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## Section 1 – Welcome and Overview

### Overview

Under the *Local Government Act 1993 (NSW)* (the “Act”), all Councils in New South Wales are required to report on their progress in implementing their Delivery Program and the effectiveness of the principal activities undertaken in achieving the objectives of their Community Strategic Plan at which those objectives are directed.

This Annual Report allows Council to report to the community and other key stakeholders on its achievements over the past year and performance as measured against the performance indicators in the Operational Plan.

The Annual Report must be prepared in accordance with the Act as well as *Local Government (General) Regulation 2005*, and include a copy of the council’s audited Financial Statements. Once adopted, the Annual Report must be published to the council website.

As this is the last Annual Report for this, extended, term of Council, it has the Term Report appended. The Term Report include the State of the Environment Report.

This Annual Report comprises five sections:

1. Welcome and Overview
2. Performance Reporting
3. Statutory Reporting
4. Statutory Attachments:
  - A. Financial Statements 2020-2021
  - B. GIPA Report 2020-2021
5. Annexures
  - Annexure 1: Term report 2016-2021
  - Annexure 2: State of the Environment Report

## Message from the Mayor

It is my privilege to present the Mayor's message for the Annual Report. As the last Annual Report for the 5 ¼ year term, extended due to the pandemic, it also includes the End of Term Report and the State of the Environment Report.

The Uralla Shire community has faced many challenges in 2020/21 particularly because of the pandemic; however we have also made great progress and achievements in what has been a busy year for Council.

Fortunately, Uralla Shire was mostly open for business for 2020/21, although still affected by the pandemic border closures, national and international supply chain disruptions, and associated changes to the economy. The pandemic also caused the NSW Government to delay the September 2020 Council elections for a year thereby asking Councillors to service a fifth year in their term (which was since delayed for a further three months).

The impending establishment of the New England Regional Energy Zone (NEREZ) is a significant State activity to report, and although the boundary of the NEREZ is yet to be finalised and gazetted, Uralla Shire is likely to sit entirely within its boundaries. Through the NEREZ, the State Government aims to generate enough power from renewable energy within the next 15 years to offset the closure of 4 out of 5 coal power plants. The NEREZ will be a significant milestone for our community, and Uralla Shire Council is taking a pro-active approach in order to best represent the needs of the Shire and its community.

Council took a lead role in the region hosting a joint Council forum with neighbouring Councils on 7 May 2021 to workshop emerging issues and opportunities associated with renewable energy. Outcomes from this were reported at the July 2021 Council meeting and have been communicated to the NEREZ Reference Group, which met for the first time in April this year, and to our Local Member of Parliament. One milestone has already been reached, with the first large scale solar farm within the Shire obtaining its development approval from the NSW government and beginning construction.

Many exciting projects have been completed by Council in the past 12 months, or are currently underway, to support the health and connection of our community of residents as guided by the Uralla Shire Community Strategic Plan.

Through the Stronger Country Communities Fund and Drought Communities Extension Programme commenced the previous year we have been able to make further upgrades to the Uralla Swimming Pool and Uralla Sporting Complex and significantly developed the community's recreational facilities in Bundarra.

The new Tolleys Gully Bridge was constructed under the Growing Local Economies program (the road approaches will be built by Council in 2021/22) and the Hawthorne Drive upgrade stage 1 under the Fixing Local Roads program.

The Uralla Visitor Information Centre improvement project was completed. As well as improved facilities, grant funding was used to develop an interactive map, promotional videos and travel writer articles to support tourism (pandemic permitting).

We took a hard look at Council's operating finances in our review and revision of the 10-year Long Term Financial Plan, in preparation for community conversations about strategies to be a financially sustainable Shire.

Council continued developing an enhanced community engagement service area and this included trial Listening Posts – in total seven listening posts were conducted across five locations in February – April. This provided Council with hundreds of engagements with the community across a wide range of topics which assists Council decision making in addition to a number of subject specific community engagements that were supported by drop-in sessions such as the new Local Strategic Planning Statement and the draft operational plan and budget for 2021-2022.

I would like to thank my fellow Councillors and our Council staff for their work in what has been a challenging yet rewarding year for Uralla Shire.

**Cr Michael Pearce**  
**Mayor, Uralla Shire Council**

## General Manager's Report

I am pleased to present this report sharing Uralla Shire Council's progress in the 2020/21 year.

Despite pandemic conditions, Councillors have continued to meet - sometimes via video link - and have made a number of important strategic decisions to progress the Shire, which are then implemented by Council staff.

These decisions include:

### **Adoption of the Local Strategic Planning Statement**

- The LSPS plans for the Uralla Shire community's economic, social and environmental land use needs over the next 20 years to 2040, and will be used by Council and other stakeholders to inform policy development, infrastructure planning, and delivery of services to our community.
- **Updates to the Development Control Plan**  
Council's Development Control Plan (DCP) provides more detailed guidance to assist persons undertaking development in the Uralla Shire.
- **Long Term Financial Plan**  
Developing a strategy for achieving sustainable, long term financial management of the Shire which preserves its independence and unique character and resists amalgamation
- **Preliminary steps to enable the next term of Council to consider the need for a Special Rate Variation**  
Taking active steps to acknowledge financial challenges of delivering a comprehensive suite of services as a small Shire with a modest population base, and not leaving the challenges to subsequent terms of Council.

Council's decisions were supported by a number of new community engagement strategies including listening posts, drop-in information sessions and surveys as well as normal public exhibition processes.

Councillors and Council staff worked together to harness a record number of grant funding opportunities.

A new bridge for Tolleys Gully Bridge (approaches to be constructed in 2021-22) was constructed under the Growing Local Economies program, and the Hawthorne Drive stage 1 upgrade was delivered under the Fixing Local Roads program.

More than \$5million in extra funding was secured for capital works programs including:

- Hawthorne Drive upgrade stage 2
- Refurbishment of the Old Court House Uralla
- Pioneer Pak and The Glen Uralla
- Groundwater Investigations project to supplement the Uralla water supply

Construction commenced on the Bundarra sewer scheme, with commissioning anticipated in February 2022. The scheme will have a number of lifestyle and health benefits for the small town, which has been operating on a range of individual septic systems.

The Bundarra Multipurpose Courts have been constructed, after a design process that involved the students at the Bundarra Central School and the wider community. The new recreation area stands on the site of old tennis courts that Council purchased a few years back, and thanks to grant funding of close to \$400, 000, has provided a hub for children, teens and families alike, and a range of facilities including skate ramps, basketball half court, tennis court, barbecues and exercise equipment.

Council restructured its Annual Operational Plan to communicate the budget and planned activities and aspirations by service area and undertook a two-stage community engagement process on the development of the budget for 2021/22 far exceeding public notification requirements.

Council has maintained accreditation and quality audit outcomes in all our aged and community care operations, as well as a completion of a new generator at McMaugh Gardens Aged Care Facility following funding from the Australian Government's Aged Care Regional, Rural and Remote Infrastructure Grant Program and the Drought Communities Extension Program, as well as upgrades to ensuites, kitchenette and cover for outdoor area.

Other ways Uralla Shire Council is supporting its community is through a contribution to the Bush Bursary / CWA scholarship program which provides support and placement for two medical students in our community, ongoing lease of a community street store, and a community grants program.

Clean energy initiatives include installation of solar energy systems at the Water Treatment Plant, Sewerage Treatment Plant, Depot and an upgraded systems for the Uralla Library and McMaugh Gardens.

Financial sustainability remains our biggest challenge and will be our number one focus in the year ahead.

**Kate Jessep**  
**General Manager, Uralla Shire Council**

## Our Council

Uralla Shire Council is constituted under the Local Government Act and was proclaimed on 5 December 1947, coming into effect on 1 January 1948.

Uralla Shire Council is a large and diverse organisation employing over 160 staff and is responsible for assets in excess of \$300 million, 32 different service areas and an annual operating budget of approximately \$21 million.

The Uralla Shire local government area covers an area approximately 3,230 square kilometres and is home to a permanent resident population of around 6,048 people (2016 census). The main township is Uralla, which is located 22 kilometres south of Armidale and 89 kilometres north of Tamworth on the New England Highway.

Other localities in the Uralla Shire local government area include Abington, Arding, Bakers Creek, Balala, Boorolong, Briarbrook, Bundarra, Camerons Creek, Dangarsleigh, Dumaresq, Enmore, Gostwyck, Invergowrie, Kentucky, Kentucky South, Kingstown, Mihi, Rocky River, Salisbury Plains, Saumarez, Saumarez Ponds, Torryburn, Wollun and Yarrowyck.

### Our Vision

In 2027, the Uralla Shire will continue to be an active, prosperous, welcoming and environmentally aware community.

### Our Mission

The Uralla Shire Council is committed to creating a unique environment which offers an excellent quality of life and economic opportunities for its people.

### Our Aspirations

The Uralla Shire community strives to:

- Enjoy a high quality of life;
- Have thriving business centres;
- Have educational and job opportunities available for people with a wide range of skills and aptitudes;
- Have an innovative, adaptive and diverse economy;
- Have access to good public services and relevant infrastructure;
- Have a continuing improvement in its socio-economic status;
- Treasure its natural and built heritage and continue to be progressive;
- Ensure sustainability;
- Provide security and safety for its residents;
- Have a growing population and a sound demographic structure; and
- Retain its independent community-based local government authority.

## Mayor and Councillors

Uralla Shire Council is governed by eight elected Councillors and a popularly elected Mayor. All of the Councillors were elected at the 2016 Local Government Elections. Following the resignation of a Councillor in October 2018, Council held a By-election to fill the casual vacancy in February 2019. Together, the Mayor and Councillors comprise the governing body of Council.

Councillors have a responsibility to:

- Be an active and contributing member of the governing body;
- Make considered and well informed decisions as a member of the governing body;
- Participate in the development of long term plans for the community as required by the Integrated Planning and Reporting framework;
- Represent the collective interests of residents, ratepayers and the local community;
- Facilitate communication between the local community and the governing body;
- Uphold and represent accurately the policies and decisions of the governing body, and
- Make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a Councillor.

In addition to having special responsibilities as a Councillor, the Mayor can represent Council and exercise urgent policy-making functions between meetings. The Mayor usually acts as spokesperson for Council, carries out certain civic and ceremonial functions, and presides as chairperson during Council meetings. The Council may also delegate other functions to the Mayor.



Back Row: Cr Mark Dusting, Cr Tom O'Connor, Cr Tara Toomey, Cr Robert Bell, Cr Natasha Ledger, Cr Levi Sampson  
Front Row: Deputy Mayor Cr Isabel Strutt, Mayor Michael Pearce, Cr Robert Crouch

## Council Meetings

Ordinary Council Meetings are held at 12:30pm on the fourth Tuesday of each month from February to November, on the third Tuesday of the month in December, and no meeting is held during the month of January. Council meetings are held at the Uralla Shire Council Chambers, located at 32 Salisbury Street, Uralla. Extraordinary Council Meetings are held as and when required and the public is notified via Council's website. Members of the public may attend all Council and Council Committee meetings.

Members of the public may also, at the discretion of the Council in each case, be permitted to address a Council Meeting on a particular issue which is listed on the Business Paper for that meeting.

In 2020-21, Council held 11 Ordinary Meetings and 4 Extraordinary Meetings.

## Committees

Council established the Budget Review and Finance Committee in 2018. The Charter of the Budget Review and Finance Committee is to examine Council's financial position and undertake a detailed review of Council's budget and expenditure. The committee is to:

- a. Be tasked with examining Council's budget and service delivery to keep the budget in surplus.
- b. Focus on key Council functions and clearly identify options in relation to service level delivery and operating procedures necessary to support (a).
- c. Scrutinise discretionary expenditure, including cost benefit analyses as appropriate for recommendation to Council.
- d. Be a Committee of the Whole.
- e. Meet monthly or as required by the Committee, and
- f. Be chaired by a Councillor.

In 2020-21, the Budget Review and Finance Committee convened 7 times, approximately every two months.

Council operates a range Specific Purpose Committees and Section 355 Committees, and is represented by Councillors on a number of External Boards, Committees and Organisations. Each September, Council reviews its Committee representation and resolves to appoint delegates for the following 12-month period.

During 2020-2021, Council was represented by Councillors on three (3) Specific Purpose Committees, ten (10) External Boards, Committees and Organisations, and two (2) Section 355 Committees:

Committee	Delegate 2020-2021
<b>SPECIFIC PURPOSE COMMITTEES</b>	
1. Audit & Risk Committee	Cr T O'Connor Cr T Toomey
2. Australia Day Committee	Cr L Sampson Cr N Ledger
3. Community Grants Panel	Cr N Ledger Cr R Crouch Cr T O'Connor

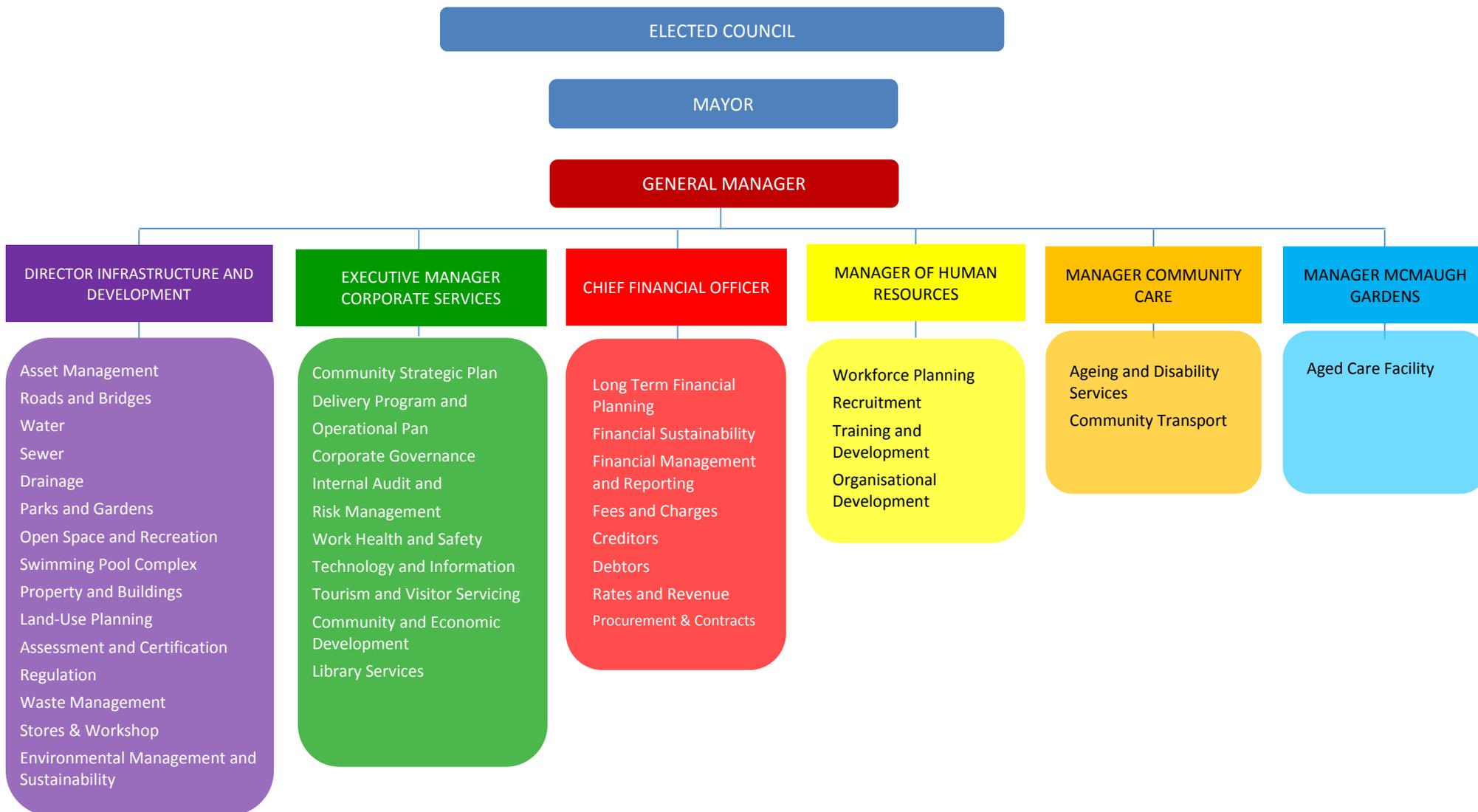
<b>EXTERNAL BOARDS, COMMITTEES &amp; ORGANISATION</b>	
1. Arts North West	Cr T O'Connor (Advisory Council) Cr I Strutt (Delegate Alternate)
2. Central Northern Regional Library	Cr I Strutt
3. Community Safety Precinct Committee	Cr M Pearce
4. Country Mayor's Association	Cr M Pearce
5. Local Traffic Committee	Cr R Bell (Member) Cr T O'Connor (Alternate)
6. Mid North Weight of Loads	Cr R Bell
7. New England Bushfire Management Committee	Cr M Pearce
8. New England Joint Organisation	Cr M Pearce
9. New England Weeds Authority	Cr M Dusting
10. Northern Joint Regional Planning Panel	Cr R Bell (Panel Member) General Manager (Panel Member) Cr I Strutt (Alternate)
11. Winterbourne Wind Farm Community Consultative Committee	Cr Crouch General Manager (alternate)
12. Neoen Thunderbolt Energy Hub Community Consultative Committee	Cr Ledger General Manager (alternate)
<b>S355 COMMITTEES</b>	
1. Bundarra School of Arts Hall Committee	Cr N Ledger
2. Uralla Township and Environs Committee	Cr I Strutt Cr T Toomey

## Our Structure

### Organisational Structure

The General Manager is responsible for the efficient and effective operation of Uralla Shire Council and for the implementation, without undue delay, of legal decisions of the Council.

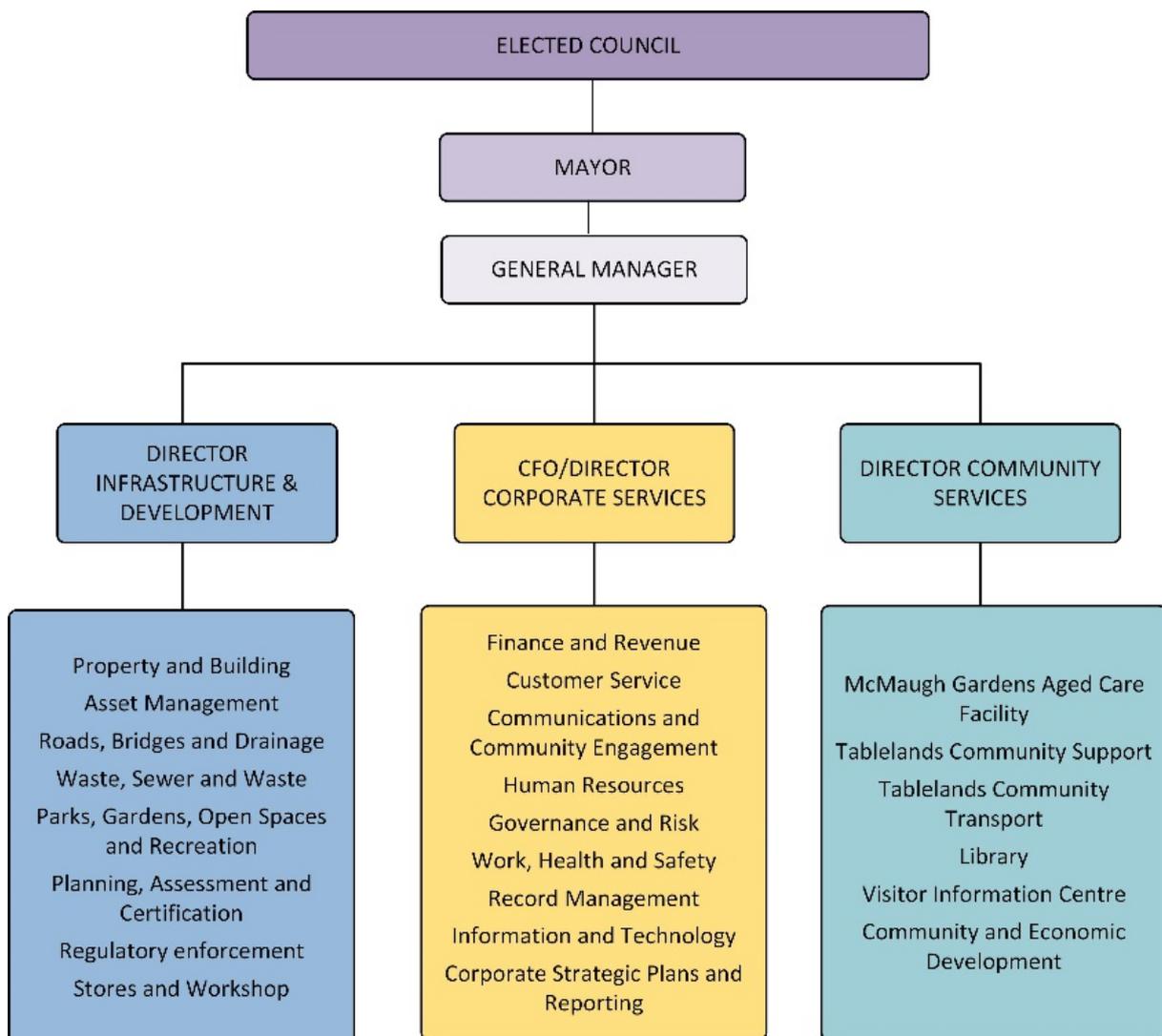
To enable the efficient and effective operation of Uralla Shire Council and assist the General Manager in exercising functions under the *Local Government Act 1993*, Council's organisation structure consisted of two departments - Corporate Services, led by an Executive Manager, and Infrastructure and Development, led by a Director. The General Manager was also supported by a Chief Financial Officer and the Manager of Human Resources. Council's Aged Care and Community Care Services each operate under the supervision of a manager reporting directly to the General Manager.



During the 2020-21 year, following the resignation of the Executive Manager Corporate Services, the General Manager undertook a review of the organisation structure. The division structure was realigned following consultation with the Executive, Councillors, staff, the consultative committee, and Unions with the following parameters:

- Functional structure alignment to USC goals
- Cost neutral
- No loss of full time equivalent (FTE) for the organisation
- Sufficient administration support across departments
- Support efficient and effective service delivery
- Identify priority areas for service reviews

Transition to the following new structure commenced on 14 June 2021:



## Section 2 – Performance Reporting

### Integrated Planning and Reporting Framework

The Integrated Planning and Reporting (IP&R) framework requires Council to lead the development of long-term plans for our community. Through the IP&R framework, Council must prepare a number of related plans that detail how we intend to deliver services and infrastructure in the short and long term, based on community priorities that have been identified through community consultation and engagement.

Each year Council prepares an Annual Report which includes a copy of our audited financial reports. The Annual Report details our progress in implementing the Delivery Program and the activities we have undertaken to deliver on the objectives of our Community Strategic Plan.

#### Community Strategic Plan

The 10-year Community Strategic Plan is the highest-level plan that Council prepares. Its purpose is to identify our community's main priorities and aspirations for the future and to plan strategies for achieving these goals. In doing this, the planning process considered the issues and pressures that may impact the community and the level of resources that will realistically be available to achieve its aspirations. The Community Strategic Plan 2017-2027 contains fifteen (15) goals across the four themes of Society, Economy, Environment and Leadership.

##### Our Society

1. A proud, unique and inviting community.
2. A safe, active and healthy shire.
3. A diverse and creative culture.
4. Access to and equity of services.

##### Our Economy

5. An attractive environment for business, tourism and industry.
6. Growing and diversified employment, education and tourism opportunities.
7. A safe and efficient network of arterial roads and supporting infrastructure, town streets, footpaths and cycleways that are adequate, interconnected and maintained.
8. Communities that are well serviced with essential infrastructure.

##### Our Environment

9. To preserve, protect and renew our beautiful natural environment.
10. Maintain a healthy balance between development and the environment.
11. Reuse, recycle and reduce wastage.
12. Secure, sustainable and environmentally sound water-cycle infrastructure and services.

##### Our Leadership

13. A strong, accountable and representative Council.
14. An effective and efficient organisation.
15. Deliver the goals and strategies of the Community Strategic Plan.

## **Delivery Program**

The four-year Delivery Program outlines how Council will contribute to achieving the vision set out in the Community Strategic Plan and turns the strategic objectives contained in our Community Strategic Plan into actions. All plans, projects, activities and funding allocations made by Council must be directly linked to the Delivery Program.

Due to the Novel Coronavirus (COVID-19) pandemic, the Office of Local Government postponed NSW local elections from September 2020 to December 2021. In line with this announcement, the four year Delivery Program 2017-2021 has been extended to cover a five year period to 2022.

## **Resourcing Strategy**

The four-year Resourcing Strategy outlines how Council will resource the implementation of its Delivery Program through money, assets and people. The Resourcing Strategy comprises the Long Term Financial Plan, Asset Management Plans and a Workforce Management Plan.

## **Operational Plan**

Supporting the Delivery Program is an annual Operational Plan. Adopted by Council each year alongside its annual Budget, the Operational Plan identifies the plans, projects and activities that will be carried out over the financial year covered by the Operational Plan to achieve the commitments made in the Delivery Program.

## **Annual Report**

Within five months of the end of each financial year, Council prepares an Annual Report, which includes a copy of our audited financial reports. The Annual Report details our progress in implementing the Delivery Program and the actions we have undertaken to deliver on our Operational Plan.

## Our Performance

In 2020-2021, Council aspired to 192 actions focused on achieving our community's vision across our four key themes of Our Society, Our Economy, Our Environment and Our Leadership. Each year Council sets out an ambitious action plan (that is more actions than will be achievable in a 12 month period) to drive performance and grant funding opportunities. Council would expect to complete or make progress on at least 80% of these actions. These actions were detailed in the combined 2017-2021 Delivery Program and 2020-2021 Operational Plan, which was adopted by Council at its Ordinary Meeting on 22 June 2020.

Throughout 2020-2021, Council prepared and published quarterly progress reports detailing progress in delivering on each of the 192 actions contained within our combined Delivery Program and 2020-2021 Operational Plan.

A total of 82.3 % of Council's Operational Plan actions for the year ending 30 June 2021 were completed or progressed. 9.9 % of Council's actions were in progress, 5.7 % of Council's actions were being closely managed and 2.1 % of actions were cancelled or not able to be achieved.

Action Status at 30 June 2021	Our Society	Our Economy	Our Environment	Our Leadership	Total	%
Achieved or on target	42	28	24	64	158	82.3
Action in progress/on track	4	5	6	4	19	9.9
Not on Target / Managing closely	1	4	6		11	5.7
Cancelled/not achievable		1		3	4	2.1
<b>Total</b>	47	38	36	71	192	100

## Office of the General Manager, Finance and Human Resources Department

The Office of the General Manager provides strategic and executive support to the Mayor and Councillors, including Council Meeting secretariat support; plan for and provide advice to Council on long-term financial sustainability, and works to establish Uralla Shire Council as an employer of choice. Its functions and services include:

- Council business and secretariat support;
- Financial management and reporting;
- Long Term Financial Planning;
- Rates and revenue;
- Recruitment, learning and development; and
- Workforce Planning.

### Key Achievements 2020-2021

- Advocated the Uralla Shire's priorities to both the State and Federal Governments through direct representations and through the New England Joint Organisation.
- Continued to operate the organisation in a financially compliant manner, including reviewing the 10-year Long Term Financial Plan, reporting quarterly to Council on the budget review and Delivery Program and Operational plan.
- Continued to implement Council's Fit for the Future Plan, through reviewing fees and charges, reviewing asset valuations and depreciation methodology for all asset classes and reviewing plant and equipment assets.
- All Business Papers and Minutes for the Ordinary Meetings and Extraordinary Meetings held during the reporting period were prepared and distributed to Councillors and published to Council's website within agreed service levels.
- Review of the risk management processes and practices within the organisation and embedded risk management as an integral part of Council's business practices and decision making including establishment of an Enterprise Risk Framework, risk register and risk reporting.
- Establishment of the New England Regional Energy Zone (NEREZ). The inaugural NEREZ Reference Group met in April 2021 and, although the boundary of the NEREZ is yet to be finalised and gazetted, it will be a key milestone for our community as the State Government aims to generate enough power from renewable energy within the next 15 years to offset the closure of 4 out of 5 coal power plants. Council took a lead role in the region hosting a joint Council forum with neighbouring Councils to workshop emerging issues and opportunities associated with renewable energy.

## Corporate Services

Corporate Services is responsible for providing outstanding customer service through Council's Customer Service Centre, Uralla Library, and Uralla Visitor Information Centre. Corporate Services also oversees the development of Council's Integrated Planning and Reporting and corporate governance frameworks, as well as the organisation's technology environment to support Council's customer service delivery to the community. Its functions and services include:

- Audit, risk and improvement;
- Community development and engagement;
- Customer, library and visitor services;
- Governance and integrated planning; and
- Information technology and records management.

### Key Achievements 2020-2021

- Successfully managed the service level agreement with Central Northern Regional Library and continued to operate the Uralla Library 30 hours per week within COVID-19 guidelines. Provided library resources to the volunteer-managed Bundarra Library service.
- Services provided by the Uralla Library to the community include Children's Storytime, Lego Club, Knattering Knitters, Book Discussion Group, Quilters, the Colouring Group, Movie Night for Adults, Youth Movie Night, school holiday programs and the Uralla History Hub. Volunteers continually support the operation of the History Hub and it is increasingly popular. The Uralla Library Home Library Service has become particularly important this year as more library members isolated at home.
- Sought and secured grant funding for the Tech Savvy Seniors Program for Computer Literacy and Social Media Training sessions for the community, being delivered by Uralla Library in 2020/21.
- Sought and secured grants for NAIDOC Week and Youth Week Programs.
- Promoted the Uralla Shire through the Uralla Visitor Information Centre (VIC); operated the VIC in accordance with accredited AVIC Level 2 services; and within COVID-19 guidelines.
- Undertook a full refurbishment of the Uralla Visitors Information Centre.
- Maintained services during COVID-19 restrictions; capacity limitations and COVID-19 Safe Procedures were implemented. A COVID-19 Pandemic Business Continuity Plan was applied. Daily Situation Reports were completed.
- Sought and secured grant funding from the NSW Government through the Bushfire Community Resilience and Economic Recovery Fund that delivered: interactive business map, tourism promotion video and new stock photos, travel writer articles, business resilience training, comprehensive survey of businesses to understand the affects of recent business interruptions events from bushfires, drought (including elevated arsenic levels in the Uralla township water) and the pandemic.

- Improved the layout of business papers for Council to better support decision making.
- A broad review of Council’s policies commenced and a register was developed. The Code of Meeting Practice and the Code of Conduct were reviewed. An Enterprise Risk Management Framework and Policy were adopted by Council. The following new policies were adopted by Council:
  - Asbestos Policy
  - Procurement Policy
  - Gifts and Benefits Policy
- Extensive work was undertaken by the Risk Management and Safety Officer to enable Council to meet Covid-19 compliance. A Business Continuity Plan relating to the Pandemic was implemented. Covid-19 Safety Plans and Procedures were put in place. The COVID-19 Information and Updates page on the Uralla Shire Council website kept the community informed on the changes in opening times and safety measures in place. A number of Social Media posts and media releases were circulated to keep the Community abreast of the changes to the Public Health Orders.
- Council complied with all safety audits and improvements were found in the overall Work Health and Safety audit. There were no major breaches of non-compliance found.
- A strategic risk register was developed.

## Infrastructure and Development

Infrastructure and Development is responsible for delivering and maintaining infrastructure throughout the Uralla Shire, including our sealed and unsealed road networks and water, waste and sewer infrastructure, as well as managing our built and natural environments through providing town planning, development assessment, environmental rehabilitation and companion animal services. Its functions and services includes:

- Assets, properties and buildings;
- Development assessment and building certification;
- Land-use planning;
- Open space, recreation and parks and gardens;
- Roads, bridges and drainage;
- Water and sewer services;
- Waste management, landfills and recycling; and
- Environmental management and sustainability.

### Key Achievements 2020-2021

- Completed the upgrades to the Uralla Sporting Complex, Uralla Memorial Hall, Swimming Pool, Wooldridge Fossicking Area Reserve, Community Centre, McMaugh Gardens Aged Care Facility, and Uralla VIC.
- Constructed the Bundarra Multipurpose Courts including BBQ areas, gym equipment, and universal access toilet.
- Maintained the Shire's parks and open spaces to a high standard including for community sporting events and for ceremonial activities, such as ANZAC Day.
- Constructed the Bundarra Sport and Recreation Club Amenities Block.
- Upgrades to the Uralla Shire Caravan Park including new camp kitchen and sundry renewals.
- Maintained the Shire's cemeteries.
- Further developed Transport Asset Management Plan and a Buildings Asset Management Plan to guide maintenance and renewal of those assets over time.
- Finalised the design and secured additional grant funding for the Bundarra sewerage scheme to enable the calling of tenders in 2020/2021.
- Continued a wide range of regulatory functions including: companion animals, complaints investigations, building and town planning development application assessments, construction certificates and building inspections.
- Installation of solar power systems on most Council buildings.
- Constructed the concrete footpath - (Bundarra CBD - Court St).

- Constructed the shared path in Plane Avenue from East Street towards the sports complex for 158 metres.
- Completed Council's urban and rural reseal program.
- Completed the construction of the Tolleys Gully Bridge (approaches to be completed in 21/22)
- Commenced construction of Hawthorne Drive for 2.2 km from the Rocky River Road intersection
- The Community Centre and Tablelands Community Support and Transport offices have all been painted inside in 2021 with a low-key colour

## Aged Services and Community Care

Council's Aged Services and Community Care deliver a range of aged, disability and community services through operating McMaugh Gardens Aged Care Facility, Tablelands Community Support and Tablelands Community Transport. Its functions and services include:

- Aged care facility;
- Disability and community transport services;
- In-home care services to the community; and
- Wellness programs and initiatives aimed at Indigenous and aged residents.

### Key Achievements 2020-21

- Managed McMaugh Gardens Aged Care Facility in a financially sustainable manner; maintained aged care facility accreditation; maintained a high occupancy rate and continued to provide a high level of service for the facility's residents.
- Continued to provide a wide range of consumer-directed aged, disability and community transport services through Tablelands Community Support and Tablelands Community Transport, including managing State and Federal funding agreements and grant acquittals for compliance and maintaining National Disability and Insurance Scheme service accreditation.
- Hours of direct support delivered by the Tablelands Community Support team have fluctuated due to Covid, wet weather and staff shortages but positive feedback has continually been received from consumers and participants.
- All new McMaugh Gardens and Tablelands Community Care staff completed eLearning courses with the Australian Government Department of Health Covid-19 training with many staff completing all 14 modules.
- All Tablelands Community Support staff have accessed eLearning including medication training, NDIS orientation for new staff and have mostly completed the new NDIS Worker requirements. Many staff have renewed their First Aid Certificates to better equip them should a consumer need assistance.
- Older Aboriginal consumers have attended social support and activity groups at three different locations. They have participated in a wide variety of fun activities, craft, health checks and guest speakers.
- In January 2021 the Commonwealth Home Support Programmes formerly under the umbrella of The Ascent Group were transferred over to Uralla Shire Council. They have been incorporated into Tablelands Community Support with additional Day activities including exercise, transport and respite consumers taking place. An added bonus was the doubling of our volunteer base.
- The Bundarra Commonwealth Home Support Programmes continue to have a small but faithful following for meals on wheels, group activities and maintenance programs including lawns and gardening. Volunteers also ably assist to keep this valuable program going with high quality services being delivered.

## Section 3 – Additional Statutory Reporting

### Rates Written Off

#### Local Government (General) Regulation 2021 – Clause 132

Pension rebates granted during the 2020/21 financial year:

- General - \$99,312
- Water - \$30,465
- Sewer - \$23,443
- Domestic Waste Management - \$39,835

An amount of \$38,484 was written off as rates and charges during the year.

### Overseas Visits

#### Local Government (General) Regulation 2021 – Clause 217(1)(a)

There were no overseas visits in 2020-21.

### Councillor Expenses and Provision of Facilities

#### Local Government (General) Regulation 2021 – Clause 217(1)(a1)

The Council is constituted of nine Councillors and Council has adopted a Policy, last reviewed in March 2018, regarding the payment of expenses and the provision of facilities for Councillors. All fees and expenses are paid in accordance with that Policy.

The Mayoral allowance for 2020-2021 was set at \$20,544. An equipped office with fixed telephone is provided for the Mayor adjacent to the Council Chambers. Councillors, including the Mayor, are paid an annual meeting fee of \$11,400 each, which is paid in equal monthly instalments regardless of whether or not meetings have been attended.

In addition to the above fees, Council paid \$31,282 for the expenses of, and the provision of facilities to, councillors in relation to their civic functions. Included in these costs were the following specific expenses:

Expense	Value
Dedicated Office Equipment	-
Telephone Calls	\$5,865
Conferences and Seminars	\$854
Induction training	-
Councillor training	\$2,015
Interstate Travel	\$2,618
Overseas Visits	-
Expenses of Spouses, Partners or Accompanying Persons	-
Childcare	-
<b>TOTAL</b>	<b>\$18,357</b>

## Major Contracts

### Local Government (General) Regulation 2021 – Clause 217(1)(a2)

Council awarded major contracts, for \$150,000 or more, as set out below:

Contract	Amount \$
Waeger Constructions Pty Ltd – Tolleys Gully bridge construction	598,400
JT Fossey Trucks – Supply 1 new bitumen truck	433,581
Rice Construction Group Pty Ltd - Refurbishment of Uralla VIC	456,649
Earthmoving Equipment Australia – Supply 1 new backhoe Loader	184,646
Smithcrete – Bundarra multi-purpose courts concrete	169,990
Armidale Regional Council – Tablelands Community Transport contracts	454,754
Ledonne Constructions – Bundarra sewer construction	7,767,506

## Legal Proceedings

### Local Government (General) Regulation 2021 – Clause 217(1)(a3)

Set out below is a summary of the amounts incurred by the Council during the 2020/2021 financial year in relation to legal proceedings taken by or against the council; total being **\$11,076**.

Description	Cost	Status
Town planning matter	\$11,076	Finalised – legislation changed

## Subsidised Private Works

### Local Government (General) Regulation 2021 – Clause 217(1)(a4)

Council makes the following charges for work carried out on private land.

Plant	Council adopts a standard schedule of hire charges for the use of plant on private land. The charge is on the basis of wet hire and is market competitive.
Additional Labour	Direct cost plus 25% for overheads.
Materials	Actual cost plus 25%.

The rates are reviewed annually during the preparation of the Annual Budget and advertised with the Schedule of Fees and Charges attached to the Operational Plan. Council has not carried out any work on private property during the 2020-2021 year except where proper private works orders have been raised and works charged.

## Financial Assistance to Others

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### Local Government (General) Regulation 2021 – Clause 217(1)(a5)

Contributions made to schools and local community groups under Section 356 of the *Local Government Act 1993* were as follows:

<b>Presentation Nights</b>	<b>\$</b>
Uralla Central School	-
Bundarra Central School	200
St Joseph's School	100
Rocky River School	100
Kingstown School	-
Kentucky School	100
<b>Total</b>	<b>500</b>

<b>Community Grants and Donations</b>	
Thunderbolt Festival	-
Australia Day Competition	1,125
St Josephs School	2,200
Bundarra & District Campdraft Association	3,000
Rotary – Uralla Art Show	3,000
Uralla Arts Lantern Parade	-
Australia Day Activities	885
Ethan Wooldridge	280
Uralla Neighbourhood Inc	1,527
RDN Bush Bursary Sponsorship	3,000
<b>Total</b>	<b>15,017</b>

Uralla Shire Council provides local community groups with the use of a small shop, “The Uralla Community Store”, located in the main street from which to run fund-raising activities such as the sale of raffle tickets, produce, handicrafts and cake stalls. Applications are called for annually with one week per year being allocated to each group.

## General Manager and Senior Staff Remuneration

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### Local Government (General) Regulation 2021 – Clause 217(1)(b-c)(i-v)

An Interim General Manager was employed on a term contract during 2020/21 while the recruitment process for a General Manager was undertaken. The General Manager was appointed on 6 July 2020.

The General Manager was the only staff member designated as a Senior Staff Member in accordance with the meaning of the *Local Government Act 1993*. The total remuneration comprised in the annual remuneration package of the General Manager at the end of the reporting period was as follows:

(i) the total value of the salary component of the package	\$203,647
(iii) the total amount payable by the council by way of the employer's contribution or salary sacrifice to any superannuation scheme to which the general manager may be a contributor	\$ 19,346
(iv) the total value of any non-cash benefits for which the member may elect under the package	\$14,917
(v) the total amount payable by the council by way of fringe benefits tax for any such non-cash benefits	\$8,987
Total:	\$246,897

### **Stormwater Management Services**

#### **Local Government (General) Regulation 2021 – Clause 217(1)(e)**

Council raised \$31,007 through the Stormwater Annual Charge in 2020-2021. These funds are utilised to continue the implementation of strategies outlined in Council's Delivery Program.

### **External Bodies That Exercise Council Functions**

During the reporting period the Bundarra School of Arts Hall Committee acted under the delegation of Council.

### **Participation in Corporations, Partnerships, Joint Ventures or Other Bodies**

#### **Local Government (General) Regulation 2021 – Clause 217(1)(a8)**

Council was party to the following partnerships, cooperatives and joint ventures:

- \* Arts North West
- \* Central Northern Regional Library
- \* Country Mayors Association of New South Wales
- \* Local Government New South Wales
- \* New England Weeds Authority
- \* New England Joint Organisation
- \* Northern Inland Regional Waste Group

- \* Mid North Weight of Loads Group
- \* Rural Fire Service District/Zone group
- \* Statewide Mutual
- \* StateCover Mutual Ltd

## Equal Employment Opportunity

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Council is an Equal Employment Opportunity (EEO) employer.

Uralla Shire Council is committed to fully utilising the talents and resources of employees and that no employee or job applicant receives less favourable treatment on the grounds of race (including colour, nationality and ethnic or national origin), sex, marital status, pregnancy, physical and intellectual impairment, homosexuality, transgender or age by conditions or requirements which cannot be shown to be relevant to performance.

Council is committed to promoting equal employment opportunity as governed by Anti-Discrimination law, EEO principles and the *Protected Disclosures Act 1994* for all its employees. Additionally, Council has developed its own EEO Policy that promotes the appointment of staff on merit, and implements Selection Panels and Selection Criteria that are fair, balanced and non-discriminatory.

Council conducts a thorough induction process to raise new staff awareness of policies and procedures relating to EEO.

Council regularly reviews its Training Plan to identify skill gaps, to train and employ appropriate staff, and to promote career progression.

## Compliance with Companion Animals Act and Regulation

### Local Government (General) Regulation 2021 – Clause 217(1)(f)

Council's activities during the year in relation to enforcing and ensuring compliance with the *Companion Animals Act 1998* are set out below.

Animal Control Services	NUMBER
Total Dogs Seized by Ranger	45
Total Dogs Seized by other persons	6
Dogs Returned to Owner (not impounded)	8
Dogs Uncontrolled in public area (off-leash)	45
Dogs processed through Animal Shelter	22
Dogs Released to owners	28
Dogs Sold	8
Dogs Released to Organisations to re-home	7
Dogs Euthanized – Unable to Rehome (unsuitable)	1
Dogs Euthanized as a result of Dog Attack – Unable to Rehome (unsuitable)	0
Dogs Total Euthanized	1
Cats processed through Animal Shelter	22
Cats Released to owners	1
Cats Rehomed	6
Cats Released to Organisations to re-home	6
Cats Total Euthanized	7
Total Out going Animal from Animal Shelter Facility	36
Penalty Infringement Notices Issued – Companion Animals	10
Penalty Infringement Notices Issued – Livestock	0
Reportable Dog Attacks	25
Dangerous Dog Declarations	0
Notice of Intentions to Declare Dog Dangerous	0
Menacing Dog Declarations	0
Notice of Intentions to Declare Dog Menacing	0
Off-Leash Areas in the Shire	2
OTHER ANIMAL MANAGEMENT ACTIVITIES	65
Community Education Programs as required Council Newsletter	Monthly
Community Education & Information as required Council Website	Active
Total animal registrations	54
<b>EXPENSES 2020-21</b>	
Funding spent by Council in 2020-2021 including the employment of a ranger, the operational and maintenance of Council's animal holding facility, as well as general operational costs (net of shared recoveries)	\$203,450
Capital Works Improvements to Pound Facility	Nil
Fund money used for managing and controlling companion animals	\$

## Carers Recognition Act

### Carers Recognition Act 2010

Uralla Shire Council recognises the contribution carers make to the Uralla Shire community. Council's human resources policies fully take the *Carers Recognition Act 2010* into account when these policies are drafted, implemented and reviewed.

Council employees are entitled to use any current or accrued sick leave entitlement to provide care and support to a person whose wellbeing is their responsibility. In cases which require long-term provision of care, the employee is encouraged to discuss arrangements with their supervisor or manager.

## **Disability Inclusion Act**

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### *Disability Inclusion Act 2014*

A lot of work has taken place this year to collate and publish the improvements made by Council over a number of years that fit under the four focus areas:

**Building positive attitudes** - Uralla Shire Council considers disability inclusion in all aspects of business.

**Creating Liveable Communities** – Planning was completed for an accessible change room for the Uralla swimming pool incorporating toilet, shower and basin in accordance with AS 1428.1. Tenders were called and construction took place in the 2020-21 financial year.

**Supporting Access to Meaningful Employment** – Council is very receptive to employing people with a disability and making reasonable accommodations for their specific needs. At least one such person is a valued employee of Council with a whole team assisting them with transport and planning.

**Accessible Systems, Information or Processes** - Council meetings were broadcast live during this year making them accessible to many more people especially during lockdown and times of social distancing.

### **Meeting the Needs of People with a Disability**

Most feedback from people with a disability has come through the Library and Tablelands Community Support and Transport. All very accessible to community members and visitors. The feedback has largely been positive around the caring and accommodating nature of the services and facilities.

Uralla has a lot of older buildings of historical interest that don't necessarily lend themselves to accessibility. However, access is now available to some shops in Bridge Street via access installed in the kerb near the local pharmacy. The pharmacy itself can then be accessed through the rear door. Other shops have notices to call and are happy to deliver services eg coffee and food to the footpath where the building isn't accessible. An accessible toilet has been installed at the back of a local café and many other businesses have a key and promote access to this facility.

Shade over picnic tables was requested and some has been made available through renovation of the rotunda and covered picnic tables at Hampden Park. In Alma Park, access across the kerb was completed to reach the Liberty swing and the public toilets which meet the needs of many people living with disability. Accessible parking at the kerb has also been implemented. Nest swings for children of all ages to improve foundational development of agility, balance and coordination have been installed in Alma Park.

Council has two accessible vehicles and the rail bus is accessible if identified at time of booking giving some flexibility to people living with disability that have need for these transport options.

## **Public Interest and Disclosure**

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### *Public Interest Disclosure Act 1994*

Annual Report on Public Interest Disclosures 1 July 2020 to 30 June 2021.

Number of public officials who made public interest disclosures to Council	0
Number of public interest disclosures received by Council	0
Of the public interest disclosures received by Council, how many were primarily about:	0
• Corrupt conduct	
• Maladministration	0
• Serious and substantial waste	0
• Government information contravention	0
• Local government pecuniary interest contravention	0
Number of public interest disclosures (received by Council since 1 January 2012) that have been finalised in this reporting period	0

Uralla Shire Council has an Internal Reporting Policy which is available for viewing on Council's website.

Staff are informed and updated on Council policies including the Internal Reporting Policy at staff meetings with hard copies of policies available at each work location. Information is provided to new employees in the Employee Induction Manual.

### Code of Conduct Reporting

Sections 12.1 and 12.2 of Council's Code of Conduct Policy requires a report be provided to Council and the Office of Local Government on the following range of complaints statistics within three months of the end of September each year.

Annual Reporting Requirement Descriptor	Annual Statistic
a) the total number of code of conduct complaints made about councillors and the general manager under the code of conduct in the year to September (the reporting period)	Councillors - 2 General Manager - 0
b) the number of code of conduct complaints referred to a conduct reviewer during the reporting period	2
c) the number of code of conduct complaints finalised by a conduct reviewer at the preliminary assessment stage during the reporting period and the outcome of those complaints	2 Training was undertaken
d) the number of code of conduct complaints investigated by a conduct reviewer during the reporting period	2
e) without identifying particular matters, the outcome of investigations completed under these procedures during the reporting period	Undertaking not to repeat the behaviour
f) the number of matters reviewed by the Office during the reporting period and, without identifying particular matters, the outcome of the reviews, and	0
g) the total cost of dealing with code of conduct complaints made about councillors and the general manager during the reporting period, not including staff costs.	\$6,558.00

## **Financial Management**

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Council's audited Annual Financial Statements for 2020-2021 including the General Purpose Financial Statements, Special Purpose Financial Statements and the Special Schedules are attached to the Annual Report. Included in the statements are comments from Council's Auditors – The Audit Office of NSW. A summary of Council's financial performance in 2020-2021 and financial position at the end of the reporting period is outlined below:

## Section 4 – Attachments

### **A Financial Statements 2020 - 2021**

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# Uralla Shire Council

ANNUAL FINANCIAL STATEMENTS  
for the year ended 30 June 2021

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# Uralla Shire Council

GENERAL PURPOSE FINANCIAL STATEMENTS  
for the year ended 30 June 2021

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# Uralla Shire Council

## General Purpose Financial Statements

for the year ended 30 June 2021

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### Overview

Uralla Shire Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

32 Salisbury Street  
Uralla NSW 2358

Council's guiding principles are detailed in Chapter 3 of the LGA and includes:

- principles applying to the exercise of functions generally by council,
- principles to be applied when making decisions,
- principles of community participation,
- principles of sound financial management, and
- principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note B1-2.

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: [www.uralla.nsw.gov.au](http://www.uralla.nsw.gov.au).

# Uralla Shire Council

## General Purpose Financial Statements

for the year ended 30 June 2021

### Understanding Council's Financial Statements

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#### Introduction

Each year NSW local governments are required to present audited financial statements to their council and community.

#### What you will find in the Statements

The financial statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2021.

The format of the financial statements is standard across all NSW Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and requirements as set down by the Office of Local Government.

#### About the Councillor/Management Statement

The financial statements must be certified by senior staff as 'presenting fairly' the Council's financial results for the year and are required to be adopted by Council – ensuring both responsibility for and ownership of the financial statements.

#### About the Primary Financial Statements

The financial statements incorporate five "primary" financial statements:

##### 1. The Income Statement

Summarises Council's financial performance for the year, listing all income and expenses. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

##### 2. The Statement of Comprehensive Income

Primarily records changes in the fair value of Council's Infrastructure, property, plant and equipment.

##### 3. The Statement of Financial Position

A 30 June snapshot of Council's financial position indicating its assets, liabilities and "net wealth".

##### 4. The Statement of Changes in Equity

The overall change for the year (in dollars) of Council's "net wealth".

##### 5. The Statement of Cash Flows

Indicates where Council's cash came from and where it was spent. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

#### About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the five primary financial statements.

#### About the Auditor's Reports

Council's financial statements are required to be audited by the NSW Audit Office.

In NSW the auditor provides 2 audit reports:

1. an opinion on whether the financial statements present fairly the Council's financial performance and position, and
2. their observations on the conduct of the audit, including commentary on the Council's financial performance and financial position.

#### Who uses the Financial Statements?

The financial statements are publicly available documents and must be presented at a Council meeting between seven days and five weeks after the date of the audit report.

The public can make submissions to Council up to seven days subsequent to the public presentation of the financial statements.

Council is required to forward an audited set of financial statements to the Office of Local Government.

# Uralla Shire Council

## General Purpose Financial Statements

for the year ended 30 June 2021

### Statement by Councillors and Management made pursuant to Section 413(2)(c) of the *Local Government Act 1993* (NSW)

The attached general purpose financial statements have been prepared in accordance with:

- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 23 November 2021.



Michael Pearce  
**Mayor**  
23 November 2021



Robert Crouch  
**Councillor**  
23 November 2021



Kate Jessep  
**General Manager**  
23 November 2021



Simon Paul  
**Responsible Accounting Officer**  
23 November 2021



# Uralla Shire Council

## Statement of Comprehensive Income

for the year ended 30 June 2021

\$ '000	Notes	2021	2020
<b>Net operating result for the year – from Income Statement</b>		<b>4,896</b>	<b>1,536</b>
<b>Other comprehensive income:</b>			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-7	<b>248</b>	1,164
Other adjustments - minor adjustments in IPPE values		<b>(214)</b>	–
<b>Total items which will not be reclassified subsequently to the operating result</b>		<b>34</b>	1,164
<b>Total other comprehensive income for the year</b>		<b>34</b>	1,164
<b>Total comprehensive income for the year attributable to Council</b>		<b>4,930</b>	<b>2,700</b>

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

# Uralla Shire Council

## Statement of Financial Position

as at 30 June 2021

\$ '000	Notes	2021	2020
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	C1-1	3,433	1,401
Investments	C1-2	14,107	13,957
Receivables	C1-4	3,293	2,929
Inventories	C1-5	261	231
Contract assets and contract cost assets	C1-6	1,094	305
Other	C1-8	81	36
<b>Total current assets</b>		<b>22,269</b>	<b>18,859</b>
<b>Non-current assets</b>			
Infrastructure, property, plant and equipment	C1-7	238,317	233,683
Right of use assets	C2-1	62	78
<b>Total non-current assets</b>		<b>238,379</b>	<b>233,761</b>
<b>Total assets</b>		<b>260,648</b>	<b>252,620</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	C3-1	6,303	4,712
Contract liabilities	C3-2	2,215	689
Lease liabilities	C2-1	16	15
Borrowings	C3-3	266	265
Employee benefit provisions	C3-4	2,419	2,199
<b>Total current liabilities</b>		<b>11,219</b>	<b>7,880</b>
<b>Non-current liabilities</b>			
Lease liabilities	C2-1	48	63
Borrowings	C3-3	1,705	1,924
Employee benefit provisions	C3-4	93	165
Provisions	C3-5	2,721	2,656
<b>Total non-current liabilities</b>		<b>4,567</b>	<b>4,808</b>
<b>Total liabilities</b>		<b>15,786</b>	<b>12,688</b>
<b>Net assets</b>		<b>244,862</b>	<b>239,932</b>
<b>EQUITY</b>			
Accumulated surplus	C4-1	79,217	74,321
IPPE revaluation reserve	C4-1	165,645	165,611
<b>Council equity interest</b>		<b>244,862</b>	<b>239,932</b>
<b>Total equity</b>		<b>244,862</b>	<b>239,932</b>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

## Uralla Shire Council

### Statement of Changes in Equity

for the year ended 30 June 2021

\$ '000	Notes	as at 30/06/21			as at 30/06/20		
		Accumulated surplus	IPPE revaluation reserve	Total equity	Accumulated surplus	IPPE revaluation reserve	Total equity
<b>Opening balance at 1 July</b>		<b>74,321</b>	<b>165,611</b>	<b>239,932</b>	72,785	164,447	237,232
<b>Net operating result for the year</b>		<b>4,896</b>	<b>–</b>	<b>4,896</b>	1,536	–	1,536
<b>Restated net operating result for the period</b>		<b>4,896</b>	<b>–</b>	<b>4,896</b>	<b>1,536</b>	<b>–</b>	<b>1,536</b>
<b>Other comprehensive income</b>							
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-7	–	248	248	–	1,164	1,164
Other reserves movements		–	(214)	(214)	–	–	–
<b>Other comprehensive income</b>		<b>–</b>	<b>34</b>	<b>34</b>	<b>–</b>	<b>1,164</b>	<b>1,164</b>
<b>Total comprehensive income</b>		<b>4,896</b>	<b>34</b>	<b>4,930</b>	<b>1,536</b>	<b>1,164</b>	<b>2,700</b>
<b>Closing balance at 30 June</b>		<b>79,217</b>	<b>165,645</b>	<b>244,862</b>	<b>74,321</b>	<b>165,611</b>	<b>239,932</b>

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

# Uralla Shire Council

## Statement of Cash Flows

for the year ended 30 June 2021

Original unaudited budget 2021	\$ '000	Notes	Actual 2021	Actual 2020
<b>Cash flows from operating activities</b>				
<i>Receipts:</i>				
6,700	Rates and annual charges		7,007	6,463
5,111	User charges and fees		5,391	5,036
187	Investment and interest revenue received		221	428
18,296	Grants and contributions		15,436	10,511
179	Other		645	1,415
<i>Payments:</i>				
(10,129)	Employee benefits and on-costs		(10,371)	(9,743)
(6,157)	Materials and services		(6,653)	(6,914)
(125)	Borrowing costs		(79)	(122)
(441)	Other		(386)	(421)
13,621	<b>Net cash flows from operating activities</b>	G1-1	<b>11,211</b>	<b>6,653</b>
<b>Cash flows from investing activities</b>				
<i>Receipts:</i>				
5,204	Sale of investment securities		7,805	16,150
–	Sale of infrastructure, property, plant and equipment		183	224
<i>Payments:</i>				
–	Purchase of investment securities		(7,955)	(15,207)
(18,951)	Purchase of infrastructure, property, plant and equipment		(9,611)	(7,889)
(13,747)	<b>Net cash flows from investing activities</b>		<b>(9,578)</b>	<b>(6,722)</b>
<b>Cash flows from financing activities</b>				
<i>Receipts:</i>				
–	Proceeds from retirement home contributions		1,270	1,120
<i>Payments:</i>				
(221)	Repayment of borrowings		(218)	(238)
–	Principal component of lease payments		(14)	(16)
–	Repayment of retirement home contributions		(639)	(1,000)
(221)	<b>Net cash flows from financing activities</b>		<b>399</b>	<b>(134)</b>
(347)	<b>Net change in cash and cash equivalents</b>		<b>2,032</b>	<b>(203)</b>
636	Cash and cash equivalents at beginning of year		1,401	1,604
289	<b>Cash and cash equivalents at end of year</b>	C1-1	<b>3,433</b>	<b>1,401</b>
7,793	plus: Investments on hand at end of year	C1-2	14,107	13,957
8,082	<b>Total cash, cash equivalents and investments</b>		<b>17,540</b>	<b>15,358</b>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

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# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### A About Council and these financial statements

#### A1-1 Basis of preparation

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These financial statements were authorised for issue by Council on 23 November 2021. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993* (Act) and *Local Government (General) Regulation 2005* (Regulation), and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

#### Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain infrastructure, property, plant and equipment and investment property.

#### Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

#### Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- i. estimated fair values of infrastructure, property, plant and equipment – refer Note C1-7
- ii. estimated tip remediation provisions – refer Note C3-5
- iii. employee benefit provisions – refer Note C3-4.

#### Significant judgements in applying the Council's accounting policies

- i. Impairment of receivables – refer Note C1-4.
- ii. Determination of whether performance obligations are sufficiently specific and whether the contract is within the scope of AASB 15 *Revenue from Contracts with Customers* and / or AASB 1058 *Income of Not-for-Profit Entities* – refer to Notes B2-2 – B2-4.
- iii. Determination of the lease term, discount rate (when not implicit in the lease) and whether an arrangement contains a lease – refer to Note C2-1.

#### Monies and other assets received by Council

##### The Consolidated Fund

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### A1-1 Basis of preparation (continued)

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Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- General purpose operations
- Water service
- Sewerage service
- McMaugh Gardens Aged Care Centre

#### The Trust Fund

In accordance with the provisions of Section 411 of the *Local Government Act 1993 (NSW)* (as amended), a separate and distinct Trust Fund is maintained to account for all money and property received by the council in trust which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies.

Trust monies and property subject to Council's control have been included in these reports.

#### Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority, are presented as operating cash flows.

#### Volunteer services

Council uses volunteers in a number of its activities including at the Visitor Information Centre, McMaugh Gardens and Tablelands Community Transport. These services are not considered material and have therefore not been recognised in the income statement.

#### COVID-19

As in 2020, Council continues to be impacted by the Covid-19 pandemic. Issues to note:

- Council maintained details of additional costs associated with the impact of the virus on operations. The costs incurred in the 2020/21 financial year totalled over \$55,000 compared to \$32,000 in the prior year. There was very little impact on staffing or special leave requirements. It is expected that a similar amount will be incurred in the 2021/22 year, assuming no significant lockdowns are experienced.
- Council was not able to access any government funding relating to this issue however is considering an application associated with the Tablelands Community Support division relating to the inability to deliver services as expected.
- Council received funding of \$1.2 million under Local Roads and Community Infrastructure Program and \$70,000 to provide retention bonus payments to staff working in McMaugh Gardens aged care
- McMaugh Gardens Aged Care was locked down to visitors for a significant period and extra staff, training and Personal Protective Equipment (PPE) were required to maintain a COVID-19 safe environment for estimated cost of \$90,000

#### New accounting standards and interpretations issued not yet effective

##### New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations (ie. pronouncements) have been published by the Australian Accounting Standards Board that are not mandatory for the 30 June 2021 reporting period.

Council has elected not to apply any of these pronouncements in these financial statements before their operative dates.

As at the date of authorisation of these financial statements Council does not consider that any of these new (and still to be applied) standards and interpretations are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### A1-1 Basis of preparation (continued)

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#### **New accounting standards adopted during the year**

During the year Council adopted the following accounting standards and interpretations (as issued by the Australian Accounting Standards Board) which were mandatorily effective from 1 July 2020:

- AASB 1059 Service Concession Arrangements: Grantor and associated amendments
- AASB 2018- 6 Amendments to Australian Accounting Standards – Definition of a business
- AASB 2018 – 7 Amendments to Australian Accounting Standards – Definition of material
- AASB 2019 – 3 Amendments to Australian Accounting Standards – Interest Rate Benchmark Reform
- AASB 2019 -5 Amendments to Australian Accounting Standards – Disclosure of the Effect of New IFRS Standards Not Yet Issued in Australia
- AASB 2019 – 7 Amendments to Australian Accounting Standards – Disclosure of GFS Measures of Key Fiscal Aggregates and GAAP / GFS Reconciliations
- AASB 2020 – 4 Amendments to Australian Accounting Standards – Covid-19 Related Rent Concessions

None of these standards had a significant impact on reported position or performance.

## Uralla Shire Council

### Notes to the Financial Statements

for the year ended 30 June 2021

## B Financial Performance

### B1 Functions or activities

#### B1-1 Functions or activities – income, expenses and assets

Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note B1-2.

\$ '000	Income		Expenses		Operating result		Grants and contributions		Carrying amount of assets	
	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020
<b>Functions or activities</b>										
Our Society	7,860	7,930	8,140	7,689	(280)	241	4,053	3,943	18,386	15,338
Our Economy	6,480	4,752	8,097	7,537	(1,617)	(2,785)	5,973	4,380	198,341	193,524
Our Environment	7,301	4,771	4,663	5,033	2,638	(262)	3,183	890	36,447	35,519
Our Leadership	6,612	6,270	2,457	1,928	4,155	4,342	2,281	1,863	7,474	8,239
<b>Total functions and activities</b>	<b>28,253</b>	<b>23,723</b>	<b>23,357</b>	<b>22,187</b>	<b>4,896</b>	<b>1,536</b>	<b>15,490</b>	<b>11,076</b>	<b>260,648</b>	<b>252,620</b>

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B1-2 Components of functions or activities

---

Details relating to the Council's functions or activities as reported in B1-1 are as follows:

#### **Our Society**

Includes public libraries; sporting grounds and venues; swimming pools; parks; gardens; other sporting, recreational and cultural services; public cemeteries; public conveniences; other community amenities, aged person facilities, services for disabled persons, migrants and Indigenous persons; youth services. Includes Council's RFS and emergency services costs, fire protection, emergency services, enforcement of regulations and animal control.

#### **Our Economy**

Includes community centres and halls, including public halls; building control; quarries and pits; urban local, urban regional, sealed and unsealed roads, bridges, footpaths and parking areas; street cleaning; tourism and area promotion; industrial development promotion; real estate development; street lighting and town planning;

#### **Our Environment**

Includes noxious plants and insect/vermin control; other environmental protection; solid waste management, including domestic waste; other waste management; water and sewer services; other sanitation; drainage and stormwater management.

#### **Our Leadership**

Includes costs relating to Council's role as a component of democratic government, including elections, members' fees and expenses, subscriptions to local authority associations, meetings of Council and policymaking committees, public disclosure (e.g. GIPA), and legislative compliance. Also includes all administrative costs such as finance, human resources, information technology, governance and customer support. Also includes camping areas and caravan parks.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B2 Sources of income

#### B2-1 Rates and annual charges

\$ '000	Timing	2021	2020
<b>Ordinary rates</b>			
Residential	1	1,595	1,690
Farmland	1	2,320	2,112
Business	1	100	107
Less: pensioner rebates (mandatory)	1	(99)	(103)
<b>Rates levied to ratepayers</b>		<b>3,916</b>	<b>3,806</b>
Pensioner rate subsidies received	2	54	61
<b>Total ordinary rates</b>		<b>3,970</b>	<b>3,867</b>
<b>Annual charges</b>			
<small>(pursuant to s.496, s.496A, s.496B, s.501 &amp; s.611)</small>			
Domestic waste management services	1	689	630
Stormwater management services	1	31	30
Water supply services	1	503	511
Sewerage services	1	710	677
Waste management services (non-domestic)	1	56	45
Environmental	1	952	927
Less: pensioner rebates (mandatory)	1	(94)	(93)
<b>Annual charges levied</b>		<b>2,847</b>	<b>2,727</b>
Pensioner subsidies received:			
– Water	2	16	17
– Sewerage	2	12	13
– Domestic waste management	2	22	20
<b>Total annual charges</b>		<b>2,897</b>	<b>2,777</b>
<b>Total rates and annual charges</b>		<b>6,867</b>	<b>6,644</b>

Council has used 2019 year valuations provided by the NSW Valuer General in calculating its rates.

#### Accounting policy

Rates and annual charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are recognised within the underlying revenue item based on their substance.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B2-2 User charges and fees

\$ '000	Timing	2021	2020
<b>Specific user charges</b>			
(per s.502 - specific 'actual use' charges)			
Water supply services	2	530	559
Sewerage services	2	5	4
Waste management services (non-domestic)	2	198	192
<b>Total specific user charges</b>		<b>733</b>	<b>755</b>
<b>Other user charges and fees</b>			
<b>(i) Fees and charges – statutory and regulatory functions (per s.608)</b>			
Inspection services	2	63	61
Private works – section 67	2	61	103
Regulatory/ statutory fees	2	1	–
Registration fees	2	3	–
Section 10.7 certificates (EP&A Act)	2	21	14
Section 603 certificates	2	16	10
Town planning	2	109	89
<b>Total fees and charges – statutory/regulatory</b>		<b>274</b>	<b>277</b>
<b>(ii) Fees and charges – other (incl. general user charges (per s.608))</b>			
Aged care	1	1,039	965
Caravan park	2	104	81
Cemeteries	2	33	25
Community centres	2	10	4
Sundry sales	2	52	50
Swimming centres	2	17	23
Waste disposal tipping fees	2	110	76
Water and sewer connection fees	2	15	7
Scrap metal sales	2	203	73
Tablelands community support options – client contributions	2	119	157
Tablelands community support options – contract service fees	1	2,325	2,539
Tablelands community transport	2	48	40
Other	2	1	3
<b>Total fees and charges – other</b>		<b>4,076</b>	<b>4,043</b>
<b>Total user charges and fees</b>		<b>5,083</b>	<b>5,075</b>
<b>Timing of revenue recognition for user charges and fees</b>			
User charges and fees recognised over time (1)		3,364	3,504
User charges and fees recognised at a point in time (2)		1,719	1,571
<b>Total user charges and fees</b>		<b>5,083</b>	<b>5,075</b>

#### Accounting policy

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as caravan parks, the customer is required to pay on arrival or a deposit in advance. There is no material obligation for Council in relation to refunds or returns.

Where an upfront fee is charged, the fee is recognised on a straight-line basis over the expected life of the membership.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than over the term of the licence.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B2-3 Other revenue

\$ '000	Timing	2021	2020
Rental income – investment property	2	124	–
Rental income – other council properties (2019 only)	2	–	130
Fines	2	–	5
Legal fees recovery – rates and charges (extra charges)	2	(1)	15
Commissions and agency fees	2	9	9
Diesel rebate	2	94	84
Insurance claims recoveries	2	87	195
Recycling income (non-domestic)	2	28	50
Sales – general	2	30	32
Donations received	2	3	4
Other reimbursements	2	133	5
Other sundry income	2	93	29
Staff FBT contributions	2	25	17
Other	2	26	–
<b>Total other revenue</b>		<b>651</b>	<b>575</b>
<b>Timing of revenue recognition for other revenue</b>			
Other revenue recognised over time (1)		–	–
Other revenue recognised at a point in time (2)		651	575
<b>Total other revenue</b>		<b>651</b>	<b>575</b>

#### Accounting policy for other revenue

Where the revenue is earned for the provision of specified goods / services under an enforceable contract, revenue is recognised when or as the obligations are satisfied.

Statutory fees and fines are recognised as revenue when the service has been provided, the payment is received or when the penalty has been applied, whichever occurs first.

Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B2-4 Grants and contributions

\$ '000	Timing	Operating 2021	Operating 2020	Capital 2021	Capital 2020
<b>General purpose grants and non-developer contributions (untied)</b>					
<b>General purpose (untied)</b>					
<b>Current year allocation</b>					
Financial assistance – general component	2	336	331	–	–
Financial assistance – local roads component	2	995	973	–	–
<b>Payment in advance - future year allocation</b>					
Financial assistance – general component	2	1,336	1,382	–	–
<b>Amount recognised as income during current year</b>		<b>2,667</b>	<b>2,686</b>	<b>–</b>	<b>–</b>
<b>Special purpose grants and non-developer contributions (tied)</b>					
<b>Cash contributions</b>					
Water supplies	2	–	524	58	220
Sewerage services	2	–	–	3,125	138
Aged care	2	–	–	–	130
Drought Communities Extension Program	1	176	–	699	–
Employment and training programs	2	4	2	–	–
Community care	2	5	2	–	–
Environmental programs	2	–	8	–	–
Economic development	2	–	103	–	–
Library	2	75	82	–	–
Street lighting	2	14	14	–	–
Animal control	2	–	4	–	–
Stronger Country Communities Fund	1	302	69	338	1,193
Innovation Fund	1	–	75	–	–
Regional NSW Planning Portal Scheme	1	50	–	–	–
Transport (other roads and bridges funding)	2	–	9	1,989	1,080
Transport (roads to recovery)	2	894	894	–	–
<b>Previously contributions:</b>					
Transport for NSW contributions (regional roads, block grant)	1	1,038	1,038	315	227
McMaugh gardens aged care – subsidies	1	2,238	2,040	–	–
Tablelands community transport – subsidies	1	656	492	–	–
Drought Stimulus Package	2	–	–	744	–
Aged Care Workforce Retention	2	70	–	–	–
<b>Total special purpose grants and non-developer contributions – cash</b>		<b>5,522</b>	<b>5,356</b>	<b>7,268</b>	<b>2,988</b>
<b>Total special purpose grants and non-developer contributions (tied)</b>		<b>5,522</b>	<b>5,356</b>	<b>7,268</b>	<b>2,988</b>
<b>Total grants and non-developer contributions</b>		<b>8,189</b>	<b>8,042</b>	<b>7,268</b>	<b>2,988</b>
<b>Comprising:</b>					
– Commonwealth funding		6,561	6,012	1,083	1,323
– State funding		1,628	2,030	6,185	1,665
		<b>8,189</b>	<b>8,042</b>	<b>7,268</b>	<b>2,988</b>

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B2-4 Grants and contributions (continued)

#### Developer contributions

\$ '000	Notes	Timing	Operating 2021	Operating 2020	Capital 2021	Capital 2020
<b>Developer contributions:</b>						
<b>(s7.4 &amp; s7.11 - EP&amp;A Act, s64 of the LGA):</b>						
<b>Cash contributions</b>						
S 7.11 – contributions towards amenities/services						
		2	33	47	–	–
<b>Total developer contributions – cash</b>			<b>33</b>	<b>47</b>	<b>–</b>	<b>–</b>
<b>Total developer contributions</b>			<b>33</b>	<b>47</b>	<b>–</b>	<b>–</b>
<b>Total contributions</b>			<b>33</b>	<b>47</b>	<b>–</b>	<b>–</b>
<b>Total grants and contributions</b>			<b>8,222</b>	<b>8,089</b>	<b>7,268</b>	<b>2,988</b>
<b>Timing of revenue recognition for grants and contributions</b>						
Grants and contributions recognised over time (1)						
			4,460	3,714	1,352	1,420
Grants and contributions recognised at a point in time (2)						
			3,762	4,375	5,916	1,568
<b>Total grants and contributions</b>			<b>8,222</b>	<b>8,089</b>	<b>7,268</b>	<b>2,988</b>

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B2-4 Grants and contributions (continued)

#### Unspent grants and contributions

Certain grants and contributions are obtained by Council on the condition they be spent in a specified manner or in a future period but which are not yet spent in accordance with those conditions are as follows:

\$ '000	Operating 2021	Operating 2020	Capital 2021	Capital 2020
<b>Unspent grants and contributions</b>				
Unspent funds at 1 July	1,215	439	112	939
<b>Add:</b> Funds recognised as revenue in the reporting year but not yet spent in accordance with the conditions	–	–	–	–
<b>Add:</b> Funds received and not recognised as revenue in the current year	1,293	789	749	–
<b>Less:</b> Funds received in prior year but revenue recognised and funds spent in current year	(144)	(13)	(53)	(827)
<b>Unspent funds at 30 June</b>	<b>2,364</b>	<b>1,215</b>	<b>808</b>	<b>112</b>
<b>Contributions</b>				
Unspent funds at 1 July	715	654	–	–
<b>Add:</b> contributions recognised as revenue in the reporting year but not yet spent in accordance with the conditions	40	61	–	–
<b>Less:</b> contributions recognised as revenue in previous years that have been spent during the reporting year	–	–	–	–
<b>Unspent contributions at 30 June</b>	<b>755</b>	<b>715</b>	<b>–</b>	<b>–</b>

#### Accounting policy

##### Grants and contributions – enforceable agreement with sufficiently specific performance obligations

Grant and contribution revenue from an agreement which is enforceable and contains sufficiently specific performance obligations is recognised as or when control of each performance obligations is transferred.

The performance obligations vary according to the agreement but include achieving milestones associated with constructing an asset or delivering specific outcomes established in an agreement. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Performance obligations may be satisfied either at a point in time or over time and this is reflected in the revenue recognition pattern. Point in time recognition occurs when the beneficiary obtains control of the goods / services at a single time (e.g. completion of the project when a report / outcome is provided), whereas over time recognition is where the control of the services is ongoing throughout the project (e.g. provision of community health services through the year).

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

##### Capital grants

Capital grants received by Council under an enforceable contract for the acquisition or construction of infrastructure, property, plant and equipment to identified specifications which will be under Council's control on completion are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B2-4 Grants and contributions (continued)

For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

#### Developer contributions

Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of sections 7.4, 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979* (EP&A Act).

While Council generally incorporates these amounts as part of a Development Consent Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly, would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required, but Council may apply contributions according to the priorities established in work schedules for the contribution plan.

#### Other grants and contributions

Assets, including cash, received from other grants and contributions are recognised at fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

### B2-5 Interest and investment income

\$ '000	2021	2020
<b>Interest on financial assets measured at amortised cost</b>		
– Overdue rates and annual charges (incl. special purpose rates)	27	53
– Cash and investments	135	299
<b>Total interest and investment income (losses)</b>	<b>162</b>	<b>352</b>
<b>Interest and investment income is attributable to:</b>		
<b>Unrestricted investments/financial assets:</b>		
Overdue rates and annual charges (general fund)	19	33
General Council cash and investments	85	189
<b>Restricted investments/funds – external:</b>		
Development contributions		
– Section 7.11	7	13
Water fund operations	27	62
Sewerage fund operations	24	55
<b>Total interest and investment income</b>	<b>162</b>	<b>352</b>

#### Accounting policy

Interest income is recognised using the effective interest rate at the date that interest is earned.

Dividends are recognised as income in profit or loss when the shareholder's right to receive payment is established unless the dividend clearly represents a recovery of part of the cost of the investment.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B3 Costs of providing services

#### B3-1 Employee benefits and on-costs

\$ '000	2021	2020
Salaries and wages	8,526	8,004
Travel expenses	32	27
Employee leave entitlements (ELE)	1,398	1,381
Superannuation – defined contribution plans	874	838
Superannuation – defined benefit plans	55	46
Workers' compensation insurance	551	433
Fringe benefit tax (FBT)	15	11
Training costs (other than salaries and wages)	85	35
Other	16	46
<b>Total employee costs</b>	<b>11,552</b>	<b>10,821</b>
Less: capitalised costs	(1,054)	(1,114)
<b>Total employee costs expensed</b>	<b>10,498</b>	<b>9,707</b>
Number of 'full-time equivalent' employees (FTE) at year end	131	127
Number of 'full-time equivalent' employees (FTE) at year end (incl. vacancies)	135	131

#### Accounting policy

Employee benefit expenses are recorded when the service has been provided by the employee.

All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to Note E3-1 for more information.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B3-2 Materials and services

\$ '000	Notes	2021	2020
Raw materials and consumables		7,971	6,665
Contractor and consultancy costs		8,001	4,939
Audit Fees	F2-1	136	80
<b>Previously other expenses:</b>			
Councillor and Mayoral fees and associated expenses	F1-2	135	138
Advertising		4	6
Bank charges		31	28
Computer software charges		21	23
Electricity and heating		192	183
Insurance		319	268
Office expenses (including computer expenses)		–	7
Postage		31	30
Printing and stationery		45	39
Street lighting		32	46
Subscriptions and publications		55	52
Telephone and communications		94	82
Travel expenses		–	2
Internet and other communication		6	14
Licences		128	97
Motor vehicle registration fees		50	54
Other fees and charges		–	4
Sundry expenses		–	2
Other expenses		7	14
Volunteer reimbursements		1	1
<b>Legal expenses:</b>			
Expenses from short-term leases		6	11
– Legal expenses: debt recovery		–	16
– Legal expenses: other		10	13
Other		–	16
<b>Total materials and services</b>		<b>17,275</b>	<b>12,830</b>
Less: capitalised costs		<b>(10,657)</b>	<b>(6,598)</b>
<b>Total materials and services</b>		<b>6,618</b>	<b>6,232</b>

#### Accounting policy

Expenses are recorded on an accruals basis as the Council receives the goods or services.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B3-3 Borrowing costs

\$ '000	Notes	2021	2020
<b>(i) Interest bearing liability costs</b>			
Interest on leases		3	4
Interest on loans		71	118
<b>Total interest bearing liability costs</b>		<b>74</b>	<b>122</b>
<b>Total interest bearing liability costs expensed</b>		<b>74</b>	<b>122</b>
<b>(ii) Other borrowing costs</b>			
Amortisation of discounts			
– Remediation liabilities	C3-5	3	27
<b>Total other borrowing costs</b>		<b>3</b>	<b>27</b>
<b>Total borrowing costs expensed</b>		<b>77</b>	<b>149</b>

#### Accounting policy

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed as incurred.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B3-4 Depreciation, amortisation and impairment of non-financial assets

\$ '000	Notes	2021	2020
<b>Depreciation and amortisation</b>			
Plant and equipment		581	535
Office equipment		35	55
Furniture and fittings		58	58
<b>Infrastructure:</b>			
	C1-7		
– Buildings – non-specialised		592	571
– Other structures		57	78
– Sealed roads structure		1,818	1,633
– Unsealed roads		731	602
– Bridges		407	327
– Footpaths		39	49
– Stormwater drainage		49	23
– Water supply network		412	424
– Sewerage network		205	212
– Swimming pools		32	25
– Other open space/recreational assets		133	43
Right of use assets	C2-1	16	16
<b>Other assets:</b>			
– Other		3	3
<b>Reinstatement, rehabilitation and restoration assets:</b>			
– Tip assets	C3-5,C1-7	105	96
<b>Total gross depreciation and amortisation costs</b>		<b>5,273</b>	<b>4,750</b>
<b>Total depreciation and amortisation costs</b>		<b>5,273</b>	<b>4,750</b>
<b>Total depreciation, amortisation and impairment for non-financial assets</b>		<b>5,273</b>	<b>4,750</b>

#### Accounting policy

##### Depreciation and amortisation

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives.

##### Impairment of non-financial assets

Council assets held at fair value that are not held primarily for their ability to generate net cash flow, and that are deemed to be specialised, are not tested for impairment since these assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value and therefore an impairment loss would be captured during this assessment.

Intangible assets not yet available for use, are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired.

Other non-financial assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units).

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B3-5 Other expenses

<b>\$ '000</b>	Notes	<b>2021</b>	2020
<b>Impairment of receivables</b>			
Other		(1)	(6)
<b>Total impairment of receivables</b>	C1-4	<b>(1)</b>	<b>(6)</b>
<b>Other</b>			
Donations, contributions and assistance to other organisations (Section 356)		390	400
<b>Total other expenses</b>		<b>389</b>	<b>394</b>

#### Accounting policy

Other expenses are recorded on an accruals basis when Council has an obligation for the expenses.

Impairment expenses are recognised when identified.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B4 Gains or losses

#### B4-1 Gain or loss from the disposal, replacement and de-recognition of assets

\$ '000	Notes	2021	2020
<b>Gain (or loss) on disposal of property (excl. investment property)</b>			
Less: carrying amount of property assets sold/written off		(28)	(318)
<b>Gain (or loss) on disposal</b>		<b>(28)</b>	<b>(318)</b>
<b>Gain (or loss) on disposal of plant and equipment</b>	C1-7		
Proceeds from disposal – plant and equipment		183	224
Less: carrying amount of plant and equipment assets sold/written off		(213)	(295)
<b>Gain (or loss) on disposal</b>		<b>(30)</b>	<b>(71)</b>
<b>Gain (or loss) on disposal of infrastructure</b>	C1-7		
Less: carrying amount of infrastructure assets sold/written off		(444)	(566)
<b>Gain (or loss) on disposal</b>		<b>(444)</b>	<b>(566)</b>
<b>Gain (or loss) on disposal of investments</b>	C1-2		
Proceeds from disposal/redemptions/maturities – investments		7,805	16,150
Less: carrying amount of investments sold/redeemed/matured		(7,805)	(16,150)
<b>Gain (or loss) on disposal</b>		<b>–</b>	<b>–</b>
<b>Gain (or loss) on disposal of term deposits</b>	C1-2		
Proceeds from disposal/redemptions/maturities – term deposits		–	–
Less: carrying amount of term deposits sold/redeemed/matured		–	–
<b>Gain (or loss) on disposal</b>		<b>–</b>	<b>–</b>
<b>Net gain (or loss) on disposal of assets</b>		<b>(502)</b>	<b>(955)</b>

#### Accounting policy

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the Income Statement.

The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

The losses incurred this year relate to the write-off on numerous road projects, in particular on regional roads (\$322,000), rural sealed roads (\$46,000), unsealed rural roads (\$60,000) and numerous items of plant & equipment (net \$30,000).

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B5 Performance against budget

#### B5-1 Material budget variations

Council's original budget was adopted by the Council on 28/07/2020 and is not required to be audited. The original projections on which the budget was based have been affected by a number of factors. These include state and federal government decisions, including new grant programs, changing economic activity, environmental factors, and by decisions made by Council.

While these General Purpose Financial Statements include the original budget adopted by Council, the Act requires Council to review its financial budget on a quarterly basis, so it is able to manage the variation between actuals and budget that invariably occur during the year.

**Material variations of more than 10%** between original budget and actual results or where the variance is considered material by nature are explained below.

**Variation Key:** **F** = Favourable budget variation, **U** = Unfavourable budget variation.

\$ '000	2021 Budget	2021 Actual	2021 ----- Variance -----		
<b>REVENUES</b>					
Rates and annual charges	6,711	6,867	156	2%	<b>F</b>
User charges and fees	5,098	5,083	(15)	0%	<b>U</b>
Other revenues	363	651	288	79%	<b>F</b>
Council received over \$113,000 from a clearance sale at its depot, over \$92,000 from street light efficiency and solar installation credits, over \$37,000 from the sale of cardboard and other sundry items at the landfill operations, all of which were unbudgeted as well as higher than expected diesel fuel rebates of nearly \$14,000 and higher insurance reimbursements of nearly \$46,000.					
Operating grants and contributions	7,780	8,222	442	6%	<b>F</b>
Capital grants and contributions	10,645	7,268	(3,377)	(32)%	<b>U</b>
Certain projects that were expected to be completed during the year had only partly progressed resulting in reduced capital grants for this year - Bundarra Sewer Scheme \$3,038,000 and Tolleys Gully bridge \$761,000. These timing differences were partly offset by additional grants received as part of numerous drought stimulus programs such as Stronger Country Communities, Drought Communities Extension, Drought Stimulus together with numerous road programs totalling more than \$413,000.					
Interest and investment revenue	150	162	12	8%	<b>F</b>
<b>EXPENSES</b>					
Employee benefits and on-costs	10,128	10,498	(370)	(4)%	<b>U</b>
Materials and services	6,187	6,618	(431)	(7)%	<b>U</b>
Borrowing costs	124	77	47	38%	<b>F</b>
The reduction in borrowing costs is associated solely with lower interest rates on council's major loan of \$1.5 million.					
Depreciation, amortisation and impairment of non-financial assets	4,855	5,273	(418)	(9)%	<b>U</b>
The original budget was prepared prior to the update of asset values for 2019-20 which lead to an under-estimate of depreciation for the year.					
Other expenses	441	389	52	12%	<b>F</b>
Numerous events and programs were cancelled in 2020-21 due to COVID and this reduced costs in this area, in particular Thunderbolts Festival, Lanterns Festival or Rotary Art Show \$28,000 and regional promotion costs through New England					

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### B5-1 Material budget variations (continued)

\$ '000	2021 Budget	2021 Actual	2021 ----- Variance -----	
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High Country and other programs \$10,000. There was also a one-off rebate provided by New England Weeds Authority of \$8,000.

<b>Net losses from disposal of assets</b>	-	502	(502)	∞	U
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### STATEMENT OF CASH FLOWS

<b>Cash flows from operating activities</b>	13,621	11,211	(2,410)	(18)%	U
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The major variation for this item relates to the reduction in expected capital grants as noted above.

<b>Cash flows from investing activities</b>	(13,747)	(9,578)	4,169	(30)%	F
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The budget anticipated a significant spend on infrastructure, property, plant and equipment that did not arise due to a number of factors. The major items with capital expenditure shortfalls were the Bundarra Sewer Scheme with \$5million, Tolleys Gully bridge and approaches replacements with \$0.6 million and the plant replacement program with \$1 million.

<b>Cash flows from financing activities</b>	(221)	399	620	(281)%	F
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The major variation in cash flows from financing activities relates to the increase in bonds received for entry to McMaugh Gardens aged care.

## C Financial position

### C1 Assets we manage

#### C1-1 Cash and cash equivalents

\$ '000	2021	2020
<b>Cash and cash equivalents</b>		
Cash on hand and at bank	80	66
Cash-equivalent assets		
– Deposits at call	3,353	1,335
<b>Total cash and cash equivalents</b>	<b>3,433</b>	<b>1,401</b>

#### Reconciliation of cash and cash equivalents

Total cash and cash equivalents per Statement of Financial Position	3,433	1,401
<b>Balance as per the Statement of Cash Flows</b>	<b>3,433</b>	<b>1,401</b>

#### Accounting policy

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C1-2 Financial investments

\$ '000	2021	2021	2020	2020
	Current	Non-current	Current	Non-current
<b>Debt securities at amortised cost</b>				
Term deposits	14,107	–	13,957	–
<b>Total</b>	<b>14,107</b>	<b>–</b>	<b>13,957</b>	<b>–</b>
<b>Total financial investments</b>	<b>14,107</b>	<b>–</b>	<b>13,957</b>	<b>–</b>
<b>Total cash assets, cash equivalents and investments</b>	<b>17,540</b>	<b>–</b>	<b>15,358</b>	<b>–</b>

#### Accounting policy

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

#### Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

#### Classification

On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income – equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

#### Amortised cost

Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows, and
- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Council's financial assets measured at amortised cost comprise trade and other receivables, term deposits and cash and cash equivalents in the Statement of Financial Position. Term deposits with an initial term of more than 3 months are classified as investments rather than cash and cash equivalents.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C1-3 Restricted cash, cash equivalents and investments

\$ '000	2021		2020	
	Current	Non-current	Current	Non-current
Total cash, cash equivalents and investments	<b>17,540</b>	<b>–</b>	<b>15,358</b>	<b>–</b>
<b>attributable to:</b>				
External restrictions	<b>12,690</b>	<b>–</b>	10,054	–
Internal restrictions	<b>4,510</b>	<b>–</b>	4,583	–
Unrestricted	<b>340</b>	<b>–</b>	721	–
	<b>17,540</b>	<b>–</b>	<b>15,358</b>	<b>–</b>

\$ '000	2021	2020
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#### Details of restrictions

##### External restrictions – included in liabilities

Specific purpose unexpended grants – general fund	<b>3,172</b>	–
Specific purpose unexpended loans – general	<b>491</b>	493
McMaugh gardens resident bonds	<b>3,068</b>	2,437
<b>External restrictions – included in liabilities</b>	<b>6,731</b>	<b>2,930</b>

##### External restrictions – other

External restrictions included in cash, cash equivalents and investments above comprise:

Developer contributions – general	<b>755</b>	715
Specific purpose unexpended grants (recognised as revenue) – general fund	<b>–</b>	1,327
Water fund	<b>2,610</b>	2,391
Sewer fund	<b>2,309</b>	2,411
Stormwater management	<b>285</b>	280
<b>External restrictions – other</b>	<b>5,959</b>	<b>7,124</b>

##### Total external restrictions

	<b>12,690</b>	<b>10,054</b>
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##### Internal restrictions

Council has internally restricted cash, cash equivalents and investments as follows:

Plant and vehicle replacement	<b>1,308</b>	1,234
Employees leave entitlement	<b>779</b>	772
Carry over works	<b>153</b>	349
Reseals	<b>254</b>	260
Strategic development	<b>307</b>	320
FAGS Received in advance	<b>1,336</b>	1,382
Tip Remediation	<b>373</b>	266
<b>Total internal restrictions</b>	<b>4,510</b>	<b>4,583</b>

##### Total restrictions

	<b>17,200</b>	<b>14,637</b>
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Internal restrictions over cash, cash equivalents and investments are those assets restricted only by a resolution of the elected Council.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C1-4 Receivables

\$ '000	2021 Current	2021 Non-current	2020 Current	2020 Non-current
<b>Purpose</b>				
Rates and annual charges	644	-	783	-
Interest and extra charges	53	-	65	-
User charges and fees	218	-	268	-
Private works	10	-	14	-
Accrued revenues				
– Interest on investments	40	-	87	-
– Other income accruals	10	-	54	-
Amounts due from other councils	63	-	65	-
Government grants and subsidies	1,803	-	984	-
Net GST receivable	284	-	410	-
Resident contributions	84	-	73	-
Other debtors	148	-	193	-
<b>Total</b>	<b>3,357</b>	<b>-</b>	<b>2,996</b>	<b>-</b>
<b>Less: provision of impairment</b>				
Other debtors	(64)	-	(67)	-
<b>Total provision for impairment – receivables</b>	<b>(64)</b>	<b>-</b>	<b>(67)</b>	<b>-</b>
<b>Total net receivables</b>	<b>3,293</b>	<b>-</b>	<b>2,929</b>	<b>-</b>
<b>Externally restricted receivables</b>				
<b>Water supply</b>				
– Rates and availability charges	53	-	62	-
– Other	217	-	273	-
<b>Sewerage services</b>				
– Rates and availability charges	58	-	90	-
– Other	16	-	14	-
<b>Total external restrictions</b>	<b>344</b>	<b>-</b>	<b>439</b>	<b>-</b>
<b>Internally restricted receivables</b>				
Resident contributions	38	-	44	-
<b>Internally restricted receivables</b>	<b>38</b>	<b>-</b>	<b>44</b>	<b>-</b>
<b>Unrestricted receivables</b>	<b>2,911</b>	<b>-</b>	<b>2,446</b>	<b>-</b>
<b>Total net receivables</b>	<b>3,293</b>	<b>-</b>	<b>2,929</b>	<b>-</b>
<hr/>				
\$ '000			2021	2020
<b>Movement in provision for impairment of receivables</b>				
Balance at the beginning of the year (calculated in accordance with AASB 139)			67	73
+ new provisions recognised during the year			(3)	(6)
<b>Balance at the end of the year</b>			<b>64</b>	<b>67</b>

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C1-4 Receivables (continued)

#### Accounting policy

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

#### Impairment

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When estimating ECL, Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.

When considering the ECL for rates and annual charges debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold.

Credit losses are measured at the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

Council writes off a receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings, or when the receivables are over 5 years past due, whichever occurs first.

None of the receivables that have been written off are subject to enforcement activity.

Where Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

### C1-5 Inventories

\$ '000	2021 Current	2021 Non-current	2020 Current	2020 Non-current
<b>(i) Inventories at cost</b>				
Stores and materials	261	–	231	–
<b>Total inventories at cost</b>	<b>261</b>	<b>–</b>	<b>231</b>	<b>–</b>
<b>Total inventories</b>	<b>261</b>	<b>–</b>	<b>231</b>	<b>–</b>

#### Accounting policy

#### Raw materials and stores, work in progress and finished goods

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

### C1-6 Contract assets and Contract cost assets

\$ '000	Notes	2021	2020
Contract assets	C1-6	1,094	305
<b>Total contract assets and contract cost assets</b>		<b>1,094</b>	<b>305</b>

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C1-6 Contract assets and Contract cost assets (continued)

#### Contract assets

\$ '000	2021 Current	2020 Current
Building infrastructure	203	–
Transport infrastructure	310	–
Sewer infrastructure	288	305
Sporting and recreational infrastructure	293	–
<b>Total contract assets</b>	<b>1,094</b>	<b>305</b>

#### **Significant changes in contract assets**

Due to stimulus measures adopted by various levels of government, significant grants were awarded to Uralla Shire Council for infrastructure projects. Due to the volume of projects undertaken, council was unable to complete all works by 30 June and consequently the amount of contract assets has risen significantly this year.

#### **Accounting policy**

##### **Contract assets**

Contract assets represent Councils right to payment in exchange for goods or services the Council has transferred to a customer when that right is conditional on something other than the passage of time.

Contract assets arise when the amounts billed to customers are based on the achievement of various milestones established in the contract and therefore the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer. Once an invoice or payment claim is raised or the relevant milestone is reached, Council recognises a receivable.

Impairment of contract assets is assessed using the simplified expected credit loss model where lifetime credit losses are recognised on initial recognition.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C1-7 Infrastructure, property, plant and equipment

By aggregated asset class	At 1 July 2020			Asset movements during the reporting period							At 30 June 2021		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals <sup>1</sup>	Additions new assets	Carrying value of disposals	Depreciation expense	Adjustments and transfers	Revaluation decrements to equity (ARR)	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
<b>\$ '000</b>													
Capital work in progress	2,099	–	2,099	4,571	–	–	–	–	–	–	6,670	–	6,670
Plant and equipment	8,223	(4,009)	4,214	950	116	(213)	(581)	–	–	–	8,755	(4,269)	4,486
Office equipment	739	(657)	82	–	31	–	(35)	–	–	–	770	(692)	78
Furniture and fittings	1,059	(772)	287	27	32	–	(58)	–	–	–	1,118	(830)	288
<b>Land:</b>													
– Crown land	1,725	–	1,725	–	–	–	–	(26)	(39)	–	1,660	–	1,660
– Operational land	1,402	–	1,402	–	–	–	–	–	–	–	1,402	–	1,402
– Community land	2,651	–	2,651	–	–	–	–	(98)	(15)	–	2,538	–	2,538
Land improvements – non-depreciable	17	–	17	–	–	–	–	(17)	–	–	–	–	–
<b>Infrastructure:</b>													
– Buildings – non-specialised	26,115	(12,945)	13,170	144	85	(28)	(592)	–	–	–	26,275	(13,496)	12,779
– Other structures	1,316	(943)	373	155	244	–	(57)	–	–	22	1,754	(1,017)	737
– Sealed roads structure	114,737	(31,793)	82,944	2,776	138	(373)	(1,818)	(73)	–	–	116,633	(33,038)	83,595
– Unsealed roads	17,170	(11,558)	5,612	178	–	(60)	(731)	–	–	–	17,207	(12,208)	4,999
– Bridges	40,944	(13,990)	26,954	20	–	–	(407)	–	–	–	40,964	(14,397)	26,567
– Footpaths	1,764	(422)	1,342	–	212	(3)	(39)	–	–	–	1,972	(460)	1,512
– Bulk earthworks (non-depreciable)	62,549	–	62,549	–	–	–	–	–	–	–	62,549	–	62,549
– Stormwater drainage	4,215	(1,076)	3,139	13	26	–	(49)	–	–	–	4,253	(1,125)	3,128
– Water supply network	28,872	(15,624)	13,248	157	8	–	(412)	–	–	120	29,304	(16,184)	13,120
– Sewerage network	14,047	(6,056)	7,991	7	–	–	(205)	–	–	72	14,184	(6,318)	7,866
– Swimming pools	748	(521)	227	–	–	–	(32)	–	–	19	822	(608)	214
– Other open space/recreational assets	1,779	(268)	1,511	98	492	(8)	(133)	–	–	65	2,462	(437)	2,025
<b>Other assets:</b>													
– Heritage collections	90	–	90	–	–	–	–	–	–	–	90	–	90
– Other	95	(36)	59	–	–	–	(3)	–	–	4	83	(23)	60
<b>Reinstatement, rehabilitation and restoration assets (refer Note 11):</b>													
– Tip assets	2,464	(467)	1,997	62	–	–	(105)	–	–	–	2,526	(572)	1,954
<b>Total infrastructure, property, plant and equipment</b>	<b>334,820</b>	<b>(101,137)</b>	<b>233,683</b>	<b>9,158</b>	<b>1,384</b>	<b>(685)</b>	<b>(5,257)</b>	<b>(214)</b>	<b>(54)</b>	<b>302</b>	<b>343,991</b>	<b>(105,674)</b>	<b>238,317</b>

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C1-7 Infrastructure, property, plant and equipment (continued)

By aggregated asset class	At 1 July 2019			Asset movements during the reporting period						At 30 June 2020		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals <sup>1</sup>	Additions new assets	Carrying value of disposals	Depreciation expense	Revaluation decrements to equity (ARR)	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
<b>\$ '000</b>												
Capital work in progress	1,857	–	1,857	242	–	–	–	–	–	2,099	–	2,099
Plant and equipment	7,712	(3,793)	3,919	1,125	–	(295)	(535)	–	–	8,223	(4,009)	4,214
Office equipment	703	(602)	101	36	–	–	(55)	–	–	739	(657)	82
Furniture and fittings	1,027	(714)	313	32	–	–	(58)	–	–	1,059	(772)	287
<b>Land:</b>												
– Operational land	1,402	–	1,402	–	–	–	–	–	–	1,402	–	1,402
– Community land	2,643	–	2,643	–	8	–	–	–	–	2,651	–	2,651
– Crown land	1,725	–	1,725	–	–	–	–	–	–	1,725	–	1,725
Land improvements – non-depreciable	17	–	17	–	–	–	–	–	–	17	–	17
<b>Infrastructure:</b>												
– Buildings – non-specialised	25,837	(12,644)	13,193	854	12	(318)	(571)	–	–	26,115	(12,945)	13,170
– Other structures	1,308	(865)	443	3	5	–	(78)	–	–	1,316	(943)	373
– Bridges	32,019	(11,461)	20,558	127	–	–	(327)	–	6,596	40,944	(13,990)	26,954
– Footpaths	1,888	(360)	1,528	–	147	–	(49)	(284)	–	1,764	(422)	1,342
– Bulk earthworks (non-depreciable)	77,319	–	77,319	28	–	(28)	–	(14,770)	–	62,549	–	62,549
– Stormwater drainage	2,479	(612)	1,867	–	–	–	(23)	–	1,295	4,215	(1,076)	3,139
– Water supply network	28,587	(15,053)	13,534	–	13	–	(424)	–	125	28,872	(15,624)	13,248
– Sewerage network	13,901	(5,788)	8,113	–	14	–	(212)	–	76	14,047	(6,056)	7,991
– Swimming pools	750	(609)	141	122	–	(11)	(25)	–	–	748	(521)	227
– Sealed roads structure	103,602	(28,941)	74,661	2,826	93	(461)	(1,633)	–	7,458	114,737	(31,793)	82,944
– Unsealed roads	17,644	(12,731)	4,913	698	–	(65)	(602)	–	668	17,170	(11,558)	5,612
– Other open space/recreational assets	732	(225)	507	198	849	–	(43)	–	–	1,779	(268)	1,511
<b>Other assets:</b>												
– Heritage collections	90	–	90	–	–	–	–	–	–	90	–	90
– Other	91	(33)	58	–	4	–	(3)	–	–	95	(36)	59
<b>Reinstatement, rehabilitation and restoration assets (refer Note 11):</b>												
– Tip assets	2,296	(371)	1,925	168	–	–	(96)	–	–	2,464	(467)	1,997
<b>Total infrastructure, property, plant and equipment</b>	<b>325,629</b>	<b>(94,802)</b>	<b>230,827</b>	<b>6,459</b>	<b>1,145</b>	<b>(1,178)</b>	<b>(4,734)</b>	<b>(15,054)</b>	<b>16,218</b>	<b>334,820</b>	<b>(101,137)</b>	<b>233,683</b>

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C1-7 Infrastructure, property, plant and equipment (continued)

#### Accounting policy

Infrastructure, property, plant and equipment are held at fair value. Independent comprehensive valuations are performed at least every five years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

Water and sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by Department of Industry (DoI) – Water.

Increases in the carrying amounts arising on revaluation are credited to the revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

When infrastructure, property, plant and equipment are acquired by Council for nil or nominal consideration, the assets are initially recognised at their fair value at acquisition date.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

	Years		Years
<b>Plant and equipment</b>		<b>Other equipment</b>	
Office equipment	5 to 20	Playground equipment	5 to 15
Office furniture	5 to 20	Benches, seats etc.	10 to 20
Computer equipment	4	Other open space recreational assets	10 to 100
Vehicles, trucks and utilities	5 to 10		
Dozers, graders and rollers	10	<b>Buildings</b>	
Other plant and equipment	10	Buildings: masonry	50 to 100
		Buildings: other	20 to 40
<b>Water and sewer assets</b>		<b>Stormwater assets</b>	
Dams and reservoirs	100	Drains	75 to 125
Water & Sewer Treatment Plants	70 to 100	Culverts	75 to 125
Reticulation pipes: PVC	70 to 115	Flood control structures	75 to 125
Reticulation pipes: other	25 to 75		
Pumps and telemetry	15 to 20		
Meters & Water Plant	10		
Water Mains	80 to 100	<b>Other infrastructure assets</b>	
Sewer Mains	70 to 100	Bulk earthworks	Infinite
		Swimming pools	50
<b>Transportation assets</b>		Other open space/recreational assets	20
Sealed roads: surface	15 to 20	Other infrastructure	20
Sealed roads: structure	60 to 100		
Unsealed roads	20 to 30		
Bridge: concrete	100		
Bridge: other	80		
Concrete road pavements	60		
Kerb, gutter and footpaths	40		

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

#### Land under roads

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C1-7 Infrastructure, property, plant and equipment (continued)

Council has elected not to recognise land under roads acquired before 1 July 2008. Land under roads acquired after 1 July 2008 is recognised in accordance with the IPPE accounting policy.

#### Crown reserves

Crown reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated. Where the Crown reserves are under a lease arrangement they are accounted for under AASB 16 Leases, refer to Note C2-1.

Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

#### Rural Fire Service assets

Under Section 119 of the *Rural Fire Services Act 1997 (NSW)*, "all firefighting equipment purchased or constructed wholly or from money to the credit of the Fund is to be vested in the council of the area for or on behalf of which the firefighting equipment has been purchased or constructed".

These Rural Fire Service assets are recognised as assets of the Council in these financial statements.

### C1-8 Other

#### Other assets

\$ '000	2021 Current	2021 Non-current	2020 Current	2020 Non-current
Prepayments	81	–	36	–
<b>Total other assets</b>	<b>81</b>	<b>–</b>	<b>36</b>	<b>–</b>

#### Current other assets not anticipated to be settled within the next 12 months

The following inventories and other assets, even though classified as current are not expected to be recovered in the next 12 months;

\$ '000	2021 Current	2021 Non-current	2020 Current	2020 Non-current
Total externally restricted assets	–	–	–	–
Total internally restricted assets	–	–	–	–
Total unrestricted assets	81	–	36	–
<b>Total other assets</b>	<b>81</b>	<b>–</b>	<b>36</b>	<b>–</b>

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C2 Leasing activities

#### C2-1 Council as a lessee

Council has leases over a range of assets including infrastructure, office and IT equipment. Information relating to the leases in place and associated balances and transactions is provided below.

##### Terms and conditions of leases

Office equipment is leased over periods between two and five years with no residual value and equal monthly instalments.

Crown land is leased for between three and eight years with equal annual payments.

##### Office and IT equipment

Leases for office and IT equipment are generally for low value assets, except for significant items such as photocopiers. The leases are for between 2 and 5 years with no renewal option, the payments are fixed, however some of the leases include variable payments based on usage.

#### (a) Right of use assets

\$ '000	Plant & Equipment	Crown Land	Total
<b>2021</b>			
Opening balance at 1 July	16	62	78
Depreciation charge	(5)	(11)	(16)
<b>Balance at 30 June</b>	<b>11</b>	<b>51</b>	<b>62</b>
<b>2020</b>			
Adoption of AASB 16 at 1 July 2019 – first time lease recognition	21	73	94
Depreciation charge	(5)	(11)	(16)
<b>Balance at 30 June</b>	<b>16</b>	<b>62</b>	<b>78</b>

#### (b) Lease liabilities

\$ '000	2021 Current	2021 Non-current	2020 Current	2020 Non-current
Lease liabilities	16	48	15	63
<b>Total lease liabilities</b>	<b>16</b>	<b>48</b>	<b>15</b>	<b>63</b>

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C2-1 Council as a lessee (continued)

#### (c) (i) The maturity analysis

The maturity analysis of lease liabilities based on contractual undiscounted cash flows is shown in the table below:

\$ '000	< 1 year	1 – 5 years	> 5 years	Total	Total per Statement of Financial Position
<b>2021</b>					
Cash flows	16	25	23	64	64
<b>2020</b>					
Cash flows	15	41	22	78	78

\$ '000	2021 Current	2021 Non-current	2020 Current	2020 Non-current
<b>Total lease liabilities relating to unrestricted assets</b>	<b>16</b>	<b>48</b>	15	63
<b>Total lease liabilities</b>	<b>16</b>	<b>48</b>	15	63

#### (d) Income Statement

The amounts recognised in the Income Statement relating to leases where Council is a lessee are shown below:

\$ '000	2021	2020
Interest on lease liabilities	3	4
Amortisation of right of use assets	16	16
Expenses relating to short-term leases	6	11
	<b>25</b>	<b>31</b>

#### (e) Statement of Cash Flows

Total cash outflow for leases	18	18
	<b>18</b>	<b>18</b>

#### Accounting policy

At inception of a contract, Council assesses whether a lease exists – i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration?

Council has elected not to separate non-lease components from lease components for any class of asset and has accounted for payments as a single component.

At the lease commencement, Council recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where Council believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives received. The right-

continued on next page ...

## Notes to the Financial Statements

for the year ended 30 June 2021

### C2-1 Council as a lessee (continued)

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of-use asset is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured when there is a lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

#### **Exceptions to lease accounting**

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

#### **Leases at significantly below market value / Concessionary leases**

Council has elected to measure the right of use asset arising from the concessionary leases at cost which is based on the associated lease liability at initial recognition.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C3 Liabilities of Council

#### C3-1 Payables

\$ '000	2021 Current	2021 Non-current	2020 Current	2020 Non-current
<b>Payables</b>				
Goods and services – operating expenditure	283	–	414	–
Goods and services – capital expenditure	953	–	87	–
Accrued expenses:				
– Borrowings	7	–	12	–
– Salaries and wages	282	–	251	–
– Other expenditure accruals	340	–	288	–
Security bonds, deposits and retentions	2	–	2	–
Retirement home contributions	3,068	–	2,437	–
Prepaid rates	146	–	145	–
TCT Funding	472	–	472	–
TCS HCP liability	750	–	604	–
<b>Total payables</b>	<b>6,303</b>	<b>–</b>	<b>4,712</b>	<b>–</b>
<b>Total payables</b>	<b>6,303</b>	<b>–</b>	<b>4,712</b>	<b>–</b>

#### Payables relating to restricted assets

\$ '000	2021 Current	2021 Non-current	2020 Current	2020 Non-current
<b>Externally restricted assets</b>				
Resident Bonds	3,068	–	2,437	–
Payables relating to externally restricted assets	3,068	–	2,437	–
<b>Total payables relating to restricted assets</b>	<b>3,068</b>	<b>–</b>	<b>2,437</b>	<b>–</b>
<b>Total payables relating to unrestricted assets</b>	<b>3,235</b>	<b>–</b>	<b>2,275</b>	<b>–</b>
<b>Total payables</b>	<b>6,303</b>	<b>–</b>	<b>4,712</b>	<b>–</b>

#### Current payables not anticipated to be settled within the next twelve months

\$ '000	2021	2020
The following liabilities, even though classified as current, are not expected to be settled in the next 12 months.		
Retirement home contributions	2,182	1,312
<b>Total payables</b>	<b>2,182</b>	<b>1,312</b>

#### Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

#### Payables

Payables represent liabilities for goods and services provided to Council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C3-2 Contract Liabilities

\$ '000	Notes	2021 Current	2021 Non-current	2020 Current	2020 Non-current
<b>Grants and contributions received in advance:</b>					
Unexpended operating grants (received prior to performance obligation being satisfied) <sup>i</sup>	(i)	1,467	-	689	-
Unexpended capital grants (received prior to performance obligation being satisfied) <sup>ii</sup>	(ii)	748	-	-	-
<b>Total grants received in advance</b>		<b>2,215</b>	<b>-</b>	<b>689</b>	<b>-</b>
<b>Total contract liabilities</b>		<b>2,215</b>	<b>-</b>	<b>689</b>	<b>-</b>

(i) The contract liability relates to grants received prior to the revenue recognition criteria in AASB 15 being satisfied since the performance obligations are ongoing

(ii) Council has received funding to construct assets, being road and water infrastructure. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.

#### Contract liabilities relating to restricted assets

##### Externally restricted assets

Water	142	-	-	-
Unspent grants held as contract liabilities (excl. Water & Sewer)	2,073	-	689	-
<b>Contract liabilities relating to externally restricted assets</b>	<b>2,215</b>	<b>-</b>	<b>689</b>	<b>-</b>
<b>Total contract liabilities relating to restricted assets</b>	<b>2,215</b>	<b>-</b>	<b>689</b>	<b>-</b>
<b>Total contract liabilities</b>	<b>2,215</b>	<b>-</b>	<b>689</b>	<b>-</b>

#### Revenue recognised that was included in the contract liability balance at the beginning of the period

\$ '000	2021	2020
<b>Grants and contributions received in advance:</b>		
Capital grants (to construct Council controlled assets)	44	-
<b>Total revenue recognised that was included in the contract liability balance at the beginning of the period</b>	<b>44</b>	<b>-</b>

#### Significant changes in contract liabilities

The significant increase in contract liabilities in this financial year relates to funding received for the provision of community aged care. This is a result of target outputs being unable to be met, partially due to affects of COVID-19 on service operations.

#### Accounting policy

Contract liabilities are recorded when consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C3-3 Borrowings

\$ '000	2021		2020	
	Current	Non-current	Current	Non-current
Loans – secured <sup>1</sup>	266	1,705	265	1,924
<b>Total borrowings</b>	<b>266</b>	<b>1,705</b>	<b>265</b>	<b>1,924</b>

(1) Loans are secured over the general rating income of Council.  
Disclosures on liability interest rate risk exposures, fair value disclosures and security can be found in Note E1-1.

### Borrowings relating to restricted assets

\$ '000	2021		2020	
	Current	Non-current	Current	Non-current
<b>Externally restricted assets</b>				
McMaugh Gardens (interest bearing liabilities)	9	29	9	35
Industrial land development loan	160	555	160	555
<b>Borrowings relating to externally restricted assets</b>	<b>169</b>	<b>584</b>	<b>169</b>	<b>590</b>
<b>Total borrowings relating to restricted assets</b>	<b>169</b>	<b>584</b>	<b>169</b>	<b>590</b>
<b>Total borrowings relating to unrestricted assets</b>	<b>97</b>	<b>1,121</b>	<b>96</b>	<b>1,334</b>
<b>Total borrowings</b>	<b>266</b>	<b>1,705</b>	<b>265</b>	<b>1,924</b>

### (a) Changes in liabilities arising from financing activities

\$ '000	2020		Non-cash movements				2021
	Opening Balance	Cash flows	Acquisition	Fair value changes	Acquisition due to change in accounting policy	Other non-cash movement	
Loans – secured	2,189	(218)	–	–	–	–	1,971
Lease liability (Note C2-1b)	78	(14)	–	–	–	–	64
<b>Total liabilities from financing activities</b>	<b>2,267</b>	<b>(232)</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>2,035</b>

\$ '000	2019		Non-cash movements				2020
	Opening Balance	Cash flows	Acquisition	Fair value changes	Acquisition due to change in accounting policy	Other non-cash movement	
Loans – secured	2,427	(238)	–	–	–	–	2,189
Lease liability (Note C2-1b)	–	–	–	–	78	–	78
<b>Total liabilities from financing activities</b>	<b>2,427</b>	<b>(238)</b>	<b>–</b>	<b>–</b>	<b>78</b>	<b>–</b>	<b>2,267</b>

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C3-3 Borrowings (continued)

#### (b) Financing arrangements

\$ '000	2021	2020
<b>Total facilities</b>		
Bank overdraft facilities <sup>1</sup>	100	100
Credit cards/purchase cards	35	40
<b>Total financing arrangements</b>	<b>135</b>	<b>140</b>
<b>Drawn facilities</b>		
– Credit cards/purchase cards	10	12
<b>Total drawn financing arrangements</b>	<b>10</b>	<b>12</b>
<b>Undrawn facilities</b>		
– Bank overdraft facilities	100	100
– Credit cards/purchase cards	25	28
<b>Total undrawn financing arrangements</b>	<b>125</b>	<b>128</b>

#### Additional financing arrangements information

##### Breaches and defaults

During the current and prior year, there were no defaults or breaches on any of the loans.

(1) The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.

##### Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or borrowing costs.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C3-4 Employee benefit provisions

\$ '000	2021		2020	
	Current	Non-current	Current	Non-current
Annual leave	783	–	738	–
Sick leave	53	–	54	–
Long service leave	1,517	93	1,339	165
Other leave	66	–	68	–
<b>Total employee benefit provisions</b>	<b>2,419</b>	<b>93</b>	<b>2,199</b>	<b>165</b>

#### Current employee benefit provisions not anticipated to be settled within the next twelve months

\$ '000	2021	2020
The following provisions, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions – employees benefits	1,735	1,592
	<b>1,735</b>	<b>1,592</b>

#### Description of and movements in provisions

\$ '000	ELE provisions				Total
	Annual leave	Sick leave	Long service leave	Other employee benefits	
<b>2021</b>					
At beginning of year	738	54	1,504	68	2,364
Additional provisions	501	–	183	88	772
Amounts used (payments)	(456)	(1)	(77)	(90)	(624)
Total ELE provisions at end of year	<b>783</b>	<b>53</b>	<b>1,610</b>	<b>66</b>	<b>2,512</b>
<b>2020</b>					
At beginning of year	730	54	1,598	64	2,446
Additional provisions	453	–	198	81	732
Amounts used (payments)	(445)	–	(292)	(77)	(814)
Total ELE provisions at end of year	<b>738</b>	<b>54</b>	<b>1,504</b>	<b>68</b>	<b>2,364</b>

#### Accounting policy

Employee benefit provisions are presented as current liabilities in the Statement of Financial Position if Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur and therefore all annual leave and vested long service leave (or that which vests within 12 months) is presented as current.

#### Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

#### Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C3-4 Employee benefit provisions (continued)

the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

#### On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

### C3-5 Provisions

\$ '000	2021 Current	2021 Non-Current	2020 Current	2020 Non-Current
<b>Asset remediation/restoration:</b>				
Asset remediation/restoration (future works)	–	2,721	–	2,656
<b>Sub-total – asset remediation/restoration</b>	<b>–</b>	<b>2,721</b>	<b>–</b>	<b>2,656</b>
<b>Total provisions</b>	<b>–</b>	<b>2,721</b>	<b>–</b>	<b>2,656</b>
<b>Provisions relating to restricted assets</b>				
<b>Total provisions relating to restricted assets</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>Total provisions relating to unrestricted assets</b>	<b>–</b>	<b>2,721</b>	<b>–</b>	<b>2,656</b>
<b>Total provisions</b>	<b>–</b>	<b>2,721</b>	<b>–</b>	<b>2,656</b>

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C3-5 Provisions (continued)

#### Description of and movements in provisions

\$ '000	Other provisions	
	Asset remediation	Net carrying amount
<b>2021</b>		
At beginning of year	2,656	2,656
Changes to provision:		
Revised costs	62	62
Unwinding of discount	3	3
Total other provisions at end of year	2,721	2,721
<b>2020</b>		
At beginning of year	2,461	2,461
Revised costs	168	168
Unwinding of discount	27	27
Total other provisions at end of year	2,656	2,656

#### Nature and purpose of provisions

##### Asset remediation

Council has a legal/public obligation to make good, restore, rehabilitate and reinstate the council tip and quarry.

##### Accounting policy

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as a borrowing cost.

##### Asset remediation – tips and quarries

Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs. Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

The ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques, or experience at other locations. The expected timing of expenditure can also change, for example in response to changes in quarry reserves or production rates. As a result, there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which would affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within infrastructure, property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### C4 Reserves

#### C4-1 Nature and purpose of reserves

##### **Infrastructure, property, plant and equipment revaluation reserve**

The infrastructure, property, plant and equipment (IPPE) revaluation reserve is used to record increments and decrements in the revaluation of infrastructure, property, plant and equipment.

### D Council structure

#### D1 Results by fund

General fund refers to all Council activities other than water and sewer. All amounts disclosed in this note are gross i.e. inclusive of internal charges and recoveries made between the funds. Assets and liabilities shown in the water and sewer columns are restricted for use for these activities.

#### D1-1 Income Statement by fund

\$ '000	General 2021	Water 2021	Sewer 2021
<b>Income from continuing operations</b>			
Rates and annual charges	5,708	473	686
User charges and fees	4,539	531	13
Interest and investment revenue	111	27	24
Other revenues	594	21	36
Grants and contributions provided for operating purposes	8,193	16	13
Grants and contributions provided for capital purposes	4,085	58	3,125
<b>Total income from continuing operations</b>	<b>23,230</b>	<b>1,126</b>	<b>3,897</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	9,869	393	236
Materials and services	5,663	628	327
Borrowing costs	77	–	–
Depreciation, amortisation and impairment of non-financial assets	4,617	440	216
Other expenses	382	4	3
Net losses from the disposal of assets	502	–	–
<b>Total expenses from continuing operations</b>	<b>21,110</b>	<b>1,465</b>	<b>782</b>
<b>Operating result from continuing operations</b>	<b>2,120</b>	<b>(339)</b>	<b>3,115</b>
<b>Net operating result for the year</b>	<b>2,120</b>	<b>(339)</b>	<b>3,115</b>
<b>Net operating result attributable to each council fund</b>	2,120	(339)	3,115
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>(1,965)</b>	<b>(397)</b>	<b>(10)</b>

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### D1-2 Statement of Financial Position by fund

\$ '000	General 2021	Water 2021	Sewer 2021
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	3,414	10	9
Investments	9,207	2,600	2,300
Receivables	2,949	270	74
Inventories	261	–	–
Contract assets and contract cost assets	806	–	288
Other	81	–	–
<b>Total current assets</b>	<b>16,718</b>	<b>2,880</b>	<b>2,671</b>
<b>Non-current assets</b>			
Infrastructure, property, plant and equipment	212,018	14,017	12,282
Right of use assets	62	–	–
<b>Total non-current assets</b>	<b>212,080</b>	<b>14,017</b>	<b>12,282</b>
<b>TOTAL ASSETS</b>	<b>228,798</b>	<b>16,897</b>	<b>14,953</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	6,303	–	–
Contract liabilities	2,073	142	–
Lease liabilities	16	–	–
Borrowings	266	–	–
Employee benefit provision	2,419	–	–
<b>Total current liabilities</b>	<b>11,077</b>	<b>142</b>	<b>–</b>
<b>Non-current liabilities</b>			
Lease liabilities	48	–	–
Borrowings	1,705	–	–
Employee benefit provision	93	–	–
Provisions	2,721	–	–
<b>Total non-current liabilities</b>	<b>4,567</b>	<b>–</b>	<b>–</b>
<b>TOTAL LIABILITIES</b>	<b>15,644</b>	<b>142</b>	<b>–</b>
<b>Net assets</b>	<b>213,154</b>	<b>16,755</b>	<b>14,953</b>
<b>EQUITY</b>			
Accumulated surplus	62,375	7,678	9,164
Revaluation reserves	150,779	9,077	5,789
<b>Council equity interest</b>	<b>213,154</b>	<b>16,755</b>	<b>14,953</b>
<b>Total equity</b>	<b>213,154</b>	<b>16,755</b>	<b>14,953</b>

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### D2 Interests in other entities

#### D2-1 Subsidiaries, joint arrangements and associates not recognised

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The following subsidiaries, joint arrangements and associates have not been recognised in this financial report.

##### **New England Joint Organisation**

The New England Joint Organisation (NEJO) is a body corporate which was proclaimed on 11 May 2018 under the Local Government Act 1993 with the legal capacity and powers of an individual. The principle functions of NEJO are to:

- Establish strategic regional priorities for the Joint Organisation Area and develop strategies and plans for delivering these priorities;
- Provide regional leadership for the Joint Organisation Area and to be an advocate for strategic regional priorities;
- Identify and take up opportunities for intergovernmental cooperation on matters relating to the Joint Organisation Area.

NEJO consists of seven voting member Councils located on the Highlands, Slopes and Plains of Northern New South Wales.

The Board consists of:

- The Mayors of each Member Council, who are entitled to one (1) vote at Meetings;
- A non-voting representative of the NSW Government, who is the Regional Director of the Department of Premier and Cabinet.

The role of the Board is to direct and control the affairs of NEJO. A decision of the Board supported by a majority at which a quorum is present is a decision of NEJO. Uralla Shire Council has a one-seventh voting right, and based on the above, does not have control, joint control or significant influence over decision making or the overall activities of the organisation.

In accordance with the NEJO Charter, Uralla Shire Council contributed \$12,680 in annual fees for the 2020-21 year towards the operation of the joint organisation.

##### **New England Weeds Authority**

New England Weeds Authority (NEWA) is the registered trading name of The New England Tablelands Noxious Plants County Council. NEWA is a single purpose Council which is a Local Control Authority for priority and invasive weeds under the NSW Biosecurity Act, 2015. The present area of operation of NEWA is the local government areas of Uralla Shire Council, Armidale Regional Council, Walcha Shire Council, and Glen Innes Severn Council (under a Memorandum of Understanding). These Councils are located in the Northern Tablelands region of New South Wales.

The County Council's governance is in accordance with the Local Government Act 1993 (LGA 1993) with the County Council first proclaimed in 1947.

NEWA is funded by contributions from its four Constituent Councils, grants and private works. Each Constituent Council has delegated its Noxious weeds control function to NEWA and contributes in accordance with NEWA's proclamation. NEWA's governing body consists of five Councillors elected by each of the Constituent Councils.

Council does not have control, joint control or significant influence over decision making or the overall activities of the organisation.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### E Risks and accounting uncertainties

#### E1-1 Risks relating to financial instruments held

Council's activities expose it to a variety of financial risks including (1) price risk, (2) credit risk, (3) liquidity risk and (4) interest rate risk.

The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's finance section under policies approved by the Council.

The fair value of Council's financial assets and financial liabilities approximates their carrying amount.

\$ '000	Carrying value 2021	Carrying value 2020	Fair value 2021	Fair value 2020
<b>Financial assets</b>				
<b>Measured at amortised cost</b>				
Cash and cash equivalents	3,433	1,401	3,429	1,401
Receivables	3,293	2,929	3,293	2,929
Contract Assets and Contract Cost Assets	1,094	305	1,094	305
Investments				
– Debt securities at amortised cost	14,107	13,957	14,107	13,957
<b>Total financial assets</b>	<b>21,927</b>	<b>18,592</b>	<b>21,923</b>	<b>18,592</b>
<b>Financial liabilities</b>				
Payables	6,303	4,712	6,303	4,712
Loans/advances	1,971	2,189	1,971	2,189
Contract Liabilities	2,215	689	2,215	689
Lease Liabilities	64	78	64	78
<b>Total financial liabilities</b>	<b>10,553</b>	<b>7,668</b>	<b>10,553</b>	<b>7,668</b>

Fair value is determined as follows:

- **Cash and cash equivalents, receivables, payables** – are estimated to be the carrying value that approximates market value.
- **Borrowings** – are based upon estimated future cash flows discounted by the current mkt interest rates applicable to assets and liabilities with similar risk profiles, unless quoted market prices are available.

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital.

Council's finance area manages the cash and Investments portfolio.

Council has an investment policy which complies with the Local Government Act 1993 and Minister's investment order 625. This policy is regularly reviewed by Council and it's staff and an investment report is tabled before Council on a monthly basis setting out the portfolio breakup and its performance as required by Local Government regulations.

The risks associated with the investments held are:

- **Price risk** – the risk that the capital value of Investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments or their issuers or are caused by factors affecting similar instruments traded in a market.
- **Interest rate risk** – the risk that movements in interest rates could affect returns and income.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### E1-1 Risks relating to financial instruments held (continued)

- **Liquidity risk** – the risk that Council will not be able to pay its debts as and when they fall due.
- **Credit risk** – the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council – be it of a capital or income nature.

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

#### (a) Market risk – interest rate and price risk

\$ '000	2021	2020
The impact on results for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.		
Impact of a 1% movement in interest rates		
– Equity / Income Statement	149	160
Impact of a 10% movement in price of investments		
– Equity / Income Statement	–	–

#### (b) Credit risk

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery procedures. Council also encourages ratepayers to pay their rates by the due date through incentives.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

There are no significant concentrations of credit risk, whether through exposure to individual customers, specific industry sectors and/or regions.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

#### Credit risk profile

##### Receivables – rates and annual charges

Credit risk on rates and annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land; that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages payment.

\$ '000	Not yet overdue	< 1 year overdue	1 - 2 years overdue	2 - 5 years overdue	> 5 years overdue	Total
<b>2021</b>						
Gross carrying amount	430	13	12	189	–	644
2020						
Gross carrying amount	624	17	15	127	–	783

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### E1-1 Risks relating to financial instruments held (continued)

#### Receivables - non-rates and annual charges and contract assets

Council applies the simplified approach for non-rates and annual charges debtors and contract assets to provide for expected credit losses, which permits the use of the lifetime expected loss provision at inception. To measure the expected credit losses, non-rates and annual charges debtors and contract assets have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision is determined as follows. The expected credit losses incorporate forward-looking information.

\$ '000	Not yet overdue	0 - 30 days overdue	31 - 60 days overdue	61 - 90 days overdue	> 91 days overdue	Total
<b>2021</b>						
Gross carrying amount	–	2,256	–	4	453	2,713
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	14.13%	2.36%
<b>ECL provision</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>64</b>	<b>64</b>
<b>2020</b>						
Gross carrying amount	–	1,455	–	480	278	2,213
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	24.10%	3.03%
<b>ECL provision</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>67</b>	<b>67</b>

#### (c) Liquidity risk

Payables, lease liabilities and borrowings are both subject to liquidity risk; that is, the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels, and by maintaining an adequate cash buffer. Payment terms can be extended, and overdraft facilities drawn upon in extenuating circumstances.

Borrowings are also subject to interest rate risk: the risk that movements in interest rates could adversely affect funding costs. Council manages this risk through diversification of borrowing types, maturities and interest rate structures.

The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows for non-lease liabilities (refer to Note C2-1(b) for lease liabilities) and therefore the balances in the table may not equal the balances in the Statement of Financial Position due to the effect of discounting.

\$ '000	Weighted average interest rate	Subject to no maturity	≤ 1 Year	payable in:		Total cash outflows	Actual carrying values
				1 - 5 Years	> 5 Years		
<b>2021</b>							
Trade/other payables	0.00%	3,089	886	2,182	–	6,157	6,157
Loans and advances	3.38%	–	327	1,048	1,038	2,413	1,971
<b>Total financial liabilities</b>		<b>3,089</b>	<b>1,213</b>	<b>3,230</b>	<b>1,038</b>	<b>8,570</b>	<b>8,128</b>
<b>2020</b>							
Trade/other payables	0.00%	2,128	1,127	1,312	–	4,567	4,567
Loans and advances	4.96%	–	320	1,175	1,234	2,729	2,189
<b>Total financial liabilities</b>		<b>2,128</b>	<b>1,447</b>	<b>2,487</b>	<b>1,234</b>	<b>7,296</b>	<b>6,756</b>

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### E2-1 Fair value measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

– Infrastructure, property, plant and equipment

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

**Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2:** Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3:** Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

\$ '000	Notes	Fair value measurement hierarchy							
		Date of latest valuation		Level 2 Significant observable inputs		Level 3 Significant unobservable inputs		Total	
		2021	2020	2021	2020	2021	2020	2021	2020
<b>Recurring fair value measurements</b>									
<b>Infrastructure, property, plant and equipment</b> C1-7									
Plant and equipment	30/06/2019	30/06/2019	–	–	4,487	4,214	4,487	4,214	
Office equipment	30/06/2019	30/06/2019	–	–	78	82	78	82	
Furniture and fittings	30/06/2019	30/06/2019	–	–	288	287	288	287	
Operational land	30/06/2018	30/06/2018	–	–	1,821	1,821	1,821	1,821	
Community land	30/06/2021	30/06/2018	–	–	3,779	3,957	3,779	3,957	
Land improvements – non-depreciable	30/06/2021	30/06/2016	–	–	–	17	–	17	
Buildings – non-specialised	30/06/2018	30/06/2018	–	–	12,779	13,170	12,779	13,170	
Other structures	30/06/2021	30/06/2016	–	–	779	373	779	373	
Sealed road structure	30/06/2020	30/06/2020	–	–	83,595	82,944	83,595	82,944	
Unsealed roads	30/06/2020	30/06/2020	–	–	4,999	5,612	4,999	5,612	
Bridges	30/06/2020	30/06/2020	–	–	26,567	26,954	26,567	26,954	
Footpaths	30/06/2020	30/06/2020	–	–	1,511	1,342	1,511	1,342	
Bulk earthworks	30/06/2020	30/06/2020	–	–	62,549	62,549	62,549	62,549	
Stormwater drainage	30/06/2020	30/06/2020	–	–	3,128	3,139	3,128	3,139	
Water supply network	30/06/2021	30/06/2020	–	–	13,120	13,248	13,120	13,248	
Sewerage network	30/06/2021	30/06/2020	–	–	7,866	7,991	7,866	7,991	
Heritage collection	30/06/2014	30/06/2014	–	–	90	90	90	90	
Other assets	30/06/2021	30/06/2016	–	–	60	59	60	59	
Other open space / recreational assets	30/06/2021	30/06/2016	–	–	2,002	1,511	2,002	1,511	
Swimming pools	30/06/2021	30/06/2016	–	–	195	227	195	227	
<b>Total infrastructure, property, plant and equipment</b>			<b>–</b>	<b>–</b>	<b>229,693</b>	<b>229,587</b>	<b>229,693</b>	<b>229,587</b>	

### Valuation techniques

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie. level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs).

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### E2-1 Fair value measurement (continued)

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The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

#### Infrastructure, property, plant and equipment (IPPE)

Councils Plant & Equipment, Furniture and Fittings incorporates:

Major Plant - trucks, tractors, graders, rollers and excavators  
Fleet Vehicles - cars, vans, utes etc.  
Minor Plant - chainsaw, brush cutters, mowers, concrete mixers.  
Furniture and Fittings - desks, chairs, display system.  
Office Equipment - computers, monitors, projectors, laptops

Plant equipment, office equipment and furniture & fittings are valued at cost but are disclosed at fair value in the notes. The carrying amount reflects the fair value of the asset due to the nature of the items as shown above

The unobservable Level 3 inputs used include:

Pattern of Consumption  
Useful Life  
Asset Condition  
Residual Value  
Gross Replacement Cost

There has been no change to the valuation process during the reporting period.

#### Land - Operational Land

Council's "Operational" land by definition has no special restriction other than those that may apply to any parcel of land. Fair value for operational land is obtained from an external valuer every 5 years.

Last valuation was conducted in 2018 using Level 3 Inputs

Generally, fair value is the most advantageous price reasonably obtained by the seller and the most advantageous price reasonably obtained by buyer. This is not necessarily the market selling price of the asset rather, the maximum value that Council would rationally pay to acquire the asset, taking into account quoted market price in an active and liquid market, current market price of similar asset, cost of replacing an asset.

Criteria for this include: Land description and dimensions, planning and other constraints on development and the potential for alternative use (Valued by AssetVal in March 2018).

The unobservable Level 3 inputs used include:

Rates per Square Metre  
Description of Land

The 'Market Approach' is used to value operational land. There has been no change to the valuation process during the reporting period.

#### Land Improvements

The cost approach is utilised, with asset values determined based on actual cost of construction and maintenance.

Any infrastructure constructed on improved land is separately valued.

Council carries fair value of land reserves using Level 3 Inputs

The unobservable Level 3 inputs used include:

Useful Life  
Asset Condition  
Asset Condition

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### E2-1 Fair value measurement (continued)

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The cost approach is used to value the land improvements. There has been no change to the valuation process during the reporting period.

#### Land - Community Land

Council's "Community" Land (including owned by Council, The Crown and various other Government Agencies that is managed by Council) by definition is land intended for public access and use or where other restrictions applying to the land create some obligation to maintain public access (such as a trust deed or dedication under section 94 of the EPA Act 1979). This gives rise to the restriction in the Act, intended to preserve the qualities of the land. Community land is valued at Valuer General unimproved capital value (UCV) which takes into account highest and best use values. This land was revalued in 2021.

Community Land:

Cannot be sold

Cannot be leased, licensed, or any other estate granted over the land for more than 21 years

Must have a plan of management for it.

#### Buildings - Non Specialised

Council buildings includes Libraries, Public Amenities, Sporting Club, Kiosks and Amenities, Depot Building and Workshops, McMaugh's Aged Care Centre, Community Centre, Visitor Information Centre, Pre School, SES Shelter and others. Council carries fair value buildings using level 3 inputs. Valuations were carried out by external valuers - AssetVAL in March 2018 using the cost approach.

This approach estimates the replacement cost for each building by componentising the building into significant parts with different useful life and taking into account a range of factors.

Buildings are valued by applying a unit rate to a structure or a square metre rate to a building, based on its current replacement cost. These rates are derived from substantial analysis of construction costs by Council's valuer (Valued by AssetVal in March 2018). Each building is assigned a residual value. Further improvements could be achieved by componentising buildings.

The unobservable Level 3 inputs used include:

Pattern of Consumption	Future Economic Benefit
Useful Life	Residual Value
Asset Condition	Remaining useful life

The cost approach is used to value the Buildings. There has been no change to the valuation process during the reporting period.

#### Infrastructure - Roads

This asset class comprises the Road Carriageway, Bus Shelter, Car Parks, Guardrails, Kerb and Gutter, Suburb Markers, and Traffic Facilities.

The road carriageway is defined as the trafficable portion of a road, between but not including the kerb and gutter and would include any paved markers parking places along roadside.

Council's Asset Management System include condition assessment data for a 5 year cycle on sealed roads and routine inspections of unsealed roads. An asset condition assessment was carried out by Shepherd Asset Management Solutions during 2020.

To determine the unit cost of seals, Council used external professionals, Australis Asset Advisory Group and Vanguard Consulting Group, to provide unit rates and replacement cost for all road asset classes. Roads are componentised into road surface, base, sub-base and earthworks. Surface has been split into sealed and unsealed road components.

Council fair values road infrastructure assets using Level 3 inputs at a component level.

The Cost Approach is used to value roads by componentising the assets into significant parts and then rolling these component values up to provide an overall road valuation (for each road segment) within the Council Asset System.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### E2-1 Fair value measurement (continued)

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The unobservable Level 3 inputs used include:

Pattern of Consumption	Asset Condition	Remaining useful life
Useful Life and Residual Value	Gross Replacement Cost	

The cost approach is used to value the Roads (Sealed and Unsealed). There has been no change in valuation technique from prior years.

#### Infrastructure- Footpaths

A footpath is defined as all footways (including those shared with a cycleway) sealed or non-sealed. Council has specification for dimensions of cycleway and pathways. A full assessment was undertaken in 2020 by external consultants Australis and Vanguard.

These inspections were carried out to comply with insurance protocols and to provide data for the revaluation that occurred during 2020. Current replacement costs are based on modern equivalent unit rates..

Councils fair values, footpaths, (non componentised) using Level 3 inputs

Pattern of Consumption
Useful Life
Asset Condition
Future Economic Benefit
Remaining useful life

The cost approach is used to value the Footpaths. There has been no change to the valuation process during the reporting period.

#### Infrastructure - Stormwater Drainage

Council's Drainage Assets comprises pits, culverts, open channels, headwalls and various type of water quality devices used to collect, store and remove stormwater. The 'Cost Approach' estimated the replacement cost for each asset by componentising the assets into significant parts with different useful lives and taking into account a range of factors. Council has adopted useful life of between 75 and 125 years for its stormwater drainage assets.

Condition assessment for all stormwater drainage was carried out in 2020. All systems have been assessed as being satisfactory or better. A full assessment was undertaken in 2020 by external consultants Australis and Vanguard. Council carries fair value drainage assets (non-componentised) using Level 3 inputs.

The unobservable Level 3 inputs used include:

Pattern of Consumption
Useful Life and Residual Value
Asset Condition
Gross Replacement Cost
Remaining useful life

The cost approach is used to value the Stormwater Drainage. There has been no change in valuation technique from prior years.

#### Infrastructure-Sewerage Network

Council's Sewerage Network consist of Sewer pipes, pump stations, treatment plant, telemetry system, manholes. Council carries fair values Sewerage Network Assets (non - componentised) using Level 3 inputs.

Current replacement costs for sewer assets have been derived by utilizing Rawlinson Rates and NSW Office of Water Revenue rates, unit costs and lump sums. Council engaged a highly qualified and experienced engineer to undertake a revaluation of its sewer assets in 2017. 100% of above ground infrastructure was inspected.

Council identifies 10 critical mains section each year for inspection; selection is based on the log of overflows, leakages or complaints. Data limitations therefore exist based upon sampling of inspections, lack of historical maintenance and complaint

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### E2-1 Fair value measurement (continued)

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data. All asset components were assigned a residual value, useful life and remaining useful life, and were conditioned rated at time of valuation, with the condition rating determining the remaining useful life. A physical inspection of ground level assets was conducted and photographic evidence, including use of video, was collected of manholes and mains to support condition assessments.

The unobservable Level 3 inputs used include:

Useful Life  
Asset Condition  
Future Economic Benefit  
Remaining useful life

The cost approach is used to value the Sewerage Network. There has been no change to the valuation process during the reporting period.

#### Other Assets

Council's other assets comprise of Heritage Collections - Thunderbolts Painting and other miscellaneous assets. A valuation of the collection of Thunderbolts paintings was undertaken by A.N.G Art Consulting in August 2014 providing a reasonable estimate of the replacement value of each work based on current market prices for similar works by the same artist. The remaining 'Other assets' were revalued utilising indexation during 2021 including the swimming pool which is recognised separately in the infrastructure note. Council carries fair values of other assets using level 3 inputs.

The unobservable Level 3 inputs used include:

Pattern of Consumption  
Useful Life and Residual Value  
Asset Condition  
Gross Replacement Cost  
Remaining useful life

The cost approach is used to value the Other Assets. There has been no change in valuation technique from prior year.

#### Infrastructure- Bridges

Council has 50 bridges/major culverts on local roads and 33 bridges/major culverts on regional roads. Of these, two bridges were replaced in 2017/18 with some additional work finalised in 2018/19.

All Council bridges are inspected by Council's qualified inspectors on a biannual program.

Council engaged an independent company to assess HML capacity on selected bridges in 2018-19.

Council used external professionals, Australis Asset Advisory Group and Vanguard Consulting Group, to provide unit rates and replacement cost for all bridges and culverts.

Bridges are componentised into bridges and major culverts, and culverts and drainage assets include both pits and pipes.

The unobservable Level 3 inputs used include:

Pattern of Consumption  
Useful Life and Residual Value

The cost approach is used to value the Bridges. There has been no change in valuation technique from previous years.

#### Infrastructure- Bulk Earthworks

Council Bulk Earthworks consists of cuttings, fill and levelling of earth and rocks.

Council used external professionals, Australis Asset Advisory Group and Vanguard Consulting Group, to provide unit rates and replacement cost for all earthworks.

## Notes to the Financial Statements

for the year ended 30 June 2021

### E2-1 Fair value measurement (continued)

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The unobservable Level 3 inputs used include Unit Rates & Asset Condition.

The cost approach is used to value the Bulk Earthworks. There has been no change in valuation technique from prior years.

#### **Infrastructure- Water Supply Network**

Council's Water Network consist of Water pipes, pump stations, treatment plant, telemetry system and reservoirs  
Council carries fair value Water Supply Network Assets (non-componentised) using Level 3 inputs.

Current replacement costs for water assets have been derived by utilizing Rawlinson Rates and NSW Office of Water references rates, unit costs and lump sum. Council engaged an engineer to undertake a revaluation of water assets in 2017. Physical inspections were carried out with photographic evidence collected to support condition ratings. 100% of above ground infrastructure was inspected. Council identifies 10 critical mains sections each year for inspection; selection is based on the log of overflows, leakages or complaints. Data limitations therefore exist due to lack of records of historical maintenance and inspection and sampling of inspections. All asset components are assigned a residual value, useful life and remaining useful life, and were conditioned rated at time of revaluation, with the condition rating determining the useful life.

The unobservable Level 3 inputs used include:

Pattern of Consumption  
Useful Life

The cost approach is used to value the Water Network. There has been no change in valuation technique from prior years.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### E2-1 Fair value measurement (continued)

#### Fair value measurements using significant unobservable inputs (level 3)

##### The valuation process for level 3 fair value measurements

The valuation techniques prescribed by AASB 13 can be summarised as:

**Cost approach** - Valuation technique that reflects the amount what would be required to replace the service capacity of an asset (current replacement cost).

**Income approach** - Valuation technique that converts future amounts (cash inflow /outflows) to signal the current (i.e. discounted) amount. The fair value measurement is determined on the basis of the value indicated by current market expectations about these future amounts.

**Market approach** - Valuation technique that uses prices and other relevant information, generated by market transactions involving identical or comparable (similar) assets, liabilities or a group of assets and liabilities such as a business.

For the purpose of level 3 fair value measurement a Cost Approach was used for most assets except Land - Operational and Community where a market approach is required. The inputs used for this technique are:

Pattern of consumption  
Residual Value  
Asset Condition  
Useful Life  
Unit Rates

##### A reconciliation of the movements in recurring fair value measurements allocated to Level 3 of the hierarchy is provided below:

\$ '000	Operational Land		Community Land		Land improvements		Buildings and other infrastructure	
	2021	2020	2021	2020	2021	2020	2021	2020
<b>Opening balance</b>	1,821	1,821	3,957	3,949	17	17	15,053	14,143
<b>Total gains or losses for the period</b>								
Recognised in other comprehensive income – revaluation surplus	–	–	(178)	–	(17)	–	106	–
<b>Other movements</b>								
Purchases (GBV)	–	–	–	8	–	–	1,218	1,921
Disposals (WDV)	–	–	–	–	–	–	(36)	(318)
Depreciation and impairment	–	–	–	–	–	–	(781)	(692)
<b>Closing balance</b>	<b>1,821</b>	<b>1,821</b>	<b>3,779</b>	<b>3,957</b>	<b>–</b>	<b>17</b>	<b>15,560</b>	<b>15,054</b>

\$ '000	Sealed roads		Unsealed roads		Bridges		Footpaths	
	2021	2020	2021	2020	2021	2020	2021	2020
<b>Opening balance</b>	82,944	74,661	5,612	4,913	26,954	20,558	1,342	1,528
<b>Total gains or losses for the period</b>								
Recognised in other comprehensive income – revaluation surplus	(72)	7,458	–	668	–	6,596	–	(284)
<b>Other movements</b>								
Purchases (GBV)	2,914	2,919	178	698	20	127	212	147
Disposals (WDV)	(373)	(461)	(60)	(65)	–	–	(3)	–
Depreciation and impairment	(1,818)	(1,633)	(731)	(602)	(407)	(327)	(39)	(49)
<b>Closing balance</b>	<b>83,595</b>	<b>82,944</b>	<b>4,999</b>	<b>5,612</b>	<b>26,567</b>	<b>26,954</b>	<b>1,512</b>	<b>1,342</b>

## Uralla Shire Council

### Notes to the Financial Statements

for the year ended 30 June 2021

#### E2-1 Fair value measurement (continued)

\$ '000	Bulk earthworks (non-depreciable)		Stormwater drainage		Water supply network		Sewerage network	
	2021	2020	2021	2020	2021	2020	2021	2020
<b>Opening balance</b>	<b>62,549</b>	77,319	<b>3,139</b>	1,867	<b>13,248</b>	13,534	<b>7,991</b>	8,113
<b>Total gains or losses for the period</b>								
Recognised in other comprehensive income – revaluation surplus	–	(14,770)	–	1,295	<b>120</b>	125	<b>72</b>	76
<b>Other movements</b>								
Purchases (GBV)	–	28	<b>38</b>	–	<b>165</b>	13	<b>7</b>	14
Disposals (WDV)	–	(28)	–	–	–	–	–	–
Depreciation and impairment	–	–	<b>(49)</b>	(23)	<b>(413)</b>	(424)	<b>(204)</b>	(212)
<b>Closing balance</b>	<b>62,549</b>	62,549	<b>3,128</b>	3,139	<b>13,120</b>	13,248	<b>7,866</b>	7,991

\$ '000	Other assets		Plant and equipment		Total	
	2021	2020	2021	2020	2021	2020
<b>Opening balance</b>	<b>376</b>	289	<b>4,583</b>	4,333	<b>229,586</b>	<b>227,045</b>
Recognised in other comprehensive income – revaluation surplus	<b>4</b>	–	–	–	<b>35</b>	<b>1,164</b>
Purchases (GBV)	–	126	<b>1,156</b>	1,193	<b>5,908</b>	<b>7,194</b>
Disposals (WDV)	–	(11)	<b>(213)</b>	(295)	<b>(685)</b>	<b>(1,178)</b>
Depreciation and impairment	<b>(35)</b>	(28)	<b>(674)</b>	(648)	<b>(5,151)</b>	<b>(4,638)</b>
<b>Closing balance</b>	<b>345</b>	376	<b>4,852</b>	4,583	<b>229,693</b>	<b>229,587</b>

#### Highest and best use

All of Council's non-financial assets are considered as being utilised for their highest and best use.

Notes to the Financial Statements

for the year ended 30 June 2021

E3-1 Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

**LIABILITIES NOT RECOGNISED**

**1. Guarantees**

**(i) Defined benefit superannuation contribution plans**

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

- Assets are not segregated within the sub-group according to the employees of each sponsoring employer.
- The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.
- Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.
- The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

*Description of the funding arrangements.*

Pooled Employers are required to pay future service employer contributions and past service employer contributions to the Fund.

The future service employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current future service employer contribution rates are::

Division B	1.9 times member contributions for non-180 Point Members; Nil for 180 Point Members*
Division C	2.5% salaries
Division D	1.64 times member contributions

\* For 180 Point Members, Employers are required to contribute 7% of salaries to these members' accumulation accounts, which are paid in addition to members' defined benefits.

The past service contribution for each Pooled Employer is a share of the total past service contributions of \$40.0 million for 1 July 2019 to 30 June 2021, apportioned according to each employer's share of the accrued liabilities as at 30 June 2019. These past service contributions are used to maintain the adequacy of the funding position for the accrued liabilities.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

*Description of the extent to which Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan*

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

Notes to the Financial Statements

for the year ended 30 June 2021

E3-1 Contingencies (continued)

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

There is no provision for allocation of any surplus which may be present at the date of withdrawal of an employer.

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2021 was \$88,370. The last valuation of the Scheme was performed by the Fund Actuary, Richard Boyfield FIAA as at 30 June 2020.

The amount of additional contributions included in the total employer contribution advised above is \$63,300. Council's expected contribution to the plan for the next annual reporting period is \$90,414.

The estimated employer reserves financial position for the Pooled Employers at 30 June 2021 is:

Employer reserves only *	\$millions	Asset Coverage
Assets	2,620.5	
Past Service Liabilities	2,445.6	107.2%
Vested Benefits	2,468.7	106.2%

\* excluding member accounts and reserves in both assets and liabilities.

The share of this deficit that is broadly attributed to Council is estimated to be in the order of 0.16% as at 30 June 2021.

Council's share of that deficiency cannot be accurately calculated as the Scheme is a mutual arrangement where assets and liabilities are pooled together for all member councils. For this reason, no liability for the deficiency has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	5.75% per annum
Salary inflation *	3.5% per annum
Increase in CPI	2.5% per annum

\* Plus promotional increases

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

Please note that the estimated employer reserves financial position above is a preliminary calculation, and once all the relevant information has been received by the Funds Actuary, the final end of year review, which will be a triennial actuarial investigation will be completed by December 2021.

**(ii) Statewide Limited**

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30/6 this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

**(iii) StateCover Limited**

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### E3-1 Contingencies (continued)

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StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

#### (iv) Other guarantees

Council has provided no other guarantees other than those listed above.

### 2. Other liabilities

#### (i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

#### (ii) Potential land acquisitions due to planning restrictions imposed by Council

Council has classified a number of privately owned land parcels as local open space or bushland.

As a result, where notified in writing by the various owners, Council will be required to purchase these land parcels.

At reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions has not been possible.

### ASSETS NOT RECOGNISED

#### (i) Land under roads

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/08.

#### (ii) Infringement notices/fines

Fines and penalty income, the result of Council issuing infringement notices is followed up and collected by the Infringement Processing Bureau.

Council's revenue recognition policy for such income is to account for it as revenue on receipt.

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income.

#### (iii) Central Northern Libraries

The Uralla Shire Council is a member of the Central Northern Libraries Group.

This group operates under the Central Northern Library Regional Library Agreement renewed from 1 July 2010, administered by the Tamworth Regional Council on behalf of the six members.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### E3-1 Contingencies (continued)

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From 1 July 2012, the Gwydir Shire Council has been admitted as a member of the Central Northern Regional Libraries. The Gwydir Shire Council will not be entitled to share in reserves which existed at 30 June 2012 (Clause 2 of the Variation of Central Northern Regional Library Regional Library Agreement 2012).

Clause 7.1 of the Agreement states: "Tamworth Regional Council shall own the assets acquired from Central Northern Regional Library's budget subject to the 'reimbursement rights' held by each of the Delegating Councils as provided by this clause."

Clause 7.3 states: "Upon the termination of this agreement, a proportion of the assets identified in the asset register shall be distributed to the Delegating Councils. The method for determining the a set distribution to each Delegating Council is specified in Schedule 4 of this Agreement."

Schedule 4 determines that the distribution of the net assets shall be apportioned in the ratio of the contributions made in the three preceding years or the current life of the existing agreement. The net assets of the Central Northern Regional Library at 30 June 2020 were \$1,792,836 with a Surplus from Ordinary Activities of \$63,462 for the 2019/2020 year. The percentage of contribution and share of net assets for the Uralla Shire Council is 7.2%.

#### **(iv) Rural Fire Fighting Assets**

Council has title to, and is the registered owner of vehicles including category 1 and 2 rural fire appliances and associated rural fire fighting equipment.

These assets are under the control of the Rural Fire Services to enable that authority to provide the bushfire protection defences set out in their Service Level Agreement with Council, and accordingly have been recognised in these reports as assets (Note 10a Accounting policy for infrastructure, property, plant and equipment). In accordance with normal Rural Fire Service funding arrangements, Council continues to contribute to the costs of maintenance of this equipment.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### F People and relationships

#### F1 Related party disclosures

##### F1-1 Key management personnel (KMP)

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

<b>\$ '000</b>	<b>2021</b>	<b>2020</b>
<b>Compensation:</b>		
Short-term benefits	<b>802</b>	763
Post-employment benefits	<b>81</b>	107
<b>Total</b>	<b>883</b>	<b>870</b>

#### Other transactions with KMP and their related parties

Council has determined that transactions at arm's length between KMP and Council as part of KMP using Council services (e.g. access to library or Council swimming pool) will not be disclosed.

A close family member of a key management personnel was previously employed through an arm's length process. They are paid in accordance with the Award for the job they perform. The council employs over 150 staff of which only 1 is a close family member of key management personnel.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### F1-2 Councillor and Mayoral fees and associated expenses

\$ '000	2021	2020
The aggregate amount of Councillor and Mayoral fees and associated expenses included in materials and services expenses in the Income Statement are:		
Mayoral fee	21	21
Councillors' fees	103	102
Other Councillors' expenses (including Mayor)	11	15
<b>Total</b>	<b>135</b>	<b>138</b>

### F2 Other relationships

#### F2-1 Audit fees

\$ '000	2021	2020
During the year, the following fees were incurred for services provided by the auditor of Council, related practices and non-related audit firms		
<b>Auditors of the Council - NSW Auditor-General:</b>		
<b>(i) Audit and other assurance services</b>		
Audit and review of financial statements	61	49
<b>Remuneration for audit and other assurance services</b>	<b>61</b>	<b>49</b>
<b>Total Auditor-General remuneration</b>	<b>61</b>	<b>49</b>
<b>Non NSW Auditor-General audit firms</b>		
<b>(i) Audit and other assurance services</b>		
Other audit and assurance services	75	31
<b>Remuneration for audit and other assurance services</b>	<b>75</b>	<b>31</b>
<b>Total remuneration of non NSW Auditor-General audit firms</b>	<b>75</b>	<b>31</b>
<b>Total audit fees</b>	<b>136</b>	<b>80</b>

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### G Other matters

#### G1-1 Statement of Cash Flows information

##### Reconciliation of net operating result to cash provided from operating activities

\$ '000	2021	2020
<b>Net operating result from Income Statement</b>	<b>4,896</b>	1,536
<b>Adjust for non-cash items:</b>		
Depreciation and amortisation	5,273	4,750
Net losses/(gains) on disposal of assets	502	955
Unwinding of discount rates on reinstatement provisions	3	54
<b>+/- Movement in operating assets and liabilities and other cash items:</b>		
Decrease/(increase) in receivables	(361)	(787)
Increase/(decrease) in provision for impairment of receivables	(3)	(6)
Decrease/(increase) in inventories	(30)	(2)
Decrease/(increase) in other current assets	(45)	23
Decrease/(increase) in contract assets	(789)	(305)
Increase/(decrease) in payables	(131)	56
Increase/(decrease) in accrued interest payable	(5)	–
Increase/(decrease) in other accrued expenses payable	83	(31)
Increase/(decrease) in other liabilities	147	307
Increase/(decrease) in contract liabilities	1,526	44
Increase/(decrease) in provision for employee benefits	148	(82)
Increase/(decrease) in other provisions	(3)	141
<b>Net cash provided from/(used in) operating activities from the Statement of Cash Flows</b>	<b>11,211</b>	6,653

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### G2-1 Commitments

#### Capital commitments (exclusive of GST)

\$ '000	2021	2020
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
<b>Property, plant and equipment</b>		
Plant and equipment	508	363
Bundarra Sewer Scheme	3,941	20
Stronger Country Community Projects	–	74
VIC Redevelopment	70	413
Solar panel supply & installation	–	80
McMaugh generator & LED lights	–	56
Tolleys Gully Bridge & other road works	152	–
Uralla Pool Amenities	40	–
Depot upgrade	37	–
<b>Total commitments</b>	<b>4,748</b>	<b>1,006</b>
<b>These expenditures are payable as follows:</b>		
Within the next year	4,748	1,006
<b>Total payable</b>	<b>4,748</b>	<b>1,006</b>
<b>Sources for funding of capital commitments:</b>		
Unrestricted general funds	137	–
Future grants and contributions	3,213	643
Internally restricted reserves	508	363
Externally restricted reserves	890	–
<b>Total sources of funding</b>	<b>4,748</b>	<b>1,006</b>

### G3-1 Events occurring after the reporting date

No matters have arisen subsequent to balance date that would require these financial statements to be amended.

## Uralla Shire Council

### Notes to the Financial Statements

for the year ended 30 June 2021

#### G4 Statement of developer contributions as at 30 June 2021

##### G4-1 Summary of developer contributions

\$ '000	Opening balance at 1 July 2020	Contributions received during the year		Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2021	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash					
Roads	557	33	-	5	-	-	595	-
Traffic facilities	20	-	-	-	-	-	20	-
Community facilities	81	-	-	1	-	-	82	-
Other	57	-	-	1	-	-	58	-
<b>S7.11 contributions – under a plan</b>	<b>715</b>	<b>33</b>	<b>-</b>	<b>7</b>	<b>-</b>	<b>-</b>	<b>755</b>	<b>-</b>
<b>Total S7.11 and S7.12 revenue under plans</b>	<b>715</b>	<b>33</b>	<b>-</b>	<b>7</b>	<b>-</b>	<b>-</b>	<b>755</b>	<b>-</b>
<b>Total contributions</b>	<b>715</b>	<b>33</b>	<b>-</b>	<b>7</b>	<b>-</b>	<b>-</b>	<b>755</b>	<b>-</b>

Under the Environmental Planning and Assessment Act 1979, Council has significant obligations to provide Section 7.11 (contributions towards provision or improvement of amenities or services) infrastructure in new release areas. It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### G4-2 Developer contributions by plan

\$ '000	Opening balance at 1 July 2020	Contributions received during the year		Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2021	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash					
<b>CONTRIBUTION PLAN – RURAL INVERGOWRIE</b>								
Roads	96	-	-	1	-	-	97	-
Traffic facilities	20	-	-	-	-	-	20	-
Community facilities	81	-	-	1	-	-	82	-
Other	52	-	-	1	-	-	53	-
<b>Total</b>	<b>249</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>-</b>	<b>-</b>	<b>252</b>	<b>-</b>
<b>CONTRIBUTION PLAN – RURAL</b>								
Other	5	-	-	-	-	-	5	-
<b>Total</b>	<b>5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5</b>	<b>-</b>
<b>CONTRIBUTION PLAN – DCP ROAD MAINTENANCE ROYALTIES</b>								
Roads	461	33	-	4	-	-	498	-
<b>Total</b>	<b>461</b>	<b>33</b>	<b>-</b>	<b>4</b>	<b>-</b>	<b>-</b>	<b>498</b>	<b>-</b>

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### G5 Statement of performance measures

#### G5-1 Statement of performance measures – consolidated results

\$ '000	Amounts 2021	Indicator 2021	Indicators 2020      2019		Benchmark
<b>1. Operating performance ratio</b>					
Total continuing operating revenue excluding capital grants and contributions less operating expenses <sup>1,2</sup>	<b>(1,871)</b>	<b>(8.92)%</b>	(2.43)%	(0.87)%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>	<b>20,985</b>				
<b>2. Own source operating revenue ratio</b>					
Total continuing operating revenue excluding all grants and contributions <sup>1</sup>	<b>15,657</b>	<b>55.42%</b>	63.98%	70.52%	> 60.00%
Total continuing operating revenue <sup>1</sup>	<b>28,253</b>				
<b>3. Unrestricted current ratio</b>					
Current assets less all external restrictions	<b>8,947</b>	<b>2.22x</b>	2.80x	2.22x	> 1.50x
Current liabilities less specific purpose liabilities	<b>4,032</b>				
<b>4. Debt service cover ratio</b>					
Operating result before capital excluding interest and depreciation/impairment/amortisation <sup>1</sup>	<b>3,479</b>	<b>11.26x</b>	10.91x	11.43x	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	<b>309</b>				
<b>5. Rates and annual charges outstanding percentage</b>					
Rates and annual charges outstanding	<b>697</b>	<b>9.00%</b>	11.76%	7.25%	< 10.00%
Rates and annual charges collectable	<b>7,741</b>				
<b>6. Cash expense cover ratio</b>					
Current year's cash and cash equivalents plus all term deposits	<b>17,540</b>	<b>11.88</b>	9.99	11.50	> 3.00
Monthly payments from cash flow of operating and financing activities	<b>1,477</b>	<b>mths</b>	mths	mths	mths

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### G5-2 Statement of performance measures by fund

\$ '000	General Indicators <sup>3</sup>		Water Indicators		Sewer Indicators		Benchmark
	2021	2020	2021	2020	2021	2020	
<b>1. Operating performance ratio</b>							
Total continuing operating revenue excluding capital grants and contributions less operating expenses <sup>1,2</sup>	<b>(7.65)%</b>	(0.36)%	<b>(37.17)%</b>	(30.55)%	<b>(1.30)%</b>	8.80%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>							
<b>2. Own source operating revenue ratio</b>							
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>	<b>47.15%</b>	63.62%	<b>93.43%</b>	59.15%	<b>19.48%</b>	82.78%	> 60.00%
Total continuing operating revenue <sup>1</sup>							
<b>3. Unrestricted current ratio</b>							
Current assets less all external restrictions	<b>2.22x</b>	2.80x	<b>20.28x</b>	∞	∞	∞	> 1.50x
Current liabilities less specific purpose liabilities							
<b>4. Debt service cover ratio</b>							
Operating result before capital excluding interest and depreciation/impairment/amortisation <sup>1</sup>	<b>10.45x</b>	10.33x	∞	∞	∞	∞	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)							
<b>5. Rates and annual charges outstanding percentage</b>							
Rates and annual charges outstanding	<b>8.70%</b>	11.17%	<b>12.34%</b>	13.94%	<b>9.59%</b>	15.50%	< 10.00%
Rates and annual charges collectable							
<b>6. Cash expense cover ratio</b>							
Current year's cash and cash equivalents plus all term deposits	<b>9.79</b>	8.10	<b>21.38</b>	13.38	<b>35.43</b>	42.93	> 3.00
Monthly payments from cash flow of operating and financing activities	<b>mths</b>	mths	<b>mths</b>	mths	<b>mths</b>	mths	mths

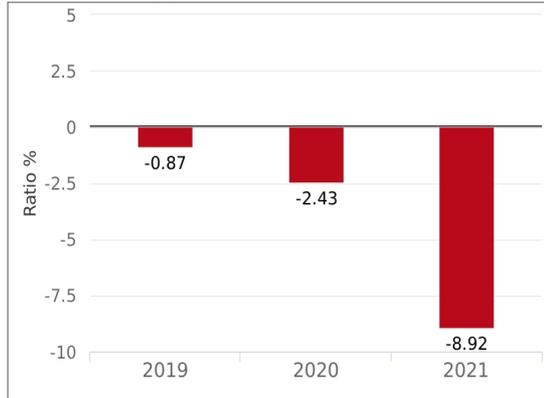
(1) - (2) Refer to Notes at Note G6-1 above.

(3) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

H Additional Council disclosures (unaudited)

H1-1 Statement of performance measures – consolidated results (graphs)

1. Operating performance ratio



**Purpose of operating performance ratio**

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

**Commentary on 2020/21 result**

2020/21 ratio (8.92)%

Council has incurred a loss for the third year in a row, with this loss aligning closely to the original budget after adjusting for the additional depreciation and losses on disposal of assets. Further work will be needed by Council and the community to align operating expenditure with operating income and to consider appropriate and acceptable service levels.

Benchmark: — > 0.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

2. Own source operating revenue ratio



**Purpose of own source operating revenue ratio**

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

**Commentary on 2020/21 result**

2020/21 ratio 55.42%

This ratio has deteriorated this year due to the increase in the denominator reflecting the significant one-off capital grants received this year. The actual continuing operating revenue excluding all grants and contributions remains quite stable and in line with prior years.

Benchmark: — > 60.00%

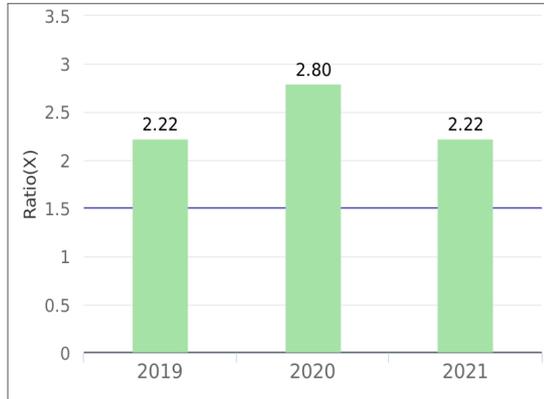
Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

H1-1 Statement of performance measures – consolidated results (graphs) (continued)

3. Unrestricted current ratio



**Purpose of unrestricted current ratio**

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

**Commentary on 2020/21 result**

2020/21 ratio 2.22x

This result reflects council's ability to pay debts from reserves not restricted for other purposes.

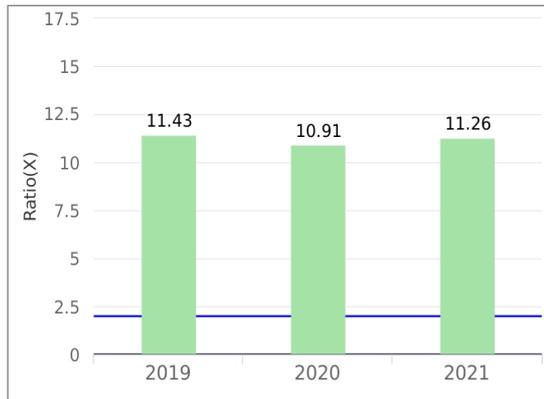
Benchmark: — > 1.50x

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

4. Debt service cover ratio



**Purpose of debt service cover ratio**

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments

**Commentary on 2020/21 result**

2020/21 ratio 11.26x

The high ratio here reflects council's decision to fund asset replacement, renewal and expansion without the need to borrow for these activities.

Benchmark: — > 2.00x

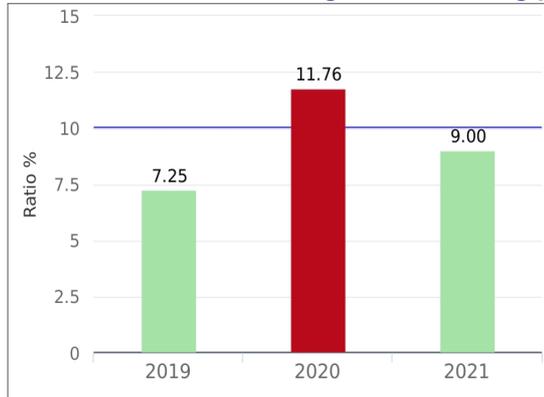
Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

H1-1 Statement of performance measures – consolidated results (graphs) (continued)

5. Rates and annual charges outstanding percentage



Purpose of rates and annual charges outstanding percentage

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

Commentary on 2020/21 result

2020/21 ratio 9.00%

The improvement in this ratio reflects the significant work that has been undertaken in assisting ratepayers to proactively manage their outstanding rates and charges, mostly through payment arrangements.

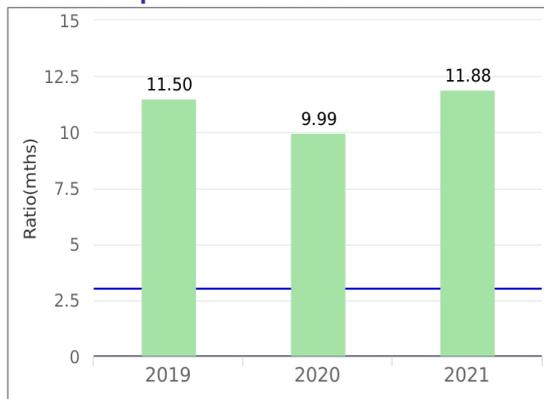
Benchmark: — < 10.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

6. Cash expense cover ratio



Purpose of cash expense cover ratio

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Commentary on 2020/21 result

2020/21 ratio 11.88 mths

Council continues to hold sufficient cash to pay for operating expenses without the need for additional cash inflow.

Benchmark: — > 3.00mths

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

# Uralla Shire Council

## Notes to the Financial Statements

for the year ended 30 June 2021

### H1-2 Council information and contact details

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**Principal place of business:**

32 Salisbury Street  
Uralla NSW 2358

#### Contact details

**Mailing Address:**

PO Box 106  
Uralla NSW 2358

**Opening hours:**

8:30am - 1:00pm  
2:00pm to 4:30pm  
Monday to Friday

**Telephone:** 02 6778 6300

**Facsimile:** 02 6778 6349

**Internet:** <http://www.uralla.nsw.gov.au/>

**Email:** [council@uralla.nsw.gov.au](mailto:council@uralla.nsw.gov.au)

#### Officers

**General Manager**

Kate Jessep

**Responsible Accounting Officer**

Simon Paul

**Public Officer**

Ms Nathalie Heaton

**Auditors**

Audit Office of NSW  
Level 19, Darling Park Tower 2,  
201 Sussex Street,  
Sydney NSW 2000

#### Elected members

**Mayor**

Michael Pearce

**Councillors**

Cr Robert Crouch  
Cr Mark Dusting  
Cr Levi Sampson  
Cr Natasha Ledger  
Cr Isabel Strutt  
Cr Tom O'Connor  
Cr Robert Bell  
Cr Tara Toomey

#### Other information

**ABN:** 55 868 272 018



**INDEPENDENT AUDITOR'S REPORT**  
**Report on the general purpose financial statements**  
**Uralla Shire Council**

To the Councillors of Uralla Shire Council

## Opinion

I have audited the accompanying financial statements of Uralla Shire Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2021, the Statement of Financial Position as at 30 June 2021, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
  - have been prepared, in all material respects, in accordance with the requirements of this Division
  - are consistent with the Council's accounting records
  - present fairly, in all material respects, the financial position of the Council as at 30 June 2021, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

## Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

## **Other Information**

The Council's annual report for the year ended 30 June 2021 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

## **The Councillors' Responsibilities for the Financial Statements**

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note B5-1 Material budget variations
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Chris Harper  
Director, Financial Audit

Delegate of the Auditor General for New South Wales

30 November 2021  
SYDNEY



Cr Michael Pearce  
 Mayor  
 Uralla Shire Council  
 PO Box 106  
 URALLA NSW 2358

Contact: Chris Harper  
 Phone no: 02 9275 7374  
 Our ref: D2126093/1798

30 November 2021

Dear Mayor

**Report on the Conduct of the Audit  
 for the year ended 30 June 2021  
 Uralla Shire Council**

I have audited the general purpose financial statements (GPFS) of Uralla Shire Council (the Council) for the year ended 30 June 2021 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2021 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

**INCOME STATEMENT**

**Operating result**

	2021	2020	Variance
	\$m	\$m	%
Rates and annual charges revenue	6.8	6.6	↑ 3.4
Grants and contributions revenue	15.5	11.1	↑ 39.6
Operating result from continuing operations	4.9	1.5	↑ 226.7
Net operating result before capital grants and contributions	(2.4)	(1.5)	↓ 60.0

The Council’s operating result from continuing operations (\$4.9 million including depreciation and amortisation expense of \$5.3 million) was \$3.4 million higher than the 2019–20 result. This is mainly due to the net effect of the following:

- \$4.4 million increase in grants and contributions for capital purposes including:
  - Bundarra Sewer Scheme: \$3.0 million
  - Drought Stimulus Funding: \$744,000
  - Tolleys Gully Bridge: \$761,000
- \$223,000 increase in rates and annual charges due to normal rate peg allowance
- \$791,000 increase in employee benefits and related on-costs relating to award and grade increases together with close to full staffing
- \$523,000 increase in depreciation expenses due to roads reassessment of useful lives and replacement costs as part of revaluation in 2019-20.

The net operating loss before capital grants and contributions of \$2.4 million was \$900,000 lower than the 2019-20 result. This is mainly due to increase in employee benefits and depreciation expenses totalling \$1.3 million and as explained above, offset by \$453,000 decrease in losses from disposal of assets.

Rates and annual charges revenue (\$6.8 million) increased by \$223,000 (3.4 per cent) in 2020–21 mainly from the normal rate peg allowance increase in the year.

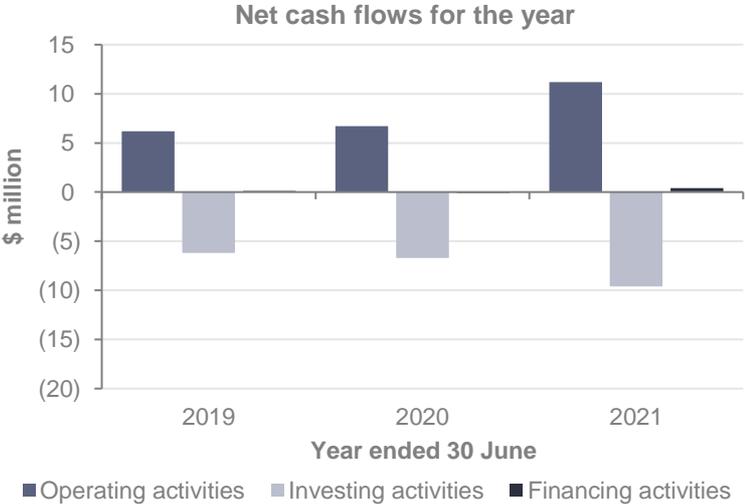
Grants and contributions revenue (\$15.5 million) increased by \$4.4 million (39.6 per cent) in 2020-21 due to additional funding received for the reasons described above.

## STATEMENT OF CASH FLOWS

Cash flows from operating activities increased by \$4.5 million due to an increase in grants and contributions income.

Cash outflows from investing activities increased by \$2.9 million mainly due to a higher capital expenditure on infrastructure, property, plant and equipment.

Cash inflows from financing activities increased by \$533,000 due to a reduction in repayments of retirement home financing contributions.



## FINANCIAL POSITION

### Cash and investments

Cash and investments	2021	2020	Commentary
	\$m	\$m	
<b>Total cash, cash equivalents and investments</b>	<b>17.5</b>	<b>15.4</b>	Major external restrictions include water, sewer developer contributions, McMaugh Gardens Aged Care resident bonds and grants for specific purposes. The main increase related to the unexpended funding received for the provision of community aged care.
Restricted cash and investments:			
• External restrictions	12.7	10.1	
• Internal and unrestricted	4.8	5.3	Major internal restrictions include the financial assistance grant instalment received in advance, employee provisions and plant replacement reserves. The main decrease related to a reduction in the internal restrictions for the carry over works.

## PERFORMANCE

### Performance measures

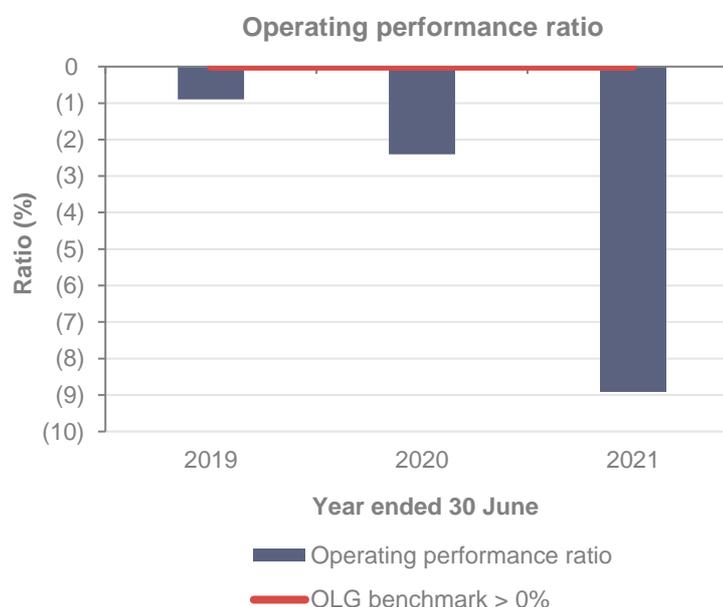
The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning, Industry and Environment.

#### Operating performance ratio

The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.

The Council did not meet the OLG benchmark in the last three years.

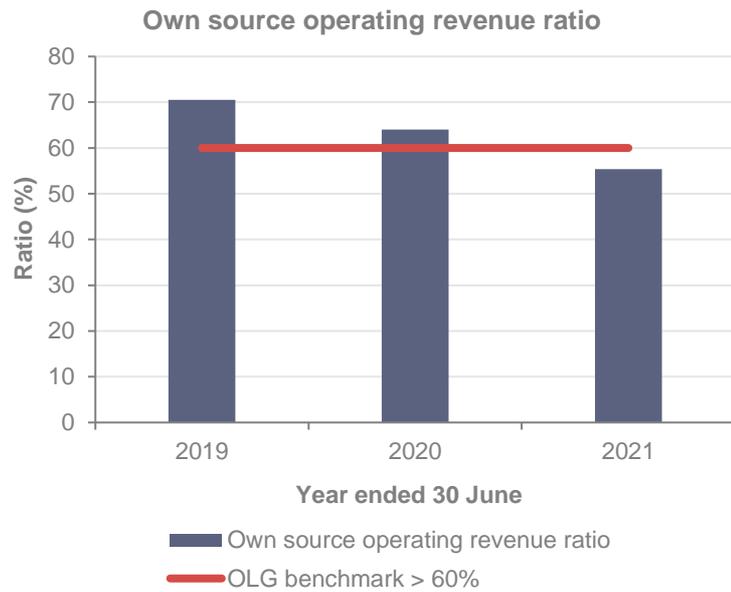
Council's operating performance ratio has declined due to increases in operating costs exceeding the increases in operating revenue.



### Own source operating revenue ratio

The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.

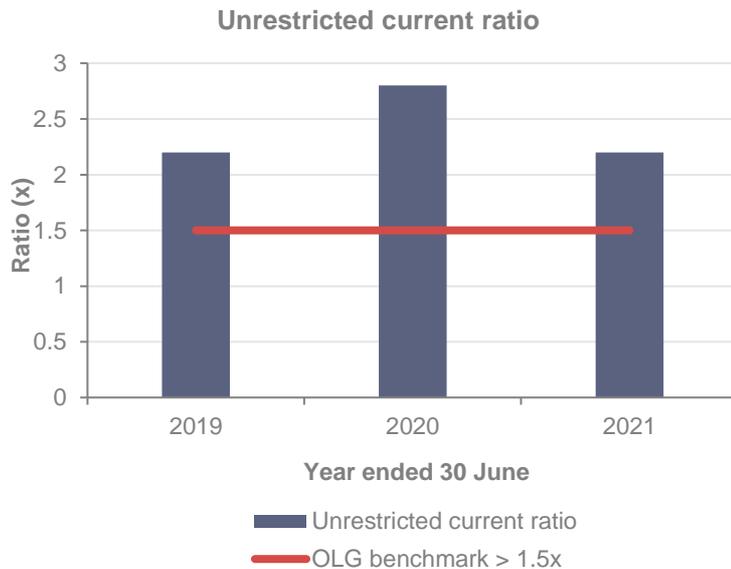
The increase in specific purpose grant funding impacted the current year ratio resulting in the Council not meeting the OLG benchmark



### Unrestricted current ratio

The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.

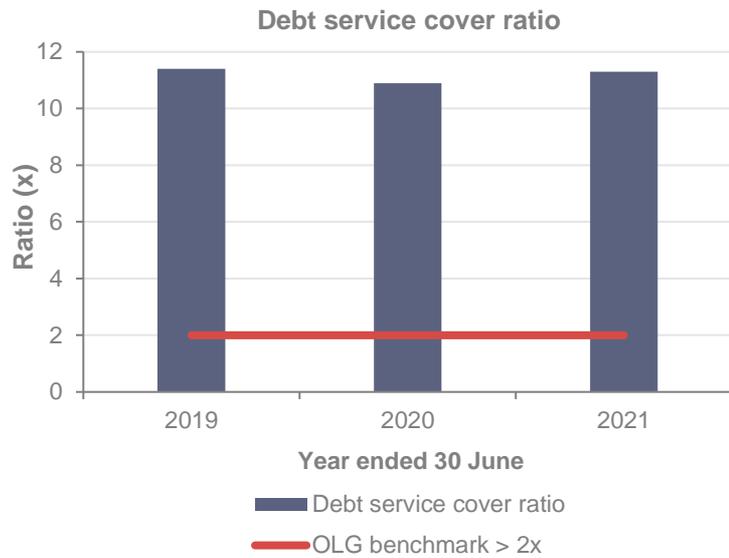
The Council met the OLG benchmark for the current reporting period.



### Debt service cover ratio

The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.

The Council met the OLG benchmark for the current reporting period.

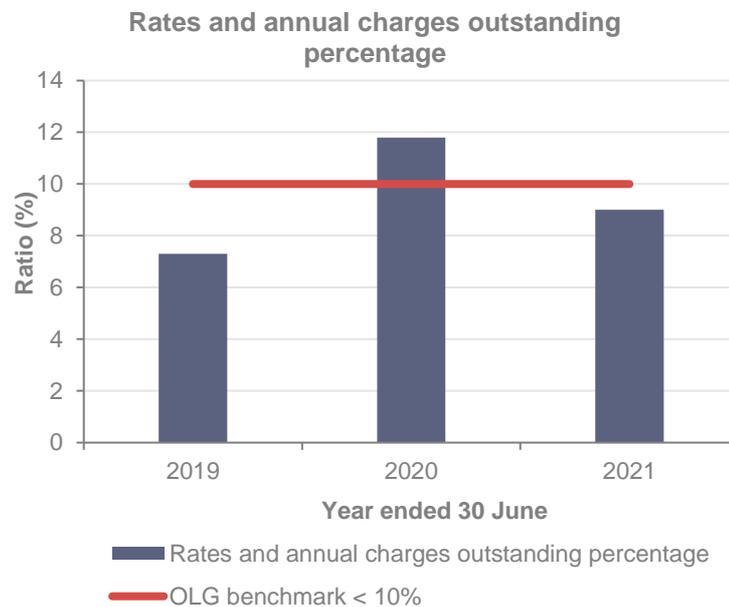


### Rates and annual charges outstanding percentage

The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for regional rural councils.

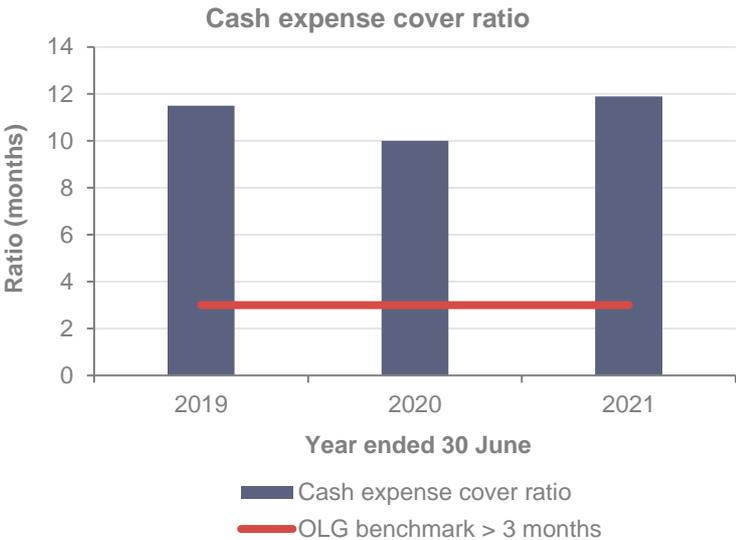
The Council met the OLG benchmark for the current reporting period.

The current year ratio improved compared to prior year due to an increase in collections through payment arrangements.



**Cash expense cover ratio**

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months. The Council met the OLG benchmark for the current reporting period. The ratio improved in part due to the reduction in repayments of retirement home contributions.



**Infrastructure, property, plant and equipment renewals**

Infrastructure, Property, Plant and Equipment (IPPE) renewal expenditure was \$9.2 million. This increased by \$2.7 million compared to 2019–20 due to increased renewal works on transport sealed road and bridge assets. Renewal expenditure was above depreciation for the year by \$3.9 million.

**OTHER MATTERS**

**Impact of new accounting standards**

**AASB 1059 ‘Service Concession Arrangements: Grantors’**

The Council adopted the new accounting standard AASB 1059 ‘Service Concession Arrangements: Grantors’ for the first time in its 2020–21 financial statements.

Management assessment did not identify any service concession arrangements.

The Council’s disclosure of the impact of adopting AASB 1059 is disclosed in Note A1-1 of the financial statements.

## Legislative compliance

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Chris Harper  
Director, Financial Audit

Delegate of the Auditor General for New South Wales

cc: Ms Kate Jessep, General Manager  
Mr Michael O'Connor, Chair of the Audit, Risk and Improvement Committee  
Mr Simon Paul, Director of Corporate Services/Chief Financial Officer  
Mr Paul Cornall, Principal, Forsyths  
Ms Kiersten Fishburn, Secretary of the Department of Planning, Industry and Environment

# Uralla Shire Council

SPECIAL PURPOSE FINANCIAL STATEMENTS  
for the year ended 30 June 2021

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### Background

i. These Special Purpose Financial Statements have been prepared for the use by both Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.

ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.

iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include **(a)** those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and **(b)** those activities with a turnover of more than \$2 million that Council has formally declared as a business activity (defined as Category 1 activities).

iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must **(a)** adopt a corporatisation model and **(b)** apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

# Uralla Shire Council

## Special Purpose Financial Statements

for the year ended 30 June 2021

### Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

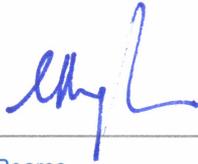
- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year
- accord with Council's accounting and other records
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 23 November 2021.



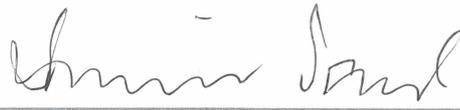
Michael Pearce  
**Mayor**  
23 November 2021



Robert Crouch  
**Councillor**  
23 November 2021



Kate Jessep  
**General Manager**  
23 November 2021



Simon Paul  
**Responsible Accounting Officer**  
23 November 2021

## Uralla Shire Council

### Income Statement of water supply business activity

for the year ended 30 June 2021

\$ '000	2021	2020
<b>Income from continuing operations</b>		
Access charges	473	480
User charges	531	560
Interest	27	62
Grants and contributions provided for non-capital purposes	16	541
Other income	21	–
<b>Total income from continuing operations</b>	<b>1,068</b>	<b>1,643</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	393	581
Materials and services	628	1,109
Depreciation, amortisation and impairment	440	451
Other expenses	4	4
<b>Total expenses from continuing operations</b>	<b>1,465</b>	<b>2,145</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>(397)</b>	<b>(502)</b>
Grants and contributions provided for capital purposes	58	220
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>(339)</b>	<b>(282)</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>(339)</b>	<b>(282)</b>
<b>Surplus (deficit) after tax</b>	<b>(339)</b>	<b>(282)</b>
<b>Plus accumulated surplus</b>	<b>8,017</b>	8,299
<b>Closing accumulated surplus</b>	<b>7,678</b>	8,017
<b>Return on capital %</b>	<b>(2.8)%</b>	(3.5)%
<b>Subsidy from Council</b>	<b>606</b>	627
<b>Calculation of dividend payable:</b>		
Surplus (deficit) after tax	(339)	(282)
Less: capital grants and contributions (excluding developer contributions)	(58)	(220)

## Uralla Shire Council

### Income Statement of sewerage business activity

for the year ended 30 June 2021

\$ '000	2021	2020
<b>Income from continuing operations</b>		
Access charges	686	653
User charges	13	7
Interest	24	54
Grants and contributions provided for non-capital purposes	13	13
Other income	36	12
<b>Total income from continuing operations</b>	<b>772</b>	<b>739</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	236	193
Materials and services	327	254
Depreciation, amortisation and impairment	216	220
Other expenses	3	7
<b>Total expenses from continuing operations</b>	<b>782</b>	<b>674</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>(10)</b>	<b>65</b>
Grants and contributions provided for capital purposes	3,125	138
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>3,115</b>	<b>203</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>3,115</b>	<b>203</b>
Less: corporate taxation equivalent [based on result before capital]	-	(18)
<b>Surplus (deficit) after tax</b>	<b>3,115</b>	<b>185</b>
<b>Plus accumulated surplus</b>	<b>6,049</b>	<b>5,846</b>
<b>Plus adjustments for amounts unpaid:</b>		
- Corporate taxation equivalent	-	18
<b>Closing accumulated surplus</b>	<b>9,164</b>	<b>6,049</b>
<b>Return on capital %</b>	<b>(0.1)%</b>	<b>0.7%</b>
<b>Subsidy from Council</b>	<b>193</b>	<b>16</b>
<b>Calculation of dividend payable:</b>		
Surplus (deficit) after tax	3,115	185
Less: capital grants and contributions (excluding developer contributions)	(3,125)	(138)
<b>Surplus for dividend calculation purposes</b>	<b>-</b>	<b>47</b>
<b>Potential dividend calculated from surplus</b>	<b>-</b>	<b>24</b>

# Uralla Shire Council

## Income Statement of private works

for the year ended 30 June 2021

\$ '000	2021 Category 2	2020 Category 2
<b>Income from continuing operations</b>		
User charges	61	109
Grants and contributions provided for non-capital purposes	473	69
<b>Total income from continuing operations</b>	<b>534</b>	<b>178</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	40	42
Materials and services	481	125
<b>Total expenses from continuing operations</b>	<b>521</b>	<b>167</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>13</b>	<b>11</b>
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>13</b>	<b>11</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>13</b>	<b>11</b>
Less: corporate taxation equivalent [based on result before capital]	(3)	(3)
<b>Surplus (deficit) after tax</b>	<b>10</b>	<b>8</b>
<b>Plus accumulated surplus</b>	<b>(15)</b>	<b>(26)</b>
<b>Plus adjustments for amounts unpaid:</b>		
– Corporate taxation equivalent	3	3
<b>Less:</b>		
<b>Closing accumulated surplus</b>	<b>(2)</b>	<b>(15)</b>

## Uralla Shire Council

### Income Statement of McMaugh Gardens

for the year ended 30 June 2021

\$ '000	2021 Category 2	2020 Category 2
<b>Income from continuing operations</b>		
User charges	1,039	966
Interest	28	46
Grants and contributions provided for non-capital purposes	2,292	2,040
Other income	23	21
<b>Total income from continuing operations</b>	<b>3,382</b>	<b>3,073</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	2,305	2,204
Borrowing costs	4	8
Materials and services	645	655
Depreciation, amortisation and impairment	219	222
Loss on sale of assets	7	210
<b>Total expenses from continuing operations</b>	<b>3,180</b>	<b>3,299</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>202</b>	<b>(226)</b>
Grants and contributions provided for capital purposes	185	130
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>387</b>	<b>(96)</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>387</b>	<b>(96)</b>
Less: corporate taxation equivalent [based on result before capital]	(53)	–
<b>Surplus (deficit) after tax</b>	<b>334</b>	<b>(96)</b>
<b>Plus accumulated surplus</b>	<b>3,398</b>	<b>3,494</b>
<b>Plus adjustments for amounts unpaid:</b>		
– Corporate taxation equivalent	53	–
<b>Closing accumulated surplus</b>	<b>3,785</b>	<b>3,398</b>
<b>Return on capital %</b>	<b>4.7%</b>	<b>(4.9)%</b>
<b>Subsidy from Council</b>	<b>–</b>	<b>257</b>

# Uralla Shire Council

## Statement of Financial Position of water supply business activity

as at 30 June 2021

<b>\$ '000</b>	<b>2021</b>	<b>2020</b>
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	10	91
Investments	2,600	2,300
Receivables	270	335
<b>Total current assets</b>	<b>2,880</b>	<b>2,726</b>
<b>Non-current assets</b>		
Infrastructure, property, plant and equipment	14,017	14,251
<b>Total non-current assets</b>	<b>14,017</b>	<b>14,251</b>
<b>Total assets</b>	<b>16,897</b>	<b>16,977</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Contract liabilities	142	–
<b>Total current liabilities</b>	<b>142</b>	<b>–</b>
<b>Total liabilities</b>	<b>142</b>	<b>–</b>
<b>Net assets</b>	<b>16,755</b>	<b>16,977</b>
<b>EQUITY</b>		
Accumulated surplus	7,678	8,019
Revaluation reserves	9,077	8,958
<b>Total equity</b>	<b>16,755</b>	<b>16,977</b>

## Uralla Shire Council

### Statement of Financial Position of sewerage business activity

as at 30 June 2021

\$ '000	2021	2020
<strong>ASSETS</strong>		
<strong>Current assets</strong>		
Contract assets and contract cost assets	288	–
Cash and cash equivalents	9	11
Investments	2,300	2,400
Receivables	74	104
<strong>Total current assets</strong>	<strong>2,671</strong>	<strong>2,515</strong>
<strong>Non-current assets</strong>		
Infrastructure, property, plant and equipment	12,282	9,257
<strong>Total non-current assets</strong>	<strong>12,282</strong>	<strong>9,257</strong>
<strong>Total assets</strong>	<strong>14,953</strong>	<strong>11,772</strong>
<strong>Net assets</strong>	<strong>14,953</strong>	<strong>11,772</strong>
<strong>EQUITY</strong>		
Accumulated surplus	9,164	6,049
Revaluation reserves	5,789	5,723
<strong>Total equity</strong>	<strong>14,953</strong>	<strong>11,772</strong>

## Uralla Shire Council

### Statement of Financial Position of Private works – Private works

as at 30 June 2021

\$ '000	2021 Category 2	2020 Category 2
<b>LIABILITIES</b>		
<b>Non-current liabilities</b>		
Payables	2	15
<b>Total non-current liabilities</b>	<b>2</b>	<b>15</b>
<b>Total liabilities</b>	<b>2</b>	<b>15</b>
<b>Net assets</b>	<b>(2)</b>	<b>(15)</b>
<b>EQUITY</b>		
Accumulated surplus	(2)	(15)
<b>Total equity</b>	<b>(2)</b>	<b>(15)</b>

# Uralla Shire Council

## Statement of Financial Position of McMaugh Gardens

as at 30 June 2021

\$ '000	2021 Category 2	2020 Category 2
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	61	75
Investments	3,600	2,500
Receivables	84	73
<b>Total current assets</b>	<b>3,745</b>	<b>2,648</b>
<b>Non-current assets</b>		
Infrastructure, property, plant and equipment	4,359	4,431
<b>Total non-current assets</b>	<b>4,359</b>	<b>4,431</b>
<b>Total assets</b>	<b>8,104</b>	<b>7,079</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Payables	3,077	2,446
<b>Total current liabilities</b>	<b>3,077</b>	<b>2,446</b>
<b>Non-current liabilities</b>		
Payables	29	35
<b>Total non-current liabilities</b>	<b>29</b>	<b>35</b>
<b>Total liabilities</b>	<b>3,106</b>	<b>2,481</b>
<b>Net assets</b>	<b>4,998</b>	<b>4,598</b>
<b>EQUITY</b>		
Accumulated surplus	3,785	3,398
Revaluation reserves	1,213	1,200
<b>Total equity</b>	<b>4,998</b>	<b>4,598</b>

# Uralla Shire Council

## Significant Accounting Policies

for the year ended 30 June 2021

### Note – Significant Accounting Policies

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A statement summarising the supplemental accounting policies adopted in the preparation of the special purpose financial statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these special purpose financial statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these special purpose financial statements have been prepared in accordance with the *Local Government Act 1993 (Act)*, the *Local Government (General) Regulation 2005 (Regulation)* and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, fair value of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

#### National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 NSW Government Policy statement titled 'Application of National Competition Policy to Local Government'. *The Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, and returns on investments (rate of return and dividends paid).

#### Declared business activities

In accordance with Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality, Council has declared that the following are to be considered as business activities:

##### Category 1

(where gross operating turnover is over \$2 million)

###### (a) McMaugh Gardens Aged Care Centre

Comprising the operations and net assets of the 36 bed aged care facility "McMaugh Gardens Aged Care Centre" in King Street, Uralla.

##### Category 2

(where gross operating turnover is less than \$2 million)

###### (b) Uralla Shire Council Combined Water Supplies

Comprising the operations and net assets of the water supply systems servicing the towns of Uralla and Bundarra, each of which were established as separate Special Rate Funds.

###### (c) Uralla Shire Council Combined Sewerage Fund

Comprising the operations and net assets of the sewerage reticulation and treatment system servicing the town of Uralla and the treatment system that is to be constructed in Bundarra and which was established as a Special Rate Fund.

###### (d) Private Works

Comprising the private works operations of the Council which are carried out on behalf of independent third parties.

# Uralla Shire Council

## Significant Accounting Policies

for the year ended 30 June 2021

### Note – Significant Accounting Policies (continued)

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#### Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs. However, where Council does not pay some taxes, which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in special purpose financial statements. For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

#### Notional rate applied (%)

Corporate income tax rate – **26%** (19/20 27.5%)

Land tax – the first \$755,000 of combined land values attracts **0%**. For the combined land values in excess of \$755,000 up to \$4,616,000 the rate is **\$100 + 1.6%**. For the remaining combined land value that exceeds \$4,616,000 a premium marginal rate of **2.0%** applies.

Payroll tax – **4.85%** on the value of taxable salaries and wages in excess of \$1,200,000.

In accordance with the Department of Planning, Industry & Environment – Water guidelines, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from water supply and sewerage business activities.

The payment of taxation equivalent charges, referred to in the Best Practice Management of Water Supply and Sewer Guidelines as a 'dividend for taxation equivalent', may be applied for any purpose allowed under the Act.

Achievement of substantial compliance to the DPIE – Water guidelines is not a prerequisite for the payment of the tax equivalent charges; however the payment must not exceed \$3 per assessment.

#### Income tax

An income tax equivalent has been applied on the profits of the business activities. Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested. Accordingly, the return on capital invested is set at a pre-tax level – gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the corporate income tax rate, currently 26% (19/20 27.5%).

Income tax is only applied where a gain from ordinary activities before capital amounts has been achieved. Since the taxation equivalent is notional – that is, it is payable to the 'Council' as the owner of business operations – it represents an internal payment and has no effect on the operations of the Council.

Accordingly, there is no need for disclosure of internal charges in the SPFS. The rate applied of 26% is the equivalent company tax rate prevalent at reporting date. No adjustments have been made for variations that have occurred during the year.

#### Local government rates and charges

A calculation of the equivalent rates and charges for all Category 1 businesses has been applied to all assets owned, or exclusively used by the business activity.

#### Loan and debt guarantee fees

The debt guarantee fee is designed to ensure that Council business activities face 'true' commercial borrowing costs in line with private sector competitors. In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and Council's borrowing rate for its business activities.

#### (i) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed. Subsidies occur where Council provides services on a less than cost recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations. The overall effect of subsidies is contained within the Income Statements of business activities.

# Uralla Shire Council

## Significant Accounting Policies

for the year ended 30 June 2021

### Note – Significant Accounting Policies (continued)

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#### (ii) Return on investments (rate of return)

The NCP policy statement requires that councils with Category 1 businesses 'would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field'.

Funds are subsequently available for meeting commitments or financing future investment strategies. The rate of return is disclosed for each of Council's business activities on the Income Statement.

The rate of return is calculated as follows:

**Operating result before capital income + interest expense**

---

**Written down value of I,PP&E as at 30 June**

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 1.49% at 30/6/21.

#### (iii) Dividends

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.

Local government water supply and sewerage businesses are permitted to pay an annual dividend from its water supply or sewerage business surplus.

Each dividend must be calculated and approved in accordance with the Department of Industry – Water guidelines and must not exceed:

- 50% of this surplus in any one year, or
- the number of water supply or sewerage assessments at 30 June 2021 multiplied by \$30 (less the payment for tax equivalent charges, not exceeding \$3 per assessment).

In accordance with the Department of Industry – Water guidelines a Dividend Payment form, Statement of Compliance, Unqualified Independent Financial Audit Report and Compliance Audit Report are required to be submitted to the Department of Industry – Water.



**INDEPENDENT AUDITOR'S REPORT**  
**Report on the special purpose financial statements**  
**Uralla Shire Council**

To the Councillors of Uralla Shire Council

### **Opinion**

I have audited the accompanying special purpose financial statements (the financial statements) of Uralla Shire Council's (the Council) Declared Business Activities, which comprise the Statement by Councillors and Management, the Income Statement of each Declared Business Activity for the year ended 30 June 2021, the Statement of Financial Position of each Declared Business Activity as at 30 June 2021 and the Significant accounting policies note.

The Declared Business Activities of the Council are:

- Water Supply
- Sewerage
- Private works
- McMaugh Gardens.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's declared Business Activities as at 30 June 2021, and their financial performance for the year then ended, in accordance with the Australian Accounting Standards described in the Significant accounting policies note and the Local Government Code of Accounting Practice and Financial Reporting 2020–21 (LG Code).

My opinion should be read in conjunction with the rest of this report.

### **Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### **Emphasis of Matter - Basis of Accounting**

Without modifying my opinion, I draw attention to the Significant accounting policies note to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

### **Other Information**

The Council's annual report for the year ended 30 June 2021 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule 'Permissible income for general rates'.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

### **The Councillors' Responsibilities for the Financial Statements**

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in the Significant accounting policies note to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.

A handwritten signature in black ink, appearing to read 'CHarper', with a long horizontal stroke extending to the right.

Chris Harper  
Director, Financial Audit

Delegate of the Auditor General for New South Wales

30 November 2021  
SYDNEY

# Uralla Shire Council

SPECIAL SCHEDULES  
for the year ended 30 June 2021

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# Uralla Shire Council

## Special Schedules

for the year ended 30 June 2021

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# Uralla Shire Council

## Permissible income for general rates

\$ '000	Notes	Calculation 2020/21	Calculation 2021/22
<b>Notional general income calculation <sup>1</sup></b>			
Last year notional general income yield	a	3,909	4,021
<b>Notional general income</b>	c = a + b	<b>3,909</b>	<b>4,021</b>
<b>Permissible income calculation</b>			
Or rate peg percentage	e	2.60%	2.00%
Or plus rate peg amount	i = e x (c + g)	102	80
<b>Sub-total</b>	k = (c + g + h + i + j)	<b>4,011</b>	<b>4,101</b>
Plus (or minus) last year's carry forward total	l	19	7
<b>Sub-total</b>	n = (l + m)	<b>19</b>	<b>7</b>
<b>Total permissible income</b>	o = k + n	<b>4,030</b>	<b>4,108</b>
Less notional general income yield	p	4,023	4,112
<b>Catch-up or (excess) result</b>	q = o - p	<b>7</b>	<b>(4)</b>
<b>Carry forward to next year <sup>6</sup></b>	t = q + r + s	<b>7</b>	<b>2</b>

### Notes

- (1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.
- (6) Carry forward amounts which are in excess (an amount that exceeds the permissible income) require Ministerial approval by order published in the *NSW Government Gazette* in accordance with section 512 of the *Local Government Act 1993*. The OLG will extract these amounts from Council's Permissible income for general rates Statement in the financial data return (FDR) to administer this process.



## INDEPENDENT AUDITOR'S REPORT

### Special Schedule – Permissible income for general rates

#### Uralla Shire Council

To the Councillors of Uralla Shire Council

### Opinion

I have audited the accompanying Special Schedule – Permissible income for general rates (the Schedule) of Uralla Shire Council (the Council) for the year ending 30 June 2022.

In my opinion, the Schedule is prepared, in all material respects in accordance with the requirements of the Local Government Code of Accounting Practice and Financial Reporting 2020–21 (LG Code) and is in accordance with the books and records of the Council.

My opinion should be read in conjunction with the rest of this report.

### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Schedule' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Schedule. The Schedule has been prepared for the purpose of fulfilling the Council's reporting obligations under the LG Code. As a result, the Schedule may not be suitable for another purpose.

## Other Information

The Council's annual report for the year ended 30 June 2021 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements, special purpose financial statements and Special Schedule 'Report on infrastructure assets as at 30 June 2021'.

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and the special purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

## The Councillors' Responsibilities for the Schedule

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

## Auditor's Responsibilities for the Audit of the Schedule

My objectives are to:

- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar8.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar8.pdf). The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.

A handwritten signature in black ink, appearing to read 'CHarper', with a long horizontal stroke extending to the right.

Chris Harper  
Director, Financial Audit

Delegate of the Auditor General for New South Wales

30 November 2021  
SYDNEY

# Uralla Shire Council

## Report on infrastructure assets as at 30 June 2021

Asset Class	Asset Category	Estimated cost				Net carrying amount \$ '000	Gross replacement cost (GRC) \$ '000	Assets in condition as a percentage of gross replacement cost				
		Estimated cost to bring assets to satisfactory standard \$ '000	to bring to the agreed level of service set by Council \$ '000	2020/21 Required maintenance <sup>a</sup> \$ '000	2020/21 Actual maintenance \$ '000			1	2	3	4	5
<b>Buildings</b>	Buildings – non-specialised	13	27	1,064	1,072	–	26,275	3.0%	16.3%	73.1%	7.5%	0.1%
	<b>Sub-total</b>	<b>13</b>	<b>27</b>	<b>1,064</b>	<b>1,072</b>	<b>12,779</b>	<b>26,275</b>	<b>3.0%</b>	<b>16.3%</b>	<b>73.1%</b>	<b>7.5%</b>	<b>0.1%</b>
<b>Other structures</b>	Other structures	–	–	–	–	737	1,894	44.6%	40.7%	14.3%	0.4%	0.0%
	<b>Sub-total</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>737</b>	<b>1,894</b>	<b>44.6%</b>	<b>40.7%</b>	<b>14.3%</b>	<b>0.4%</b>	<b>0.0%</b>
<b>Roads</b>	Sealed roads	5,934	10,452	975	640	83,596	116,634	63.1%	18.9%	5.9%	3.2%	8.9%
	Bulk earthworks	–	–	32	3	62,549	62,549	100.0%	0.0%	0.0%	0.0%	0.0%
	Bridges	–	–	74	18	26,567	40,964	38.0%	8.9%	45.9%	4.8%	2.4%
	Unsealed roads	86	173	1,133	1,328	4,998	17,207	0.0%	65.9%	16.7%	16.4%	1.0%
	Footpaths	–	–	66	44	1,511	1,971	21.7%	69.2%	9.1%	0.0%	0.0%
	<b>Sub-total</b>	<b>6,020</b>	<b>10,625</b>	<b>2,280</b>	<b>2,033</b>	<b>90,628</b>	<b>239,325</b>	<b>63.6%</b>	<b>16.0%</b>	<b>12.0%</b>	<b>3.6%</b>	<b>4.8%</b>
<b>Water supply network</b>	Water supply network	112	225	697	686	13,120	29,304	6.2%	58.1%	23.7%	11.4%	0.8%
	<b>Sub-total</b>	<b>112</b>	<b>225</b>	<b>697</b>	<b>686</b>	<b>13,120</b>	<b>29,304</b>	<b>6.2%</b>	<b>58.1%</b>	<b>23.7%</b>	<b>11.4%</b>	<b>0.8%</b>
<b>Sewerage network</b>	Sewerage network	–	–	249	314	7,866	14,184	25.4%	61.3%	1.2%	12.3%	0.0%
	<b>Sub-total</b>	<b>–</b>	<b>–</b>	<b>249</b>	<b>314</b>	<b>7,866</b>	<b>14,184</b>	<b>25.4%</b>	<b>61.3%</b>	<b>1.2%</b>	<b>12.3%</b>	<b>0.0%</b>
<b>Stormwater drainage</b>	Stormwater drainage	119	239	32	15	3,128	4,253	0.6%	77.8%	12.7%	3.3%	5.6%
	<b>Sub-total</b>	<b>119</b>	<b>239</b>	<b>32</b>	<b>15</b>	<b>3,128</b>	<b>4,253</b>	<b>0.6%</b>	<b>77.8%</b>	<b>12.7%</b>	<b>3.3%</b>	<b>5.6%</b>
<b>Open space / recreational assets</b>	Swimming pools	–	–	33	24	237	748	13.4%	0.0%	86.6%	0.0%	0.0%
	Other	–	–	14	11	2,002	2,396	56.8%	23.0%	20.2%	0.0%	0.0%
	<b>Sub-total</b>	<b>–</b>	<b>–</b>	<b>47</b>	<b>35</b>	<b>2,239</b>	<b>3,144</b>	<b>46.5%</b>	<b>17.5%</b>	<b>36.0%</b>	<b>0.0%</b>	<b>0.0%</b>
<b>Total – all assets</b>		<b>6,264</b>	<b>11,116</b>	<b>4,369</b>	<b>4,155</b>	<b>130,497</b>	<b>318,379</b>	<b>50.5%</b>	<b>22.9%</b>	<b>17.9%</b>	<b>4.9%</b>	<b>3.8%</b>

(a) Required maintenance is the amount identified in Council's asset management plans.

### Infrastructure asset condition assessment 'key'

<b>1 Excellent/very good</b>	No work required (normal maintenance)	<b>4 Poor</b>	Renewal required
<b>2 Good</b>	Only minor maintenance work required	<b>5 Very poor</b>	Urgent renewal/upgrading required
<b>3 Satisfactory</b>	Maintenance work required		

# Uralla Shire Council

## Report on infrastructure assets as at 30 June 2021

### Infrastructure asset performance indicators (consolidated) \*

\$ '000	Amounts 2021	Indicator 2021	Indicators		Benchmark
			2020	2019	
<b>Buildings and infrastructure renewals ratio</b>					
Asset renewals <sup>1</sup>	<b>3,549</b>	<b>79.31%</b>	121.80%	95.39%	>= 100.00%
Depreciation, amortisation and impairment	<b>4,475</b>				
<b>Infrastructure backlog ratio</b>					
Estimated cost to bring assets to a satisfactory standard	<b>6,264</b>	<b>2.77%</b>	2.82%	1.34%	< 2.00%
Net carrying amount of infrastructure assets	<b>225,761</b>				
<b>Asset maintenance ratio</b>					
Actual asset maintenance	<b>4,155</b>	<b>95.10%</b>	100.28%	90.43%	> 100.00%
Required asset maintenance	<b>4,369</b>				
<b>Cost to bring assets to agreed service level</b>					
Estimated cost to bring assets to an agreed service level set by Council	<b>22,232</b>	<b>3.49%</b>	3.52%	1.76%	
Gross replacement cost	<b>636,757</b>				

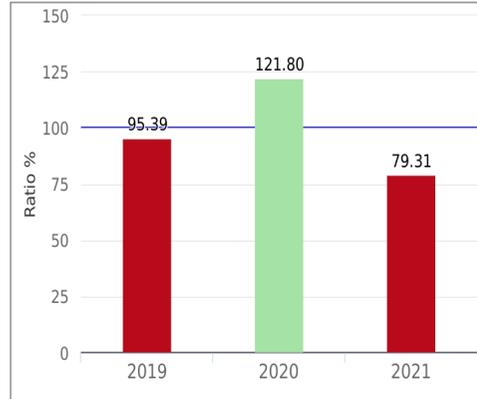
(\*) All asset performance indicators are calculated using classes identified in the previous table.

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

# Uralla Shire Council

## Report on infrastructure assets as at 30 June 2021

### Buildings and infrastructure renewals ratio



**Buildings and infrastructure renewals ratio**

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

**Commentary on result**

20/21 ratio 79.31%

The average renewal ratio over the past three years is 98.8 per cent which aligns with the target rate of 100%. Although council has received significant capital grants over the past two years, much of this has been spent on new or improved assets which is not reflected in this ratio. This will also add to higher renewals needed in future years as a consequence of increased depreciation.

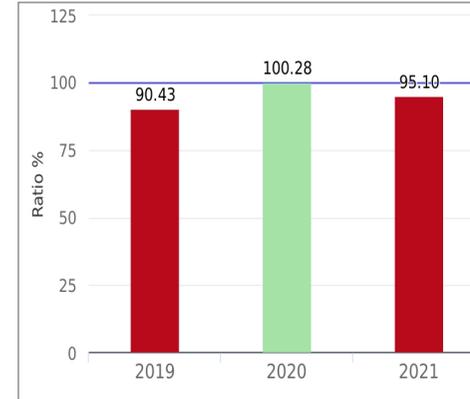
Benchmark: —  $\geq 100.00\%$

Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

### Asset maintenance ratio



**Asset maintenance ratio**

Compares actual vs. required annual asset maintenance. A ratio above 100% indicates Council is investing enough funds to stop the infrastructure backlog growing.

**Commentary on result**

20/21 ratio 95.10%

Although council has achieved an average ratio in line with the OLG benchmark, a more suitable ratio would be actual maintenance against required maintenance (instead of budgeted maintenance). When an appropriate asset management system is used, this information will become readily available.

Benchmark: —  $> 100.00\%$

Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

### Infrastructure backlog ratio



**Infrastructure backlog ratio**

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.

**Commentary on result**

20/21 ratio 2.77%

The backlog ratio continues to remain above the OLG target band, mostly a reflection of improved data from more accurate revaluation assessments.

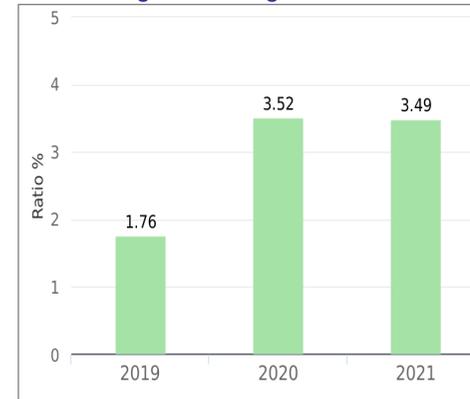
Benchmark: —  $< 2.00\%$

Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

### Cost to bring assets to agreed service level



**Cost to bring assets to agreed service level**

This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.

**Commentary on result**

20/21 ratio 3.49%

Based upon the backlog data, this ratio reflects the value of work necessary to bring assets back to an agreed level of service.

## Uralla Shire Council

### Report on infrastructure assets as at 30 June 2021

#### Infrastructure asset performance indicators (by fund)

\$ '000	General fund		Water fund		Sewer fund		Benchmark
	2021	2020	2021	2020	2021	2020	
<b>Buildings and infrastructure renewals ratio</b>							
Asset renewals <sup>1</sup>							
Depreciation, amortisation and impairment	<b>91.99%</b>	144.91%	<b>0.00%</b>	0.00%	<b>0.00%</b>	0.00%	>= 100.00%
<b>Infrastructure backlog ratio</b>							
Estimated cost to bring assets to a satisfactory standard							
Net carrying amount of infrastructure assets	<b>3.00%</b>	3.06%	<b>0.85%</b>	0.85%	<b>0.00%</b>	0.00%	< 2.00%
<b>Asset maintenance ratio</b>							
Actual asset maintenance							
Required asset maintenance	<b>92.17%</b>	77.96%	<b>98.42%</b>	216.80%	<b>126.10%</b>	102.13%	> 100.00%
<b>Cost to bring assets to agreed service level</b>							
Estimated cost to bring assets to an agreed service level set by Council							
Gross replacement cost	<b>4.00%</b>	3.99%	<b>0.38%</b>	0.78%	<b>0.00%</b>	0.00%	

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

## B GIPA Report 2020-2021

### Clause 7(a) – Evidence of proactive review and release of information

Item	Response
Proactive review of 'information for public release' undertaken?	Yes
Information made publicly available as a result?	Yes
<p>Uralla Shire Council during the reporting period has on a continuing basis reviewed the information that it proactively releases on its website. The review process is undertaken utilising Council's Publication Guide to identify documents which have been created as part of "our functions". The objective of the review process is to identify information or categories of documents that can be released without unreasonably incurring additional costs or placing an additional burden on the organisation's resources. During the reporting period Council has proactively published information on the Council website in relation to major projects, works, services, and policy and planning documentation. The publication of information and documents in relation to these areas has occurred to ensure that decisions and reporting in regard to the related matters is both transparent and provides accountability to the Community.</p>	

### Clause 7(b) – Total number of access applications received (excluding informal requests)

Item	Response
Total access applications received?	43

### Clause 7(c) – Total number of access applications received & subsequently refused (excluding informal requests)

Item	Response	
	wholly refused	partly refused
Total access applications refused due to overriding public interest against disclosure?	2	0

### Clause 7(d) – Schedule 2 statistical data, tables A to I

#### Table A: Decisions made by applicant type & outcome

Applicant Type	Decision Type	Decisions Made
Members of the public (by legal representative)	Access Granted in Part	24
Members of the public (other)	Access Granted in Part	17
Members of the public (other)	Access Refused in Full	2

#### Table B: Decisions made by application type & outcome

Application Type	Decision Type	Decisions Made
Access applications (other than personal information applications)	Access refused in Full	2
Access applications that are partly personal information applications and partly other	Access Granted in Part	41

#### Table C: Details about invalid applications

Reason for Invalidity	Number of Applications
Section 41	0
Section 43	0

Section 110	0	
Total invalid applications received	0	
Total Invalid applications that subsequently became valid applications	0	
<b>Table D: Decisions to refuse access to Schedule 1 information (i.e. overriding public interest against disclosure)</b>		
<b>Schedule 1 Consideration/s applied</b>	<b>Number of times used</b>	
nil	n/a	
<b>Table E: Other public interest considerations against disclosure (GIPA Act - Section 14)</b>		
<b>Section 14 Consideration/s Applied</b>	<b>Number of Times Used</b>	
Responsible and effective government	2	
<b>Table F: Timeliness of decisions made</b>		
<b>Decision Timeframe</b>	<b>Number of Applications</b>	
+/- 20 days (statutory timeframe)	42	
More than 35 days (by agreement)	1	
Not within time	0	
<b>Table G: Outcomes of decision reviews</b>		
Review Type	Review Outcome	
	decision varied	decision upheld
Internal	0	0
Information Commissioner	0	0
Internal under Section 93	0	0
NCAT	0	0
<b>Table H: Applications for decision review by applicant type</b>		
<b>Review Applicant Type</b>	<b>Number of Applications</b>	
Original access applicant	0	
Section 54 applicant	0	
<b>Table I: Access applications transferred to other agencies</b>		
<b>Transfer Type</b>	<b>Number of Applications</b>	
Agency initiated	0	
Applicant initiated	0	