



ORDINARY MEETING OF COUNCIL

Held at 12:30pm
26 February 2019

ROLL CALL

Councillors:

Cr M Pearce (Mayor)
Cr R Crouch (Deputy Mayor)
Cr R Bell
Cr M Dusting
Cr N Ledger
Cr T O'Connor
Cr L Sampson
Cr I Strutt
Cr T Toomey

Staff:

Mr A Hopkins, General Manager
Mr T Seymour, Director Infrastructure & Regulation
Mr S Paul, Chief Financial Officer
Minute Clerk

MINUTES

Minutes of the Uralla Shire Council at an Ordinary Meeting
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Resolution
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The Meeting Commenced at: 12:31pm

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), Cr R Crouch (Deputy Mayor), and Councillors, R Bell, M Dusting, N Ledger, T O'Connor, L Sampson, I Strutt, T Toomey, General Manager (Mr A Hopkins), Director Infrastructure and Development (Mr T Seymour), Chief Finance Officer (Mr S Paul), Manager Community Development & Engagement (Ms J Ogden), Manager Development & Planning (Mr M Clarkson), Minute Clerk (G Stratton).

1. OPENING & WELCOME

2. PRAYER

3. ACKNOWLEDGEMENT TO COUNTRY

4. OATH OF OFFICE AS COUNCILLOR

Cr T O'Connor took the Oath of Office as Councillor.

5. APOLOGIES

The Chair advised there were no apologies received.

6. REQUESTS FOR LEAVE OF ABSENCE

The Chair advised there were no requests for Leave of Absence.

7. DISCLOSURES & DECLARATION OF INTERESTS

The Chair outlined details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 26 February 2019 Meeting.

COUNCILLOR	ITEM OR REPORT NUMBER	PECUNIARY OR NON-PECUNIARY INTEREST	NATURE OF INTEREST
Cr R Bell	Report 16	Non-Pecuniary	Unpaid Project Manager DA-27-2015-5 Stage A
Cr B Crouch	Report 19	Non-Pecuniary	On the executive committee of the Uralla Business Chamber – one of the submission writers
Cr T Toomey	Report 16 Report 18	Non-Pecuniary Non-Pecuniary	Friendship Friendship

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8. CONFIRMATION OF MINUTES

Minutes to be confirmed at the 26 February 2019 Meeting:

- Minutes of Ordinary Meeting held 18 December 2018 (to be confirmed)

AMENDMENTS

The Chair referred Councillors to the Minutes and called for any amendments.

There were no amendments requested by Councillors.

MOTION (Crs I Strutt / M Disting)

That;

Council adopt the Minutes, as a true and correct record of the Ordinary Meeting held 18 December 2018.

01.02/19 CARRIED

Minutes to be received and noted at the 26 February 2019 Meeting:

- Australia Day Committee Meeting held 12 December 2018
- Budget Review and Finance Committee Meeting held 12 February 2019

MOTION (Crs L Sampson / I Strutt)

That;

Council receive and note the Minutes of the Australia Day Committee meeting held 12 December 2018 and the Budget Review and Finance Committee Meeting held 12 February 2019.

02.02/19 CARRIED

9. ANNOUNCEMENTS

The Chair advised there were no announcements.

10. TABLING OF REPORTS & PETITIONS

The Chair advised there were no reports or petitions tabled.

11. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL SECTION

The Chair advised there were no items recommended for consideration in the confidential section of the meeting.

12. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS

The Chair referred Councillors to the urgent, supplementary and/or late items of business recommended for addition to the published Meeting Agenda.

Late Reports to Council:

- Late Report 1 - Tolleys Gully Bridge – GLE Business Case

PROCEDURAL MOTION (Crs M Disting / N Ledger)

To hear Late Items of Business as additions to the Meeting Agenda.

That;

The late items of business be heard following Report 26 in the Meeting Agenda as;

- Late Report 1 - Tolleys Gully Bridge – GLE Business Case

03.02/19 CARRIED

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13. PRESENTATIONS

Speaker 1:	Carmel Meznaric
Subject:	Service NSW

The Chair introduced the Speaker, Carmel Meznaric.

The Speaker made a presentation to Council in relation to Service NSW.

The Chair invited questions from Councillors.

The Chair thanked the Speaker for her presentation to Council.

Speaker 2:	Tara Toomey
Subject:	Seasons of New England

The Chair introduced the Speaker, Tara Toomey.

The Speaker made a presentation to Council in relation to Seasons of New England.

The Chair invited questions from Councillors.

The Chair thanked the Speaker for her presentation to Council.

Speaker 3:	Kevin Hartley
Subject:	Natural Burial Site, Saumarez Ponds

The Chair introduced the Speaker, Kevin Hartley.

The Speaker made a presentation to Council in relation to a Natural Burial Site located at Saumarez Ponds.

The Chair invited questions from Councillors.

The Chair thanked the Speaker for his presentation to Council.

Speaker 4:	Anne and Greg Ward
Subject:	Modification of Development Application 26/2018 - Subdivision - 26 Uralla Street and 56 Salisbury Street, Uralla (Lots 6 and 7 DP 583369)

The Chair introduced the Speaker, Anne Ward.

The Speaker made a presentation to Council in relation to Modification of Development Application 26/2018 - Subdivision - 26 Uralla Street and 56 Salisbury Street, Uralla (Lots 6 and 7 DP 583369).

The Chair invited questions from Councillors.

The Chair thanked the Speaker for her presentation to Council.

PROCEDURAL MOTION (Crs M Pearce / M Dusting)

Five minute meeting adjournment.

04.02/19 CARRIED

The meeting resumed at 1:29pm.

Having previously declared a conflict of interest, Cr T Toomey left the meeting at 1:29pm.

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PROCEDURAL MOTION (Crs T O'Connor / L Sampson)
To reschedule the Report 18 Agenda Item

That;

Report 18 - DIVISION DECISION – Modification of Development Application 26/2018 – Subdivision - 26 Uralla Street and 56 Salisbury Street, Uralla (Lots 6 and 7 DP 583369) be brought forward in the Agenda for consideration by Council.

05.02/19 CARRIED

17. REPORTS TO COUNCIL (Rescheduled Report)

Department: Infrastructure and Development
Submitted by: Manager Planning and Development
Reference/Subject: Report 18 - DIVISION DECISION - Modification of Development Application 26/2018 - Subdivision - 26 Uralla Street and 56 Salisbury Street, Uralla (Lots 6 and 7 DP 583369)

OFFICER'S RECOMMENDATION:

That;

Council refuse the Modification of Development Application 26/2018 for urban subdivision to not require provision of electricity to the property boundary at 26 Uralla Street and 56 Salisbury Street, Uralla (Lots 6 and 7 DP 583369) as:

- It is appropriate that all lots within a new subdivision within the Uralla urban footprint have access to mains power.
- The proposed alternative arrangements for electricity provision present as being insufficient to satisfy the energy needs of an average household;
- Clause 6.4 of the Uralla Local Environmental Plan 2012 states that development consent must not be granted to development unless the consent authority is satisfied that adequate arrangements for the supply of electricity for the proposed development have been made.

PROCEDURAL MOTION (Crs M Dusting / T O'Connor)
To move into Committee of the Whole

06.02/19 CARRIED

Councillors held a detailed discussion in committee regarding the report.

PROCEDURAL MOTION (Crs M Dusting / I Strutt)
To resume Standing Orders

07.02/19 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

FORESHADOWED MOTION (Crs T O'Connor/)

That Council approve the Modification of Development Application 26/2018 for urban subdivision to not require the provision of electricity to the property at the boundary at 26 Uralla Street and 56 Salisbury Street (Lots 6 and 7 DP 583369) subject to the provision of no less than 10KW solar power generation and 16KWh of battery storage combined with a 7 star rating for the residential thermal performance of the residence through a Section 88B Instrument:

- The off grid status promotes the on-site generation of alternative energy and improved thermal fabric of buildings in line with the Zeronet Energy Town - Uralla Case Study launched by the then Minister for the Environment, Hon Mark Speakman, on Tuesday 6th October 2015, and
- Clause 6.4 of the Uralla Local Environment Plan 2012 requires that Council must be satisfied that there are adequate arrangements for the supply of electricity for a proposed development are made before providing development consent.

In the absence of a SECONDER the Chair declared the FORESHADOWED MOTION as LAPSED.

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MOTION (Crs I Strutt / R Bell)

That;

The matter lay on the table pending further technical and legal investigation.

08.02/19 CARRIED

Cr T Toomey was absent at the time of voting.

Cr T Toomey returned to the meeting at 2:10pm.

14. DEPUTATIONS

There were no deputations registered for the 26 February 2019 Meeting.

15. WRITTEN REPORTS FROM DELEGATES (Activity Summaries)

Councillors provided a verbal account of activities/meetings they have attended for the month.

COUNCILLOR NAME:		Mark Dusting
COUNCIL MEETING DATE:		26 February 2019
DATE	COMMITTEE/MEETING/EVENT	LOCATION
18/12/2018	Ordinary Council Meeting	Uralla
5/2/2019	Northern Tablelands Regional Weeds Committee	Armidale
12/2/2019	Councillor Strategic Planning Workshop and Budget Review and Finance Committee Meeting	Uralla
19/2/2019	New England Weeds Authority	Armidale

COUNCILLOR NAME:		Bob Crouch
COUNCIL MEETING DATE:		26 February 2019
DATE	COMMITTEE/MEETING/EVENT	LOCATION
26/1/2019	Australia Day Activities	Uralla
12/2/2019	Councillor Strategic Planning Workshop	Uralla
12/2/2019	Budget Review and Finance Committee Meeting	Uralla
26/2/2019	Ordinary Council Meeting	Uralla

COUNCILLOR NAME:		Levi Sampson
COUNCIL MEETING DATE:		26 February 2019
DATE	COMMITTEE/MEETING/EVENT	LOCATION
9/1/2019	Australia Day Committee	Uralla
25/1/2019	Australia Day Dinner	Uralla
26/1/2019	Australia Day Celebrations	Uralla
12/2/2019	Councillor Strategic Planning Workshop	Uralla
12/2/2019	Budget Review and Finance Committee	Uralla
12/2/2019	UTEC Meeting	Uralla
12/2/2019	Show Society Meeting	Uralla
26/2/2019	Ordinary Council Meeting	Uralla

COUNCILLOR NAME:		Natasha Ledger
COUNCIL MEETING DATE:		26 February 2019
DATE	COMMITTEE/MEETING/EVENT	LOCATION
3/1/2019	Uralla Show Society Meeting	Uralla
25/1/2019	Australia Day Dinner	Uralla
26/1/2019	Australia Day Celebrations, Balala and Uralla	Uralla
31/1/2019	Uralla Show Judging	Uralla

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1/2/2019	Uralla Show Society Working Bee	Uralla
2/2/2019	Uralla Show Society Meeting	Uralla
4/2/2019	Arts North West Meeting	Inverell
5/1/2019	Alma Park Consultation	Uralla
6/2/2019	Bundarra School of Arts Hall Committee Meeting	Bundarra
7/2/2019	Uralla Shire Business Chamber Meeting	Uralla
12/2/2019	Councillor Strategic Planning Workshop and Budget Review and Finance Committee Meeting	Uralla
13/2/2019	Funeral, Kevin Ward	Armidale
15/2/2019	Peace Run Meeting	Uralla
16/2/2019	Peace Run	Uralla
26/2/2019	Ordinary Council Meeting	Uralla

COUNCILLOR NAME:		Tara Toomey
COUNCIL MEETING DATE:		26 February 2019
DATE	COMMITTEE/MEETING/EVENT	LOCATION
26/1/2019	Australia Day Celebrations	Uralla
2/2/2019	Uralla Show	Uralla
5/2/2019	Alma Park Play Consultation	Uralla
12/2/2019	Budget Review and Finance Committee	Uralla
26/2/2019	Ordinary Council Meeting	Uralla

COUNCILLOR NAME:		Rob Bell
COUNCIL MEETING DATE:		26 February 2019
DATE	COMMITTEE/MEETING/EVENT	LOCATION
12/2/2019	Councillor Strategic Planning Workshop	Uralla
12/2/2019	Budget Review and Finance Committee	Uralla

COUNCILLOR NAME:		Tom O'Connor
COUNCIL MEETING DATE:		26 February 2019
DATE	COMMITTEE/MEETING/EVENT	LOCATION
20/2/2019	Declaration of the Ward A By-election	Uralla
26/2/2019	On-site visit to 56 Salisbury/26 Uralla Street	Uralla
26/2/2019	Taking the Oath of Officer for Councillor	Uralla
26/2/2019	Ordinary Council Meeting	Uralla

COUNCILLOR NAME:		Isabel Strutt
COUNCIL MEETING DATE:		26 February 2019
DATE	COMMITTEE/MEETING/EVENT	LOCATION
26/1/2019	Australia Day Morning Tea	Uralla
26/1/2019	Australia Day Celebrations	Uralla
5/2/2019	Community Information Session – Installation of Playground Equipment at Alma Park	Uralla
12/2/2019	Councillor Strategic Planning Workshop	Uralla
12/2/2019	Budget Review and Finance Committee Meeting	Uralla
12/2/2019	UTEC Meeting	Uralla
15/2/2019	Peace Run Meeting	Uralla
16/2/2019	Peace Run Torch Relay	Uralla
20/2/2019	Declaration of the Ward A By-election	Uralla
26/2/2019	Site Inspection	Uralla
26/2/2019	Ordinary Council Meeting	Uralla

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COUNCILLOR NAME:		Michael Pearce
COUNCIL MEETING DATE:		26 February 2019
DATE	COMMITTEE/MEETING/EVENT	LOCATION
19/12/2018	Mayor's Office - Admin	Uralla
20/12/2018	RFS, Armidale re debrief, Section 44, Melrose near Enmore and Moona Plains fires	Armidale
14/1/2019	Mayor's Office - Admin	Uralla
15/1/2019	Mayor's Office - Admin	Uralla
16/1/2019	Mayor's Office - Admin	Uralla
17/1/2019	Mayor's Office - Admin	Uralla
21/1/2019	Mayor's Office - Admin	Uralla
22/1/2019	Mayor's Office - Admin	Uralla
23/1/2019	Mayor's Office - Admin	Uralla
24/1/2019	Mayor's Office - Admin	Uralla
25/1/2019	Dinner with Australia Day Ambassador, Bryce Collins	Uralla
26/1/2019	Australia Day activities, Balala and Uralla	Uralla
29/1/2019	Mayor's Office - Admin	Uralla
30/1/2019	Mayor's Office - Admin	Uralla
31/1/2019	Mayor's Office - Admin	Uralla
2/2/2019	Uralla Show – Official opening	Uralla
4/2/2019	Mayor's Office - Admin	Uralla
5/2/2019	Mayor's Office - Admin	
6/2/2019	Mayor's Office - Admin	Uralla
7/2/2019	Mayor's Office - Admin	Uralla
11/2/2019	Mayor's Office - Admin	Uralla
12/2/2019	Councillor Strategic Planning Workshop	Uralla
12/2/2019	Budget Review and Finance Committee Meeting	Uralla
13/2/2019	Mayor's Office - Admin	Uralla
13/2/2019	Funeral, Kevin Ward	Armidale
14/2/2019	Mayor's Office - Admin	Uralla
15/2/2019	Meeting regarding Peace Run	Uralla
16/2/2019	Peace Run – Torch Relay	Uralla
17/2/2019	National Servicemen's Commemoration Day	Armidale
18/2/2019	Mayor's Office - Admin	Uralla
19/2/2019	Mayor's Office - Admin	Uralla
20/2/2019	Mayor's Office - Admin	Uralla
21/2/2019	Mayor's Office - Admin	Uralla
25/2/2019	New England Joint Organisation (NEJO) – Board Meeting	Inverell
26/2/2019	Mayor's Office - Admin	Uralla
26/2/2019	February Ordinary Council Meeting	Uralla

15. WRITTEN REPORTS FROM DELEGATES (Reports to Council)

Submitted by: Cr Isabel Strutt
Reference/Subject: Central Northern Regional Libraries – Annual General and Ordinary Meetings held in Tamworth on Wednesday 14 November 2018

MOTION (Crs I Strutt / M Dusting)

That the report be received and noted.

09.02/19 CARRIED

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16. MAYORAL MINUTE

Submitted by: Mayor, Cr Michael Pearce
Reference/Subject: Minute of Silence in Honour of Ex-Councillor Kevin Ward

MAYOR'S RECOMMENDATION:

That;

Council observe one minute of silence to honour the memory of ex-councillor Kevin Ward, who passed away on the evening of 8th February 2019.

MOTION (Crs M Pearce / B Crouch)

That;

Council observe one minute of silence to honour the memory of ex-councillor Kevin Ward, who passed away on the evening of 8th February 2019.

10.02/19 CARRIED

PROCEDURAL MOTION (Crs M Dusting / L Sampson)

To reschedule the Report 17 Agenda Item

That Report 17, DIVISION DECISION – Development Application 35/2017 – Dwelling – 36 Uralla Street, Uralla be brought forward in the Agenda for consideration by Council ahead of Report 1.

11.02/19 CARRIED

17. REPORTS TO COUNCIL (Rescheduled Report)

Department: Infrastructure and Development
Submitted by: Manager Planning and Development
Reference/Subject: Report 17 - DIVISION DECISION – Development Application 35/2017 – Dwelling – 36 Uralla Street, Uralla

OFFICER'S RECOMMENDATION:

That Council refuse the Development Application 35/2017 for a dwelling at 36 Uralla Street, Uralla (Lots 30 and 31 DP 1000678) as:

- Part of the proposed dwelling footprint is located below the Flood Planning Level (1% Annual Exceedance Probability Level), and
- Part of the proposed dwelling footprint is located within a High Hazard Floodway as defined by the NSW Floodplain Development Manual, and
- Part of the proposed dwelling footprint has a Hazard Vulnerability Classification of H5 as per the Australian Disaster Resilience Handbook Collection, Flood Hazard, Guideline 7.3 (2017) "Unsafe for vehicles and people, all building types vulnerable to structural damage, some less robust building types vulnerable to failure", and
- The flood hazard to the proposed dwelling is inconsistent with applicable development standards in the Uralla Local Environmental Plan 2012 and Uralla Development Control Plan 2011.
- The proposed eastern side setback is inconsistent with the Uralla Development Control Plan 2011.
- The proposed development would increase the flood risk to surrounding properties if constructed.
- The proposal is inconsistent with Direction 12, Action 12.1 of the New England North West Regional Plan.

PROCEDURAL MOTION (Crs T Toomey / R Bell)

To move to Committee of the Whole

12.02/19 CARRIED

Councillors held a detailed discussion in committee regarding the application.

Cr T O'Connor left the meeting at 2:54pm.

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PROCEDURAL MOTION (Crs I Strutt / M Dusing)
To resume Standing Orders

13.02/19 CARRIED

Cr T O'Connor was absent at the time of voting.

The Chair outlined details of the relevant matters about the application which were discussed in committee.

Cr T O'Connor returned to the meeting at 2:56pm.

PROCEDURAL MOTION (Crs M Pearce / M Dusing)
To move to Committee of the Whole

14.02/19 CARRIED

Cr L Sampson left the meeting at 3:05pm.

Cr L Sampson returned to the meeting at 3:07pm.

Councillors held a detailed discussion in committee regarding the application.

PROCEDURAL MOTION (Crs M Dusing / B Crouch)
To resume Standing Orders

15.02/19 CARRIED

The Chair outlined details of the relevant matters about the application which were discussed in committee.

MOTION (Crs T Toomey /)

Lay the application on the table and provide written instruction to the applicant a significantly different design will need to be provided to address the following matters:

- * Part of the proposed dwelling footprint is located below the Flood Planning Level (1% Annual Exceedance Probability Level), and
- Part of the proposed dwelling footprint is located within a High Hazard Floodway as defined by the NSW Floodplain Development Manual, and
- Part of the proposed dwelling footprint has a Hazard Vulnerability Classification of H5 as per the Australian Disaster Resilience Handbook Collection, Flood Hazard, Guideline 7.3 (2017) "Unsafe for vehicles and people, all building types vulnerable to structural damage, some less robust building types vulnerable to failure", and
- The flood hazard to the proposed dwelling is inconsistent with applicable development standards in the Uralla Local Environmental Plan 2012 and Uralla Development Control Plan 2011.
- The proposed eastern side setback is inconsistent with the Uralla Development Control Plan 2011.
- The proposed development would increase the flood risk to surrounding properties if constructed.
- The proposal is inconsistent with Direction 12, Action 12.1 of the New England North West Regional Plan.

In the absence of a SECONDER the Chair declared the MOTION as LAPSED.

PROPOSED MOTION (Crs R Bell /)

That Council;

Accept the Development Application 35/2017 for a dwelling at 36 Uralla Street, Uralla (Lots 30 and 31 DP 1000678) subject to a Hydraulic and Structural Engineer certifying that the application addresses the following matters and have been corrected:

- Part of the proposed dwelling footprint is located below the Flood Planning Level (1% Annual Exceedance Probability Level), and
- Part of the proposed dwelling footprint is located within a High Hazard Floodway as defined by the NSW Floodplain Development Manual, and
- Part of the proposed dwelling footprint has a Hazard Vulnerability Classification of H5 as per the Australian Disaster Resilience Handbook Collection, Flood Hazard, Guideline 7.3 (2017) "Unsafe for

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vehicles and people, all building types vulnerable to structural damage, some less robust building types vulnerable to failure”, and

- The flood hazard to the proposed dwelling is inconsistent with applicable development standards in the Uralla Local Environmental Plan 2012 and Uralla Development Control Plan 2011.

In the absence of a SECONDER the Chair declared the PROPOSED MOTION as LAPSED.

MOTION (Crs T O'Connor / I Strutt)

That Council;

- a) Lift the matter from the table; and
- b) Refuse the Development Application 35/2017 for a dwelling at 36 Uralla Street, Uralla (Lots 30 and 31 DP 1000678) as:
 - Part of the proposed dwelling footprint is located below the Flood Planning Level (1% Annual Exceedance Probability Level), and
 - Part of the proposed dwelling footprint is located within a High Hazard Floodway as defined by the NSW Floodplain Development Manual, and
 - Part of the proposed dwelling footprint has a Hazard Vulnerability Classification of H5 as per the Australian Disaster Resilience Handbook Collection, Flood Hazard, Guideline 7.3 (2017) “Unsafe for vehicles and people, all building types vulnerable to structural damage, some less robust building types vulnerable to failure”, and
 - The flood hazard to the proposed dwelling is inconsistent with applicable development standards in the Uralla Local Environmental Plan 2012 and Uralla Development Control Plan 2011.
 - The proposed eastern side setback is inconsistent with the Uralla Development Control Plan 2011.
 - The proposed development would increase the flood risk to surrounding properties if constructed.
 - The proposal is inconsistent with Direction 12, Action 12.1 of the New England North West Regional Plan.

Following debate a DIVISION was called with the result recorded as follows:

FOR: Cr N Ledger, Cr M Dusting, Cr M Pearce, Cr I Strutt, Cr T O'Connor

AGAINST: Cr L Sampson, Cr R Crouch, Cr R Bell, Cr T Toomey

ABSENT: Nil

16.02/19 CARRIED

PROCEDURAL MOTION (Crs R Bell / I Strutt)

Meeting adjournment – 5 minute break

17.02/19 CARRIED

The meeting resumed at 3:44pm.

17. REPORTS TO COUNCIL (Scheduled Reports)

Committee: Budget Review and Finance
Submitted by: General Manager
Reference/Subject: Report 1 - LTFP – Horizontal Service Review – Priority Actions

OFFICER'S RECOMMENDATION:

That Council;

Address the actions identified in the 'First Tranche of Potential Actions' list, in the Report, as follows:

- I. Items: 1, 3, 4, and 14 be implemented or researched further then, where viable, implemented by staff as quickly as possible.
- II. Items: 2, 5, 6, 9, 11, 13, 16 and 18 be researched further and then presented to Council as

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quickly as possible for consideration and direction.

- III. Items: 7, 8, 10, 12, 15 and 17 are to have separate cost/benefit assessments prepared and presented to Council prior to, where possible, the final determination of the 2019/20 budget.

MOTION (Crs B Crouch / I Strutt)

That Council;

Address the actions identified in the 'First Tranche of Potential Actions' list, in the Report, as follows:

- I. Items: 1, 3, 4, and 14 be implemented or researched further then, where viable, implemented by staff as quickly as possible.
- II. Items: 2, 5, 6, 9, 11, 13, 16 and 18 be researched further and then presented to Council as quickly as possible for consideration and direction.
- III. Items: 7, 8, 10, 12, 15 and 17 are to have separate cost/benefit assessments prepared and presented to Council prior to, where possible, the final determination of the 2019/20 budget.
- IV. Items directly relating to Bundarra, specifically Item 6, be referred to the Bundarra School of Arts Hall Committee.

18.02/19 CARRIED

Committee: Budget Review and Finance
Submitted by: Manager Waste, Water and Sewer Services
Reference/Subject: Report 2 - Scope of Works for Waste Management Consultancy

OFFICER'S RECOMMENDATION:

That Council;

1. Note the clarifications and additions to the Draft Scope of Works for the Waste Management Consultancy, as outlined under Key Issues; and
2. Acknowledge the Budget Review and Finance Committee Meeting resolution 3/19 part 2, "Recommend to Council that the attached Draft Scope of Works for the Waste Management Consultancy has been received and is approved."

PROCEDURAL MOTION (Crs M Dusting / L Sampson)

To move to Committee of the Whole

19.02/19 CARRIED

Councillors held a detailed discussion in committee regarding the draft scope of works.

PROCEDURAL MOTION (Crs M Dusting / I Strutt)

To resume Standing Orders

20.02/19 CARRIED

The Chair outlined details of the considerations by the committee about the draft scope of works.

MOTION (Crs R Bell / B Crouch)

That Council;

1. Note the clarifications and additions to the Draft Scope of Works for the Waste Management Consultancy, as outlined under Key Issues; and
2. Adopt the Budget Review and Finance Committee Meeting resolution 3/19 part 2, "Recommend to Council that the attached Draft Scope of Works for the Waste Management Consultancy has been received and is approved."
3. Incorporate words around reducing waste through education.
4. Page 3: Kerbside waste collection/scope/2 – incorporate at the end of sentence "and kerbside waste collections" and delete point A.
5. Page 4: Green waste/scope – remove point 3.

21.02/19 CARRIED

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Department: Organisations Services - Finance
Submitted by: Chief Financial Officer
Reference/Subject: Report 3 - Cash at Bank and Investments as at 31 December 2018

OFFICER'S RECOMMENDATION:

That;

Council note the cash position as at 31 December, 2018 consisting of cash and overnight funds of \$2,203,340, term deposits of \$13,550,000 totalling \$15,753,340 of readily convertible funds.

MOTION (Crs T O'Connor / M Dusting)

That;

Council note the cash position as at 31 December, 2018 consisting of cash and overnight funds of \$2,203,340, term deposits of \$13,550,000 totalling \$15,753,340 of readily convertible funds.

22.02/19 CARRIED

Department: Organisations Services - Finance
Submitted by: Chief Financial Officer
Reference/Subject: Report 4 - Cash at Bank and Investments as at 31 January 2019

OFFICER'S RECOMMENDATION:

That;

Council note the cash position as at 31 January, 2019 consisting of cash and overnight funds of \$1,398,818, term deposits of \$13,550,000 totalling \$15,948,818 of readily convertible funds.

MOTION (Crs T O'Connor / M Dusting)

That;

Council note the cash position as at 31 January, 2019 consisting of cash and overnight funds of \$1,398,818, term deposits of \$13,550,000 totalling \$15,948,818 of readily convertible funds.

23.02/19 CARRIED

Department: Finance
Submitted by: Chief Financial Officer
Reference/Subject: Report 5 - 2018/19 – 2nd Quarter Budget Review Statements

OFFICER'S RECOMMENDATION:

1. That the second quarter budget review summary for the 2018/19 financial year be received and noted; and
2. That the adjustments to budget allocations, including transfers to and from reserves, be adopted.

PROCEDURAL MOTION (Crs R Bell / T Toomey)

To move to Committee of the Whole

24.02/19 CARRIED

Councillors held a detailed discussion in committee regarding Report 3 – 2018/19 2nd Quarter Budget Review Statements.

PROCEDURAL MOTION (Crs M Dusting / N Ledger)

To resume Standing Orders

25.02/19 CARRIED

The Chair outlined details of the discussion held in committee.

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MOTION (Crs I Strutt / N Ledger)

1. That the second quarter budget review summary for the 2018/19 financial year be received and noted;
2. That the adjustments to budget allocations, including transfers to and from reserves, be adopted;
3. That information be provided to Council on the impact on the resealing program by the transfer of funding to the gravel re-sheeting program on the Transport Asset Management Plan; and
4. A list of consultants and expenditure be provided to Council.

26.02/19 CARRIED

Department: Community and Governance
Submitted by: Coordinator Community Development & Engagement
Reference/Subject: Report 6 - Monthly Report - Library

OFFICER'S RECOMMENDATION:

That the report be received and noted.

MOTION (Crs T O'Connor / L Sampson)

That the report be received and noted.

27.02/19 CARRIED

Department: Community and Governance
Submitted by: Tourism Promotions and Operations Officer
Reference/Subject: Report 7 - Monthly Report – Visitor Information Centre

OFFICER'S RECOMMENDATION:

That the report be received and noted.

MOTION (Crs T Toomey / R Crouch)

That the report be received and noted.

28.02/19 CARRIED

Department: Community and Governance
Submitted by: Acting Coordinator Governance and Risk
Reference/Subject: Report 8 - Quarterly Review – Progress of Actions on the Combined Delivery Program 2017-21 and Operational Plan 2018-19 as at 31 December 2018

OFFICER'S RECOMMENDATION:

That Council receive and note the report.

MOTION (Crs M Dusting / N Ledger)

That Council receive and note the report.

29.02/19 CARRIED

Department: Community and Governance
Submitted by: Acting Coordinator Governance and Risk
Reference/Subject: Report 9 - Policy – Draft Code of Meeting Practice 2019

OFFICER'S RECOMMENDATION:

That Council;

1. Exhibit the Draft Code of Meeting Practice 2019 for 28 days
2. Subject to no submissions being received within 42 days, adopt the Draft Code of Meeting

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Practice 2019.

3. Allocate funding of \$15,000, from Council's reserves, to provide for recording and webcasting of council meetings in accordance with s5.19 of the Draft Code of Meeting Practice.

MOTION (Crs T O'Connor / I Strutt)

That Council;

1. Exhibit the Draft Code of Meeting Practice 2019 for 28 days.
2. Subject to no submissions being received within 42 days, adopt the Draft Code of Meeting Practice 2019.
3. Allocate funding of \$15,000, from Council's reserves, to provide for recording and webcasting of council meetings in accordance with s5.19 of the Draft Code of Meeting Practice.

30.02/19 CARRIED

Department: Community and Governance
Submitted by: Acting Coordinator Governance and Risk
Reference/Subject: Report 10 - Draft Code of Conduct 2019 and Draft Procedures for the Administration of the Draft Code of Conduct 2019

OFFICER'S RECOMMENDATION:

That Council;

1. Exhibit the "Draft Code of Conduct 2019" (Attachment 1) for 28 days and
2. Exhibit "Draft Procedures for the Administration of the Draft Code of Conduct 2019" (Attachment 2) for 28 days
3. Subject to no submissions being received within 42 days, Council adopt the Draft Code of Conduct 2019 and Draft Procedures for the Administration of the Draft Code of Conduct 2019
4. Review council's panel of conduct reviewers as required by the Draft Code.

MOTION (Crs I Strutt / M Dusing)

That Council;

1. Exhibit the "Draft Code of Conduct 2019" (Attachment 1) for 28 days; and
2. Exhibit "Draft Procedures for the Administration of the Draft Code of Conduct 2019" (Attachment 2) for 28 days;
3. Subject to no submissions being received within 42 days, Council adopt the Draft Code of Conduct 2019 and Draft Procedures for the Administration of the Draft Code of Conduct 2019; and
4. Review council's panel of conduct reviewers as required by the Draft Code.
5. Request the Mayor to ask the New England Joint Organisation to consider the establishment of a regional panel of Conduct Reviewers for the member Councils of the Organisation.

31.02/19 CARRIED

Department: General Manager's Office
Submitted by: Senior Executive Officer
Reference/Subject: Report 11 - Cost Shifting on Local Government

OFFICER'S RECOMMENDATION:

That the report be received and noted.

MOTION (Crs I Strutt / M Dusing)

That the report be received and noted.

32.02/19 CARRIED

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Department: Infrastructure & Development
Submitted by: Director Infrastructure & Development
Reference/Subject: Report 12 - Works Progress Report as at 31 January 2019

OFFICER'S RECOMMENDATION:

That the report be received and noted for the works completed or progressed during December 2018, January 2019 and works programmed for February 2019.

MOTION (Crs R Bell / T Toomey)

That;

1. The report be received and noted for the works completed or progressed during December 2018, January 2019 and works programmed for February 2019; and
2. That Council receive the report on the Bundarra/Barloo Road Project expenditure.

33.02/19 CARRIED

Department: Infrastructure and Development
Submitted by: Manager Waste, Water and Sewer Services
Reference/Subject: Report 13 - Bundarra Sewer Scheme Quarterly Report October - December 2018

OFFICER'S RECOMMENDATION:

That the October - December 2018 Bundarra Sewer Scheme progress report be received and noted by Council.

PROCEDURAL MOTION (Crs R Bell / T Toomey)

To move to Committee of the Whole

34.02/19 CARRIED

Councillors held a detailed discussion in committee regarding the Bundarra Sewer Scheme.

Cr T O'Connor left the meeting at 4:43pm.

Cr T O'Connor returned to the meeting at 4:45pm.

Cr T Toomey left the meeting at 4:50pm.

Cr T Toomey returned to the meeting at 4:50pm.

PROCEDURAL MOTION (Crs M Dusing / I Strutt)

To resume Standing Orders

35.02/19 CARRIED

The Chair outlined details of the committee's discussion about the Bundarra Sewer Scheme project.

MOTION (Crs R Bell / M Dusing)

That;

1. The October - December 2018 Bundarra Sewer Scheme progress report be received and noted by Council; and
2. Council note the progress of the Mayor and staff's efforts to obtain funding through the relevant NSW State Government Departments and the Local Member.

36.02/19 CARRIED

Department: Infrastructure & Development
Submitted by: Director of Infrastructure & Development
Reference/Subject: Report 14 - Development Approvals and Refusals for December 2018

OFFICER'S RECOMMENDATION:

That Council receive and note the development approvals and refusals for December 2018.

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MOTION (Crs T O'Connor / N Ledger)

That Council receive and note the development approvals and refusals for December 2018.

37.02/19 CARRIED

Department: Infrastructure & Development
Submitted by: Director of Infrastructure & Development
Reference/Subject: Report 15 - Development Approvals and Refusals for January 2019

OFFICER'S RECOMMENDATION:

That Council receive and note the development approvals and refusals for January 2019.

MOTION (Crs I Strutt / N Ledger)

That Council receive and note the development approvals and refusals for January 2019.

38.02/19 CARRIED

Department: Infrastructure and Development
Submitted by: Manager Development and Planning
Reference/Subject: Report 16 - Road Naming: "Somerset Close" in Stage A Phase 1 – DA-27-2015-5 – 114 Barleyfields Road, Uralla and "Wards Lane" off Eastern Avenue, Kentucky South

Cr R Bell and Cr T Toomey, having previously declared a conflict of interest, left the meeting at 4:55pm.

OFFICER'S RECOMMENDATION:

That Council resolve to:

1. Accept the name of "Somerset Close" as a suitable name for a road off Warwick Street within the Staged 42 Lot Low Density Residential Subdivision at 114 Barleyfields Road, Uralla.
2. Accept the name of "Wards Lane" as a suitable name for the unformed road off Eastern Avenue, Kentucky South, to access Lot Lots 203-207 and Lots 2011-213 DP 755829.
3. Advertise both names for public submissions and, if no submissions are made, the General Manager be given delegated authority to accept the road names on behalf of Council.
4. Follow the process through NSW Online Road Naming System for approval by the Geographical Names Board, which involves notification to relevant parties and gazettal for "Somerset Close" and "Wards Lane".
5. Advertise both road names in the local newspaper and on council's website once gazetted.

MOTION (Crs M Dusting / L Sampson)

That Council;

1. Accept the name of "Somerset Close" as a suitable name for a road off Warwick Street within the Staged 42 Lot Low Density Residential Subdivision at 114 Barleyfields Road, Uralla.
2. Accept the name of "Wards Lane" as a suitable name for the unformed road off Eastern Avenue, Kentucky South, to access Lot Lots 203-207 and Lots 2011-213 DP 755829.
3. Advertise both names for public submissions and, if no submissions are made, the General Manager be given delegated authority to accept the road names on behalf of Council.
4. Follow the process through NSW Online Road Naming System for approval by the Geographical Names Board, which involves notification to relevant parties and gazettal for "Somerset Close" and "Wards Lane".
5. Advertise both road names in the local newspaper and on council's website once gazetted.

39.02/19 CARRIED

Cr R Bell and Cr T Toomey were absent from the room at the time of voting.

Cr R Bell and Cr T Toomey returned to the meeting at 4:57pm.

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Department: Infrastructure and Development
Submitted by: Manager Development and Planning
Reference/Subject: Report 19 - DIVISION DECISION – Development Application 51/2018 – 23 Lot
Industrial Subdivision – Rowan Avenue Uralla

Cr R Crouch, having previously declared a conflict of interest, left the meeting at 4:57pm.

OFFICER'S RECOMMENDATION:

That Council approve Development Application 51/2018 for a 23 Lot Industrial Subdivision on Rowan Avenue Uralla, being Lot 14 DP 787477, subject to the following conditions:

PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)

Compliance with National Construction Code & insurance requirements under the Home Building Act 1989

1. The work must be carried out in accordance with the requirements of the *National Construction Code*.

Erection of signs

2. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - c) stating that unauthorised entry to the site is prohibited.
3. Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

GENERAL CONDITIONS

4. The applicant shall develop a landscaping plan to address visual amenity from the New England Highway and Rowan Avenue. The plan should include details of landscaping provision and design elements/treatment. The plan shall be submitted to and approved of by Council's Development & Planning Section prior to the issue of a Construction Certificate.
5. The applicant must demonstrate that the intersection of Rowan Avenue and the New England Highway is appropriate for the largest design vehicle to safely access the proposed subdivision. The requirements of this condition shall be satisfied prior to the issue of a Construction Certificate.
6. A detailed flora and fauna assessment shall be completed for the development site by an appropriately qualified person. Any recommendations made in the assessment shall be incorporated into the design of the development. The assessment shall be submitted to and approved of by the certifier prior to the issue of a Construction Certificate.
7. The applicant shall provide a land contamination assessment for the site. The assessment shall consider historic land uses and potential contamination sources with respect to the proposed subdivision. The assessment shall be submitted to and approved of by the certifier prior to the issue of a Construction Certificate.
8. Final design plans of the stormwater drainage systems, prepared by a qualified practicing professional and in accordance with the requirements of Uralla Shire Council shall be submitted to the certifier prior to issue of a Construction Certificate. The hydrology and hydraulic calculations shall be based on models described in the current edition of Australian Rainfall and Runoff.
9. An archaeological assessment shall be completed for the development site by an appropriately qualified person. Any recommendations made in the assessment shall be incorporated into the design of the development. The assessment shall be submitted to and approved of by the certifier prior to the issue of a Construction Certificate.

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10. A traffic impact assessment shall be completed for the development. Any recommendations made in the assessment shall be incorporated into the design of the development. The assessment shall be submitted to and approved of by Council prior to the issue of a Construction Certificate.
11. The development shall be implemented in accordance with:
- (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
 - (b) The details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.
- Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.
12. This approval is for two stages being:
- Stage One being Lots 1 to 11;
 - Stage Two being Lots 11 to 23.
- Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.
13. The internal water mains within the subdivision are to form a looped system with no dead ends. The design must comply with fire fighting minimum pressures and standards which are to be supplied in addition to peak instantaneous demands for a typical residential water demand.
- Reason: To ensure works are completed in line with appropriate standards.
14. All sewer and drainage works associated with the approval are to comply with the requirements of AS 3500 and completed only by a licensed plumber and drainer.
- Reason: To ensure works are completed in line with appropriate standards.
15. Any fill which is placed on the site shall be free of any contaminants and placed in accordance with the requirements of AS 3798-1990 Guidelines on Earthworks for Commercial and Residential Developments. The developer's structural engineering consultant shall:
- identify the source of the fill and certify that it is free from contamination; and
 - classify the area within any building envelope on any such filled lot in accordance with the requirements of "Residential Slabs and Footings" AS 2870.1.
- Reason: To ensure any fill used in construction is of an appropriate standard.
16. All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.
- Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.
17. All engineering works to be designed by an appropriately qualified person and carried out in accordance with Armidale Regional Council Engineering Design Codes in force at the time, unless otherwise indicated in this consent, to ensure that these works are of a sustainable and safe standard.
- Reason: To ensure works are completed in line with appropriate standards.
18. No increase or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any other pollution discharge.
- Reason: To prevent pollution from detrimentally affecting the public or environment.

CONDITIONS TO BE COMPLETED PRIOR TO CONSTRUCTION COMMENCING

19. The owner/s of the property are to give Council written notice of the intention to commence works and the appointment of a Principal Certifying Authority (if the PCA is not Council) at least two days before the proposed date of commencement.
- Reason: To ensure compliance with the Environmental Planning and Assessment Regulation 2000.

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20. Before construction commences on the site and throughout the construction phase of the development, erosion control measures are to be installed to prevent soil erosion, water pollution or the discharge of loose sediment on surrounding land, as follows:
- divert contaminated run-off away from disturbed areas,
 - erect silt fencing along the downhill side of the property boundary,
 - prevent tracking of sediment by vehicles onto roads by limiting access to the site and, where necessary, installing a temporary driveway and
 - stockpile all topsoil, excavated material and construction debris on the site, erecting silt fencing around the pile where appropriate.

Reason: To prevent pollution from detrimentally affecting the public or environment.

21. A Construction Certificate must be obtained from a Certifying Authority before work commences.

Reason: To ensure compliance with Cl.146 of the Environmental Planning and Assessment Regulation 2000.

CONDITIONS TO BE COMPLETED WITH DURING CONSTRUCTION

22. Any building work must be carried out between 7.00am and 6.00pm Monday to Friday and 8.00am to 1.00pm Saturdays, excluding Sundays and public holidays. No audible construction is to take place outside these hours, to maintain the amenity of the locality.

Reason: To ensure amenity of the locality is maintained..

23. Excavations and backfilling must be executed safely and in accordance with appropriate professional standards and be properly guarded and protected to prevent them from being dangerous to life or property.

Reason: To ensure compliance with appropriate standards.

CONDITIONS TO BE COMPLETED DURING CONSTRUCTION

24. The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:

Monday to Saturday	7.00 AM to 5.00 PM
Sunday & public Holidays	No construction activities are to take place.

25. All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

CONDITIONS TO BE COMPLETED PRIOR TO OCCUPATION/USE COMMENCING

26. Occupancy of the site is not to take place until the Principal Certifying Authority (PCA) has carried out a final inspection and an Occupation Certificate issued.

Reason: To ensure compliance with the Environmental Planning and Assessment Act 1979 and to restrict the use of the premises until the terms of the Development Consent have been complied with so as to ensure the health and safety of occupants of the building.

CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE(S)

27. That twenty three lots are created by the subdivision of Lot 14, DP 787477.

- Stage One being Lots 1 to 11;
- Stage Two being Lots 11 to 23.

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.

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28. The subdivision will be provided with reticulated electricity and suitable telephone provisioning. The applicant shall provide a letter from the relevant electricity energy provider stating that satisfactory arrangements have been made for the supply of electricity. The applicant shall provide evidence that satisfactory arrangements have been made for telecommunications infrastructure in the subdivision / development. These letters are to be provided to Council prior to the release of the subdivision certificate.
Reason: To ensure that the subdivision is adequately serviced by utilities.
29. Prior to the issue of a subdivision certificate, the applicant shall provide evidence to the effect that all utility services, i.e water, sewer, electricity, telecommunications, connected to each of the lots within the development site is wholly contained within each of the proposed allotments. That is, no internal servicing of the sites is permitted to be wholly or partially on the adjoining allotment.
Reason: To ensure that the subdivision is adequately serviced by utilities.
30. The applicants shall provide one set of print film copies of "work as executed" plans to Council for works carried out on Council property or benefiting Council. Each plan is to have a scale adjacent to the title block showing the scale used on that plan. The location of any fill introduced, by both plan limit and depth, together with relevant classifications shall be shown on the "work as executed" plans to be submitted to Council.
Reason: To ensure Council has been provided with the location of new infrastructure.
31. Where applicable, the developer must create an easement under Section 88B of the Conveyancing Act in the following context:
(a) The purpose is an "easement for sewerage drainage" in favour of the proposed Lots.
(b) It must be located centrally over the new sewer line.
(c) It must have a minimum width of 3 metres.
Reason: To protect sewer lines from inappropriate development.
32. Where applicable, the developer must create an easement under Section 88B of the Conveyancing Act in the following context:
(a) The purpose is an "easement for water supply" in favour of the proposed Lots.
(b) It must be located centrally over the new sewer line.
(c) It must have a minimum width of 3 metres.
Reason: To protect water lines from inappropriate development.
33. The developer must pay for the extension of Uralla Shire Council's water main, and sewerage/effluent main to service the subdivision.
Reason: To ensure that costs associated with establishing the subdivision are borne by the developer.
34. The creation by the developer, under Section 88B of the Conveyancing Act, of a minimum one metre wide easement to be in favour of Council and to be centrally located over all inter allotment drainage lines.
Reason: To protect drainage lines from inappropriate development.
35. The creation by the developer, under Section 88B of the Conveyancing Act, of a minimum one metre wide easement to be in favour of Essential Energy and to be centrally located over all electricity infrastructure.
Reason: To protect electricity infrastructure from inappropriate development.
36. The internal access road is to be excised from the subdivided land and dedicated as a public road.
Reason: The excision of part of the current Lot 14 DP 787477 for the purposes of public road is appropriate as it must form part of Council's road network to ensure ongoing maintenance.
37. The developer is to provide new kerb and gutter as well as vehicle entrances to the proposed lots to the satisfaction of Council, at their own expense. Driveways are to concrete or bitumen seal from the road to the property boundary.
Reason: To ensure that costs associated with establishing the subdivision is borne by the developer.

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38. Under-road conduits are to be provided to cater for electricity, telecommunications, gas supply or other underground utility services. Utility crossings of public roads are to be under-road bored and Council's Director of Infrastructure & Development advised of the intention to commence work at least 48 hours in advance. The developer and its agents are responsible for ascertaining the location of existing underground services before commencing work. Any damage to existing services or to the road construction is to be made good at the expense of the developer.
Reason: To ensure that costs associated with establishing the subdivision are borne by the developer.
39. A surveyor's plan must be submitted to Uralla Shire Council prior to the expiry date of this development consent so that the subdivision certificate on the plan can be signed by an authorised officer.
Reason: The subdivision cannot be registered with the Land Titles Office, and be finalised, until the subdivision certificate on the surveyors plan is signed by an authorised officer of Uralla Shire Council.
40. The developer shall have submitted to Council three (3) copies of the Title Plan. The applicant/developer is to ensure that a checklist, clearly showing that all conditions of consent have been met, is provided with the subdivision certificate application.
Reason: To ensure that appropriate documentation is provided.

ADVISORY NOTES – GENERAL

41. The Applicant is solely responsible for ensuring that all additional consents and agreements are obtained from other authorities, as relevant.
42. It is possible that a covenant may affect the land which is the subject of this consent. The grant of this consent does not necessarily override that covenant. You should seek legal advice regarding the effect of any covenants which affect the land.
43. Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial before you dig service in advance of any construction or planning activities.
44. Any alteration to the drawings and/or documentation shall be submitted for the approval of Council. Such alterations may require the lodgement of an application to amend the consent under s4.55 of the Act or a fresh development application. No works other than those approved under this consent shall be carried out without the prior approval of Council.
45. Telecommunications Act 1997 (Commonwealth): Telstra (and its authorized contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team on phone number 1800 810 443.
46. Prior to any works being undertaken within the road reserve, (including the footpath), a Section 138 approval must be obtained from Council. Please contact Council to obtain an application form.

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PROCEDURAL MOTION (Crs T Toomey / R Bell)
To move to Committee of the Whole

40.02/19 CARRIED

Councillors held a detailed discussion in committee regarding Report 19 - Development Application 51/2018.

PROCEDURAL MOTION (Crs M Dusting / R Bell)
To resume Standing Orders

41.02/19 CARRIED

The Chair outlined details of the discussion held in committee.

MOTION (Crs M Dusting / R Bell)

That Council approve Development Application 51/2018 for a 23 Lot Industrial Subdivision on Rowan Avenue Uralla, being Lot 14 DP 787477, subject to the following conditions:

PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)

Compliance with National Construction Code & insurance requirements under the Home Building Act 1989

1. The work must be carried out in accordance with the requirements of the *National Construction Code*.

Erection of signs

2. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - c) stating that unauthorised entry to the site is prohibited.
3. Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

GENERAL CONDITIONS

4. The applicant shall develop a landscaping plan to address visual amenity from the New England Highway and Rowan Avenue. The plan should include details of landscaping provision and design elements/treatment. The plan shall be submitted to and approved of by Council's Development & Planning Section prior to the issue of a Construction Certificate.
5. The applicant must demonstrate that the intersection of Rowan Avenue and the New England Highway is appropriate for the largest design vehicle to safely access the proposed subdivision. The requirements of this condition shall be satisfied prior to the issue of a Construction Certificate.
6. A detailed flora and fauna assessment shall be completed for the development site by an appropriately qualified person. Any recommendations made in the assessment shall be incorporated into the design of the development. The assessment shall be submitted to and approved of by the certifier prior to the issue of a Construction Certificate.
7. The applicant shall provide a land contamination assessment for the site. The assessment shall consider historic land uses and potential contamination sources with respect to the proposed subdivision. The assessment shall be submitted to and approved of by the certifier prior to the issue of a Construction Certificate.

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8. Final design plans of the stormwater drainage systems, prepared by a qualified practicing professional and in accordance with the requirements of Uralla Shire Council shall be submitted to the certifier prior to issue of a Construction Certificate. The hydrology and hydraulic calculations shall be based on models described in the current edition of Australian Rainfall and Runoff.
9. An archaeological assessment shall be completed for the development site by an appropriately qualified person. Any recommendations made in the assessment shall be incorporated into the design of the development. The assessment shall be submitted to and approved of by the certifier prior to the issue of a Construction Certificate.
10. A traffic impact assessment shall be completed for the development. Any recommendations made in the assessment shall be incorporated into the design of the development. The assessment shall be submitted to and approved of by Council prior to the issue of a Construction Certificate.
11. The development shall be implemented in accordance with:
 - (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
 - (b) The details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.
12. This approval is for two stages being:
 - Stage One being Lots 1 to 11;
 - Stage Two being Lots 11 to 23.

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.
13. The internal water mains within the subdivision are to form a looped system with no dead ends. The design must comply with fire fighting minimum pressures and standards which are to be supplied in addition to peak instantaneous demands for a typical residential water demand.

Reason: To ensure works are completed in line with appropriate standards.
14. All sewer and drainage works associated with the approval are to comply with the requirements of AS 3500 and completed only by a licensed plumber and drainer.

Reason: To ensure works are completed in line with appropriate standards.
15. Any fill which is placed on the site shall be free of any contaminants and placed in accordance with the requirements of AS 3798-1990 Guidelines on Earthworks for Commercial and Residential Developments. The developer's structural engineering consultant shall:
 - identify the source of the fill and certify that it is free from contamination; and
 - classify the area within any building envelope on any such filled lot in accordance with the requirements of "Residential Slabs and Footings" AS 2870.1.

Reason: To ensure any fill used in construction is of an appropriate standard.
16. All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.
17. All engineering works to be designed by an appropriately qualified person and carried out in accordance with Armidale Regional Council Engineering Design Codes in force at the time, unless otherwise indicated in this consent, to ensure that these works are of a sustainable and safe standard.

Reason: To ensure works are completed in line with appropriate standards.

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18. No increase or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any other pollution discharge.

Reason: To prevent pollution from detrimentally affecting the public or environment.

CONDITIONS TO BE COMPLETED PRIOR TO CONSTRUCTION COMMENCING

19. The owner/s of the property are to give Council written notice of the intention to commence works and the appointment of a Principal Certifying Authority (if the PCA is not Council) at least two days before the proposed date of commencement.

Reason: To ensure compliance with the Environmental Planning and Assessment Regulation 2000.

20. Before construction commences on the site and throughout the construction phase of the development, erosion control measures are to be installed to prevent soil erosion, water pollution or the discharge of loose sediment on surrounding land, as follows:

- divert contaminated run-off away from disturbed areas,
- erect silt fencing along the downhill side of the property boundary,
- prevent tracking of sediment by vehicles onto roads by limiting access to the site and, where necessary, installing a temporary driveway and
- stockpile all topsoil, excavated material and construction debris on the site, erecting silt fencing around the pile where appropriate.

Reason: To prevent pollution from detrimentally affecting the public or environment.

21. A Construction Certificate must be obtained from a Certifying Authority before work commences.

Reason: To ensure compliance with Cl.146 of the Environmental Planning and Assessment Regulation 2000.

CONDITIONS TO BE COMPLETED WITH DURING CONSTRUCTION

22. Any building work must be carried out between 7.00am and 6.00pm Monday to Friday and 8.00am to 1.00pm Saturdays, excluding Sundays and public holidays. No audible construction is to take place outside these hours, to maintain the amenity of the locality.

Reason: To ensure amenity of the locality is maintained..

23. Excavations and backfilling must be executed safely and in accordance with appropriate professional standards and be properly guarded and protected to prevent them from being dangerous to life or property.

Reason: To ensure compliance with appropriate standards.

CONDITIONS TO BE COMPLETED DURING CONSTRUCTION

24. The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:

Monday to Saturday	7.00 AM to 5.00 PM
Sunday & public Holidays	No construction activities are to take place.

25. All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

CONDITIONS TO BE COMPLETED PRIOR TO OCCUPATION/USE COMMENCING

26. Occupancy of the site is not to take place until the Principal Certifying Authority (PCA) has carried out a final inspection and an Occupation Certificate issued.

Reason: To ensure compliance with the Environmental Planning and Assessment Act 1979 and to restrict the use of the premises until the terms of the Development Consent have been complied with so as to ensure the health and safety of occupants of the building.

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CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE(S)

27. That twenty three lots are created by the subdivision of Lot 14, DP 787477.
- Stage One being Lots 1 to 11;
 - Stage Two being Lots 11 to 23.
- Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*
28. The subdivision will be provided with reticulated electricity and suitable telephone provisioning. The applicant shall provide a letter from the relevant electricity energy provider stating that satisfactory arrangements have been made for the supply of electricity. The applicant shall provide evidence that satisfactory arrangements have been made for telecommunications infrastructure in the subdivision / development. These letters are to be provided to Council prior to the release of the subdivision certificate.
- Reason: To ensure that the subdivision is adequately serviced by utilities.*
29. Prior to the issue of a subdivision certificate, the applicant shall provide evidence to the effect that all utility services, i.e water, sewer, electricity, telecommunications, connected to each of the lots within the development site is wholly contained within each of the proposed allotments. That is, no internal servicing of the sites is permitted to be wholly or partially on the adjoining allotment.
- Reason: To ensure that the subdivision is adequately serviced by utilities.*
30. The applicants shall provide one set of print film copies of “work as executed” plans to Council for works carried out on Council property or benefiting Council. Each plan is to have a scale adjacent to the title block showing the scale used on that plan. The location of any fill introduced, by both plan limit and depth, together with relevant classifications shall be shown on the “work as executed” plans to be submitted to Council.
- Reason: To ensure Council has been provided with the location of new infrastructure.*
31. Where applicable, the developer must create an easement under Section 88B of the Conveyancing Act in the following context:
- (a) The purpose is an “easement for sewerage drainage” in favour of the proposed Lots.
 - (b) It must be located centrally over the new sewer line.
 - (c) It must have a minimum width of 3 metres.
- Reason: To protect sewer lines from inappropriate development.*
32. Where applicable, the developer must create an easement under Section 88B of the Conveyancing Act in the following context:
- (a) The purpose is an “easement for water supply” in favour of the proposed Lots.
 - (b) It must be located centrally over the new sewer line.
 - (c) It must have a minimum width of 3 metres.
- Reason: To protect water lines from inappropriate development.*
33. The developer must pay for the extension of Uralla Shire Council’s water main, and sewerage/effluent main to service the subdivision.
- Reason: To ensure that costs associated with establishing the subdivision are borne by the developer.*
34. The creation by the developer, under Section 88B of the Conveyancing Act, of a minimum one metre wide easement to be in favour of Council and to be centrally located over all inter allotment drainage lines.
- Reason: To protect drainage lines from inappropriate development.*
35. The creation by the developer, under Section 88B of the Conveyancing Act, of a minimum one metre wide easement to be in favour of Essential Energy and to be centrally located over all electricity infrastructure.
- Reason: To protect electricity infrastructure from inappropriate development.*

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36. The internal access road is to be excised from the subdivided land and dedicated as a public road.
Reason: The excision of part of the current Lot 14 DP 787477 for the purposes of public road is appropriate as it must form part of Council's road network to ensure ongoing maintenance.
37. The developer is to provide new kerb and gutter as well as vehicle entrances to the proposed lots to the satisfaction of Council, at their own expense. Driveways are to concrete or bitumen seal from the road to the property boundary.
Reason: To ensure that costs associated with establishing the subdivision is borne by the developer.
38. Under-road conduits are to be provided to cater for electricity, telecommunications, gas supply or other underground utility services. Utility crossings of public roads are to be under-road bored and Council's Director of Infrastructure & Development advised of the intention to commence work at least 48 hours in advance. The developer and its agents are responsible for ascertaining the location of existing underground services before commencing work. Any damage to existing services or to the road construction is to be made good at the expense of the developer.
Reason: To ensure that costs associated with establishing the subdivision are borne by the developer.
39. A surveyor's plan must be submitted to Uralla Shire Council prior to the expiry date of this development consent so that the subdivision certificate on the plan can be signed by an authorised officer.
Reason: The subdivision cannot be registered with the Land Titles Office, and be finalised, until the subdivision certificate on the surveyors plan is signed by an authorised officer of Uralla Shire Council.
40. The developer shall have submitted to Council three (3) copies of the Title Plan. The applicant/developer is to ensure that a checklist, clearly showing that all conditions of consent have been met, is provided with the subdivision certificate application.
Reason: To ensure that appropriate documentation is provided.

ADVISORY NOTES – GENERAL

41. The Applicant is solely responsible for ensuring that all additional consents and agreements are obtained from other authorities, as relevant.
42. It is possible that a covenant may affect the land which is the subject of this consent. The grant of this consent does not necessarily override that covenant. You should seek legal advice regarding the effect of any covenants which affect the land.
43. Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial before you dig service in advance of any construction or planning activities.
44. Any alteration to the drawings and/or documentation shall be submitted for the approval of Council. Such alterations may require the lodgement of an application to amend the consent under s4.55 of the Act or a fresh development application. No works other than those approved under this consent shall be carried out without the prior approval of Council.

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45. Telecommunications Act 1997 (Commonwealth): Telstra (and its authorized contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team on phone number 1800 810 443.
46. Prior to any works being undertaken within the road reserve, (including the footpath), a Section 138 approval must be obtained from Council. Please contact Council to obtain an application form.

Following debate a DIVISION was called with the result recorded as follows:

FOR: Cr M Pearce, Cr R Bell, Cr T Toomey, Cr T O'Connor, Cr I Strutt, Cr M Dusting, Cr L Sampson, Cr N Ledger

AGAINST: Nil

ABSENT: Cr B Crouch

42.02/19 CARRIED

Cr T Toomey left the meeting at 5:08pm.

Department: Infrastructure & Development
Submitted by: Director of Infrastructure & Development
Reference/Subject: Report 20 - Planning Proposal 8 – Amendment of Land Classification – Public Hearing and Recommendation

OFFICER'S RECOMMENDATION:

That Council;

1. Resolve to note and receive the Public Hearing Report and Recommendation prepared by Barnson (Ref: 30501-PR01_B) dated 10 January 2019, and
2. Resolve to continue to progress Planning Proposal 8 – Amendment of Land Classification to reclassify the Uralla Caravan Park (Lot 30 DP793510) and the proposed Industrial Estate (Lot 14 DP787477) from community land to operational land with the Department of Planning and Environment.

MOTION (Crs T O'Connor / N Ledger)

That Council;

1. Resolve to note and receive the Public Hearing Report and Recommendation prepared by Barnson (Ref: 30501-PR01_B) dated 10 January 2019, and
2. Resolve to continue to progress Planning Proposal 8 – Amendment of Land Classification to reclassify the Uralla Caravan Park (Lot 30 DP793510) and the proposed Industrial Estate (Lot 14 DP787477) from community land to operational land with the Department of Planning and Environment.

43.02/19 CARRIED

Cr T Toomey was absent from the room at the time of voting.

Cr T Toomey returned to the meeting at 5:09pm.

Department: Infrastructure & Development
Submitted by: Director of Infrastructure & Development
Reference/Subject: Report 21 - Drought Communities Assistance Program

OFFICER'S RECOMMENDATION:

That Council;

1. Submit a grant application (being the second under this program) based on the quoted works

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for: Bundarra School of Arts Hall; Dangars Lagoon bird hide; Arding Hall; Kentucky Memorial Hall; and Uralla Memorial Hall.

2. Seek additional quotations from contractors and tradespeople, inside and outside the Uralla Shire for works to: the Uralla Memorial Hall; the Uralla Shire Council owned preschool building; the Uralla Court House; the McMaugh Garden's garden shed; and the Council Chambers/Administration Building, subject to available funding
3. Seek quotations for potential rectification work to the Grace Munro buildings where such would not otherwise be funded by the recently awarded ACRRRI grant for that facility.
4. Submit a grant application (being the third under this program) for works identified in accordance with 2 and 3, above, and to exhaust the remainder of the 'up to' \$1 million grant available to Council.

Cr L Sampson left the meeting at 5:14pm.

Cr L Sampson returned to the meeting at 5:16pm.

MOTION (Crs I Strutt / N Ledger)

That Council;

1. Submit a grant application (being the second under this program) based on the quoted works for: the Showgrounds Projects, Bundarra School of Arts Hall; Dangars Lagoon bird hide; Arding Hall; Kentucky Memorial Hall; the Uralla Preschool building, and Uralla Memorial Hall.
2. Seek additional quotations from contractors and tradespeople, inside and outside the Uralla Shire for works to: the Uralla Memorial Hall; the Uralla Shire Council owned preschool building; the Uralla Court House; the McMaugh Garden's garden shed; and the Council Chambers/Administration Building, subject to available funding.
3. Seek quotations for potential rectification work to the Grace Munro buildings where such would not otherwise be funded by the recently awarded ACRRRI grant for that facility.
4. Submit a grant application (being the third under this program) for works identified in accordance with 2 and 3, above, and to exhaust the remainder of the 'up to' \$1 million grant available to Council.

44.02/19 CARRIED

Department: Infrastructure & Development
Submitted by: Director Infrastructure & Development
Reference/Subject: Report 22 - Regulatory Statistics Ending 31 December 2018

OFFICER'S RECOMMENDATION:

That the Regulatory Function Statistics ending 31 December 2018 be received and noted.

MOTION (Crs T O'Connor / L Sampson)

That the Regulatory Function Statistics ending 31 December 2018 be received and noted.

45.02/19 CARRIED

Department: Infrastructure & Development
Submitted by: Director Infrastructure & Development
Reference/Subject: Report 23 - Heritage Advisory Services Summary for January 2019

OFFICER'S RECOMMENDATION:

That the Heritage Advisory Services Summary for January 2019 be received and noted by Council.

MOTION (Crs T O'Connor / M Dusting)

That the Heritage Advisory Services Summary for January 2019 be received and noted by Council.

46.02/19 CARRIED

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Department: Infrastructure & Development
Submitted by: Director Infrastructure & Development
Reference/Subject: Report 24 - Heritage Advisory Services Summary for February 2019

OFFICER'S RECOMMENDATION:

That the Heritage Advisory Services Summary for February 2019 be received and noted by Council.

MOTION (Crs T O'Connor / M Dusting)

That the Heritage Advisory Services Summary for February 2019 be received and noted by Council.

47.02/19 CARRIED

Department: Infrastructure and Development
Submitted by: Manager Development and Planning
Reference/Subject: Report 25 - Recommendations of Uralla Township and Environs Committee
November and December 2018 meetings

OFFICER'S RECOMMENDATION:

That Council resolve to:

1. Receive and note the minutes of the November 2018 meeting of the Uralla Township and Environs Committee.

MOTION (Crs T O'Connor / T Toomey)

That Council:

receive and note the minutes of Uralla Township and Environs Committee for Tuesdays 13 November and 11 December 2018 and adopt the following suggestions as recommendations:

1. Council provide clear parameters to the Uralla Township and Environs Committee.
2. Council explore the concept of Uralla 2358 in the development of a Fibonacci Discovery Park or other options in the Pioneer Park Precinct with the Uralla community and seek avenues of funding as part of the development of the Open Space Strategy.

48.02/19 CARRIED

Cr M Dusting requested that his vote against the motion be recorded.

Department: Infrastructure and Development
Submitted by: Director of Infrastructure and Development
Reference/Subject: Report 26 - Recommendation to fill the member vacancies on the Uralla Township and Environs Committee

OFFICER'S RECOMMENDATION:

That Council appoint (select four of the applicants) to the Uralla Township and Environs Committee for the term of this Committee and in accordance with the Uralla Township and Environs Committee Constitution.

PROCEDURAL MOTION (Crs M Pearce / I Strutt)

To move into Closed Session of Council.

That;

Council move into closed session and close the meeting to members of the public and press for the following reasons:-

The matters referred to the Closed Session of the 26 February 2019 meeting are received by Council under Section 10A (2 (a)) of the Local Government Act (NSW) 1993.

A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:

- (a) the discussion of any of the matters listed in subclause (2), or

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- (b) the receipt or discussion of any of the information so listed.
(2) The matters and information are the following:
(a) personnel matters concerning particular individuals (other than councillors),

49.02/19 CARRIED

MOTION (Crs T O'Connor / T Toomey)

That Council appoint:

- Carol Higginbottom
- Sonia Repin
- Bob Anderson
- Kath Corcoran

to the Uralla Township and Environs Committee for the term of this Committee and in accordance with the Uralla Township and Environs Committee Constitution.

50.02/19 CARRIED

PROCEDURAL MOTION (Crs N Ledger / R Crouch)

To move into Open Session of Council.

51.02/19 CARRIED

PROCEDURAL MOTION (Crs M Dusting / L Sampson)

That;

The resolutions of Closed Session of Council become the resolutions of Open Session of Council.

52.02/19 CARRIED

17. LATE REPORTS TO COUNCIL

Department: Infrastructure and Development
Submitted by: Director of Infrastructure and Development
Reference/Subject: Late Report 1 - Tolleys Gully Bridge – GLE Business Case

OFFICER'S RECOMMENDATION:

That Council;

1. Vote \$30,000 from Council's reserves to fund the development of the Business Case for the Tolleys Gully Bridge replacement and road realignment.

MOTION (Crs R Crouch / M Dusting)

That Council;

1. Vote \$30,000 from Council's reserves to fund the development of the Business Case for the Tolleys Gully Bridge replacement and road realignment.

53.02/19 CARRIED

18. MOTIONS ON NOTICE

Submitted by: Cr Tara Toomey
Reference/Subject: Uralla VIC

NOTICE of MOTION

That Council;

- 1) Resolve to progress the redevelopment of the VIC in accordance with the plans put on display;
- 2) Draw on the VIC Restricted Funds to meet the costs;

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- 3) Prioritise the VIC building refurbishment ahead of the Tower if funding priorities require a decision in this area; and
- 4) Seek additional funding for any shortfall, including consulting with our local Members of Parliament.

MOTION (Crs T Toomey / R Bell)

That Council;

- 1) Resolve to progress the detailed design, costings and tender documentation of the VIC in accordance with the plans put on display; and
- 2) Draw on the VIC Restricted Funds to meet the costs.

54.02/19 CARRIED

19. SCHEDULE OF COUNCIL RESOLUTIONS

Schedule of Action Items as at: 26 February 2019

Councillors undertook a review of the Schedule of Action Items.

20. RESPONSES TO QUESTIONS FROM PREVIOUS MEETING

Questions from 18 December 2018 Ordinary Meeting of Council

Cr Ledger

1. Is it possible to create an initiative to facilitate sales at the VIC during the months from August to November?

At the February 2019 ordinary meeting, Council will consider a recommendation from the Finance Committee including that;

Items: 1, 3, 4, and 14 be implemented or researched further then, where viable, implemented by staff as quickly as possible.

Item 1 referred to above is "Review and increase pricing of stock at the VIC".

The initiative above is not exclusive for the months from August to November.

21. QUESTIONS FOR NEXT MEETING

Questions for 26 March 2019 Ordinary Meeting of Council

Cr T O'Connor

Cr T O'Connor raised the following question at the 26 February meeting of Council:-

1. The three year average full time equivalent staff numbers, before vacancies, for the 30 June 2013 to 2015 was 109 (106, 106 and 114) and the three year average for the years 2016 to 2018 was 129 (132, 120 and 136). This is an 18% increase in employed staff, resulting in a 16% increase in Employees Costs 2014 to 2018.

Can the General Manager provide to the Budget Review and Finance Committee a list of positions that have been created in the period 2015 to 2018?

Cr T Toomey

Cr T Toomey raised the following question at the 26 February meeting of Council:-

1. Approximately 6-8 months ago, both myself and Kevin Ward asked questions around the management of the Glen in relation to regular complaints by residents of the Uralla Shire that the area was being used for camping. As this is not a permitted use for the Glen the matter was

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raised as a Question on Notice. The reply was that the staff monitoring the area could see no evidence of the occupancy being claimed by residents.

As a result of this feedback being duly provided to those making the complaint they have kept a photographic record of those camping illegally at the Glen, and of the impact that is having on the Glen. The images were taken during February 2019 and show :

- Repurposed large school buses parking at the Glen
- People setting up solar panels as part of their stay at the Glen
- Visitors photographed camping for up to 3 days
- Vehicles situated in various areas of the Glen
- Human excrement and associated toilet paper left around various places in the Glen

At the risk of causing a stir, the resident refrained from taking photos of :

- The camper taking a shower in the open under a camping shower attached to their vehicle
- The washing hanging around the campers vehicles and in the trees

Can council staff provide further advice as to what action they will now take to address the illegal camping at the Glen?

Cr R Bell

Cr R Bell raised the following question at the 26 February meeting of Council:-

1. Could we please have a copy of the reply to the owners of the Altona Motel in response to their letter dated 28 January 2019 regarding water quality?

Cr M Pearce

Cr M Pearce raised the following question at the 26 February meeting of Council:-

1. Does Uralla Shire Council have a current policy or procedure for drug or alcohol testing for council staff and councillors?

22. CONFIDENTIAL BUSINESS

The Chair advised there were no confidential business items.

CLOSURE OF MEETING

The meeting was closed at: 6:16pm.

COUNCIL MINUTES CONFIRMED BY:	
RESOLUTION NUMBER:	
DATE:	
MAYOR:	