



ORDINARY MEETING OF COUNCIL

**Held at 1:00pm
On 20 December 2016**

ROLL CALL

Councillors:

Cr M Pearce (Mayor)
Cr R Bell (Deputy Mayor)
Cr B Crouch
Cr M Dusing
Cr N Ledger
Cr L Sampson
Cr I Strutt
Cr T Toomey
Cr K Ward

Staff:

Mr A Hopkins, General Manager
Mr T Seymour, Director-Infrastructure & Regulation
Mrs R Leahy, Acting Executive Manager Community & Culture / Governance and Information Manager
Mr S Paul, Chief Financial Officer
Mrs D Williams, Minute Clerk

MINUTES

Minutes of the Uralla Shire Council at an Ordinary Meeting
held at 1:00pm on 20 December 2016

Resolution
Number

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The Meeting Commenced at: 1:00pm

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), and Councillors B Crouch, M Dusing, N Ledger, L Sampson, I Strutt, T Toomey, K Ward, General Manager (Mr A Hopkins), Director-Infrastructure & Regulation (Mr T Seymour), Chief Financial Officer (Mr S Paul), Acting Executive Manager Governance & Information/Community & Culture (Mrs R Leahy), Minute Clerk (Mrs D Williams).

OPENING & WELCOME

One minute of silence was observed for former Uralla Shire Councillor Ken Brown.

PRAYER

ACKNOWLEDGEMENT TO COUNTRY

APOLOGIES/REQUESTS FOR LEAVE OF ABSENCE

01.12/16 An Apology was tabled for Cr R Bell (leave of absence). **MOVED (Toomey/Dusing) CARRIED**

02.12/16 A request for a Leave of Absence was submitted by, Cr I Strutt. **MOVED (Ward/Dusing) CARRIED**

DISCLOSURES & DECLARATION OF INTERESTS

At request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 20 December 2016 meeting.

Councillor	Item or Report Number	Pecuniary or Non-pecuniary Interest	Nature of Interest
T Toomey	7	Non-pecuniary	Friendship connection with parties involved
K Ward	3	Non-pecuniary	A councillor related to this issue

1. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Minutes to be confirmed include:

- Ordinary Meeting of 22 November 2016

03.12/16 **MOVED(Crs I Strutt/B Crouch) CARRIED**

That the Minutes of the Ordinary Meeting held on 22 November 2016, be adopted as a true and correct record of proceedings.

There were no Matters arising.

2. TABLING OF REPORTS & PETITIONS

There were no reports or petitions tabled.

3. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS

Item 8 – Payment of outstanding rates and charges by the Anglican Special District of Bundarra.

PROCEDURAL MOTION

04.12/16 **MOVED (M Dusing/L Sampson) CARRIED**

Motion to hear Late Item 8, Payment of outstanding rates and charges by the Anglican Special District of Bundarra after Item 1.

4. PRESENTATIONS & DEPUTATIONS

Speakers in Order of Presentation:

The Chair introduced the Speaker in delivery of a Deputation as follows:-

1. **Name: Mr Michael Willis**

Subject: DA 64-2016, 3 McMahon St

The Speaker delivered a presentation on the subject of the proposed development at 3

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McMahon Street.

The Chair thanked Mr Willis for his Presentation to Council.

2. Name: Ms Emma Schaeffer

Subject: DA 64-2016, 3 McMahon St

The Speaker delivered a presentation on the subject of the proposed development at 3 McMahon Street.

The Chair thanked Ms Schaeffer for her Presentation to Council.

PROCEDURAL MOTION

05.12/16

MOVED (B Crouch/I Strutt) CARRIED

Motion to hear Item 7 – DA 64-2016, 3 McMahon St, directly following the conclusion of the presentations and deputations.

3. Name: Mr Ron Perry

Subject: Properties owned by the Diocese of Armidale.

The Speaker delivered a presentation on the subject of future rates and charges to be incurred by the Anglican Special District of Bundarra and the possible sale of 100 Goldfinch Street, Bundarra.

The Chair thanked Mr Perry for his Presentation to Council.

Cr T Toomey left room at 1:18pm having earlier declared an interest in the following item.

Department:

Infrastructure & Regulation

Submitted by:

Manager of Planning & Regulation

Reference:

Item 7

Subject:

**Development Application DA-64-2016 – 3 McMahon Street Uralla –
Manufactured Home & Garage**

OFFICER'S RECOMMENDATION:

(a) That having regard to the assessment of the Application, Council approve DA-64-2016, subject to the draft conditions provided in Attachment 1.

(b) That those persons that made a submission in relation to the Application be notified of the determination in writing.

PROCEDURAL MOTION

MOVED (B Crouch/M Dusting) CARRIED

06.12/16

Motion to move into Committee of the Whole to discuss Item 7, DA 64-2016.

Councillors held a discussion on the abovementioned development application.

PROCEDURAL MOTION

07.12/16

MOVED (B Crouch/ L Sampson) CARRIED

Motion to Resume Standing Orders

08.12/16

MOVED (Cr B Crouch/ I Strutt) CARRIED

COUNCIL RESOLUTION:

(a) That having regard to the assessment of the Application, Council approve DA-64-2016, subject to the draft conditions provided in Attachment 1.

(b) That those persons that made a submission in relation to the Application be notified of the determination in writing.

DIVISION DECISION

For: N Ledger, L Sampson, B Crouch, M Dusting, I Strutt, K Ward, M Pearce

Against: Nil

Absent: Cr R Bell, T Toomey

Cr T Toomey returned to room at 1:27pm

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5. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION

There were no recommendations for items to be considered in the confidential section.

6. COUNCILLOR REPORTS & WRITTEN REPORTS FROM DELEGATES

Councillors in turn provided a brief verbal summary of their Council related activities during the reporting period and submitted written Delegate Reports comprising details as follows:-

COUNCILLOR NAME: Cr Michael Pearce		
COUNCIL MEETING DATE: 20 December 2016.		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
23/11	Mayors Office - Admin	Uralla
24/11	Mayors Office- Admin	Uralla
28/11	Mayors Office – Admin Audit and Risk Committee meeting	Uralla
29/11	Mayors Office - Admin	Uralla
30/11	2AD Radio interview Mayors Office – Admin– Farming the Sun’s New Community Solar hot water bulk program, Launch by Adam Marshall MP.	Uralla
1/12	Business Breakfast Northern Inland Regional Waste, Annual General Meeting and Monthly meeting – Armidale.	Uralla
2/12	Lace Chase launch, Uralla library	Uralla
5/12	Mayors Office = Admin	Uralla
6/12	Mayors Office – Admin Meeting – Heritage Grants. Uralla Traffic Committee meeting	Uralla
7/12	Local Emergency Management committee meeting. Mayors Office – Admin- Uralla	Armidale
8/12	Mayors Office - Admin	Uralla
12/12	Mayors Office - Admin	Uralla
13/12	Councillor Strategic Planning workshop – Community Consultation.	Uralla
14/12	2AD Radio interview. Mayors Office - Admin	Uralla
17/12	Former Councillor Barry Johnston, Inverell - Funeral	Inverell
18/12	Community Day activities – assist Santa with kids visit, Uralla Bowling club	Uralla
19/12	Meeting at Arding. Mayors Office - Admin	Uralla
20/12	Mayors Office – Admin Councillor Strategic Workshop. Solar Power Launch. December Council Meeting	Uralla.

COUNICLLOR NAME: Bob Crouch		
COUNCIL MEETING DATE: 20 December 2016		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
28/11/2016	Audit and Risk Committee	Uralla

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30/11/2016	Z-Net Bulk buy launch	Uralla
01/12/2016	Destination Uralla	Uralla
02/12/2016	Great Lace chase	Uralla
04/12/2016	Bundarra Christmas Tree	Bundarra
13/12/2016	Workshop community engagement	Uralla
16/12/2016	Senator Williams Christmas Function	Inverell
20/12/2016	Ordinary Council Meeting	Uralla
20/12/2016	Solar PV Launch	Uralla

COUNICLLOR NAME: Kevin Ward
COUNCIL MEETING DATE: 20 December 2016

DATE	COMMITTEE/MEETING/EVENT	LOCATION
30/11/2016	Z-Net Bulk Buy launch	Uralla
01/12/2016	Community Breakfast – Starfish & Z-Net	Uralla Bowling Club
02/12/2016	Great Lace chase	Uralla Library
13/12/2016	St Josephs School Presentation	St Josephs
13/12/2016	Workshop - Community Engagement	Uralla
20/12/2016	Solar PV Launch	Uralla

COUNICLLOR NAME: Tara Toomey
COUNCIL MEETING DATE: 20 December 2016

DATE	COMMITTEE/MEETING/EVENT	LOCATION
06/11/2016	Heritage assessment panel	USC
06/12/2016	Uralla local traffic committee	USC
08/12/2016	Kentucky School Presentation Night	Kentucky
20/12/2016	Council Workshop KADS	USC
20/12/2016	Council meeting	USC
20/12/2016	Solar PV Launch	USC

COUNICLLOR NAME: Natasha Ledger
COUNCIL MEETING DATE: 20 December 2016

DATE	COMMITTEE/MEETING/EVENT	LOCATION
22/11/2016	Council meeting	USC
28/11/2016	Audit and Risk Committee Meeting	USC
01/12/2016	Uralla Bowling Club Business Breakfast	Uralla Bowling Club
13/12/2016	Community consultation workshop	USC
20/12/2016	Uralla Bowlo Christmas Party	Uralla Bowling Club
20/12/2016	Council meeting	USC
20/12/2016	Solar PV Launch	USC

COUNICLLOR NAME: Levi Sampson
COUNCIL MEETING DATE: 20 December 2016

DATE	COMMITTEE/MEETING/EVENT	LOCATION
16/11/2016	Australia Day Meeting	USC
22/11/2016	Council meeting	USC
13/12/2016	Community consultation workshop	USC
15/12/2016	Rocky River Public School Presentation Evening	Rocky River
16/12/2016	Barnaby Joyce Networking	Tamworth
20/12/2016	KADS Workshop	USC
20/12/2016	Council meeting	USC
20/12/2016	Solar PV Launch	USC

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COUNICLLOR NAME: Isabel Strutt		
COUNCIL MEETING DATE: 20 December 2016		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
21/10/2016	Councillors Workshop – Blackadder	USC
30/11/2016	Starfish Launch of “Farming the Sun”	USC
1/12/2016	Regional Australia Bank – launch of Znet Business Initiative	Uralla
2/12/2016	Opening of the Lace Exhibition and Lace Chase	Uralla
7/12/2016	Community Carols	Uralla
8/12/2016	Kingstown Public School Presentation Evening	Kingstown
13/12/2016	Strategic Planning Workshop	USC
14/12/2016	Christmas Morning Tea – Grace Munro Centre	Bundarra
15/12/2016	Christmas lunch at McMaugh Gardens	Uralla
20/12/2016	KADS Workshop	USC
20/12/2016	Council meeting	USC
20/12/2016	Solar PV Launch	USC

COUNICLLOR NAME: Mark Dusting		
COUNCIL MEETING DATE: 20 December 2016		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
25/11/2016	Print Gallery Opening	Uralla
26/11/2016	Jobs Australia Christmas Party	Armidale
26/11/2016	Relay for Life	Armidale
06/12/2016	LLS Weeds Committee Meeting	Armidale
13/12/2016	Workshop community engagement	Uralla
14/12/2016	Christmas Party GMC	Bundarra
16/12/2016	Dep MP Barnaby Joyce Christmas Function	Tamworth
20/12/2016	Council Workshop & Council Meeting	Uralla
20/12/2016	Solar PV Launch	Uralla
25/11/2016	Print Gallery Opening	Uralla
26/11/2016	Jobs Australia Christmas Party	Armidale

7. MAYORAL MINUTE

Department: Mayor
Submitted by: Mayor, Michael Pearce
Subject: National Local Roads and Transport Congress, 2016.

COUNICLLOR’S RECOMMENDATION:

That the Mayor’s Report on the National Local Roads and Transport Congress 2016 be received and noted.

09.12/16 MOVED (Crs L Sampson/M Dusting) CARRIED

COUNCIL RESOLUTION:

That the Mayor’s Report on the National Local Roads and Transport Congress 2016 be received and noted.

8. REPORTS TO COUNCIL

Department: Organisational Services - Finance
Submitted by: Simon Paul – Chief Financial Officer
Reference: Item 1
Subject: Cash at Bank and Investments

OFFICER’S RECOMMENDATION:

That:

Council note the cash position as at 30 November, 2016 consisting of cash and overnight funds of \$2,415,128, term deposits of \$9,500,000 totalling \$11,915,128 of readily convertible funds.

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10.12/16 MOVED (Crs K Ward/ I Strutt) CARRIED

COUNCIL RESOLUTION:

That:

Council note the cash position as at 30 November, 2016 consisting of cash and overnight funds of \$2,415,128, term deposits of \$9,500,000 totalling \$11,915,128 of readily convertible funds.

Department: Finance
Submitted by: Chief Financial Officer
Reference: LR - Item 8
Subject: Payment of outstanding rates and charges by the Anglican Special District of Bundarra

OFFICER'S RECOMMENDATION:

1. That Council reverse the allocations of \$3,612.91 and \$425.94 in costs against assessment 52903 as these costs can only be recovered from the proceeds from the sale of unpaid rates;
2. That Council makes no reduction to the amount of interest charged on outstanding rates and charges payable by the owner of Lot 2 Section 31 DP 758181.

PROCEDURAL MOTION

11.12/16 MOVED (B Crouch/M Dusting) CARRIED

Motion to move into Committee of the Whole to discuss Item 8, Payment of outstanding rates and charges by the Anglican Special District of Bundarra.

Councillors held a discussion on the abovementioned report.

PROCEDURAL MOTION

12.12/16 MOVED (I Strutt/M Dusting) CARRIED

Motion to Resume Standing Orders

Cr N Ledger left room at 1:52pm

Cr N Ledger returned to room at 1:53pm

13.12/16 MOVED (Crs K Ward/B Crouch) CARRIED

COUNCIL RESOLUTION:

1. That Council reverse the allocations of \$3,612.91 and \$425.94 in costs against assessment 52903 as these costs can only be recovered from the proceeds from the sale of unpaid rates;
2. That Council makes no reduction to the amount of interest charged on outstanding rates and charges payable by the owner of Lot 2 Section 31 DP 758181.

Department: General Manager
Submitted by: Andrew Hopkins
Reference: Item 2
Subject: Organisation Structure

OFFICER'S RECOMMENDATION:

That the report be received and noted.

14.12/16 MOVED (I Strutt/B Crouch) CARRIED

COUNCIL RESOLUTION:

That the report from the General Manager titled Organisation Structure be received and noted.

Department: Governance and Information | Community and Culture
Submitted by: Rechelle Leahy
Reference: Item 3
Subject: Code of Conduct – Complaint Statistics Report

Cr K Ward left room at 2:05pm having earlier declared an interest in this item.

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OFFICER'S RECOMMENDATION:

That:

Council note this report in response to resolution 16.11/16 of the Ordinary Meeting of Council on 22 November 2016

15.12/16 MOVED (Crs B Crouch/M Dusting) CARRIED

COUNCIL RESOLUTION:

Council note this report in response to resolution 16.11/16 of the Ordinary Meeting of Council on 22 November 2016

Cr K Ward was absent for voting. Cr K Ward returned to room at 2:07pm

Department: Infrastructure & Regulation
Submitted by: Director of Infrastructure & Regulation
Reference: Item 4
Subject: Development Approvals and Refusals for November 2016

OFFICER'S RECOMMENDATION:

That Council receive and note the development approvals and refusals for November 2016.

MOVED (Crs M Dusting/L Sampson) CARRIED

16.12/16 COUNCIL RESOLUTION:

That Council receive and note the development approvals and refusals for November 2016.

Department: Infrastructure & Regulation
Submitted by: Director Infrastructure & Regulation
Reference: Item 5
Subject: Heritage Advisory Services Summary – December 2016

OFFICER'S RECOMMENDATION:

That the Heritage Advisory Services Summary dated 6 December 2016 be received and noted by Council

PROCEDURAL MOTION

17.12/16 MOVED (B Crouch/M Dusting) CARRIED

Motion to move into Committee of the Whole to discuss Item 5, Heritage Advisory Services Summary – December 2016

Councillors held a discussion on the abovementioned report.

PROCEDURAL MOTION

18.12/16 MOVED (I Strutt/K Ward) CARRIED

Motion to Resume Standing Orders

19.12/16 MOVED (Crs B Crouch/T Toomey) CARRIED

Against: M Dusting

COUNCIL RESOLUTION:

1. That the Heritage Advisory Services Summary dated 6 December 2016 be received and noted by Council.

2. That Council have a Strategic Planning Workshop at the next available opportunity.

Department: Infrastructure & Regulation
Submitted by: Director Infrastructure & Regulation
Reference: Item 6
Subject: Works Progress Report as at 30 November 2016

OFFICER'S RECOMMENDATION:

That the report be received and noted for the works completed or progressed during November 2016, and works programmed for December 2016.

20.12/16 MOVED (Crs M Dusting/T Toomey) CARRIED

COUNCIL RESOLUTION:

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That the report be received and noted for the works completed or progressed during November 2016, and works programmed for December 2016.

9. MOTIONS ON NOTICE

There were no motions on notice.

10. SCHEDULE OF ACTIONS

As at 6 December 2016.

11. CONFIDENTIAL BUSINESS

There was no confidential business presented to Council.

12. AUTHORITY TO AFFIX THE COMMON SEAL

There were no authority to affix the common seal.

13. QUESTIONS FOR NEXT MEETING:

K Ward – In DCP (p77) refers to signage – KFC and Toyota signs on New England Highway. Are these permitted under our DCP.

GM advised that the RMS has jurisdiction however, Council should also have a third party signage policy.

DIR will check on the legal status of these signs and advise Councillors.

14. CLOSURE OF MEETING

There being no further business, the Chair declared the meeting closed at: 3:08pm