



## MINUTES

### Budget, Review and Finance Committee Meeting

13 April 2021 - 10:30AM, Council Chambers

**Attendee's:**

Cr M Pearce (Mayor)

Cr I Strutt (Deputy Mayor)

Cr M Dusting

Cr R Crouch

Cr N Ledger

Cr L Sampson

Cr T Toomey

Cr R Bell

General Manager – Kate Jessep

Chief Financial Officer – Simon Paul

Interim Executive Manager, Corporate Services – Christine Valencius

Director, Infrastructure & Development – Terry Seymour

Communications & Engagement Officer – Heidi McElnea

Minute Clerk – Wendy Westbrook

**Apologies:**

Cr O'Connor – on leave

UINT/21/4197

<b>1</b>	<b>Contents</b>	
1	MEETING OPEN .....	3
2	WELCOME.....	3
3	PRAYER .....	3
4	ACKNOWLEDGEMENT OF COUNTRY .....	3
5	WEBCAST INFORMATION .....	3
6	APOLOGIES, REQUESTS FOR LEAVE OF ABSENCE AND OBSERVERS.....	3
7	DISCLOSURE AND DECLARATIONS OF INTEREST.....	3
8	CONFIRMATION OF MINUTES .....	3
8.1	Minutes from the 9 February 2021 Budget Review & Finance Committee Meeting. ....	3
9	LATE ITEM.....	3
10	PRESENTATIONS .....	3
11	REPORTS .....	4
11.1	Review of Draft Budget 2021-2022 Version 0.1 .....	4
12	CONFIDENTIAL BUSINESS .....	4
13	NEXT MEETING .....	4
14	MEETING CLOSED.....	4

UNCONFIRMED

## 1 MEETING OPEN

The Chair declared the meeting open at 10:30am.

## 2 WELCOME

The Chair welcomed attendees to the meeting.

## 3 PRAYER

The Chair read the prayer.

## 4 ACKNOWLEDGEMENT OF COUNTRY

The Chair acknowledged Country and Elders past and present.

## 5 WEBCAST INFORMATION

The Chair advised that the meeting is audio recorded and the recording is made available on Council's website after the meeting.

## 6 APOLOGIES, REQUESTS FOR LEAVE OF ABSENCE AND OBSERVERS

**MOTION MOVED: Cr Dusting / SECONDED: Cr Strutt**

6.1 The chair advised there were no apologies.

6.2 The Chair noted that Cr O'Connor is on a leave of absence.

**BRFC01.04/21 CARRIED UNANIMOUSLY**

## 7 DISCLOSURE AND DECLARATIONS OF INTEREST

There were no disclosure or declarations made.

## 8 CONFIRMATION OF MINUTES

8.1 Minutes from the 9 February 2021 Budget Review & Finance Committee Meeting.

Minutes of, Budget, Review and Finance Committee Meeting held 9 February 2021 presented and the chair called for any amendments. There were no amendments requested by Councillors

**MOTION Moved: Cr Strutt / Seconded: Cr Crouch**

**That Council adopt the minutes of the Budget, Review and Finance Committee meeting held 9 February 2021, as a true and correct record.**

**BRFC02.04/21 CARRIED UNANIMOUSLY**

## 9 LATE ITEM

Nil

## 10 PRESENTATIONS

Nil

## 11 REPORTS

### 11.1 Review of Draft Budget 2021-2022 Version 0.1

Chair called an adjournment at 11:30am.

Meeting resumed 11:55am.

**MOTION Moved: Cr Ledger / Seconded: Cr Bell**

The Budget Review & Finance Committee recommend to Council that:

1. Council note the budget preparation stages outlined in the report and resolve to schedule an additional Budget Review and Finance Committee meeting on Tuesday 4 May 2021 commencing at 10:30am to finalise the draft budget.
2. Access charges and usage charges for the Water Fund be increased by 10%.
3. Review current contracts and consultancies at the next Budget Review & Finance Committee Meeting.
4. Investigate:
  - a. employment of a full time Health & Building inspector,
  - b. upskilling a current employee, and
  - c. a shared service.
5. Develop Section 7.11 & 7.12 developer charges policy to enable inclusion and associated revenue forecasts;
6. Investigate shared service opportunities with New England Joint Organisation (NEJO) and neighbouring councils.
7. Investigate commercial income streams.
8. Investigate options to diversify investments.

BRFC03.04/21 CARRIED UNANIMOUSLY

## 12 CONFIDENTIAL BUSINESS

Nil

## 13 NEXT MEETING

Date of next Budget Review & Finance Committee meeting is 4 May 2021 commencing at 10:30am.

## 14 MEETING CLOSED

Meeting closed at 1:32pm.

COUNCIL MINUTES CONFIRMED BY:	
RESOLUTION NUMBER:	
DATE:	
CHAIR:	Mayor, Cr Michael Pearce
Presented to Council	Ordinary Meeting <date>