



## ORDINARY MEETING OF COUNCIL

**Held at 1:00pm  
On 27 September 2016**

### **ROLL CALL**

#### **Councillors:**

Cr M Pearce (Mayor)  
Cr R Bell  
Cr B Crouch  
Cr M Dusing  
Cr N Ledger  
Cr L Sampson  
Cr I Strutt  
Cr T Toomey  
Cr K Ward

#### **Staff:**

Mr A Hopkins, General Manager  
Mr R Lloyd, Acting Director-Infrastructure & Regulation  
Mrs R Leahy, Governance and Information Manager  
Mr S Paul, Chief Financial Officer  
Mrs D Williams, Minute Clerk

# MINUTES

**Minutes of the Uralla Shire Council at an Ordinary Meeting  
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*The Meeting Commenced at: 1:02pm*

**ATTENDANCE**

Present were the Chairperson Cr M Pearce (Mayor), and Councillors, R Bell, B Crouch, M Disting, N Ledger, L Sampson, I Strutt, T Toomey, K Ward, General Manager (Mr A Hopkins), Acting Director-Infrastructure & Regulation (Mr R Lloyd), Chief Financial Officer (Mr S Paul), Manager Governance & Information (Mrs R Leahy), Manager of Planning (Mr K Bock), Planning Contractor (Ms E Cummings), Minute Clerk (Mrs D Williams).

**OPENING & WELCOME**

**PRAYER**

**ACKNOWLEDGEMENT TO COUNTRY**

**APOLOGIES**

*There were no Apologies declared.*

**ADVICE OF LATE ARRIVALS**

*There were no Late Arrivals advised.*

**REQUESTS FOR LEAVE OF ABSENCE**

*There were no requests for Leave of Absence received.*

**DISCLOSURES & DECLARATION OF INTERESTS**

*At request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 27 September 2016 meeting.*

Submitted By:	Interest Declared:
Cr T Toomey	Pecuniary interest in Report 1.20.09.02, <b>In – Kind Request for Assistance – Pop-Up Cinema November 2016</b> , as the event organiser – Director of Seasons of New England Pty Ltd

**1. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Ordinary Meeting of 22 August 2016**

**1.09/16 MOVED/ CARRIED (B Crouch/ I Strutt)**

That the Minutes of the Ordinary Meeting held on 22 August 2016 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

**Extraordinary Meeting of 2 September 2016**

**2.09/16 MOVED/ CARRIED (B Crouch/ I Strutt)**

That the Minutes of the Extraordinary Meeting held on 2 September 2016 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

**2. ANNOUNCEMENTS**

There were no announcements.

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**3. TABLING OF REPORTS & PETITIONS**

There were no reports or petitions tabled.

**4. PRESENTATIONS**

There were no presentations to Council.

**5. DEPUTATIONS**

**1. Mr Sean Doodson**

New England Surveying

The Speaker delivered a presentation on the subject of Report # 2.20.09.03 13 Stringybark Ridge Road - Subdivision

*The Chair thanked Mr Doodson for his Presentation to Council.*

Procedural Motion

**3.09/16 MOVED (M Dusting/I Strutt)**

Motion to break from the agenda and hear Report 2.20.09.03 following on from Mr Doodson's deputation to Council.

**Department: Infrastructure & Regulation**

**Submitted by: Consultant Town Planner**

**Reference: 2.20.09.03**

**Subject: Development Application 8-2016-2 Modification – 13 Stringybark Ridge Road, Invergowrie - Subdivision**

**4.09/16 Moved to Committee of the Whole (M Dusting/K Ward)**

**5.09/16 Motion to Resume Standing Orders (M Dusting/ B Crouch)**

**6.09/16 MOVED (R Bell/L Sampson)**

**DIVISION DECISION**

**For: N Ledger, L Sampson, M Dusting, T Toomey, R Bell, I Strutt, M Pearce**

**Against: B Crouch, K Ward**

**Absent: Nil**

**OFFICER'S RECOMMENDATION:**

That Development Application 8-2016-2 being for a staged development consisting of:

- a) Stage 1A – Boundary Adjustment,
- b) Stage 1 – 3 Large Lot Residential Subdivision, and
- c) Stage 2 – 2 Large Lot Residential Subdivision

located on Lot 212 DP 1080856 known as 13 Stringybark Ridge Road, Invergowrie be approved subject to the conditions listed in the report and including the modification to Condition 17 and 19, as listed in the memo released to Councillors and dated 22 September 2016. The approved conditions are as follows :

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***PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)***

*Nil*

**GENERAL CONDITIONS**

1. Modified

~~The development must take place in accordance with the approved plans (bearing the Council approval stamp) and documents submitted with the application, drawn by New England Surveying and Engineering, numbered 20150705, Revision D, and dated 20/05/2016, and subject to the conditions below to ensure the development is consistent with Council's consent.~~

The development must take place in accordance with the approved plans (bearing the Council approval stamp) and documents submitted with the application, drawn by New England Surveying and Engineering, numbered 20150705, Revision F, and dated 26 July 2016, and subject to the conditions below to ensure the development is consistent with Council's consent.

2. All Engineering works to be designed by an appropriately qualified person and carried out in accordance with Council's Engineering Code, unless otherwise indicated in this consent, to ensure that these works are of a sustainable and safe standard.
3. Prior to the issue of a Subdivision Certificate the applicants shall provide written advice from telecommunications and electricity providers, confirming that satisfactory arrangements have been made for the provision of a telecommunications and electricity services.
4. Prior to the issue of a Subdivision Certificate, an Application for a Subdivision Certificate is to be submitted to Council with three (3) copies of the Title Plan and appropriate fees. The applicant/developer is to ensure that a summary of compliance with all conditions of consent is completed and lodged with the application.
5. Prior to the issue of a Subdivision Certificate, the applicants shall provide evidence to the effect that all utility services, i.e. water, sewer, electricity, telecommunications, connected to or used in each of the buildings within the development site is wholly contained within each of the proposed allotments. That is, no internal servicing of the sites is permitted to be wholly or partially on the adjoining allotment.
6. Modified

~~Each new driveway is to display rural addressing number. The rural address number for each lot will be Lot 1 – 17, Lot 2 – 15, Lot 3 – 13 and Lot 4 – 19). The current fee for the 2015/2016 year is \$64.00 per number, which includes installation.~~

Each new driveway is to display rural addressing number. The rural address number for each lot will be Lot 101 – 17 Stringybark Ridge Road, Lot 2 – 23 Rocklea Road, Lot 3 – 25 Rocklea Road and Lot 4 – 19 Stringybark Ridge Road). The current fee for the 2016/2017 year is \$66.00 per number, which includes installation.

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7. A section 88b instrument is to be prepared under the Conveyancing Act 1919 to state that:
- a) The wastewater treated on lots 2, 3 and 4 are to be treated to a secondary standard using an aerated wastewater treatment system or similar. The selected wastewater treatment system is to be fitted with a chlorination chamber or ultraviolet steriliser to provide disinfection of effluent prior to irrigation. A minimum land application area of 360m<sup>2</sup> is required for each system with additional reserve areas being dedicated for future expansion if necessary.
  - b) All future clearing is only to occur in the designated development areas.
  - c) Any mature trees that fall within are to be retained where possible.
  - d) All 'soft felled' trees must be left for a minimum of 2 nights prior to being moved to a stockpile, to allow for resident fauna to vacate tree hollows.
  - e) A copy of the flora and fauna assessment undertaken by Bushfire Safe (Aust) P/L dated December 2015 is to be provided to all future owners to alert them of the presence and ecological value of the Critically Endangered Box-Gum-Woodlands Ecological Community known as the White Box – Yellow Box – Blakely's Red Gum Grassy Woodland, thus encouraging them to recognise the biodiversity as an asset to be protected.

**INTEGRATED GENERAL TERMS OF APPROVAL AS PART OF THIS CONSENT**

***These conditions are in accordance with Section 91 of the Environmental Planning & Assessment Act 1979 and are issued by the NSW Rural Fire Service.***

8. Modified

~~The development proposal is to comply with the subdivision layout identified on the drawing prepared by New England Surveying & Engineering numbered 20150705 (Rev. C), dated 28 January 2016, except as modified by the following conditions:~~

The development proposal is to comply with the subdivision layout identified on the drawing prepared by New England Surveying & Engineering numbered 20150705 (Rev. F), dated 26 July 2016, except as modified by the following conditions:

**Asset Protection Zone**

The intent of measures is to minimize the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting fire fighting activities. To achieve this, the following condition shall apply:

9. At the issue of subdivision certificate and in perpetuity, the land surrounding the existing dwelling on proposed Lot 1, to a distance of 29 metres to the north and west, and 35 metres to the south and east, shall be maintained as an inner protection area (IPA) as outlined within section 4.1.3 and Appendix 5 of 'Planning for Bush Fire Protection 2006' and the NSW Rural Fire Service's document 'Standards for asset protection zones'.

*Further this condition has been added to by Uralla Shire Council in that:*

A restriction to the land use pursuant to section 88B of the *Conveyancing Act 1919* shall be placed on each lot to ensure perpetuity.

**Water and Utilities**

The intent of measures is to provide adequate services of water for the protection of buildings during and after the passage of a bush fire, and to locate gas and electricity so as not to contribute to the

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risk of fire to a building. To achieve this, the following conditions shall apply:

10. A 20,000 litre fire fighting water supply shall be provided for the existing dwelling on proposed Lot 1 in accordance with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.
11. Any alteration to the electricity supply network required to service the subdivision shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.
12. Any gas service at the existing dwelling shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.

**Access**

The intent of measures for property access is to provide safe access to/from the public road system for fire fighters providing property protection during a bush fire and for occupants faced with evacuation. To achieve this, the following conditions shall apply:

13. Modified  
~~Property access roads shall comply with section 4.1.3(2) of 'Planning for Bush Fire Protection 2006'.~~  
Property access roads shall comply with section 4.1.3(2) of 'Planning for Bush Fire Protection 2006', except that an alternative access is not required for proposed Lots 2 and 3.
14. Deleted  
~~A restriction to the land use pursuant to section 88B of the 'Conveyancing Act 1919' shall be placed over the proposed fire trail shown on the plan prepared by Bushfire Safe (Aust) numbered 15078, dated November 2015. The fire trail shall be constructed and maintained in accordance with section 4.1.3(3) of 'Planning for Bush Fire Protection 2006'.~~

**Design and Construction**

The intent of measures is that buildings are designed and constructed to withstand the potential impacts of bush fire attack. To achieve this, the following conditions shall apply:

15. The existing dwelling on proposed Lot 1 is required to be upgraded to improve ember protection. This is to be achieved by enclosing all openings (excluding roof tile spaces) or covering openings with a non-corrosive metal screen mesh with a maximum aperture of 2mm. Where applicable, this includes any sub floor areas, openable windows, vents, weep holes and eaves. External doors are to be fitted with draft excluders.
16. Roofing of the existing dwelling on proposed Lot 1 shall be gutterless or guttering and valleys are to be screened to prevent the build up of flammable material. Any materials used shall be non-combustible.

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**Stage One Only**

**CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE**

17. Modified

~~The access to the residue Lot 1 is to be constructed including all necessary concrete culverts with headwalls, and a bitumen seal from Stringybark Ridge Road to within 5 metres of the edge of the asset protection zone in order to prevent dust. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.~~

The access to the residue Lot 100 and 101 is to be constructed including all necessary concrete culverts with headwalls, and a bitumen seal from Stringybark Ridge Road to the property boundary. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.

18. Modified

~~The joint access to Lots 2 and 3 is to be constructed including all necessary concrete culverts with headwalls, and a bitumen seal from Stringybark Ridge Road for the full length of the right of carriageway up to 5 metres from the edge of the asset protection zone for each lot to prevent dust. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.~~

The joint access to Lots 2 and 3 is to be constructed including all necessary concrete culverts with headwalls, and a bitumen seal from Rocklea Road for the full length of the reciprocal right of carriageway and along the internal access for Lot 3 for the full length of the boundary to Lot 3 DP 1028033 to prevent dust. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.

19. Modified

~~Vegetation screening is to be planted associated in the plan by New England Surveying and Engineering dated 20 May 2016. This vegetation screening is to be maintained for a two year period to ensure establishment.~~

Vegetation screening is to be planted as shown in the plan by New England Surveying and Engineering dated 26 July 2016 with the plantings to be extended to the eastern most point of Lot 3 DP 1028033. This vegetation screening is to be maintained for a two year period to ensure establishment.

20. A Section 88B Instrument is to be submitted with the application for a subdivision certificate. The final plan of subdivision and accompanying Section 88B Instrument are to provide for the following items listed:

- a) Easement to supply electricity for future infrastructure as required (width as directed by Essential Energy)
- b) Reciprocal Right of Carriageway, 5 metre wide (over access handle to jointly benefit proposed Lots 2 and 3)
- c) Details of maintenance responsibilities and any future upgrading of the reciprocal right of carriageway.



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21. Modified

~~To enable emergency services to identify each property, a separate rural address numbering post is to be erected at the branch of the right of carriageway, identifying each lot. The current fee for the 2015/2016 year is \$64.00, which includes installation.~~

To enable emergency services to identify each property, a separate rural address numbering post is to be erected at the branch of the reciprocal right of carriageway, identifying lot 2 and 3. The current fee for the 2015/2016 year is \$66.00, which includes installation.

22. Modified

Prior to the issue of a Subdivision Certificate the applicants shall pay to Council contribution toward public amenities and services for which Council is satisfied that the proposed development is likely to create a demand (as detailed in the attached schedule) is to be made (or secured by bank guarantee) prior to the issue of the Construction/Subdivision Certificate. Such charges are listed below and are subject to CPI increases if not paid in the year of issue of this consent.

~~The Section 94 Contribution is currently \$3,489.00 for each applicable lot. This is applicable for Lots 2 and 3.~~

The Section 94 Contribution is currently \$3,539.00 in the 2016/17 financial year for each applicable lot. This is applicable for Lots 2 and 3.

23. A section 88b instrument is to be prepared under the Conveyancing Act 1919 to state that:

- a) Any future dwelling to be constructed on lots 2 and 3 are to be constructed to a BAL 12.5 construction standard and comply with sections 3 and 5 as outlined within Australian Standard AS 3959 (2009) Construction of Buildings in Bushfire Prone Areas (Standards Australia, 2009).
- b) A minimum of 20,000ltr water tank is to be installed as an additional static water supply to be used for fire fighting purposes at the time of construction of any future dwelling on lot 2 and 3.
- c) Any gas service for future dwellings on lots 2 & 3 shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.

**Stage Two Only**

**CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE**

24. Modified

~~The access to lot 4 is to be constructed including all necessary concrete culverts, with headwalls, and a bitumen seal from Stringybark Ridge Road to the edge of the building envelope to reduce dust on Lot 1. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.~~

The access to lot 4 is to be constructed including all necessary concrete culverts, with headwalls, and a bitumen seal from Stringybark Ridge Road to the boundary line to reduce dust on Lot 1. This is to be constructed to a standard approved by the Director of Infrastructure & Regulation and is at the expense of the developer.

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25.

Modified

Prior to the issue of a Subdivision Certificate the applicants shall pay to Council contribution toward public amenities and services for which Council is satisfied that the proposed development is likely to create a demand (as detailed in the attached schedule) is to be made (or secured by bank guarantee) prior to the issue of the Construction/Subdivision Certificate. Such charges are listed below and are subject to CPI increases if not paid in the year of issue of this consent.

~~The Section 94 Contribution is currently \$3,489.00 for each applicable lot. The applicable lot is Lot 4.~~

*The Section 94 Contribution is currently \$3,539.00 in the 2016/17 financial year for each applicable lot. The applicable lot is Lot 4.*

26.

A Property Vegetation Plan be prepared for the significant Critically Endangered Box-Gum-Woodlands Ecological Community known as the White Box – Yellow Box – Blakely's Red Gum Grassy Woodland on Lot 4.

27.

A section 88b instrument is to be prepared under the Conveyancing Act 1919 to state that:

- a) Any future dwelling to be constructed on lot 4 are to be constructed to a BAL 29 construction standard and comply with sections 3 and 7 as outlined within Australian Standard AS 3959 (2009) Construction of Buildings in Bushfire Prone Areas (Standards Australia, 2009).
- b) A minimum of 20,000ltr water tank is to be installed as an additional static water supply to be used for fire fighting purposes at the time of construction of any future dwelling on lot 4.
- c) Any gas service for future dwellings on lot 4 shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.

**OFFICER'S RECOMMENDATION:**

That Development Application 8-2016-2 being for a staged development consisting of:

- a) Stage 1A – Boundary Adjustment,
- b) Stage 1 – 3 Large Lot Residential Subdivision, and
- c) Stage 2 – 2 Large Lot Residential Subdivision

located on Lot 212 DP 1080856 known as 13 Stringybark Ridge Road, Invergowrie be approved subject to the following conditions listed in the report to Council.

Procedural Motion

**7.09/16 MOVED (I Strutt/ M Dusting)**

Motion to resume standing orders and return to Item 6 on the agenda.

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**6. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS**

**Department:** Organisational Services – Finance  
**Submitted by:** Simon Paul – Chief Financial Officer  
**Reference:** Item 1  
**Subject:** Transfer of land associated with the sale of land for unpaid rates

Procedural Motion

**8.09/16 MOVED (I Strutt/ M Dusting)**

Motion to hear the above report at Item 15 on the agenda, Authority to Affix the Common Seal.

**7. COUNCILLOR REPORTS & WRITTEN REPORTS FROM DELEGATES**

**WRITTEN REPORTS FROM DELEGATES**

*Councillors in turn provided a brief verbal summary of their Council related activities during the reporting period and submitted written Delegate Reports comprising details as follows:-*

<b>Councillor</b>	<b>Activity Date:</b>	<b>Activity Detail:</b>
<b>Cr N Ledger</b>		<b>No report submitted</b>
<b>Cr L Sampson</b>		<b>No report submitted</b>
<b>Cr B Crouch</b>		
	2 Sept	Extraordinary Council Meeting, USC
	27 Sept	Council Meeting, USC
<b>Cr M Dusting</b>		
	30 Aug	New England Weed's Authority, Armidale
	31 Aug	Job's Australia Board, Armidale
	2 Sept	Extraordinary Council Meeting, USC
	7 Sept	Australia Day Committee, Uralla
	21 Sept	Councillor Induction, USC
<b>Cr T Toomey</b>		<b>No report submitted</b>
<b>Cr R Bell</b>		<b>No report submitted</b>
<b>Cr K Ward</b>		
	21 Sept	Councillor Induction, USC
	27 Sept	Council Meeting, USC
<b>Cr I Strutt</b>		
	2 Sept	Extraordinary Council Meeting, USC
	21 Sept	Councillor Induction, USC
	27 Sept	Council Meeting, USC

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**DELEGATE REPORTS (continued)**

**Councillor**

**Activity Date:**

**Activity Detail:**

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**Cr M Pearce**

23 Aug	Administration, Mayor's Office
24 Aug	Administration and 2AD Radio Interview
25 Aug	Administration, Mayor's Office
1 Sept	Namoi Council Meeting, USC
2 Sept	Extraordinary Council Meeting, USC
6 Sept	Meet/greet NSW Parliament, Community Services Committee, Uralla
15 Sept	Electoral Commission – Declaration of Mayor, Tamworth
19 Sept	Administration, Mayor's Office
20 Sept	Administration, Mayor's Office
21 Sept	Administration and 2AD Radio Interview
22 Sept	Administration, Mayor's Office
24 Sept	Driver Reviver Car Boot Markets, Uralla
26 Sept	Administration, Mayor's Office
27 Sept	Administration, Mayor's Office
	September Council Meeting, USC

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**8. MAYORAL MINUTE**

There was no mayoral minute.

**RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION**

There were no items to be considered for confidential business.

**9. REPORTS FROM THE GENERAL MANAGER**

**Department:** General Manager  
**Submitted by:** General Manager  
**Reference:** Item 1  
**Subject:** 'Hit the Ground Running' Councillor Workshops.

**9.09/16 MOVED (K Ward/ B Crouch)**

**COUNCIL RESOLUTION:**

That the report on the 'Hit the Ground Running' Councillor Workshops be received and noted and that Councillors attend the workshop in Tamworth on the 27 October 2016.

**OFFICER'S RECOMMENDATION:**

That the report on the 'Hit the Ground Running' Councillor Workshops be received and noted.

**Department:** General Managers Office  
**Submitted by:** General Manager  
**Reference:** Item 2  
**Subject:** Election of Mayor (4 year term) – 2016 to 2020

**10.09/16 MOVED (M Dusting/ B Crouch)**

**COUNCIL RESOLUTION:**

That Council note the election of the Mayor, Mr Michael Pearce.

**OFFICER'S RECOMMENDATION:**

That Council note the election of the Mayor, Mr Michael Pearce.

**Department:** General Managers Office  
**Submitted by:** General Manager  
**Reference:** Item 3  
**Subject:** Election of Deputy Mayor – 2016

**OFFICER'S RECOMMENDATION:**

That the General Manager, as Returning Officer, call for nominations for the election of Deputy Mayor and Council determine the form of ballot to be used if so required, and;

That the Council determine the term of the Deputy Mayor as stated in s231(2) as either the mayoral term (4 years – popularly elected) or a shorter term.

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**11.09/16 Move to Committee of the Whole (M Dusting/K Ward)**

**12.09/16 Motion to Resume Standing Orders (B Crouch/ M Dusting)**

**13.09/16 MOVED (M Dusting/ I Strutt )**

**COUNCIL RESOLUTION:**

Council has determined the term of the Deputy Mayor to be for a period of either one or two years, being determined by a show of hands.

(1 year – 6 votes) Therefore, the term of Deputy Mayor will be for a period of one year.

**14.09/16 MOVED (R Bell/M Dusting)**

That the General Manager, as Returning Officer, call for nominations for the election of Deputy Mayor and Council determine the form of ballot to be used if so required.

Councillors unanimously determined that the type of ballot to be used is preferential.

Nominations for the position of Deputy Mayor are:

Cr R Bell

Cr N Ledger

Cr I Strutt

All nominees accepted their nominations.

**15.09/16 Move to Committee of the Whole (B Crouch/M Dusting)**

**16.09/16 Motion to Resume Standing Orders (B Crouch/ M Dusting)**

The vote was conducted; the General Manager and Manager of Governance and Information counted the votes and announced that Cr R Bell was the successful candidate.

**17.09/16 MOVED ( R Bell/ I Strutt)**

Motion that the nominations and voting papers received by candidates remain secret and that the papers be destroyed.

**Department: General Managers Office**

**Submitted by: General Manager**

**Reference: Item 4**

**Subject: Council and Committee Meetings – 2016/17 Annual Schedule**

**18.09/16 Move to Committee of the Whole (I Strutt/B Crouch)**

**19.09/16 Motion to Resume Standing Orders (I Strutt/M Dusting)**

**20.09/16 MOVED (I Strutt/M Dusting)**

**COUNCIL RESOLUTION:**

That:

1. Council meetings be held on the fourth Tuesday of the month commencing at 1pm, with the exception of December 2016 which will be held on the third Tuesday of the month.
2. That Strategic Planning Workshops be held on the second Tuesday of the month commencing at 10:00am
3. Ordinary Council Meetings and Strategic Planning Workshops be held in each month of the calendar year with the exception of January.
4. If any Council Meeting or Strategic Planning Workshop date falls on a public holiday then the meeting will be scheduled for the following day.

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## OFFICER'S RECOMMENDATION:

That:

1. Council meetings be held on the fourth Tuesday of the month commencing at 1pm, with the exception of December 2016 which will be held on the third Tuesday of the month.
2. Standing Committee meetings be held on the third Tuesday of the month as detailed below, with the exception of December 2016 which will be held on the second Tuesday of the Month:
  - Corporate & Community Committee – third Tuesday of the month from 4.00pm; and
  - Environment, Development & Infrastructure Committee – third Tuesday of the month from 5.30pm.
3. Ordinary Council and Standing Committee meetings be held in each month of the calendar year with the exception of January.
4. If any Council or Committee Meeting date falls on a public holiday then the meeting will be scheduled for the following day.

**Department:** General Managers Office

**Submitted by:** General Manager

**Reference:** Item 5

**Subject:** Standing, External, Specific Purpose and Consultative Panel Delegates 2016/17

**21.09/16** Move to Committee of the Whole (M Dusting/ I Strutt)

**22.09/16** Motion to Resume Standing Orders (I Strutt/ B Crouch)

**23.09/16** MOVED (I Strutt/M Dusting)

## COUNCIL RESOLUTION:

**1. That Council determined the representation as listed below:**

	REPRESENTATION	DELEGATE/S 2016-17
<b>SPECIFIC PURPOSE COMMITTEES</b>		
1. Audit & Risk Committee	Mayor + one (1) councillor	M Pearce, B Crouch
2. Community Grants Panel	Three (3) councillors	R Bell, K Ward, T Toomey
3. Australia Day Committee	Two (2) councillors	N Ledger, L Sampson
<b>EXTERNAL BOARDS, COMMITTEES &amp; ORGANISATION</b>		
1. Country Mayor's Association	Mayor	M Pearce
2. Central Northern Regional Library	One (1) councillor	M Dusting
3. Namoi Councils	Mayor	M Pearce, R Bell (alternate)
4. New England Weeds Authority	One (1) councillor	M Dusting
5. Northern Inland Regional Waste	One (1) councillor	M Pearce
6. Mid North Weight of Loads	One (1) councillor	R Bell
7. Local Traffic Committee	One (1) councillor	M Pearce, N Ledger (alternate)
8. District Emergency Management Committee	Mayor	M Pearce, R Bell (alternate)
9. New England Bushfire Management Committee	One (1) councillor	M Pearce
10. New England Group of Councils	Mayor	M Pearce, R Bell (alternate)
11. Community Safety Precinct Committee	Mayor	M Pearce
12. Jobs Australia	One (1) councillor	N Ledger
<b>PROGRESS ASSOCIATIONS</b>		
1. Bundarra Progress Association	One (1) councillor	B Crouch, M Dusting (alternate)

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2. Council determine the future of the Strategic Community Consultative Panels at the first available strategic planning workshop.

*Cr L Sampson was absent from the room for the vote.*

OFFICER'S RECOMMENDATION:

That Council determine the representation on the standing committees, external bodies, specific purpose committees and community consultative panels listed in this report.

Comfort Adjournment

**24.09/16 MOVED (M Dusting/R Bell)**

Motion to have a comfort break, commencing at 3:45pm.

Meeting resumed at 4:01pm

**Department: General Manager**

**Submitted by: General Manager**

**Reference: Item 6**

**Subject: Local Government NSW Annual Conference**

**25.09/16 MOVED ( K Ward/ M Dusting)**

**COUNCIL RESOLUTION:**

That Council be represented at the 2016 Local Government NSW Annual Conference by the Mayor, or his alternate delegate and the General Manager, or his alternate delegate.

OFFICER'S RECOMMENDATION:

That Council be represented at the 2016 Local Government NSW Annual Conference by the Mayor, or his alternate delegate and the General Manager, or his alternate delegate.

**Department: General Manager**

**Submitted by: General Manager**

**Reference: Item 7**

**Subject: National Local Roads and Transport Congress 2016**

**26.09/16 MOVED (M Dusting/I Strutt)**

**COUNCIL RESOLUTION:**

That Council be represented at the 2016 National Local Roads and Transport Congress by the Mayor, or his alternate delegate.

OFFICER'S RECOMMENDATION:

That Council be represented at the 2016 National Local Roads and Transport Congress by the Mayor, or his alternate delegate.



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**10. CORPORATE & COMMUNITY REPORTS**

**Department:** Organisational Services - Finance  
**Submitted by:** Chief Financial Officer  
**Reference:** 1.20.09.01  
**Subject:** Cash at Bank and Investments

**27.09/16 MOVED (K Ward / I Strutt)**

**COUNCIL RESOLUTION:**

That Council note the cash position as at 31 August, 2016 consisting of cash and overnight funds of \$3,070,566, term deposits of \$8,500,000 totalling \$11,570,566 of readily convertible funds.

**OFFICER'S RECOMMENDATION:**

That Council note the cash position as at 31 August, 2016 consisting of cash and overnight funds of \$3,070,566, term deposits of \$8,500,000 totalling \$11,570,566 of readily convertible funds.

*Cr Toomey left the room at 4:06pm having declared a pecuniary interest in the following item.*

**Department:** Governance & Information and Community & Culture  
**Submitted by:** Manager Governance and Information  
**Reference:** 1.20.09.02  
**Subject:** In – Kind Request for Assistance – Pop-Up Cinema November 2016

**28.09/16 MOVED (M Dusting/ K Ward)**

**COUNCIL RESOLUTION:**

**That:**

1. Council provide in-kind support for Pop-Up Cinema Event in the form of:
  - (a) use of Hampden Park on Saturday 19 November 2016;
  - (b) loan of 1 (6x12) Council Marquee, no Council staff are required for erecting or taking down the marquee;
  - (c) Loan of 40 steel posts;
  - (d) Loan of 140m barrier mesh;
  - (e) Loan of 6 wheelie bins, the event managers will line the bins and empty them at the tip;
  - (f) Loan of 2 wheelie bins for recycling, managed as above.

**OFFICER'S RECOMMENDATION:**

**That:**

1. Council provide in-kind support for Pop-Up Cinema Event in the form of:
  - (a) use of Hampden Park on Saturday 19 November 2016;
  - (b) loan of 1 (6x12) Council Marquee, no Council staff are required for erecting or taking down the marquee;
  - (c) Loan of 40 steel posts;
  - (d) Loan of 140m barrier mesh;
  - (e) Loan of 6 wheelie bins, the event managers will line the bins and empty them at the tip;
  - (f) Loan of 2 wheelie bins for recycling, managed as above.

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*Cr Toomey returned to the room at 4:07pm.*

**11. ENVIRONMENT, DEVELOPMENT & INFRASTRUCTURE REPORTS**

**Department:** Infrastructure & Regulation  
**Submitted by:** Director of Infrastructure & Regulation  
**Reference:** 2.20.09.01  
**Subject:** Development Approvals and Refusals for August 2016

**29.09/16** **MOVED (K Ward/ B Crouch)**

**COUNCIL RESOLUTION:**

*That Council receive and note the development approvals and refusals for August 2016.*

**OFFICER'S RECOMMENDATION:**

That Council receive and note the development approvals and refusals for August 2016.

**Department:** Infrastructure & Regulation  
**Submitted by:** Interim Director Infrastructure & Regulation  
**Reference:** 2.20.09.02  
**Subject:** Works Progress Report as at 31 August 2016

**30.09/16** **MOVED (I Strutt/ K Ward)**

**COUNCIL RESOLUTION:**

*That the report be received and noted for the works completed or progressed during August 2016, and works programmed for September 2016.*

**OFFICER'S RECOMMENDATION:**

That the report be received and noted for the works completed or progressed during August 2016, and works programmed for September 2016.

**Department:** Infrastructure & Regulation  
**Submitted by:** Contract Planner  
**Reference:** 2.20.09.04  
**Subject:** Development Application 43-2016 – 1 Wilkens Street, Uralla - Subdivision

**31.09/16** **MOVED (R Bell/K Ward)**

**COUNCIL RESOLUTION:**

*That Development Application 43-2016 being for a 2 lot residential subdivision located on Lot 1 DP 1514741 known as 1 Wilkens Street, Uralla be approved subject to the eleven conditions listed in the report to Council.*

**DIVISION DECISION:**

*For: N Ledger, L Sampson, B Crouch, M Disting, I Strutt, K Ward, R Bell, T Toomey*

*Against: Nil*

*Absent: Nil*

**OFFICER'S RECOMMENDATION:**

That Development Application 43-2016 being for a 2 lot residential subdivision located on Lot 1 DP 1514741 known as 1 Wilkens Street, Uralla be approved subject to the conditions listed in the report to Council.

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**12. MOTIONS ON NOTICE**

**Department:** Notice of Motion

**Submitted by:** Cr. Crouch

**Reference:** Item 1

**Subject:** Extension of the 80km speed limit on Barleyfields Road

**32.09/16 MOVED (B Crouch/M Dusing)**

**COUNCIL RESOLUTION:**

**That Council:**

1. Note the matters raised in the Notice of Motion.
2. The Mayor, as delegate to the Traffic Committee and the Community Safety Precinct Committee, raise the matters at the next available meeting of the relevant committee.

*Cr N Ledger voted against the motion.*

*Cr B Crouch accepted the officer's recommendation as an adequate interpretation of the intent of his proposed motion.*

**OFFICER'S RECOMMENDATION:**

**That Council:**

1. Note the matters raised in the Notice of Motion.
2. The Mayor, as delegate to the Traffic Committee and the Community Safety Precinct Committee, raise the matters at the next available meeting of the relevant committee.

**COUNCILLOR'S RECOMMENDATION:**

**That: Council**

1. Approach the Local Traffic Committee to have an 80 km/hr speed restriction applied to the entire length of Barley Fields Road.
2. Request the Armidale Local Area Command to regularly divert highway patrols to traverse Barley Fields Road during their patrols of the New England Highway.

**Department:** Notice of Motion

**Submitted by:** Cr. Crouch

**Reference:** Item 2

**Subject:** Visitor Information Centre

**33.09/16 MOVED (B Crouch/I Strutt)**

**COUNCIL RESOLUTION:**

**That Council:**

1. Suspend action associated with resolution 12.05/15
2. Undertake a councillor strategic planning session on Tuesday 11 October 2016 to review matters associated with planning for the Visitor Information Centre and to determine future actions, including community consultation.

**COUNCILLOR'S RECOMMENDATION:**

**That Council**

1. Suspend action on the relocation of the Visitor Information Centre pending a decision at the December meeting of Council.

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2. Within the next two weeks invite submissions from the Uralla Community and Stakeholders on their vision for, and what services they want delivered by the Visitor information Centre.
3. Prior to the November Council Meeting hold a Community and Stakeholder Forum to receive feedback on 2., and provide the community and stakeholders with the opportunity to provide additional information.
4. Provide a report and recommendation to the December Council meeting, to be informed by the above including a breakdown of costs, as was requested in May 2014 and March 2015.

**13. SCHEDULE OF ACTIONS**

Schedule of Actions was reviewed.

**14. CONFIDENTIAL BUSINESS**

There was no confidential business.

**15. AUTHORITY TO AFFIX THE COMMON SEAL**

**Department:** Organisational Services – Finance  
**Submitted by:** Simon Paul – Chief Financial Officer  
**Reference:** Item 1  
**Subject:** Transfer of land associated with the sale of land for unpaid rates

**34.09/16 MOVED (I Strutt/R Bell)**

**COUNCIL RESOLUTION:**

That Council endorse the affixing of the Council Seal on the Section 713 Transfer by a Local Council document in accordance with the request from our solicitors, APJ Law.

**OFFICER'S RECOMMENDATION:**

That Council endorse the affixing of the Council Seal on the Section 713 Transfer by a Local Council document in accordance with the request from our solicitors, APJ Law.

**16. CLOSURE OF MEETING**

There being no further business, the Chair declared the meeting closed at: 4:43pm