



ORDINARY MEETING OF COUNCIL

**Held at 12:30pm
18 December 2018**

ROLL CALL

Councillors:

Cr M Pearce (Mayor)
Cr R Crouch (Deputy Mayor)
Cr R Bell
Cr M Dusting
Cr N Ledger
Cr L Sampson
Cr T Toomey
I Strutt

Staff:

Mr A Hopkins, General Manager
Mr T Seymour, Director Infrastructure & Regulation
Ms T Kirkland, Director Community & Governance
Mr S Paul, Chief Financial Officer
Minute Clerk

MINUTES

Minutes of the Uralla Shire Council at an Ordinary Meeting
held at 12:30pm on 18 December 2018

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Number

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The Meeting Commenced at: 12:30pm

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), Cr R Crouch (Deputy Mayor), and Councillors, R Bell, M Dusting, N Ledger, L Sampson, I Strutt, T Toomey, General Manager (Mr A Hopkins), Director Infrastructure and Regulation (Mr T Seymour), Director Community and Governance (Ms P Kirkland), Chief Finance Officer (Mr S Paul), Coordinator Community and Development (Ms J Ogden), Acting Coordinator Governance and Risk (Ms E Brown), Minute Clerk (G Stratton).

1. OPENING & WELCOME

2. PRAYER

3. ACKNOWLEDGEMENT TO COUNTRY

4. APOLOGIES

The Chair advised there were no apologies received.

5. REQUESTS FOR LEAVE OF ABSENCE

The Chair advised there were no requests for Leave of Absence.

6. DISCLOSURES & DECLARATION OF INTERESTS

The Chair outlined details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 18 December 2018 Meeting.

COUNCILLOR	ITEM OR REPORT NUMBER	PECUNIARY OR NON-PECUNIARY INTEREST	NATURE OF INTEREST
T Toomey	Report 10	Non-pecuniary	Friendship

7. CONFIRMATION OF MINUTES

Minutes to be confirmed or received and noted at the 18 December 2018 Meeting:

- Minutes of Ordinary Meeting held 27 November 2018 (to be confirmed)
- Minutes of Budget Review and Finance Committee held 11 December 2018 (to be received and noted)

AMENDMENTS

The Chair referred Councillors to the Minutes of the Ordinary Meeting held 27 November 2018 and called for any amendments.

There were no amendments requested by Councillors.

MOTION (Crs I Strutt / M Dusting)

That;

Council adopt the Minutes, as a true and correct record of the Ordinary Meeting held 27 November 2018.

01.12/18 CARRIED

AMENDMENTS

The Chair referred Councillors to the Minutes of the Meeting of Budget Review and Finance Committee held 11 December 2018 and called for any amendments.

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MOTION (Crs M Dusting / N Ledger)

That;

Council receive and note the Minutes, as a true and correct record of the Meeting of Budget Review and Finance Committee held 11 December 2018.

02.12/18 CARRIED

8. ANNOUNCEMENTS

The Chair advised there were no announcements.

9. TABLING OF REPORTS & PETITIONS

The Chair advised there were no reports or petitions tabled.

10. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL SECTION

The Chair advised there were no items recommended for consideration in the confidential section of the meeting.

11. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS

The Chair referred Councillors to the urgent item of business recommended for addition to the published Meeting Agenda.

Urgent Motion

- Delegation of the Functions of Council to an Acting General Manager in the absence of the General Manager

MOTION (Crs M Dusting / I Strutt)

That Council;

1. Note resolution 12.08/16 that in accordance with Section 377 of the Local Government Act 1993, delegates the functions of Council identified in the Report to Council titled 'Item 2 General Manager Delegations – Mr A Hopkins' from the 22 August 2016 Business Paper, contained at Attachment A.
2. In the absence of the General Manager and in accordance with Section 377 of the Local Government Act 1993, delegate the Functions and Authorities of Council as the Functions and Authorities of the General Manager (identified in Attachment A), to the General Manager's nominee as the Acting General Manager for the period of the General Manager's absence.

03.12/18 CARRIED

12. PRESENTATIONS

Speaker 1:	Thomas O'Connor
Subject:	Council Newsletter, Financial Statements, Customer Service and Council Culture

The Chair introduced the Speaker, Thomas O'Connor.

The Speaker made a presentation to Council in relation to Council Newsletter, Financial Statements, Customer Service and Council Culture.

The Chair invited questions from Councillors.

The Chair thanked the Speaker for his presentation to Council.

13. DEPUTATIONS

There were no deputations registered for the 18 December 2018 Meeting.

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14. WRITTEN REPORTS FROM DELEGATES (Activity Summaries)

Councillors provided a verbal account of activities/meetings they have attended for the month.

COUNCILLOR NAME:		Mark Dusting
COUNCIL MEETING DATE:		18 December 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
27/11/2018	Ordinary Council Meeting	Uralla
11/12/2018	Councillor Strategic Planning Workshop	Uralla
11/12/2018	Budget Review and Finance Committee Meeting	Uralla
17/12/2018	Weeds County Council Meeting	Armidale

COUNCILLOR NAME:		Bob Crouch
COUNCIL MEETING DATE:		18 December 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
11/12/2018	Councillor Strategic Planning Workshop	Uralla
11/12/2018	Budget Review and Finance Committee Meeting	Uralla
12/12/2018	Public Hearing for the Reclassification of Land	Uralla
13/12/2018	Bundarra Central School Presentation Night	Bundarra
18/12/2018	Ordinary Council Meeting	Uralla

COUNCILLOR NAME:		Levi Sampson
COUNCIL MEETING DATE:		18 December 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
08/12/2018	McCrossin's Mill Raise the Roof Celebration	Uralla
11/12/2018	Councillor Strategic Planning Workshop	Uralla
11/12/2018	Budget Review and Finance Committee Meeting	Uralla
11/12/2018	Uralla Township and Environs Committee Meeting	Uralla
12/12/2018	Rocky River School Presentation	Rocky River

COUNCILLOR NAME:		Natasha Ledger
COUNCIL MEETING DATE:		18 December 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
7/11/2018	Bundarra School of Arts Hall Committee Meeting	Bundarra
27/11/2018	Site Inspection	Uralla
30/11/2018	Grace Munro Christmas Party	Bundarra
11/12/2018	Councillor Strategic Planning Workshop	Uralla
11/12/2018	Budget Review and Finance Committee Meeting	Uralla
11/12/2018	Uralla Township and Environs Committee Meeting	Uralla
11/12/2018	Show Society Meeting	Uralla
12/12/2018	Australia Day Committee Meeting	Uralla

COUNCILLOR NAME:		Tara Toomey
COUNCIL MEETING DATE:		18 December 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
08/12/2018	McCrossin's Mill Raise the Roof Celebration	Uralla
11/12/2018	Councillor Strategic Planning Workshop	Uralla
11/12/2018	Budget Review and Finance Committee Meeting	Uralla
18/12/2018	Ordinary Council Meeting	Uralla
18/12/2018	Kentucky School Presentation Night	Kentucky

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COUNCILLOR NAME:		Rob Bell
COUNCIL MEETING DATE:		18 December 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
27/11/2018	Ordinary Council Meeting	Uralla
11/12/2018	Councillor Strategic Planning Workshop	Uralla
11/12/2018	Budget Review and Finance Committee Meeting	Uralla

COUNCILLOR NAME:		Isabel Strutt
COUNCIL MEETING DATE:		18 December 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
29/11/2018	Northern Inland Regional Waste Committee (Observer)	Uralla
06/12/2018	Kingstown School Annual Presentation Night	Kingstown
08/12/2018	McCrossin's Mill Raise the Roof Celebration	Uralla
11/12/2018	Councillor Strategic Planning Workshop	Uralla
11/12/2018	Budget Review and Finance Committee Meeting	Uralla
11/12/2018	Uralla Township and Environs Committee Meeting	Uralla
12/12/2018	Public Hearing for the Reclassification of Land	Uralla
18/12/2018	Ordinary Meeting of Council	Uralla

COUNCILLOR NAME:		Michael Pearce
COUNCIL MEETING DATE:		18 December 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
28/11/18	Mayor's Office – Admin 2AD interview	Uralla
29/11/18	Northern Inland Regional Waste Committee	Uralla
30/11/18	Mayor's Office – Admin Grace Munro Christmas party	Uralla Bundarra
3/12/18	Mayor's Office – Admin	Uralla
4/12/18	Mayor's Office – Admin	Uralla
5/12/18	LEMC, Local Emergency Management Committee	Armidale
6/12/18	Mayor's Office - Admin	Uralla
8/12/18	McCrossins Mill Raise the Roof Project Dinner	Uralla
10/12/18	Mayor's Office – Admin	Uralla
11/12/18	Councillor Strategic Planning Workshop Budget Review Finance Committee meeting	Uralla
12/12/18	2AD interview – Admin	Uralla
13/12/18	UNE Graduation	Armidale
14/12/18	UNE Graduation	Armidale
15/12/18	UNE Graduation	Armidale
17/12/18	Mayor's Office – Admin	Uralla
18/12/18	Mayor's Office – Admin December Council meeting	Uralla

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15. MAYORAL MINUTE

Submitted by: Mayor, Cr Michael Pearce
Reference/Subject: National Local Roads and Transport Congress, Alice Springs

MAYOR'S RECOMMENDATION:

That;
The mayoral minute be received and noted.

MOTION (Crs I Strutt / N Ledger)

That;
The mayoral minute be received and noted.

04.12/18 CARRIED

16. REPORTS TO COUNCIL (Scheduled Reports)

Department: Organisational Services – Finance
Submitted by: Chief Financial Officer
Reference/Subject: Report 1 - Cash at Bank and Investments

OFFICER'S RECOMMENDATION:

That;
Council note the cash position as at 30 November, 2018 consisting of cash and overnight funds of \$2,079,418, term deposits of \$13,550,000 totalling \$15,629,418 of readily convertible funds.

MOTION (Crs R Crouch / I Strutt)

That;
Council note the cash position as at 30 November, 2018 consisting of cash and overnight funds of \$2,079,418, term deposits of \$13,550,000 totalling \$15,629,418 of readily convertible funds.

05.12/18 CARRIED

Department: Community & Governance
Submitted by: Risk Management and Safety Officer
Reference/Subject: Report 2 - Report of the Audit, Risk and Improvement Committee Meeting held on 27 November 2018

OFFICER'S RECOMMENDATION:

- That;
1. That Council receive and note the unconfirmed minutes of the Audit, Risk and Improvement Committee Meeting held on 27 November 2018 [Attachment A].
 2. Report No. 1 Guide: Agency Information 2018-19
That the Audit, Risk and Improvement Committee recommend that Council:
 - a. Adopt the draft Agency Information Guide 2018-19 [Attachment B].
 - b. Repeal the Access to Council Documents Policy 2015 and remove it from Council's Corporate Documents Register.
 3. Report No. 4 Committee Annual Program
That the Audit, Risk and Improvement Committee recommend that Council receive and note the Committee Annual Program 2019 [Attachment C].

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MOTION (Crs R Crouch / N Ledger)

1. That Council receive and note the unconfirmed minutes of the Audit, Risk and Improvement Committee Meeting held on 27 November 2018 [Attachment A].
2. Report No. 1 Guide: Agency Information 2018-19
That the Audit, Risk and Improvement Committee recommend that Council:
 - a. Adopt the draft Agency Information Guide 2018-19 [Attachment B].
 - b. Repeal the Access to Council Documents Policy 2015 and remove it from Council's Corporate Documents Register.
3. Report No. 4 Committee Annual Program
That the Audit, Risk and Improvement Committee recommend that Council receive and note the Committee Annual Program 2019 [Attachment C].

06.12/18 CARRIED

Department: Community and Governance
Submitted by: Acting Coordinator Governance and Risk
Reference/Subject: Report 3 - Assessment and Review of Council Policies

OFFICER'S RECOMMENDATION:

That Council receive and note this report.

MOTION (Crs R Crouch / I Strutt)

That Council receive and note this report.

07.12/18 CARRIED

Department: Community and Governance
Submitted by: Tourism Promotions and Operations Officer / Coordinator Community Development and Engagement
Reference/Subject: Report 4 - Monthly Report - Visitor Information Centre and Library

OFFICER'S RECOMMENDATION:

That the report be received and noted.

MOTION (Crs T Toomey / L Sampson)

That the report be received and noted.

08.12/18 CARRIED

Department: Infrastructure & Regulation
Submitted by: Director Infrastructure & Regulation
Reference/Subject: Report 5 - Heritage Advisory Services Summary for December 2018

OFFICER'S RECOMMENDATION:

That the Heritage Advisory Services Summary for December 2018 be received and noted by Council.

PROCEDURAL MOTION (Crs T Toomey / R Bell)

To move to Committee of the Whole

09.12/18 CARRIED

Councillors held a detailed discussion in committee regarding the Heritage Advisory Services Summary for December 2018.

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PROCEDURAL MOTION (Crs R Bell / L Sampson)
To resume Standing Orders

10.12/18 CARRIED

The Chair outlined details of the discussion held in committee.

MOTION (Crs T Toomey / I Strutt)

That the Heritage Advisory Services Summary for December 2018 be received and noted by Council.

11.12/18 CARRIED

Department: Infrastructure and Regulation
Submitted by: Manager Planning and Regulation
Reference/Subject: Report 6 - Uralla Township and Environs Committee Member Vacancy

OFFICER'S RECOMMENDATION:

That Council resolve to advertise the Uralla Township and Environs Committee member vacancy resulting from the resignation of John Kurko.

MOTION (Crs I Strutt / L Sampson)

That Council advertise the Uralla Township and Environs Committee member vacancies resulting from the resignations of John Kurko and Ariella Van Luyn.

12.12/18 CARRIED

Department: Infrastructure & Regulation
Submitted by: Director Infrastructure & Regulation
Reference/Subject: Report 7 - Works Progress Report as at 30 November 2018

OFFICER'S RECOMMENDATION:

That the report be received and noted for the works completed or progressed during November 2018, and works programmed for December 2018.

MOTION (Crs T Toomey / M Dusting)

That the report be received and noted for the works completed or progressed during November 2018, and works programmed for December 2018.

13.12/18 CARRIED

Department: Infrastructure & Regulation
Submitted by: Director Infrastructure & Regulation
Reference/Subject: Report 8 - Uralla Bridges Assessment

OFFICER'S RECOMMENDATION:

That;

1. The Uralla Bridges Assessment report be received and noted by Council,
2. Council endorse the opening of these routes to HML B-Double vehicles, and
3. Council continue to liaise with RMS with a view to opening the Lone Pine Bridge in Bundarra to B-Double HML vehicles.

PROCEDURAL MOTION (Crs R Bell / T Toomey)
To move to Committee of the Whole

14.12/18 CARRIED

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Councillors held a detailed discussion in committee regarding Report 8 – Uralla Bridges Assessment.

PROCEDURAL MOTION (Crs R Bell / L Sampson)
To resume Standing Orders

15.12/18 CARRIED

The Chair outlined details of the discussion held in committee.

MOTION (Crs N Ledger / R Bell)

That;

1. The Uralla Bridges Assessment report be received and noted by Council,
2. Council endorse the opening of these routes to HML B-Double vehicles, and
3. Council continue to liaise with RMS with a view to opening the Lone Pine Bridge in Bundarra to B-Double HML vehicles.

16.12/18 CARRIED

Department: Infrastructure & Regulation
Submitted by: Director of Infrastructure & Regulation
Reference/Subject: Report 9 - Development Approvals and Refusals for November 2018

OFFICER'S RECOMMENDATION:

That Council receive and note the development approvals and refusals for November 2018.

MOTION (Crs M Dusting / N Ledger)

That Council receive and note the development approvals and refusals for November 2018.

17.12/18 CARRIED

Department: Infrastructure & Regulation
Submitted by: Director of Infrastructure & Regulation
Reference/Subject: Report 10 - DIVISION DECISION - Development Application 47/2018 – M and J Croft – 3 Lot Residential Subdivision – 49 Marble Hill Road, Saumarez Ponds

Cr T Toomey, having previously declared a conflict of interest, left the meeting at 1:15pm).

OFFICER'S RECOMMENDATION:

That Council approve Development Application 47/2018 submitted by Michael and Jayne Croft for a 3 lot residential subdivision on land known as 49 Marble Hill Road, Saumarez Ponds, being Lot 16 DP 243988 subject to the following conditions:

PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)

Compliance with National Construction Code & insurance requirements under the Home Building Act 1989

Please Note: A reference to the National Construction Code is a reference to that Code as in force on the date the application is made for the relevant:

- (a) development consent, in the case of a temporary structure that is an entertainment venue, or
- (b) construction certificate, in every other case.

1. The work must be carried out in accordance with the requirements of the *National Construction Code*.

Erection of signs

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2. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the site is prohibited.
3. Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

GENERAL CONDITIONS

4. The development shall be implemented in accordance with:
 - (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
 - (b) The details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.
5. All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.
6. No increase or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any other pollution discharge.

Reason: To prevent pollution from detrimentally affecting the public or environment.
7. For all construction work required on Council land (e.g. storm water, footpaths, kerb and gutter etc.) the applicant is to submit an Application to Conduct Work on Land to Which Council is the Regulatory Authority. The application must be approved prior to the issue of a Construction Certificate.

Reason: To ensure pedestrian and vehicular safety during construction.

CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE

8. The subdivision will be provided with reticulated electricity and suitable telephone provisioning. The applicant shall provide a letter from the relevant electricity energy provider stating that satisfactory arrangements have been made for the supply of electricity. The applicant shall provide evidence that satisfactory arrangements have been made for telecommunications infrastructure in the subdivision / development. These letters are to be provided to Council prior to the release of the subdivision certificate.

Reason: To ensure that subdivision is adequately serviced by utilities.
9. Prior to the issue of a subdivision certificate, an application for a subdivision certificate is to be submitted to Council with three (3) copies of the Title Plan and appropriate fees. The applicant/developer is to ensure that a summary of compliance with all conditions of consent is completed and lodged with the application.

Reason: To ensure provision of appropriate documentation.
10. The applicant/developer is to ensure that a checklist, clearly showing that all conditions of consent have been met, is provided with the subdivision certificate application.

Reason: To ensure that appropriate documentation is provided.

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Stage One

11. That two lots are created by the subdivision of Lot 16 DP 243988, one of about 2 hectares and the other about 3.7 hectares.
Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.
12. The driveway in the access handle to proposed Lot 163 is to be gravel and bitumen sealed or concreted for a width of 3 metres and for the length of proposed lot 162. This is to be constructed to a standard approved by the Director of Infrastructure and Regulation and is to be at the expense of the developer.
Reason: To ensure a minimal level of dust and noise are generated by the access to proposed lot 163.
13. The developer is to provide a vehicle entrance that is gravel and bitumen sealed or concreted for a width of 3 metres to the property boundary with culvert to proposed Lot 162, to the satisfaction of Council, at their own expense.
Reason: To ensure that costs associated with establishing the subdivision is borne by the developer.
14. Prior to the issue of a Subdivision Certificate the applicants shall pay to Council contribution toward public amenities and services, for which Council is satisfied that the proposed development is likely to create a demand, is to be made prior to the issue of the Construction/Subdivision Certificate. Such charges are listed below and are subject to CPI increases if not paid in the year of issue of this consent.
The Section 94 Contribution is currently \$3,691.00 in the 2018/19 financial year for each applicable lot. This is applicable for each additional lot created.
Reason: To ensure compliance with Uralla Shire Council Section 94 contributions plans and the provision of adequate infrastructure.
15. A surveyor's plan must be submitted to Uralla Shire Council prior to the expiry date of this development consent so that the subdivision certificate on the plan can be signed by an authorised officer.
Reason: The subdivision cannot be registered with the Land Titles Office, and be finalised, until the subdivision certificate on the surveyors plan is signed by an authorised officer of Uralla Shire Council.

Stage Two

16. Evidence must be provided that demonstrates that Crown Lands has approved the closure of the identified section Yellow Box Drive shown in plan 181035_D prepared by Croft Surveying and Mapping dated 31.08.18, and that the aforementioned portion is in the same ownership as the residual component of Lot 16 DP 243988.
Reason: To ensure that the development has owner's consent.
17. That two lots are created by the subdivision of the residual component of Lot 16 DP 243988 and the acquired portion of Yellow Box Drive, one of about 2 hectares and the other about 2.08 hectares.
Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.
18. The developer is to provide a vehicle entrance that is gravel and bitumen sealed or concreted for a width of 3 metres to the property boundary with culvert to proposed Lot 161, to the satisfaction of Council, at their own expense.
Reason: To ensure that costs associated with establishing the subdivision is borne by the developer.

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19. Prior to the issue of a Subdivision Certificate the applicants shall pay to Council contribution toward public amenities and services, for which Council is satisfied that the proposed development is likely to create a demand, is to be made prior to the issue of the Construction/Subdivision Certificate. Such charges are listed below and are subject to CPI increases if not paid in the year of issue of this consent.

The Section 94 Contribution is currently \$3,691.00 in the 2018/19 financial year for each applicable lot. This is applicable for each additional lot created.

Reason: To ensure compliance with Uralla Shire Council Section 94 contributions plans and the provision of adequate infrastructure.

20. A surveyor's plan must be submitted to Uralla Shire Council prior to the expiry date of this development consent so that the subdivision certificate on the plan can be signed by an authorised officer.

Reason: The subdivision cannot be registered with the Land Titles Office, and be finalised, until the subdivision certificate on the surveyors plan is signed by an authorised officer of Uralla Shire Council

CONDITIONS TO BE COMPLIED WITH DURING CONSTRUCTION

21. The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:-

Monday to Saturday 7.00 AM to 5.00 PM

Sunday & public Holidays No construction activities are to take place.

Reason: To ensure that public amenity is not unduly affected by noise.

INTEGRATED GENERAL TERMS OF APPROVAL AS PART OF THIS CONSENT

22. At the issue of subdivision certificate and in perpetuity the property around the existing dwelling on Lot 163 shall be managed as an inner protection area (IPA) for the following distances as outlined within section 4.1.3 and Appendix 5 of 'Planning for Bush Fire Protection 2006' and the NSW Rural Fire Service's document 'Standards for asset protection zones':

- north, east and south for 10 metres; and
- west for 30 metres.

23. Electricity supply to the proposed development shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.

24. In recognition that no reticulated water supply is available to the development, a 20,000 litre fire fighting water supply shall be provided for fire fighting purposes at the existing dwelling on Lot 163. The fire fighting water supply shall be installed and maintained in the following manner:

- (a) Fire fighting water supply tank(s) shall be located not less than 5 metres and not more than 20 metres from the approved structure.
- (b) New above ground fire fighting water supply storages are to be manufactured using non-combustible material (concrete, metal, etc.). Where existing fire fighting water supply storages are constructed of combustible (polycarbonate, plastic, fibreglass, etc.) materials, they shall be shielded from the impact of radiant heat and direct flame contact.
- (c) Non-combustible materials (concrete, metal, etc.) will only be used to elevate or raise fire fighting water supply tank(s) above the natural ground level.
- (d) A 65mm metal Storz outlet with a gate or ball valve shall be fitted to any fire fighting water supply tank(s) and accessible for a fire fighting truck.

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- (e) The gate or ball valve, pipes and tank penetration are adequate for the full 50mm inner diameter water flow through the Storz fitting and are constructed of a metal material.
 - (f) All associated fittings to the fire fighting water supply tank(s) shall be non-combustible.
 - (g) Any below ground fire fighting water supply tank(s) constructed of combustible (polycarbonate, plastic, fibreglass, etc.) materials shall be shielded from the impact of radiant heat and direct flame contact.
 - (h) A hardened ground surface for fire fighting truck access is to be constructed up to and within 4 metres of the fire fighting water supply (tank or Storz fitting).
 - (i) Any fire fighting water supply tank(s) located below ground shall be clearly delineated to prevent vehicles being driven over the tank.
 - (j) All water supplies for fire fighting purposes shall be clearly signposted as a fire fighting water supply.
 - (k) Below ground fire fighting water supply tank(s) shall have an access hole measuring a minimum 200mm x 200mm to allow firefighting trucks to access water direct from the tank.
 - (l) Fire fighting water supply tank(s) and associated fittings, located within 60 metres of a bushfire hazard and on the hazard side of an approved building, shall be provided with radiant heat shielding to protect the tank from bush fire impacts and maintain safe access to the water supply for fire fighters.
 - (m) Pumps are to be shielded from the direct impacts of bush fire.
 - (n) A Static Water Supply (SWS) sign shall be obtained from the local NSW Rural Fire Service (RFS) and positioned for ease of identification by RFS personnel and other users of the SWS. In this regard:
 - i. Markers must be fixed in a suitable location so as to be highly visible; and
 - ii. Markers should be positioned adjacent to the most appropriate access for the water supply.
25. Property access to the existing dwelling on Lot 163 shall comply with the following requirements of section 4.1.3(2) of 'Planning for Bush Fire Protection 2006':
- a minimum carriageway width of four metres; and
 - a minimum vertical clearance of four metres to any overhanging obstructions, including tree branches.

ADVISORY NOTES – GENERAL

1. The applicant is solely responsible for ensuring that all additional consents and agreements are obtained from other authorities, as relevant.
2. It is possible that a covenant may affect the land which is the subject of this consent. The grant of this consent does not necessarily override that covenant. You should seek legal advice regarding the effect of any covenants which affect the land.
3. Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial before you dig service in advance of any construction or planning activities.

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4. Any alteration to the drawings and/or documentation shall be submitted for the approval of Council. Such alterations may require the lodgement of an application to amend the consent under s4.55 of the Act or a fresh development application. No works other than those approved under this consent shall be carried out without the prior approval of Council.
5. Telecommunications Act 1997 (Commonwealth): Telstra (and its authorized contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team on phone number 1800 810 443.

PROCEDURAL MOTION (Crs R Crouch / M Dusting)
To move to Committee of the Whole

18.12/18 CARRIED

Councillors held a detailed discussion in committee regarding the Development Application.

PROCEDURAL MOTION (Crs R Crouch / R Bell)
To resume Standing Orders

19.12/18 CARRIED

The Chair outlined details of the discussion held in committee.

MOTION (Crs R Bell / I Strutt)

That Council approve Development Application 47/2018 submitted by Michael and Jayne Croft for a 3 lot residential subdivision on land known as 49 Marble Hill Road, Saumarez Ponds, being Lot 16 DP 243988 subject to the following conditions:

PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)

Compliance with National Construction Code & insurance requirements under the Home Building Act 1989

Please Note: A reference to the National Construction Code is a reference to that Code as in force on the date the application is made for the relevant:

- (a) development consent, in the case of a temporary structure that is an entertainment venue, or
- (b) construction certificate, in every other case.

1. The work must be carried out in accordance with the requirements of the *National Construction Code*.

Erection of signs

2. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the site is prohibited.
 3. Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.
-

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GENERAL CONDITIONS

4. The development shall be implemented in accordance with:
 - (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
 - (b) The details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.
5. All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.
6. No increase or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any other pollution discharge.

Reason: To prevent pollution from detrimentally affecting the public or environment.
7. For all construction work required on Council land (e.g. storm water, footpaths, kerb and gutter etc.) the applicant is to submit an Application to Conduct Work on Land to Which Council is the Regulatory Authority. The application must be approved prior to the issue of a Construction Certificate.

Reason: To ensure pedestrian and vehicular safety during construction.

CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE

8. The subdivision will be provided with reticulated electricity and suitable telephone provisioning. The applicant shall provide a letter from the relevant electricity energy provider stating that satisfactory arrangements have been made for the supply of electricity. The applicant shall provide evidence that satisfactory arrangements have been made for telecommunications infrastructure in the subdivision / development. These letters are to be provided to Council prior to the release of the subdivision certificate.

Reason: To ensure that subdivision is adequately serviced by utilities.
9. Prior to the issue of a subdivision certificate, an application for a subdivision certificate is to be submitted to Council with three (3) copies of the Title Plan and appropriate fees. The applicant/developer is to ensure that a summary of compliance with all conditions of consent is completed and lodged with the application.

Reason: To ensure provision of appropriate documentation.
10. The applicant/developer is to ensure that a checklist, clearly showing that all conditions of consent have been met, is provided with the subdivision certificate application.

Reason: To ensure that appropriate documentation is provided.

Stage One

11. That two lots are created by the subdivision of Lot 16 DP 243988, one of about 2 hectares and the other about 3.7 hectares.

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.
12. The driveway in the access handle to proposed Lot 163 is to be gravel and bitumen sealed or concreted for a width of 3 metres and for the length of proposed lot 162. This is to be constructed to a standard approved by the Director of Infrastructure and Regulation and is to be at the expense of the developer.

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Reason: To ensure a minimal level of dust and noise are generated by the access to proposed lot 163.

13. The developer is to provide a vehicle entrance that is gravel and bitumen sealed or concreted for a width of 3 metres to the property boundary with culvert to proposed Lot 162, to the satisfaction of Council, at their own expense.

Reason: To ensure that costs associated with establishing the subdivision is borne by the developer.

14. Prior to the issue of a Subdivision Certificate the applicants shall pay to Council contribution toward public amenities and services, for which Council is satisfied that the proposed development is likely to create a demand, is to be made prior to the issue of the Construction/Subdivision Certificate. Such charges are listed below and are subject to CPI increases if not paid in the year of issue of this consent.

The Section 94 Contribution is currently \$3,691.00 in the 2018/19 financial year for each applicable lot. This is applicable for each additional lot created.

Reason: To ensure compliance with Uralla Shire Council Section 94 contributions plans and the provision of adequate infrastructure.

15. A surveyor's plan must be submitted to Uralla Shire Council prior to the expiry date of this development consent so that the subdivision certificate on the plan can be signed by an authorised officer.

Reason: The subdivision cannot be registered with the Land Titles Office, and be finalised, until the subdivision certificate on the surveyors plan is signed by an authorised officer of Uralla Shire Council.

Stage Two

16. Evidence must be provided that demonstrates that Crown Lands has approved the closure of the identified section Yellow Box Drive shown in plan 181035_D prepared by Croft Surveying and Mapping dated 31.08.18, and that the aforementioned portion is in the same ownership as the residual component of Lot 16 DP 243988.

Reason: To ensure that the development has owner's consent.

17. That two lots are created by the subdivision of the residual component of Lot 16 DP 243988 and the acquired portion of Yellow Box Drive, one of about 2 hectares and the other about 2.08 hectares.

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.

18. The developer is to provide a vehicle entrance that is gravel and bitumen sealed or concreted for a width of 3 metres to the property boundary with culvert to proposed Lot 161, to the satisfaction of Council, at their own expense.

Reason: To ensure that costs associated with establishing the subdivision is borne by the developer.

19. Prior to the issue of a Subdivision Certificate the applicants shall pay to Council contribution toward public amenities and services, for which Council is satisfied that the proposed development is likely to create a demand, is to be made prior to the issue of the Construction/Subdivision Certificate. Such charges are listed below and are subject to CPI increases if not paid in the year of issue of this consent.

The Section 94 Contribution is currently \$3,691.00 in the 2018/19 financial year for each applicable lot. This is applicable for each additional lot created.

Reason: To ensure compliance with Uralla Shire Council Section 94 contributions plans and the provision of adequate infrastructure.

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20. A surveyor's plan must be submitted to Uralla Shire Council prior to the expiry date of this development consent so that the subdivision certificate on the plan can be signed by an authorised officer.

Reason: The subdivision cannot be registered with the Land Titles Office, and be finalised, until the subdivision certificate on the surveyors plan is signed by an authorised officer of Uralla Shire Council

CONDITIONS TO BE COMPLIED WITH DURING CONSTRUCTION

21. The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:-

Monday to Saturday 7.00 AM to 5.00 PM

Sunday & public Holidays No construction activities are to take place.

Reason: To ensure that public amenity is not unduly affected by noise.

INTEGRATED GENERAL TERMS OF APPROVAL AS PART OF THIS CONSENT

22. At the issue of subdivision certificate and in perpetuity the property around the existing dwelling on Lot 163 shall be managed as an inner protection area (IPA) for the following distances as outlined within section 4.1.3 and Appendix 5 of 'Planning for Bush Fire Protection 2006' and the NSW Rural Fire Service's document 'Standards for asset protection zones':

- north, east and south for 10 metres; and
- west for 30 metres.

23. Electricity supply to the proposed development shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.

24. In recognition that no reticulated water supply is available to the development, a 20,000 litre fire fighting water supply shall be provided for fire fighting purposes at the existing dwelling on Lot 163. The fire fighting water supply shall be installed and maintained in the following manner:

- (a) Fire fighting water supply tank(s) shall be located not less than 5 metres and not more than 20 metres from the approved structure.
- (b) New above ground fire fighting water supply storages are to be manufactured using non-combustible material (concrete, metal, etc.). Where existing fire fighting water supply storages are constructed of combustible (polycarbonate, plastic, fibreglass, etc.) materials, they shall be shielded from the impact of radiant heat and direct flame contact.
- (c) Non-combustible materials (concrete, metal, etc.) will only be used to elevate or raise fire fighting water supply tank(s) above the natural ground level.
- (d) A 65mm metal Storz outlet with a gate or ball valve shall be fitted to any fire fighting water supply tank(s) and accessible for a fire fighting truck.
- (e) The gate or ball valve, pipes and tank penetration are adequate for the full 50mm inner diameter water flow through the Storz fitting and are constructed of a metal material.
- (f) All associated fittings to the fire fighting water supply tank(s) shall be non-combustible.
- (g) Any below ground fire fighting water supply tank(s) constructed of combustible (polycarbonate, plastic, fibreglass, etc.) materials shall be shielded from the impact of radiant heat and direct flame contact.
- (h) A hardened ground surface for fire fighting truck access is to be constructed up to and within 4 metres of the fire fighting water supply (tank or Storz fitting).

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- (i) Any fire fighting water supply tank(s) located below ground shall be clearly delineated to prevent vehicles being driven over the tank.
 - (j) All water supplies for fire fighting purposes shall be clearly signposted as a fire fighting water supply.
 - (k) Below ground fire fighting water supply tank(s) shall have an access hole measuring a minimum 200mm x 200mm to allow firefighting trucks to access water direct from the tank.
 - (l) Fire fighting water supply tank(s) and associated fittings, located within 60 metres of a bushfire hazard and on the hazard side of an approved building, shall be provided with radiant heat shielding to protect the tank from bush fire impacts and maintain safe access to the water supply for fire fighters.
 - (m) Pumps are to be shielded from the direct impacts of bush fire.
 - (n) A Static Water Supply (SWS) sign shall be obtained from the local NSW Rural Fire Service (RFS) and positioned for ease of identification by RFS personnel and other users of the SWS. In this regard:
 - i. Markers must be fixed in a suitable location so as to be highly visible; and
 - ii. Markers should be positioned adjacent to the most appropriate access for the water supply.
25. Property access to the existing dwelling on Lot 163 shall comply with the following requirements of section 4.1.3(2) of 'Planning for Bush Fire Protection 2006':
- a minimum carriageway width of four metres; and
 - a minimum vertical clearance of four metres to any overhanging obstructions, including tree branches.

ADVISORY NOTES – GENERAL

1. The applicant is solely responsible for ensuring that all additional consents and agreements are obtained from other authorities, as relevant.
2. It is possible that a covenant may affect the land which is the subject of this consent. The grant of this consent does not necessarily override that covenant. You should seek legal advice regarding the effect of any covenants which affect the land.
3. Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial before you dig service in advance of any construction or planning activities.
4. Any alteration to the drawings and/or documentation shall be submitted for the approval of Council. Such alterations may require the lodgement of an application to amend the consent under s4.55 of the Act or a fresh development application. No works other than those approved under this consent shall be carried out without the prior approval of Council.

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5. Telecommunications Act 1997 (Commonwealth): Telstra (and its authorized contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team on phone number 1800 810 443.

Following debate a DIVISION was called with the result recorded as follows:

FOR: Cr M Pearce, Cr R Bell, Cr I Strutt, Cr M Dusing, Cr B Crouch, Cr L Sampson, Cr N Ledger
AGAINST: Nil
ABSENT: Cr T Toomey

20.12/18 CARRIED

Cr T Toomey was absent at the time of voting. Cr T Toomey returned to the meeting at 1:24pm.

Department: Community and Governance
Submitted by: Manager Community Care
Manager McMaugh Garden's Aged Care Centre
Reference/Subject: Report 11 - Strategic Business Plans for Community Services Business Units

OFFICER'S RECOMMENDATION:

1. That Council adopt the recommended strategic options below, provided by Stewart Brown Consulting:
 - a) Tablelands Community Support, Option 1B - Programs and Operations as contained in the Strategic Options Report at Confidential Attachment A, including combining Tablelands Community Transport and Tablelands Community Support into one Business Unit; and Option 2B - Geographical area as contained in the Strategic Options Report at Attachment A, to focus service in both the Uralla Shire municipal boundaries and wider Armidale Region, and including investment in marketing and promotions to transition the combined service into a provider of choice.
 - b) McMaugh Gardens Aged Care Centre, Option 1B – Refurbishment of the current site as contained in the Strategic Options Report at Confidential Attachment B, including renewal and upgrade of the existing facility as contained within the Asset Maintenance and Renewal Report at Confidential Attachment C.
2. That Stewart Brown Consulting be informed of the adopted strategic options for McMaugh Gardens Aged Care Centre and Tablelands Community Support so that the next stage, being detailed Business Plan development, can be progressed in accordance with Diagram 1.

MOTION (Crs R Bell / I Strutt)

1. That Council adopt the recommended strategic options below, provided by Stewart Brown Consulting:
 - a) Tablelands Community Support, Option 1B - Programs and Operations as contained in the Strategic Options Report at Confidential Attachment A, including combining Tablelands Community Transport and Tablelands Community Support into one Business Unit; and Option 2B - Geographical area as contained in the Strategic Options Report at Attachment A, to focus service in both the Uralla Shire municipal boundaries and wider Armidale Region, and including investment in marketing and promotions to transition the combined service into a provider of choice.

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- b) McMaugh Gardens Aged Care Centre, Option 1B – Refurbishment of the current site as contained in the Strategic Options Report at Confidential Attachment B, including renewal and upgrade of the existing facility as contained within the Asset Maintenance and Renewal Report at Confidential Attachment C.
2. That Stewart Brown Consulting be informed of the adopted strategic options for McMaugh Gardens Aged Care Centre and Tablelands Community Support so that the next stage, being detailed Business Plan development, can be progressed in accordance with Diagram 1.

21.12/18 CARRIED

Department: General Manager's Office
Submitted by: General Manager
Reference/Subject: Report 12 - Interpretation of Sections 531B & 548A of LG Act 1993 – LGNSW Response

OFFICER'S RECOMMENDATION:

That Council receive and note the attached email received from Local Government NSW which provides advice about the interpretation of Sections 531B and 548A of the Local Government Act 1993.

MOTION (Crs I Strutt / T Toomey)

That Council receive and note the attached email received from Local Government NSW which provides advice about the interpretation of Sections 531B and 548A of the Local Government Act 1993.

22.12/18 CARRIED

Department: Infrastructure & Regulation
Submitted by: Director of Infrastructure & Regulation
Reference/Subject: Report 13 - Industrial Land Subdivision – Probity Advice for the Sale of Lands

OFFICER'S RECOMMENDATION:

That Council resolve to;

- a) Receive and note the probity advisors recommendations
- b) Prepare a probity plan to detail the procedures going forward to manage the sales of lots within the subdivision.

PROCEDURAL MOTION (Crs N Ledger / M Dusting)

To move into Closed Session of Committee

That Council move into closed session of Committee and close the meeting to members of the public and press to discuss the following:

- (a) personnel matters concerning particular individuals (other than councillors),
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or

23.12/11 CARRIED

PROCEDURAL MOTION (Crs R Crouch / M Dusting)

To return to Open Session of Council and resume Standing Orders

That;

Council move back to Open Session and move out of Committee.

24.12/18 CARRIED

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MOTION (Crs T Toomey / R Crouch)

That Council;

- a) Receive and note the probity advisor's recommendations;
- b) Prepare a probity plan to detail the procedures going forward to manage the sales of lots within the subdivision.

25.12/18 CARRIED

Department: Infrastructure and Regulation
Submitted by: Manager Planning and Regulation
Reference/Subject: Report 14 - Funding for the Uralla Shire Open Space Strategy Consultancy

OFFICER'S RECOMMENDATION:

That Council vote \$20,000 from its current salaries and wages budget to fund a consultancy to undertake the Uralla Shire Open Space Strategy.

PROCEDURAL MOTION (Crs R Crouch / M Dusting)

To move to Committee of the Whole

26.12/18 CARRIED

Councillors held a detailed discussion in committee regarding Report 14 - Funding for the Uralla Shire Open Space Strategy Consultancy.

Cr Ledger left the meeting at 2:26pm.

Cr Ledger returned to the meeting at 2:27pm.

PROCEDURAL MOTION (Crs M Dusting / N Ledger)

To resume Standing Orders

27.12/18 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs R Bell / R Crouch)

That Council:

1. Consider the allocation of \$20,000 as part of the 2019-20 budget preparation, to fund consultancy to undertake the Uralla Shire Open Space Strategy; and
2. Subject to the allocation of funding above, that the consultant consult with and attend at least one Uralla Township and Environs Committee (UTEC) meeting.

28.12/18 CARRIED

Department: Infrastructure and Regulation
Submitted by: Manager Waste, Water and Sewer Services
Reference/Subject: Report 15 - Waste Management Services Options Evaluation

OFFICER'S RECOMMENDATION:

That Council;

1. Engage the necessary consultancy services to undertake an assessment of the available long term waste management options available to Council;
2. Approve a budget variance of up to \$40,000 from the Waste Management Fund for the consultancy.

PROCEDURAL MOTION (Crs R Bell / T Toomey)

To move to Committee of the Whole

29.12/18 CARRIED

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Councillors held a detailed discussion in committee regarding Report 15 - Waste Management Services Options Evaluation.

PROCEDURAL MOTION (Crs M Dusting / L Sampson)
To resume Standing Orders

30.12/18 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs R Bell / T Toomey)

That Council;

1. Engage the necessary consultancy services to undertake an assessment of the long term waste management options available to Council;
2. Approve a budget variance of up to \$40,000 from the Waste Management Budget for the consultancy;
3. Instruct the Budget Review and Finance Committee to receive a draft scope of works for approval prior to engaging the consultant.

31.12/18 CARRIED

17. MOTIONS ON NOTICE

Submitted by: Cr Tara Toomey
Reference/Subject: Notice of Motion 1 – Bridge St Design Project

NOTICE of MOTION

That Council;

- 1) Resolve to present any design for the Bridge Street area to the entire Uralla Shire community via Council newsletter, social media, print media and by additional information to any address where street frontage is impacted by the design
- 2) Give full consideration to the suggestions and ideas that come from the community before progressing, consider the Creative Village concepts, refer the design to the UTEC committee, and provide feedback to the community accordingly
- 3) Refer to the Local Traffic Committee the ongoing concerns raised by local bus drivers and others about :
 - a. the perceived adverse impact on traffic flow of narrowing the Bridge St area
 - b. the growing use of Maitland St as an alternative to the National Highway/Bridge St
 - c. the increased reports of dangerous driving along this alternate route (as evidenced by the increasing crash history at the King & Maitland St intersection that is yet to be addressed)
- 4) Receive advice from the General Manager about including in the works list and budget, the planting and maintenance of those blisters which are not currently maintained by the generosity of the community, for example the blister on the corner of Park and Bridge Sts
- 5) Outline the impact of the project on our 18/19 budget or Long Term Financial Plan as part of the consultation process

PROCEDURAL MOTION (Crs M Pearce / M Dusting)
To move to Committee of the Whole

32.12/18 CARRIED

Councillors held a detailed discussion in committee regarding the Notice of Motion – Bridge Street Design Project.

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Cr L Sampson left the meeting at 3:11pm.

Cr N Ledger left the meeting at 3:12pm.

**PROCEDURAL MOTION (Crs R Bell / T Toomey)
To resume Standing Orders**

33.12/18 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

Cr L Sampson returned to the meeting at 3:13pm.

Cr N Ledger returned to the meeting at 3:13pm.

Cr N Ledger left the meeting at 3:13pm.

MOTION (Crs T Toomey / R Crouch)

That;

Should funding be received for the High Pedestrian Activity Area-Bridge Street Detailed Design, Council resolve to;

- 1) As part of the community engagement strategy for the project:
 - a) Publicise proposed designs of the project to the Uralla Shire community via Council's newsletter and Facebook page and other print media where relevant.
 - b) Provide relevant additional information to any address where street frontage is impacted by the design.
 - c) Give consideration to suggestions and/or ideas which come from community consultation activities and provide feedback to the community which articulates that consideration.
- 2) Give consideration to the design intent of the Creative Village project and confirm to the design consultant the elements of the Creative Village project Council would like to see incorporated into the detailed design.
- 3) Request the design consultant address the potential for the project to increase traffic on local streets parallel to Bridge Street.
- 4) Refer the draft detailed design to the UTEC committee for comment.
- 5) Review traffic and accident data for local streets parallel to Bridge Street to determine if there has been an increase in traffic numbers and accidents over time.
- 6) Receive advice from the General Manager about the arrangements for the planting and maintenance of those blisters in Bridge Street not currently maintained by the generosity of volunteers.
- 7) Define the impact of any proposed project design on our Long Term Financial Plan and the next annual budget after implementation of the design is commenced.

34.12/18 CARRIED

Cr N Ledger was absent at the time of voting.

Cr N Ledger returned to the meeting at 3:14pm.

18. SCHEDULE OF COUNCIL RESOLUTIONS

Schedule of Action Items as at: 18 December 2018

Councillors undertook a review of the Schedule of Action Items.

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19. RESPONSES TO QUESTIONS FROM PREVIOUS MEETING

Questions from 27 November 2018 Ordinary Meeting of Council

Cr Robert Bell

1. Please advise the current status of the Uralla State Emergency Service and the SES Control Building.

The Uralla SES is currently inactive. The Armidale SES are responding to requests for assistance in the Uralla area in the interim until the Uralla SES is reactivated.

20. QUESTIONS FOR NEXT MEETING

Questions for 26 February 2019 Ordinary Meeting of Council

Cr N Ledger

Cr N Ledger raised the following question at the 18 December meeting of Council:-

1. Is it possible to create an initiative to facilitate sales at the VIC during the months from August to November?

21. CONFIDENTIAL BUSINESS

There were no confidential items of business.

CLOSURE OF MEETING

The meeting was closed at: 3:30pm

COUNCIL MINUTES CONFIRMED BY:	
RESOLUTION NUMBER:	
DATE:	
MAYOR:	