



## ORDINARY MEETING OF COUNCIL

Held at 12:30pm  
25 June 2019

### ROLL CALL

#### Councillors:

Cr M Pearce (Mayor)  
Cr R Crouch (Deputy Mayor)  
Cr R Bell  
Cr M Dusting  
Cr N Ledger  
Cr T O'Connor  
Cr L Sampson  
Cr I Strutt  
Cr T Toomey

#### Staff:

Mr A Hopkins, General Manager  
Mr T Seymour, Director Infrastructure & Development  
Mr S Paul, Chief Financial Officer  
Minute Clerk

# MINUTES

Minutes of the Uralla Shire Council at an Ordinary Meeting  
held at 12:30pm on 25 June 2019

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**ATTENDANCE**

Present were the Chairperson Cr M Pearce (Mayor), Cr R Crouch (Deputy Mayor), and Councillors, R Bell, M Dusting, N Ledger, T O'Connor, L Sampson, I Strutt, T Toomey, General Manager (Mr A Hopkins), Director Infrastructure and Development (Mr T Seymour), Chief Financial Officer (Mr S Paul), Minute Clerk (G Stratton).

**1. OPENING & WELCOME**

*The Chair declared the meeting opened at 12:30pm.*

**2. PRAYER**

*The Chair recited the Uralla Shire Council prayer.*

**3. ACKNOWLEDGEMENT TO COUNTRY**

*The Uralla Shire Council recognises the traditional custodians of the land on which this meeting is being held and acknowledge Aboriginal Elders past and present and we pay respect to them and their heritage.*

**4. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

*The Chair advised there were no apologies received.*

*The Chair advised receipt of a request for Leave of Absence from Cr M Pearce and Cr R Crouch.*

**MOTION (Crs L Sampson / M Dusting)**

That;

Council accept the Leave of Absence from Cr M Pearce and Cr R Crouch.

**01.06/19**

**CARRIED**

**5. DISCLOSURES & DECLARATION OF INTERESTS**

*The Chair outlined details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 25 June 2019 Meeting.*

| COUNCILLOR    | ITEM OR REPORT NUMBER  | PECUNIARY OR NON-PECUNIARY INTEREST | NATURE OF INTEREST   |
|---------------|------------------------|-------------------------------------|--|
| Cr T O'Connor | Report of Committee #1 | Non-Pecuniary Interest              | Husband of community member seeking Council sponsorship for the My Community Project Fund application titled "Bundarra Castle Playspace".  |
| Cr T O'Connor | Report to Council #3   | Pecuniary Interest                  | Two policies (1) "Sub-dividers - Land Valuation and Rates Policy" included in recommendation to be revoked and (2) "Aggregation of parcels of land for rating purposes" (listed on page 251 as Current Policies with a notation of 'priority') are central to my rejected application for aggregation of our two titles for rating purposes in the year 2018/2019. |

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**6. CONFIRMATION OF MINUTES**

Minutes to be confirmed at the 25 June 2019 Meeting:

- Minutes of Ordinary Meeting held 28 May 2019 (to be confirmed)

**AMENDMENTS**

*The Chair referred Councillors to the Minutes and called for any amendments.*

*There were no amendments requested by Councillors.*

**MOTION (Crs R Crouch / I Strutt)**

That;

Council adopt the Minutes, as a true and correct record of the Ordinary Meeting held 28 May 2019.

**02.06/19 CARRIED**

Minutes to be received and noted at the 25 June 2019 Meeting:

- New England Joint Organisation Meeting held 27 May 2019
- Country Mayors Association of New South Wales meeting held 31 May 2019

**MOTION (Crs N Ledger / R Crouch)**

That;

Council receive and note the Minutes of the New England Joint Organisation held 27 May 2019 and the Minutes of the Country Mayors Association of New South Wales meeting held 31 May 2019.

**03.06/19 CARRIED**

**7. URGENT, SUPPLEMENTARY & LATE ITEMS OF BUSINESS**

*The Chair referred Councillors to the urgent, supplementary and/or late items of business recommended for addition to the published Meeting Agenda.*

Late Reports to Council:

- Late Report 1 – Appointment of Acting General Manager
- Late Report 2 – Funding Approval Safe and Secure Water Program Bundarra Sewer Scheme

**PROCEDURAL MOTION (Crs T O'Connor / M Dusting)**

**To hear Late Items of Business as additions to the Meeting Agenda.**

That;

The late items of business Late Report 1 – Appointment of Acting General Manager be heard following Report 15 in the Meeting Agenda and Late Report 2 – Funding Approval Safe and Secure Water Program Bundarra Sewer Scheme be heard prior to Report #2 in the meeting agenda.

**04.06/19 CARRIED**

**8. WRITTEN REPORTS FROM DELEGATES (Activity Summaries)**

**Councillors provided a verbal account of activities/meetings they have attended for the month.**

|                              |   |                 |
|------------------------------|---|-----------------|
| <b>COUNCILLOR NAME:</b>      | Mark Dusting  |                 |
| <b>COUNCIL MEETING DATE:</b> | 25 June 2019  |                 |
| <b>DATE</b>                  | <b>COMMITTEE/MEETING/EVENT</b>                                      | <b>LOCATION</b> |
| 28/05/2019                   | Ordinary Meeting of Council   | Uralla          |
| 11/6/2019                    | LGNSW Code of Conduct and Code of Meeting Practice Training Session | Uralla          |
| 11/6/2019                    | Budget Review & Finance Committee Meeting                           | Uralla          |
| 11/6/2019                    | Councillor Strategic Planning Workshop                              | Uralla          |
| 18/6/2019                    | New England Weeds Authority   | Armidale        |
| 25/6/2019                    | Pedestrian Access Mobility Plan Presentation                        | Uralla          |

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|------------------------------|---|-----------------|
| <b>COUNCILLOR NAME:</b>      |   | Bob Crouch      |
| <b>COUNCIL MEETING DATE:</b> |   | 25 June 2019    |
| <b>DATE</b>                  | <b>COMMITTEE/MEETING/EVENT</b>                                      | <b>LOCATION</b> |
| 11/6/2019                    | LGNSW Code of Conduct and Code of Meeting Practice Training Session | Uralla          |
| 11/6/2019                    | Budget Review & Finance Committee Meeting                           | Uralla          |
| 11/6/2019                    | Councillor Strategic Planning Workshop                              | Uralla          |
| 12/6/2019                    | Meeting regarding Appointment of Interim General Manager            | Uralla          |
| 15/6/2019                    | Lions Club Changeover Dinner  | Bundarra        |
| 19/6/2019                    | Bundarra School of Arts Hall Committee                              | Bundarra        |
| 25/6/2019                    | Pedestrian Access Mobility Plan Presentation                        | Uralla          |
| 25/6/2019                    | Ordinary Meeting of Council   | Uralla          |

|                              |   |                 |
|------------------------------|---|-----------------|
| <b>COUNCILLOR NAME:</b>      |   | Levi Sampson    |
| <b>COUNCIL MEETING DATE:</b> |   | 25 June 2019    |
| <b>DATE</b>                  | <b>COMMITTEE/MEETING/EVENT</b>                                      | <b>LOCATION</b> |
| 11/6/2019                    | LGNSW Code of Conduct and Code of Meeting Practice Training Session | Uralla          |
| 11/6/2019                    | Budget Review & Finance Committee Meeting                           | Uralla          |
| 11/6/2019                    | Councillor Strategic Planning Workshop                              | Uralla          |
| 11/6/2019                    | UTEC Meeting deferred   | Uralla          |
| 25/6/2019                    | Pedestrian Access Mobility Plan Presentation                        | Uralla          |
| 25/6/2019                    | Ordinary Meeting of Council   | Uralla          |

|                              |   |                 |
|------------------------------|---|-----------------|
| <b>COUNCILLOR NAME:</b>      |   | Natasha Ledger  |
| <b>COUNCIL MEETING DATE:</b> |   | 25 June 2019    |
| <b>DATE</b>                  | <b>COMMITTEE/MEETING/EVENT</b>                                      | <b>LOCATION</b> |
| 11/6/2019                    | LGNSW Code of Conduct and Code of Meeting Practice Training Session | Uralla          |
| 11/6/2019                    | Budget Review & Finance Committee Meeting                           | Uralla          |
| 11/6/2019                    | Councillor Strategic Planning Workshop                              | Uralla          |
| 25/6/2019                    | Pedestrian Access Mobility Plan Presentation                        | Uralla          |
| 25/6/2019                    | Ordinary Meeting of Council   | Uralla          |

|                              |  |                 |
|------------------------------|--|-----------------|
| <b>COUNCILLOR NAME:</b>      |  | Tara Toomey     |
| <b>COUNCIL MEETING DATE:</b> |  | 25 June 2019    |
| <b>DATE</b>                  | <b>COMMITTEE/MEETING/EVENT</b>               | <b>LOCATION</b> |
| 23/4/2019                    | Ordinary Meeting of Council                  | Uralla          |
| 25/6/2019                    | Pedestrian Access Mobility Plan Presentation | Uralla          |
| 25/6/2019                    | Ordinary Meeting of Council                  | Uralla          |

|                              |   |                 |
|------------------------------|---|-----------------|
| <b>COUNCILLOR NAME:</b>      |   | Rob Bell        |
| <b>COUNCIL MEETING DATE:</b> |   | 25 June 2019    |
| <b>DATE</b>                  | <b>COMMITTEE/MEETING/EVENT</b>                                      | <b>LOCATION</b> |
| 11/6/2019                    | LGNSW Code of Conduct and Code of Meeting Practice Training Session | Uralla          |
| 11/6/2019                    | Budget Review & Finance Committee Meeting                           | Uralla          |
| 11/6/2019                    | Councillor Strategic Planning Workshop                              | Uralla          |
| 25/6/2019                    | Pedestrian Access Mobility Plan Presentation                        | Uralla          |
| 25/6/2019                    | Ordinary Meeting of Council   | Uralla          |

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| <b>COUNCILLOR NAME:</b>      | Tom O'Connor   |                 |
| <b>COUNCIL MEETING DATE:</b> | 25 June 2019   |                 |
| <b>DATE</b>                  | <b>COMMITTEE/MEETING/EVENT</b>   | <b>LOCATION</b> |
| 4/6/2019                     | Reviewed Community Grant Application and sent confirmation e-mail to the Coordinator Community Development and Engagement      | Online          |
| 11/6/2019                    | Councillor Training on Codes of Conduct and Meeting Practice Workshop  | Uralla          |
| 11/6/2019                    | Budget Review and Finance Committee  | Uralla          |
| 11/6/2019                    | Councillor Strategic Planning Workshop   | Uralla          |
| 12/6/2019                    | Interim General Manager Appointment Committee Meeting  | Uralla          |
| 12/6/2019                    | Took Self-Assessment of Capabilities and prepared My Development Plan for Professional Development through LGNSW's PD in a Box | Online          |
| 25/6/2019                    | Pedestrian Access Mobility Plan (PAMP) presentation by Constructive Solutions  | Uralla          |
| 25/6/2019                    | Ordinary Meeting of Council  | Uralla          |

|                              |   |                 |
|------------------------------|---|-----------------|
| <b>COUNCILLOR NAME:</b>      | Isabel Strutt   |                 |
| <b>COUNCIL MEETING DATE:</b> | 25 June 2019  |                 |
| <b>DATE</b>                  | <b>COMMITTEE/MEETING/EVENT</b>                                      | <b>LOCATION</b> |
| 30/5/2019                    | North East Zone Public Libraries AGM and Ordinary Meeting           | Armidale        |
| 11/6/2019                    | LGNSW Code of Conduct and Code of Meeting Practice Training Session | Uralla          |
| 11/6/2019                    | Budget Review & Finance Committee Meeting                           | Uralla          |
| 11/6/2019                    | Councillor Strategic Planning Workshop                              | Uralla          |
| 25/6/2019                    | Pedestrian Access Mobility Plan Presentation                        | Uralla          |
| 25/6/2019                    | Ordinary Meeting of Council   | Uralla          |

|                              |   |                    |
|------------------------------|---|--------------------|
| <b>COUNCILLOR NAME:</b>      | Michael Pearce  |                    |
| <b>COUNCIL MEETING DATE:</b> | 25 June 2019  |                    |
| <b>DATE</b>                  | <b>COMMITTEE/MEETING/EVENT</b>  | <b>LOCATION</b>    |
| 29/5/2019                    | Mayor's Office – Admin<br>2AD interview   | Uralla             |
| 30/5/2019                    | Joint Organisations Workshop<br>Joint Organisations Chairs meeting                                | Sydney             |
| 31/5/2019                    | Country Mayors Association meeting  | Sydney             |
| 1/6/2019                     | Uralla Rotary changeover dinner   | Uralla             |
| 3/6/2019                     | Mayor's Office – Admin<br>Waste to Art competition  | Uralla<br>Armidale |
| 4/6/2019                     | Mayor's Office – Admin  | Uralla             |
| 5/6/2019                     | Mayor's Office – Admin  | Uralla             |
| 6/6/2019                     | Mayor's Office – Admin<br>Funeral, Arnold Goode   | Uralla             |
| 11/6/2019                    | Mayor's Office – Admin.<br>Councillor workshop<br>LGNSW Code of Conduct, Code of Meeting Practice | Uralla             |
| 12/6/2019                    | Mayor's Office – Admin<br>2AD interview   | Uralla             |
| 13/6/2019                    | Mayor's Office – Admin  | Uralla             |
| 16/6/2019 to                 | National General Assembly of Local Government   | Canberra           |

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|           |  |        |
|-----------|--|--------|
| 19/6/2019 |  |        |
| 20/6/2019 | Mayor's Office - Admin                         | Uralla |
| 24/6/2019 | Mayor's Office - Admin                         | Uralla |
| 25/6/2019 | Mayor's Office – Admin<br>June Council meeting | Uralla |

**8. WRITTEN REPORTS FROM DELEGATES (Reports to Council)**

Submitted by: Cr Isabel Strutt  
Reference/Subject: 1. Central Northern Regional Libraries (CNRL) Ordinary Meeting held on 1 May 2019; and  
2. North East Zone Public Libraries AGM and Ordinary Meeting held on 30 May 2019

COUNCILLOR'S RECOMMENDATION:  
That Council receive and note the report.

**MOTION (Crs I Strutt / M Dusting)**  
That Council receive and note the report.

**05.06/19 CARRIED**

**9. MAYORAL MINUTE**

Submitted by: Mayor, Cr Michael Pearce  
Reference/Subject: Minute of Silence in Honour of Arnold Goode

MAYOR'S RECOMMENDATION:  
That Council observe one minute of silence to honour the memory of Arnold Goode, who passed away on 31st May 2019.

**MOTION (Crs L Sampson / N Ledger)**  
That Council observe one minute of silence to honour the memory of Arnold Goode, who passed away on 31st May 2019.

**06.06/19 CARRIED**

**10. REPORTS OF COMMITTEES**

Department: General Manager's Office  
Submitted by: Senior Executive Officer  
Reference/Subject: Report 1 – Recommendations of the Budget Review and Finance Committee Meeting held 14 May 2019

*Cr T O'Connor, having previously declared a conflict of interest, left the meeting at 12:47pm.*

COMMITTEE'S RECOMMENDATION:  
That Council:

1. Receive and note the confirmed minutes of the Budget Review and Finance Committee Meeting held on 14 May 2019, contained at Attachment A.
2. Receive the following recommendations made by the Committee:
  - a. That the Committee recommend to Council that:
    1. Written support be given to the Uralla Shire Business Chamber to lodge a funding application in accordance with the My Community Projects fund, administered by the NSW State Government, for the construction of a public

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*amenity (toilet) in the public car park area behind the north facing shops along Bridge Street, between Salisbury and Hill Streets.*

2. *The written support is to note that:*
  - a) *Council will not be held liable for any monetary contribution toward the project should the total capital cost of: the toilet facility; the associated site works (such as concrete pad); and connection to utility services (including water, sewer and electricity) exceeds \$200,000; and*
  - b) *If the application is successful, Council will make the final determination about which public amenity asset is selected for purchase, where the asset is positioned and all matters associated with existing Council assets (such as roadways and water/sewer services);*
  - c) *That Council be informed of the impact of the cost of maintenance and ongoing depreciation of the amenity on the Long Term Financial Plan.*
3. *Thank the Chamber for taking this initiative.*

b. *That the Committee recommend to Council that:*

1. *Written support be provided to community member Marcella O'Connor to lodge a funding application in accordance with the My Community Projects fund, administered by the NSW State Government, for the improvement of the Bundarra Playground, Court Street Bundarra, titled "Bundarra Castle Playspace" Project; and*
2. *The written support is to note that:*
  - a) *Council will not make any capital monetary contribution toward the project;*
  - b) *If the application is successful, Council will make the final determination about which asset is selected for purchase, where the asset is positioned and all matters associated with existing Council assets;*
  - c) *That Council be informed of the impact of the cost of maintenance, insurance and ongoing depreciation on the Long Term Financial Plan.*
3. *Thank Mrs O'Connor for taking this initiative.*

3. Note the recommendations made by the Committee above are being progressed by council staff.

**MOTION (Crs I Strutt / T Toomey)**

That Council;

1. Receive and note the confirmed minutes of the Budget Review and Finance Committee Meeting held on 14 May 2019, contained at Attachment A.
2. Receive the following recommendations made by the Committee:
  - a. *That the Committee recommend to Council that:*
    1. *Written support be given to the Uralla Shire Business Chamber to lodge a funding application in accordance with the My Community Projects fund, administered by the NSW State Government, for the construction of a public amenity (toilet) in the public car park area behind the north facing shops along Bridge Street, between Salisbury and Hill Streets.*
    2. *The written support is to note that:*
      - a) *Council will not be held liable for any monetary contribution toward the project should the total capital cost of: the toilet facility; the associated site works (such as concrete pad); and connection to*



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- utility services (including water, sewer and electricity) exceeds \$200,000; and*
- b) If the application is successful, Council will make the final determination about which public amenity asset is selected for purchase, where the asset is positioned and all matters associated with existing Council assets (such as roadways and water/sewer services);*
- c) That Council be informed of the impact of the cost of maintenance and ongoing depreciation of the amenity on the Long Term Financial Plan.*
- 3. Thank the Chamber for taking this initiative.*
- b. That the Committee recommend to Council that:*
- 1. Written support be provided to community member Marcella O'Connor to lodge a funding application in accordance with the My Community Projects fund, administered by the NSW State Government, for the improvement of the Bundarra Playground, Court Street Bundarra, titled "Bundarra Castle Playspace" Project; and*
- 2. The written support is to note that:*
- a) Council will not make any capital monetary contribution toward the project;*
- b) If the application is successful, Council will make the final determination about which asset is selected for purchase, where the asset is positioned and all matters associated with existing Council assets;*
- c) That Council be informed of the impact of the cost of maintenance, insurance and ongoing depreciation on the Long Term Financial Plan.*
- 3. Thank Mrs O'Connor for taking this initiative.*
- 3. Note the recommendations made by the Committee above are being progressed by council staff; and*
- 4. That council staff place a notice in the Council Newsletter to advise the community of both projects.*

**07.06/19 CARRIED**

*Cr T O'Connor was absent at the time of voting.*

*Cr T O'Connor returned to the meeting at 12:50pm.*

Department Infrastructure and Development  
Submitted by: Manager Development and Planning  
Reference/Subject: Report 2 – Recommendations of Uralla Township and Environs Committee  
April and May 2019 meetings

**COMMITTEE'S RECOMMENDATION:**

That Council resolve to:

1. Receive and note the minutes of the 9th April and 14<sup>th</sup> May 2019 meetings of the Uralla Township and Environs Committee, and
2. Endorse the officer's recommendations that;
  - a. Council take no action regarding the war museum items.
  - b. Consideration of primitive camping needs be undertaken as part of the open spaces strategy development.
  - c. UTEC recommendations regarding the Bridge Street High Pedestrian Activity Concept Plan be considered at the time of the development of the Detailed Design.

**MOTION (Crs T O'Connor / I Strutt)**

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That Council resolve to:

1. Receive and note the minutes of the 9th April and 14<sup>th</sup> May 2019 meetings of the Uralla Township and Environs Committee, and
2. Endorse the officer's recommendations that;
  - a. Council take no action regarding the war museum items.
  - b. Consideration of primitive camping needs be undertaken as part of the open spaces strategy development.
  - c. UTEC recommendations regarding the Bridge Street High Pedestrian Activity Concept Plan be considered at the time of the development of the Detailed Design.

**08.06/19 CARRIED**

**11. REPORTS TO COUNCIL (Scheduled Reports)**

Department: Organisations Services – Finance  
Submitted by: Chief Financial Officer  
Reference/Subject: Report 1 – Cash at Bank and Investments

OFFICER'S RECOMMENDATION:

That;

1. Council note the cash position as at 31 May, 2019 consisting of cash and overnight funds of \$3,257,062, term deposits of \$13,550,000 totalling \$16,807,062 of readily convertible funds.
2. Council note the loan position as at 31 May, 2019 totalling \$2,423,893.

**MOTION (Crs T O'Connor / M Dusting)**

That;

1. Council note the cash position as at 31 May, 2019 consisting of cash and overnight funds of \$3,257,062, term deposits of \$13,550,000 totalling \$16,807,062 of readily convertible funds.
2. Council note the loan position as at 31 May, 2019 totalling \$2,423,893.

**09.06/19 CARRIED**

Department: Infrastructure & Regulation  
Submitted by: Manager Waste, Water and Sewer Services  
Reference/Subject: Late Report 2 – Funding Approval Safe and Secure Water Program Bundarra Sewer Scheme

OFFICER'S RECOMMENDATION:

That Council:

1. Note the advice from Hon. Minister Melissa Pavey MP regarding revised NSW Government funding of up to \$6.557 million to complete the Bundarra Sewerage Scheme; and
2. Authorise the General Manager to undertake the necessary negotiations to extinguish the funding agreement with Infrastructure NSW enter into a new funding agreement with NSW Department of Industry – Water.

**MOTION (Crs T O'Connor / I Strutt)**

That Council:

1. Note the advice from Hon. Minister Melissa Pavey MP regarding revised NSW Government funding of up to \$6.557 million to complete the Bundarra Sewerage Scheme; and
2. Authorise the General Manager to undertake the necessary negotiations to extinguish the funding agreement with Infrastructure NSW and enter into a new funding agreement with NSW Department of Industry – Water.

**10.06/19 CARRIED**

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Department: General Manager's Office  
Submitted by: Chief Financial Officer  
Reference/Subject: Report 2 – Public Exhibition of Draft Delivery Program 2017-21 and Operational Plan 2019-20

**OFFICER'S RECOMMENDATION 1:**

1. That in accordance with Sections 533, 534, 535 and 536 of the Local Government Act 1993, Council make and levy the rates and annual charges for 2019-20 as set out below:

- a) That in relation to Ordinary Rates, Council apply the 2.7% rate increase as determined by the Independent Pricing and Regulatory Tribunal;
- b) That pursuant to Section 494 of the NSW Local Government Act 1993, Council make and levy the following Ordinary Rates for the year 1 July 2019 to 30 June 2020:

| Category & Sub-Category | Base Amount \$ | Base Amount % | Ad-Valorem Rate in the \$ |
|-------------------------|----------------|---------------|---------------------------|
| Farmland                | \$290.00       | 8.18%         | 0.3753                    |
| Residential – Ordinary  | \$290.00       | 45.93%        | 0.3753                    |
| Residential – Rural     | \$290.00       | 31.13%        | 0.3753                    |
| Business                | \$290.00       | 41.20%        | 0.3753                    |
| Mining                  | \$290.00       | 0.00%         | 0.3753                    |

- c) That in relation to water supply charges and pursuant to Sections 501 and 502 of the NSW Local Government Act 1993, Council make and levy the following charges on all consumers connected to, or capable of being connected to, the Uralla or Bundarra water supply systems for water supply services for the year 1 July 2019 to 30 June 2020:

| Location       | Water Supply Access Charges                    |
|----------------|--|
| Uralla Water   | \$341.00                                       |
| Bundarra Water | \$341.00                                       |
|                | <b>Water Supply Consumption Charges per KL</b> |
| Uralla Water   | \$2.47   |
| Bundarra Water | \$2.47   |

- d) That in relation to sewerage service charges pursuant to Sections 501 and 502 of the NSW Local Government Act 1993, Council make and levy the following rates and charges on all residential consumers connected to, or capable of being connected to, the Uralla or Bundarra sewer system for sewerage services for the year 1 July 2019 to 30 June 2020:

| Location          | Residential Sewer Access Charges |
|-------------------|----------------------------------|
| Uralla Sewerage   | \$601.00                         |
| Bundarra Sewerage |                                  |

- e) That in relation to sewerage service charges pursuant to Sections 501 and 502 of the NSW Local Government Act 1993, Council make and levy the following rates and charges on all non-residential consumers connected to, or capable of being connected to, the Uralla or Bundarra sewer systems for sewerage services for the year 1 July 2019 to 30 June 2020:

| Location and charge        | Non-Residential Sewer Access Charges |
|----------------------------|--------------------------------------|
| Uralla Sewerage – Access   | \$420.00                             |
| Bundarra Sewerage – Access |                                      |
|                            | <b>Sewer Usage Charges per KL</b>    |
| Uralla Sewerage – Usage    | \$1.31                               |
| Bundarra Sewerage – Usage  |                                      |

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- f) That in relation to trade waste charges pursuant to Sections 501 and 502 of the NSW Local Government Act 1993, Council make and levy the following rates and charges on all non-residential consumers connected to, or capable of being connected to, the Uralla or Bundarra sewer systems for trade waste services for the year 1 July 2019 to 30 June 2020:

| Location and charge        | Trade Waste Annual Charges      |
|----------------------------|---------------------------------|
| Uralla Sewerage – Access   | \$77.50                         |
| Bundarra Sewerage – Access |                                 |
|                            | Trade Waste Usage Charge per KL |
| Uralla Sewerage – Usage    | \$1.40                          |
| Bundarra Sewerage – Usage  |                                 |

- g) That in relation to the sewerage service charges for Bundarra noted at (d), (e), and (f) above, Council has determined, in accordance with resolution X09.03/19 that Council “lift the charge for the coming Financial Year (2019/2020) and reapply it from the financial year after the additional required funding (*for the implementation of the Bundarra Sewerage Scheme*) is secured”. However, should additional funding be secured prior to 30 June 2019 then the following charges will apply:

|   |          |
|---|----------|
| 1. Residential sewer service charge – Bundarra Sewerage           | \$601.00 |
| 2. Non-residential sewer service charge – Bundarra Sewerage       | \$420.00 |
| 3. Non-residential sewer usage charges per KL – Bundarra Sewerage | \$1.31   |
| 4. Trade waste access charges – Bundarra Sewerage                 | \$77.50  |
| 5. Trade waste usage charge per KL – Bundarra Sewerage            | \$1.40   |

- h) That in relation to stormwater management services (drainage charges) pursuant to Section 496A of the NSW Local Government Act 1993, Council make and levy the following annual charge on all urban residential, business and industrial lots with impervious surfaces for stormwater management services for the year 1 July 2019 to 30 June 2020:

| Charge per Lot                | Stormwater Service Management Charge |
|-------------------------------|--------------------------------------|
| Urban residential levy        | \$25.00                              |
| Urban strata residential levy | \$12.50                              |
| Charge per 350m <sup>2</sup>  |                                      |
| Urban Business and industrial | \$25.00                              |

- i) That in relation to waste management facilities pursuant to Sections 501 of the NSW Local Government Act 1993, Council make and levy the following annual charge on all rateable properties as a waste management facility fee for the year 1 July 2019 to 30 June 2020:

| Description        | Charge   |
|--------------------|----------|
| Waste Facility Fee | \$224.00 |

- j) That in relation to waste management charges pursuant to Sections 496 of the NSW Local Government Act 1993, Council make and levy the following annual charges for the provision of waste management collection services on each parcel of rateable land for which services are available for the year 1 July 2019 to 30 June 2020:

| Waste Charge Description | Residential Charge |
|--------------------------|--------------------|
| Uralla Residential       | \$342.00           |
| Bundarra Residential     | \$342.00           |
| Invergowrie Residential  | \$342.00           |
| Additional Recycling Bin | \$118.00           |

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- k) That in relation to waste management charges pursuant to Sections 503(2) of the NSW Local Government Act 1993, Council make and levy the following annual charges for the removal of material from non-rateable properties for the year 1 July 2019 to 30 June 2020:

| <b>Waste Charge Description</b> | <b>Non-Rateable Charge</b> |
|---------------------------------|----------------------------|
| Uralla Non-Rateable             | \$342.00                   |
| Bundarra Non-Rateable           | \$342.00                   |
| Additional Recycling Bin        | \$118.00                   |

- l) That in relation to waste management charges pursuant to Sections 501 of the NSW Local Government Act 1993, Council make and levy the following annual charges for the removal of material from non-residential properties for the year 1 July 2019 to 30 June 2020:

| <b>Waste Charge Description</b> | <b>Non Residential Charge</b> |
|---------------------------------|-------------------------------|
| Uralla Commercial – Large       | \$256.00                      |
| Bundarra Commercial – Small     | \$197.00                      |
| Bundarra Commercial – Large     | \$256.00                      |

- m) That in relation to environmental levy pursuant to Sections 501 of the NSW Local Government Act 1993, Council make and levy the following annual charges on every rateable assessment in the Shire for Environmental Levy for the year 1 July 2019 to 30 June 2020:

| <b>Description</b> | <b>Charge</b> |
|--------------------|---------------|
| Environmental Levy | \$81.00       |

- n) That the interest rate on overdue rates and charges, pursuant to Section 566(3) of the NSW Local Government Act 1993, be the maximum rate of interest payable on overdue rates and charges for the 2019-2020 rating year of 7.5% as determined by the Office of Local Government.

**PROCEDURAL MOTION (Crs T O'Connor / L Sampson)**  
**To move to Committee of the Whole**

**11.06/19 CARRIED**

*Councillors held a detailed discussion in committee regarding the report.*

**PROCEDURAL MOTION (Crs T O'Connor / I Strutt)**  
**To resume Standing Orders**

**12.06/19 CARRIED**

*The Chair outlined details of the discussion held in committee.*

**MOTION (Crs T O'Connor / L Sampson)**

That Council:

1. In accordance with Sections 533, 534, 535 and 536 of the Local Government Act 1993, make and levy the rates and annual charges for 2019-20 as set out below:
  - a) That in relation to Ordinary Rates, Council apply the 2.7% rate increase as determined by the Independent Pricing and Regulatory Tribunal;
  - b) That pursuant to Section 494 of the NSW Local Government Act 1993, Council make and levy the following Ordinary Rates for the year 1 July 2019 to 30 June 2020:

| <b>Category &amp; Sub-Category</b> | <b>Base Amount \$</b> | <b>Base Amount %</b> | <b>Ad-Valorem Rate in the \$</b> |
|------------------------------------|-----------------------|----------------------|----------------------------------|
|------------------------------------|-----------------------|----------------------|----------------------------------|

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|                        |          |        |        |
|------------------------|----------|--------|--------|
| Farmland               | \$290.00 | 8.18%  | 0.3753 |
| Residential – Ordinary | \$290.00 | 45.93% | 0.3753 |
| Residential – Rural    | \$290.00 | 31.13% | 0.3753 |
| Business               | \$290.00 | 41.20% | 0.3753 |
| Mining                 | \$290.00 | 0.00%  | 0.3753 |

- c) That in relation to water supply charges and pursuant to Sections 501 and 502 of the NSW Local Government Act 1993, Council make and levy the following charges on all consumers connected to, or capable of being connected to, the Uralla or Bundarra water supply systems for water supply services for the year 1 July 2019 to 30 June 2020:

| Location       | Water Supply Access Charges                    |
|----------------|--|
| Uralla Water   | \$341.00                                       |
| Bundarra Water | \$341.00                                       |
|                | <b>Water Supply Consumption Charges per kL</b> |
| Uralla Water   | \$2.47   |
| Bundarra Water | \$2.47   |

- d) That in relation to sewerage service charges pursuant to Sections 501 and 502 of the NSW Local Government Act 1993, Council make and levy the following rates and charges on all residential consumers connected to, or capable of being connected to, the Uralla or Bundarra sewer system for sewerage services for the year 1 July 2019 to 30 June 2020:

| Location          | Residential Sewer Access Charges |
|-------------------|----------------------------------|
| Uralla Sewerage   | \$601.00                         |
| Bundarra Sewerage |                                  |

- e) That in relation to sewerage service charges pursuant to Sections 501 and 502 of the NSW Local Government Act 1993, Council make and levy the following rates and charges on all non-residential consumers connected to, or capable of being connected to, the Uralla or Bundarra sewer systems for sewerage services for the year 1 July 2019 to 30 June 2020:

| Location and charge        | Non-Residential Sewer Access Charges |
|----------------------------|--------------------------------------|
| Uralla Sewerage – Access   | \$420.00                             |
| Bundarra Sewerage – Access |                                      |
|                            | <b>Sewer Usage Charges per kL</b>    |
| Uralla Sewerage – Usage    | \$1.31                               |
| Bundarra Sewerage – Usage  |                                      |

- f) That in relation to trade waste charges pursuant to Sections 501 and 502 of the NSW Local Government Act 1993, Council make and levy the following rates and charges on all non-residential consumers connected to, or capable of being connected to, the Uralla or Bundarra sewer systems for trade waste services for the year 1 July 2019 to 30 June 2020:

| Location and charge        | Trade Waste Annual Charges             |
|----------------------------|--|
| Uralla Sewerage – Access   | \$77.50                                |
| Bundarra Sewerage – Access |  |
|                            | <b>Trade Waste Usage Charge per kL</b> |
| Uralla Sewerage – Usage    | \$1.40                                 |
| Bundarra Sewerage – Usage  |  |

- g) That in relation to the sewerage service charges for Bundarra noted at (d), (e), and (f) above, Council has determined, in accordance with resolution X09.03/19 that Council

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“lift the charge for the coming Financial Year (2019/2020) and reapply it from the financial year after the additional required funding (*for the implementation of the Bundarra Sewerage Scheme*) is secured”. However, since additional funding is not able to be secured prior to 30 June 2019 the following charges will not apply:

1. Residential sewer service charge – Bundarra Sewerage \$601.00
2. Non-residential sewer service charge – Bundarra Sewerage \$420.00
3. Non-residential sewer usage charges per kL – Bundarra Sewerage \$1.31
4. Trade waste access charges – Bundarra Sewerage \$77.50
5. Trade waste usage charge per kL – Bundarra Sewerage \$1.40

- h) That in relation to stormwater management services (drainage charges) pursuant to Section 496A of the NSW Local Government Act 1993, Council make and levy the following annual charge on all urban residential, business and industrial lots with impervious surfaces for stormwater management services for the year 1 July 2019 to 30 June 2020:

| Charge per Lot                | Stormwater Service Management Charge |
|-------------------------------|--------------------------------------|
| Urban residential levy        | \$25.00                              |
| Urban strata residential levy | \$12.50                              |
| Charge per 350m <sup>2</sup>  |                                      |
| Urban Business and industrial | \$25.00                              |

- i) That in relation to environmental levy pursuant to Section 501 of the NSW Local Government Act 1993, Council make and levy the following annual charge on all rateable properties as an environmental levy for the year 1 July 2019 to 30 June 2020:

| Description        | Charge   |
|--------------------|----------|
| Environmental Levy | \$305.00 |

- j) That in relation to waste management charges pursuant to Sections 496 of the NSW Local Government Act 1993, Council make and levy the following annual charges for the provision of waste management collection services on each parcel of rateable land for which services are available for the year 1 July 2019 to 30 June 2020:

| Waste Charge Description | Residential Charge |
|--------------------------|--------------------|
| Uralla Residential       | \$342.00           |
| Bundarra Residential     | \$342.00           |
| Invergowrie Residential  | \$342.00           |
| Additional Recycling Bin | \$118.00           |

- k) That in relation to waste management charges pursuant to Sections 503(2) of the NSW Local Government Act 1993, Council make and levy the following annual charges for the removal of material from non-rateable properties for the year 1 July 2019 to 30 June 2020:

| Waste Charge Description | Non-Rateable Charge |
|--------------------------|---------------------|
| Uralla Non-Rateable      | \$342.00            |
| Bundarra Non-Rateable    | \$342.00            |
| Additional Recycling Bin | \$118.00            |

- l) That in relation to waste management charges pursuant to Sections 501 of the NSW Local Government Act 1993, Council make and levy the following annual charges for the removal of material from non-residential properties for the year 1 July 2019 to 30 June 2020:

| Waste Charge Description | Non Residential Charge |
|--------------------------|------------------------|
|--------------------------|------------------------|

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|                             |          |
|-----------------------------|----------|
| Uralla Commercial – Large   | \$256.00 |
| Bundarra Commercial – Small | \$197.00 |
| Bundarra Commercial – Large | \$256.00 |

- m) That the interest rate on overdue rates and charges, pursuant to Section 566(3) of the NSW Local Government Act 1993, be the maximum rate of interest payable on overdue rates and charges for the 2019-2020 rating year of 7.5% as determined by the Office of Local Government; and
- On page 162 of the Operational Plan, as it appears in the June 2019 Business Paper, immediately under the table titled "Trade Waste Charges – Non-Residential", remove the paragraph commencing with "In relation to the sewerage service charges for Bundarra noted above..." in its entirety, including the five line items, numbered from 1 to 5, immediately below the paragraph.
  - That the Building Inspections (including Compliance and Occupation Certificates) Inspection fee be amended to \$205.30.
  - On pages 163 and 165 of the Operational Plan, as it appears in the June 2019 Business Paper, the Waste Facility Fee and the Environmental Levy be combined to align with the charge as it appears on the annual rates notice.

**13.06/19 CARRIED**

OFFICER'S RECOMMENDATION 2:

- That Council:
  - Approve expenditure and vote funds as detailed in the combined Draft 2017-2021 Delivery Program and 2019-20 Operational Plan, contained at Attachment A, in accordance with Part 9, Division 5, clause 211(2) of the Local Government (General) Regulation 2005.
  - Adopt the combined 2017-2021 Delivery Program and 2019-20 Operational Plan, including the 2019-20 Statement of Revenue Policy incorporating the annual budget and fees and charges.

**MOTION (Crs I Strutt / L Sampson)**

- That Council:
  - Approve expenditure and vote funds as detailed in the combined Draft 2017-2021 Delivery Program and 2019-20 Operational Plan, contained at Attachment A, in accordance with Part 9, Division 5, clause 211(2) of the Local Government (General) Regulation 2005.
  - Adopt the combined 2017-2021 Delivery Program and 2019-20 Operational Plan, as amended, including the 2019-20 Statement of Revenue Policy incorporating the annual budget and fees and charges.

**14.06/19 CARRIED**

Department: Corporate Services  
Submitted by: Acting Coordinator Governance and Risk  
Reference/Subject: Report 3 – Review of Council Policies - Update

*Cr T O'Connor, having previously declared a conflict of interest, left the meeting at 1:42pm.*

OFFICER'S RECOMMENDATION:

- That Council;
- Receive and note this report; and
  - Confirm revocation in accordance with S164(5) of the Local Government Act 1993 of the following policies identified as no longer required, as noted in this report:
    - That the following 9 policies in Community Care be revoked on the basis of being obsolete or superseded as detailed in this report:
      - Policy: Advocacy 2013



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- Policy: Assessment 2013
- Policy: Care Plan Development and Delivery 2013
- Policy: Community Service Delivery of Aged and Disabled Services 2013
- Policy: Consumer Independence 2013
- Policy: Physical Resources 2013
- Policy: Service Access 2013
- Policy: Service User Reassessment 2013
- Policy: Service User Referral 2013

- b. That the following policies in Corporate Services be revoked on the basis of being obsolete, superseded or non-compliant, as detailed in this report:
- Rules and Procedures for the Conduct of Occupational Health and Safety Meetings
  - OH&S Workplace Inspection Policy 2013
  - Policy: Regulatory Compliance 2013
  - Policy: Confidentiality of Information 2015
  - Policy: Conflicts of Interest 2015
  - Policy: Travel Interstate and Overseas 2013
  - Subdividers – Land Valuations and Rates Policy 2013

**PROCEDURAL MOTION (Crs T Toomey / R Crouch)**  
**To move to Committee of the Whole**

**15.06/19 CARRIED**

*Councillors held a detailed discussion in committee regarding the report.*

**PROCEDURAL MOTION (Crs L Sampson / T Toomey)**  
**To resume Standing Orders**

**16.06/19 CARRIED**

*The Chair outlined details of the discussion held in committee.*

**FORESHADOWED MOTION (Crs R Crouch / T Toomey)**

That Council;

1. Receive and note the report; and
2. Conduct a workshop in four months' time to review council's policy landscape.

**MOTION (Crs L Sampson / I Strutt)**

That Council;

1. Receive and note this report; and
2. Confirm revocation in accordance with S165 of the Local Government Act 1993 of the following policies identified as no longer required, as noted in this report:
  - a. That the following 9 policies in Community Care be revoked on the basis of being obsolete or superseded as detailed in this report:
    - Policy: Advocacy 2013
    - Policy: Assessment 2013
    - Policy: Care Plan Development and Delivery 2013
    - Policy: Community Service Delivery of Aged and Disabled Services 2013
    - Policy: Consumer Independence 2013
    - Policy: Physical Resources 2013
    - Policy: Service Access 2013
    - Policy: Service User Reassessment 2013

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- Policy: Service User Referral 2013
- b. That the following policies in Corporate Services be revoked on the basis of being obsolete, superseded or non-compliant, as detailed in this report:
  - Rules and Procedures for the Conduct of Occupational Health and Safety Meetings
  - OH&S Workplace Inspection Policy 2013
  - Policy: Regulatory Compliance 2013
  - Policy: Confidentiality of Information 2015
  - Policy: Conflicts of Interest 2015
  - Policy: Travel Interstate and Overseas 2013
  - Subdividers – Land Valuations and Rates Policy 2013
- 3. That a council policy addressing Section 531(B) and 548(A) be drafted as a matter of priority; and
- 4. That council hold additional workshops to continue review of council's policy landscape.

**17.06/19 The MOTION was PUT and CARRIED without further debate**

*Cr T Toomey and Cr R Crouch requested that their votes against the motion be recorded.*

*Cr T O'Connor was absent at the time of voting. Cr T O'Connor returned to the meeting at 2:19pm.*

**PROCEDURAL MOTION (Crs M Dusting / M Pearce)  
Meeting Adjournment (2:21pm to 2:31pm).**

**18.06/19 CARRIED**

Department: General Manager's Office  
Submitted by: General Manager  
Reference/Subject: Report 4 – Shared Internal Audit Resource

OFFICER'S RECOMMENDATION:

That Council;

1. Participate in a shared service arrangement for the provision of internal audit services as detailed in this report
2. Utilise the \$30,000 allocated for internal audit services in the adopted Draft Operational Plan 2019-20 to facilitate 1., above.

**MOTION (Crs R Crouch / T O'Connor)**

That Council;

1. Approve the participation of Council in a 'shared service' arrangement with Armidale Regional Council, and other councils, for the provision of Internal Audit Services, noting that the resource(s) for these services will be employed by Armidale Regional Council (ARC);
2. Note that the budgeted internal fee (\$30,000 in the 2019/20 financial year) for internal audit services is to be allocated for this purpose;
3. Advise ARC that Council's participation in the shared service arrangement is conditional upon the Internal Audit employee(s) of ARC being the provider of the professional internal audit services, as opposed to managing the outsourcing of those services, unless otherwise approved by the USC General Manager.

**19.06/19 CARRIED**

Department: General Manager's Office  
Submitted by: General Manager

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Reference/Subject: Report 5 – Budget Review and Finance Committee Meeting Schedule for 2019-20

**OFFICER'S RECOMMENDATION:**

That Council

1. Determine that the Budget Review and Finance Committee meet on a quarterly basis during 2019-20, to be held in the Council Chambers commencing at 12:30pm, with the schedule of meeting dates for the 2019-20 financial year as follows:
  - Tuesday, 6 August 2019
  - Tuesday, 12 November 2019
  - Tuesday, 11 February 2020
  - Tuesday, 12 May 2019
2. Publish the above schedule of Committee meetings in Council's newsletter, website, social media, and in local print; and
3. Convene further meetings of the Budget Review and Finance Committee to the above schedule as required.

**PROCEDURAL MOTION (Crs T O'Connor / M Dusting)**

**To move to Committee of the Whole**

**20.06/19 CARRIED**

*Councillors held a detailed discussion in committee regarding the report.*

**PROCEDURAL MOTION (Crs N Ledger / R Crouch)**

**To resume Standing Orders**

**21.06/19 CARRIED**

*The Chair outlined details of the discussion held in committee.*

**MOTION (Crs N Ledger / L Sampson)**

That Council;

1. Determine that the Budget Review and Finance Committee meet on a bi-monthly basis during 2019-20, to be held in the Council Chambers commencing at 12:30pm, with the schedule of meeting dates for the 2019-20 financial year as follows:
  - Tuesday, 9 July 2019
  - Tuesday, 10 September 2019
  - Tuesday, 12 November 2019
  - (No meeting scheduled for January 2020)
  - Tuesday, 11 February 2020
  - Tuesday, 14 April 2020
  - Tuesday, 9 June 2020
2. Publish the above schedule of Committee meetings in Council's newsletter, website, social media, and in local print; and
3. Convene further meetings of the Budget Review and Finance Committee to the above schedule as required.

**22.06/19 CARRIED**

Department: General Manager's Office

Submitted by: General Manager

Reference/Subject: Report 6 – Continuation of the Uralla Township and Environs Committee

**OFFICER'S RECOMMENDATION:**

That Council,

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**Option A**

- a) Extend the term of the Uralla Township and Environs Committee (UTEC), including all current members, to June 30 2020.
  - b) Retain Mr Kent Mayo as the Chairperson of UTEC if Mr Mayo so wishes to continue in the role.
- Or
- b) Appoint another Chairperson for UTEC and thank, by way of Mayoral letter and public notice in the Council Newsletter, Mr Mayo for his services to UTEC.

or

**Option B**

- a) Retain the (UTEC), including its current members, as an advisory body only, to be called upon on a case by case basis at the instigation of Council.
- b) Amend, by resolution of Council at the July 2019 Ordinary Meeting, the Constitution of UTEC to reflect a)

or

**Option C**

Disband UTEC and thank, by way of Mayoral letters and public notice in the Council Newsletter, its committee members for their services to UTEC and to the community.

**PROCEDURAL MOTION (Crs T O'Connor / L Sampson)**

**To move to Committee of the Whole**

**23.06/19 CARRIED**

*Councillors held a detailed discussion in committee regarding the report.*

*Cr R Bell left the meeting at 3:17pm.*

*Cr R Bell returned to the meeting at 3:19pm.*

**PROCEDURAL MOTION (Crs T Toomey / N Ledger)**

**To resume Standing Orders**

**24.06/19 CARRIED**

*The Chair outlined details of the discussion held in committee.*

**MOTION (Crs N Ledger / T O'Connor)**

That Council:

- a) Extend the term of the Uralla Township and Environs Committee (UTEC), including all current members, to June 30 2020.
- b) Invite the committee to recommend a member of the committee for appointment as the Chairperson for the coming year;
- c) Authorise its delegates to the committee to explain the benefits of bi-monthly meetings to the committee; and
- d) Re-adopt the Uralla Township and Environs Committee Constitution 2018.

**25.06/19 CARRIED**

Department: Corporate Services  
Submitted by: Coordinator Community Development and Engagement  
Reference/Subject: Report 7 – Community Grants Program - Individuals 2018-19

*Cr L Sampson left the meeting at 3:23pm.*

OFFICER'S RECOMMENDATION:

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That Council approve one Community Grant under the "Individuals" category to Mrs Sonia Frost to the value of \$300.

**MOTION (Crs T O'Connor / N Ledger)**

That Council approve one Community Grant under the "Individuals" category to Mrs Sonia Frost to the value of \$300.

**26.06/19 CARRIED**

*Cr L Sampson was absent at the time of voting.*

Department: Corporate Services  
Submitted by: Coordinator Community Development & Engagement  
Reference/Subject: Report 8 – Monthly Report - Library

OFFICER'S RECOMMENDATION:  
That the report be received and noted.

*Cr L Sampson returned to the meeting at 3:25pm.*

**MOTION (Crs I Strutt / M Dusting )**

That the report be received and noted.

**27.06/19 CARRIED**

Department: Corporate Services  
Submitted by: Tourism Promotions and Operations Officer  
Reference/Subject: Report 9 – Monthly Report - Visitor Information Centre

OFFICER'S RECOMMENDATION:  
That the report be received and noted.

**MOTION (Crs T O'Connor / N Ledger)**

That the report be received and noted.

**28.06/19 CARRIED**

Department: General Manager's Office  
Submitted by: Senior Executive Officer  
Reference/Subject: Report 10 – Schedule of Actions as at 25 June 2019

*Cr T O'Connor left the meeting at 3:27pm.*

OFFICER'S RECOMMENDATION:  
That Council receive and note the Schedule of Actions as at 25 June 2019.

**PROCEDURAL MOTION (Crs T Toomey / I Strutt)**

**To move to Committee of the Whole**

**29.06/19 CARRIED**

*Cr T O'Connor returned to the meeting at 3:28pm.*

*Councillors held a detailed discussion in committee regarding the report.*

**PROCEDURAL MOTION (Crs R Bell / I Strutt)**

**To resume Standing Orders**

**30.06/19 CARRIED**

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*The Chair outlined details of the discussion held in committee.*

**MOTION (Crs I Strutt / L Sampson)**

That Council receive and note the Schedule of Actions as at 25 June 2019.

**31.06/19 CARRIED**

Department: Infrastructure & Development  
Submitted by: Director of Infrastructure & Development  
Reference/Subject: Report 11 – Development Approvals and Refusals for May 2019

**OFFICER'S RECOMMENDATION:**

That Council receive and note the development approvals and refusals for May 2019.

**MOTION (Crs T O'Connor / M Dusting)**

That Council receive and note the development approvals and refusals for May 2019.

**32.06/19 CARRIED**

Department: Infrastructure & Development  
Submitted by: Director Infrastructure & Development  
Reference/Subject: Report 12 – Heritage Advisory Services Summary for June 2019

**OFFICER'S RECOMMENDATION:**

That the Heritage Advisory Services Summary for June 2019 be received and noted by Council.

**MOTION (Crs I Strutt / R Crouch)**

That the Heritage Advisory Services Summary for June 2019 be received and noted by Council.

**33.06/19 CARRIED**

Department: Infrastructure & Development  
Submitted by: Director Infrastructure & Development  
Reference/Subject: Report 13 – Uralla Pedestrian Access Mobility Plan for Public Exhibition

**OFFICER'S RECOMMENDATION:**

That the Draft Uralla Pedestrian Access Mobility Plan – June 2019 be placed on public exhibition for 21 days.

**PROCEDURAL MOTION (Crs T O'Connor / M Dusting)**

**To move to Committee of the Whole**

**34.06/19 CARRIED**

*Councillors held a detailed discussion in committee regarding the report.*

**PROCEDURAL MOTION (Crs T O'Connor / N Ledger)**

**To resume Standing Orders**

**35.06/19 CARRIED**

*The Chair outlined details of the discussion held in committee.*

**MOTION (Crs T O'Connor / M Dusting)**

That the Draft Uralla Pedestrian Access Mobility Plan – June 2019 as amended by information provided during the workshop be placed on public exhibition for 21 days.

**36.06/19 CARRIED**

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Department: Infrastructure and Development  
Submitted by: Manager Waste, Water and Sewer Services  
Reference/Subject: Report 14 – Pollution Studies Reduction Program for EPL 1626 (Uralla Sewage Treatment Plant)

**OFFICER'S RECOMMENDATION:**

That Council:

1. Accept the recommendations outlined in the "Review of Uralla Shire Sewer Reticulation Maintenance and Monitoring Report" dated 13 May 2019 prepared by Tonkin Consulting as summarised in Table 1 and Table 2 as attached to this report; and
2. Approve \$138,000 as a variation to the water and sewerage budgets for the 2019/2020 Financial Year for the items identified for implementation in the 2019/2020 Financial Year.

**MOTION (Crs R Crouch / N Ledger)**

That Council:

1. Accept the recommendations outlined in the "Review of Uralla Shire Sewer Reticulation Maintenance and Monitoring Report" dated 13 May 2019 prepared by Tonkin Consulting as summarised in Table 1 and Table 2 as attached to this report; and
2. Approve \$138,000 as a variation to the water and sewerage budgets for the 2019/2020 Financial Year at the Quarterly Budget Review for the items identified for implementation in the 2019/2020 Financial Year.

**37.06/19 CARRIED**

Department: Infrastructure & Development  
Submitted by: Director Infrastructure & Development  
Reference/Subject: Report 15 – Probity Plan and Probity Protocols Template - Light Industrial Subdivision - Rowan Avenue

**OFFICER'S RECOMMENDATION:**

That the Probity Plan and Probity Protocols template for the Marketing and Sale of Stage 1 Subdivision – Lot 14 DP 787477 be approved.

**MOTION (Crs I Strutt / N Ledger)**

That the Probity Plan and Probity Protocols template for the Marketing and Sale of Stage 1 Subdivision – Lot 14 DP 787477 be approved.

**38.06/19 CARRIED**

**12. LATE REPORTS TO COUNCIL**

Department: General Manager  
Submitted by: General Manager  
Reference/Subject: Late Report 1 – Appointment of Acting General Manager

**OFFICER'S RECOMMENDATION:**

That Council

1. Appoint David Aber as a consultant, for the 1<sup>st</sup> and 2<sup>nd</sup> of July 2019, and then as Acting General Manager, commencing 3 July 2019, in accordance with provisions of the Local Government Act 1993 as identified in this report and on the basis of the terms and remuneration detailed in Attachment B, for a period until a new General Manager is appointed.
2. In accordance with the Local Government Act 1993 Sections 377, 378, 379 and 381, delegates to the Acting General Manager the following functions:
  - a) To carry out the regular services and operations of the Council within the sums voted by the Council for expenditure thereon and in accordance with the resolutions of the Council. To authorise variations of expenditure on individual line items and jobs which make up voted

**Minutes of the Uralla Shire Council at an Ordinary Meeting  
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project/program items in Council's adopted budget, subject to the total voted expenditure in the project/program items not being exceeded.

- b) To exercise and implement the powers, authorities, duties and functions of the Council under the local Government Act and any other Act of Parliament of any rule, regulation, ordinance or by-law under or pursuant to any such Act but subject to Section 377 of the Local Government Act.

**MOTION (Crs T O'Connor / I Strutt)**

That Council:

1. Appoint David Aber as a consultant, for the 1<sup>st</sup> and 2<sup>nd</sup> of July 2019, and then as Acting General Manager, commencing 3 July 2019, in accordance with provisions of the Local Government Act 1993 as identified in this report and on the basis of the terms and remuneration detailed in Attachment B, for a period until a new General Manager is appointed.
2. In accordance with the Local Government Act 1993 Sections 377, 378, 379 and 381, delegates to the Acting General Manager the following functions:
  - a) To carry out the regular services and operations of the Council within the sums voted by the Council for expenditure thereon and in accordance with the resolutions of the Council. To authorise variations of expenditure on individual line items and jobs which make up voted project/program items in Council's adopted budget, subject to the total voted expenditure in the project/program items not being exceeded.
  - b) To exercise and implement the powers, authorities, duties and functions of the Council under the local Government Act and any other Act of Parliament of any rule, regulation, ordinance or by-law under or pursuant to any such Act but subject to Section 377 of the Local Government Act.

**39.06/19 CARRIED**

**13. MOTIONS ON NOTICE / QUESTIONS WITH NOTICE**

There were no Notices of Motion or Questions with Notice addressed to the 25 June Meeting.

**14. CONFIDENTIAL MATTERS**

There were no Confidential matters.

**CLOSURE OF MEETING**

*The meeting was closed at: 4:18pm*

| <b>COUNCIL MINUTES CONFIRMED BY:</b> |  |
|--------------------------------------|--|
| <b>RESOLUTION NUMBER:</b>            |  |
| <b>DATE:</b>                         |  |
| <b>MAYOR:</b>                        |  |