

MINUTES



URALLA TOWNSHIP AND ENVIRONS COMMITTEE (UTEC)

Date: Monday 4th December 2023 – Quarterly Meeting

Time: 06:00 PM

Meeting called to order by: Andrew Parker – Chair – 06:01pm

IN ATTENDANCE: Andrew Parker AP (Chairperson), Rob Valler RV (Secretary), Toni Avery (General Manager USC), Rob Bowie RB, Gai Buchanan GB, Cr Leanne Doran LD, Marlene Jacobs MJ, Kent Mayo KM, Annie Mayo AM, Mick Raby MR (Acting Director Infrastructure and Development USC), Jim Sinclair (via Zoom), Cr Tara Toomey TT.

APOLOGIES:

Noelene Porter NP

APPROVAL OF MINUTES OF PREVIOUS QUARTERLY MEETING (4th SEPTEMBER 2023)

Moved: KM

Seconded: RB

Carried

MATTERS ARISING FROM PREVIOUS MINUTES

1. Subcommittee formed to undertake development of the Uralla Memorial Avenue plan.

RV report that a meeting of this subcommittee took place on Sun 3rd December 2023 at 04:30pm at the Memorial Institute. The Uralla RSL Subbranch are supportive of the idea in principle and UTEC will work with them and other sectors of the community to develop a plan.

2. Update from Council re recommendations and requests made at last Quarterly Meeting.

There was some confusion about which recommendations this referred to. RV explained that at 'General Meetings' of UTEC, recommendations are discussed/debated/formed to take to Council at 'Quarterly Meetings' of UTEC. It is the recommendations which are presented at 'Quarterly Meetings' which UTEC request to be provided responses to/updates on.

GENERAL BUSINESS

3. Recommendations

The recommendations for the next UTEC Quarterly Meeting are:

- a. That Council accept the minutes from the UTEC General Meetings of 02 Oct and 06 Nov 2023

ACCEPTED

- b. That Council resolve to:
 - i) *Contact the appropriate management authority for NSW State Rail to address the maintenance of railway lands; namely from King Street through to the Uralla Train Station (particularly the seeding of trees within this precinct) and the fencing adjacent to The Glen.*
 - ii) *Provide UTEC a copy of the Schedule of Maintenance for all parks and gardens within the Uralla Township, in light of representations regarding the lack of maintenance of parks and gardens around Uralla, (namely but not limited to, Red Cross Rose Gardens in Alma Park, trees in front of the Council Chambers, Library and VIC Gardens etc.).*
 - iii) *Provide UTEC a copy of the Schedule of Maintenance of kerbs/gutters in light of reports of increased levels of gravel/debris/weeds clogging kerbs/gutters in the Uralla Township*
 - iv) *Accept UTEC's recommendation to include a theatre space in the development of the Court House facility.*
 - v) *Expend funds as awarded under the OLG – Resilience and Recovery grant to produce banners and signage to be displayed along Bridge Street using the endorsed Uralla slogan as a basis for design.*

NOTE – Due to the confusion mentioned at Point 2, these recommendations had already proceeded to the Ordinary Council Meeting of 28 November 2023. The responses to each of the recommendations can be found at pg. 48-51 in the attached link.

[Agenda of Ordinary Council Meeting - Tuesday, 28 November 2023 \(nsw.gov.au\)](https://www.nsw.gov.au/agenda/ordinary-council-meeting-tuesday-28-november-2023)

In addition, it was agreed by MR that he would specifically look a previous Resolutions made through Council regarding parks, gardens, blisters etc. – Including, but not limited to, Resolution 07.09/22 – 12.2 NOTICE OF MOTION – UTEC REPORT TO COUNCIL SEPTEMBER 2022 No. 3 - Council advise UTEC on the result of the recommendation that Council employ a person, permanent part time, with the sole responsibility to enhance and maintain the blister gardens.

Response from Council -

Council included an additional \$17,000 in the 2022/23 budget to increase the maintenance level of the parks and open space area, particularly of the Uralla main street area.

It is anticipated that the parks and opens space component of the Organisational Transformation Plan will be implemented in early 2023 which may also include the commencement of a parks and open space volunteer program.

Moved: AP

Sec: MJ

Carried

4. Current Projects

Proposal to have a guided tour of projects currently being undertaken at the next General Meeting 08 Jan 24 (Court House, The Glen/Constellations of the South and Pioneer Park)

This request was agreed to – MR will conduct the tour of The Glen, The Courthouse and Pioneer Park. All members are to meet at The Glen and the Committee will proceed from there.

NEXT MEETINGS

Next General Meeting: Monday 8th January 2024 - 4pm, Commencing at The Glen

Next Quarterly Meeting: Monday 4th March 2023 - 6pm, Uralla Shire Council Chamber

Meeting Closed: 07:12pm