



ORDINARY MEETING OF COUNCIL

Held at 12:30pm
28 July 2020

ROLL CALL

Councillors:

Cr M Pearce (Mayor)
Cr R Crouch (Deputy Mayor)
Cr R Bell
Cr M Dusting
Cr N Ledger
Cr T O'Connor
Cr L Sampson
Cr I Strutt
Cr T Toomey

Staff:

Ms K Jessep, General Manager
Mr T Seymour, Director Infrastructure & Development
Ms S Glasson, Executive Manager Corporate Services
Mr S Paul, Chief Financial Officer
Ms W Westbrook, Minute Clerk

MINUTES

**Minutes of the Uralla Shire Council at an Ordinary Meeting
held at 12:30pm on 28 July 2020**

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ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), Cr R Crouch (Deputy Mayor), and Councillors, R Bell, M Dusing, N Ledger, T O'Connor, L Sampson, I Strutt, T Toomey, General Manager (Ms K Jessep), Director Infrastructure and Development (Mr T Seymour), Executive Manager Corporate Services (Ms S Glasson), Chief Financial Officer (Mr S Paul), Coordinator of Communication & Engagement (Ms B White), and Minute Clerk (Ms W Westbrook).

1. OPENING & WELCOME

The Chair declared the meeting opened at 12:30pm.

2. PRAYER

The Chair recited the Uralla Shire Council prayer.

3. ACKNOWLEDGEMENT TO COUNTRY

The Chair recited the Uralla Shire Council acknowledgement to Country.

4. WEBCAST INFORMATION

The Chair reminded the meeting that it is being audio recorded with the recording made available on Council's website after the meeting.

5. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

The Chair advised there were no apologies received.

The Chair advised there were no applications for leave of absence received.

6. DISCLOSURES & DECLARATION OF INTERESTS

The Chair advised there were no disclosures or declarations made in relation to the 28 July 2020 meeting.

7. CONFIRMATION OF MINUTES

Minutes to be confirmed at the 28 July 2020 Meeting:

- Minutes of Ordinary Meeting held 23 June 2020 (to be confirmed)
- Minutes of Extraordinary Meeting held 30 June 2020 (to be confirmed)

MOTION (Moved: Cr T O'Connor; Seconded: Cr R Crouch)

That:

Council adopt the minutes with the following changes:

1. Add to item 8: details of the petition: *The Chair tabled a petition received 23 June 2020 "petition that the proposed Foodworks development (85/2019) has not adequately addressed community concerns around heritage impact, the streetscape, transport and the environment" submitted by Ms Michelle Wade containing 32 signatures.*
2. Add to item 15, under report 1 before the procedural motion 08.06/20, that: *Council heard presentations from Antony Deakin, Michelle Wade, Louis Van Ekert, Sylvanna Ter Meuren, Jim Sinclair and Peter Hay*

as a true and accurate record of the Ordinary Meeting held 23 June 2020.

01.07/20 CARRIED UNANIMOUSLY

MOTION (Moved: Cr T O'Connor; Seconded: Cr I Strutt)

That:

Council adopt the Minutes, as a true and correct record of the Extraordinary Meeting held 30 June 2020.

02.07/20 CARRIED UNANIMOUSLY

Minutes to be received and noted at the 28 July 2020 Meeting:

- New England Joint Organisation (NEJO) Meeting held 06 April 2020

MOTION (Moved: Cr M Dusting; Seconded: Cr N Ledger)

That:

Council receive and note the Minutes of the New England Joint Organisation meeting held 6 April 2020.

03.07/20 CARRIED UNANIMOUSLY

8. TABLING OF PETITIONS

The Chair tabled a petition received 16 July 2020 "Petition to approve Development Application 85/2019 100 Bridge St Uralla" submitted by Mr Peter Hayes containing 639 signatures.

9. URGENT, SUPPLEMENTARY & LATE ITEMS OF BUSINESS

The Chair advised there were no urgent, supplementary or late items of business.

10. WRITTEN REPORTS FROM DELEGATES (Activity Summaries)

Councillors provided a verbal account of activities/meetings they have attended for the month.

COUNCILLOR NAME:	Mark Dusting	
COUNCIL MEETING DATE:	28 July 2020	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
30/06/20	Extraordinary Meeting of Council	Uralla
30/06/20	New England Weeds Authority Admin	Armidale
14/07/20	Councillor strategic planning workshop – Local Strategic Planning Statement – Uralla Township and Environs Committee (UTEC) – NSW Road Classification Review – Capital Works Program, Roads	Uralla
23/07/20	New England Weeds Authority Admin	Armidale
28/07/20	Ordinary Meeting of Council	Uralla

COUNCILLOR NAME:	Robert Crouch	
COUNCIL MEETING DATE:	28 July 2020	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
30/06/20	Extraordinary Meeting of Council	Uralla
10/07/20	Introductory meeting with General Manager	Uralla
14/07/20	Councillor strategic planning workshop – Local Strategic Planning Statement – Uralla Township and Environs Committee (UTEC) – NSW Road Classification Review – Capital Works Program, Roads	Uralla
23/07/20	Woodville Reserve meeting	Uralla
23/07/20	Audit, Risk and Improvement Committee training course	Uralla
28/07/20	Ordinary Meeting of Council	Uralla

COUNCILLOR NAME:	Levi Sampson	
COUNCIL MEETING DATE:	28 July 2020	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
30/06/20	Extraordinary Council Meeting	Uralla
14/07/20	Councillor strategic planning workshop – Local Strategic Planning Statement – Uralla Township and Environs Committee (UTEC) – NSW Road Classification Review – Capital Works Program, Roads	Uralla
28/07/20	Ordinary Meeting of Council	Uralla

COUNCILLOR NAME:	Natasha Ledger	
COUNCIL MEETING DATE:	28 July 2020	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
30/06/20	Extraordinary Council Meeting	Uralla
14/07/20	Councillor strategic planning workshop – Local Strategic Planning Statement – Uralla Township and Environs Committee (UTEC) – NSW Road Classification Review – Capital Works Program, Roads	Uralla
28/07/20	Ordinary Meeting of Council	Uralla

COUNCILLOR NAME:	Tara Toomey	
COUNCIL MEETING DATE:	28 July 2020	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
30/06/20	Extraordinary Council Meeting	Uralla
14/07/20	Councillor strategic planning workshop – Local Strategic Planning Statement – Uralla Township and Environs Committee (UTEC) – NSW Road Classification Review – Capital Works Program, Roads	Uralla
23/07/20	Audit, Risk and Improvement Committee training course	Uralla
28/07/20	Ordinary Meeting of Council	Uralla
Nil claims lodged under the Councillor Expenses and Facilities Policy to Council from September 2016		

COUNCILLOR NAME:	Robert Bell	
COUNCIL MEETING DATE:	28 July 2020	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
30/06/20	Extraordinary Council Meeting	Uralla
28/07/20	Ordinary Meeting of Council	Uralla

COUNCILLOR NAME:	Tom O'Connor	
COUNCIL MEETING DATE:	28 July 2020	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
30/06/20	Extraordinary Council Meeting	Uralla
14/07/20	Councillor strategic planning workshop – Local Strategic Planning Statement – Uralla Township and Environs Committee (UTEC) – NSW Road Classification Review – Capital Works Program, Roads	Uralla
22/07/20	Councillor one on one meeting with new General Manager	Uralla
22/07/20	Background Briefing of Z-Net by Cr. Crouch and O'Connor for the General Manager and Director Infrastructure and Development.	Uralla
28/07/20	Ordinary Meeting of Council	Uralla

COUNCILLOR NAME:	Isabel Strutt	
COUNCIL MEETING DATE:	28 July 2020	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
30/06/20	Extraordinary Council Meeting	Uralla
14/07/20	Councillor Strategic planning workshop – Local Strategic Planning Statement – Uralla Township and Environs Committee (UTEC) – NSW Road Classification Review – Capital Works Program, Roads	Uralla
28/07/20	Ordinary Meeting of Council	Uralla

COUNCILLOR NAME:	Michael Pearce	
COUNCIL MEETING DATE:	28 July 2020	
DATE	COMMITTEE/MEETING/EVENT	LOCATION
24/06/20	Mayor's Office – Admin - 2AD interview	Uralla
25/06/20	Mayor's Office - Admin	Uralla
29/06/20	New England Joint Organisation Board meeting	Tenterfield
30/06/20	Extraordinary meeting of Council	Uralla
30/06/20	Councillor strategic Planning Workshop – Local Strategic Planning Statement – Uralla Township and Environs Committee (UTEC) – NSW Road Classification Review – Capital Works Program, Roads	Uralla
01/07/20	Mayor's Office – Admin	Uralla
02/07/20	Mayor's Office – Admin	Uralla
06/07/20	Mayor's Office –Admin Welcome General Manager - Kate Jessep.	Uralla
07/07/20	Mayor's Office – Admin	Uralla
08/07/20	Mayor's Office – Admin - 2AD interview	Uralla
09/07/20	Mayor's Office – Admin, Meeting with Barnaby Joyce and USC General Manager.	Uralla
10/07/20	Mayor's Office – Admin. Meet/greet Adam Marshall and Environment Minister, Matt Kean with USC General Manager.	Uralla
13/07/20	Mayor's Office – Admin	Uralla
14/07/20	Mayor's Office – Admin. Councillor Workshop.	Uralla
15/07/20	Mayor's Office - Admin	Uralla
16/07/20	Mayor's Office – Admin	Uralla
20/07/20	Mayor's Office - Admin	Uralla
21/07/20	Mayor's Office - Admin	Uralla
22/07/20	Mayor's Office – Admin. 2AD interview	Uralla
23/07/20	Mayor's Office - Admin	Uralla
27/07/20	Mayor's Office - Admin	Uralla
28/07/20	Mayor's Office – Admin. July Council meeting	Uralla.
28/07/20	Ordinary Meeting of Council	Uralla

11. WRITTEN REPORTS FROM DELEGATES (Reports to Council)

The Chair advised there were no written reports from delegates.

12. ITEMS PASSED IN BULK

The Chair advised there were no items passed in bulk.

13. MAYORAL MINUTE

Passing of Previous Council Employee

MOTION (Moved: Cr M Pearce; Seconded: Cr R Bell)

That Council:

1. Acknowledges the contribution Mr Wagner made to Uralla Shire Council.
2. Observes a minute's silence in memory of Mr Wagner.

04.07/20 CARRIED

Cr R Bell left the meeting at the 12.50pm

Cr R Bell returned to the meeting at 12.51pm

Cr T Toomey left the meeting at the 12.51pm

Cr T Toomey returned to the meeting at 12.52pm

14. REPORTS OF COMMITTEES

There were no Reports of Committees to the 28 July Meeting.

15. REPORTS TO COUNCIL (Scheduled Reports)

**REPORT 1 - Adoption of Draft Delivery Program 2017-2022 and Operational Plan
2020-2021**

PROCEDURAL MOTION (Moved: Cr R Crouch; Seconded: Cr T Toomey)

To move to Committee of the Whole

05.07/20 CARRIED

Councillors held a detailed discussion in committee regarding the report.

PROCEDURAL MOTION (Moved: Cr R Crouch; Seconded: Cr M Dusting)

To resume Standing Orders

06.07/20 CARRIED

The Chair outlined details of the discussion held in committee.

MOTION (Moved: Cr T O'Connor; Seconded: Cr I Strutt)

1. That in accordance with Sections 533, 534, 535 and 536 of the *NSW Local Government Act 1993*, Council make and levy the rates and annual charges for 2020-21 as set out below:
 - a) That in relation to Ordinary Rates, Council apply the 2.60% rate increase as determined by the Independent Pricing and Regulatory Tribunal;

- b) That pursuant to Section 494 of the *NSW Local Government Act 1993*, Council make and levy the following Ordinary Rates for the year 1 July 2020 to 30 June 2021:

Category & Sub-Category	Base Amount \$	Base Amount %	Ad-Valorem Rate in the \$
Farmland	\$300.00	7.69%	0.3133
Residential – Ordinary	\$300.00	49.99%	0.3133
Residential – Rural	\$300.00	34.57%	0.3133
Business	\$300.00	45.43%	0.3133
Mining	\$300.00	0.00%	0.3133

- c) That in relation to water supply charges and pursuant to Sections 501 and 502 of the *NSW Local Government Act 1993*, Council make and levy the following charges on all consumers connected to, or capable of being connected to, the Uralla or Bundarra water supply systems for water supply services for the year 1 July 2020 to 30 June 2021:

Location	Water Supply Access Charges
Uralla Water	\$359.00
Bundarra Water	\$359.00
	Water Supply Consumption Charges per KL
Uralla Water	\$2.60
Bundarra Water	\$2.60

- d) That in relation to sewerage service charges pursuant to Sections 501 and 502 of the *NSW Local Government Act 1993*, Council make and levy the following rates and charges on all residential consumers connected to, or capable of being connected to, the Uralla or Bundarra sewer system for sewerage services for the year 1 July 2020 to 30 June 2021:

Location	Residential Sewer Access Charges
Uralla Sewerage	\$632.00
Bundarra Sewerage	Nil

- e) That in relation to sewerage service charges pursuant to Sections 501 and 502 of the *NSW Local Government Act 1993*, Council make and levy the following rates and charges on all non-residential consumers connected to, or capable of being connected to, the Uralla or Bundarra sewer systems for sewerage services for the year 1 July 2020 to 30 June 2021:

Location and charge	Non-Residential Sewer Access Charges
Uralla Sewerage – Access	\$441.00
Bundarra Sewerage – Access	Nil
	Sewer Usage Charges per KL
Uralla Sewerage – Usage	\$1.38
Bundarra Sewerage – Usage	Nil

- f) That in relation to trade waste charges pursuant to Sections 501 and 502 of the *NSW Local Government Act 1993*, Council make and levy the following rates and charges on all non-residential consumers connected to, or capable of being connected to, the Uralla or Bundarra sewer systems for trade waste services for the year 1 July 2020 to 30 June 2021:

Location and charge	Trade Waste Annual Charges
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Uralla Sewerage – Access	\$81.40
Bundarra Sewerage – Access	Nil
	Trade Waste Usage Charge per KL
Uralla Sewerage – Usage	\$1.47
Bundarra Sewerage – Usage	Nil

- g) That in relation to stormwater management services (drainage charges) pursuant to Section 496A of the *NSW Local Government Act 1993*, Council make and levy the following annual charge on all urban residential, business and industrial lots with impervious surfaces for stormwater management services for the year 1 July 2020 to 30 June 2021:

Charge per Lot	Stormwater Service Management Charge
Urban residential levy	\$25.00
Urban strata residential levy	\$12.50
Charge per 350m²	
Urban Business and industrial	\$25.00

- h) That in relation to environmental levy pursuant to Section 501 of the *NSW Local Government Act 1993*, Council make and levy the following annual charge on all rateable properties as an environmental levy for the year 1 July 2020 to 30 June 2021:

Description	Charge
Environmental Levy	\$313.00

- i) That in relation to waste management charges pursuant to Sections 496 of the *NSW Local Government Act 1993*, Council make and levy the following annual charges for the provision of waste management collection services on each parcel of rateable land for which services are available for the year 1 July 2020 to 30 June 2021:

Waste Charge Description	Residential Charge
Uralla Residential	\$352.00
Bundarra Residential	\$352.00
Invergowrie Residential	\$352.00
Additional Recycling Bin	\$122.00

- j) That in relation to waste management charges pursuant to Sections 503(2) of the *NSW Local Government Act 1993*, Council make and levy the following annual charges for the removal of material from non-rateable properties for the year 1 July 2020 to 30 June 2021:

Waste Charge Description	Non-Rateable Charge
Uralla Non-Rateable	\$352.00
Bundarra Non-Rateable	\$352.00
Additional Recycling Bin	\$122.00

- k) That in relation to waste management charges pursuant to Sections 501 of the *NSW Local Government Act 1993*, Council make and levy the following annual charges for the removal of material from non-residential properties for the year 1 July 2020 to 30 June 2021:

Waste Charge Description	Non Residential Charge
Uralla Commercial – Large	\$263.00
Uralla Commercial – Small	\$203.00
Bundarra Commercial	\$263.00

- I) That the interest rate on overdue rates and charges, pursuant to Section 566(3) of the *NSW Local Government Act 1993*, be the maximum rate of interest payable on overdue rates and charges for the 2020-2021 rating year of 0% from 1 July 2020 to 31 December 2020 and 7% from 1 January 2021 to 30 June 2021 as determined by the Office of Local Government.

07.07/20 CARRIED UNANIMOUSLY

MOTION (Moved: Cr T O'Connor; Seconded: Cr I Strutt)

That Council:

1. Approve expenditure and vote funds as detailed in the combined Draft 2017-2022 Delivery Program and 2020-21 Operational Plan, contained at Attachment A, in accordance with Part 9, Division 5, clause 211(2) of the *Local Government (General) Regulation 2005*.
2. Adopt the combined 2017-2022 Delivery Program and 2020-21 Operational Plan, including the 2020-21 Statement of Revenue Policy incorporating the annual budget and fees and charges.

08.07/20 CARRIED UNANIMOUSLY

CONFIRMED

REPORT 2 – Cash at Bank and Investments

MOTION (Moved: Cr N Ledger; Seconded: Cr L Sampson)

That:

- 1. Council note the cash position as at 30 June, 2020 consisting of cash and overnight funds of \$ 1,430,762, term deposits of \$13,900,000 totalling \$15,330,762 of readily convertible funds.**
- 2. Council note the loan position as at 30 June, 2020 totalling \$2,188,404.**

09.07/20 CARRIED UNANIMOUSLY

REPORT 3 - Remuneration for Councillors and the Mayor 2020-21

PROCEDURAL MOTION (Moved: Cr M Disting; Seconded: Cr N Ledger)

To move to Committee of the Whole

10.07/20 CARRIED

Councillors held a detailed discussion in committee regarding the report.

Cr T Toomey left the meeting at 1.28pm

Cr T Toomey returned to the meeting at 1.29pm

PROCEDURAL MOTION (Moved: Cr M Disting; Seconded: Cr I Strutt)

To resume Standing Orders

11.07/20 CARRIED

The Chair outlined details of the discussion held in committee.

MOTION (Moved: Cr T Toomey; Seconded: Cr N Ledger)

That:

- 1. The report and determination of the New South Wales Remuneration Tribunal 2020 be noted;**
- 2. Council determine to adopt the nil increase as determined by the tribunal and therefore retain the level of fees payable to Councillors at \$11,400 per annum effective from 1 July 2020 to 30 June 2021;**
- 3. Council determine to adopt the nil increase as determined by the tribunal and retain the additional fee payable to the Mayor at \$20,544 per annum effective 01 July 2020 to 30 June 2021; and**
- 4. Council notes that the fees paid to the Mayor total \$31,944.**

12.07/20 CARRIED UNANIMOUSLY

REPORT 4 - Schedule of Actions as at 28 July 2020

PROCEDURAL MOTION (Moved: Cr R Bell; Seconded: Cr T Toomey)

To move to Committee of the Whole

13.07/20 CARRIED

Councillors held a detailed discussion in committee regarding the report.

PROCEDURAL MOTION (Moved: M Dusing; ; Seconded: Cr L Sampson)

To resume Standing Orders

14.07/20 CARRIED

The Chair outlined details of the discussion held in committee.

MOTION (Moved: Cr R Bell; Seconded: Cr M Dusing)

That Council receive and note the Schedule of Actions as at 28 July 2020.

15.07/20 CARRIED UNANIMOUSLY

REPORT 5 - Works Progress Report as at 30 June 2020

MOTION (Moved: Cr R Bell; Seconded: Cr I Strutt)

That the report be received and noted for the works completed or progressed during June 2020, and works programmed for July 2020.

16.07/20 CARRIED

Cr T Toomey requested that her vote against the motion be recorded.

REPORT 6 - Summary for the New England Weeds Authority Ordinary Meetings in April 2020

MOTION (Moved: Cr M Dusing; Seconded: Cr I Strutt)

That the report be received and noted.

17.07/20 CARRIED UNANIMOUSLY

16. MOTIONS ON NOTICE / QUESTIONS WITH NOTICE

The Chair advised there were no Notices of Motion or Questions with Notice addressed to the 28 July Meeting.

17. CONFIDENTIAL MATTERS

The Chair advised there were no confidential matters to be heard at the 28 July Meeting.

18. COMMUNICATION OF COUNCIL DECISIONS

Nil

CLOSURE OF MEETING

The meeting was closed at 1.47pm.

COUNCIL MINUTES CONFIRMED BY:	
RESOLUTION NUMBER:	02.08/20
DATE:	31/8/20
MAYOR:	<i>[Signature]</i> M Pearce

