



## EXTRAORDINARY MEETING OF COUNCIL

Held at 8:00am  
13 November 2018

### ROLL CALL

#### Councillors:

Cr M Pearce (Mayor)  
Cr R Crouch (Deputy Mayor)  
Cr R Bell  
Cr M Dusting  
Cr N Ledger  
Cr L Sampson  
I Strutt  
Cr T Toomey

#### Staff:

Mr A Hopkins, General Manager  
Mr T Seymour, Director Infrastructure & Regulation  
Ms T Kirkland, Director Community & Governance  
Mr S Paul, Chief Financial Officer  
Minute Clerk

# MINUTES

Minutes of the Uralla Shire Council at an Extraordinary Meeting  
held at 8:00am on 13 November 2018

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*The Meeting Commenced at: 8:00am*

**ATTENDANCE**

Present were the Chairperson Cr M Pearce (Mayor), Cr R Crouch (Deputy Mayor), and Councillors, R Bell, M Disting, N Ledger, L Sampson, I Strutt, and T Toomey, General Manager Andrew Hopkins, Director Infrastructure and Regulation (Mr T Seymour), and Minute Clerk (Ms G Stratton).

**1. OPENING OF EXTRAORDINARY MEETING AND PRAYER**

**2. ACKNOWLEDGEMENT OF COUNTRY**

**3. APOLOGIES**

*The Chair advised there were no apologies received.*

**4. DISCLOSURES & DECLARATION OF INTERESTS**

There were no disclosures or declarations made.

**5. PURPOSE OF EXTRAORDINARY MEETING**

Department: General Manager's Office  
Submitted by: Andrew Hopkins  
Reference/Subject: Report #1 – Budget Review and Finance Committee - Logistics

**OFFICER'S RECOMMENDATION:**

That Council;

1. For the purpose of holding meetings of the Budget Review and Finance Committee, set the venue as the Council Chambers, set the commencement time for each meeting at 12:30pm and set the meeting dates for the 2018-19 financial year as follows:
  - 11<sup>th</sup> December 2018
  - January 2019 – no meeting
  - 12<sup>th</sup> February 2019
  - 12<sup>th</sup> March 2019
  - 9<sup>th</sup> April 2019
  - 14<sup>th</sup> May 2019
  - 11<sup>th</sup> June 2019
2. Publish the matters contained in 1 (above) in a newspaper which circulates within the Uralla LGA area.
3. Receive a business paper item in the November Ordinary Meeting which calls for the identification of matters to be considered at the December Budget Review and Finance Committee meeting.

**PROCEDURAL MOTION (Crs M Disting / L Sampson)**

**To move to Committee of the Whole**

**X1.11/18 CARRIED**

*Councillors held a detailed discussion in committee regarding the content of Report #1 – Budget Review and Finance Committee – Logistics.*

**PROCEDURAL MOTION (Crs R Crouch / I Strutt)**

**To resume Standing Orders**

**X2.11/18 CARRIED**

*The Chair outlined details of the proposed motion determined during discussion in committee.*

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**MOTION (Crs T Toomey / I Strutt )**

That Council;

1. For the purpose of holding meetings of the Budget Review and Finance Committee, set the venue as the Council Chambers, set the commencement time for each meeting at 12:30pm and set the meeting dates for the 2018-19 financial year as follows:
  - 11<sup>th</sup> December 2018
  - January 2019 – no meeting
  - 12<sup>th</sup> February 2019
  - 12<sup>th</sup> March 2019
  - 9<sup>th</sup> April 2019
  - 14<sup>th</sup> May 2019
  - 11<sup>th</sup> June 2019
2. Publish the matters contained in 1 (above) in a newspaper which circulates within the Uralla LGA area, the Uralla Shire Council website and facebook page.
3. Receive a business paper item in the November Ordinary Meeting which calls for the identification of matters to be considered at the December Budget Review and Finance Committee meeting.

**X3.11/18 CARRIED**

Department: General Manager's Office  
Submitted by: Andrew Hopkins  
Reference/Subject: Report #2 – By-election Logistics

**OFFICER'S RECOMMENDATION:**

That Council;

- 1) Engage the NSW Electoral Commission to undertake the by-election required as a consequence of the vacancy created by Cr Kevin Ward's resignation.
- 2) Advise the NSW Electoral Commission that Council concurs with the by-election date being set for Saturday 16<sup>th</sup> February 2019.
- 3) Request the Minister for Local Government to approve a 28 day extension, in accordance with S292 of the Local Government Act, to the three month election timeframe prescribed by S292(a) of the Act.
- 4) Vote up to \$40,000 for NSW Electoral Commission costs for the by-election. Costs are to be taken from the following votes within the existing 2018-19 budget and restrictions:
  - \$2,500 from councillor meeting fees.
  - \$12,500 councillor travel.
  - \$2,000 SRV consultation materials costs.
  - \$15,000 NEJO 18-19 membership fee.

**MOTION (Crs R Crouch / I Strutt)**

That Council;

- 1) Engage the NSW Electoral Commission to undertake the by-election required as a consequence of the vacancy created by Cr Kevin Ward's resignation.
- 2) Advise the NSW Electoral Commission that Council concurs with the by-election date being set for Saturday 16<sup>th</sup> February 2019.
- 3) Request the Minister for Local Government to approve a 28 day extension, in accordance with S293 of the Local Government Act, to the three month election timeframe prescribed by S292(a) of the Act.
- 4) Vote up to \$40,000 for NSW Electoral Commission costs for the by-election. Costs are to be taken from the following votes within the existing 2018-19 budget and restrictions:
  - \$2,500 from councillor meeting fees.
  - \$12,500 councillor travel.
  - \$2,000 SRV consultation materials costs.
  - \$15,000 NEJO 18-19 membership fee.
- 5) That the timeframe for the election be added to the Uralla Shire Council website and facebook page.

**X4.11/18 CARRIED**

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**CLOSURE OF MEETING**

*The meeting was closed at: 8:13am*

<b>COUNCIL MINUTES CONFIRMED BY:</b>	
<b>RESOLUTION NUMBER:</b>	
<b>DATE:</b>	
<b>MAYOR:</b>	