



## ORDINARY MEETING OF COUNCIL

**Held at 12:30pm  
17 December 2019**

### **ROLL CALL**

#### **Councillors:**

Cr M Pearce (Mayor)  
Cr R Crouch (Deputy Mayor)  
Cr R Bell  
Cr M Dusting  
Cr N Ledger  
Cr T O'Connor  
Cr L Sampson  
Cr I Strutt  
Cr T Toomey

#### **Staff:**

Mr D Aber, Acting General Manager  
Mr T Seymour, Director Infrastructure & Development  
Ms S Glasson, Executive Manager Corporate Services  
Mr S Paul, Chief Financial Officer  
Minute Clerk

# MINUTES

Minutes of the Uralla Shire Council at an Ordinary Meeting  
held at 12:30pm on 17 December 2019

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**ATTENDANCE**

Present were the Chairperson Cr M Pearce (Mayor), Cr R Crouch (Deputy Mayor), and Councillors, R Bell, M Disting, N Ledger, T O'Connor, L Sampson, I Strutt, T Toomey, Acting General Manager (Mr D Aber), Director Infrastructure and Development (Mr T Seymour), Executive Manager Corporate Services (Ms S Glasson), Chief Financial Officer (Mr S Paul), Manager Planning and Development (Mr M Clarkson), Minute Clerk (B White).

**1. OPENING & WELCOME**

*The Chair declared the meeting opened at 12:30pm.*

**2. PRAYER**

*The Chair recited the Uralla Shire Council prayer.*

**3. ACKNOWLEDGEMENT TO COUNTRY**

*The Uralla Shire Council recognises the traditional custodians of the land on which this meeting is being held and acknowledge Aboriginal Elders past and present and we pay respect to them and their heritage.*

**4. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

*The Chair advised there were no apologies received.*

**5. DISCLOSURES & DECLARATION OF INTERESTS**

*The Chair outlined details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 17 December 2019 Meeting.*

COUNCILLOR	ITEM OR REPORT NUMBER	PECUNIARY OR NON-PECUNIARY INTEREST	NATURE OF INTEREST
Cr T O'Connor	Item 11 - Report to Council 13	Pecuniary	Joint owner of property at 29 Bridge Street, Uralla for which an approval of DA 75-2019 for the restoration of retaining wall and addition of a pocket fence is recorded.
Cr R Crouch	Late Report 2	Non-Pecuniary	Member of the Showground Land Management Trust who are one of the applicants for funds.
Cr R Bell	Report 17	Pecuniary	Works for company
Cr T Toomey	Report 15	Non-Pecuniary	Director of Seasons of New England

**6. CONFIRMATION OF MINUTES**

Minutes to be confirmed at the 17 December 2019 Meeting:

- Minutes of Ordinary Meeting held 26 November 2019 (to be confirmed)

**AMENDMENTS**

*The Chair referred Councillors to the Minutes and called for any amendments.*

*There were no amendments requested by Councillors.*

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**MOTION (Crs T O'Connor / I Strutt)**

That;

Council adopt the Minutes, as a true and correct record of the Ordinary Meeting held 26 November 2019.

01.12/19

**CARRIED**

Notes to be noted at the 17 December 2019 Meeting:

- Friends of Mundays Lane Reserve held 23 November 2019

Minutes to be received and noted at the 17 December 2019 Meeting:

- Australia Day Committee held 13 November 2019
- Arts North West held 18 November 2019

**MOTION (Crs R Bell / I Strutt)**

That Council note the Notes of Friends of Mundays Lane Reserve held 23 November 2019 and with amendments that no offers for provision of bridge timbers has been made.

02.12/19

**CARRIED**

**MOTION (Crs L Sampson / N Ledger)**

That;

Council receive and note the Minutes of:

- Australia Day Committee held 13 November 2019
- Arts North West held 18 November 2019

03.12/19

**CARRIED**

**7. URGENT, SUPPLEMENTARY & LATE ITEMS OF BUSINESS**

*The Chair referred Councillors to the urgent, supplementary and/or late items of business recommended for addition to the published Meeting Agenda.*

Late Reports to Council:

- Late Report 1 - Submission to Local Government Remuneration Tribunal Proposed Classification
- Late Report 2 - Drought Communities Extension Programme
- Late Report 3 - Bundarra Sewer Scheme Quarterly Report August – October 2019

**PROCEDURAL MOTION (Crs M Pearce / T O'Connor)**

**To hear Late Items of Business as additions to the Meeting Agenda.**

That;

The late items of business be heard following Report 19 in the Meeting Agenda as;

- Report 20 - Submission to Local Government Remuneration Tribunal Proposed Classification
- Report 21 - Drought Communities Extension Programme
- Report 22 - Bundarra Sewer Scheme Quarterly Report August – October 2019

04.12/19

**CARRIED**

**8. PRESENTATIONS**

Speaker 1:	Hamish Sewell
Subject:	Soundtrail

*The Chair introduced the Speaker, Mr Hamish Sewell*

*The Speaker made a presentation to Council in relation to Soundtrail.*

*The Chair invited questions from Councillors.*

*The Chair thanked the Speaker for his presentation to Council.*

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*Cr R Bell left the meeting at 12:59pm.*

*Cr R Bell returned to the meeting at 1:01pm.*

Speaker 1:	Geoff Allen, Forsyths
Subject:	Audited Financial Statements 2018/19

*The Chair introduced the Speaker, Mr Geoff Allen.*

*The Speaker made a presentation to Council in relation to Audited Financial Statements.*

*The Chair invited questions from Councillors.*

*The Chair thanked the Speaker for his presentation to Council.*

*Cr L Sampson left the meeting at 1:13pm.*

*Cr L Sampson returned to the meeting at 1:15pm.*

*Cr T Toomey left the meeting at 1:21pm.*

*Cr T Toomey returned to the meeting at 1:21pm.*

**9. WRITTEN REPORTS FROM DELEGATES (Activity Summaries)**

**Councillors provided a verbal account of activities/meetings they have attended for the month.**

<b>COUNCILLOR NAME:</b>	Mark Dusting	
<b>COUNCIL MEETING DATE:</b>	17 December 2019	
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
10/12/2019	Councillor Strategic Planning Workshop	Uralla
17/12/2019	New England Weeds County Council	Armidale
17/12/2019	Ordinary Meeting of Council	Uralla

<b>COUNCILLOR NAME:</b>	Bob Crouch	
<b>COUNCIL MEETING DATE:</b>	17 December 2019	
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
27/11/2019	Visitor Information Centre Community Gathering	Uralla
05/12/2019	Bundarra School Presentation	Bundarra
06/12/2019	Drought Get Together	Uralla
10/12/2019	Councillor Strategic Planning Workshop	Uralla
10/12/2019	Uralla Town and Environs Committee (Observer)	Uralla
13/12/2019	Grace Munro Christmas Party	Uralla
17/12/2019	Ordinary Meeting of Council	Uralla

<b>COUNCILLOR NAME:</b>	Levi Sampson	
<b>COUNCIL MEETING DATE:</b>	17 December 2019	
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
10/12/2019	Councillor Strategic Planning Workshop	Uralla
10/12/2019	Uralla Township and Environs Committee	Uralla
11/12/2019	Australia Day Committee	Uralla
17/12/2019	Ordinary Meeting of Council	Uralla

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<b>COUNCILLOR NAME:</b>	Natasha Ledger	
<b>COUNCIL MEETING DATE:</b>	17 December 2019	
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
27/11/2019	Visitor Information Centre Community Gathering	Uralla
04/12/2019	Carols at Alma Park	Uralla
06/12/2019	Drought Get Together	Uralla
10/12/2019	Councillor Strategic Planning Workshop	Uralla
10/12/2019	Uralla Township and Environs Committee	Uralla
11/12/2019	Rocky River Presentation Day	Rocky River
11/12/2019	Australia Day Committee	Uralla
14/12/2019	Invergowrie Christmas Party	Invergowrie

<b>COUNCILLOR NAME:</b>	Tara Toomey	
<b>COUNCIL MEETING DATE:</b>	17 December 2019	
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
17/12/2019	Ordinary Meeting of Council	Uralla

<b>COUNCILLOR NAME:</b>	Robert Bell	
<b>COUNCIL MEETING DATE:</b>	17 December 2019	
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
27/11/2019	Visitor Information Centre Community Gathering	Uralla
10/12/2019	Councillor Strategic Planning Workshop	Uralla
12/12/2019	Kingstown School Presentation Night	Kingstown
17/12/2019	Ordinary Meeting of Council	Uralla

<b>COUNCILLOR NAME:</b>	Tom O'Connor	
<b>COUNCIL MEETING DATE:</b>	17 December 2019	
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
10/12/2019	Councillor Strategic Planning Workshop	Uralla
17/12/2019	Ordinary Meeting of Council	Uralla

<b>COUNCILLOR NAME:</b>	Isabel Strutt	
<b>COUNCIL MEETING DATE:</b>	17 December 2019	
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
27/11/2019	Visitor Information Centre Community Gathering	Uralla
10/12/2019	Councillor Strategic Planning Workshop	Uralla
10/12/2019	Uralla Township and Environs Committee	Uralla
13/12/2019	Grace Munro Auxiliary Morning Tea	Bundarra
17/12/2019	Ordinary Meeting of Council	Uralla

<b>COUNCILLOR NAME:</b>	Michael Pearce	
<b>COUNCIL MEETING DATE:</b>	17 December 2019	
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
27/11/2019	Mayor's Office – Admin – 2AD Radio Interview	Uralla
28/11/2019	Mayor's Office – Admin	Uralla
02/12/2019	New England JO Tourism Summit	Inverell
03/12/2019	Mayor's Office – Admin	Uralla
04/12/2019	Mayor's Office – Admin LEMC – Local Emergency Management Committee Meeting	Uralla Armidale
05/12/2019	Mayor's Office – Admin	Uralla
09/12/2019	Mayor's Office – Admin	Uralla
10/12/2019	Mayor's Office – Admin Councillor Strategic Planning Workshop	Uralla

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11/12/2019	Mayor's Office – Admin 2AD Radio Interview	Uralla
12/12/2019	UNE Graduation	Armidale
13/12/2019	UNE Graduation	Armidale
14/12/2019	UNE Graduation	Armidale
16/12/2019	Mayor's Office – Admin	Uralla
17/12/2019	Mayor's Office – Admin December Ordinary Meeting of Council	Uralla

**10. MAYORAL MINUTE**

Submitted by: **Mayor, Cr Michael Pearce**  
Reference/Subject: National Local Roads and Transport Congress 18-20 November

MAYOR'S RECOMMENDATION:  
That the Mayoral Minute be received and noted.

**MOTION (Crs M Dusting / T O'Connor)**  
That the Mayoral Minute be received and noted.

**05.12/19 CARRIED**

**11. REPORTS OF COMMITTEES**

Department: **Infrastructure and Development**  
Submitted by: *Director Infrastructure and Development*  
Reference/Subject: Report of Committee 1 – Minutes of Bundarra School of Arts Hall s355 Committee

COMMITTEE'S RECOMMENDATION:  
That Council receive and note the 19 November 2019 Minutes of the Bundarra School of Arts Hall s355 Committee.

**MOTION (Crs N Ledger / I Strutt)**  
Council receive and note the 19 November 2019 Minutes of the Bundarra School of Arts Hall s355 Committee.

**06.12/19 CARRIED**

**12. REPORTS TO COUNCIL (Scheduled Reports)**

Department: **Organisational Services – Finance**  
Submitted by: *Chief Financial Officer*  
Reference/Subject: Report 1 – Cash at Bank and Investments

OFFICER'S RECOMMENDATION:  
That;  
1. Council note the cash position as at 30 November, 2019 consisting of cash and overnight funds of \$1,651,188, term deposits of \$14,500,000 totalling \$16,151,188 of readily convertible funds.  
2. Council note the loan position as at 30 November, 2019 totalling \$2,348,288.

**MOTION (Crs T O'Connor / R Crouch)**  
That;  
1. Council note the cash position as at 30 November, 2019 consisting of cash and overnight funds of \$1,651,188, term deposits of \$14,500,000 totalling \$16,151,188 of readily convertible funds.  
2. Council note the loan position as at 30 November, 2019 totalling \$2,348,288.

**07.12/19 CARRIED**

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Department: **Finance**  
Submitted by: *Chief Financial Officer*  
Reference/Subject: Report 2 – Audited Annual Financial Statements 2018/19

**OFFICER'S RECOMMENDATION:**

That the Audited Financial Statements and Auditors Reports for the 2018/2019 financial year be presented to the Public in accordance with Section 419(1) of the Local Government Act 1993.

**MOTION (Crs T O'Connor / N Ledger)**

That Council receive and present to the public its Audited Financial Reports; consisting of the General Purpose Reports, Special Purpose Reports and Special Schedules for the year ended 30 June 2019; together with the Auditor's Reports to this meeting of Tuesday 17 December 2019 in accordance with Section 419 (1) of the Local Government Act.

**08.12/19 CARRIED**

Department: **General Manager's Office**  
Submitted by: *Acting General Manager*  
Reference/Subject: Report 3 – New England Joint Membership Fees

**OFFICER'S RECOMMENDATION:**

That the Council consider the proposed fee structure for the New England Joint Organisation to provide a position on the proposed fee structure for the Mayor to take back to the next meeting of the New England Joint Organisation Board.

**PROCEDURAL MOTION (Crs T O'Connor / M Dusting)**

**To move to Committee of the Whole**

**09.12/19 CARRIED**

*Councillors held a detailed discussion in committee regarding the report.*

*Cr N Ledger left the meeting at 2:16pm.*

*Cr N Ledger returned to the meeting at 2:17pm.*

**PROCEDURAL MOTION (Crs R Crouch / T Toomey)**

**To resume Standing Orders**

**10.12/19 CARRIED**

*The Chair outlined details of the discussion held in committee.*

**MOTION (Crs O'Connor/ R Crouch)**

That Council advise the Mayor that Uralla Shire favours a Council contribution of a flat fee for 50% plus a 50% per capita fee and that the New England Joint Organisation be advised at the next meeting.

Armidale	31,500	8,500	19,080	27,580	740	28,320
Glenn Innes	8,800	8,500	5,330	13,830	370	14,200
Inverell	17,300	8,500	10,480	18,980	510	19,490
Moree	13,750	8,500	8,330	16,830	450	17,280
Narrabri	13,400	8,500	8,120	16,620	450	17,070
Tenterfield	7,150	8,500	4,330	12,830	350	13,180
Uralla	6,350	8,500	3,850	12,350	330	12,680
	<u>98,250</u>	<u>59,500</u>	<u>59,520</u>	<u>119,020</u>	<u>3,200</u>	<u>122,220</u>

**11.12/19 CARRIED**



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Department: **General Manager's Office**  
Submitted by: *Acting General Manager*  
Reference/Subject: Report 4 – Proposal to Rename the Rotunda in Alma Park

OFFICER'S RECOMMENDATION:

That the Council agree to the proposal to name the rotunda in Alma Park the "Arnold Goode Memorial Rotunda" and that a suitable plaque be placed on the rotunda to recognise the contribution that Mr Arnold Goode has made to the community as a citizen of Uralla.

**MOTION (Crs M Dusting / L Sampson)**

That the Council agree to the proposal to name the rotunda in Alma Park the "Arnold Goode Memorial Rotunda" and that a suitable plaque be placed on the rotunda to recognise the contribution that Mr Arnold Goode has made to the community as a citizen and historian of Uralla.

12.12/19

**CARRIED**

**PROCEDURAL MOTION (Crs M Dusting / N Ledger)**  
**Meeting Adjournment 2:35pm to 2:44pm.**

13.12/19

**CARRIED**

Department: **General Manager's Office**  
Submitted by: *Senior Executive Officer*  
Reference/Subject: Report 5 – Communication of Drought Relief & Economic Recovery Measure Information

OFFICER'S RECOMMENDATION:

That Council receive and note the report as at 17 December 2019.

**MOTION (Crs R Crouch / I Strutt)**

Council receive and note the report as at 17 December 2019.

14.12/19

**CARRIED**

Department: **General Manager's Office**  
Submitted by: *Senior Executive Officer*  
Reference/Subject: Report 6 – Schedule of Actions as at 17 December 2019

OFFICER'S RECOMMENDATION:

That Council receive and note the Schedule of Actions as at 17 December 2019.

**MOTION (Crs T Toomey / I Strutt)**

Council receive and note the Schedule of Actions as at 17 December 2019.

15.12/19

**CARRIED**

Department: **General Manager's Office**  
Submitted by: *Acting General Manager*  
Reference/Subject: Report 7 – Report and Recommendations from the Drought Management Workshop held 10th December, 2019

OFFICER'S RECOMMENDATION:

That Council;

1. Review the top 10 to 20 water users in Uralla and work with them to reduce their water use.
2. Investigate State or Federal funding for increasing the weir storage at Bundarra and other alternative water sources for Uralla.

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3. Place information on water usage online in an easily accessible location.
4. Include contingency planning triggers in the Drought Management Plan. 100 days out of day 0 for normal usage and 40 days for emergency firefighting.
5. Review alternative water supply options.
6. Investigate the use of smart meters.

**PROCEDURAL MOTION (Crs T O'Connor / M Dusting)**

**To move to Committee of the Whole**

**16.12/19**

**CARRIED**

*Councillors held a detailed discussion in committee regarding the report.*

**PROCEDURAL MOTION (Crs T Toomey / R Crouch)**

**To resume Standing Orders**

**17.12/19**

**CARRIED**

*The Chair outlined details of the discussion held in committee.*

**MOTION (Crs T O'Connor / N Ledger)**

That;

1. Review the top 10 to 20 water users in Uralla and work with them to reduce their water use.
2. Investigate State or Federal funding for increasing the weir storage at Bundarra and other alternative water sources for Uralla.
3. Place information on water usage online in an easily accessible location.
4. Include contingency planning triggers in the Drought Management Plan. 100 days out of day 0 for normal usage and 40 days for emergency firefighting.
5. Review alternative water supply options.
6. Investigate the use of smart meters.

**18.12/19**

**CARRIED**

Department: **General Manager's Office**  
Submitted by: *Acting General Manager*  
Reference/Subject: Report 8 – Australian Local Government Conference, June 2020

**OFFICER'S RECOMMENDATION:**

That Council consider any motion/s that they wish to put forward to the annual National General Assembly in 2020.

**MOTION (Crs I Strutt / M Dusting)**

That Council consider any motion/s that they wish to put forward to the annual National General Assembly in 2020 and advise the General Manager of any draft motions they wish to put forward by the end of January 2020 for consideration at the February Ordinary Meeting of Council.

**19.12/19**

**CARRIED**

Department: **Corporate Services**  
Submitted by: *Tourism Promotions and Operations Officer*  
Reference/Subject: Report 9 – Monthly Report - Visitor Information Centre

**OFFICER'S RECOMMENDATION:**

That the report be received and noted.

**MOTION (Crs I Strutt / T Toomey)**

That the report be received and noted.

**20.12/19**

**CARRIED**

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Department: **Corporate Services**  
Submitted by: *Executive Manager Corporate Services*  
Reference/Subject: Report 10 – Monthly Report - Library

OFFICER'S RECOMMENDATION:

That the report be received and noted.

**MOTION (Crs I Strutt / T O'Connor)**

That the report be received and noted.

**21.12/19**

**CARRIED**

Department: **Corporate Services**  
Submitted by: *Executive Manager Corporate Services*  
Reference/Subject: Report 11 – Adoption of Annual Report 2018-19

OFFICER'S RECOMMENDATION:

That Council:

1. Adopt the Annual Report for the 2018-19 period, contained at Attachment A.
2. Note that Annual Report will be posted to Council's website and submitted to the Minister for Local Government as required under section 428(5) of the NSW Local Government Act 1993.

**PROCEDURAL MOTION (Crs R Crouch / M Dusting)**

**To move to Committee of the Whole**

**22.12/19**

**CARRIED**

*Councillors held a detailed discussion in committee regarding the report.*

**PROCEDURAL MOTION (Crs R Crouch / M Dusting)**

**To resume Standing Orders**

**23.12/19**

**CARRIED**

*The Chair outlined details of the discussion held in committee.*

**MOTION (Crs R Crouch / M Dusting)**

That Council:

1. Adopt the Annual Report for the 2018-19 period, contained at Attachment A, including amendments.
2. Note that Annual Report will be posted to Council's website and submitted to the Minister for Local Government as required under section 428(5) of the NSW Local Government Act 1993.

**24.12/19**

**CARRIED**

Department: **Infrastructure & Development**  
Submitted by: *Director Infrastructure & Development*  
Reference/Subject: Report 12 – Works Progress Report as at 30 November 2019

OFFICER'S RECOMMENDATION:

That the report be received and noted for the works completed or progressed during November 2019, and works programmed for December 2019.

**MOTION (Crs R Bell / I Strutt)**

That the report be received and noted for the works completed or progressed during November 2019, and works programmed for December 2019.

**25.12/19**

**CARRIED**

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Department: **Infrastructure & Development**  
Submitted by: *Director Infrastructure & Development*  
Reference/Subject: Report 13 – Development Approvals and Refusals for November 2019

*Cr T O'Connor, having previously declared a conflict of interest, left the meeting at 3:20pm.*

OFFICER'S RECOMMENDATION:

That Council receive and note the development approvals and refusals for November 2019.

**MOTION (Crs R Bell / T Toomey)**

That Council receive and note the development approvals and refusals for November 2019.

**26.12/19**

**CARRIED**

*Cr T O'Connor was absent at the time of voting. Cr T O'Connor returned to the meeting at 3:22pm.*

Department: **Infrastructure & Development**  
Submitted by: *Director Infrastructure & Development*  
Reference/Subject: Report 14 – Heritage Advisory Services Summary for December 2019

OFFICER'S RECOMMENDATION:

That the Heritage Advisory Services Summary for December 2019 be received and noted by Council.

**MOTION (Crs R Crouch / I Strutt)**

That the Heritage Advisory Services Summary for December 2019 be received and noted by Council.

**27.12/19**

**CARRIED**

Department: **Infrastructure & Development**  
Submitted by: *Director Infrastructure & Development*  
Reference/Subject: Report 15 – Thunderbolts Festival Sponsorship Request

*Cr T Toomey, having previously declared a conflict of interest, left the meeting at 3:24pm.*

OFFICER'S RECOMMENDATION:

That Council issue an approval under Section 68 of the Local Government Act 1993 for the Thunderbolts Festival for a period of four (4) years, subject to the following conditions:

1. That Council enter into a four (4) year sponsorship agreement in the value of \$12,000 per year for the next four (4) years, plus in-kind support as listed up to the value of \$5,000, with the Thunderbolts Festival Committee, commencing upon resolution of the same, conditional on items (a) to (d) and (2) below:
  - a. That Uralla Shire Council be showcased as the major sponsor on all event and promotional material;
  - b. That Uralla Shire Council be permitted to set-up a pop-up visitor information centre in a high traffic location in Alma Park for the Thunderbolts Festival;
  - c. A full Event Management Plan, Risk Management Plan and Traffic Management Plan be satisfactorily completed and supplied to Council along with any other Council required documents before the end of September of each year, including Certificates of Currency for all insurances covering the Festival; and
  - d. A written annual report and financials be provided to Council following the completion of the event, including a summary of the economic benefits to the Uralla Shire from the event covering matters such as participant numbers and demographic information of visitors.
2. That Council provide annually non-cash sponsorship up to a maximum value of \$5,000 in the form of the following:
  - a. The provision of and collection of garbage bins;
  - b. The installation and removal of promotional banners on Council's street banner poles;
  - c. The supply and pick-up of barrier mesh, including star pickets and dolly;

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- d. Traffic control and road closures as per the approved Traffic Management Plan;
- e. The hire fee for Alma Park be waived;
- f. Supply and pick-up of Council marquees, chairs and tables;
- g. Supply marking paint up to a cost of \$50;
- h. Include festival program in the October Council Newsletter;
- i. Listing and promotion of event on Uralla Shire Council website with link to Thunderbolts Festival website;
- j. Provide photocopying of entry forms and invitations;
- k. Provide drop off point at Uralla Visitor Information Centre for entry forms and support for event enquiries;
- l. Access and supply of electricity in Alma Park; and
- m. Provide an emergency contact person to be on call for the duration of the festival.

**PROCEDURAL MOTION (Crs M Dusing / R Crouch)**

**To move to Committee of the Whole**

**28.12/19**

**CARRIED**

*Councillors held a detailed discussion in committee regarding the report.*

**PROCEDURAL MOTION (Crs L Sampson / M Dusing)**

**To resume Standing Orders**

**29.12/19**

**CARRIED**

*The Chair outlined details of the discussion held in committee.*

**MOTION (Crs T O'Connor / I Strutt)**

That Council defer discussion of this matter to a future Ordinary Meeting of Council preceded by a Councillor Workshop following the receipt of a 2019 Financial Statement from the Thunderbolts festival Committee.

**30.12/19**

**CARRIED**

*Cr T Toomey was absent at the time of voting. Cr T Toomey returned to the meeting at 3:34pm.*

*Cr L Sampson left the meeting at 3:34pm.*

Department: **Infrastructure & Development**  
Submitted by: *Environmental Management Coordinator*  
Reference/Subject: Report 16 – Categorisation of Council Managed Crown Lands

**OFFICER'S RECOMMENDATION:**

That Council resolve to make an application to the Minister for the Department of Industry (Crown Lands) for the appropriate categorisation of the Council managed Crown lands listed.

**MOTION (Crs R Bell / M Dusing)**

That Council resolve to make an application to the Minister for the Department of Industry (Crown Lands) for the appropriate categorisation of the Council managed Crown lands listed:

<b>Reserve</b>	<b>Lot and DP</b>	<b>Dedicated purpose</b>	<b>Guidance category provided by DoI</b>	<b>Recommended category change provided by working group</b>
<b>KENTUCKY RESERVE</b>	Lots 279, 282 DP 755829 Parish Harnham County Sandon	Public Park	Park	No change

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<b>BUNDARRA DOWNS RESERVE (Bundarra Nature Park)</b>	Lots 701-702 DP 93180 Parish Bundarra County Hardinge	Public Park/Public Recreation/Envir onmental Protection Purposes	Park	Park / Natural Area – bushland (part only)
<b>SAUMAREZ PONDS (BARRY MUNDAY) RESERVE</b>	Lot 322 DP 755811 Parish Butler County Sandon	Public Recreation	Park	No change
<b>MAITLAND POINT RESERVE</b>	Lot 7003 DP 1029507 Parish Arding County Sandon	Public Recreation	Park	No change
<b>MOUNT MUTTON LOOKOUT</b>	Lot 7029 DP94009, Lots 535-538 DP 755846 Parish Uralla County Sandon	Public Recreation	Park	No change
<b>RACECOURSE LAGOON</b>	Lot 7002 DP 1074307 Parish Uralla County Sandon	Public Recreation	Park	Park / Natural Area – wetland (part only)
<b>ARDING RESERVE</b>	Lots 155-156 DP 755807 Parish Arding County Sandon	Public Recreation	Park	No change
<b>GOSTWYCK ROAD RESERVE</b>	Lots 77, 348 DP 755846 Parish Uralla County Sandon	Public Recreation	Park	Add Sportsground
<b>URALLA OLD COURT HOUSE</b>	Lot 651 DP 729868 Parish Uralla County Sandon	Community Purposes/Heritag e Purposes	General Community Use/Area of Cultural Significance	No change
<b>TORRYBURN BUSHFIRE SHED RESERVE</b>	Lot 100 DP 48271 Parish Baldwin County Hardinge	Rural Services	General Community Use	No change
<b>KENTUCKY (HARNHAM) BUSHFIRE SHED</b>	Lot 7300 DP 1126315 Parish Devon County Sandon *incorrect	Rural Services	General Community Use	No change
<b>KENTUCKY BUSHFIRE SHED</b>	Lot 298 DP 858735 Parish Harnham County Sandon	Rural Services	General Community Use	No change

**31.12/19**

**CARRIED**

*Cr L Sampson was absent at the time of voting. Cr L Sampson returned to the meeting at 3:36pm.*

Department: **Infrastructure & Development**  
Submitted by: *Director Infrastructure & Development*  
Reference/Subject: Report 17 – Treated Sewage Effluent Options Report December 2019

*Cr R Bell, having previously declared a conflict of interest, left the meeting at 3:35pm.*

**OFFICER'S RECOMMENDATION:**

That Council approve funding from the Water Fund reserves of \$50,000 to fund a study to investigate effluent reuse and determine optimal options for reuse of the Uralla Sewage Treatment Plant effluent.

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**PROCEDURAL MOTION (Crs R Crouch / M Dusting)**  
**To move to Committee of the Whole**

**32.12/19 CARRIED**

*Councillors held a detailed discussion in committee regarding the report.*

**PROCEDURAL MOTION (Crs T Toomey / R Crouch)**  
**To resume Standing Orders**

**33.12/19 CARRIED**

*The Chair outlined details of the discussion held in committee.*

**MOTION (Crs R Crouch / N Ledger)**

That Council approve funding from the Water Fund reserves of \$50,000 to fund a study to investigate effluent reuse and determine optimal options for reuse of the Uralla Sewage Treatment Plant effluent. Councillors thank the staff for the preparation of the report.

**34.12/19 CARRIED**

*Cr R Bell was absent at the time of voting. Cr R Bell returned to the meeting at 03:45pm.*

Department: **Infrastructure and Development**  
Submitted by: *Director Infrastructure and Development*  
Reference/Subject: Report 18 – Notice of Late submission of Report to Council – Drought Communities Extension Programme

*Cr R Crouch having previously declared a conflict of interest, left the meeting at 3:47pm.*

OFFICER'S RECOMMENDATION:

That Council note the Drought Communities Extension Programme Report will be submitted as a late Report to Council.

**PROCEDURAL MOTION (Crs T O'Connor / L Sampson)**  
**To reschedule the Late Report 2 Agenda Item.**

That Late Report 2 – Drought Communities Extension Programme be brought forward in the Agenda for consideration by Council at Report 18.

**35.12/19 CARRIED**

Department: **Infrastructure and Development**  
Submitted by: *Director Infrastructure and Development*  
Reference/Subject: Late Report 2 – Drought Communities Extension Programme

OFFICER'S RECOMMENDATION:

That Council:

- 1) Participate in the Drought Communities Extension Programme to undertake community infrastructure improvements, community facility improvements, community events (focused on drought preparedness and resilience), public land improvement, tourism and economic diversification, infrastructure and amenity upgrading and improvement;
- 2) With the following list of projects in priority order, noting that the funding is unlikely to extend to all projects: (insert project list in order of project priority).
- 3) Authorise a committee comprising of the Mayor, the Deputy Mayor or other selected Councillor, Director of Infrastructure and Development and the General Manager to determine the amount of funding to be attributed to each project.
- 4) Secure the necessary human resources to:
  - a) Scope the necessary works and pricing to support the funding application(s);

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- b) Assist in the preparation of the funding application;
  - c) If successful, procure and coordinate the contractors and materials necessary to deliver the works; and
  - d) Liaise with the stakeholders of the facilities and/or activities to which the funding will be directed.
- 5) Wherever possible utilise resources, businesses and suppliers from within the Uralla Shire Council area for works and/or activities delivered in accordance with the program.
- 6) Approve the commencement of the works after internal assessment identifies the projects as eligible and prior to the funding agreement being finalised.

**PROCEDURAL MOTION (Crs T Toomey / N Ledger)**

**To move to Committee of the Whole**

**36.12/19**

**CARRIED**

*Councillors held a detailed discussion in committee regarding the report.*

**PROCEDURAL MOTION (Crs T Toomey / I Strutt)**

**To resume Standing Orders**

**37.12/19**

**CARRIED**

*The Chair outlined details of the discussion held in committee.*

**MOTION (Crs M Pearce / M Dusting)**

That Council:

- 1) Participate in the Drought Communities Extension Programme to undertake community infrastructure improvements, community facility improvements, community events (focused on drought preparedness and resilience), public land improvement, tourism and economic diversification, infrastructure and amenity upgrading and improvement;
- 2) With the following list of projects in priority order, noting that the funding is unlikely to extend to all projects:
  - 1. McMaugh Gardens Aged Care - Top up existing ceiling insulation
  - 2. McMaugh Gardens Aged Care - Top up funding for ensuite upgrades
  - 3. McMaugh Gardens Aged Care - Upgrade and add additional Solar Panels
  - 4. Bundarra Show Sponsorship
  - 5. Uralla Visitor Information Centre (VIC) refurbishments
  - 6. Uralla Show Sponsorship
  - 7. Uralla Queen Street Caravan Park - Camp Kitchen
  - 8. Bundarra Cricket Club - New cricket pitch surface
  - 9. Bundarra - Table seats and shelter for park in main street, new rubbish bins for main street and parks, seats in main street, gardens and trees
  - 10. Uralla BMX Park - Creation/construction of young childrens bike track with Shade Sail
  - 11. Uralla - Upgrade historical Uralla Sign/Map in Salisbury Street near cnr Bridge
  - 12. Uralla Memorial Hall - Minor refurbishment
  - 13. Uralla Mens Shed Group – Shed
  - 14. Uralla Tennis -Installation of lighting on courts 5 and 6
  - 15. Uralla Tennis -Additional picnic seating x 2 (preferably with shade shelter)
  - 16. Uralla Tennis - Security Upgrade
  - 17. Uralla Swimming Pool - Painting of remaining unrendered brickwork, office and kiosk
  - 18. Led lights to replace others and reduce council's electricity use
  - 19. Solar panels enough to meet all councils electricity needs
  - 20. Uralla BMX Park - Ripping of Sections of the reserve, fencing the Gostwyck Road length of reserve, road base to allow access to the seating areas, gutter and roof for the toilet block - plan submitted (TRIM)
  - 21. Uralla BMX Park - BBQ and Water fountain



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22. Wooldridge Fossicking Area improvements - Putting in proper facilities like gas/electric barbeques, tables and shelters, walking tracks, specific roads, cleared designated camping spots, toilet facilities
  23. Alma Park - Construct a bore hole
  24. Kentucky Hall - Supply and installation of grid-connected solar system
  25. Bundarra Sporting Complex - Practice cricket net fencing and pitch, sports seating, water stations
  26. McMaugh Gardens Aged Care - Upgrade Retreat Kitchenette to Food Safety Standard
  27. And other Community based infrastructure.
- 3) Authorise a committee comprising of the Mayor, the Deputy Mayor, Director of Infrastructure and Development and the General Manager to determine the amount of funding to be attributed to each project and provide a monthly progress report.
  - 4) Secure the necessary human resources to:
    - a) Scope the necessary works and pricing to support the funding application(s);
    - b) Assist in the preparation of the funding application;
    - c) If successful, procure and coordinate the contractors and materials necessary to deliver the works; and
    - d) Liaise with the stakeholders of the facilities and/or activities to which the funding will be directed.
  - 5) Wherever possible utilise resources, businesses and suppliers from within the Uralla Shire Council area for works and/or activities delivered in accordance with the program.
  - 6) Approve the commencement of the works after internal assessment identifies the projects as eligible and prior to the funding agreement being finalised.
  - 7) Schedule a workshop on the possible options and refurbishment requirements for the Uralla Courthouse.

**38.12/19 CARRIED**

*Cr T O'Connor requested that his vote against the motion be recorded.*

*Cr R Crouch was absent at the time of voting. Cr R Crouch returned to the meeting at 4:36pm.*

Department: **Corporate Services**  
Submitted by: *Executive Manager Corporate Services*  
Reference/Subject: Report 19 – Uralla Township and Environs Committee – Vacant Positions

**OFFICER'S RECOMMENDATION:**

That the Expressions of Interest from Anne Harrison and Suzanne Wright for the filling of the Uralla Township and Environs Committee member vacancies be adopted.

**MOTION (Crs T O'Connor / I Strutt)**

That;

1. The Expressions of Interest received from Anne Harrison and Suzanne Wright for the filling of the Uralla Township and Environs Committee membership vacancies be received, and
2. Anne Harrison and Suzanne Wright be appointed to the Uralla Township and Environs Committee in accordance with Clause 6.4 of the Uralla Township and Environs Committee Constitution 2019.

**39.12/19 CARRIED**

**13. LATE REPORTS TO COUNCIL**

Department: **Corporate Services**  
Submitted by: *Executive Manager Corporate Services*  
Reference/Subject: Late Report 1 – Submission to Local Government Remuneration Tribunal - Proposed Classification Model

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OFFICER'S RECOMMENDATION:

That Council:

1. Determine its position in relation to the four items below in response to the letter from the Local Government Remuneration Tribunal:
  - a. Proposed classification model and criteria;
  - b. Allocation in the proposed classification model;
  - c. Range of fees payable in the proposed classification model; and
  - d. Other matters.
2. Make a submission to the Tribunal by 20 December 2019.

**PROCEDURAL MOTION (Crs T O'Connor / R Crouch)**

**To move to Committee of the Whole**

**40.12/19**

**CARRIED**

*Councillors held a detailed discussion in committee regarding the report.*

**PROCEDURAL MOTION (Crs T Toomey / T O'Connor)**

**To resume Standing Orders**

**41.12/19**

**CARRIED**

*The Chair outlined details of the discussion held in committee.*

**MOTION (Crs I Strutt / N Ledger)**

That Council responds to the letter from the Local Government Remuneration Tribunal regarding the proposed classification model and agrees with categories as outlined.

**42.12/19**

**CARRIED**

Department: **Infrastructure and Development**

Submitted by: *Director Infrastructure and Development*

Reference/Subject: Late Report 3 – Bundarra Sewer Scheme Quarterly Report Aug-Oct 2019

OFFICER'S RECOMMENDATION:

That Council;

1. Receive and note the Bundarra Sewer Scheme Update Report September – October 2019 be received and noted by Council;
2. Request additional funding of \$483,630 from the Safe and Secure Water Program by writing to The Minister for Water;
3. Review the performance of the Project Management Consultant and consider alternative service providers for the construction phase of the project.

**PROCEDURAL MOTION (Crs R Bell / I Strutt)**

**To move to Committee of the Whole**

**43.12/19**

**CARRIED**

*Councillors held a detailed discussion in committee regarding the report.*

**PROCEDURAL MOTION (Crs M Dusting / I Strutt)**

**To resume Standing Orders**

**44.12/19**

**CARRIED**

*The Chair outlined details of the discussion held in committee.*

**PROCEDURAL MOTION (Crs M Pearce / M Dusting)**

**Council extend the time of the meeting past 5:00pm as the time is now 4:58pm.**

**45.12/19**

**CARRIED**

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**PROCEDURAL MOTION (Crs M Dusting / I Strutt)**  
**To move to Committee of the Whole**

**46.12/19 CARRIED**

*Councillors held a detailed discussion in committee regarding the report.*

**PROCEDURAL MOTION (Crs T Toomey / R Bell)**  
**To resume Standing Orders**

**47.12/19 CARRIED**

*The Chair outlined details of the discussion held in committee.*

**MOTION (Crs N Ledger / R Bell)**

That Council;

1. Receive and note the Bundarra Sewer Scheme Update Report September – October 2019 be received and noted by Council;
2. Request additional funding of \$483,630 from the Safe and Secure Water Program by writing to The Minister for Water;
3. Review the performance of the Project Management Consultant and consider alternative service providers for the construction phase of the project.

**48.12/19 CARRIED**

**14. MOTIONS ON NOTICE / QUESTIONS WITH NOTICE**

Submitted by: Cr R Crouch

Reference/Subject: Notice of Motion 1 – Drought relief: reduction of interest rates on overdue rates

NOTICE of MOTION

That Council:

1. Reduce the rate of interest for over-due rates for 2019-20 to 3.5% and undertake not to implement recovery action until such time as the economic conditions in Uralla Shire improve.
2. That the above modification to our budget be advertised for public comment.

**PROCEDURAL MOTION (Crs R Bell / M Pearce)**  
**To move to Committee of the Whole**

**49.12/19 CARRIED**

*Cr M Dusting left the meeting at 5:10pm.*

*Cr M Dusting returned to the meeting at 5:15pm.*

*Cr L Sampson left the meeting at 5:16pm.*

*Cr L Sampson returned to the meeting at 5:20pm.*

*Councillors held a detailed discussion in committee regarding the Councillor's Motion.*

**PROCEDURAL MOTION (Crs I Strutt / T Toomey)**  
**To resume Standing Orders**

**50.12/19 CARRIED**

*The Chair outlined details of the discussion held in committee.*

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**MOTION (Crs R Crouch / T Toomey)**

That Council;

1. Reduce the rate of interest for over-due rates for 2019-20 to 3.5% and undertake not to implement recovery action until such time as the economic conditions in Uralla Shire improve.
2. That the above modification to our budget be advertised for public comment.
3. Approach the State Government, through the local member, for drought relief funding to be provided to regional and rural councils to fund the difference between the permissible interest charge on outstanding rates and charges, currently 7.5%, and the reduced interest charge for qualifying applicants.

**PROCEDURAL MOTION (Cr T O'Connor)**

Move to Division Decision

51.12/19

**CARRIED**

*Following debate a DIVISION was called with the result recorded as follows:*

*FOR: Crs R Crouch, T Toomey, N Ledger*

*AGAINST: Crs M Dusting, L Sampson, R Bell, T O'Connor, I Strutt, M Pearce*

*The MOTION was PUT and LOST*

*The Chair declared the motion as lost.*

**FORESHADOWED MOTION (Crs M Pearce / L Sampson)**

That Council;

Refer the Notice of Motion proposal to the Audit, Risk and Improvement Committee for comment prior to any further consideration to this motion.

*The FORSHADOWED MOTION then became the MOTION*

*The Chair confirmed details of the Motion before Council, moved Cr M Pearce, Seconded Cr L Sampson.*

52.12/19

*The MOTION was PUT and CARRIED without further debate*

*Cr R Bell left the meeting at 5:51pm.*

*Cr R Bell returned to the meeting at 5:53pm.*

**15. CONFIDENTIAL MATTERS**

**PROCEDURAL MOTION (Crs M Pearce / I Strutt)**

To move into Closed Session of Council

That;

Council move into closed session and close the meeting to members of the public and press for the following reasons:-

The matters referred to the Closed Session of the 17 December 2019 meeting are received by Council under Section 10A (2)(d)(i) of the Local Government Act (NSW) 1993.

**A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:**

- (a) the discussion of any of the matters listed in subclause (2), or
- (b) the receipt or discussion of any of the information so listed.

**(2) The matters and information are the following:**

- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it,

53.12/19

**CARRIED**

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**REPORTS TO CLOSED SESSION**

Department: **Infrastructure & Development**  
Submitted by: *Assets Manager*  
Reference/Subject: Confidential Report 1 – Tender for Bundarra Sports and Recreation Amenities Building

**OFFICER'S RECOMMENDATION:**

That Council:-

1. Not accept any of the tenders as submitted.
2. Authorise the General Manager to enter into discussions with the preferred tenderer to reduce the project scope to meet the available funding, and
3. If unable to deliver the project within the additional funding request the Bundarra Sports and Recreation Club to provide a design aligning with the original submission as provided to support the Stronger Country Communities Round 2 application.

**MOTION (Crs T O'Connor / I Strutt)**

That Council:-

1. Not accept any of the tenders as submitted.
2. Authorise the General Manager to enter into discussions with the preferred tenderer to reduce the project scope to meet the available funding, and
3. If unable to deliver the project within the additional funding request the Bundarra Sports and Recreation Club to provide a design aligning with the original submission as provided to support the Stronger Country Communities Round 2.

**54.12/19 CARRIED**

**MOVE TO OPEN SESSION**

**PROCEDURAL MOTION (Crs L Sampson / R Crouch)**

**To return to Open Session of Council.**

**55.12/19 CARRIED**

**PROCEDURAL MOTION (Crs M Dusting / I Strutt)**

**That;**

**The resolutions of Closed Session of Council become the resolutions of Open Session of Council.**

**56.12/19 CARRIED**

**16. COMMUNICATION OF COUNCIL DECISIONS**

*Tabling of the recruitment of the General Manager.*

**CLOSURE OF MEETING**

*The meeting was closed at: 5:58pm*

**COUNCIL MINUTES CONFIRMED BY:**

<b>RESOLUTION NUMBER:</b>	02.02/20
<b>DATE:</b>	25 February 2020
<b>MAYOR:</b>	