



ORDINARY MEETING OF COUNCIL

Held at 12:30pm
23 April 2019

ROLL CALL

Councillors:

Cr M Pearce (Mayor)
Cr R Crouch (Deputy Mayor)
Cr R Bell
Cr M Dusting
Cr N Ledger
Cr T O'Connor
Cr L Sampson
Cr I Strutt
Cr T Toomey

Staff:

Mr A Hopkins, General Manager
Mr T Seymour, Director Infrastructure & Development
Mr S Paul, Chief Financial Officer
Minute Clerk

MINUTES

Minutes of the Uralla Shire Council at an Ordinary Meeting
held at 12:30pm on 23 April 2019

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Number

The Meeting Commenced at: 12:37pm

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), Cr R Crouch (Deputy Mayor), and Councillors, R Bell, M Disting, N Ledger, T O'Connor, L Sampson, I Strutt, T Toomey, General Manager (Mr A Hopkins), Director Infrastructure and Development (Mr T Seymour), Chief Financial Officer (Mr S Paul), Coordinator Community Development and Engagement (Ms J Ogden), Minute Clerk (G Stratton).

1. OPENING & WELCOME

2. PRAYER

3. ACKNOWLEDGEMENT TO COUNTRY

4. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

The Chair advised there were no apologies received.

The Chair advised receipt of a request for Leave of Absence from Cr T Toomey.

MOTION (Crs M Disting / I Strutt)

That;

Council accept the Leave of Absence from Cr T Toomey.

01.04/19

CARRIED

5. DISCLOSURES & DECLARATION OF INTERESTS

The Chair advised there were no disclosures or declarations made.

6. CONFIRMATION OF MINUTES

Minutes to be confirmed at the 23 April 2019 Meeting:

- Minutes of Ordinary Meeting held 26 March 2019 (to be confirmed)

AMENDMENTS

The Chair referred Councillors to the Minutes and called for any amendments.

There were no amendments requested by Councillors.

MOTION (Crs T O'Connor / I Strutt)

That;

Council adopt the Minutes, as a true and correct record of the Ordinary Meeting held 26 March 2019.

02.04/19

CARRIED

Minutes to be received and noted at the 23 April 2019 Meeting:

- Friends of McMaughs Meeting held 11 February 2019
- Friends of McMaughs Meeting held 4 March 2019

MOTION (Crs I Strutt / R Crouch)

That;

Council receive and note the Minutes of the Friends of McMaughs Meetings held 11 February 2019 and 4 March 2019.

03.04/19

CARRIED

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7. URGENT, SUPPLEMENTARY & LATE ITEMS OF BUSINESS

The Chair advised there were no urgent, supplementary or late items of business.

8. WRITTEN REPORTS FROM DELEGATES (Activity Summaries)

Councillors provided a verbal account of activities/meetings they have attended for the month.

COUNCILLOR NAME: Mark Dusting		
COUNCIL MEETING DATE: 23 April 2019		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
26/3/2019	On-site inspection	Uralla
26/3/2019	Ordinary Council Meeting	Uralla
2/4/2019	Weeds Management Meeting	Armidale
9/4/2019	Councillor Strategic Planning Workshop	Uralla
9/4/2019	Budget Review and Finance Committee Meeting	Uralla
16/4/2019	New England Weeds Authority Meeting	Armidale
23/4/2019	Councillor Workshop	Uralla

COUNCILLOR NAME: Bob Crouch		
COUNCIL MEETING DATE: 23 April 2019		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
29/3/2019	Rotary Art Show	Uralla
3/4/2019	Bundarra s355 School of Arts Hall Committee	Bundarra
4/4/2019	General Manager Performance Review	Uralla
5/4/2019	Meeting with General Manager and Pre-school	Uralla
9/4/2019	Councillor Strategic Planning Workshop	Uralla
9/4/2019	Budget Review and Finance Committee Meeting	Uralla
9/4/2019	Bundarra s355 School of Arts Hall Committee	Bundarra
16/4/2019	Audit, Risk and Improvement Committee Meeting	Uralla
23/4/2019	Ordinary Council Meeting	Uralla
23/4/2019	Councillor Workshop	Uralla

COUNCILLOR NAME: Levi Sampson		
COUNCIL MEETING DATE: 23 April 2019		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
9/4/2019	Councillor Strategic Planning Workshop	Uralla
9/4/2019	Budget Review and Finance Committee Meeting	Uralla
23/4/2019	Councillor Workshop	Uralla
23/4/2019	Ordinary Council Meeting	Uralla

COUNCILLOR NAME: Natasha Ledger		
COUNCIL MEETING DATE: 23 April 2019		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
4/4/2019	Business Chamber meeting	Uralla
9/4/2019	Councillor Strategic Planning Workshop	Uralla
9/4/2019	Budget Review and Finance Committee Meeting	Uralla
10/4/2019	Youth Week Activities – Paddington Bear Movie	Uralla
18/4/2019	Volunteer Blaze Aid	Inverell
23/4/2019	Councillor Workshop	Uralla

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COUNCILLOR NAME: Tara Toomey		
COUNCIL MEETING DATE: 23 April 2019		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
29/3/2019	Rotary Art Show	Uralla
9/4/2019	Councillor Workshop	Uralla
9/4/2019	Budget Review and Finance Committee Meeting	Uralla
9/4/2019	Audit Risk and Improvement Committee	Uralla

COUNCILLOR NAME: Rob Bell		
COUNCIL MEETING DATE: 23 April 2019		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
4/4/2019	General Manager Performance Review	Uralla
9/4/2019	Councillor Strategic Planning Workshop	Uralla
9/4/2019	Budget Review and Finance Meeting	Uralla
23/4/2019	Councillor Workshop	Uralla
23/4/2019	Ordinary Council Meeting	Uralla

COUNCILLOR NAME: Tom O'Connor		
COUNCIL MEETING DATE: 23 April 2019		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
9/4/2019	Councillor Strategic Planning Workshop	Uralla
9/4/2019	Budget Review and Finance Committee Meeting	Uralla
10/4/2019	Youth Week – Morning Tea with the Mayor	Uralla
23/4/2019	Budget Workshop	Uralla
23/4/2019	Ordinary Council Meeting	Uralla

COUNCILLOR NAME: Isabel Strutt		
COUNCIL MEETING DATE: 23 April 2019		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
29/3/2019	Rotary Art Show	Uralla
4/4/2019	General Manager Performance Review	Uralla
9/4/2019	Councillor Strategic Planning Workshop	Uralla
9/4/2019	Budget Review and Finance Committee	Uralla
9/4/2019	Uralla Township and Environs Committee Meeting	Uralla
10/4/2019	Youth Week Activities – Mayor's Morning Tea	Uralla
16/4/2019	Audit Risk and Improvement Committee	Uralla
23/4/2019	Councillor Workshop	Uralla

COUNCILLOR NAME: Michael Pearce		
COUNCIL MEETING DATE: 23 April 2019		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
27/3/2019	Mayor's Office – Admin	Uralla
28/3/2019	Mayor's Office – Admin	Uralla
28/3/2019	Uralla RSL Sub-branch meeting	Uralla
1/4/2019	Mayor's Office – Admin	Uralla
2/4/2019	Mayor's Office - Admin	Uralla
3/4/2019	Mayor's Office – Admin	Uralla
3/4/2019	2AD interview	Uralla
4/4/2019	Mayor's Office – Admin	Uralla
4/4/2019	General Manager Performance review	Uralla
7/4/2019	RFS Long Service Medal presentation and Building opening,	Armidale

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	Armidale Airport.	
8/4/2019	Mayor's Office - Admin	Uralla
9/4/2019	Mayor's Office – Admin	Uralla
9/4/2019	Councillor Strategic Planning Workshop	Uralla
9/4/2019	Budget, Review and Finance Committee meeting	Uralla
10/4/2019	Mayor's Office – Admin	Uralla
10/4/2019	Youth Week Activities - Mayor's Morning Tea	Uralla
11/4/2019	Mayor's Office - Admin	Uralla
12/4/2019	Mayor's Office – Admin	Uralla
12/4/2019	Anzac Day Commemoration, Bundarra Central School	Bundarra
12/4/2019	Youth Week activities, Uralla Library	Uralla
15/4/2019	Mayor's Office - Admin	Uralla
16/4/2019	Mayor's Office - Admin	Uralla
17/4/2019	2AD Radio interview	Uralla
17/4/2019	Mayor's Office – Admin	Uralla
17/4/2019	Meet Barnaby Joyce and Minister Bridget McKenzie re Drought funding projects	Uralla Showground
18/4/2019	Mayor's Office – Admin	Uralla
23/4/2019	Councillor Workshop	Uralla
23/4/2019	April Council Meeting	Uralla

9. TABLING OF PETITION

The Chair advised receipt of a petition requesting Council consider the installation of a "Return and Earn" module in line with many other participating shires in NSW.

MOTION (Crs T Toomey / M Dusting)

That Council change the order of proceedings to receive the petition.

04.04/19

CARRIED

10. MAYORAL MINUTE

There was no Mayoral Minute to the 23 April Meeting.

11. REPORTS OF COMMITTEES

There were no Reports of Committees to the 23 April Meeting.

12. REPORTS TO COUNCIL (Scheduled Reports)

Department: Organizational Services - Finance
Submitted by: Chief Financial Officer
Reference/Subject: Report 1 – Cash at Bank and Investments

OFFICER'S RECOMMENDATION:

That;

Council note the cash position as at 31 March, 2019 consisting of cash and overnight funds of \$2,039,388, term deposits of \$13,550,000 totalling \$15,589,388 of readily convertible funds.

MOTION (Crs T O'Connor / I Strutt)

That;

Council note the cash position as at 31 March, 2019 consisting of cash and overnight funds of \$2,039,388, term deposits of \$13,550,000 totalling \$15,589,388 of readily convertible funds.

05.04/19

CARRIED

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Department: General Manager's Office
Submitted by: Senior Executive Officer
Reference/Subject: Report 2 – Cost Shifting on Local Government

OFFICER'S RECOMMENDATION:
That the report be received and noted.

MOTION (Crs T Toomey / N Ledger)
That the report be received and noted.

06.04/19 CARRIED

Department: General Manager's Office
Submitted by: Senior Executive Officer
Reference/Subject: Report 3 – Northern Inland Academy of Sport Proposal

OFFICER'S RECOMMENDATION:
That Council;
Enter into the partnership agreement with the Northern Inland Academy of Sport at Attachment A and allocate \$2,000.00 in the 2019/20 Budget for the NIAS Associate Partnership.
{or}
That Council decline to enter into the partnership agreement with Northern Inland Academy of Sport in the 2019/20 financial year.

PROCEDURAL MOTION (Crs T O'Connor / T Toomey)
To move to Committee of the Whole

07.04/19 CARRIED

Councillors held a detailed discussion in committee regarding the report.

PROCEDURAL MOTION (Crs T O'Connor / L Sampson)
To resume Standing Orders

08.04/19 CARRIED

The Chair outlined details of the discussion held in committee.

MOTION (Crs T O'Connor / L Sampson)
That Council;
Enter into the partnership agreement with the Northern Inland Academy of Sport at Attachment A and allocate \$2,000.00 in the 2019/20 Budget for the NIAS Associate Partnership.

FORESHADOWED MOTION (Crs M Dusting/)
That Council decline to enter into the partnership agreement with Northern Inland Academy of Sport in the 2019/20 financial year.

The Chair referred Councillors to the MOTION before Council, moved Cr T O'Connor, Seconded Cr L Sampson.

09.04/19 The MOTION was PUT and CARRIED without further debate

Cr M Dusting and Cr R Bell requested that their votes against the motion be recorded.

Department: General Manager's Office
Submitted by: Senior Executive Officer
Reference/Subject: Report 4 – 2018/19 Operational Plan Performance Report – Third Quarter Progress Report

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OFFICER'S RECOMMENDATION:

That Council receive and note the 2018/19 Operational Plan Third Quarter Progress report.

MOTION (Crs T O'Connor / I Strutt)

That Council receive and note the 2018/19 Operational Plan Third Quarter Progress report.

10.04/19 CARRIED

Department: General Manager's Office
Submitted by: Senior Executive Officer
Reference/Subject: Report 5 – Schedule of Actions as at 23 April 2019

OFFICER'S RECOMMENDATION:

That Council receive and note the Schedule of Actions as at 23 April 2019.

PROCEDURAL MOTION (Crs T Toomey / M Dusting)

To move to Committee of the Whole

11.04/19 CARRIED

Councillors held a detailed discussion in committee regarding the report.

PROCEDURAL MOTION (Crs T O'Connor / I Strutt)

To resume Standing Orders

12.04/19 CARRIED

The Chair outlined details of the discussion held in committee.

MOTION (Crs N Ledger / I Strutt)

That Council receive and note the Schedule of Actions as at 23 April 2019.

13.04/19 CARRIED

Department: Community and Governance
Submitted by: Acting Coordinator Governance and Risk
Reference/Subject: Report 6 – Draft Councillor Induction and Professional Development Policy 2019

OFFICER'S RECOMMENDATION:

That Council

1. Exhibit the Draft Councillor Induction and Professional Development Policy 2019 at Attachment A for 28 days; and
2. Adopt the Draft Councillor Induction and Professional Development Policy 2019 at Attachment A subject to no submissions received during the exhibition period.

MOTION (Crs T Toomey / R Bell)

That Council;

1. Exhibit the Draft Councillor Induction and Professional Development Policy 2019 at Attachment A for 28 days; and
2. Adopt the Draft Councillor Induction and Professional Development Policy 2019 at Attachment A subject to no submissions received during the exhibition period.

14.04/19 CARRIED

Department: Community and Governance
Submitted by: Acting Coordinator Governance and Risk
Reference/Subject: Report 7 – Draft Work Health and Safety Policy 2019

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OFFICER'S RECOMMENDATION:

That Council;

1. Exhibit the "Draft Work Health and Safety Policy 2019" at Attachment A for a period of 28 days; and
2. Adopt the Draft Work Health and Safety Policy 2019 at Attachment A subject to no public submissions being received during the public exhibition period.

MOTION (Crs N Ledger / R Bell)

That Council:

1. Exhibit the "Draft Work Health and Safety Policy 2019" at Attachment A for a period of 28 days; and
2. Adopt the Draft Work Health and Safety Policy 2019 at Attachment A subject to no public submissions being received during the public exhibition period.

15.04/19 CARRIED

Department: Community and Governance
Submitted by: Acting Coordinator Governance and Risk
Reference/Subject: Report 8 – Draft Investment Policy 2019

OFFICER'S RECOMMENDATION:

That Council;

- a. Exhibit the Draft Investment Policy 2019 at Attachment A for 28 days; and
- b. Adopt the Draft Investment Policy 2019 at Attachment A subject to no submissions being received during the exhibition period.

MOTION (Crs T O'Connor / M Dusting)

That Council;

- a. Remove the word 'and' on page 4 before the heading "Ethics and Conflicts of Interest";
- b. Exhibit the Draft Investment Policy 2019 at Attachment A for 28 days; and
- c. Adopt the Draft Investment Policy 2019 at Attachment A subject to no submissions being received during the exhibition period.

16.04/19 CARRIED

Department: General Manager's Office
Submitted by: Senior Executive Officer
Reference/Subject: Report 9 – Minutes of the New England Joint Organisation (NEJO)

OFFICER'S RECOMMENDATION:

That Council receive and note the minutes of the New England Joint Organisation meetings held 26 November 2018 and 25 February 2019.

MOTION (Crs N Ledger / I Strutt)

That Council receive and note the minutes of the New England Joint Organisation meetings held 26 November 2018 and 25 February 2019.

17.04/19 CARRIED

Department: Infrastructure and Development
Submitted by: Manager Development and Planning
Reference/Subject: Report 10 – Recommendations of Uralla Township and Environs Committee February and March 2019 meetings

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OFFICER'S RECOMMENDATION:

That Council resolve to:

Receive and note the minutes of the February and March 2019 meetings of the Uralla Township and Environs Committee.

PROCEDURAL MOTION (Crs T O'Connor / M Dusting)

To move to Committee of the Whole

18.04/19 CARRIED

Councillors held a detailed discussion in committee regarding the report.

PROCEDURAL MOTION (Crs I Strutt / L Sampson)

To resume Standing Orders

19.04/19 CARRIED

The Chair outlined details of the discussion held in committee.

MOTION (Crs T O'Connor / T Toomey)

That Council;

1. Receive and note the minutes of the February and March 2019 meetings of the Uralla Township and Environs Committee; and
2. Endorse the Officer's recommendations.

20.04/19 CARRIED

Department: Infrastructure & Development
Submitted by: Director of Infrastructure & Development
Reference/Subject: Report 11 – Development Approvals and Refusals for March 2019

OFFICER'S RECOMMENDATION:

That Council receive and note the development approvals and refusals for March 2019.

MOTION (Crs R Bell / L Sampson)

That Council receive and note the development approvals and refusals for March 2019.

21.04/19 CARRIED

Department: Infrastructure & Development
Submitted by: Director Infrastructure & Development
Reference/Subject: Report 12 – Heritage Advisory Services Summary for April 2019

OFFICER'S RECOMMENDATION:

That the Heritage Advisory Services Summary for April 2019 be received and noted by Council.

MOTION (Crs I Strutt / R Crouch)

That the Heritage Advisory Services Summary for April 2019 be received and noted by Council.

22.04/19 CARRIED

Department: Community and Governance
Submitted by: Tourism Promotions and Operations Officer
Reference/Subject: Report 13 – Monthly Report - Visitor Information Centre

OFFICER'S RECOMMENDATION:

That the report be received and noted.

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MOTION (Crs T O'Connor / M Dusting)

That the report be received and noted.

23.04/19 CARRIED

Department: Community and Governance
Submitted by: Coordinator Community Development & Engagement
Reference/Subject: Report 14 – Monthly Report - Library

OFFICER'S RECOMMENDATION:
That the report be received and noted.

MOTION (Crs I Strutt / L Sampson)

That the report be received and noted.

24.04/19 CARRIED

Department: Infrastructure & Development
Submitted by: Manager Waste, Water and Sewer Services
Reference/Subject: Report 15 – Bundarra Sewer Scheme Quarterly Report January - March 2019

OFFICER'S RECOMMENDATION:
That the Bundarra Sewer Scheme Quarterly Report January - March 2019 be received and noted by Council.

MOTION (Crs N Ledger / R Bell)

That the Bundarra Sewer Scheme Quarterly Report January - March 2019 be received and noted by Council.

25.04/19 CARRIED

Department: Infrastructure and Development
Submitted by: Director Infrastructure and Development
Reference/Subject: Report 16 – Response to Questions from March 2019 Ordinary Meeting

OFFICER'S RECOMMENDATION:
That Council note the responses to Cr Ledger and Cr Bell's questions from March 2019 Ordinary Meeting.

MOTION (Crs R Bell / N Ledger)

That Council note the responses to Cr Ledger and Cr Bell's questions from the March 2019 Ordinary Meeting.

26.04/19 CARRIED

13. MOTIONS ON NOTICE

Submitted by: Cr Tara Toomey
Reference/Subject: Notice of Motion 1 – Uralla Return and Earn

NOTICE of MOTION

That Council resolve to;

- a) Progress discussions with the Uralla community with a view to finding a suitable location to host a Return and Earn facility for the Uralla Shire.
- b) As part of these discussions, direct people to the TOMRA Cleanaway website (<http://www.tcnsw.com.au/>) and the Return and Earn website (<https://returnandearn.org.au/>) to

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ensure that people and organisations who may be interested in being involved, are aware of the 3 return and earn systems and their hosting obligations and benefits.

- c) In the absence of any other location becoming available, Council Staff should give strong consideration to a location on Council land that provides the community with 24hrs access to an automated Return and Earn facility.

MOTION (Crs T Toomey / R Crouch)

That Council;

- a) Progress discussions with the Uralla community with a view to finding a suitable location to host a Return and Earn facility for the Uralla Shire.
- b) As part of these discussions, direct people to the TOMRA Cleanaway website (<http://www.tcnsw.com.au/>) and the Return and Earn website (<https://returnandearn.org.au/>) to ensure that people and organisations who may be interested in being involved, are aware of the 3 return and earn systems and their hosting obligations and benefits.
- c) In the absence of any other location becoming available, Council Staff should give strong consideration to a location on Council land that provides the community with 24hrs access to an automated Return and Earn facility.

27.04/19 CARRIED

14. CONFIDENTIAL MATTERS

PROCEDURAL MOTION (Crs T O'Connor / M Dusting)

To move into Closed Session of Council

That;

Council move into closed session and close the meeting to members of the public and press for the following reasons:-

The matters referred to the Closed Session of the 23 April 2019 meeting are received by Council under Section 10A (2)(d)(i) of the Local Government Act (NSW) 1993.

A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:

- (a) the discussion of any of the matters listed in subclause (2), or
(b) the receipt or discussion of any of the information so listed.

(2) The matters and information are the following:

- (d) commercial information of a confidential nature that would, if disclosed:
(i) prejudice the commercial position of the person who supplied it

28.04/19 CARRIED

REPORTS TO CLOSED SESSION

Department: Infrastructure & Development
Submitted by: Director Infrastructure & Development
Reference/Subject: Confidential Report 1 – Replacement of Water Tanker

OFFICER'S RECOMMENDATION:

That Council:

- (i) purchase 1 only new 2018 Fuso FU51SK2FAA with steel water tank from JT Fossey for the amount detailed in the attachment, and
(ii) retain the existing water tanker in the short term for later replacement as a trade in or via auction.

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MOTION (Crs R Bell / M Dusting)

That Council:

- (i) purchase 1 only new 2018 Fuso FU51SK2FAA with steel water tank from JT Fossey for the amount of \$262,922 including GST, and
- (ii) retain the existing water tanker in the short term for later replacement as a trade in or via auction.

29.04/19 CARRIED

MOVE TO OPEN SESSION

PROCEDURAL MOTION (Crs T O'Connor / L Sampson)

To return to Open Session of Council.

30.04/19 CARRIED

PROCEDURAL MOTION (Crs M Dusting / T O'Connor)

That;

The resolutions of Closed Session of Council become the resolutions of Open Session of Council.

31.04/19 CARRIED

CONCLUSION OF THE MEETING

The meeting was closed at: 2:31pm

COUNCIL MINUTES CONFIRMED BY:	
RESOLUTION NUMBER:	
DATE:	
MAYOR:	