



## AGENDA

# Bundarra School of Arts Hall and Community Consultative s355 Committee Meeting

**Held on 16/07/2025 at 6:00pm**

- 1 OPENING & WELCOME .....
- 2 APOLOGIES BY COMMITTEE MEMBERS .....
- 3 CONFIRMATION OF MINUTES .....
- 4 ITEMS.....
  - 4.1 Business Arising From Previous Minutes

Actions Arising from Previous Meeting:		Who	Status
1.	Previous Minutes - Jen to amend and send to Sylvia for distribution	JP/ESO	Completed 13/6/25
2.	Jen to check Peter Gregory's email address for sending agenda/minutes	ESO	Completed 16/6/25
3.	Matthew Monk to email Inverell police inspector list of what we want to discuss at meeting.	MM	Completed
4.	Mick Raby to check EOI click button on website working	DID	
5.	Consider Squadron Energy sponsorship/grants for Grace Munro		
6.	Mick to add Pram ramp at bottom shop to list of current works	DID	
7.	David Counsell to talk to Telstra Re pits	MCI	
8.	Jen to forward list from Peter Gregory to David Counsell	JP	Completed

Actions Arising from Previous Meeting:	Who	Status
		16/6/25
9. Committee members to contact essential energy to report lights not working	BCC	
10. Mick to follow up on brightening the streetlights	DID	
11. Keep bridge on the works list for updates		
12. Committee members to look at tree planning policy, Jen to attach to mins.	BCC	
13. Mick to bring up at next bushfire management meeting.	DID	
14. Jen/Sylvia to distribute meeting minutes to wider Bundarra community including Facebook, School Newsletter, Pub, Club, Shop etc	JP/ ESO	Completed
15. Jen to amend TOR as above for committee approval at next meeting	JP	Completed 13/6/25
16. Jen to send out email asking for what events people know about	JP	Completed 13/6/25
17. Committee to help collate with what events they know to make a comprehensive calendar	BCC	
18. Peter Gregory to follow up on artist to see if they are still able to do artwork	PG	
19. Kylie Jarman to get quotes for new Perspex for the noticeboards at the shop	KJ	
20. Talk to Chris Clark (visitor information center) to get information out to Bundarra about the area	GM	
21. Update website and social media regarding the committee and upcoming information for it	ESO	Completed 30/5/25
22. Put information out to Bundarra facebook page, school newsletter, council website, noticeboards and Bundarra businesses	JP/ESO	
23. Put contact details for Matthew and Jen on noticeboards	ESO	
24. Kylie Jarman to work with Dean Wiley to get appropriate list completed	KJ/ AM	
25. John Layton to contact owners of gym equipment to see what they want to do with it.	JL	
26. New sign at Emu Creek to outline how to donate when camping	DID	
27. Investigate how donations can be used in Bundarra	GM	
28. Council staff to look into signs to put at each end of town to indicate what services are in Bundarra	DID	

Actions Arising from Previous Meeting:	Who	Status
29. Angela Iskov to create a list/map of where they are located in Bundarra	AI	
30. Bec McLean to ask Jamie for a quote to run a training session for the community	BMc	
31. Rubbish on nature strip - Mick to get the Ranger to talk to the owners to have removed	DID	
32. Reverse Cycle Air Conditioning in Hall - talk to council and get a quote to see if it would be viable. Also look for grant funding to help with this.	DID	
33. Peter Gregory to distribute newsletter hard copies to all businesses in Bundarra.	PG	
34. Mick/Toni to add committee members to email newsletter list.	MR/GM	

4.2 Update from Inspector Blake Keeting – Inverell Police.....

4.3 Update Terms Of Reference/ Committee name change .....

4.4 Events Calendar.....

- Engage with other community volunteers/committees
- Engage with the business community
- Look for new community events
- Support existing events

4.5 RTC Funding.....

4.6 Council Update .....

4.7 General Business

4.7.1 **Caravan Park**

- Update

4.7.2 **Bundarra Hall of Arts**

- Booking and charging system
- Advertising
- Other opportunities for use-fitness equipment etc
- Office in front room for Committee administration and meetings

5 **LATE ITEM/S**.....

5.1 .....

6 **NEW ACTIONS ARISING**

Ongoing Actions:	Who	Status
Add Ken and Deb to 16 April 2025 meeting as attendees	ESO	Complete

Ongoing Actions:	Who	Status
		15/5/25
Circulate the confirmed meeting mins to all Bundarra contacts	ESO	Ongoing
Toni to follow up caravan park overstayer	GM	Emailed Ranger 16/5/25
Matthew Monk to talk to Dean (local police officer) and invite to meeting to discuss options to make streets safer	MM	Ongoing
Look at EOI and update as required, particularly around 'resident' changing to what interest you have in the area eg, business, reside etc	ESO	Complete 15/5/25
Start to make amendments to the TOR in the future to bring to council for adoption. Put on next Agenda for discussion	BCC	Complete 11/6/25
Find out who has keys for Hall, and who needs keys. Kylie, Matt and a spare set at the Bundarra Depot maybe?	BCC	Complete 11/6/25
Council consider grant application for battery and solar panels at Grace Munro	GM	Emailed AM & A/DCC - 16/5/25
Put RTC funding on agenda for next meeting	JP	Complete 11/6/25
Recommend to council that the 'preschool' ramp done first, then if there is any funding left over outside the CWA/Library building	ESO	Complete Council Report – 27/5/2025
Committee can write a letter to Telstra to get them to fix their pits	BCC	Ongoing
Get a list of what pits need to be looked at. Peter Gregory to get a list of pits	PG	Complete 11/6/25
Jenny Dezius to see if lights still not working on bridge and contact Essential Energy	JD	Ongoing
Council to look into options with essential energy for better lighting in main street	DID	Ongoing
Council to get an update from TfNSW regarding work on the bridge and distribute to Bundarra contacts	DID	Complete 11/6/25
Committee to look at Street Tree Policy, identify what they would like	BCC	Ongoing
Identify where is a fire hazard outside of town, work with RFS to best mitigate these areas	BCC	Ongoing
Council to prioritise privet at Grace Munro and Preschool in a WAP	DID	Ongoing

Ongoing Actions:	Who	Status
Advertise the meeting agenda through Council channels (website, facebook, etc) and through local contacts. Minutes at local places once accepted	ESO BCC	Ongoing
Meeting minutes are on Council website even before confirmation at next meeting	ESO	Complete 19/5/2025
Make Bundarra events calendar	BCC	Ongoing

**7 CONCLUSION OF MEETING.....**