Bursary/CWA Scholarship Program 2017.</p> <p>b) Council liaise with local medical practices to prepare to participate in the program in 2018.</p>	GM		<p>a) Noted</p> <p>b) Included in Operational Plan Actions for 2017/18</p>	<p>C</p> <p>C</p>
23 May 2017	19.05/17	<p>Department: General Manager Submitted by: Andrew Hopkins</p> <p>Reference/Subject: Report 8 - Visitor Information Centre and Library</p> <p>COUNCIL RESOLUTION:</p> <p>That Council</p> <p>a) Rescind all of resolution 12.05/15 thereby maintaining the separation of the visitor information services and library as two separate entities.</p> <p>b) Conduct a councillor strategic planning workshop in July or August 2017 to consider options for improving the visitor information centre.</p> <p>c) Council conduct a public walk through of the Visitor Information Centre during July 2017.</p>	<p>GM/DC&G</p> <p>CD&TC</p>	July 18	<p>a) rescinded</p> <p>b) workshop being arranged for August</p> <p>c) walk through to be organised in August</p>	<p>C</p> <p>A</p> <p>A</p>

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27 June 2017	10.06/17	Department: Governance and Information Submitted by: Trish Kirkland Reference/Subject: Report 3 - Code of Conduct Statistical Return 2016 Council Resolution: Lay Report 3 on the table until legal advice has been sought.	DIR / G&C	August 17	Legal advice to be obtained	A
27 June 2017	12.06/17	Department: General Manager Submitted by: Andrew Hopkins Reference/Subject: Report 5 - Winter Engagement Activity Council Resolution: That Council conduct a morning tea on Tuesday 25th July 2017 with volunteers/volunteer groups operating within Uralla Shire.	CD & TC	25 July 17	Organised	B

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27 June 2017	13.06/17	<p>Department: Infrastructure & Regulation</p> <p>Submitted by: Consultant Town Planner</p> <p>Reference/Subject: Report 6 - Development Application 12/2017 – Free Range Piggery – 253 Eastern Avenue, Kentucky South</p> <p>COUNCIL RESOLUTION: That Council modify Development Consent 12/2017 by:</p> <p>a) Altering Condition 13 to read; 13. Full details of all intended fencing construction, including materials for the internal and boundary fences are to be submitted to and approved by Council prior to the commencement of the piggery operation. All fencing is to be maintained in a condition that will contain all pigs on the land.</p> <p>b) Including Condition 16. 16. The applicant is to provide Council with immediate advice of any environmental trigger incident with full details of the incident and proposed mitigation measures.</p>	<p>DIR / I&R</p> <p>DIR / I&R</p>			<p>C</p> <p>C</p>

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27 June 2017	15.06/17	<p>Department: General Manager</p> <p>Submitted by: Andrew Hopkins</p> <p>Reference/Subject: Report 8 - 2017 REC Ya Shorts Youth Film Festival</p> <p>COUNCIL RESOLUTION:</p> <p>That Council allocate \$4,000 in the 2017/18 Budget for:</p> <p>a) Filmmaking workshops</p> <p>b) Participation in the regional Film Festival</p>	CFO	17/18 Budget		C
27 June 2017	18.06/17	<p>Department: Infrastructure & Regulation</p> <p>Submitted by: Consultant Town Planner</p> <p>Reference/Subject: Report 9 - Development Application 8/2016-3 Modification – 13 Stringybark Ridge Road, Invergowrie – Subdivision</p> <p>COUNCIL RESOLUTION:</p> <p>That Council approve Development Application 8/2016-3 being for a staged development consisting of:</p> <p>a) Stage 1A – Boundary Adjustment,</p> <p>b) Stage 1 – 3 Large Lot Residential Subdivision, and</p> <p>c) Stage 2 – 2 Large Lot Residential Subdivision</p> <p>located on Lot 212 DP 1080856 known as 13 Stringybark Ridge Road, Invergowrie, subject to the following conditions:</p> <p>(refer minutes for detailed conditions)</p>	DIR / I&R			C

19. RESPONSES TO QUESTIONS FROM PREVIOUS MEETING

There are no Questions from the previous Meeting

20. QUESTIONS FOR NEXT MEETING

Questions will be received at the Meeting.

21. CONFIDENTIAL BUSINESS

There are no Confidential Business Items.

END OF BUSINESS PAPER