

MINUTES



URALLA TOWNSHIP AND ENVIRONS COMMITTEE (UTEAC)

Date: 8th April 2024 – General Meeting

Time: 4:00 PM

Meeting called to order by: Andrew Parker 4:00PM

IN ATTENDANCE: Andrew Parker (Chair) AP, Rob Valler (Secretary- via Zoom) RV, Bob Anderson BA, Rob Bowie RB, Gai Buchanan GB, Marlene Jacobs MJ, Tony Lashlie TL, Kent Mayo KM, Annie Mayo AM, Mick Raby (Director Infrastructure and Development USC) MR, Cr Tara Toomey TT, Dean Weiley (Asset Manager USC) DW.

APOLOGIES: Noelene Porter, Beth McGrath, Jim Sinclair, Cr Leanne Doran

APPROVAL OF MINUTES OF PREVIOUS GENERAL MEETING (05 Feb 24):

Moved: KM

Seconded: RA

MATTERS ARISING FROM PREVIOUS GENERAL MEETING MINUTES:

1. Parks and gardens maintenance, in particular Pioneer Park (RB), PTE Attwood L/Cpl McMillan Memorial Park and the Library/VIC Gardens (RV)

RB raised the foreseeable issue of inadequate equipment to maintain Pioneer Park once it is handed over to Council from the Contractor. RB raised further concerns on the quality assurance of grounds work which is carried out, in that, much of what is done is not completed or not to a satisfactory standard. MR noted RBs comments. RV raised concerns over maintenance in general and the unsatisfactory state of maintenance on the gardens at the Visitor Information Centre since its renovation. MR has given an undertaking that the Alma Park and L/Cpl McMillan Park will be given focused attention to make respectable for ANZAC day. MR stated that there is a view to increase funding of maintenance of Parks and Gardens in the 24/25 FY budget. RV asked on the status of the ratification of the Volunteer Policy for USC – MR stated that whilst some work had been done on this it was now pushed back whilst USC concentrated on the budget.

2. Ownership of information kiosk at The Glen

This has been resolved. National Parks have confirmed in writing they do not have any assets at The Glen. Council are now clear to take whatever action is agreed re the Information Kiosk.

3. Information panels for The Glen (KM, RV)

KM proposed that his previously submitted work on the information panels should be recommended to go forward as is with some minor adjustments. RV disagreed and displayed for consideration different concept boards. RV further noted that it was disappointing that Council did not come to UTEC as a committee in the first instance as this has now create a situation where well-meaning individuals have undertaken considerable work which is not in line with the views of the majority of UTEC. AP proposed and it was resolved that a working group will be established to work on the content and design of the Information Panels. RV will send out proposed dates for the working group to meet. DW stated that signage at entrance of The Glen has been developed – after lengthy discussion it was agreed that this signage would also contain a map of The Glen as proposed by RB.

4. Communication with agent (UGL) for State Rail re maintenance

DW stated that he has attempted to contact UGL on several occasion at the end of 23 and again this year with no response. It was recommended to DW that he should go direct to State Rail and cite those emails which have not been responded to. DW acknowledged this and confirmed he would undertake this action 15 Apr 24.

5. Bus Shelters (RB, AP)

AP stated that he has spoken to ZNET and has confirmed that they do not have capacity to undertake this project at this time. RB volunteered to spear head Working Group on this matter. GB, AM, BA also volunteered to be on the Working Group

6. Removal of gal poles

Contrary to previous advice to UTEC, MR informed UTEC that Transport for NSW has not given authority for the various gal poles around Uralla to be removed. MR stated that Council would be removing the poles in any case and will store them to be reinstated when required. RV stated his objection to this and advised the Council should seek written authority before undertaking an action. MR stated that this was now a matter for Council, and it no longer concerns UTEC.

7. Removal of walking trail signage

KM informed all present that the Historical Society have now removed this signage.

GENERAL BUSINESS:

1. Parking at USC Chambers (TL)

TL raised concerns of trip hazards. TL will meet with MR after the meeting to discuss further.

2. Pioneer Park picnic shelters (AP)

This matter will be held over to another meeting.

3. Agendas for meetings (RV)

RV reminded all that UTEC Agendas are posted on the USC website prior to meetings and subsequent Minutes are also published there. Thanks was given to Sylvia Baxter for her professional assistance with this.

4. Schedule for 24/25 FY meetings (RV)

RV will draft a schedule for upcoming meetings in the new financial year for discussion and ratification at the next General Meeting.

RECOMMENDATIONS FOR NEXT QUARTERLY MEETING:

Nil

NEXT MEETINGS:

Next General Meeting: Monday 6th May 2024 – 4pm, Uralla Shire Council Chamber

Next Quarterly Meeting: Monday 3rd June 2024 - 6pm, Uralla Shire Council Chamber

Meeting Closed:1715